Sheldon Community School District
Meeting Minutes

Regular Board Meeting
03/11/2020 05:00 PM
High School Library

Attendees

Voting Members
Kecia Hickman, President
Susan Rensink, Vice President
Jessica Brink, Board Member
Lori Richards, Board Member
Steve Waldstein, Board Member

I. CALL TO ORDER - ROLL CALL

At 5:01 PM, Board President Kecia Hickman called the meeting to order with the following members present: Jessica Brink, Susan Rensink, Lori Richards, Steve Waldstein and Kecia Hickman. Superintendent Cory Myer and Board Secretary Tracy Meyer were present. Administrators: Sherrie Zeutenhorst, High School Principal, Jason Groendyke, Elementary School Principal and Eric Maassen, Activities Director were present. Cindy Barwick, Middle School Principal, joined the meeting at 5:24 PM.
Visitors: Gene Bomgaars, Cole Strouth and Jill Cook.
Press: Randy Paulson, Iowa Information and Rachel McDonald, KIWA.

II. APPROVAL OF AGENDA

Board President called for a motion to approve the agenda as published.
Motion made by: Steve Waldstein
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

III. PUBLIC HEARING(S)

None.

IV. COMMUNICATIONS

A. Public Comment

None.

B. Correspondence

1. NW AEA Board Meeting Minutes - February Board Meeting

Board Members received minutes from the NWAEA Board Meeting of 2.17.2020.

2. Receipt of "Thank You" Cards

Board Members received the "thank you" from Charles Johnson.

C. Recognition

Board Members received student recognition lists prior to the meeting and there were no additions.

D. Educational Program - High School

High School Teacher Gene Bomgaars and student Cole Strouth presented on the welding program Gene teaches at Northwest Iowa Community College. The program allows high school students to earn college credits and Demco, Maintainer, and Rosenboom have partnered with Sheldon Community School District to provide a one-week, on-site experience at each business.

V. CONSENT AGENDA:

A. Minutes of Past Meeting(s)

Board Members reviewed the minutes of 2.19.2020.

B. Approve Bills

Steve Waldstein reviewed bills this month and recommended all bills for payment.

C. Open Enrollment Application(s)

Superintendent Myer recommended the Board approve the following Open Enrollment applications as presented:

- E. G. a 10th grade student Open Enrolling from the George LR Community School District into the Sheldon Community School District. (19-20 school year)
- K. M. an 8th grade student Open Enrolling from the George LR Community School District into the Sheldon Community School District. (19-20 school year)
- A. P. an 8th grade student Open Enrolling from the Sheldon Community School District into the South O'Brien Community School District. (20-21 school year)
- P. B. a 10th grade student Open Enrolling from the South O'Brien Community School District into the Sheldon Community School District. (20-21 school year)
- A. D. an 11th grade student Open Enrolling from the South O'Brien Community School District into the Sheldon Community School District. (20-21 school year)

D. Resignation(s)

Superintendent Myer recommended the Board accept the following resignation(s):

- Jerod Reinking - 2020-21 Girls Golf Coach
- Ruth Vogel - 2020-21 Prom Advisor
- Shelby Reker - MS Guidance Counselor

E. Contract Adjustment(s)

Superintendent Myer recommended the Board approve the following Contract Adjustments:

- Changing titles of 9th Grade Wrestling Coach and JV Wrestling Coach to Assistant Wrestling Coach (2) positions. Pay for 9th Grade ($3,280) and JV ($4,000) positions would be added together and divided equally between Assistant Wrestling Coach positions, $3,640 each.
- Changing the title of Flag Corp to Color Guard
- Rachel Iedema, Elementary Paraprofessional, increase hours .25 per day
- Kami Van Egdom, Lunchroom, increase hours 1.75 per day

F. Contract(s) Offered

Superintendent Myer recommended the Board approve the following Contract(s):

- Jacob Fox - Agriculture Education Teacher, $47,352, extended days $6,760; FFA Advisor $1,480; 25 Day 2020 Summer Extended Day Contract $3,250
- Toby Maggert - High School Math Teacher, $46,252
- Carson Marco - 5th/6th Science Teacher, $41,852
- Madison Sandbulte - 1st Grade Teacher, $44,052
- Sami Kleinwolterink - 2nd Grade Teacher, $41,852; MS Volleyball Coach, $2,680
- Justin TeGrotenhuis - MS Social Studies Teacher, $41,852
- Faith Anderson - 3rd/4th Grade Title 1/Resource Room Teacher, $41,852
- Jerod Reinking - Boys Golf Coach, $4,000
- Vern Pruin - Sub-School Bus Driver

G. Board Policy (2nd Reading)

Board Members did a second reading of Policies 408.1 - 410.4 - Licensed Employee. There were changes to Policies 409.2 and 409.4 to comply with contract negotiations. Policy 409.8 has also been added at the recommendation of IASB.

H. Acceptance of Gifts/Donations

None.

Board President called for a motion to approve the Consent Agenda items as presented.
Motion made by: Lori Richards
Motion seconded by: Susan Rensink
Voting: Unanimously Approved

VI. REPORTS

A. Financial Reports

Board Members received February financial reports to include the Budget Monitor Report, Categorical Report, Cash & Investment Report, Bank Reconciliations, Nutrition and Activity Fund Reports.

Board President called for a motion to approve February financial reports as presented.
Motion made by: Susan Rensink

Motion seconded by: Steve Waldstein
Voting: Unanimously Approved

B. Board Member Reports

1. IASB Regional Workshop - Feb. 20 at NCC

Board members shared feedback on the IASB Regional Workshop held on February 20 at NCC. All Board members and Superintendent Myer were able to attend.

