



COYLE PUBLIC SCHOOLS

“HOME OF THE BLUEJACKETS”

P.O. Box 287
Coyle, Ok. 73027
Phone: 405-466-2242
www.coyle.k12.ok.us

Superintendent/Elementary Principal: Colby Cagle
Email: ccagle@coyle.k12.ok.us

High School Principal: Shane Dent
Email: sdent@coyle.k12.ok.us

Job Title: High School STEM Teacher

Location: Coyle High School

Position Type: Full Time with option of extra duty and/or coaching assignment

Salary: Based on district salary schedule and experience.

Reports to: High School Principal

Job Summary

The ideal candidate will inspire students to develop problem solving skills through a dynamic curriculum that includes topics such as technology use and design, technology applications, and engineering principles. A background in mathematics and/or science is preferred. This full-time position offers the opportunity to make a significant impact on students' lives by equipping them with practical knowledge and skills for their future.

Key Responsibilities

- Establishes and implements classroom procedures designed to maximize student learning in an environment that is conducive to learning and appropriate to the maturity and interests of the students.
- Prepares detailed weekly written lesson plans consistent with Oklahoma Academic Standards specifically designed to teach skills on course curriculum maps and timely submits plans to assigned principal.
- Complies with and fully implements all Individualized Education Plans and behavioral or academic interventions.
- Maintains a neat and orderly classroom, including the physical arrangement of the room, student records and materials.
- Handles routine classroom discipline fairly.
- Assists the administration in implementing all policies and rules governing student life and conduct, and, for the classroom, develops reasonable rules of classroom behavior and procedure, and maintains order in the classroom in a fair and just manner.
- Attends and participates in all required meetings and conferences, including professional development and planning meetings and continually strives for professional growth.

- Maintains complete and accurate student records, including attendance, performance and discipline records.
- Provides professional and regular feedback to students and parents, ensuring compliance with all laws and district policies and procedures and communicates regularly with parents by means of notes, phone calls, conferences, and etc.
- Utilizes professional behavior in all school related interactions.
- Complies with all federal, state and local laws and board policies and procedures.
- Uses formative and summative data to guide instruction, plans for student interventions, and communicates progress to parents.
- Provides individualized and small group instruction, adapting the curriculum as needed.
- Provides a technology enriched environment to support student learning.
- Maintains availability to students and parents for education-related purposes outside the instructional day.
- Plans and coordinates the work of teacher assistants, parents, and volunteers in the classroom and on field trips.
- Collaborates with other professionals to enrich and improve students' academic progress.
- Performs all other tasks as supervisor may assign.

Qualifications

Education: Bachelor's degree in Education

Certification: Valid Oklahoma Teaching Certificate in Science, Math, or Computer and Oklahoma Career Tech Certification

Experience: Student Teaching and beyond

Skills

- Strong knowledge of science and science based concepts.
- Ability to differentiate instruction to meet diverse learning needs.
- Data-driven decision-making and instructional planning.
- Excellent communication, collaboration, and organizational skills.
- Empathetic, patient, and responsive to student needs.

Physical Requirements

- Stand for extended periods; walk; twist at the neck and trunk; bend and reach with hands and arms overhead, above shoulder and horizontally
- Repetitive use of fingers and hands
- Grasp and/or operate equipment and demonstrate lessons to students
- Lift/move up to 25 pounds
- Ability to administer CPR

Application Process

Interested candidates should submit a resume, cover letter, copies of their teaching certification and transcripts to Shane Dent at sdent@coyle.k12.ok.us.