HERMON HIGH SCHOOL

STUDENT / PARENT HANDBOOK

2026-2027



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Superintendent of Schools - Dr. Barbara Sargent
Principal - Brian Walsh
Assistant Principal - Stephanie Biberstein
Athletic Director - Rick Sinclair

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Principal's Welcome

To The Students:

The spirit of Hermon High School and Hawk Pride is reflected in the actions of the students, parents, faculty, staff, and administration. The administration, faculty, and staff stand ready to assist you in any way possible; please make sure to ask for and seek help when needed. The purpose of this handbook is to inform you, the student, and your parents of your responsibilities --- with a spirit of cooperation and conscientious effort. Your individual actions at school, in the classrooms, at assemblies, and during extracurricular activities reflect not only yourself, but the entire student body, as well as the communities that comprise Hermon High School.

As an individual, you have an obligation to practice a high level of self-discipline and contribute positively to the educational process. **It is your responsibility to read this handbook and understand its contents. If you or your parents have questions, please do not hesitate to ask.** I sincerely hope that your experiences at Hermon High School will be positive, beneficial, and constructive and that this handbook will assist you in your endeavors. I look forward to learning and sharing with you in the successful school year of 2026-2027.

Sincerely,

Brian M. Walsh, Principal

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HERMON SCHOOL COMMITTEE

2026 – 2027

Gene Sullivan Jr – Chairperson

Jon Smith – Vice Chairperson

Anthony Reynolds

Christopher Cousins

Debbie CoWallis (RSU 87)

David Hart Jr. (RSU 87)

Mission Statement

The mission of Hermon High School is to prepare students for personal success in college, career, and community.

Core Values and Beliefs

At Hermon High School, we believe:

- high school should be a positive and memorable experience
- learning is a life-long process
- every student should strive for academic excellence
- students are entitled to a welcoming and safe learning environment
- students should be held accountable academically, socially, and civically
- students learn best when supported by school, family, and community
- the high school experience is enhanced through participation in the arts, athletics, and other co-curricular activities.

Learning Expectations

In order to achieve the vision of the graduate, all students are expected to:

Academic Expectations

- communicate clearly and effectively in written, oral, and visual formats.
- solve problems creatively and practically
- integrate technology into their learning
- develop a plan of action for the future

Social and Civic Expectations

- be informed, involved and responsible members of both local and global communities
- make healthy choices
- exhibit mutual respect and personal integrity
- practice a strong work ethic

Vision of the Graduate

The graduate of Hermon High School must demonstrate the following skills (as adapted from Maine's Guiding Principles). The Hermon High School graduate is

- A clear and effective communicator
- A self-directed and lifelong learner
- A creative and practical problem solver
- A responsible and involved citizen
- An integrative and informed thinker

HERMON HIGH SCHOOL VISION OF THE GRADUATE




CORE VALUES AND BELIEFS
High school should be a positive and memorable experience
Learning is lifelong
Every student should strive to be academically, socially, and civically successful
Students learn best in a welcoming and safe environment supported by school, family, and community
The high school experience is enhanced through participation in the arts, athletics, and other co-curricular activities.
EFFECTIVE COMMUNICATOR
Effective
Clear and Organized
Respectful
Exhibits Integrity
ENGAGED CITIZEN
Community participation
Responsibility for Decisions and Actions
Ethical and Moral Behavior
Understanding Diversity
Economic and Civic Literacy
Health and Wellness
CREATIVE PROBLEM SOLVER
Defining Problems
Questioning and Predicting
Data Designing, Information Collection, and Analysis
Patterns, Trends, and Relationships
Resources for Problem Solving
Solutions and Responses
PROACTIVE LEARNER
Goal Setting and Planning
Initiative and Independence
Adaptability and Flexibility
Reflection and Self-Assessment
Ownership Over Learning
INFORMED THINKER
Critical Thinking and Integration of Knowledge
Informed Decision Making
Innovative Thinking and Originality
Perseverance and Grit
The mission of
HERMON HIGH SCHOOL
is to prepare students for personal success in college, career, and community

Hermon School Department
2026-2027 School Calendar

August 2026				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	IS	IS	IS	28
31				

0 student days
3 inservice days

September 2026				
M	T	W	T	F
	1	2	3	4
H	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

21 student days

October 2026				
M	T	W	T	F
			1	2
5	6	7	8	IS
H	13	14	15	16
19	20	21	22	23
26	27	28	29	30

20 student days
1 inservice day

November 2026				
M	T	W	T	F
2	3	4	5	6
9	10	H	12	13
16	17	18	19	20
PT	24	25	H	H
30				

15 student days
1 P/T day, 1 comp day

December 2026				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	H
28	29	30	31	

17 student days

January 2027				
M	T	W	T	F
				H
4	5	6	7	8
11	12	13	14	15
H	19	20	21	22
25	26	27	28	29

19 student days

February 2027				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
H	16	17	18	19
22	23	24	25	26

15 student days

March 2027				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	IS
15	16	17	18	19
22	23	24	25	26
29	30	31		

22 student days
1 inservice day

April 2027				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
H	20	21	22	23
26	27	28	29	30

17 student days

May 2027				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
H				

20 student days

June 2027				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
S	S	S	S	H
S	22	23	24	25
28	29	30		

9 student days
storm days **

School Holidays

July 3	Independence Day (Observed)
Sept. 7	Labor Day
Oct. 12	Indigenous Peoples' Day
Nov. 11	Veterans Day
Nov. 26	Thanksgiving Day
Nov. 27	Holiday
Dec. 25	Christmas
Jan. 1	New Year's Day
Jan. 18	Martin Luther King, Jr. Day
Feb. 15	Presidents' Day
Apr. 19	Patriots' Day
May 31	Memorial Day (Observed)
June 18	Juneteenth (Observed)

*New Years is a special observance day as cited in Title 20-A MRSA §4803

N.B. - Legal Reference: Title 20-A MRSA, Sections 4802, 4803 & 4804

IS = In-Service Days - NO SCHOOL:
August 25, 26, and 27, 2026
October 9, 2026
March 12, 2027

P/T = K-12 Parent/Teacher Conferences
HHS 10/08 3:30-7:30 pm, 10/15 3:30-7:30 pm
HMS 11/12 4:00-7:40, 11/23 9:00-2:00 & 4:00-7:00
Duran: 11/19 4:00-7:30, 11/23 8:30-7:30
Duran ONLY: Early Release March 24th and March 31st
comp day for evening PT conferences

**This calendar includes five (5) days to be lost due to inclement weather. The actual calendar may be adjusted if more days are lost due to weather conditions.

