Sheldon Community School District
Meeting Minutes
Printed : 6/14/2019 1:15 PM CST

Regular Board Meeting
06/12/2019 05:00 PM
High School Library

Attendees

Voting Members
Kecia Hickman, President
Susan Rensink, Vice President
Jessica Brink, Board Member
Mark Brown, Board Member
Lori Richards, Board Member

I. CALL TO ORDER - ROLL CALL

At 5:02 PM, Board President Kecia Hickman called the meeting to order with the following members present: Susan Rensink, Mark Brown, Jessica Brink, Lori Richards and Kecia Hickman. Superintendent Cory Myer and Board Secretary LaDonn Hartzell were present. Administrators present: Sherrie Zeutenhorst, High School Principal, Jason Groendyke, Elementary Principal and Eric Maassen, Activities Director . Cindy Barwick joined the meeting at 6:00 PM.
Press: Randy Paulson, Iowa Information
Visitors: Tracy Meyer, Tom Fuoss

II. APPROVAL OF AGENDA

Board President called for a motion to approve the agenda as published.
Motion made by: Jessica Brink
Motion seconded by: Susan Rensink
Voting
Unanimously Approved

III. COMMUNICATIONS

A. Public Comment

None.

B. Correspondence

1. NWAEA Board Meeting Minutes - May Board Meeting

Board Members received minutes of the 05.20.19 NWAEA Board Meeting.

2. Receipt of "Thank You" Cards

None.

C. Recognition

1. Student

Board Members received a high school student recognition list and administrators had no additions to the list.

IV. CONSENT AGENDA:

A. Minutes of Past Meeting(s)

Board Members received minutes from the 05.08.19 regular school board meeting.

B. Approve Bills

Mark Brown reviewed bills prior to the board meeting and recommended all bills for payment.

C. Open Enrollment Application(s)

Superintendent Myer recommended the Board approve the following Open Enrollment applications:

- O.H., kdgn, from MOC-FV CSD to Sheldon CSD
- A.C., 6th gr. from Sheldon CSD to Clayton Ridge Virtual Academy

D. Resignation(s)

Superintendent Myer recommended the following resignations:
- Samantha Van Sloten, Elementary Teacher
- Janna Roozeboom, Elementary Instructional Associate
- Donna Petitt, Food Service
- Sharon Duncanson, Food Service
- Rebecca Chrisman, Food Service

E. Contract Adjustments

Superintendent Myer recommended the following 2019-20 contract adjustments:
- Dawn Meyer: adjust hours from 7 to "up to 8" per day; work days reduced from 118 to 100; add 5 sick days
- Savannah Sauer: adjust hours from 7 to "up to 8" per day; work days increased from 78 to 100; add 5 sick days
- Tonya Crowl: increase vacation days from 10 days to 15 (4 hour vacation day)

F. Contract(s) Offered

Superintendent Myer recommended the following contracts:
- Alexis Bennett, Preschool Instr. Assoc, 7 hrs/day, 35 hrs/wk, $11.00/hr
- Kimberlin Pettus, East Instr. Assoc, 6.75 hrs/day, 33.75 hrs/wk, $11.00/hr
- Janice Storm, HS Instr. Assoc, 6.5 hrs/day, 32.5 hrs/week, $11.00/hr
- Hayden Adkins, 9th grade Wrestling Coach, $3,280
- Leon Kleinwolterink, HS Asst Cross County, $2,800
- LuAnn Snyder, Elementary Teacher (3rd Grade), $25,260
- LaDonn Hartzell, SBO, 1 month contract at current per diem to complete transition

G. 19-20 Staff Handbook (2nd Reading)

Board Members considered second reading of the 2019-20 Staff Handbook.

H. 2019-20 Substitute Teacher Handbook (2nd Reading)

Board Members considered second reading for the 2019-20 Substitute Teacher Handbook.

Board President called for a motion to approve all items under Consent Agenda.

Motion made by: Mark Brown

Motion seconded by: Lori Richards

Voting

Unanimously Approved

V. REPORTS

A. Financial Reports

Board Members reviewed 05.31.19 financial reports to include bank reconciliations, Budget Monitor History, Categorical Report, Cash & Investments, Activity and Nutrition Reports.

Motion made by: Lori Richards

Motion seconded by: Mark Brown

Voting

Unanimously Approved

B. Board Member Reports

Mark Brown continued his report from the NSBA Conference he attended in Philadelphia in the spring.

C. Special Reports

1. **EMC Insurance Program Update**

   Tom Fuoss, with Perspective Insurance addressed the Board regarding the renewal of the district property and liability coverage for 2019-20.

D. Administration Reports

1. **Elementary School Principal**

   Jason Groendyke, Elementary Principal provided a written report for Board Members, reviewed that report, and was available for questions.

