REQUEST FOR PROPOSAL (RFP)
Internet Service

East Noble School Corporation
Issue Date: October 15, 2026
470 #: 270002080

The purpose of this Request for Proposal (RFP) is to solicit sealed proposals to establish a contract through fair and competitive negotiations for internet service.
The goods and services requested in these documents are part of the E-Rate filings for Funding Year 2027 for East Noble School Corporation.
Further information can be found at the USAC (Universal Service Administrative Company) Website http://www.usac.org/sl/ .

- The vendor must provide their E-Rate Service Provider Identification Number (SPIN) number on the proposal to be eligible for consideration.
- The vendor must agree to comply with the rules and regulations of USAC. Vendors must be familiar with billing methods and timelines associated with USAC.
- Bids and awards related to this RFP are subject to receiving approval for funding through the E-Rate process. In the event projects are not funded, East Noble School Corporation reserves the right to modify the scope of the project or cancel the project.
- The winning vendor must complete the necessary FCC (Federal Communications Commission) Form 471 templates required for each school/entity, i.e., Internal Connections, Basic Maintenance of Internal Connections and Managed Internal Broadband Services.
- **East Noble requests that the bidder bill USAC for the discounted portion of the project.**

BACKGROUND
East Noble School Corporation is requesting to continue service under the ERATE program. The 50 MB Full Duplex internet service will be at the East Noble School Corporation Community Outreach Center in the Community Learning Center, 401 E Diamond Street, Kendallville, IN 46755. The 4 GB internet service is located at the East Noble Transportation & Technology Center, 550 W Ohio Street, Kendallville, IN 46755.

SITE VISITS
- Questions may be submitted to Rick Williams, Network Manager, through email rwilliams@eastnoble.net. Answers to questions will be shared with other vendors, to provide clarification to the RFP process.
- This project will not be implemented until an E-rate Funding Commitment is received.
- Site visits are not available. East Noble is a tenant at the East Noble Community Outreach location. Conduit access is available from Riley Street to their hub room – about 150 feet away. This is where service is to be terminated. Category 6 cabling is already in place to the office within the building to deliver service to the East Noble School Corporation Outreach Center office. The East Noble Transportation & Technology Center has a conduit from a handhold by Ohio Street. The distance from the handhold to the DMARC is approximately 250 feet.

DUE DATE

Proposals will be received in the East Noble School Corporation Transportation & Technology Center at the following address: 550 W Ohio Street, Kendallville, IN 46755, or they may be submitted electronically by email to rwilliams@eastnoble.net until 11:00 AM EST on Monday, November 16th, 2026. Proposals will be opened and publicly read at the hour of 11:00 AM on Monday, November 16th, 2026, at the East Noble School Corporation Transportation & Technology Center, 550 W Ohio St, Kendallville, IN 46755. The East Noble School Corporation Board of Education reserves the right to reject any bids.

SPECIFICATIONS

Listed below are the requirements for the proposal. **Vendors may submit alternative equipment/services if they are an equivalent make and model or serve a similar functionality.**

1- East Noble School Corporation Community Outreach Center, located in the Community Learning Center, 401 E Diamond St, Kendallville, IN 46755 – Provide 50 MB Full Duplex or greater of internet service. Installation must meet all current building codes. Labeling must be per East Noble/Community Learning Center direction.
2- East Noble Transportation & Technology Center, 550 West Ohio Street, Kendallville, IN 46755 – Provide 4 GB Full Duplex of Internet service. Installation must meet all current building codes. Labeling must be per East Noble direction.
3- All internet services are to include at no charge DDOS (distributed denial of service) mitigation. Explanation of DDOS mitigation is to be included with your RFP response. DDOS mitigation provided by an upstream provider is allowed provided East Noble School Corporation will not be charged any additional fees or costs of any kind and that a summary of the mitigation service provided by the upstream provider is included with the bid response.
4- The provider is to provide an RJ-45 ethernet handoff.

PRICING

- Installation and one-time charges are to be listed as separate line items.
- Labor pricing for installation must be listed separately.
- All taxes and fees must be listed as separate line items.
- East Noble prefers a 3-year contract for this internet service.
- East Noble prefers the bidder to bill and receive payment for the discounted portion of the invoice to USAC. Acknowledgement of this must be stated in the proposal.

REFERENCES

The vendor must include a list of at least three (3) clients for whom the vendor has provided products and/or services that are the same or equivalent services requested in this RFP. Information provided should include the name, address, and telephone number of the client facility and the name, title, and phone/fax numbers of a person who may be contacted for further information. In addition, a brief description of services rendered for the reference should be included.

DISQUALIFICATION

Vendors will be disqualified for the factors listed below.

- Failure to deliver the bid response by the due date and time. Confirmation of receipt of bid packet will be emailed for all bids submitted by email.
- Failure to include DDOS information as requested.
- Failure to provide pricing as specified.
- Failure to provide vendor’s SPIN number.

EVALUATION CRITERIA

Criteria	Maximum Points
Cost	30
Adequacy of the responses to this RFP	25
Previous Experience with vendor	15
References from three other schools/libraries supporting satisfactory performance of the service from the vendor	5
Invoicing: Reimbursements/Discounts (preference given to vendors who are willing to discount invoice with E-Rate discount)	15
Local or in-state vendor	10

Timeline

- Bids Due: 11:00 AM EST on November 16th, 2026
- Bid Opening 11:00 AM EST on November 16th, 2026
- Target Date for Review of Proposals: November 16th, 2026
- Anticipated Selection of Vendor: December 16th, 2026

Point of Contact

Any questions concerning technical specifications or Statement of Work (SOW) requirements must be directed to:

Rick Williams, Network Manager
Address: 550 W Ohio Street, Kendallville, IN 46755
Email: rwilliams@eastnoble.net