



COYLE PUBLIC SCHOOLS

“HOME OF THE BLUEJACKETS”

P.O. Box 287
Coyle, Ok. 73027
Phone: 405-466-2242
www.coyle.k12.ok.us

Job Title: School Bus Driver

Location: Coyle Public School

Position Type: Full Time

Salary: Hourly based on district salary schedule and experience.

Reports to: Transportation Director

Job Summary

The School Bus Driver is responsible for the safe and timely transportation of students to and from school and related events. This role ensures student safety while maintaining a professional and courteous attitude toward passengers, parents, and school staff.

Key Responsibilities

- Operate a school bus safely along assigned routes according to a schedule.
- Pick up and drop off students at designated locations.
- Conduct pre-trip and post-trip inspections of the vehicle.
- Ensure all safety and traffic regulations are followed.
- Maintain order and discipline on the bus; report any issues to school officials.
- Assist students with getting on and off the bus when needed.
- Keep accurate records of mileage, fuel usage, and maintenance needs.
- Report accidents, incidents, or mechanical problems promptly

Qualifications

Education: High School Diploma or equivalent

Certification: Valid Commercial Driver's License (CDL) with School Bus (S) and Passenger (P) endorsements. *Cost of training is covered by District*

Experience: Previous experience working with young children in an educational setting is preferred. Previous bus driver experience is an advantage.

Requirements: Clean driving record, ability to pass background check, ability to pass DOT physical and drug screening.

Skills

- Strong communication and interpersonal skills.
- Ability to remain calm under pressure and respond to emergencies.
- Good judgment and decision-making abilities.
- Dependability and punctuality.

Physical Requirements

- Ability to sit and concentrate for extended periods
- Interact positively with children at each level
- Perform pre and post trip inspections.

Work Schedule:

Typically early morning and afternoon split shifts during the school year; may include field trips or extracurricular events.

Work Environment:

Primarily in a school bus, with exposure to varying weather conditions and traffic situations.

Application Process

Interested candidates should submit a completed application to Colby Cagle at Ccagle@coyle.k12.ok.us or in person at 700 S. Cottingham, Coyle, OK 73027. For bus related questions contact Transportation Director Danny Moorman at 405-466-2242.