Sheldon Community School District

Regular Board Meeting
04/12/2023 05:00 PM
Middle School Library

MEETING MINUTES

Attendees

Voting Members
Kecia Hickman, Board Member
Susan Rensink, President
Jessica Brink, Vice President
Lori Richards, Board Member
Steve Waldstein, Board Member

I. CALL TO ORDER - ROLL CALL

At 5:00 PM, Board President Susan Rensink called the meeting to order with the following members present: Lori Richards, Steve Waldstein and Susan Rensink. Board member Jessica Brink attended via telephone. Board member Kecia Hickman joined the meeting at 5:11 PM. Superintendent Cory Myer and Board Secretary Tracy Meyer were present. Administrators attending: Sherrie Zeutenhorst, High School Principal and Cindy Barwick, Middle School Principal. Jason Groendyke, Elementary Principal, joined the meeting at 5:05 PM. Eric Maassen, Activities Director, joined the meeting at 5:23 PM. Press: 1 Visitors: 22

II. APPROVAL OF AGENDA

Board President called for a motion to approve the agenda as published.
Motion made by: Lori Richards
Motion seconded by: Steve Waldstein
Voting: Susan Rensink , Jessica Brink, Lori Richards, Steve Waldstein – Yes; Kecia Hickman - Not Present

III. PUBLIC HEARING(S)

A. 2023-24 School Calendar Public Hearing

At 5:02 PM, Board President Susan Rensink called for a motion to open the Public Hearing for consideration of the 2023-24 school calendar.
Motion made by: Steve Waldstein
Motion seconded by: Lori Richards
Voting: Susan Rensink, Jessica Brink, Lori Richards, Steve Waldstein – Yes; Kecia Hickman - Not Present

1. **Public Comments:** None
2. **Close Public Hearing**

   At 5:03 PM, Board President called for a motion to close the public hearing.
   Motion made by: Lori Richards
   Motion seconded by: Steve Waldstein
   Voting: Susan Rensink, Jessica Brink, Lori Richards, Steve Waldstein – Yes; Kecia Hickman - Not Present

B. FY24 Budget Public Hearing

At 5:03 PM, Board President Susan Rensink called for a motion to open the Public Hearing for certification of the 2023-24 budget, as published.
Motion made by: Steve Waldstein
Motion seconded by: Lori Richards
Voting: Susan Rensink, Jessica Brink, Lori Richards, Steve Waldstein – Yes; Kecia Hickman - Not Present

1. **Public Comments:** None

2. **Close Public Hearing**

At 5:04 PM, Board President called for a motion to close the public hearing.
Motion made by: Lori Richards
Motion seconded by: Steve Waldstein
Voting: Susan Rensink, Jessica Brink, Lori Richards, Steve Waldstein – Yes; Kecia Hickman - Not Present

IV. COMMUNICATIONS

A. Public Comment

None.

B. Correspondence

1. **Receipt of "Thank You" Cards**

None.

C. Recognition

1. **Student**

Board members received student recognition lists prior to the meeting and there were no additions.

2. **Staff**

The board recognized Mr. St. Clair, who will serve as Iowa Bandmasters Association (IBA) President for the 2023-24 school year.

D. Social Media Data Analytics

Brittany Maassen shared social media data.

E. Educational Program - East Elementary

Kindergarten students shared how they have used Little Spots to learn and talk about feelings and emotions, as well as how to manage them.

V. CONSENT AGENDA:

A. Minutes of Past Meeting(s)

Minutes from the previous month's meetings were available for the Board to review.

B. Approve Bills

Kecia Hickman reviewed bills prior to the meeting and recommended all bills for payment.

