MARION SCHOOL DISTRICT
ENGAGE. EMPOWER. EXCEL.

200 Manor Street | Marion, AR 72364
Telephone: 870.739.5100 | Fax: 870.739.5118 | msd3.org

Dr. Glen Fenter, Superintendent

BID REQUEST

Name of School District :	**Marion School District**
Bid Description / Number:	**Fuel Storage Tank Installation and Removal Project**
Bid Opening Date :	**4/27/2026**

The Marion School District is requesting sealed proposals from qualified vendors for the installation of a new above-ground fuel storage system and the removal/closure of existing underground storage tanks (USTs). All work must comply with federal, state of Arkansas, and local regulations.

SCOPE OF WORK

The contractor shall provide all labor, materials, equipment, permits, and supervision necessary to complete the following:

A. New Fuel Storage System

- Furnish and install one (1) 15,000-gallon double-wall above-ground storage tank (AST) on a poured concrete platform.
- Split-fill configuration: 10,000 gallons / 5,000 gallons
- Include:
  - Overfill protection
  - Spill containment
  - Leak detection system
  - Venting and emergency relief vents
  - Secondary containment per code

Marion School District Board of Directors:
Jeffrey Richardson (president) • Daryel Jackson (vice president) • Gary Wehrum (secretary)
Jerri Crase • Eddie Minton • Rob Rash • Michelle Valentine Foxx

B. Fuel Dispensing System

- Furnish and install one (1) two-sided fuel dispenser
- Product/gallon (P/G) meter display on both sides
- Include:
    - Pump system compatible with diesel and gasoline
    - Electrical connections
    - Control system
    - Concrete island (if required)

C. Removal of Existing Underground Tanks

- Remove two (2) 10,000-gallon underground storage tanks
- Properly clean, purge, and dispose of tanks
- Remove associated piping
- Conduct soil sampling if required
- Backfill excavations with approved material
- Compact to required density
- Restore surface to original or better condition (gravel, asphalt, or concrete)

ARKANSAS REGULATORY REQUIREMENTS

Contractor must comply with all applicable regulations including:

- Arkansas Department of Energy & Environment – Division of Environmental Quality (DEQ)
- Arkansas Regulated Storage Tank (RST) Program
- EPA Underground Storage Tank (UST) regulations (40 CFR Part 280)

Contractor responsibilities include:

- Filing required notifications with Arkansas DEQ prior to tank removal
- Providing certified closure reports
- Conducting environmental assessment if contamination is suspected
- Proper disposal documentation for tanks and fuel residue
- Ensuring installers/removers are Arkansas-certified for storage tank work

CONTRACTOR QUALIFICATIONS

Vendors must:

- Be licensed in the State of Arkansas
- Have documented experience with fuel systems and tank removal
- Employ certified UST/AST technicians
- Provide at least three (3) references for similar projects

INSURANCE AND BONDING REQUIREMENTS

Insurance

Contractor shall provide certificates showing:

- General Liability: $1,000,000 per occurrence / $2,000,000 aggregate
- Automobile Liability: $1,000,000 combined single limit
- Workers' Compensation: Statutory limits
- Pollution Liability: Minimum $1,000,000

Bonding

- Bid Bond: 5% of total bid
- Performance Bond: 100% of contract amount
- Payment Bond: 100% of contract amount

Bid Response: Responsive bids shall include the following:

1. Company profile and qualifications
2. Project timeline
3. Detailed scope approach
4. Proof of licenses and certifications
5. Insurance certificates
6. References
7. Vendor Name
8. Vendor order processing mailing address
9. Vendor order processing email address
10. Vendor contact name
11. Vendor contact telephone number
12. Any cooperative purchasing program contract information, if quoted under the terms and conditions of a cooperative purchasing program, such as TIPS-USA, Sourcewell, Omnia Partners, etc.
13. A completed and notarized Bidder Assurances and Disclosure Form - School District Bids (attached).
14. Technical Questions: Richard Atwill, Deputy Superintendent, ratwill@msd3.org or 870-838-4498.
15. Purchasing Questions: Kristy Gibbs, Business Manager, kgibbs@msd3.org or 870.739.5100 ext. 10113
16. **All bids shall be received by 10:00 am CST, Monday, May 11, 2026 in a sealed envelope to Kristy Gibbs, Attention: Sealed Bid for Fuel Storage Tank Installation and Removal Project , Marion School District, 200 Manor St., Marion, AR 72364-1936.**

Sales or Use Tax Information: This order is subject to Arkansas Sales or Use Tax of 10.25%

Acceptance and Rejection: The District shall have the right to accept or reject all or any part of a bid or any and all bids, to waive minor technicalities, and to award the bid to best serve the interest of the District.

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Bidder Assurances and Disclosure - School District Bid
Required by ACA § 6-21-304 (4) (A)

Name of School District :	**Marion School District**
Bid Description / Number:	**Fuel Storage Tank Installation and Removal Project**
Bid Response Due by:	**May 11, 2026 at 10:00 am CST**

Assurances:

I, _____ hereby state:

1. I am the duly authorized agent of _____, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among and between bidders and school district officials, as well as facts pertaining to the giving or offering of things of value to school district personnel in return for special consideration in the awarding of any contract pursuant to the bid to which this statement is attached.
2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of the bid.
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:
   a. To any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
   b. To any collusion with any school district official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of the prospective contract; or

c. In any discussions between bidders and any school district official concerning exchange of money or other things of value for special consideration in the awarding of a contract.

4. I hereby guarantee that the specifications outlined in the bid shall be followed as specified and that deviations from the specifications shall occur only as part of a formal change process approved by the Board of Directors of the school district.

Disclosure:

1. Does any school board member or employee of the school district have a financial interest in your business or hold a position as officer, director, trustee, partner, or other top level management?

Yes	No

2. Does any school board member or employee of the school district have a family relationship with anyone employed by your business?

Yes	No

If the answer is yes to either of the above questions, provide details in a separate attachment to this form.

3. Did you or your company assist the school district or any agent of the school district with the development of the bid specifications?

Yes	No

If yes:
A. Were you or your company compensated?

Yes	No

B. Is your company's name or identity included anywhere within the specifications?

Yes	No

C. Were you offered any preferential treatment in the bid evaluation process?

Yes	No

Signature:	
Date:	
Printed Name:	
Title:	
Company Name:	

Notary Statement:	Subscribed and sworn to before me this _____ day of _____, 20_____.
Notary Public Signature:	
Notary Public Stamp:	