H = School Holiday - No School
Vacation Day - No School
S = Storm day

Graduation Date: June 11, 2027

Orientation for Grade 9: Thursday, August 27th
First pupil day: September 1st

ER = Early Release - **June 11, 2027** Last pupil day

Approved by HSC: January 12, 2026

HERMON HIGH SCHOOL
DATES TO REMEMBER/RANKING PERIODS

2026 - 2027

Aug. 27	Freshman Orientation Day
Sept. 1	First Student Day for Grades 9-12
Sept. 7	No School – Labor Day
Sept. 30	Mid-Quarter Progress Reports (PowerSchool)
Oct. 8	Parent / Teacher Conferences (3:30-7:30 pm)
Oct. 9	Teacher Workshop Day
Oct. 12	Holiday - Indigenous Peoples Day
Oct. 15	Parent / Teacher Conferences (3:30-7:300 pm)
Oct. 30	First Quarter Ends **(FRIDAY)**
Nov. 2	Second Quarter Begins
Nov. 4	***First Quarter grade reports (PowerSchool) (WEDNESDAY)***
Nov. 11	Holiday - Veterans' Day
Nov. 23-27	Holiday - Thanksgiving Break
Dec. 9	Mid-Quarter Progress Reports (PowerSchool)
Dec. 24-Jan. 4	Holiday Recess
Jan. 18	Holiday - Martin Luther King, Jr. Day
Jan. 15	*Second Quarter Ends* **(FRIDAY)**
Jan. 19	Third Quarter Begins
Jan. 20	***Second Quarter grade reports (PowerSchool) (WEDNESDAY)***
Feb. 15-19	Winter Recess
Feb. 24	Mid-Quarter Progress Reports (PowerSchool)
Mar. 12	Teacher Workshop Day (K-12)
Mar 31	*Third Quarter Ends* ***(WEDNESDAY)***
Apr. 1	Fourth Quarter Begins
Apr. 2	***Third Quarter grade reports (PowerSchool)*** **(FRIDAY)**
Apr. 19-23	Spring Recess
May 5	Mid-Quarter Progress Reports (PowerSchool)
May 31	Holiday - Memorial Day
June 11	Graduation
June TBA	Final Exams – All students

Ranking Periods

1st Quarter	September 1 - October 30
2nd Quarter	November 2 - January 15
3rd Quarter	January 19 - March 31
4th Quarter	April 1 - June 11 (TBA)

ACADEMIC INTEGRITY

1. ***Acceptable AI Usage***

   The Hermon School Department is beginning to explore the potential of generative artificial intelligence (GenAI) to enhance learning and prepare our students for the future. While GenAI is a powerful and evolving technology with many possibilities, we recognize the importance of using it responsibly. Rather than restricting access, we believe it's essential to introduce GenAI to our students. This exposure can help prepare them for its growing presence in college, careers, and daily life, and address potential inequities for those without access at home. Hermon High School students will be able to use GenAI on coursework only with teacher approval. These may include, but are not limited to, brainstorming, outlining, research assistance, and proofreading. We will restrict school access to GenAI for elementary and middle school students.

   Our core principle for GenAI use is clear: **AI should be a tool for your intellect, not a substitute for it.** We want students to develop critical thinking skills, understanding both the capabilities and the ethical considerations, such as copyright and bias, that come with this new technology.

   This is a new area for us, and AI technology is constantly changing. The Hermon School Department is committed to learning and adapting our approach as we discover the best ways to integrate these tools to benefit our students and educators.

2. ***Academic Integrity Violations***

   Copying/using another student's or providing work for another student to use are considered one and the same. The student(s) may receive no credit for the work. In addition, any student who is referred to the office for cheating may be subject to progressive disciplinary action, which may range from detention to suspension.

   Plagiarism is the willful act of copying someone else's work or idea and presenting that work as your own. Plagiarism will not be tolerated at Hermon High School. Students may receive a grade of zero for the plagiarized assignment. In addition, any students who are referred to the office for plagiarism will be subject to progressive disciplinary action, which may range from detention to suspension.

ACADEMIC PROGRESS REPORTS / REPORT CARDS

Student academic progress can be monitored through the PowerSchool system. Parents also have the option to receive regular academic updates by email through the PowerSchool Parent Portal. Mid-quarter reports and quarterly report cards will be available in PowerSchool on the dates listed on page 8 under "Dates to Remember/Ranking Periods."

If you are unable to access PowerSchool, please contact the Guidance Office at (207) 848-4000 for assistance.

ACADEMIC EXPECTATIONS AND STANDARDS

1. Attendance

Research shows that regular school attendance is linked to higher academic achievement. Students who attend school regularly are more likely to earn higher grades, score better on assessments, and be more engaged in learning. Excessive tardiness and chronic absenteeism lessen the opportunities available and lead to poor academic performance and a higher risk of dropping out of high school.

A student is expected to be in school every day unless legally excused. The State Department of Education and, therefore, the Hermon School Department consider the following as legal excuses for missing school:

1) Personal illness (medical documentation is required after three 3 consecutive absences or 10 total absences for illness.)
2) An appointment with a health professional that must be made during the regular school day (please bring medical appointment documentation upon return to school.)
3) Observance of a recognized religious holiday when observance is required during the regular school day.
4) A family emergency (death in the family, legal obligation, etc.)
5) A planned absence for personal or educational purposes that has been approved by the administration (not to exceed 5 school days per year).
6) Emergencies and other exceptional situations approved by the administration, including educational disruptions.

A parent or legal guardian should contact the school by telephone (848-4000 ext 1300) to report an absence before 9:00 A.M. and/or send a note with the student the next day the student is present. ***If a parent/guardian does not contact the school or a note is not provided upon the return of the student to school, the student's absence(s) will be deemed unexcused and the student may not receive credit (they will receive a 0 for the formative or summative assessment(s) missed during their absence.)***

2. Grading

Grade Scale: Hermon High School follows a **0 - 100 grade scale**. Both Formative and Summative assessments determine academic averages. Summative assessments are worth **70%** of the quarter average, and Formative assessments are worth **30%** of the quarter average.

Formative assessments evaluate student understanding, academic progress, and student needs. They may include practice quizzes, homework, skills checks, exit slips, and peer or self-assessments.

Summative assessments evaluate student understanding, academic progress, and student needs. They may include tests, quizzes, projects, papers, labs, presentations, and performances.

Grading and Assessment: Assignments/assessments should be graded and posted in PowerSchool within one week of submission/completion.

- Teachers will assign, correct (provide feedback), and record (a minimum) of ten formative assessments and (a minimum) of 4 summative assessments per quarter.
- Teachers are reminded that formative assessment feedback is a crucial part of the learning process, providing students with ongoing, timely information to improve their understanding and performance. Its purpose is to guide learning, not just to evaluate it. This feedback helps students identify areas where they need improvement, adapt their learning strategies, and ultimately deepen their understanding of the material.
- When formative/summative work/assessments are not turned in on time, the teacher will put a zero in the grade book.
- All teachers will use the following codes in PowerSchool: Missing (present but did not turn it in), Absent, Incomplete, Late.
- To the best of the teacher's ability, PowerSchool will be updated weekly, and parents will be notified when work is not turned in (or turned in on time).

Formative Assessment Scale: If a teacher uses a 1 - 4 scale for formative assignments, they must include a 0 for work not submitted.

Extra Credit / Bonus Points: Students may not receive extra credit or bonus points. All assignments and grades have a maximum of 100 points.

Syllabi: Syllabi for courses are available on the Hermon High School using the following link:

Hermon High School Syllabi

3. *Violations of Academic Integrity*

Plagiarism/cheating: All teachers review the definition of plagiarism with their students at the start of the year.

- Cheating: Copying from or providing work to another student may result in a zero and progressive discipline.
- Plagiarism: Presenting someone else's work or ideas as your own is not tolerated. Offenses may result in a zero grade and progressive discipline.

