Sheldon Community School District
Meeting Minutes

Regular Board Meeting
09/11/2019 05:00 PM
High School Library

Attendees

Voting Members
Kecia Hickman, President
Susan Rensink, Vice President
Jessica Brink, Board Member
Mark Brown, Board Member
Lori Richards, Board Member

I. CALL TO ORDER - ROLL CALL

At 5:03 PM, Board President Kecia Hickman called the meeting to order with the following members present: Susan Rensink, Jessica Brink, Lori Richards, Mark Brown and Kecia Hickman. Superintendent Cory Myer and Board Secretary Tracy Meyer were present. Administrators: Sherrie Zeutenhorst, High School Principal and Eric Maassen, Activities Director were present. Jason Groendyke, Elementary School Principal, joined the meeting at 5:12 PM and Cindy Barwick, Middle School Principal joined the meeting at 5:57 PM. Press: Randy Paulson, Iowa Information and Rachel McDonald, KIWA. Students: Tori Fjeld and Kellen DeKok.

Sherrie Zeutenhorst, High School Principal, left the meeting at 5:18 PM; Jason Groendyke, Elementary School Principal, left the meeting at 5:50 PM; and Eric Maassen, Activities Director, left the meeting at 5:55 PM.

II. APPROVAL OF AGENDA

Board President called for a motion to approve the agenda as published.
Motion made by: Lori Richards
Motion seconded by: Susan Rensink
Voting: Unanimously Approved

III. COMMUNICATIONS

A. Public Comment

None.

B. Correspondence

1. NW AEA Board Meeting Minutes - August Board Meeting

Board members received minutes of the NWAEA August 19, 2019 board meeting.

2. Receipt of "Thank You" Cards

Board members received a "thank you" from Luann McQuown.

C. Recognition

Board Members received a high school student recognition list and administrators had no additions to the list. Also recognized was Mr. Cliff St. Clair for receiving the Martin Crandell High School Outstanding Director Award at the annual NWIBA Fall Meeting.

D. Educational Presentation

Tori Fjeld and Kellen DeKok presented on behalf of the high school Student Leadership Team (SLT). A number of activities are planned for homecoming week including games during lunch periods, a game day on Friday and a talent show.

Dress-up days will be:
Monday - "Game Time" - favorite team
Tuesday - "Thriller" - costumes
Wednesday - "Let's Get Physical" - workout wear
Thursday - "Party in the USA" - red, white and blue
Friday - "Our House" - orange and black
The SLT has also focused on recycling this year with additional bins at the high school and sorting trash. Other SLT projects include a Christmas food drive and a library advisory board. They are also holding monthly "Student of the Month" assemblies with a focus on leadership.

IV. CONSENT AGENDA

A. Minutes of Past Meeting(s)

Minutes from the August 14, 2019 Regular Board Meeting were available for the board to review.

B. Approve Bills

Jessica Brink reviewed bills prior to the meeting and recommended all bills for payment.

C. Open Enrollment Application(s)

Superintendent Myer recommended the Board approve the following Open Enrollment Applications as presented:

- C. S., a Pre-K grade student Open Enrolling from the Sheldon Community School District into the Boyden Hull Community School District.
- T. R., a Pre-K grade student Open Enrolling from the Sheldon Community School District into the Boyden Hull Community School District.
- T. N., a 1st grade student Open Enrolling from the HMS Community School District into the Sheldon Community School District.
- S. N., a 4th grade student Open Enrolling from the HMS Community School District into the Sheldon Community School District.
- A. K., a 10th grade student Open Enrolling from the HMS Community School District into the Sheldon Community School District.
- V. M., a 4th grade student Open Enrolling from the HMS Community School District into the Sheldon Community School District.
- X. M., an 8th grade student Open Enrolling from the HMS Community School District into the Sheldon Community School District.
- D. M., a 10th grade student Open Enrolling from the HMS Community School District into the Sheldon Community School District.
- B. G., a KG grade student Open Enrolling from the Sheldon Community School District into the MOC-FV Community School District.
- J. R., a Pre-K grade student Open Enrolling from the Sheldon Community School District into the MOC-FV Community School District.

D. Consider Contracted Services for Educational Services

Superintendent Myer recommended that the Board approve the following student services contract for a school district resident student receiving educational services in another school district:

- Student “R.E.” – Sioux City Community School District

E. Resignations

Superintendent Myer recommended the Board approve the resignations of Nikki Schwarz and Meghan Cavanaugh, Instructional Associates at East Elementary.

F. Contracts Offered

Superintendent Myer recommended that the Board approve the following contracts:

-David Jeffries, Instructional Associate, 6.5 hours per day @ $11 per hour.

- Dawn Seivert, Food Services, 2.25 hours per day @ $14.98 per hour.
- Brenda Richards, Instructional Associate, 6.25 hours per day @ $11 per hour.
- Katherine Perry, Instructional Associate, 6.75 hours per day @ $11 per hour.
- Kristin Van Engen, Bus Driver & Food Services, 8 hours per day @ bus pay rate while driving and $14.98 when in Food Services.
- Emelda Quiroz, Food Services, 2.5 hours per day @ $14.98 per hour.