C. Special Reports

1. District Leadership Team

Board members received the agenda from the February 25 District Leadership Team (DLT) meeting. DLT members had productive building level conversations about Leader in Me activities.

D. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal, provided a written report for Board Members, reviewed that report, and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal, provided a written report for Board Members, reviewed that report, and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal, provided a written report for Board Members, reviewed that report, and was available for questions.

4. Activities Director

Eric Maassen, Activities Director, provided a written report for Board Members and was available for questions.

5. Superintendent

a. Preliminary 2020-2021 (FY21) Budget

Superintendent Myer provided preliminary information related to the FY21 budget.

b. ISTAR Completed

Superintendent Myer reported that ISTAR is complete and an independent review found Sheldon CSD in 100% compliance of all Federal and State of Iowa Indicator 13 Standards.

c. Professional Development on March 20

Superintendent Myer reported that March 20 will be "Plan Your Own PD" to allow for personalization of professional development.

d. Digital Learning Recognition

Superintendent Myer reported that EducationSuperHighway.org showcased one digital learning story per state to show what is possible in classrooms once barriers to Internet access have been removed. Sheldon CSD and Gina Woelber were selected as Iowa's example of high-quality digital learning in action.

e. Coronavirus Update

Superintendent Myer provided an update on Coronavirus as it applies to Sheldon CSD.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

A. Approve Collective Bargaining Agreement Between Sheldon CSD and Sheldon Education Association

Superintendent Myer recommended the Board approve the Collective Bargaining Agreement between Sheldon CSD and Sheldon Education Association.

Details of the changes include:

1) $248 increase in the base salary of each education lane

2) $100 increase in the co-curricular calculator
3) One-year contract
District cost without figuring insurance: $124,078 or 2.19%
District cost including insurance: $161,871 or 2.57%
Motion made by: Jessica Brink
Motion seconded by: Susan Rensink
Voting: Unanimously Approved

B. Authorize Issuance of 2020-21 Teacher & Co-Curricular Contracts

Superintendent Myer recommended the Board authorize issuance of teacher, co-curricular, and Summer Driver Education contracts for the 2020-21 school year. The list of teaching and coaching contracts is attached to these minutes. Summer Drivers Ed contracts will remain at $220 per student and Substitute Teacher pay will remain at $130 per day.
Motion made by: Susan Rensink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

C. Set Date and Time for FY20 Budget Hearing and Certification

Superintendent Myer recommended the Board set Wednesday, April 8, 2020 at 5:00 pm for the FY21 Budget Hearing and Certification.
Motion made by: Steve Waldstein
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

D. Approve Lawn Care & Landscape Maintenance

Superintendent Myer recommended the Board approve TK Lawn Service for the District's lawn care needs.
Motion made by: Jessica Brink
Motion seconded by: Susan Rensink
Voting: Unanimously Approved

E. Approve Phone System Update

Superintendent Myer recommended the Board approve the bid from Premier Communications in the amount of $30,411.98 for the purchase of a new phone system. Bids received were:
Premier Communications: $30,411.98
Sterling: $30,848.43
Motion made by: Lori Richards
Motion seconded by: Steve Waldstein
Voting: Unanimously Approved

F. Approve Computer Purchase

Superintendent Myer recommended the Board approve the bid from Sterling Computers for the purchase of Dell computers and the bid from Super Hi Tech for Asus Chromebook Flips with the total computer expense not to exceed $64,000.
Bids were sought from three vendors and are shown below. 85 staff computers are needed
Sterling Computers
Dell Latitude 3390 2-in-1 - $748.98
Dell Latitude 3500 - $656.93
Asus Chromebook Flip C434TA-DSM4T - $564.21
Super Hi Tech
Dell Latitude 3390 2-in-1 - $925
Dell Latitude 3500 - $700.00
Asus Chromebook Flip C434TA-DSM4T - $500.00
SHI
Dell Latitude 3390 2-in-1 - $855.00
Dell Latitude 3500 (Non SSD) - $695.00
Motion made by: Jessica Brink
Motion seconded by: Lori Richards

Voting: Unanimously Approved

G. Consider Student Teaching Agreement with UNI

Superintendent Myer recommended the Board approve the UNI Agreement for Student Teaching experiences in the Sheldon District.

Motion made by: Steve Waldstein

Motion seconded by: Susan Rensink

Voting: Unanimously Approved

H. Approve Individual Teacher Professional Development Plan

Superintendent Myer recommended the Board approve the Individual Teacher Professional Development Plan (ITPDT) as presented.

Motion made by: Susan Rensink

Motion seconded by: Steve Waldstein

Voting: Unanimously Approved

I. Board Policy Review (1st Reading)

The Board performed a first reading of Board Policies 410.5 - 413.4 Other Licensed Employees and Classified Employees.

IX. ANNOUNCEMENTS

A. NSBA National Convention, April 4-6, 2020, Chicago, IL

B. 2020 IASB Safety Group Risk Management Workshop - Cancelled, now available online April 15, 2020

C. 2020 Policy Leadership & Legal Issues Conference, April 23, 2020, Des Moines, IA

X. EXEMPT CLOSED SESSION (Collective Bargaining Strategy Session)

A. Motion to Enter Exempt Session

At 6:44 PM, Board President called for a motion to enter exempt closed session as allowed under Chapter 20, Section 20.17(3) for negotiations strategy.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting: Unanimously Approved

B. Motion to End Exempt Session

At 7:37 PM, Board President called for a motion to exit exempt closed session.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting: Unanimously Approved

XI. ADJOURN

There being no further business, Board President called for a motion to adjourn.

Meeting adjourned at 7:37 PM.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting: Unanimously Approved

Chairperson

Secretary