2. **Middle School Principal**

   Cindy Barwick, Middle School Principal provided a written report for Board Members, reviewed that report, and was available for questions.

3. **High School Principal**

   Sherrie Zeutenhorst, High School Principal provided a written report for Board Members, reviewed that report, and was available for questions.

4. **Activities Director**

   Eric Maassen, Activities Director provided a written report for Board Members, reviewed that report, and was available for questions.

5. **Superintendent**

   a. **IASB Officer Positions**

      Superintendent Myer shared information for anyone interested in seeking a position with the IASB Board of Directors. IASB will be accepting nominations for the offices of President-Elect and Treasurer.

   b. **Supplementary Weighting for Shared Operational Functions**

      Superintendent Myer shared information from Iowa Association of School Boards regarding Operational Sharing Agreements.

   c. **Categorical Fund Balances**

      Superintendent Myer shared IASB information regarding Categorical Fund Balances and how the State balances compare to our district.

   d. **End of School Year Enrollment**

      Superintendent Myer shared enrollment information and alerted the Board to the fact the district could experience a decline in enrollment for the 2019-20 school year. Mr. Myer based his projection on the current year BEDS enrollment of 1,074 plus an increase of 12 students during the year, graduating a class of 93 students and anticipating a much smaller kindergarten class for 2019-20.

   e. **East Elementary Outdoor Classroom/Cafeteria**

      Superintendent Myer shared a potential plan for an outdoor classroom/cafeteria area on the east side of the elementary gym area. Mr. Myer and and Mr. Groendyke are still considering options for this area and estimate costs to improve this area at $25,000. Mr. Myer will provide more information in the future.

   f. **District Leadership Team Meeting**

      Superintendent Myer reported on the final District Leadership Team meeting held on June 11, 2019.

      At 6:35 PM, Superintendent Myer recognized LaDonn Hartzell with an Award of Merit/lifetime activity pass to Sheldon activities and invited all those present to enjoy refreshments to celebrate the retirement of the board secretary.

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Discuss IASB Legislative Priorities for 2019-20

At 6:50 PM, Superintendent Myer reminded Board Members of their 2018-19 Legislative Priorities:

#2 – STANDARDS AND ACCOUNTABILITY
#10 - AREA EDUCATION AGENCIES
#19. SCHOOL FUNDING POLICY

#27. SAVE (SECURE AN ADVANCED VISION FOR EDUCATION)
Mr. Myer asked Board Members to review the list of Legislative Priorities before the regular July board meeting and prepare to discuss our district priorities.

B. Authorize Free and Reduced-Price School Meals Participation

Superintendent Myer recommended the Board approve participation in the Free and Reduced-Price School Meals program for the 2019-20 school year.
Motion made by: Jessica Brink
Motion seconded by: Susan Rensink
Voting
Unanimously Approved

C. Review/Accept Bread Bids for 2019-20 School Year

Board Members reviewed bread bids received from Bimbo Bakeries USA, Casey's Bakery & Deli and Pan O' Gold Baking Company, for 2019-20 Nutrition Program. Superintendent recommended the Board designate Pan-o-Gold Baking Co. as the provider of bread products for the 2019-20 school year.
Motion made by: Lori Richards
Motion seconded by: Mark Brown
Voting
Unanimously Approved

D. Review/Accept Milk Bids for 2019-20 School Year

Board Members reviewed milk bids received from Dean Foods and Hiland Dairy, for the 2019-20 Nutrition Program. The district did not receive bids from Anderson-Erickson Dairy or Prairie Farms Dairy. Superintendent recommended the Board designate Dean Foods as the provider of milk products for the 2019-20 school year.
Motion made by: Susan Rensink
Motion seconded by: Jessica Brink
Voting
Unanimously Approved

E. Set Athletic Ticket Cost for 2019-20

Superintendent Myer recommended no increases for the cost of activity tickets and admissions for 2019-20:
Student Activity Ticket--$30.00
Adult Activity Coupon Book--$40 (10 events)
Student/Adult admission fee--$5.00 (established by Siouxland Conf)
Motion made by: Mark Brown
Motion seconded by: Lori Richards
Voting
Unanimously Approved

F. Consider Resolution to Reimburse Activity Fund for the Purchase of Safety Equipment from the General Fund

Superintendent Myer recommended the Board approve the following Resolution:

WHEREAS, Iowa Code provides school districts greater flexibility to transfer excess funds to other specified purposes;
WHEREAS, the Board, in consultation with its community, has determined that funds of $5,000 in the general fund shall be transferred to the student activity fund to purchase protective and safety equipment required for any extracurricular interscholastic athletic contest or competition that is sponsored or administered by an organization as currently defined by Iowa Code.
Motion made by: Lori Richards
Motion seconded by: Jessica Brink
Voting
Unanimously Approved

