Sheldon Community School District
Meeting Minutes

Regular Board Meeting
09/08/2021 05:00 PM
High School Library

Attendees

Voting Members
Kecia Hickman, President
Susan Rensink, Vice President
Jessica Brink, Board Member
Lori Richards, Board Member
Steve Waldstein, Board Member

I. CALL TO ORDER - ROLL CALL

At 5:02 PM, Board President Kecia Hickman called the meeting to order with the following members present: Jessica Brink, Lori Richards, Steve Waldstein, Susan Rensink and Kecia Hickman. Superintendent Cory Myer and Board Secretary Tracy Meyer were also present. Administrators attending: Sherrie Zeutenhorst, High School Principal and Eric Maassen, Activities Director. Jason Groendyke, Elementary School Principal joined the meeting at 6:36 PM. Cindy Barwick, Middle School Principal joined the meeting at 7:10 PM. Eric Maassen, Activities Director left the meeting at 8:15 PM. Visitors: 3 Press: 1

II. APPROVAL OF AGENDA

Board President called for a motion to approve the agenda as published.

Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

III. HS Building Walk-Through

Board Members toured the high school and discussed facility and equipment needs.

IV. COMMUNICATIONS

A. Public Comment

None.

B. Correspondence

1. Receipt of "Thank You" Cards

Lisa Vander Berg

C. Recognition

Board Members received student recognition lists prior to the meeting and there were no additions.

D. Educational Presentation

Instructional Coaches Carla Kleinwolterink, Cindy Prewitt and Stephanie Pritts presented on the Multi-Tiered Systems of Supports (MTSS) Intervention Guide.
Cindy Prewitt provided an update on the CAPS program.

V. CONSENT AGENDA

A. Minutes of Past Meeting(s)

Minutes from the previous month's meetings were available for the Board to review.

B. Approve Bills

Lori Richards reviewed bills prior to the meeting and recommended all bills for payment.

Upon receipt of the statement from Land O Lakes, a payment not to exceed $3,000 will be issued for August milk.

C. Open Enrollment Application(s)

Superintendent Myer recommended the Board approve the Open Enrollment Applications as presented:

- J.M., 10th grade student Open Enrolling from the Sheldon Community School District into the Boyden-Hull Community School District.
- K.R., 9th grade student Open Enrolling from the Sheldon Community School District into the South O'Brien Community School District.
- Z.B., 9th grade student Open Enrolling from the Sheldon Community School District into the Sibley Ocheyedan Community School District.
- D.S., 12th grade student Open Enrolling from the Marcus Meriden Cleghorn Community School District into the Sheldon Community School District.
- P.S., 10th grade student Open Enrolling from the Marcus Meriden Cleghorn Community School District into the Sheldon Community School District.

D. Resignations

None.

E. Addition to TLC Leadership Team

Superintendent Myer recommended the Board approve the following addition to the TLC Leadership Team:
New to District - Paul Berg, Mentor - James Fitzgerald

F. Contract Adjustments

Superintendent Myer recommended the Board approve the Contract Adjustments as submitted:

- Clint Badberg – Contracted 7, decrease to 6.75
- Samantha Day – Contracted 7, decrease to 6.5
- Carmen Holtrop – Contracted 6.5, increase to 6.75
- Donna Hurd – Contracted 6.5, increase to 6.75
- Lyann Korbyn – Contracted 7, increase to 7.25
- Diane Van Drie – Contracted 6.5, increase to 6.75
- Brice Montgomery - Contracted 4, decrease to 3.5
- Ana Tovar - Contracted 4, increase to 5
- Deb Heibult – Contracted 4.5, increase to 4.75
- Sheryl Alons – Contracted 3.5, increase to 3.75

G. Contracts Offered

Superintendent Myer recommended the Board approve the following contracts:

- Justin Te Grotenhuis, MS Baseball Coach
- Coby Fischer, 7th Grade Boys Basketball Coach
- Carson Marco, 7th Grade Girls Basketball Coach
- Alicia Winter, Elementary Paraprofessional, 6.75 hours per day at $12 per hour
- Diego Silva, Elementary Paraprofessional, 7 hours per day at $12 per hour
- Aaron Heronemus, Sub Bus Driver, $28.61 Regular Route and $18.57 Activity Route
- Tyler Rueter, Sub Bus Driver, $28.61 Regular Route and $18.57 Activity Route

H. Acceptance of Gifts/Donations

None.

