Personnel Committee Minutes
3/18/26
5:00-6:00
Central Office

Members of the Personnel Committee:
Chair - Bonnie Child, Ed Bulger, Kristen Chapman, Erin Hinkley, Dan Hodge

Attendees: Ed Bulger, B. Child, K. Chapman (virtual) - Others: Darcy Klein, Doug Stone, Matt Gilbert, Deb Alden

1. New Job Description: Occupational Therapist - **Committee reviewed the draft; this did not exist previously so this needs to be approved by the School Board. Deb will look into grandfathering BS degrees for certification.**

2. New Job Description: Speech & Language Therapist - **Committee reviewed the draft; this did not exist previously so this needs to be approved by the School Board.**

3. Revised Job Description: Director of Transportation - **This is the same Job Description as B,G,T Director - just pulled out the Transportation responsibilities.**

4. Revised Job Description: Director of Building & Grounds - **This is the same Job Description as B,G,T Director - just pulled out the Building Grounds responsibilities.**

5. Other - **The Committee discussed the current Asst. B,G,T Director - would we consider allowing a transfer into one of the positions - a lot of discussion around this. Concern that these areas will not have enough coverage when Devin leaves on March 27th - These have been internally posted.**

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6. Job Description Review - Teacher Contract (Cont.)
    a. Academic Dean
    b. High School Guidance Counselor
    c. Elementary/Middle Guidance Counselor
    d. School Social Worker
    e. ELL Teacher/Coordinator

Next Meeting: May 20 @ 5:00pm @ CO.
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