Sheldon Community School District

Regular Board Meeting
07/13/2022 05:00 PM
Middle School Library

MEETING MINUTES

Attendees

Voting Members
Kecia Hickman, Board Member
Susan Rensink, President
Jessica Brink, Vice President
Lori Richards, Board Member

I. CALL TO ORDER - ROLL CALL

At 5:02 PM, Board President Susan Rensink called the meeting to order with the following members present: Jessica Brink, Kecia Hickman, Lori Richards and Susan Rensink. Board Member Steve Waldstein was absent. Superintendent Cory Myer and Board Secretary Tracy Meyer were also present. Administrators attending: Jason Groendyke, Elementary School Principal, Cindy Barwick, Middle School Principal, Sherrie Zeutenhorst, High School Principal and Eric Maassen, Activities Director. Press: 1 Visitors: 2

II. APPROVAL OF AGENDA

Board President called for a motion to approve the agenda as published.
Motion made by: Lori Richards
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

III. COMMUNICATIONS

A. Public Comment

None.

B. Correspondence

1. Receipt of "Thank You" Cards

Welch

C. Recognition

1. Student

Board members received student recognition lists prior to the meeting and there were no additions.

IV. CONSENT AGENDA:

A. Minutes of Past Meeting(s)

Minutes from the previous month's meeting were available for the Board to review.

B. Approve Bills

Lori Richards reviewed bills prior to the meeting and recommended all bills for payment.

C. Open Enrollment Application(s)

Superintendent Myer recommended the Board approve the Open Enrollment Applications as presented:

- D.L. an 11th grade student Open Enrolling from the HMS Community School District into the Sheldon Community School District.

D. Resignation(s)

Superintendent Myer recommended the Board accept the following resignation(s):

- Carson Marco, Assistant Girls Track Coach
- Kevin White, 7th Grade Football Coach

- Jennifer McCauley, MS Paraeducater
- Dawn Meyer, School Nurse

E. Contract Adjustments

Superintendent Myer recommends the Board accept the following contract adjustments:

- Yvette Feekes, Paraprofessional – Contracted 6.5 hrs/day, increase to 6.75

F. Contract(s) Offered

Superintendent Myer recommended the Board accept the following contracts offered:

- Savanna Decker, Elem Paraprofessional, $13 per hour, 6.75 hrs per day
- Kaylena Engel, MS Paraprofessional, $13 per hour, 7 hrs per day
- Amber Boone, MS Paraprofessional, $13 per hour, 7 hrs per day
- Maria Avila, HS Paraprofessional, $13 per hour, 6.75 hrs per day
- Brittany Maassen, Communications Coordinator, $18 per hour
- Peter Carlson, Asst Girls Track, $3,910
- Andrew Kingery, 7th Grade Football Coach, $3,082
- Scarlett Vander Berg, Elem. Paraprofessional, $13 per hour, 6.75 hrs per day
- Lexie Crawley, Elem. Paraprofessional, $13 per hour, 6.75 hrs per day

G. Approve Volunteer Coaches

Superintendent Myer recommended the Board approve the following volunteer coaches:

- Carson Marco, Volunteer Track Coach

H. Designate District Equity Coordinator for Title VI, Title VII, Title IX, ADA, and Section 504 for the 2022-23 School Year

Superintendent Myer recommended the Board designate Cindy Barwick, Sheldon Middle School Principal as the Sheldon Community School District's Equity Coordinator for the 2022-23 school year.

I. Designate Level I Investigators and Level I Alternate Investigators

Superintendent Myer recommended the Board designate the following District Level I Investigators and Alternate District Level I Investigators for the 2022-23 school year:

Building	Level I Investigator	Alternate Level I Investigator
Elementary School	Jason Groendyke, Principal 324-4337	Bailey Hennings, Counselor 324-4337
Middle School	Cindy Barwick, Principal 324-4346	Sarah Nelson, Counselor 324-4346
High School	Sherrie Zeutenhorst, Principal 324-2501	Shelby Bosma, Counselor 324-2501

J. Approve Partnership Agreements Between NCC and the Sheldon Community School District

Superintendent Myer recommended the Board approve the following agreements with Northwest Iowa Community College: Individual Student Enrollment Agreement, Class Size Enrollment Agreement, Alternative High School Cooperative Agreement, America Reads Work-Study Agreement, and the Work-Study Agreement.

K. Approve Contract for Nursing Services with Universal Pediatrics

Superintendent Myer recommended the Board approve the Contract for Nursing Services with Universal Pediatrics.

Board President called for a motion to approve the Consent Agenda items as presented.

Motion made by: Kecia Hickman
Motion seconded by: Lori Richards
Voting: Unanimously Approved

V. REPORTS

A. Special Reports

1. EMC Insurance Program Update

Tom Fuoss and Larry Smit of Perspective Insurance discussed the district's property and casualty insurance program with EMC.

B. Financial Reports

Board Members received financial reports to include the Budget Monitor Report, Categorical Report, Cash & Investment Report, Bank Reconciliations, Nutrition and Activity Fund Reports.

