Sheldon Community School District
Meeting Minutes

Regular Board Meeting
05/08/2019 05:00 PM
High School Library

Attendees

Voting Members
Kecia Hickman, President
Susan Rensink, Vice President
Jessica Brink, Board Member
Lori Richards, Board Member

I. CALL TO ORDER - ROLL CALL

At 5:00 PM, Board President Kecia Hickman called the meeting to order with the following members present: Susan Rensink, Jessica Brink, Lori Richards and Kecia Hickman. Mark Brown was absent. Superintendent Cory Myer and Board Secretary LaDonn Hartzell were present. Administrators present: Sherrie Zeutenhorst, High School Principal, Jason Groendyke, Elementary Principal, Cindy Barwick, Middle School Principal, and Activities Director Eric Maassen.
Press: Rachel McDonald, KIWA Radio; Ty Rushing, Iowa Information
Visitors: Tracy Meyer, Danielle Nasers, Val Jimenez, Tony Reyes-Ruiz, Uriel Hinojosa, Natalia Leon Dos Santos, Emma Bunkers, Aubree Wenthe, Theresa Nilles, Alexis Dykstra, Ayden Miller, Kyler McCuddin, Cael Story, Becky McCuddin, Melissa Wenthe, Beth Bunkers, Geri Bunkers, Nora Bunkers, Thad Dykstra, Katelyn Dykstra, Michael Miller, Kristine Miller, Joe Wenthe, Jose Jimenez, Ileanna Jimenez, Rosimeire Santos

II. APPROVAL OF AGENDA

Board President called for a motion to approve the agenda as published.
Motion made by: Lori Richards
Motion seconded by: Susan Rensink
Voting
Unanimously Approved

III. COMMUNICATIONS

A. Public Comment

None.

B. Correspondence

1. Receipt of "Thank You" Cards

Superintendent Myer shared Thank You cards received.
Recognition

2. Student

Board Members received student lists for recognition and administration had no additional names.

3. School Board

Superintendent Myer presented each Board Member with a Certificate of Recognition and an Orabs shirt, in recognition of School Board Appreciation Month.

IV. Educational Program - East Elementary

Fourth grade teacher, Danielle Nasers and the following students were present to share information on their states from the annual States Fair conducted on Monday, April 29.

Val Jimenez, Tony Reyes-Ruiz, Uriel Hinojosa, Natalia Leon Dos Santos, Emma Bunkers, Aubree Wenthe, Theresa Nilles, Erika Franke, Alexis Dykstra, Ayden Miller, Kyler McCuddin, Cael Story
Board Members and guests were invited to visit with the students and ask questions about their specific state.

V. CONSENT AGENDA:

A. Minutes of Past Meeting(s)

Board Members reviewed minutes from the special meetings of April 8 and 9, regular April 10 meeting, special meetings of April 25 and May 1.

B. Approve Bills

Susan Rensink reviewed bills prior to the meeting and recommended all bills for payment.

C. Open Enrollment Application(s)

Superintendent Myer recommended the Board approve the Open Enrollment applications:

- C.P., 1st gr., from Sibley-Ocheyedan CSD to Sheldon CSD (2019-20)
- A.B., 7th gr., from HMS CSD to Sheldon CSD (2019-20)

D. Resignation(s)

Superintendent recommended the Board accept the following resignation:

- Shawna Rook, High School Instructional Associate

E. Contract Adjustment(s)

Superintendent Myer recommended the Board approve the following contract adjustment:

- Lesa Kruger, MS Instructional Associate --from 6 hrs/day to 7 hrs/day

F. Contract(s) Offered

Superintendent Myer recommended the Board approve the following contracts:

- Clint Badberg, HS Instructional Associate, 6.5 hrs/day
- Andy Cooper, 8th grade Boys Basketball Coach, $2,680
- Courtney Hansmann, Preschool Teacher, 1-year Contract $41,852

G. Consider Student Service Agreements

Superintendent Myer recommended the Board approve the following student service contracts for students receiving educational services in other school districts:

- Student S.M. - Sioux City CSD
- Student X.M. - Mason City CSD

H. 2019-20 East Elementary Volunteer Handbook (2nd Reading)

I. 2019-20 Staff Activity Handbook (2nd Reading)

J. 2019-20 Student Handbooks (2nd Reading)

1. **Elementary School Student/Parent Handbook**
2. **Middle School Student/Parent Handbook**
3. **High School Student/Parent Handbook**

K. Board Policy Review 2nd Reading

Board Members reviewed the following Board Policies for second reading:

303.1 Administrative Positions
303.2 Administrator Qualifications, Recruitment, Appointment
303.3 Administrator Contract and Contract Nonrenewal
303.4 Administrator Salary and Other Compensation
303.5 Administrator Duties
303.6 Administrator Evaluation
303.7 Administrator Professional Development
303.8 Administrator Civic Activities
303.9 Administrator Consulting/Outside Employment
304.1 Development and Enforcement of Administrative Regulations
304.2 Monitoring of Administrative Regulations
305 Administrator Code of Ethics
306 Succession of Authority to the Superintendent
306.R1 Organization Chart
307 Communication Channels
308 Administrator Conflict of Interest

L. Acceptance of Gifts/Donations

None.