Board President called for a motion to approve the Consent Agenda items as presented.

Motion made by: Steve Waldstein
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

VI. REPORTS

A. Financial Reports

Board Members received financial reports to include the Budget Monitor Report, Categorical Report, Cash & Investment Report, Bank Reconciliations, Nutrition and Activity Fund Reports.

Board President called for a motion to approve the prior month's financial reports as presented.

Motion made by: Lori Richards
Motion seconded by: Susan Rensink
Voting: Unanimously Approved

B. Board Member Reports

Kecia Hickman has a conflict and will not be able to serve as the district's IASB delegate this year; board members were asked to consider filling this role.

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal, provided a written report for Board Members and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal, provided a written report for Board Members and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal, provided a written report for Board Members and was available for questions.

4. Activities Director

Eric Maassen, Activities Director, provided a written report for Board Members and was available for questions.

5. Superintendent

a. Audit

Superintendent Myer reported that the auditors performed their annual audit of the district in August. Feedback has been positive and the audit will be shared with the board once complete.

b. AEA Superintendent Meetings

Superintendent Myer provided a report on his AEA Superintendent meeting.

c. School Aid Formula - Combined District Cost

Superintendent Myer shared information on Combined District Cost, which accounts for about 78% of spending authority generated each year for school districts statewide.

d. Tax Rate

Superintendent Myer provided information about the Sheldon Community School District tax rate including the 10-year history of the tax rate from 2011-2021 and a tax rate comparison of 10 local school districts.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

A. Approve Education Lane Advancement/Career Increment For Certified Staff

Superintendent Myer recommended the Board approve the following Education Lane and Career Increment advancements for the 2021-22 school year:

Name	Lane Adv.	Contract	Lane Adv.	Contract Adj.
21/22				
Jim Gude	MA/C6(2)	$69,350	MA/C7(1)	$70,450
Deb Haning	BA+30/C5(1)	$64,400	BA+30/C6(1)	$65,500
Courtney Hansmann	BA/3	$44,600	BA+15/3	$45,700
Bailey Hennings	MA/8	$53,950	MA+15/8	$55,050
Brandon Lenderink	BA+15/9	$52,300	BA+30/9	$53,400
Sarah Nelson	BA+30/2	$45,700	MA/2	$47,350
Jerod Reinking	BA/9	$51,200	BA+30/9	$53,400
Jason Uhl	MA+30/12	$60,550	MA+45/12	$61,650
Martin Van Westen	MA/11	$57,250	MA+15/11	$58,350
Melissa Wenthe	MA+15/12	$59,450	MA+30/12	$60,550

Motion made by: Steve Waldstein
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

B. Architect

Motion made to approve CMBA to assist with facility assessments, master planning, project schedules, and architectural design services.

Motion made by: Steve Waldstein
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

C. Consider FFA Trip

Superintendent Myer recommended the Board authorize the FFA to attend the National FFA Convention October 27-30, 2021 in Indianapolis, Indiana.

Motion made by: Lori Richards
Motion seconded by: Susan Rensink
Voting: Unanimously Approved

D. SAVE Revenue Purpose Statement

Superintendent Myer recommended the Sheldon Community School District update their Revenue Purpose Statement and approve the Resolution Approving Revenue Purpose Statement, Ordering an Election on a Revenue Purpose Statement to Authorize Expenditures From Revenue Received From the State Secure an Advanced Vision for Education Fund, and Ordering the Publication of a Notice of Election.

Motion to approve and place on the November 2021 ballot.

Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

E. Preschool Project - PCO

Superintendent Myer recommended the Board approve PCO-04 in the amount of $21,526 for the removal of the existing mezzanine in the preschool building.

Motion made by: Steve Waldstein
Motion seconded by: Susan Rensink
Voting: Unanimously Approved

IX. ANNOUNCEMENTS

- **A. Employee Relations Conference, Oct. 12, Des Moines**
- **B. IASB Annual Convention, Nov. 17-18, 2021, Des Moines**
- **C. NSBA Annual Conference & Exposition, April 2-4, 2022, San Diego, CA**

X. ADJOURN

There being no further business, Board President Kecia Hickman called for a motion to adjourn.

Meeting adjourned at 9:08 PM.

Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

Chairperson	Secretary