



# Atoka

## FIRE DEPARTMENT



The Atoka Fire Department will begin the screening and hiring process for the position of Fire Fighter/EMT/Paramedic. We are currently accepting applications to fill positions in the department. In this packet you will find the details concerning the hiring process and what to expect during each step.

The Physical Agility Test will begin at 8:30am at the Atoka Fire Station 1, 108 Atoka-McLaughlin Dr. Check-in for the test will begin at 8:00am on the date of the test. A walk-thru of the test will begin at 8:15am to answer any questions. Date of the test is TBD.

Please do not contact Town Hall or the Fire Department concerning your application status. Please RSVP for which date you will be testing on and any questions concerning any part of the testing process to Lt. Ed Jeter ([ejeter@atokatn.gov](mailto:ejeter@atokatn.gov)).

The list of potential candidates for possible employment with the Atoka Fire Department will be determined utilizing the results from three categories. In this packet you will find the details of the different stations that will be used for the physical agility testing process.

The three categories are:

1. Application/Resume with certifications
2. Physical Agility Test
3. Oral Interview

### **1. Application process**

The applicant will be scored on qualifications for the job using the job description. Additional points will be given for higher certifications that are desired above the minimum standards. Please submit with your application/resume the following:

- **Copy of valid Driver License**
- **Copy of valid State of TN EMT/Paramedic License and/or National Registry License along with current CPR card and any additional medical certifications (PALS, ACLS, etc.)**
- **Copies of all State or Commission certifications (Basic 64, Live Fire 12 or 22, FF1, FF2, HazMat (Awareness, Operations, Technician), FAO, Fire Instructor, etc.) Do NOT include class certificates.**
- **Copies of FEMA ICS 100, 200, 700, and 800 (300 and 400 if you have them)**
- **Copies of any College/University Degrees (associate or bachelor's degree)**

### **2. Physical Agility Test**

The date for the physical agility test will be scheduled, and ALL applicants will receive a postcard with the testing date, time, and location. This process is to fill current openings and will create a hiring list that the department will use for future hirings.

### **3. Oral Interview**

The top percentile in points will be invited for an interview. The candidate will sit before an interview panel consisting of Atoka Fire Department Officers. There may be a final, more personal interview with the Chief of the department once the Officers have made their recommendations to the Chief.

#### **PHYSICAL AGILITY TEST GUIDELINES**

The Atoka Fire Department Agility Test will consist of eight events designed to test your ability to perform tasks related to those that may be performed in the fire service. The eight events will run consecutively with one total time for completion of the events. The first event will consist of donning and wearing a SCBA mask for three (3) minutes, then the candidate will perform a 75' Ladder climb utilizing a Ladder Truck while wearing a Truck Belt. These two events are not included in the total timing of the event but must be successfully completed to continue forward. As soon as the climb is completed the timing for the remainder of the events will begin when the running portion starts. Timing for the remainder of the events will be completed using a stopwatch and timed to the nearest hundredths with time being rounded to the nearest complete second. Hundredths equal to or less than .49 will be rounded down. Hundredths equal to or greater than .50 will be rounded up.

Applicants must complete the entire agility test in a recommended max time of twelve (12) minutes including any penalties for improperly performing any part of the test. Failure to complete the process in the allotted time will not eliminate the individual from continuing in the pre-employment process but will be strongly considered in the ranking process of potential candidates for employment. Applicants must complete the entire process without skipping any part of the test. Skipping any part of the test will disqualify you from the process.

Each event will be explained in this packet and the day of the agility test.

In the event of inclement weather, the decision to continue or delay the start time will be determined that day with the safety of the applicants being the primary factor.

Applicants should wear comfortable, athletic-type clothing to participate. Applicants will not be allowed to participate in apparel that may present a safety hazard to the applicant or is deemed inappropriate due to design or offensive language. Applicants may bring and use their own gloves, as gloves are not required.

