Sheldon Community School District

Regular Board Meeting
08/11/2022 05:00 PM
Middle School Library

MEETING MINUTES

Attendees

Voting Members
Kecia Hickman, Board Member
Susan Rensink, President
Jessica Brink, Vice President
Lori Richards, Board Member
Steve Waldstein, Board Member

I. CALL TO ORDER - ROLL CALL

At 5:00 PM, Board President Susan Rensink called the meeting to order with the following members present: Jessica Brink, Kecia Hickman, Lori Richards, Steve Waldstein and Susan Rensink. Superintendent Cory Myer and Board Secretary Tracy Meyer were also present. Administrators attending: Cindy Barwick, Middle School Principal and Sherrie Zeutenhorst, High School Principal. Eric Maassen, Activities Director joined the meeting at 5:30 PM. Administrators left the meeting at 5:37 PM. Jason Groendyke, Elementary School Principal was absent. Press: 1

II. APPROVAL OF AGENDA

Board President called for a motion to approve the agenda as published.
Motion made by: Steve Waldstein
Motion seconded by: Lori Richards
Voting: Unanimously Approved

III. PUBLIC HEARING(S)

A. Public Hearing on the Proposed Instructional Support Levy Resolution

At 5:01 PM, Board President Susan Rensink called for a motion to open the Public Hearing for the proposed Instructional Support Levy Resolution, as published.
Motion made by: Jessica Brink
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

B. Public Comments

None.

C. Close Public Hearing

At 5:02 PM, Board President called for a motion to close the public hearing.
Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

IV. COMMUNICATIONS

A. Public Comment

None.

B. Correspondence

None.

C. Recognition

Board members received student recognition lists prior to the meeting and there were no additions.

V. CONSENT AGENDA

A. Minutes of Past Meeting(s)

Minutes from the previous month's meeting were available for the Board to review.

B. Approve Bills

Steve Waldstein reviewed bills prior to the meeting and recommended all bills for payment.

C. Open Enrollment Application(s)

Superintendent Myer recommended the Board approve the Open Enrollment Applications as presented:

- C.D., a KG grade student Open Enrolling from the Boyden Hull Community School District into the Sheldon Community School District.

- E.D., a KG grade student Open Enrolling from the Boyden Hull Community School District into the Sheldon Community School District.
- J.L., a 9th grade student Open Enrolling from the South O'Brien Community School District into the Sheldon Community School District.
- S.L., a 9th grade student Open Enrolling from the Sheldon Community School District into the Sibley-Ocheyedan Community School District.
- G.L., a 6th grade student Open Enrolling from the Sheldon Community School District into the Sibley-Ocheyedan Community School District.
- V.L., an 8th grade student Open Enrolling from the Sheldon Community School District into the Sibley-Ocheyedan Community School District.
- L.D., a KG grade student Open Enrolling from the Boyden Hull Community School District into the Sheldon Community School District.
- P.H., an 8th grade student Open Enrolling from the Boyden Hull Community School District into the Sheldon Community School District.
- K.H., a 9th grade student Open Enrolling from the Boyden Hull Community School District into the Sheldon Community School District.
- N.L., a 2nd grade student Open Enrolling from the Sheldon Community School District into the HMS Community School District.
- L.K., a 1st grade student Open Enrolling from the Sibley-Ocheydan Community School District into the Sheldon Community School District.
- G.W., an 8th grade student Open Enrolling from the Sibley-Ocheydan Community School District into the Sheldon Community School District.

D. Resignation(s)

Superintendent Myer recommended the Board approve the resignations, pending suitable replacements, as submitted:

- Tara Foote, Elementary Paraprofessional
- Hannah Miller, Asst HS Girls Soccer Coach

E. Contract Adjustments

Superintendent Myer recommended the Board approve the contract adjustments as submitted:

- Gloria Paulsen, Food Service, adjust contract from 3.75 hours to 2.25 hours
- SamanthaJo Meyerann, Food Service, adjust contract from 2.5 hours to 4.25 hours
- Savannah Sauer, School Nurse, wage adjustment to $30 per hour

F. Contract(s) Offered

Superintendent Myer recommended the Board approve the contracts offered as submitted:

- Cheyenne Thurman, HS Paraprofessional, $14 per hour, 6.75 hours per day
- Simon Maggert, HS Paraprofessional, $14 per hour, 6.5 hours per day
- Emily Booth, MS Paraprofessional, $14 per hour, 7 hours per day
- Wil George, East Elem. Paraprofessional, $14 per hour, 6.75 hours per day
- Kelsey Daniels, MS Paraprofessional, $14 per hour, 7 hours per day
- April Habben, East Elem. Paraprofessional, $14 per hour, 6.75 hours per day
- Colleen Schwartz, East Elem. Custodian, $15 per hour, 8 hours per day
- Sheyla Martinez, Sub Bus Driver, Sub Bus Driver rate $29.61 per hour

G. Board Policy (2nd Reading)

Policies 705.1 Purchasing - Bidding and 802.3 Emergency Repairs

H. Consider Transportation of Pre-School Students

Superintendent Myer recommended the Board approve transportation of pre-school students for the 2022-23 school year.

