Sheldon Community School District
Meeting Minutes

Regular Board Meeting
03/13/2019 05:00 PM
High School Library

Attendees

Voting Members
Kecia Hickman, President
Susan Rensink, Vice President
Mark Brown, Board Member
Lori Richards, Board Member

I. CALL TO ORDER - ROLL CALL

At 5:03 PM, Board President Kecia Hickman called the meeting to order with the following members present: Kecia Hickman, Susan Rensink, Mark Brown, and Lori Richards. Jessica Brink was absent. Superintendent Cory Myer and Board Secretary LaDonn Hartzell were present. Administrators present: Sherrie Zeutenhorst, High School Principal and Jason Groendyke, Elementary Principal, Cindy Barwick, Middle School Principal, and Activities Director Eric Maassen.
Press: Rachel McDonald, KIWA Radio; Joe Fisher, Iowa Information
Visitors: Shelby Bosma, Tyler Lloyd, Steph Pritts, Cindy Prewitt, Carla Kleinwolterink

II. APPROVAL OF AGENDA

Board President Kecia Hickman called for a motion to approve the Agenda as published.
Motion made by: Lori Richards
Motion seconded by: Mark Brown
Voting
Unanimously Approved

III. PUBLIC HEARING(S)

None.

IV. COMMUNICATIONS

A. Public Comment

None.

B. Correspondence

1. NW AEA Board Meeting Minutes - February Board Meeting

Board Members received NWAEA Board Meeting Minutes from 02.18.19.

2. Receipt of "Thank You" Cards

None.

C. Recognition

Board Members received student lists of recognition and administration had no additions.

D. Educational Program - High School

Shelby Bosma, High School Guidance Counselor, was present to update the Board on opportunities for high school students in preparation for post high school jobs and education.

V. CONSENT AGENDA:

A. Minutes of Past Meeting(s)

Board Members received minutes from the regular February 11 meeting, as well as the special meeting of February 20, 2019.

B. Approve Bills

Lori Richards reviewed the bills this month and recommended all bills for payment.

C. Open Enrollment Application(s)

Superintendent Myer recommended the following Open Enrollment Applications:

- E. M., kdgn, from Sibley-Ocheyedan CSD to Sheldon CSD (2018-19)
- D. L., kdgn, from HMS CSD to Sheldon CSD (2019-20)
- J. J., TK , from MOC-FV CSD to Sheldon CSD (2019-20)
- R.W., 7th gr., from Sheldon CSD to Boyden-Hull CSD (2019-20)
- K.K., 9th gr., from Sheldon CSD to Boyden-Hull CSD (2019-20)
- P.K., 9th gr., from Sheldon CSD to Boyden-Hull CSD (2019-20)
- M.R., 9th gr., from Sheldon CSD to Clayton Ridge, IA Virtual Academy. (2019-20)

D. Resignation(s)

Superintendent Myer recommended the following resignations:
- Crystal Baker, 9th Grade Girls' Basketball Coach and Assistant Cross Country Coach

- Heath Anderson, Science Club Sponsor
- LaDonn Hartzell, Business Manager/Board Secretary
- Deanna Nagel, Food Service
- Levi Letsche, Ass't Wrestling Coach

E. Contract Adjustment(s)

Superintendent Myer recommended the Board approve the following Contract Adjustments:
- Rachel Jurgens, 9th Grade Softball Coach
- Leon Kleinwolterink, MS Softball Coach

F. Contract(s) Offered

Superintendent Myer recommended the Board approve the following Contract(s):
- Nicolette Bracy, Science Club Advisor, $965 (2019-20)
- Matt Dykstra, 9th Grade Football Coach, $3,164 (2019-20)
- Elesson Joseph, Ass't Boys Soccer Coach, $3,279
- Jessica Stofferan, Head Softball Coach, $5,787
- Carla Kleinwolterink, Ass't Softball Coach, $3,858
- Brad Zeutenhorst, Head Baseball Coach, $5,787
- Colby Kleinhesselink, Ass't Baseball Coach, $3,858
- Matt Dykstra, 9th Grade Baseball Coach, $3,000
- Sami Kleinwolterink, MS Softball Coach, $2,280
- Chris Walker, MS Baseball Coach, $2,280
- Andy Cooper, MS Baseball Coach, $2,280

G. Student Service Agreements

Superintendent Myer recommended the Board approve a contract for a student receiving educational services in another school district:

H. Board Policy - 2nd Reading

Superintendent Myer recommended the Board approve Board Policies 209.7 through 210.10 for second reading.

I. Acceptance of Gifts/Donations

Superintendent Myer acknowledged Hefty Seed Company for donating $610 for Classroom First Aid Kits at the Elementary.

Board President called for a motion to approve the Consent Agenda items as listed.
Motion made by: Mark Brown
Motion seconded by: Lori Richards
Voting
Unanimously Approved

VI. REPORTS

A. Financial Reports

Board Members received 02.28.19 financial reports, to include bank reconciliations, Budget Monitor Report, Cash & Investments Report, Activity Summary, Categorical Report. Board President called for a motion to approve the reports as presented.
Motion made by: Lori Richards
Motion seconded by: Susan Rensink
Voting
Unanimously Approved

B. Board Member Reports

None.

C. Special Reports

1. Teacher Leadership and Compensation

Teacher Leadership & Compensation (TLC) Instructional Coaches, Cindy Prewitt, Steph Pritts and Carla Kleinwolterink were present to update the Board on their roles, responsibilities and activities they are involved in with students and teachers this school year.

2. District Leadership Team

Superintendent Myer shared highlights from the March 4 District Leadership Team meeting.

D. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal provided a written report for Board Members, reviewed that report, and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal provided a written report for Board Members, reviewed that report, and was available for questions

3. **High School Principal**

Sherrie Zeutenhorst, High School Principal provided a written report for Board Members, reviewed that report, and was available for questions.