Applicants will sign a hold harmless agreement from the Town of Atoka. Cost of treatment of injuries incurred during the physical agility test shall be the responsibility of the applicant's personal medical insurance and not the responsibility of the Town of Atoka or its representatives as indicated on the Hold Harmless Agreement.

Applicants affirm that they have no physical or mental restrictions that would prevent them from participating in the agility test process and understand that these are strenuous activities that require a moderate amount of physical fitness to complete. It is recommended that you consult with your physician if you have any questions or concerns about your ability to participate in this process.

If you injure yourself, you must notify the station officer immediately upon completion of the events or if the injury prevents you from completing the entire process.

Failure to complete any event will result in an incomplete designation for the agility test and will result in the applicant not being considered for this application process. If any portion of an event is not properly performed, a ten second penalty will be added to the total time of the

applicant for each improperly performed item. Items that can be penalized will be described during the briefing prior to the test.

The order of the events will be announced and described to the group of candidates before beginning and will not necessarily be executed in the order listed below.

**(1) Donning and Wearing SCBA Mask**

The candidate will don and wear a SCBA mask and air pack for three (3) minutes. During the test, the candidate will be breathing air through the SCBA system. Firefighters utilize these during fire ground operations to see and breathe while working (**activity not timed**).

**(2) 75' Ladder Climb**

The candidate will climb a Truck ladder that has been properly aligned. The candidate will climb up the ladder to the marked point while wearing a truck belt. The candidate will be required to touch each rung of the ladder. Skipping a rung will result in a penalty. The candidate will then descend the ladder in the same manner. **THIS IS NOT A TIMED STATION.** The object is to climb and descend the ladder proficiently and safely (**activity not timed**).

**(3) 1/2 Mile Run**

This test will consist of running a half-mile course. This event will start the timed portion of the test.

**(4) 2 ½" Hose Drag**

This test will consist of 100' of 2½" hose with a playpipe connected on the end. The playpipe will be in the closed position, and the hose will be connected to a hydrant or pumper and charged with water. The candidate will drag the hose from the starting mark to a finish line approximately 50 feet from the start line.

**(5) Hose Pull**

Two sections of 2 ½" hose will be bound together, with a utility rope attached. The candidate will raise the sections of hose using a rope and pulley system a total of fifty feet into the air and lower it back to the ground. Using a hand over hand technique, the rope cannot slip through the hands to lower the hose down. This will test the arm strength of the candidate which would be used during an activity such as pulling ceilings with a pike pole or raising an extension ladder. Candidates may not back up but must pull the rope toward them in a hand over hand motion until the hose is raised and lowered back to the starting point.

**(6) Tire Sledge (Simulated Chopping for Ventilation)**

Candidate will pick up a sledgehammer located near the tire, using an overhead swing, the candidate will strike the side of the tire thirty (30) times and then place the hammer in a designated area before proceeding to the next event. Failure to place the hammer in its designated location or throwing the hammer down will result in a penalty.

**(7) Mannequin Drag**

The candidate will lift a 165-pound rescue mannequin under the arms and drag it fifty feet. The feet of the mannequin must completely cross the finish line before continuing to the next event. Proper lifting technique must be used. Bend and lift with the legs when lifting and lowering the mannequin. Candidates may set the mannequin down and reposition their grip if necessary. Dropping the mannequin will result in a five second penalty each time the mannequin is dropped.

**(8) Adapter Connections**

The candidate will come to the assigned table at which there will be different sized adapters from a Storz 4" to a 1" threaded connection. The candidate will assemble all adapters to a

hand tight connection, utilizing all fittings. Once the adapters are all connected and placed on the table, the candidate will raise their hands, time will stop. This station simulates a skill used on the fire ground to extend hoses of different sizes as well as adding an appliance to a connection for use.

Remember the test is timed and the lower the time, the higher your score will be. The slower the time, the lower your score will be. In this process, you want to max out on your points to continue moving forward.