I. Set Life Insurance Coverage for Certified Staff

Superintendent Myer recommended the Board set $106,000 as the amount of term life insurance coverage for the 2022-23 school year.

J. Consider Agreement with Grand Canyon University for Nursing and Health Care Professional Clinical Experience Placement

Superintendent Myer recommended the Board approve the Memorandum of Understanding (MOU) between Grand Canyon University and the Sheldon Community School district for the 2022-23 school year.

K. Approve Additional TLC Mentor/Mentee

Superintendent Myer recommended the Board approve Jordan Hallgren for TLC Year 1 Mentoring and Tammy Keepers as her TLC Mentor.

Board President called for a motion to approve the Consent Agenda items as presented.

Motion made by: Jessica Brink

Motion seconded by: Steve Waldstein

Voting: Unanimously Approved

VI. REPORTS

A. Financial Reports

Board Members received financial reports to include the Budget Monitor Report, Categorical Report, Cash & Investment Report, Bank Reconciliations and Activity Fund Reports.

Board President called for a motion to approve the prior month's financial reports as presented.

Motion made by: Lori Richards

Motion seconded by: Kecia Hickman

Voting: Unanimously Approved

B. Board Member Reports

None.

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal, provided a written report for Board Members.

2. Middle School Principal

Cindy Barwick, Middle School Principal, provided a written report for Board Members and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal, provided a written report for Board Members and was available for questions.

4. Activities Director

Eric Maassen, Activities Director, provided a written report for Board Members and was available for questions.

5. Superintendent

a. Little Orabs Preschool Open House

The Little Orabs Preschool open house will be Wednesday, August 31 from 5:30 PM to 7:00 PM. Community members are welcome to attend and refreshments will be provided.

b. Turf Field

Superintendent Myer provided an update on the turf field.

c. School Safety

Superintendent Myer shared information on district safety measures already in place.

d. Facilities Assessment and Master Planning

Superintendent Myer provided an update on the findings of the Facilities Assessment and associated costs.

e. PLC Conference

Superintendent Myer reported 20 staff members attended the PLC Conference.

f. Lead ON

Superintendent Myer provided an update on the Lead ON campaign.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

A. Board Policy Review

Superintendent Myer recommended the Board approve the Board Policy Review Cycle that will allow the board to review all board policies over the course of a five-year span.

Motion made by: Steve Waldstein
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

B. Adopt 2022-23 LAU Plan

Superintendent Myer recommended the Board adopt the 2022-23 LAU Plan as presented.
Motion made by: Lori Richards
Motion seconded by: Steve Waldstein
Voting: Unanimously Approved

C. Appoint District Leadership Team Membership for the 2022-23 School Year

Superintendent that the Board approve the District Leadership Team as presented:

Elementary School: Kathy Arnold; John and Geri Bunkers; Heather Craig; AJ and Reka DeBoer; Megan Fitzgerald; Mitch and Greta Giese; Jason Groendyke; Bailey Hennings; Sarah Dykstra; Amanda Noteboom; Adam and Savannah Sauer; Kirk and Kim Sneiderman; Chad and Beth Hamill

Middle School: Cindy Barwick; Jed and Ashley Dietrick; Ryan and Nicole Dobbins; Callie Nordahl; Thad and Danielle Dykstra; Kellie and Terry Hurlburt; Heather Keizer; Katie and Tyrone Lindeman; Marge Lode; Anthony and Lori Nunes; Kevin White; James Fitzgerald; Jess Stofferan; Michael and Becky McCuddin; Curt and Emily Strouth

High School: Heath Anderson; San Juana and Jesus Avila; Shelby Bosma; Tammy Keepers; Rory and Kylee Lane; Shantel and John Oostra; Sherrie Zeutenhorst; Matt Dykstra; Brandon Lenderink; Adam and Barbara Besaw; Ryan and Trisha Cannoy; Jamie and Peggy Elgersma; Ryan and Nichole Dobbins; Kory and Julie Roos; Charlie Bartz; Katelyn Grady; Beau Kapperman; Abe and Amy Scheaffer; Makayla Van Voorst; Carlie Visser

District: Carla Kleinwolterink; Cory Myer; Cindy Prewitt; Stephanie Pritts; Jessica Brink; Kecia Hickman; Susan Rensink; Lori Richards; Steve Waldstein
Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

D. Resolution to Consider Participation in the Instructional Support Program

Board President called for a motion to adopt the Resolution to Participate in the Instructional Support Program.