C. Open Enrollment Application(s)

Superintendent Myer recommended the Board approve the Open Enrollment applications as presented:

- G.T., a 1st grade student, open enrolling from Sheldon CSD into George Little Rock (22-23 school year)
- B.S., a KG grade student, open enrolling from HMS into Sheldon CSD (23-24 school year)

D. Resignation(s)

Superintendent Myer recommended the Board approve the resignations as submitted:

- Coby Fischer, Middle School Football Coach
- Danny Pimentel, Middle School Girls Wrestling Coach/High School Assistant Boys Wrestling Coach
- Matt Dykstra, Freshman Boys Basketball Coach
- Sidney Baumgartner, 5/6 ELA Teacher and Varsity Girls Basketball Coach
- Lissa Lane-Johnson, Head Speech Coach and Summer Theatre Director
- John Meyer, School Bus - Route Driver
- Lexie Camarigg, Preschool Special Education Paraprofessional
- Amber Timmerman, Middle School Girls Basketball
- Hannah Miller, HS Special Education
- Tyler Lloyd, HS PE/Health, Strength Coach, & Head Football Coach

E. Contract Adjustment(s)

Superintendent Myer recommended the Board approve the contract adjustments as submitted:

- Shelby Bosma, 20 additional contract days for summer of 2023

- Maria Schwartz, increase 2023-24 hours per day from 4 to 6.75
- Yvette Feekes, decrease 2022-23 hours per day from 6.75 to 5.75

F. Contract(s) Offered

Superintendent Myer recommended the Board approve the contracts as presented:

- Joseph Kunert, Head Cross Country Coach
- Marshall Kleinhesselink, TAG Instructor
- Kyler Evenson, Dance Team Coach

G. Board Policy Review (2nd Reading)

Board Policies 802.5-804.7R1, Objectives of Buildings & Sites

H. Acceptance of Gifts/Donations

Sheldon Community School District received the following donations:

- $100 donation from Ashtyn Hoekstra for meal accounts in need of assistance
- $1,000 donation from Walmart for CPR mannequins
- $525 donation from Citizens State Bank's "Casual for a Cause" program for the SCSD Backpack Program
- $400 donation from Archer United Methodist Women for meals for adults for the summer lunch program

Board President called for a motion to approve the Consent Agenda items as presented.
Motion made by: Kecia Hickman
Motion seconded by: Lori Richards
Voting: Unanimously Approved

VI. REPORTS

A. Financial Reports

Board Members received financial reports to include the Budget Monitor Report, Categorical Report, Cash & Investment Report, Bank Reconciliations, Nutrition and Activity Fund Reports.
Board President called for a motion to approve the prior month's financial reports as presented.
Motion made by: Kecia Hickman
Motion seconded by: Steve Waldstein
Voting: Unanimously Approved

B. Board Member Reports

Lori Richards shared her experience at the National School Boards Association conference.

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal, provided a written report for Board Members and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal, provided a written report for Board Members and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal, provided a written report for Board Members and was available for questions.

4. Activities Director

Eric Maassen, Activities Director, provided a written report for Board Members and was available for questions.

5. Superintendent

a. Staffing Needs

Superintendent Myer provided a list of district job openings.

b. Facilities Update

Superintendent Myer provided an update on district facilities.

c. Last Day of School

The last day of school is currently scheduled for Tuesday, May 30.
Motion made to add "Last Day of School" as an action item on the agenda.
Motion made by: Steve Waldstein
Motion seconded by: Lori Richards
Voting: Kecia Hickman, Susan Rensink, Lori Richards, Steve Waldstein – Yes; Jessica Brink - No

d. School Safety

Superintendent Myer provided a school safety update.

e. Redistricting Director Districts

Superintendent Myer discussed redistricting of director districts.
Motion made to add "Set Date and Time for Public Hearing for Director Districts" to the agenda.
Motion made by: Lori Richards
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

f. FY22 Independent Audit Report

Superintendent Myer provided an overview of the district's FY22 audit performed by King, Reinsch, Prosser & Co., LLP.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

A. 2023-24 School Calendar

Superintendent Myer recommended the Board approve the 2023-24 School Calendar as proposed.
Motion made by: Lori Richards
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

B. FY24 Budget

Superintendent Myer recommended the Board approve the FY24 Budget as proposed.
Motion made by: Steve Waldstein
Motion seconded by: Lori Richards
Voting: Unanimously Approved

C. Set Summer 2023 Driver Education Teacher Pay

Superintendent Myer recommended the Board set the summer 2023 Driver Education Teacher pay at $240 per student.
Motion made by: Kecia Hickman
Motion seconded by: Lori Richards
Voting: Unanimously Approved

D. Set Non-Resident Driver Education Tuition

Superintendent Myer recommended the Board set the non-resident Driver's Education Tuition fee at $410 for the summer of 2023 and for the 2023-24 school year.
Motion made by: Steve Waldstein
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

E. Adopt Teacher Appreciation Week Proclamation

Superintendent Myer recommended the Board adopt the Teacher Appreciation Week Proclamation.
Motion made by: Steve Waldstein
Motion seconded by: Lori Richards
Voting: Unanimously Approved

F. Approve Class of 2023 Graduates

Superintendent Myer recommended the Board approve the list of graduates pending successful completion of all requirements for graduation.

