Sheldon Community School District
Meeting Minutes

Regular Board Meeting
03/10/2021 05:00 PM
High School Library

Attendees

Voting Members
Kecia Hickman, President
Susan Rensink, Vice President
Jessica Brink, Board Member
Lori Richards, Board Member
Steve Waldstein, Board Member

I. CALL TO ORDER - ROLL CALL

At 5:00 PM, Board President Kecia Hickman called the meeting to order with the following members present: Jessica Brink, Lori Richards, Steve Waldstein, Susan Rensink and Kecia Hickman. Superintendent Cory Myer and Board Secretary Tracy Meyer were also present. Administrators attending: Sherrie Zeutenhorst, High School Principal, Cindy Barwick, Middle School Principal, Jason Groendyke, Elementary School Principal and Eric Maassen, Activities Director. Press: 1 Visitors: 2

II. APPROVAL OF AGENDA

Board President called for a motion to approve the agenda as published.
Motion made by: Steve Waldstein
Motion seconded by: Lori Richards
Voting: Unanimously Approved

III. COMMUNICATIONS

A. Public Comment

None.

B. Correspondence

1. NW AEA Board Meeting Minutes - February Board Meeting

Board members received NWAEA February 15, 2021 Board meeting minutes.

2. Receipt of "Thank You" Cards

None.

C. Recognition

1. Student

Board Members received recognition lists prior to the meeting and there were no additions.

D. Educational Program - High School

Cindy Prewitt and Amanda De Groot presented on the Sheldon CAPS program. Center for Advanced Professional Studies (CAPS) programs are nationally recognized programs that build bridges between students, businesses, and schools by allowing students to complete actual projects for businesses in the community.

IV. CONSENT AGENDA:

A. Minutes of Past Meeting(s)

Minutes from the previous month's regular meeting were available for the Board to review.

B. Approve Bills

Lori Richards reviewed bills prior to the meeting and recommended all bills for payment.

C. Open Enrollment Application(s)

Superintendent Myer recommended the Board approve the Open Enrollment applications as presented:

- A. V., a 6th grade student Open Enrolling from the Sheldon Community School District into the CAM Community School District. (21-22 school year)

- J. V., a 7th grade student Open Enrolling from the Sheldon Community School District into the CAM Community School District. (21-22 school year)
- K. S., a 7th grade student Open Enrolling from the Sheldon Community School District into the MOC-FV Community School District. (21-22 school year)
- S. S., a 1st grade student Open Enrolling from the Sheldon Community School District into the MOC-FV Community School District. (21-22 school year)
- A. P., a 6th grade student Open Enrolling from the Sheldon Community School District into the South O'Brien Community School District. (21-22 school year)
- O. P., a KG grade student Open Enrolling from the Sibley-Ocheyedan Community School District into the Sheldon Community School District. (21-22 school year)

D. Resignation(s)

Superintendent Myer recommended the Board accept the following resignation(s):

- Toby Maggert, 8th Grade Football Coach
- Juanita Rodger, Teacher Associate at East Elementary
- Royd Chambers, HS Social Studies Teacher
- Kyle Zankowski, Elem/MS PE Teacher, Track and Cross Country Coach

E. Contract Adjustment(s)

Superintendent Myer recommended the Board approve the following Contract Adjustments:

- Matt Dykstra -JV Baseball coach from 9th Grade Baseball Coach for the 20/21 school year.

F. Contract(s) Offered

Superintendent Myer recommended the Board approve the following Contract(s):

- Emily Hansmann, ESL Teacher, $42,400

G. Board Policy (2nd Reading)

The Board performed a second reading of Policies 506.1E4 - 507.2E2 - Student Record.

H. Acceptance of Gifts/Donations

None.

Board President called for a motion to approve the Consent Agenda items as presented.

Motion made by: Lori Richards
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

V. REPORTS

A. Financial Reports

Board Members received financial reports to include the Budget Monitor Report, Categorical Report, Cash & Investment Report, Bank Reconciliations, Nutrition and Activity Fund Reports.
Board President called for a motion to approve the prior month's financial reports as presented.
Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

B. Board Member Reports

Kecia Hickman shared that the IASB Digital Workshop is available for all Board members to participate.

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal, provided a written report for Board Members and was available for questions.

2. **Middle School Principal**

   Cindy Barwick, Middle School Principal, provided a written report for Board Members and was available for questions.

3. **High School Principal**

   Sherrie Zeutenhorst, High School Principal, provided a written report for Board Members and was available for questions.

4. **Activities Director**

   Eric Maassen, Activities Director, provided a written report for Board Members and was available for questions.