RESOLUTION TO CONTINUE PARTICIPATION IN THE INSTRUCTIONAL SUPPORT PROGRAM

WHEREAS, the Board of Directors has approved a five (5) year finance plan, which anticipates the level of funding that will be possible to continue the current level of services and to fund the ongoing programs of the School District; and
WHEREAS, the Board of Directors has given consideration to continued participation in the Instructional Support Program as provided in Iowa Code sections 257.8 through 287.21; and
WHEREAS, the Board has published notice of the time and place of a public hearing on the resolution; and
WHEREAS, a hearing has been held upon the proposal to continue to participate in the Instructional Support Program and any objections are overruled:
NOW, THEREFORE, IT IS RESOLVED:

1. The board of Directors determines that it is consistent with the five (5) year finance plan to fund the ongoing programs and services of the School District and it is in the best interest of the School District to participate in an Instructional Support Program as provided in Iowa code section 257.18 through 257.21, and to provide additional funding therefor for a period of five (5) years commencing the fiscal year ending June 30, 2024.
2. The additional funding for the Instructional Support Program for a budget year will be determined annually, and will not exceed ten percent (10%) of the total regular program district cost for the budget year and the moneys received under Iowa Code section 257.14 as a budget adjustment for the budget year.

3. Moneys received by the District for the Instructional Support Program may be used for any permissible general fund purpose, excluding dropout prevention programs, talented and gifted programs, physical plant and equipment levy uses, management levy uses, and special education negative balances.
4. The Instructional Support Program shall be funded by instructional support state aid and a combination of instructional support property tax levied annually upon the taxable property within the School District commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2024, and instructional support income surtax imposed annually (said income surtax not to exceed 20%), the percent of income surtax to be determined by the Board for each budget year to be imposed upon the state individual income tax of each individual income taxpayer resident in the School District on December 31, 2023, and each year thereafter.
5. Unless, within twenty-eight days following the adoption of this resolution, the Secretary of the Board receives a petition containing the signatures of eligible electors equal in number and not less than on hundred or thirty percent of the number of voters at the last preceding regular school election, which is greater, asking that an election be called to approve or disapprove this action of the Board adopting the Instructional Support Program, this action of the Board is final and the Secretary is authorized and directed to certify a copy of this resolution to the Department of Management.

In the event a petition containing the required number of signatures is filed with the Secretary of the Board within twenty-eight days for the adoption of this resolution, the President shall call a meeting of the Board to consider rescission of this resolution, or to direct the county commissioner of elections to submit the following question to the qualified electors of the School District at a special election.

If the Board determines to submit the question to the electors, the proposition to be submitted shall be as follows:

Shall the Board of Directors of the Sheldon Community School District in the Counties of O'Brien, Sioux, Lyon, and Osceola, State of Iowa, be authorized for a period of five (5) years to levy and impose an instructional support tax in an amount (after taking into consideration instructional support state aid) of not exceeding ten percent (10%) of the total of regular program district cost for the budget year and money received under Iowa Code section 257.14 as a budget adjustment in the budget year, and be authorized annually, in combination, as determined by the Board, to levy a combination of an instructional support property tax upon all the taxable property within the School District commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2024, and to impose an instructional support income surtax upon the state individual income tax of each individual income taxpayer resident in the School District on December 31 for each calendar year commencing with calendar year 2023, or each year thereafter, the percent of income surtax to be determined by the Board for each fiscal year (said income surtax not to exceed 20%), to be use to for any permissible general fund purpose, excluding dropout prevention programs, talented and gifted programs, physical plant and equipment levy uses, management levy uses, and special education negative balances.

Motion made by: Steve Waldstein
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

E. Designate Board Member to IASB Special Delegate Assembly

Superintendent Myer recommended the Board designate a board member to serve at IASB's Special Delegate Assembly. Motion for Kecia Hickman to serve as the board representative.

Motion made by: Steve Waldstein
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

IX. CLOSED SESSION - Superintendent Goals and Performance Conference

Approve motion to enter into Closed Session pursuant to Iowa Code 21.5(1i) to discuss Superintendent Evaluation.

A. Motion to Enter Closed Session

At 6:27 PM, Board President called for a motion to enter closed session.
Motion made by: Jessica Brink
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

B. Superintendent Performance Conference

C. Motion to End Closed Session

At 7:15 PM, Board President called for a motion to end closed session.
Motion made by: Jessica Brink
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

X. ANNOUNCEMENTS

A. Iowa Association of School Boards (IASB) Annual Convention

B. National School Boards Association (NSBA) Annual Conference & Exposition

XI. ADJOURN

There being no further business, Board President Susan Rensink called for a motion to adjourn.

Meeting adjourned at 7:16 PM.
Motion made by: Steve Waldstein
Motion seconded by: Lori Richards
Voting: Unanimously Approved

Chairperson

Secretary