G. Consider Purchase of Vehicle for Transportation Department

Superintendent Myer recommended the Board approve the purchase of a 2018 Expedition Max XLT from Drenkow Motors in Sheldon at a cost of $47,900.
Bids were as follows:
Drenkow Motors, 2018 Expedition Max XLT, 16,000 miles--$47,900
Sioux City Ford, 2018 Expedition Max XLT, 36,600 miles--$50,000
Billion Auto, 2018 Expedition Max LT, 24,110 miles--$51,999
Motion made by: Jessica Brink
Motion seconded by: Susan Rensink
Voting
Unanimously Approved

H. Consider Technology Purchase

Superintendent Myer recommended the Board approve the purchase of 335 Lenovo 200e computers from Firefly Computers at a cost of $87,100, based on the following bids received:
CDW Government Inc. -- $270/device ($90,450)
Sterling Computers -- 247.13/device ($82,788.55)
Firefly Computers -- $235/device ($78,725)
Motion made by: Jessica Brink
Motion seconded by: Mark Brown
Voting
Unanimously Approved

I. Consider Technology Purchase

Based on bids received, Superintendent Myer recommended the Board approve the purchase of 17 Smart Interactive Flat Panels and mounts from Tierney Brothers at a cost of $59,146.96.
BIDS RECEIVED:
AVI--65" $2,698.82; 75" $3,598.82
Tierney--65" $2,697.78; 75" $3,598.17
Sterling--65" $4,209.47; 75" $5,615.79
Motion made by: Lori Richards
Motion seconded by: Mark Brown
Voting
Unanimously Approved

J. Consider Practicum and Student Teaching Agreements

Superintendent Myer recommended the Board approve the Practicum and Student Teaching Agreement between Buena Vista University and the Sheldon Community School district for the 2019-20 school year.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

K. Consider Cooperative Athletic Agreement with St. Patrick's School

Superintendent Myer recommended the Board approve the Cooperative Athletic Agreement with St Patrick's School for 2019-20.

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

L. Consider SAI Mentoring and Induction Program Agreement

Superintendent Myer recommended the Board approve the 2019-20 Agreement between the School Administrators of Iowa and the Sheldon School District for Administrative Mentoring and Induction.

Motion made by: Mark Brown

Motion seconded by: Lori Richards

Voting

Unanimously Approved

M. Consider Contract for Project Success Transitional Services with Western Iowa Tech Community College, Sioux City, IA

Superintendent Myer recommended the Board approve the Contract for Project Success Transitional Services with Western Iowa Tech Community College.

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

N. Application For Early Graduation

Superintendent Myer recommended the Board approve the Early Graduation Application for M.G., pending completion of graduation requirements, in accordance with Board Policy 505.6 Early Graduation.

Motion made by: Lori Richards

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

O. Approve Volunteer Coaches

Superintendent Myer recommended the Board approve the following volunteer coaches:

- Stewart Cooper, Football
- Andrew Cooper, Football
- John Oldenkamp, Football

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

P. Approve TLC Leadership Team

Superintendent Myer recommended the Board approve the TLC Leadership Team as presented, including BLT representatives, mentor teachers, instructional coaches, model teachers and committee members.

Motion made by: Mark Brown

Motion seconded by: Lori Richards

Voting

Unanimously Approved

Q. EXEMPT CLOSED SESSION (Collective Bargaining Strategy Session)

At 7:00 PM, Board President Kecia Hickman called for a motion to enter Exempt Session for the purpose of collective bargaining strategy and discussion, according to Chapter 20.17(3).

1. Motion to Enter Exempt Session

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

2. Motion to End Exempt Session

At 7:18 PM, Board President Kecia Hickman called for a motion to end the Exempt Session and return to open session.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

R. Approve 2019-20 Administrative Contract Adjustments

Board President called for a motion to offer Administrative Contracts for 2019-20 with a 3% increase to their current contract, as well as offering a two-year revolving contract to the three building principals and superintendent.

Motion made by: Susan Rensink

Motion seconded by: Lori Richards

Voting

Unanimously Approved

VIII. ANNOUNCEMENTS

A. IASB Fiscal Management Conference, Wednesday, July 17, 2019, Des Moines

B. Strategic Budget Reduction Workshop - Sept. 26, 2019, IASB Office, Des Moines

C. IASB Employee Relations Conference - Oct. 17, 2019, Des Moines

D. IASB Annual Convention, Nov. 20-21, 2019, Des Moines

E. NSBA National Convention, April 4-6, 2020, Chicago, IL

F. ADJOURN

There being no further business, Board President Kecia Hickman called for a motion to adjourn.

Meeting adjourned at 7:21 PM.

Motion made by: Jessica Brink

Motion seconded by: Lori Richards

Voting

Unanimously Approved

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Chairperson Secretary