4. **Activities Director**

Eric Maassen, Activities Director, provided a written report for Board Members, reviewed that report, and was available for questions.

5. **Superintendent**

a. **Preliminary 2019-2020 (FY20) Budget**

At 6:40 PM, Superintendent Myer presented the preliminary 2019-20 budget, breaking down the Aid & Levy Worksheet and explaining the most significant changes from 2018-19. He highlighted the decrease in the Management Fund Levy and the increase in the Voted PPEL Levy, resulting in a total tax levy increase of approximately $0.14 compared to 2018-19.

Board members agreed that the work session rescheduled for March 20 may have some bearing on the FY20 budget and recommended we not publish until after the work session.

b. **Board Work Session**

Superintendent Myer reminded those present of the work session scheduled for Wednesday, March 20 at 5:00 pm. The focus of the work session will be Short-Range and Long-Term Facility/Project Masterplan with ENGIE representatives.

c. **High School Tuckpointing**

Superintendent Myer informed that M & D Construction (Dan Klein) will be doing additional tuckpointing on the east side of the high school this spring. Cost estimate is $6,842.

Superintendent Myer reported as of 03.13.19 there have been five days missed for snow. All snow days will be added to the end of the school year.

VII. OLD BUSINESS—none.

VIII.NEW BUSINESS

A. Collective Bargaining Agreement Between Sheldon CSD and Sheldon Education Association

Superintendent Myer recommended the Board approve the 2019-20 Collective Bargaining Agreement Between Sheldon CSD and Sheldon Education Association.

Details of the changes include:

1) $600 increase in the base salary of each education lane.

2) $142 increase in the co-curricular calculator.

3) One-year contract.

District cost without figuring insurance: $169,986 or 3.16%,

District cost including insurance: $175,897 or 2.94%.

Motion made by: Susan Rensink

Motion seconded by: Lori Richards

Voting

Unanimously Approved

B. Authorize Issuance of 2019-20 Teacher & Co-Curricular Contracts

Superintendent Myer recommended the Board authorize issuance of teacher, co-curricular, and Summer Driver Education contracts for the 2019-20 school year. The list of teaching and coaching contracts is attached to these minutes. Summer Driver Ed contracts will remain at $220 per student and Substitute Teacher Pay will remain at $130 per day.

Motion made by: Lori Richards

Motion seconded by: Mark Brown

Voting

Unanimously Approved

C. Consider Student Teaching Agreement with UNI

Superintendent Myer recommended the board approve the 2019-20 UNI Agreement for Student Teaching experiences in the Sheldon District.

Motion made by: Susan Rensink

Motion seconded by: Lori Richards

Voting

Unanimously Approved

D. Consider Dordt College Agreement - Internships, Pre-student Teaching, & Student Teaching

Superintendent Myer recommended the Board approve the 2019-20 Dordt College Agreement for Dordt College student Internships, Pre-student Teaching, & Student Teaching experiences in the Sheldon District.

Motion made by: Mark Brown
Motion seconded by: Susan Rensink
Voting
Unanimously Approved

E. Set Date and Time for FY20 Budget Hearing and Certification

Superintendent Myer recommended the Board set Wednesday, April 10, 2019 at 5:00 pm for the FY20 Budget Hearing.

Motion made by: Susan Rensink
Motion seconded by: Lori Richards
Voting
Unanimously Approved

F. **Board Policy Review (1st Reading)**

Board Members reviewed for first reading--Board Policies 211-218 Board of Directors and Board Policies 300-303.8 Administration.

G. Physical Education Waiver

Superintendent Myer recommended the Board approve the Physical Education Waiver to meet Offer and Teach requirements for the 2018-19 and 2019-20 school years.

Board President called for a 10-minute recess at 7:49 PM.

Motion made by: Susan Rensink
Motion seconded by: Lori Richards
Voting
Unanimously Approved

IX. CLOSED SESSION - Superintendent Performance Conference

A. Motion to Enter Closed Session

At 8:00 PM, Board President Kecia Hickman called for a motion to enter Closed Session pursuant to Chapter 21.5(1)(i) for the purpose of evaluation of the Superintendent.

Motion made by: Susan Rensink
Motion seconded by: Lori Richards
Voting
Unanimously Approved

B. Superintendent Performance Conference

The evaluation of the superintendent covered the following target areas: Student Achievement, Technology, School Climate and Finance.

C. Motion to End Closed Session

At 9:10 PM, Board President called for a Motion to end the closed session.

Motion made by: Lori Richards
Motion seconded by: Mark Brown
Voting
Unanimously Approved

X. ANNOUNCEMENTS

A. NSBA National Conference, March 30-April 1, 2019, Philadelphia, PA
B. IASB Policy Leadership and Legal Issues, Thursday, April 18, 2019, Altoona
C. IASB Fiscal Management Conference, Wednesday, July 17, 2019, Ames

XI. EXEMPT CLOSED SESSION (Collective Bargaining Strategy Session)

A. Motion to Enter Exempt Session

At 9:11 PM, Board President called for a Motion to enter Exempt Session for the purpose of negotiation strategy and discussion.

Motion made by: Susan Rensink
Motion seconded by: Mark Brown
Voting
Unanimously Approved

B. Motion to End Exempt Session

At 9:28 PM, Board President called for a Motion to end Exempt Session.

Motion made by: Susan Rensink
Motion seconded by: Lori Richards
Voting
Unanimously Approved

XII. ADJOURN

There being no further business, Board President called for a Motion to adjourn.
Meeting adjourned at 9:28 PM.
Motion made by: Susan Rensink
Motion seconded by: Lori Richards
Voting
Unanimously Approved

Chairperson

Secretary