4. *Late Work*

Excused Absence from class/school:

To earn full credit on assignments when a student misses a class (**excused absence)**, the following must be adhered to**:**

a. Assignments due on the day a student is absent from a class will be due the first day the student returns to class.
b. Assignments assigned or completed during the class period on the day the student was absent from class will be allowed one additional class period for each class period missed.
c. For in-class summatives given on the day a student is absent from class (unexcused), the student must schedule a time with the teacher to make up the summative within four school days of their return.

Unexcused Absences: (Teachers are **NOT** required to accept late work.)
For a student who has an unexcused absence from a class, **IF** the teacher is willing to accept the late work, the following conditions apply:

a. Any assignments (formative or summative) due during the class period the student was absent (unexcused) will be considered late and must be submitted to the teacher by the start of the next class period.
b. Late formative assignments will be capped at 67%, and late summative assessments will be capped at 75%.
c. Any assignment (formative or summative) given during the class period the student was absent (unexcused) will be the student's responsibility to contact the teacher about the missed work. The assignments will be due at the beginning of the next class.

Incompletes: All incompletes must be pre-approved by the principal. Incompletes need to be updated in PowerSchool within 10 school days of approval.

ACCIDENT REPORTS

Any injury sustained by a student in the school building, on school grounds, or at any athletic event or school activity – home or away – must be reported immediately to the Hermon High School staff person in charge. Accident forms may be obtained in the office and must be completed and returned within 24 hours of the accident.

ADD/DROP

Adding or dropping of a full-year class must be *completed* within the first **ten (10)** school days of the school year and, for half-year classes, within the first **five (5)** school days of the second semester.

Any schedule changes after the scheduled Add/Drop period will be made only with administrative approval and granted for substantial educational reasons. Therefore, careful thought and planning should go into the registration of classes. Necessary planning, scheduling of teachers, and the purchase and organization of materials are all based on the students' choices.

Students will be allowed to use the following procedure after the add/drop period based on individual academic and program needs:

1. If a student and teacher feel that the student is not appropriately scheduled in a class, the student will be sent to the Guidance Office.
2. Guidance personnel will meet with the student and make a recommendation for any change to his/her schedule.
3. The student must obtain written approval for any add/drop from all teachers involved (this may include the department chair).
4. The student must have his/her parent/guardian sign the add/drop slip.
5. The principal must approve any add/drop to take effect.
6. The student must return the completed add/drop slip to the guidance office. *Students will not change any classes until all steps are complete*.

AMERICANS WITH DISABILITIES ACT

The Hermon School Department ensures that individuals with disabilities are not excluded from services, programs, or activities simply because they have a disability.

A. Program Access:
All programs in School Department Facilities are barrier-free or will be made accessible through alternative methods.

B. Communications:
Communications with individuals with hearing, vision, or speech impairments will be as effective as communication with others through the use of appropriate auxiliary aids.

C. Complaints:
Any disabled individual who believes he/she is a victim of discrimination prohibited by the ADA requirements may file a complaint. Complaints should be in writing, signed by the complainant's name and address and describe the school department's alleged discriminatory action. Complaints may be sent to:

Superintendent of Schools
31 Billings Road
Hermon, ME 04401

ADA Coordination & Review Sec.
Civil Rights Division
U.S. Department of Justice
Post Office Box 66118
Washington, D.C. 20035-6118

ASBESTOS-CONTAINING BUILDING MATERIALS (ANNUAL NOTICE)

All schools/buildings in the Hermon School Department have been inspected for the presence of Asbestos-Containing Building Materials (ACBMs). The inspection did not detect any ACBMs at Hermon High School. The asbestos inspection report and documents are available for inspection at the Office of the Superintendent.

ATHLETIC PARTICIPATION INFORMATION

The following items must be addressed before a student can participate in interscholastic athletics at Hermon High School:

1. ***Physical***: Students in Grades 6, 9, and 11 wishing to participate in a competitive sports program will be required to have a physical prior to participation. All new students, no matter what grade, will be required to have a current physical on file.
2. ***Concussion Information Sheet:*** The student and his/her parent(s) must read and turn in a signed copy of this form.
3. ***Insurance:*** The student must be covered under the parent(s)' insurance policy.
4. ***Parental Consent Form:*** This form must be signed by a parent or guardian before the student can participate in team practices or tryouts.
5. ***Athletic Handbook and Code of Conduct:*** The student and parents must read, understand, and sign the Hermon High School Athletic Handbook regarding eligibility and expectations for participation in athletics.
6. ***Academic Eligibility***: The student must meet all the academic eligibility requirements described by the Hermon High School Policy Interscholastic Performance Code (ICB).

ATTENDANCE PROCEDURES

Hermon High School believes that learning experiences that occur in the classroom are meaningful and essential components of public education. Therefore, Hermon High School is committed to the belief that every student should attend every class every day. Time lost from class is irretrievable in terms of instructional interaction, sequential presentation of material, and continuity of instruction. The school places primary responsibility for regular attendance upon the student and the family. The school assumes responsibility for providing an educational setting conducive to learning.

1. Excused Absences

A student is expected to be in school every day that school is in session, unless legally excused. The State Department of Education and therefore the Hermon School Department considers the following as legal excuses for missing school:

a. Personal illness **(medical documentation is required after three 3 consecutive absences or 10 total absences for illness)**
b. An appointment with a health professional that must be made during the regular school day (please bring medical appointment card for documentation)
c. Observance of a recognized religious holiday when observance is required during the regular school day.
d. A family emergency (death in the family, legal obligation, etc.)
e. A planned absence for personal or an educational purpose that has been approved by administration **(not to exceed 5 days per year)**.
f. Emergencies and other exceptional situations approved by the administration, including educational disruptions

A parent or legal guardian should contact the school by telephone (848-4000 ext 1300) to report an absence before 9:00A.M. *If the school is not notified of an absence and the parent or guardian cannot be reached, the absence will be considered unexcused*.

The student's record will reflect absences as either excused or unexcused. All students are reminded that employment is **NOT** a legitimate reason for missing school. Unexcused absences will result in administrative disciplinary action.

A comprehensive system of attendance records will be maintained for each student. Each teacher is responsible for accurately reporting daily attendance for each class and for making attendance records available to the administration and/or parents and student upon request. All absences, excused or unexcused, will be counted in the fulfillment of attendance requirements.

2. Pre-Arranged Absence Procedures

Parents and students are urged to schedule medical and dental appointments, recreation, family vacations, college visits, and other optional absences for times when school is not in session. However, on occasion, it may become a necessity for a student to miss school.

(1) Obtain the Advance Notice of Absence form from the main office.
(2) Complete the form including teacher signatures, assignment information, and parent/guardian signature and return to office for Principal's approval.
(3) Except for emergency family situations, the Advance Notice of Absence form should be completed **at least 5 days prior** to the planned absence.

3. School-Related Absences

Absences from class due to school-sponsored activities such as field trips, conferences, band trips, etc., will not affect the fulfillment of attendance requirements. Whether or not an absence is "school sponsored" must be determined, **in advance,** by the administration.

4. Unexcused Absences

Unexcused absences are those that are not recognized by the state as warranting excused status.

Skipping school or cutting class is not permitted.

a. No credit will be given for missed work.
b. Teachers are not required to offer make-up assistance.
c. Students will automatically be assigned detention as a result of cutting a class.
d. If repeated unexcused absences or class cuts occur, progressive discipline will apply.