Board President called for a motion to approve the prior month's financial reports as presented.

Motion made by: Jessica Brink

Motion seconded by: Lori Richards

Voting: Unanimously Approved

C. Board Member Reports

None.

D. Administration Reports

1. Elementary School Principal

Jason Groendyke, Elementary Principal, provided a written report for Board members and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal, provided a written report for Board members and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal, provided a written report for Board members and was available for questions.

4. Activities Director

Eric Maassen, Activities Director, provided a written report for Board Members and was available for questions.

5. Superintendent

a. FY23 School Budget Aid & Levy

Superintendent Myer shared the FY23 Aid & Levy after final adjustments from the Department of Management.

b. 2022-23 School Year

Superintendent Myer shared information on the 2022-23 school year.

c. Summer Projects

Superintendent Myer provided an update on summer projects.

d. August School Board Meeting Date Change

Due to the PLC Conference, the meeting will be Thursday, August 11 at 5:00 PM.

e. Lead ON

Superintendent Myer shared information on the *Lead ON* campaign, intended to promote and expand upon the leadership work in the district and to connect students with other leaders in Orab Nation.

VI. OLD BUSINESS

A. Discuss IASB Legislative Priorities for 2022-23

Superintendent Myer recommended the following resolutions for the 2023 legislative session:

#8 MENTAL HEALTH

#12 SCHOOL CALENDARS

#16 TEACHER RECRUITMENT & LICENSURE

#29 LOCAL ACCOUNTABILITY AND DECISION-MAKING

Motion made by: Kecia Hickman

Motion seconded by: Lori Richards

Voting: Unanimously Approved

VII. NEW BUSINESS

A. Appoint Board Secretary-Treasurer for 2022-23 School Year

Superintendent Myer recommended the Board appoint Tracy Meyer as the Board Secretary-Treasurer for the 2022-23 school year.
Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

B. Determine Schedule for Regular School Board Meetings

Superintendent Myer recommended the Board approve the following for 2022-23 school board meetings:
Second Wednesday of each month at 5:00 PM in the Middle School Library
Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

C. Board Policy Review

Policies 705.1 Purchasing - Bidding, and 802.3 Emergency Repairs

D. Adjust Adult Meal Price for 2022-23 School Year

Superintendent Myer recommended the Board approve the adult meal price as outlined below for the 2022-23 school year:

- Adult Lunch from $3.95 to $4.15, a 20 cent increase.

Motion made by: Lori Richards
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

E. Consider Resolution to Continue Participation in the Instructional Support Program and Set Date for Instructional Support Levy Resolution Hearing

Superintendent Myer recommended the Board proceed with continued implementation of a 10% Instructional Support Levy beginning with the 2023-24 school year and set a public hearing date for Thursday, August 11, 2022 at 5:00 PM.
Motion made by: Kecia Hickman
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

F. Authorize Disposition of School Property

Superintendent Myer recommended the Board authorize the school district to dispose of school equipment no longer needed or deemed obsolete.
Motion made by: Lori Richards
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

G. Approve Turf Field Project Change Orders

Superintendent Myer recommended the Board approve Change Order #1 in the amount of $6,150 and Change Order #2 in the amount of $69,202.
Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

H. Approve Technology Purchase

Superintendent Myer recommended the Board approve the bid to purchase 20 computers from SuperHiTech at a cost of $14,400. Bids were sought from three vendors for computers to be used by Mr. Uhl's classroom for graphic design and computer modeling:
Sterling - $13,972.20 (20 x $698.61)
SuperHiTech - $14,400 (20 x $720)
Trafera - $15,780.00 (20 x $789)
Motion made by: Lori Richards
Motion seconded by: Jessica Brink

Voting: Unanimously Approved

I. Consider Minimum Wage Adjustment for Paraprofessional

Superintendent Myer recommended the Board increase the minimum wage for paraprofessionals to $14.00 per hour.
Motion made by: Kecia Hickman
Motion seconded by: Lori Richards
Voting: Unanimously Approved

J. Consider Substitute Teacher Pay Adjustment

Superintendent Myer recommended the Board increase Substitute Teacher Pay to $140.00 per day.
Motion made by: Kecia Hickman
Motion seconded by: Lori Richards
Voting: Unanimously Approved

K. Approve Fund Transfer for Indirect Costs from Nutrition Fund to General Fund

Superintendent Myer recommended the Board approve the transfer of funds for indirect costs from the Nutrition Fund to the General Fund in the amount of $44,707.59.
Motion made by: Jessica Brink
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

L. Approve Transfer from Management Fund to PPEL

Superintendent Myer recommended the Board approve the transfer of $5,000 from the Management Fund to PPEL.
Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

VIII. ANNOUNCEMENTS

A. Iowa Association of School Boards (IASB) Annual Convention

B. National School Boards Association (NSBA) Annual Conference & Exposition

IX. ADJOURN

There being no further business, Board President Susan Rensink called for a motion to adjourn. Meeting adjourned at 6:53 PM.
Motion made by: Lori Richards
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

_____ _____

Chairperson Secretary