Sheldon Community School District

Regular Board Meeting
08/09/2023 05:00 PM
Middle School Library

MEETING MINUTES

Attendees

Voting Members
Kecia Hickman, Board Member
Susan Rensink, President
Jessica Brink, Vice President
Lori Richards, Board Member
Steve Waldstein, Board Member

I. CALL TO ORDER - ROLL CALL

At 5:01 PM, Board President Susan Rensink called the meeting to order with the following members present: Jessica Brink, Kecia Hickman, Lori Richards, Steve Waldstein and Susan Rensink. Superintendent Cory Myer and Board Secretary Tracy Meyer were present. Administrators attending: Nick Miller, High School Principal and Cindy Barwick, Middle School Principal. Jason Groendyke, Elementary Principal and Eric Maassen, Activities Director were absent. Press: 1 Visitors: 0

II. APPROVAL OF AGENDA

Board President called for a motion to approve the agenda as published.
Motion made by: Steve Waldstein
Motion seconded by: Lori Richards
Voting: Unanimously Approved

III. COMMUNICATIONS

A. Public Comment

None.

B. Correspondence

None.

C. Recognition

Board members received student recognition lists prior to the meeting and there were no additions.

IV. CONSENT AGENDA

A. Minutes of Past Meeting(s)

Minutes from the previous month's meeting were available for the Board to review.

B. Approve Bills

Susan Rensink reviewed bills prior to the meeting and recommended all bills for payment.

C. Open Enrollment Application(s)

Superintendent Myer recommended the Board approve the Open Enrollment Applications as presented:

- C.L. is a KG student Open Enrolling from the Sheldon Community School District to the Sibley-Ocheyedan Community School District.
- R.L.R is a KG student Open Enrolling from the South O'Brien Community School District to the Sheldon Community School District.
- B.L is a 3rd grade student Open Enrolling from the South O'Brien Community School District to the Sheldon Community School District.

- P.K.S is a 6th grade student Open Enrolling from the South O'Brien Community School District to the Sheldon Community School District.
- T.K.S is a 7th grade student Open Enrolling from the South O'Brien Community School District to the Sheldon Community School District.

D. Resignation(s)

Superintendent Myer recommended the Board approve the resignations as submitted:

- Amber Beukelman, East Elementary Secretary
- Leon Kleinwolterink, MS Girls Track Coach and MS Cross Country Coach
- Simon Maggert, HS Paraprofessional
- Mariah Aeikens, School Nurse

E. Contract Adjustments

Superintendent Myer recommended the Board accept the following contract adjustments:

- Samantha Araica Gonzalez, custodian, increase contract hours from 5.5 hours to 7 hours per day during the school year and 8 hours per day during the summer.

F. Contract(s) Offered

Superintendent Myer recommended the Board approve the contracts offered as submitted:

- Amanda Kvendru, Paraprofessional, $14.50 per hour, 35 hours per week
- Brent Fedders, Industrial Technology Teacher, MA14, $61,950, Skills USA Sponsor $1,200
- Seth Oetken, MS Cross Country Coach, $3,360
- Casey Henke, Sub Bus Driver, $25.02 per hour
- Sherrie Zeutenhorst, Middle School Counselor starting November 1, MA+15/4(3) $50,362.38 (141 day contract 2023-24); 10 Day Extended Contract, $1,500

G. Consider Transportation of Pre-School Students

Superintendent Myer recommended the Board approve transportation of pre-school students for the 2023-24 school year.

H. Set Life Insurance Coverage for Certified Staff

Superintendent Myer recommended the Board set $106,000 as the amount of term life insurance coverage for the 2023-24 school year.

I. Approve Contract for Nursing Services with Universal Pediatrics

Superintendent Myer recommended the Board approve the Contract for Nursing Services with Universal Pediatrics.