5. Tardy to School

A student who arrives to school late **MUST** report directly to the main office and obtain an admittance slip to be admitted to class. Without this slip, admittance to class will not be permitted. Time lost from class is irretrievable in terms of instructional interaction, sequential presentation of material, and continuity of instruction. Therefore, a student's tardiness will be considered unexcused unless legally excused (**see Excused Absences P. 15**). If the school is not notified **within 24 hours (next school day)** or the reason does not meet the legal definition (**see Excused Absences P. 15**) the tardy will be treated as unexcused.

1- 3 tardies (per quarter) = administrative conference
4 - 5 tardies (per quarter) = 1 hour administrative detention
6- 7 tardies (per quarter) = 3 hour administrative detention and parental conference
8 + tardies (per quarter) = suspension, loss of parking privileges and (progressive discipline will apply)

6. Tardy to Class

Students who are late to class without a pass will be admitted and may receive a teacher detention. After repeated offenses the student will be referred to administration for disciplinary action.

7. Dismissals

Student dismissals will be approved only in the following manner:

a. Dismissals must be **IN WRITING FROM A PARENT/GUARDIAN** stating the reason and time for dismissal. Dismissal notes must be brought to the office first thing in the morning *before* first period so that they can be recorded. It is not acceptable for parents to dismiss a student without a legitimate and legal reason.
b. If it becomes necessary for a student to be dismissed during the school day:
    i. A parent (or Emergency Contact) **must** sign the student out when they arrive to pick him/her up.
    ii. Emails and faxed dismissals will be accepted (email address **hhs_attendance@schools.hermon.net**).
    iii. In the event of extenuating circumstances, phone dismissals will be approved only by administration, provided there is a follow-up fax or email.

iv. The student **MUST** check in with the office to ensure documentation has been received prior to leaving the building.

8. Truancy

Review the Hermon High School policy on truancy using the following link:

Truancy (JHB)

9. Chronic Absenteeism

Students are considered chronically absent if they are enrolled for a minimum of 10 days and are absent 10% or more of the days enrolled. Absences include both excused and unexcused absences. Additionally, students who are tardy or released early are considered absent if they miss more than 50% of the school day.

10. Actions / Loss of Credit

Whenever a student misses seven (7) consecutive **OR** ten (10) total days of school, the student and parent/guardian will be notified **in writing** that the student is now legally truant from school.

School administrators may require medical documentation for any excused absences, tardies, or dismissals.

Whenever a high school student misses twenty (20) unexcused days of class/school of a full year course or ten (10) unexcused days of a semester course, the student and parent/guardian will be notified **in writing** by the school that the student has lost credit.

High school students who have lost credit due to excessive absences are expected to continue to attend class through to completion. Students will be receiving course grades to the end of the semester and these grades will be recorded on the student's transcript with no credit awarded.

11. Appeals Process

To appeal the rulings of the attendance policy, a student and parent or guardian may request, in writing, a hearing with the Hermon School Committee as to why he/she should be exempt from the policy.

12. Perfect/Exemplary Attendance

Students whose attendance is perfect (i.e. present every minute of every school day) will be recognized at an awards assembly. Students whose attendance is exemplary (no absences and no more than 5 total combined excused dismissals and/or excused tardies) will also receive recognition. School sponsored absences do not count against students' attendance.

13. Other Provisions

In situations where a student is out of class/school due to a school-initiated request, there will be no impact on the student's attendance record; however, the student will still be held responsible for all work assigned/missed during his/her absence.

Use the following to link to view the Hermon School Department policy on attendance.

Attendance (JED)

BACKPACKS

Students may use small backpacks or string bags to carry their belongings between classes. However, backpacks and/or string bags must fit under the chairs or desks in each classroom.

BELL SCHEDULE

Warning Bell	7:50
Period 1	7:55-9:15
Period 2	9:20-10:40
Homeroom	10:45-10:55
Period 3	11:00-12:45 *Lunches: A 11:00-11:20* *B 11:44-12:04* *C 12:25-12:45*
Period 4	12:50-2:10

Schedules may be adjusted for school functions such as assemblies or class meetings.

BOMB THREATS

This handbook is required to carry notification that Hermon School Department recognizes bomb threats to be a significant concern. Whether a prank or a real intent, bomb threats represent a potential danger to the safety and welfare of students, staff, and school property. Bomb threats disrupt the learning environment and place a demand on financial resources and public safety service, even if false. Any bomb threat will be regarded as a serious matter with legal and suitable disciplinary action as outlined in Policy EBCC. Use link below to view Hermon School Department Policy EBCC - Bomb Threats

Bomb Threats (EBCC)

BOOKS AND EQUIPMENT

Hermon High School provides students with the necessary academic textbooks and equipment. These materials are on loan to the student. Books must be covered at all times and returned in good condition. Students will be charged the replacement cost for books/equipment that were issued to the student and not returned or that are returned in poor condition.

BOTTLES

Students may have beverages in plastic or metal containers with secured lids.

BUILDING AND SCHOOL PROPERTY

A student at Hermon High School should take pride in his/her school and the facilities and should adhere to the following guidelines:

1. Students are not to be sitting on desks, window sills, or tables.
2. Students are expected to clean up any messes or litter for which they're responsible.
3. There should be no marking on the building, furniture, or lockers at any time.
4. Vandalism of any kind will be treated as an extremely serious offense that will warrant suspension or expulsion. Any costs incurred by the destruction of any school property will be paid by the person(s) involved in the destruction.
5. Students should remain on school property after school only if they have legitimate, school-related responsibilities.

BULLYING

The Hermon School Committee believes that bullying, including cyberbullying, is detrimental to student well-being and to student learning and achievement. It interferes with the mission of the schools to educate their students and disrupts the operations of the schools. Bullying affects not only students who are targets, but also those who participate in and witness such behavior. Please use the links below to view Hermon School Department Policy JICK-Bullying.

Bullying (JICK)
Bullying Reporting Form (JICK-E1)

BUS CONDUCT

The Hermon School Department provides buses and vans to safely transport students who live too far from school to walk. To ensure safe and efficient transportation, students and parents/guardians must understand and follow all procedures and expectations for entering, riding, and exiting school vehicles.

Transportation for Students and Parents/Guardians (EEACCA)

CAFETERIA (LUNCH / BREAKFAST)

The cafeteria is open for breakfast before school until 7:45A.M. and for lunch. We expect that during cafeteria use students will demonstrate the following behaviors:

1. Show consideration for all others in the cafeteria.
2. Demonstrate appropriate eating habits.
3. Leave the table and surrounding area orderly. The last person at the table should make sure the table is clean.
4. Replace chairs and put trash in proper containers.
5. Consume all food and beverages in the cafeteria.
6. Remain in the cafeteria or outside on the patio until the lunch has ended.

CELL PHONES/ELECTRONIC/AUDIO DEVICES

Maine's "Bell-to-Bell No Cell" law requires all public schools to prohibit student use of electronic devices from the first bell to the dismissal bell. This law supports a focused, safe, and distraction-free learning environment for students.

Cell phones, tablets (Ipads), headphones, earbuds, and any other personal device with internet or cellular capability may NOT be visible, heard or in use during the school day (7:50 a.m. - 2:10 p.m.). If it is necessary for a student to make a call they may be granted permission to use the school phone in the main office only.