Board President called for a motion to approve the Consent Agenda items as outlined.
Motion made by: Jessica Brink
Motion seconded by: Lori Richards

Voting
Unanimously Approved

VI. REPORTS

A. Financial Reports

Board Members received April financial reports to include the Budget Monitor Report, Categorical Report, Cash & Investment Report, Bank Reconciliations, Nutrition and Activity Fund Reports. Board President called for a motion to approve April financial reports as presented.
Motion made by: Lori Richards
Motion seconded by: Susan Rensink
Voting
Unanimously Approved

B. Board Member Reports

None.

C. Special Reports

None.

D. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal provided a written report for Board Members, reviewed that report, and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal provided a written report for Board Members, reviewed that report, and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal provided a written report for Board Members, reviewed that report, and was available for questions.

4. Activities Director

Eric Maassen, Activities Director, provided a written report for Board Members, reviewed that report, and was available for questions.

5. Superintendent

a. School Branding

Superintendent Myer reported on "school branding" and how the school website and forms of social media will be improved in coming months.

b. Bocce Courts

Superintendent Myer told about the addition of two Bocce Courts in the area between the middle school parking lot and the sports complex. Village Northwest Unlimited approached the school district about collaborating on the creation of these courts to create a new recreational opportunity for our students, Village residents and community members. Barry Whitsell is applying for grant funding to assist with expenses.

c. Future Ready Iowa Summit

Superintendent Myer reported on the Governor's Future Ready Iowa Summit he attended.

d. On-line Registration

Superintendent Myer reported we will offer options for both online and walk-in registration for the 2019-20 school year.

e. Pick-up Truck Legislation Passed

Superintendent Myer shared House File 499 was passed by both the House and Senate on Thursday, April 25, and has been sent to the Governor for signature. Mr. Bomgaars and our Ag students were instrumental in the creation and passing of this legislation that allows pick-up trucks to be used to transport students.

f. SAVE Legislation Passed

Superintendent Myer reported HF 546 SAVE passed after being the focal point of education legislation for the last few years.

VII. OLD BUSINESS

A. Tiered Diploma Proposal (2nd Reading)

Superintendent Myer recommended the Board table discussion on the Tiered Diploma proposal.

Motion made by: Susan Rensink
Motion seconded by: Jessica Brink
Voting
Unanimously Approved

VIII. NEW BUSINESS

A. School Meal Prices for 19-20 School Year

Superintendent Myer recommended the Board approve the meal prices as outlined below for the 2019-20 school year:

- Student Breakfast: from $1.65 to $1.65, no increase
- Adult Breakfast from $2.25 to $2.25, no increase
- Student Lunch: from $2.65 to $2.65, no increase
- Adult Lunch: from $3.70 to $3.75, $0.05 increase
- Special Milk: $0.30/carton--$27.00/Semester; $54.00/year
- Special Juice: $0.30/carton--$27.00/Semester; $54.00/year

Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting
Unanimously Approved

B. 19-20 Staff Handbook (1st Reading)

Board Members received the 2019-20 Staff Handbook for first reading.

C. 2019-20 Substitute Teacher Handbook (1st Reading)

Board Members received the 2019-20 Substitute Teacher Handbook for first reading.

D. Designate John & Irene Bowers Scholarship Recipients

Susan Rensink reported that the John & Irene Bowers Scholarship recipients have been decided by the Sheldon Education Foundation, but will remain confidential until after Awards Day. Each of the three applicants will be awarded a $7500 scholarship after first semester 2019-20.

Motion made by: Lori Richards
Motion seconded by: Jessica Brink
Voting
Unanimously Approved

E. Resolution for Concussion Protocol

Superintendent Myer recommended the Board approve the Concussion Protocol Resolution, as provided by Iowa Association of School Boards.

Motion made by: Jessica Brink
Motion seconded by: Susan Rensink
Voting
Unanimously Approved

F. Approve Seniors' Last Day of School

Superintendent Myer recommended the Board approve Thursday, May 23 as the last day of school for Senior students meeting graduation requirements and excuse days missed for inclement weather.

Motion made by: Lori Richards
Motion seconded by: Jessica Brink
Voting
Unanimously Approved

IX. ANNOUNCEMENTS

A. IASB Fiscal Management Conference, Wednesday, July 17, 2019, Ames

X. CLOSED SESSION - Superintendent Performance Conference

A. Motion to Enter Closed Session

At 6:07 PM, Board President Kecia Hickman called for a motion to enter closed session for the purpose of the evaluation of superintendent, per Iowa Code Section 21.5(1)(i).
Motion made by: Susan Rensink
Motion seconded by: Jessica Brink
Voting
Unanimously Approved

B. Superintendent Performance Conference

C. Motion to End Closed Session

At 7:49 PM, Board President called for a motion to end the closed session.
Motion made by: Susan Rensink
Motion seconded by: Jessica Brink
Voting
Unanimously Approved

XI. ADJOURN

There being no further business, Board President called for a motion to adjourn.
Meeting adjourned at 7:50 PM.
Motion made by: Susan Rensink
Motion seconded by: Lori Richards
Voting
Unanimously Approved

Chairperson

Secretary