J. Acceptance of Donations

Sheldon Community School District received the following donations:

- $1,000 from First Reformed Church for the Summer Food Program
- Metal Sculpture from Keith and Jan Rolston to be located on the south lawn of Little Orabs Learning Center, between the preschool and trail

Board President called for a motion to approve the Consent Agenda items as presented.
Motion made by: Jessica Brink
Motion seconded by: Steve Waldstein
Voting: Unanimously Approved

V. REPORTS

A. Financial Reports

Board Members received financial reports to include the Budget Monitor Report, Categorical Report, Cash & Investment Report, Bank Reconciliations, and Activity Fund Reports.
Board President called for a motion to approve the prior month's financial reports as presented.
Motion made by: Kecia Hickman
Motion seconded by: Lori Richards
Voting: Unanimously Approved

B. Board Member Reports

None.

C. **Administration**

1. **Elementary School Principal**
   Jason Groendyke, Elementary Principal, provided a written report for Board Members.
2. **Middle School Principal**
   Cindy Barwick, Middle School Principal, provided a written report for Board Members and was available for questions.
3. **High School Principal**
   Nick Miller, High School Principal, provided a written report for Board Members and was available for questions.
4. **Activities Director**
   Eric Maassen, Activities Director, provided a written report for Board Members.
5. **Superintendent**
   a. **FY24 School Budget Aid & Levy**
      Superintendent Myer shared the final FY24 School Budget Aid & Levy.
   b. **High School Renovation and Addition**
      Superintendent Myer shared information related to the proposed high school renovation project and GO Bond. The total project is estimated at $33 million with $20 million financed by a GO Bond and $13 million financed by SAVE. The project calls for renovations of approximately 70,000 square feet at a cost of $18 million along with an addition of approximately 35,000 square feet at a cost of $15 million.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

A. **Board Policy Review**
Superintendent Myer recommended the Board approve the Board Policy Review Cycle that will allow the board to review all board policies over the course of a five-year span.
Motion made by: Kecia Hickman
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

B. **Adopt 2023-24 LAU Plan**
Superintendent Myer recommended the Board adopt the 2023-24 LAU Plan as presented.
Motion made by: Lori Richards
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

C. **Consider 28E Agreement with City of Sheldon for School Resource Officer (SRO)**
Superintendent Myer recommended the Board approve the 28E Agreement with City of Sheldon for School Resource Officer (SRO).
Motion made by: Steve Waldstein
Motion seconded by: Lori Richards
Voting: Unanimously Approved

D. **Approve Lease Agreement with Upper Des Moines Opportunity Inc.**
Superintendent Myer recommended the Board approve the Lease Agreement with Upper Des Moines Opportunity Inc. for the operation of Head Start.
Motion made by: Jessica Brink
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

E. **Adopt Resolution Fixing the Date for a Public Hearing on the Proposed Issuance of Approximately $15,560,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds**
It is the recommendation of the Superintendent that the Board adopt the following resolution:
RESOLUTION FIXING THE DATE FOR A PUBLIC HEARING ON THE PROPOSED ISSUANCE OF APPROXIMATELY $15,560,000 SCHOOL INFRASTRUCTURE SALES, SERVICES AND

USE TAX REVENUE BONDS

WHEREAS, the School District receives revenue from the State of Iowa Secure an Advanced Vision for Ecuation Fund ("SAVE Revenue") pursuant to Iowa Code Section 423F.2; and

WHEREAS, pursuant to Iowa Code Chapter 423F and an election duly held in accordance therewith on November 2, 2021 approving a revenue purpose statement (the "Revenue Purpose Statement"), the Board of Directors is currently entitled to spend SAVE Revenue for school infrastructure purposes; and

WHEREAS, the Board of Directors is in need of funds for the following school infrastructure project(s): to remodel, repair, and improve the mechanical, electrical, and plumbing systems at the high school, with related remodeling and improvements; to build, furnish, and equip additions to the high school, with related remodeling and improvements; to remodel, repair, and improve the east and north side entries; and to make related site improvements, including costs of issuance and a debt service reserve fund if required by the purchaser; and

WHEREAS, the Board of Directors has deemed it necessary and advisable that the District issue School Infrastructure Sales, Services and Use Tax Revenue Bonds, which may be issued in one or more series over multiple fiscal years pursuant to Iowa Code Section 423F.2 and 423E.5, in the approximate amount of $15,560,000 for the purpose of providing funds to remodel, repair, and improve the mechanical, electrical, and plumbing systems at the high school, with related remodeling and improvements; to build, furnish, and equip additions to the high school, with related remodeling and improvements; to remodel, repair, and improve the east and north side entries; and to make related site improvements, including costs of issuance and a debt service reserve fund if required by the purchaser. Any bond proceeds remaining after completion of this project will be used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement; and