Students who violate this policy will have their device confiscated and turned in to the office. The following disciplinary actions will apply:

1. **First offense:** 1-hour detention; parent/guardian must pick up the device.
2. **Second offense:** 2-hour detention; parent/guardian must pick up the device.
3. **Third offense:** 3-hour detention; parent/guardian must pick up the device.
4. **Fourth offense:** 1-day suspension; parent/guardian must pick up the device.
5. **Subsequent offenses:** Additional disciplinary action will be determined in accordance with progressive discipline

COMPUTER POLICIES AND INTERNET SAFETY

These rules accompany School Committee policy IJNDB (Student Computer and Internet Use). Each student is responsible for his/her actions and activities involving school department computers (including I-Pads, tablets, laptops and other devices issued to students), networks, and Internet services, and for his/her computer files, passwords, and accounts.

These rules provide general guidance concerning the use of the school department's computers and examples of prohibited uses. The rules do not attempt to describe every possible prohibited activity by students. Students, parents, and school staff who have questions about whether a particular activity is prohibited are encouraged to contact the building principal or the Technology Coordinator.

Student Computer and Internet Use Rules (IJNDB-R)
Student Computer and Internet Use and Internet Safety (IJNDB)

DANCES

Dances, which are held periodically, are for Hermon High School students and are not open to the general public. Students from other high schools may attend only when a guest list has been made available by the administration.

Guest List Process:
Hermon High School students must return a *completed* Guest Permission Contract to the main office in advance of the dance. Approval of guests is the sole prerogative of the administration. Each student may invite one (1) guest to the dance. **The guest must be a current high school student or under 20 years of age.**

Dance Rules:

1. Dances are scheduled from 7:00-10:00 p.m., students attending the dance must be there no later than 8:00 p.m.
2. All students entering the dance are subject to a *noninvasive alcohol test.* Anyone who arrives under the influence of alcohol, tobacco, or other drugs, or who may be imbibing on the premises, will be evicted from the dance and subject to all penalties under the Alcohol/Drug Abuse Policy.
3. Once a student leaves the dance they will not be re-admitted and must leave school grounds.
4. Suspended students will not be allowed to attend a dance that is held during the time of his/her suspension.
5. Students with excessive absences may be denied the opportunity to attend school dances by administration.
6. Students who are disorderly must leave the dance without a refund and may be denied the privilege of attending future dances.
7. All rules and regulations as specified in the Student Handbook are in effect during the dance, including those regarding public displays of affection (PDA).

DISCIPLINE

It is essential for schools to maintain a safe and orderly environment which supports student learning and achievement. Good discipline allows schools to discharge their primary responsibilities to educate students and promote good citizenship. All students are expected to conduct themselves with respect for others and in accordance with Hermon School Committee policies, school rules, and applicable state and federal laws. Disciplinary action may be taken against students who violate policies, rules or laws, and/or whose conduct directly interferes with the operations, discipline or general welfare of the school.

Student Discipline (JK)

1. ***Teacher Detention:***
   The classroom teacher is authorized and has the primary responsibility for maintaining order in the classroom. Any actions that are disruptive to the learning process will be dealt with by the individual teacher.

   Teachers will communicate with students the date and location of the detention. Students will be given 24 hours notice. Failure to report to teacher detention may result in referral to the Assistant Principal for further disciplinary action.

2. ***Office Referrals:***
   Any student whose actions interfere with the educational process may be removed from class and sent to the office. Any student who is sent to the office as an "office referral" will be subject to disciplinary action at the appropriate discretion of the principal and/or assistant principal.

3. ***Administrative Detention:***
   Administrative detention is assigned by the Principal and/or Assistant Principal. Students assigned to detention are to report to the detention room promptly by 2:20 P.M.
   1 hour detentions are scheduled Monday, Tuesday, Thursday & Friday 2:20-3:20 P.M.
   3 hour weekly Friday Detentions will run from 2:20 P.M. - 5:20 P.M.
   3 hour Saturday School (as needed) will run from 7:30 A.M. - 10:30 A.M.

Students will be given twenty-four (24) hours notice when assigned a detention and must make their own arrangements for transportation.

Detentions take precedence over all other obligations, including school-related activities and outside employment. Not attending detention on the date assigned will result in an additionally assigned detention, and the original detention must still be served on a newly scheduled date or a Friday Detention or Saturday School may be assigned.

If a student does not report to an assigned Friday Detention or Saturday School or if a student is asked to leave a Friday Detention / Saturday School for any reason, including disruptive or uncooperative behavior, the result will be a suspension. *The student will also have to make-up the 3-hour detention.* Teacher and administrative detentions cannot be served concurrently.

4. ***Administrative/Office Detention Expectations:***
    a. Everyone must have work to do or something to read.
    b. No talking, sleeping, or eating.
    c. No cell phones, headphones, earbuds, or other personal devices with internet or cellular capability.
    d. All students must be seated and remain seated.
    e. Disruptive or uncooperative students may be asked to leave and a suspension may result. ***The student will also have to make-up the 3-hour detention.***
    f. If a student does not report to an assigned Friday Detention/ Saturday School the result will be a suspension. ***The student will also have to make-up the 3-hour detention.*** Subsequent skipping will result in additional suspension and the student will have to make-up 3 hour detention.
    g. After the detention period is over, all students must leave the building unless they have other legitimate, school-related responsibilities.
    h. If a student is absent the day of an assigned detention, he/she must serve the detention on the first day he/she returns to school.

5. ***Suspension of Students:***

Suspension of Students (JKD)

6. ***Expulsion of Students:***

No student shall be expelled from school except by action of the Board. Following a proper investigation of a student's behavior and due process proceedings conducted in accordance with 20-A :MR.SA§ 1001(8)(A), the Board shall expel the student, if found necessary for the peace and usefulness of the school, as provided in 20-A MRSA § 1001(9) and (9A).

The Board also has the authority to readmit an expelled student on satisfactory evidence that the behavior which was the cause of the student being expelled will not likely recur.

Expulsion of Students (JKE)
Expulsion Guidelines (JKE-R)

DRESS AND GENERAL APPEARANCE

The Hermon School Department recognizes that responsibility for the dress and appearance of students rests with individual students and their parents/guardians. The Hermon School Committee will not interfere with this choice providing the personal choices of students and their parents/guardians do not create a disruptive influence on the school program, offend others, or affect the health or safety of others.

Use the following link to view the Hermon School Department policy on student dress.

Student Dress (JICA)

Hermon High School has adopted the following additional standards of dress.

A. Non-transparent clothes must be worn in a way such that genitals, buttocks, nipples, and midriff (area between chest and waist) are covered at all times. All shirts must have a shoulder strap. Clothing that reveals underwear is prohibited.
B. Costumes, capes, and flags are not permitted during the school day, exceptions may apply for school approved events such as spirit week or winter carnival.
C. Students are not permitted to carry stuffed animals during the school day.

Violation of this policy may result in (a) the student being required to change clothing or (b) disciplinary action ranging from detention to suspension from school.

DRUG AND ALCOHOL USE BY STUDENTS

The Hermon School Committee and the staff of the Hermon School Department support a safe and healthy learning environment for students which is free of the detrimental effects of drugs and alcohol. Accomplishing this goal requires a cooperative effort among school staff, students, parents, law-enforcement and organizations concerned with the use of drugs and alcohol by school-aged children.