G. Contract Adjustments

Superintendent Myer recommended that the Board approve the Contract Adjustments as submitted:

- Mireya Zapata, ELL Instructional Associate, adjust hours from 6.5 to 7/day.
- Whitney Stettnichs, Instructional Associate, adjust hours from 6.25 to 6.5/day.

H. Approve Transportation Agreement Between Head Start and the Sheldon Community School District

Superintendent Myer recommended that the Board approve the transportation agreement between the Sheldon Community School District and Upper Des Moines Opportunity, Inc. (Head Start) for the 2019-20 school year as presented.

I. Agreement with USD Teacher Preparation Program

Superintendent Myer recommended the Board approve the agreement with the University of South Dakota (USD) to accommodate student teaching and/or field experience as presented.

J. Agreement with FHSU Teacher Preparation Program

Superintendent Myer recommended the Board approve agreement with Fort Hays State University (FHSU) to accommodate student teaching and/or field experience as presented.

Motion made by: Jessica Brink

Motion seconded by: Mark Brown

Voting: Unanimously Approved

V. REPORTS

A. Financial Reports

Board Members reviewed 08.31.19 financial reports including bank reconciliations, Budget Monitor History, Categorical Report, Cash & Investments, Activity and Nutrition Reports.

Motion made by: Jessica Brink

Motion seconded by: Lori Richards

Voting: Unanimously Approved

B. Board Member Reports

Board Member Kecia Hickman provided an update on the Legislative Resolutions Committee (LRC). The committee will focus on Mental Health; School Funding; Supplemental State Aid; and Pre-School.

Mark Brown continued his report from the NSBA Conference he attended in Philadelphia in the spring. He highlighted the session on Understanding Poverty with Ruby Payne. During this

session, Ruby discussed the difference between the oral and written cultures; education is very much a written culture while oral culture is more popular with those living in poverty. This difference can make it difficult for those from oral cultures to navigate the educational system. Socio-economic status also comes into play.

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal, provided a written report for Board Members to review and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal, provided a written report for Board Members to review and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal, provided a written report for Board Members to review.

4. Activities Director

Eric Maassen, Activities Director, provided a written report for Board Members to review and was available for questions.

5. Superintendent

a. Dropout Prevention Program Funding Inequity

Superintendent Myer provided information on statewide dropout prevention funding. School districts can request a modified supplemental amount for approved programs for at-risk students, for secondary students who attend alternative programs or alternative schools, or programs for returning dropouts and dropout prevention. Sheldon CSD's current funding level is 4.5%. The impact of an equalized level at 5.0% would result in Sheldon CSD receiving an additional $37,424.

b. Audit

Superintendent Myer reported that the auditors performed their annual audit of the district at the end of August. After the onsite review, they continue to review documents remotely. Feedback from the auditors has been positive and the audit will shared with the board once complete.

c. HS Cafeteria

Superintendent Myer reported that he and high school principal, Sherrie Zeutenhorst, have met with multiple companies about new cafeteria furniture and design options. Designs were received from two companies with a third coming. The desired timeline is:
September - complete design phase
October - place order
December - install

d. Copy Machines

Superintendent Myer reported he is conducting cost comparisons for purchasing a new copy machine(s) vs. leasing copy machine(s).

e. AEA Superintendent Meetings

Superintendent Myer provided a report on his monthly AEA Superintendents meeting. This month included an interactive presentation about communication, specifically communication in times of crisis, by Wixted and Co.

f. Local Events

Board Members received information on local events.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

A. Approve Education Lane Advancement/Career Increment For Certified Staff

Superintendent Myer recommended the Board approve the following Education Lane and Career Increment advancements for the 2019-20 school year:

Heath Anderson: MA+15/07
Kim Buenger: BA+30/C07(1)
Ann Jansen: BA+30/C05(1)
Kim Farrell: MA/05
Rachel Jurgens: BA+15/07
Levi Letsche: BA+15/03
Erin Lorch: BA+15/04
Tyler Lloyd: MA+15/10
Sarah Michels: MA+15/14
Danielle Nasers: BA+30/06
Jessica Stofferan: BA+15/03
Jason Uhl: MA+15/10
Anna Van Gorp: MA/C01(2)
Gina Woelber: MA+15/C01(2)
Tabbatha Wolf: MA+15/16(2)

Motion made by: Lori Richards
Motion seconded by: Susan Rensink
Voting: Unanimously Approved

B. Authorize Disposition of School Property

Superintendent Myer recommended the Board authorize the school district to dispose of school equipment no longer needed or deemed obsolete.
Motion made by: Jessica Brink
Motion seconded by: Mark Brown
Voting: Unanimously Approved

C. Tremco Roof Inspection Report

Superintendent Myer shared the findings of the Tremco Roof Inspection and Roof Moisture Survey (Infrared Diagnostics) with the board. Overall building roof condition is good, with some maintenance and repair work needed.

VIII. ANNOUNCEMENTS

A. Strategic Budget Reduction Workshop - Sept. 26, 2019, IASB Office, Des Moines
B. IASB Employee Relations Conference - October 17, Altoona, IA

C. IASB Annual Convention, Nov. 20-21, 2019, Des Moines
D. NSBA National Convention, April 4-6, 2020, Chicago, IL

IX. ADJOURN

There being no further business, Board President Kecia Hickman called for a motion to adjourn.
Meeting adjourned at 6:20 PM.
Motion made by: Mark Brown
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

Chairperson

Secretary