WHEREAS, before said Bonds may be issued, it is necessary to comply with the provisions of Iowa Code Section 423F.4, and to publish a notice of the time and place of the public hearing on the proposal to issue such Bonds; and

WHEREAS, notice of the time and place of a public hearing must be published not less than ten nor more than twenty days before the public hearing in a newspaper having general circulation in the District:

NOW, THEREFORE, it is resolved:

1. A public hearing will be held in the Middle School Library, 310 23rd Avenue, Sheldon, Iowa 51201, on August 30, 2023, at 5:00 P.M., on the proposal to issue approximately $15,560,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, which may be issued in one or more series over multiple fiscal years pursuant to Iowa Code Section 423F.2 and 423E.5, for the purpose of providing funds to remodel, repair, and improve the mechanical, electrical, and plumbing systems at the high school, with related remodeling and improvements; to build, furnish, and equip additions to the high school, with related remodeling and improvements; to remodel, repair, and improve the east and north side entries; and to make related site improvements, including costs of issuance and a debt service reserve fund if required by the purchaser. Any bond proceeds remaining after completion of this project will be used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement.
2. The Secretary is authorized and directed to publish notice of this public hearing in a newspaper having general circulation in the School District. Such publication will be made not less than ten nor more than twenty days ahead of the hearing date, and be in substantially the following form:

NOTICE OF PUBLIC HEARING ON THE PROPOSED ISSUANCE OF APPROXIMATELY $15,560,000 SCHOOL INFRASTRUCTURE SALES, SERVICES AND USE TAX REVENUE BONDS

Notice is hereby given that the Board of Directors of the Sheldon Community School District, in the Counties of O'Brien, Osceola, Sioux, and Lyon, State of Iowa, will hold a public hearing upon its proposed issuance of approximately $15,560,000 School Infrastructure Sales,

Services and Use Tax Revenue Bonds, which may be issued in one or more series over multiple fiscal years, pursuant to Iowa Code Section 423F.2 and 423E.5, for the purpose of providing funds to remodel, repair, and improve the mechanical, electrical, and plumbing systems at the high school, with related remodeling and improvements; to build, furnish, and equip additions to the high school, with related remodeling and improvements; to remodel, repair, and improve the east and north side entries; and to make related site improvements, including costs of issuance and a debt service reserve fund if required by the purchaser. Any bond proceeds remaining after completion of this project will be used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement. The hearing will be held in the Middle School Library, 310 23rd Avenue, Sheldon, Iowa 51201, on August 30, 2023, at 5:00 P.M.

Motion made by: Lori Richards
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

F. Engagement Letter for Ahlers & Cooney

Superintendent Myer recommended the Board approve the Engagement Letter for Ahlers & Cooney in respect to the issuance of General Obligation School Bonds.

Motion made by: Jessica Brink
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

G. Approve Contract with BerganKDV for school district audit

Superintendent Myer recommended the Board approve the contract with BergenKDV for school district audit.

Motion made by: Kecia Hickman
Motion seconded by: Lori Richards
Voting: Unanimously Approved

VIII. CLOSED SESSION - Superintendent Goals and Performance Conference

Approve motion to enter into Closed Session pursuant to Iowa Code 21.5(1i) to discuss Superintendent Evaluation.

A. Motion to Enter Closed Session

At 6:28 PM, Board President called for a motion to enter closed session.

Motion made by: Jessica Brink
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

B. Superintendent Goals & Performance Conference

C. Motion to End Closed Session

At 7:52 PM, Board President called for a motion to end closed session.

Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

IX. ANNOUNCEMENTS

A. Iowa Association of School Boards (IASB) Annual Convention

B. National School Boards Association (NSBA) Annual Conference & Exposition

X. ADJOURN

There being no further business, Board President Susan Rensink called for a motion to adjourn. Meeting adjourned at 7:52 PM.

Motion made by: Steve Waldstein
Motion seconded by: Kecia Hickman
Voting: Unanimously Approved

Chairperson

Secretary