In order to promote the safety, health and well being of students, the School Committee endorses a three pronged approach to address the issue of drug and alcohol use: prevention education, intervention and discipline. The superintendent is responsible for developing appropriate administrative procedures, curricula and programs to implement this policy. Use the following link to view Hermon School Department Policy Drug and Alcohol Use By Students (JICH)

Drug and Alcohol Use by Students (JICH)

HHS ALCOHOL AND DRUG INTERSCHOLASTIC ACTIVITY PROTOCOL

The school system recognizes that the use of alcohol, drugs, and tobacco poses a significant health problem for adolescents. The school system recognizes that the interscholastic policy needs to work in unison with the school's effort in dealing with alcohol, tobacco, and drugs. The following prohibitions apply to any student who is on school property, who is in attendance at school or at any school sponsored activity; *or whose conduct at any time or place* directly interferes with the general welfare of the school. Athletic and Extracurricular Activities covered by this policy include all Hermon High School sponsored clubs, activities, and teams.

A. Disciplinary Referrals

During the season* of practice, play rehearsal, or participation, a student shall not misuse a legally defined drug, possess, use, or distribute alcohol, illegal drugs, or tobacco (including vapor-pens). Violation(s) of the following will result in the listed action:

(a) Misuse of any legal drugs (prescription/over the counter).
(b) Possession, Use, or Distribution of alcoholic beverages.
(c) Possession, Use, or Distribution of illegal drugs.
(d) Possession, Use, or Distribution of any tobacco product.
(e) Failure to immediately leave a party or social gathering where any of the preceding is in occurrence.

FIRST OFFENSE (Inside or outside of school**):

Suspension of participation in athletics and activities (including tryouts, practices, contests, and performances) for the duration of the school suspension. Student and parent(s) must meet with the high school Principal, Athletic Director, and Coach/Advisor prior to the student returning to the team/activity.

SECOND OFFENSE (Inside or outside of school):

Suspension of participation in athletics and activities for the remainder of the season.*

THIRD OFFENSE (Inside or outside of school):

Permanent suspension of participation in athletics and activities for one year.***

***The season does not end officially until the final team/club activity (in many cases this means the banquet).**

****In the event of a drug and alcohol violation outside of school or school function the first offense is a ten day suspension from participation in the athletic activity – excluding Sundays – from the date of notification.**

*****One year means 365 days from the date of the incident.**

A. Self Referral*

Meeting between student, parent, and guidance counselor. Student and parent(s) must meet with the high school Principal, Athletic Director, and Coach/Advisor.

***A self-referral may not take the place of a discipline referral. A self-referral may not supersede a discipline referral nor come about pending the outcome of discipline referral.**

DUES AND FEES

Below is a list of fees for the coming year.

Parking Fee: $5.00. Upon completing the registration form and returning it to the main office students will be assigned a parking area.

Class Dues: To be determined by the needs of the Senior class.

*** Additional fees may be assessed for participation in other clubs or activities.*

E-BIKES

The use of electric bicycles (e-bikes) on Hermon High School property is a privilege extended to students who demonstrate safe, responsible, and respectful behavior.

1. ***Registration & Permits:*** All e-bikes must be registered with the school office.
2. ***Safety & Operation:*** Riders must follow all posted speed limits and traffic rules while on or near school property. Helmets are required for students under age 16 and strongly recommended for all riders.
3. ***Parking & Storage*****:** E-bikes must be parked in designated bike racks and are not allowed inside school buildings. Riders are encouraged to secure their bikes with locks. The school is not responsible for lost, stolen, or damaged e-bikes.
4. ***Maintenance:*** E-bikes must be in safe, working condition. Modified or unsafe bikes are not permitted. Battery charging must occur off-campus.
5. ***Enforcement:*** Violations may result in disciplinary action, including warnings, confiscation, revocation of e-bike privileges, or further consequences. Local law enforcement may also issue citations for traffic violations.

EXTRA-CURRICULAR PERFORMANCE CODE

The purpose of interscholastic/extracurricular activities is to promote the physical, mental, moral, social and emotional well being of the participants in the venue of school sanctioned activities. Participants, advisors, and coaches are expected to display the ideals of character, sportsmanship, and fair play during the course of competition.

Participants in the interscholastic/extracurricular programs represent both our school and community before, during and after competition and therefore must act as role models and adhere to academic and behavioral standards that have been established by school officials. A positive presence on the part of participants enhances the reputation of the interscholastic/extracurricular programs which in turn portrays both the school and town in a favorable manner. Whether we win or lose, it is to these ideals that we aspire. Use the link below to view Hermon School Department Policy ICB (Interscholastic/Extra Curricular Performance Code)

Interschool Perf Code (ICB HHS)

FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act ("FERPA") provides certain rights to parents and eligible students (18 years of age or older) with respect to the student's education records. FERPA regulations require that local education agencies give annual notification to parents and eligible students of their rights under FERPA. Use the link below to view the Hermon School Department Policy JRA-E (Annual Notice of Student Education Records and Information Rights).

Annual Notice of Student Info Records (JRA-E)

FIGHTING AND INAPPROPRIATE PHYSICAL CONTACT

Fighting and/or inappropriate physical contact, will not be tolerated at Hermon High School. Students involved in fighting and/or inappropriate physical contact may be suspended for the first offense; the consequences could be more severe, depending on the offense. Any subsequent fighting and/or inappropriate physical contact will result in a referral to the Hermon School Committee for expulsion.

FINAL EXAMS

Students are responsible to be present for all final exams when scheduled. Final exams are given to all students at the end of the fourth ranking period. Final exams count for 10% of the student's overall class average. During finals, all students must remain in the classroom until the end of the period.

FIRE AND LOCKDOWN DRILL

When an alarm sounds or a lockdown is announced, it is the duty of every student to follow, without question, the directions given by the teacher in charge of the room.

FOOD DELIVERY SERVICES

Students may not have food delivered during the school day from food delivery services.

GRADING CRITERIA, REPORTING, AND HONOR ROLL

Progress reports are issued to all students at the midpoint of each ranking period (see Dates to Remember/Ranking Periods).

Report cards are no longer issued in paper form. Student grades and progress reports are available electronically through the **PowerSchool Student and Parent Portals** at the end of each grading period. Students and parents/guardians are encouraged to regularly monitor academic progress, grades, and study habits throughout the school year. Grading equivalents are as follows:

93-100	A	70-76	D
85-92	B	Below 70	F
77-84	C	I = Incomplete work	

Summative assessments are 70% of course grade

Formative assessments are 30% of course grade

Incompletes: Incompletes will only be granted for extenuating circumstances that are agreed upon by the student, parent, teacher, and administration. Any student with an incomplete must meet with the teacher and create a plan including a timeline to finish the required work. Any incomplete that remains at the end of the agreed upon timeframe will be changed to the numerical grade that is reflected in the gradebook or an 'F,' if applicable.

Honor Roll

The honor roll is based on quarter grades.

High Honors = All As (93-100)

Honors = All As and Bs (85-100)

Subjects include all academic and career and technical courses.

An incomplete disqualifies a student from the honor roll until work is completed.

GRADUATION REQUIREMENTS

Use the following link to review the Hermon School Department graduation requirements.

Graduation Requirements For Credit Based Diploma (IKF)

HARASSMENT AND SEXUAL HARASSMENT OF STUDENTS

Hermon School Department prohibits harassment of students based on:

- Race (including traits associated with race involving hair texture, Afro hairstyles, and protective hairstyles such as braids, twists, and locks);
- Sex, sexual orientation, gender identity, sex stereotypes, sex characteristics, pregnancy or related conditions;
- Parental, family, or marital status;
- Color;
- Religion;
- Ancestry or national origin; and
- Disability.

