Sheldon Community School District
Meeting Minutes

Regular Board Meeting
12/11/2019 05:00 PM
High School Library

Attendees

Voting Members
Kecia Hickman, President
Susan Rensink, Vice President
Lori Richards, Board Member
Steve Waldstein, Board Member

I. Call to Order - Roll Call

At 5:02 PM, Board President Kecia Hickman called the meeting to order with the following members present: Susan Rensink, Lori Richards, Steve Waldstein, and Kecia Hickman. Board member Jessica Brink was absent. Superintendent Cory Myer and Board Secretary Tracy Meyer were present. Administrators: Cindy Barwick, Middle School Principal and Jason Groendyke, Elementary School Principal were present. Sherrie Zeutenhorst, High School Principal joined the meeting at 5:25 PM. Eric Maassen, Activities Director was absent. Visitors: Eric Gilbertson, Martin VanWesten, Trent Lane and David Solano.
Press: Randy Paulson, Iowa Information and Rachel McDonald, KIWA.

II. Approval of Agenda

Board President called for a motion to approve the agenda as published.
Motion made by: Susan Rensink
Motion seconded by: Steve Waldstein
Voting: Unanimously Approved

III. Communications

A. Public Comment

None.

B. Correspondence

1. NW AEA Board Meeting Minutes - November Board Meeting

Board members received minutes of the NWAEA November 25, 2019 board meeting.

2. Receipt of "Thank You" Cards

Board members received "thank you" cards from Luan Mc Quown and Mr. Gude and the Education Association.

C. Recognition

1. Student

Board Members received middle school and high school student recognition lists; administrators had no additions to the lists.

D. Educational Program - High School

Mr. VanWesten and two students, Trent Lane and David Solano, shared the autonomous robots and writing code they have been working on in the STEM and Problem-Based Exploration class.

IV. CONSENT AGENDA:

A. **Minutes of Past Meeting(s)**

Minutes from the November 18, 2019 Annual Meeting and Organizational Board Meeting were available for the board to review.

B. Approve Bills

Kecia Hickman reviewed bills prior to the meeting and recommended all bills for payment.

C. Open Enrollment Application(s)

Superintendent Myer recommended the Board approve the following Open Enrollment Applications as presented:

- L.C., a 4th grade student Open Enrolling from the HMS School District into the Sheldon School District.
- A.C., a 6th grade student Open Enrolling from the HMS School District into the Sheldon School District.
- J.W., an 8th grade student Open Enrolling from the HMS School District into the Sheldon School District.
- B.C., an 11th grade student Open Enrolling from the HMS School District into the Sheldon School District.

D. Resignation(s)

Superintendent Myer recommended the Board approve the resignation of Katherine Perry, paraprofessional at East Elementary.

E. Contract Adjustment(s)

None.

F. Contract(s) Offered

Superintendent Myer recommended the Board approve the following contracts:
Jerry Niichel, Sub-Bus Driver
Kristi Hegenbarth, Sub-Bus Driver

G. Board Policy Review - 2nd Reading

Board members did a second reading of Board Policies 402.4 - 403.6 - Employees and Outside Relations and Employees' Health and Well-Being, as well as Board Policy 407.6 Licensed Employee Severance Benefit.

H. Acceptance of Donations

- Superintendent Myer recognized the following donations:
- Anonymous donation to the Foundation in the amount of $47,249 was received with the following intent:
  Band - $30,179
  Summer Theater - $17,070
- Donation to the Foundation for the Duffy Reading Program in the amount of $25,000
- Donation to the district from Premier Communications Foundation in the amount of $2,000
- Sheldon Ministerial Association donation of 31 pairs of boots and 20 snow pants for students in need.

Motion made by: Lori Richards
Motion seconded by: Susan Rensink
Voting: Unanimously Approved

V. Reports

A. Financial Reports

Board Members reviewed 11.30.19 financial reports including bank reconciliations, Budget Monitor History, Categorical Report, Cash & Investments, Activity and Nutrition Reports.
Motion made by: Susan Rensink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

B. Board Member Reports

1. IASB Annual Convention

Kecia Hickman, Susan Rensink, Jessica Brink, and Superintendent Myer attended the IASB Annual Convention in Des Moines on November 21, 2019.

Susan Rensink provided a brief report on a breakout session she attended related to board meetings and agendas.

Kecia Hickman provided a brief report on delegate assembly.

2. Board Member Comments

None.

C. Special

1. FY18 Independent Audit Report

Eric Gilbertson, a partner with King, Reinsch, Prosser provided a verbal presentation of the independent audit conducted on the Sheldon Community School District this fall and was available for questions. The final FY19 Audit Report was provided to the Board.

D. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal, provided a written report for Board Members to review and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal, provided a written report for Board Members to review and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal, provided a written report for Board Members to review and was available for questions.

4. Activity Director

Eric Maassen, Activities Director, provided a written report for Board Members to review.

5. Superintendent

a. Certified Enrollment

Superintendent Myer reported that Certified Enrollment is now complete.

b. School Finance Diagram

Superintendent Myer provided a diagram from Iowa School Finance Information Services (ISFIS) showing sources of funding and allowable expenditures under each of the various school district funds.

c. District Leadership Team (DLT)

Superintendent Myer reported that DLT met November 25th. Multiple topics were discussed, but the focus was on reviewing student achievement data, building-level academic goals and school improvement action plans.

d. Local Events

Board Members received information on local events.

e. Bus Cameras

Superintendent Myer reported that the district is investigating a potential update of the camera systems on school busses, as the existing cameras are no longer functioning on a consistent basis.

A new camera system, with more cameras and recording capabilities than our current system, could provide additional audio and video coverage both inside and outside the school bus. An initial estimate for this type of system would be $25,000 - $30,000.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

A. High School 2020-21 Registration Handbook

A draft copy of the 2020-2021 High School Registration Handbook was provided and Mrs. Zeutenhorst, High School Principal, discussed the changes. This is the first reading with the second reading and adoption scheduled for the January Board meeting.

B. Board Policy Review - 1st Reading

Board members reviewed Policy 404 - 405.5 for first reading.

C. Consider Seal of Biliteracy

Superintendent Myer provided information on the State of Iowa Seal of Biliteracy, which is awarded by a district to recognize students who have attained proficiency in two or more languages, one of which is English, by high school graduation. Governor Kim Reynolds signed SF475 into law during the 2018 legislative session.

VIII. ANNOUNCEMENTS

A. NSBA National Convention, April 4-6, 2020, Chicago, IL

B. IASB Regional Workshop - Leadership Essentials for School Boards

IX. ADJOURN

There being no further business, Board President Kecia Hickman called for a motion to adjourn. Meeting adjourned at 6:58 PM.

Motion made by: Steve Waldstein

Motion seconded by: Lori Richards

Voting: Unanimously Approved

Chairperson

Secretary