

Financial Finance Board Committee

Minutes

April 29, 2026

4:00-5:00

BJSHS Library.

Members: Dan Hodge-Chair, Peter DeFilipp, Kristen Chapman, Jennifer LeDuc, Doug Stone

Attendees: K. Chapman, D. Stone, D. Hodge, M. Gilbert, L. Kaulback, Casey Leonard (Auditor), D. Alden

- 1) Audit Review with Auditors - **Clean opinion - No material weaknesses, Segregation of duties always comes up as a Significant deficiency due to the small staff size in the Business Office. Recommendation: Approval of student activity fund bank account reconciliations need to be completed on a monthly basis. Tested three program grants - Timeliness of reporting is necessary and beefing up the timeliness of HS student graduation for Title 1A.**
- 2) Q3 Financials review - Leah - **19.25% of budget is left - one Cost center of concern is Facilities Management. We can move up to 5% from other Cost Centers.**
- 3) Discussion of Facilities budget for remainder of FY'26 [Facilities Accounts FY'26](#)
(Please refer to Leah's email dated 4/17/26) **Discussed not allowing OT, but would have to stop night and weekend building use...easier said than done. Discussed why OT happens...ideas for less. Not doing the Site Improvements that weren't already completed. We need to do the portable at BJSHS for next school year.**
- 4) Other

Next Meeting: August 19th @ 4:00 @ CO Conference (Unless necessary in the meantime)