Use the links below to view Hermon School Department Harassament and Sexual Harassment of Students policy ACAA and Sexual Discrimination-Harassment Complaint Procedure (ACAA-R)

Harassment & Sexual Harassment of Students (ACAA)

Student Discrimination/Harassment and Title IX Complaint Procedures (ACAA-R)

LANGUAGE / PROFANITY

The use of vulgar or profane language at Hermon High School is not acceptable. Progressive disciplinary action will be administered.

LEAVING SCHOOL GROUNDS

Once a student arrives at school he/she is not permitted to leave the school property after entering the building. If a student leaves without administrative permission, disciplinary action will range from 3-hour administrative detention, and loss of driving privileges, to suspension.

LIBRARY

The librarians are authorized and have the primary responsibility for maintaining the order of the library. Behavior in the library must be conducive to study and research, otherwise the student may lose library privileges and be subject to further disciplinary action. All books/materials borrowed from the library must be returned by the designated deadline. Students who have overdue or lost materials may be subject to monetary charges and/or loss of library privileges.

LIGHTERS / MATCHES

Students are not permitted to possess lighters and/or matches on school property. Any student in possession of lighters and/or matches is subject to suspension and other consequences.

LOCKERS

Lockers will be assigned at the beginning of the school year. Lockers are the property of the Hermon School Department and each student is responsible for keeping his/her locker clean, neat, locked and in working condition. Any student involved in the destruction or misuse of a locker will be held responsible and disciplinary action will result.

All storage facilities of any kind, either located on school property or made available by or through the school in conjunction with school activities away from the school, are at all times the property of, in custody of, and under control of the school. School authorities may, without prior notice, at any time, search, open, clean, inventory, relocate, reassign, or dispose of any such storage facility or its contents. All students who accept the use of or who use any school storage facility shall thereby be considered to have assigned implied consent to the searching, opening, cleaning, inventory, relocation, reassignment, or disposal of such storage facility or its contents without prior notice. The term "storage facility(ies)" includes but is not limited to lockers, club or society offices, closets, bins, team rooms, and desks.

Only school-issued locks are to be used on lockers, all others will be removed and disposed of. Students should always make sure that their locker is locked after each use. *Other people should never know a student's locker combination.*

LOITERING

Loitering in corridors, restrooms, and the parking lot is prohibited. Loitering in the hallways during class can disrupt learning for other students. Students need to have a valid pass to be in the hallways except during passing periods. At the conclusion of the school day students are expected to leave the building in a timely fashion unless they are participating in a school sponsored activity. Students waiting for rides must wait in the front foyer.

LOST AND FOUND

Lost and found articles may be claimed in the custodian's room. Unclaimed articles will be disposed of at the conclusion of each quarter.

MEDICATION

A medication form, signed by the parent/guardian must be provided prior to administration of any medications.

Any prescribed medications must be provided by the parent in the original labeled container with no more than a 20-day supply (5-day supply for medications regulated by the Federal Narcotics Act). Students can not transport prescribed medications to school. If a medication is to be given for greater than 15 days, the Medication Form must also be signed by a physician.

In cases specific to asthma inhalers and epinephrine auto-injectors, students may be allowed to carry and self-administer these medications only under the following condition: **A Physician's Request for Student to Self-Administer form must be completed and signed by the parent/guardian and physician.**

MILITARY AGENCIES / ARMED SERVICES

The Hermon School Committee recognizes the need for cooperation with representatives of the military services and school officials regarding students selecting the military as a career choice. It is the policy of the Hermon School Committee to allow the military services the same opportunity in meeting with secondary school students as other prospective student employers such as college recruiters and business/industry representatives. The procedures for the military to visit the secondary schools are as follows:

1. *Access to students in the school building during school time:*
   Military recruiters may meet with students for the purpose of disseminating information and addressing the military as a career choice. This would normally occur during study halls, activity periods, or other suitable non-instructional time.

2. *Administration of Armed Services Vocational Aptitude Battery Test (ASVAB):*
   Military recruiters may administer the ASVAB Test through a prearranged schedule developed by the military and guidance/principal's office.

3. *Release of Lists of Students' Contact Information*:
   The release of student names, addresses, and telephone numbers shall be governed by the Family Educational Rights and Privacy Act (FERPA). This information will not be released in bulk to colleges, universities, businesses, industries, or other individuals or agencies.

   Under federal law, certain directory information may be provided to military recruiters unless a parent/guardian opts out. Parents/guardians who do not want their student's directory information released to military recruiters must notify the Hermon School Department in writing by **September 15 of each school year** in which the student is enrolled at Hermon High School.

NOTIFICATION OF PARENTS RIGHT TO KNOW

Working with parents is an important aspect of our efforts to teach and learn. As a part of these efforts, all schools in the State of Maine are required to inform parents of their right to know and request the professional teacher qualifications for all teachers and paraprofessionals. We wish to let you know the

information and qualifications of your child's teacher(s) is available upon request. Please contact your child's principal or the Superintendent's Office (848-4000 ext. 6000) if you have any questions or would like further information.

PARENT CONFERENCES / VISITS

Parents are encouraged to maintain regular communication with their student's teachers, guidance counselors, and other school staff members. E-mail is a convenient and effective way to communicate or schedule an appointment to meet in person.

Parents are encouraged to monitor their student's grades through use of PowerSchool; log-in information is available through the Guidance Office. Parents are also invited to regularly visit the Hermon High School website at **www.hhs.hermon.net** and the Hermon High School Facebook site.

PASSES

Students must utilize the electronic hall pass system to be out of their regularly scheduled locations during the school day. Misuse of a pass will result in the loss of the pass privilege and possibly other disciplinary action.

PESTICIDE USE POLICY

The School Committee recognizes that structural and landscape pests can pose significant problems for people and school unit property, but that use of some pesticides may raise concerns among parents, students, and staff. It is therefore the policy of the Hermon School Department to incorporate Integrated Pest Management (IPM) principles and procedures for the control of structural and landscape pests. A copy of this policy shall be kept in every school and made available upon request to staff, parents, students, and the public. Use the link below to view Hermon School Department Policy ECB (Pest Management in School Facilities and on School Grounds)

Pest Management in School Facilities And on School Grounds (ECB)

PHOTOGRAPHS, VIDEO OR AUDIO RECORDING

Taking photographs, video recording, or audio recording of staff members and/or other students without their knowledge and approval is prohibited. Posting on social media or other distribution of such photos/video/audio may be considered forms of harassment or bullying.

POSTING OF INFORMATION

Important information concerning school affairs is given to students in daily notices, in announcements, at assemblies, and through the bulletin boards in each wing of the school. All announcements and postings of information must be first approved by the high school administration.

PUBLIC DISPLAYS OF AFFECTION (PDA)

Students are expected to act appropriately at school and at school related functions. Public displays of affection including (but not limited to) groping, petting, extended embraces and kisses, etc. will not be permitted at school. Violation of this policy may result in (a) parent(s) being contacted by administration and/or (b) disciplinary action ranging from detention to suspension from school.

SCHOOL SONG

Onward Hermon, onward Hermon
On to victory;
Loyal team of Blue and Gold
Hold up your heads and fight, fight, fight,
You do your best team
We do the rest team;
Show them where we stand,
Cheer, cheer for Hermon High and victory.