5. **Superintendent**

   a. **Preliminary 2021-2022 (FY22) Budget**

      Superintendent Myer provided information on the preliminary FY22 budget. The total tax rate for FY21 is $12.30 and the proposed budget would provide stability in the tax rate at $12.29 for FY22.

   b. **Legislative Update**

      Superintendent Myer provided a legislative update.

   c. **Little Orab Preschool Update**

      Superintendent Myer provided an update on Little Orab Preschool.

   d. **Siouxland Conference**

      Superintendent Myer provided an update on the Siouxland Conference - Unity Christian has asked to join.

   e. **USDA Extends Free Meals**

      Superintendent Myer reported that USDA has extended free meals to children through September 30, 2021. The district previously qualified for the summer food program to provide free meals to students; this will allow us to provide those meals in our school building(s).

   f. **Work Session**

      Superintendent Myer suggested the Board schedule a work session for April or May.

VI. OLD BUSINESS

A. COVID-19 Procedures

Superintendent Myer provided an update on district Covid-19 procedures and the Board discussed.

VII. NEW BUSINESS

A. Board Policy Review (1st Reading)

Board Members performed a first reading of Board Policies 507.3-508.4, Student Health & Well Being - Misc. Student Related Matters.

B. Approve Collective Bargaining Agreement and Issuance of Contracts for 2021-22 Certified Staff

Superintendent Myer recommended the Board approve the collective bargaining agreement and issuance of contracts for 2021-22 certified staff, as presented.

Details of the changes include:

1) $300 increase in the base salary of each education lane
2) $200 increase in the co-curricular calculator
3) $600 Bonus (one-time money)
4) One-year contract

District cost without figuring insurance: $216,989 or 3.68%

District cost including insurance: $223,804 or 3.39%

Motion made by: Jessica Brink

Motion seconded by: Steve Waldstein

Voting: Unanimously Approved

C. Approve Salary Agreement and Issuance of Contracts for 2021-22 Classified Staff

Superintendent Myer recommended the Board approve the salary agreement and issuance of contracts for 2021-22 classified staff, as presented.

Details of the salary agreement:
1) $0.40 per increase for all hourly employees
2) $600 Bonus (one-time money)
3) Increase starting wage for Instructional Associates (Paraprofessionals) to $12.00 per hour. Any Instructional Associates below $12.00 per hour after $0.40 increase are advanced to $12.00 per hour.
District cost: $108,266 or 4.81%
Motion made by: Steve Waldstein
Motion seconded by: Lori Richards
Voting: Unanimously Approved

D. Approve Salary Agreement and Issuance of Contracts for 2021-22 Administrative Staff

Superintendent Myer recommended the Board approve the salary agreement and issuance of contracts for 2021-22 administrative staff, as presented.
Details of the salary agreement for all administrative staff, including superintendent, principals, school business official and salaried directors.
1) 2.45% increase - total of salary & benefits
2) $600 Bonus (one-time money)
3) School business official $1,500 advancement upon completion of School Business Official (SBO) Certification
District cost: $34,149 or 2.91%
Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

E. Set Date and Time for FY22 Budget Hearing and Certification

Superintendent Myer recommended the Board set Wednesday, April 14, 2021 at 5:00 PM for the FY22 Budget Hearing and Certification.
Motion made by: Steve Waldstein
Motion seconded by: Susan Rensink
Voting: Unanimously Approved

F. Consider Ahlers Cooney Attorneys as Bond Counsel

Superintendent Myer recommended the Board approve the firm of Ahlers Cooney Attorneys as Bond Counsel for the Sheldon School District.
Motion made by: Jessica Brink
Motion seconded by: Susan Rensink
Voting: Unanimously Approved

G. Resolution Fixing the Date of Sale, Approving Electronic Bidding Procedures and Approving Official Statement

Superintendent Myer recommended the Board approve the Resolution Fixing the Date of Sale, Approving Electronic Bidding Procedures and Approving Official Statement.
Motion made by: Lori Richards
Motion seconded by: Steve Waldstein
Voting: Unanimously Approved

H. Consider Student Device/Chromebook Purchase

Superintendent Myer recommended the Board approve the bid for the purchase of 555 Chromebooks from Sterling Computers Inc. at a cost of $165,079.20.
Bids were sought from four technology companies, and we have received bids from three of those companies:
Bids (price per device):
Sterling $297.44
Firefly/Trafera $310
SHI $314.55
Super Hi-Tech did not submit a bid

Motion made by: Jessica Brink
Motion seconded by: Susan Rensink
Voting: Unanimously Approved

VIII. ANNOUNCEMENTS

A. NSBA National Convention, April 8-10, 2021, Online Experience

IX. ADJOURN

There being no further business, Board President called for a motion to adjourn. Meeting adjourned at 7:23 PM.

Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

Chairperson

Secretary