Motion made by: Kecia Hickman
Motion seconded by: Lori Richards
Voting: Unanimously Approved

G. Summer School Programs

Superintendent Myer recommended the Board approve the Summer School Programs as presented.

Motion made by: Kecia Hickman
Motion seconded by: Steve Waldstein
Voting: Unanimously Approved

H. 2023-24 East Elementary Volunteer Handbook (1st Reading)

Board members considered first reading of the 2023-24 East Elementary Volunteer Handbook.

I. 2023-24 Student Handbooks (1st Reading)

1. **2023-24 Preschool Handbook**
   Board members considered first reading of the 2023-24 Preschool Handbook.
2. **2023-24 Elementary School Student/Parent Handbook**
   Board Members considered first reading of the 2023-24 Elementary School Student/Parent Handbook.
3. **2023-24 Middle School Student/Parent Handbook**
   Board Members considered first reading of the 2023-24 Middle School Student/Parent Handbook.
4. **2023-24 High School Student/Parent Handbook**
   Board Members considered first reading of the 2023-24 High School Student/Parent Handbook.

J. Approve District Career Guidance Plan

Superintendent Myer recommended the Board approve the District Career Guidance Plan as presented.

Motion made by: Kecia Hickman
Motion seconded by: Lori Richards
Voting: Unanimously Approved

K. Board Policy Review (1st Reading)

Board Policies 900-903.5R1, School District-Community Relations and 507.9-507.9R1 Wellness Policy

L. Approve Salary Adjustment and Issuance of Contracts for 2023-24 Classified Staff

Superintendent Myer recommended the Board approve the salary adjustment and issuance of contracts for 2023-24 classified staff, as presented:

- 4.5% wage increase for all hourly employees, at a District cost of approximately $154,000
- Include Christmas Eve, New Year's Eve, and Good Friday as paid holidays for full-time, year-round custodians/employees.

Motion made by: Steve Waldstein
Motion seconded by: Lori Richards
Voting: Unanimously Approved

M. Approve Salary Agreement and Issuance of Contracts for 2023-24 Administrative Staff

Superintendent Myer recommended the Board approve the salary agreement and issuance of contracts for 2023-24 administrative staff and salaried directors, as presented:

- 3.65% increase: total of salary & benefits, which is an increase of approximately $45,500 from 2022-23

Motion made by: Steve Waldstein
Motion seconded by: Lori Richards
Voting: Unanimously Approved

N. Approval of the Spanish Club Trip to México

Superintendent Myer recommended the Board approve the Spanish Trip to Mexico in June 2024.

Motion made by: Lori Richards
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

O. Girls Wrestling Sharing Agreement with South O'Brien

Superintendent Myer recommended the Board approve the girls wrestling sharing agreement with South O'Brien CSD and Sibley-Ocheyedan CSD.

Motion made by: Steve Waldstein
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

P. Last Day of School

Motion made to set Friday, May 26 as the last day of school.

Motion made by: Steve Waldstein
Motion seconded by: Lori Richards
Voting: Kecia Hickman, Susan Rensink, Lori Richards, Steve Waldstein – Yes; Jessica Brink - No

Q. Set Date and Time for Public Hearing for Director Districts

Superintendent Myer recommended the Board set Wednesday, May 10, 2023 at 5:00 PM for Director Districts Public Hearing.

Motion made by: Kecia Hickman
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

IX. ANNOUNCEMENTS

A. IASB Summit on Student Success

X. ADJOURN

There being no further business, Board President Susan Rensink called for a motion to adjourn. Meeting adjourned at 7:07 PM.

Motion made by: Lori Richards
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

Chairperson

Secretary