Onward Hermon, onward Hermon
Onward to the end.
Never let your spirits falter
Even though defeat is nigh;
You do your best team
We'll do the rest team;
Show them where we stand,
Cheer, cheer for Hermon High
And victory. Rah-Rah-Rah.

SKATEBOARDS, ROLLER BLADES, AND SCOOTERS

Skateboards, roller blades, scooters, and similar equipment are not to be used on school property.

SMOKING, POSSESSION, AND USE OF TOBACCO PRODUCTS

In accordance with State of Maine Law and Hermon School Department Policy, smoking or possession/use of any tobacco products (including vape pens and nicotine pouches) is prohibited at Hermon High School and on Hermon High School property. Any student violating this policy will be subject to suspension.

Tobacco Use and Possession (ADC)

SOLICITATION

Students are not permitted to sell soda, candy, merchandise, etc. unless part of a school sanctioned group's or organization's approved fund-raising effort.

SPECIAL EDUCATION CHILD FIND NOTICE

Hermon School Department seeks to ensure that all children within its jurisdiction are identified, located and evaluated who are school-age 5 and under the age of 22 and who are in need of special education and supportive assistance. This includes homeless children, state wards, state agency clients, students who have been suspended or expelled, children attending private schools, children receiving home instruction, children incarcerated in county jails, children who have the equivalent of 10 full days of unexcused absences or 7 consecutive school days of unexcused absences during a school year, highly mobile

children (including migrant or homeless), and children who are suspected of being disabled and in need of special education and supportive assistance even though they are advancing from grade to grade.

The Hermon School Department's Child Find responsibility shall be accomplished through a unit-wide process which, while not a definitive or final judgment of a student's capabilities or disability, is a possible indicator of special education needs.

Child Find (IHBAC)
Referral / Pre-Referral Procedures (IHBAA-R)

SPORTSMANSHIP AND STUDENT ACTIVITIES CONDUCT

Students are reminded that while they are participating in, or attending, a school-sponsored activity they are representatives of Hermon High School. Students' appearance, behavior, and conduct must be consistent with school policies and procedures at all times during the trip. Failure to fully meet responsibilities in terms of cooperation, behavior and conduct will result in disciplinary action upon return to Hermon High School. All students are urged to participate in or attend school activities. Good sportsmanship dictates that visiting teams and officials be treated as guests. We represent not only Hermon High School, but also ourselves, our families, and our communities.

STEALING

Stealing of any kind will not be tolerated at Hermon High School. Disciplinary action may include suspension, restitution, and/or legal action.

STUDENT CODE OF CONDUCT

Promoting ethical and responsible student behavior is an essential component of the Hermon School Committee's educational mission.

The School Committee is committed to maintaining a safe, respectful and orderly school environment in which students may receive and staff may deliver quality education without disruption or interference and in which students may develop as ethical, responsible and involved citizens.

To achieve this goal, the School Committee has developed this Student Code of Conduct with input from school administrators, staff, students, parents and the community.

Student Code of Conduct (JIC)

STUDENT SURVEYS AND MARKING INFORMATION

Occasionally, Hermon High School may administer surveys to students in the course of developing and evaluating programs and services offered. The Hermon School Department will comply with the federal Protection of Pupil Rights Act and applicable regulations concerning the administration of surveys and the use of personal information about students for marketing purposes. Use the link below to view the Hermon School Department policy ILD - Student Surveys and Marketing Information.

Student Surveys and Marketing Information (ILD)

STUDY HALLS

As part of their regular schedule, the majority of students will have a study hall. Students are expected to report to that study hall with school work. Students wishing to be dismissed from a study hall (to go to the library, Guidance, meet with a teacher, etc.) ***must first report to the study hall and sign out with the appropriate pass***. Students involved in disruptive behavior will be subject to disciplinary action.

STUDY HALL PRIVILEGES (JUNIORS / SENIORS)

Junior College Course Privileges*:*

Juniors enrolled in an **approved off-campus or online college course** who have a scheduled study hall and meet the eligibility requirements below may be granted additional privileges.

Second or Third Block Study Halls: Students must remain on campus but may use an approved location, such as the library, intervention rooms, cafeteria, designated study hall, or another location approved by administration.

First or Fourth Block Study Halls: Eligible students may be granted off-campus privileges, including late arrival or early dismissal.

Expectations and Eligibility:

- Maintain an average of 85% or higher in every course each quarter.
- Have no unexcused absences or tardies.
- Demonstrate responsible behavior and good citizenship.

Senior Privileges:

Seniors who are in good academic standing and have completed the required 20 hours of community service are eligible for study hall privileges. Students and parents/guardians must complete the appropriate form before these privileges may take effect.

Seniors with a study hall scheduled during the first and/or fourth period may be granted the privilege of arriving at school after their first-period study hall or leaving school following their last scheduled class. Once the appropriate form has been completed and approved, the applicable study hall period(s) will be removed from the student's schedule.

SYLLABI

A syllabus for each course offered at Hermon High School is posted on the high school website (www.hhs.hermon.net). The syllabi includes the course description, graduation standards, unit summaries, grading practices, and retake policy.

Hermon High School Syllabi

TRANSPORTATION AND PARKING

Operating and parking a vehicle (including a snowmobile) on school property is a privilege. No vehicle may be parked on school property unless it is registered through the office. All vehicles should be locked/secured and students are not allowed to go their vehicle during the school day without permission from administration.

Parking is permitted only in designated student parking areas. Students may not park in spaces reserved for staff or visitors. Once students have parked their vehicles, they must proceed directly into the high school; loitering in the parking lot is prohibited.

Violations, including but not limited to loitering, parking outside marked lines, parking in unauthorized spaces, excessive speed, squealing tires, or reckless driving, will be taken seriously. Disciplinary consequences may include temporary or permanent suspension of driving privileges, detention, and/or suspension from school.

Students must register snowmobiles with the main office and must park their snowmobiles in an area designated by the Assistant Principal. Students are not to operate snowmobiles on any athletic field.

VISITORS

During school hours, all visitors must be admitted through the front entrance and report directly to the Main Office to secure a visitor's pass. Students wishing to bring a visitor to school must complete a Visitor/Guest Permission Contract (signed by all their teachers) and submit it to the main office before the day of the visit. The visitor/guest must report directly to the main office upon arrival to meet with administration.

WEAPONS, VIOLENCE, AND SCHOOL SAFETY

The Hermon School Committee believes that students and staff are entitled to learn and work in a school environment free of violence, threats, and disruptive behavior. Students are expected to conduct themselves with respect for others and in accordance with School Committee policies, school rules, reasonable unwritten behavior expectations, and applicable state and federal laws. Use the link below to view the Hermon School Department policy JICIA- Weapons, Violence, and School Safety.

Weapons, Violence and School Safety (JICIA)

WORK

Although outside employment may be necessary or beneficial for some students, a student's primary responsibility is to pursue the best education possible. During the school year, students are encouraged to keep work hours to a reasonable level so that employment does not interfere with academic success or other school responsibilities.

A student's work schedule does not excuse them from school-related obligations, including, but not limited to, detentions, required meetings, and make-up sessions with teachers. Students and their parents/guardians should also be familiar with and comply with the State of Maine Child Labor Laws.