Sheldon Community School District
Meeting Minutes

Regular Board Meeting
08/12/2020 05:00 PM
High School Library

Attendees

Voting Members
Kecia Hickman, President
Susan Rensink, Vice President
Jessica Brink, Board Member
Lori Richards, Board Member
Steve Waldstein, Board Member

I. CALL TO ORDER - ROLL CALL

At 5:00 PM, Board President Kecia Hickman called the meeting to order with the following members present: Jessica Brink, Susan Rensink, Lori Richards, Steve Waldstein and Kecia Hickman. Superintendent Cory Myer and Board Secretary Tracy Meyer were also present. Administrators attending: Sherrie Zeutenhorst, High School Principal, Cindy Barwick, Middle School Principal and Eric Maassen, Activities Director. Jason Groendyke, Elementary School Principal, joined the meeting at 5:35 PM. Press: 1. Visitors: 3.

II. APPROVAL OF AGENDA

Board President called for a motion to approve the agenda as published.
Motion made by: Lori Richards
Motion seconded by: Steve Waldstein
Voting: Unanimously Approved

III. COMMUNICATIONS

A. Public Comment

None.

B. Correspondence

1. NW AEA Board Meeting Minutes - July Board Meeting

Board Members received minutes from the NWAEA board meeting of 7.14.2020.

2. Receipt of "Thank You" Cards

None.

C. Recognition

Board Members received student recognition lists prior to the meeting and there were no additions.

D. Staff Presentation - Instructional Coaches

Instructional Coaches Carla Kleinwolterink, Cindy Prewitt and Stephanie Pritts shared details of the August 7 Mini-PD and Ed Camp provided to the staff.

IV. CONSENT AGENDA

A. Minutes of Past Meeting(s)

Board Members reviewed minutes of the 7.14.2020 regular meeting.

B. Approve Bills

Jessica Brink reviewed bills this month and recommended all bills for payment.

C. Open Enrollment Application(s)

Superintendent Myer recommended the Board approve the Open Enrollment Applications as presented:

- J. P., a 9th grade student open enrolling from the Sheldon Community School District to the Boyden-Hull Community School District.
- L. P., an 8th grade student open enrolling from the Sheldon Community School District to the Boyden-Hull Community School District.

D. Resignation(s)

Superintendent Myer recommended the Board approve the resignation of Instructional Associate, Whitney Stettnichs, as submitted.

E. Contract Adjustments

Superintendent Myer recommended the Board approved the contract adjustments as submitted:

- Jerry Niichel, adjust from Sub-Driver to Regular School Bus Driver, $28.21 per hour for route, $18.17 per hour for activity
- Brenda Richards, Instructional Associate at East, adjust hours from 6.25 to 6.75

F. Contract(s) Offered

Superintendent Myer recommended the Board approve the following contracts offered:

- Toby Maggert, Substitute School Bus Driver, $28.21 per hour for route, $18.17 per hour for activity
- Chenoa Gradert, Pep Club and Cheer Coach, $3,977

G. Consider Transportation of Pre-School Students

Superintendent Myer recommended the Board approve transportation of pre-school students for the 2020-21 school year.

H. Set Life Insurance Coverage for Certified Staff

Superintendent Myer recommended the Board set $106,000 as the amount of term life insurance coverage for the 2020-21 school year.

I. Approve Fund Transfer for Indirect Costs from Nutrition Fund to General Fund

Superintendent Myer recommended the Board approve the transfer of funds for indirect costs from the Nutrition Fund to the General Fund in the amount of $35,000.

Board President called for a motion to approve the Consent Agenda items as presented.

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting: Unanimously Approved

V. REPORTS

A. Financial

Board Members received July financial reports to include the Budget Monitor Report, Categorical Report, Cash & Investment Report, Bank Reconciliations, Nutrition and Activity Fund Reports.

Board President called for a motion to approve July financial reports as presented.

Motion made by: Jessica Brink

Motion seconded by: Steve Waldstein

Voting: Unanimously Approved

B. Board Member Reports

None.

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal, provided a written report for Board Members and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal, provided a written report for Board Members and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal, provided a written report for Board Members and was available for questions.

4. Activities Director

Eric Maassen, Activities Director, provided a written report for Board Members and was available for questions.

5. Superintendent

a. First Day of School

Superintendent Myer shared that the first day went well.

b. Distance Learning

Superintendent Myer reported approximately 40 students (roughly 4% of enrollment) are starting the school year via Distance Learning. The monitoring of the effectiveness of Distance Learning will be ongoing and adjustments may be made to meet the needs of our students/families.

c. PPE Supplies

Superintendent Myer reported the district has purchased what is believed to be an appropriate amount of PPE supplies to start the school year. In addition, the State of Iowa will be providing schools with some PPE supplies (estimated 30 day supply), scheduled to be delivered the week of August 17.

d. FCS & Art Classroom Updates Completed

Superintendent Myer reported that the FCS & Art classrooms had the asbestos flooring removed and new flooring installed.

e. ISFIS 5x5 Video

Superintendent Myer shared the link for a short Iowa School Finance video.

f. Local Events

Information on local events was provided.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

A. Board Policy Review

Superintendent Myer recommended the Board approve the Board Policy Review Cycle that will allow the board to review all board policies over the course of a five-year span.

Motion made by: Lori Richards

Motion seconded by: Jessica Brink

Voting: Unanimously Approved

B. Adopt 2020-21 LAU Plan

Superintendent Myer recommended the Board adopt the 2020-21 LAU Plan as presented.
Motion made by: Susan Rensink
Motion seconded by: Steve Waldstein
Voting: Unanimously Approved

C. Transportation Director Operational Sharing Agreement

Superintendent Myer recommended the Board approve the Transportation Director Operational Sharing Agreement with Hartley-Melvin-Sanborn Community School District.
Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

D. **CLOSED SESSION - Superintendent Goals and Performance Conference**

Approve motion to enter into Closed Session pursuant to Iowa Code 21.5(1i) to discuss Superintendent Evaluation.

1. Motion to Enter Closed Session

At 6:20 PM, Board President called for a motion to enter closed session.
Motion made by: Susan Rensink
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

2. Superintendent Performance Conference

3. Motion to End Closed Session

At 7:06 PM, Board President called for a motion to end closed session.
Motion made by: Susan Rensink
Motion seconded by: Steve Waldstein
Voting: Unanimously Approved

VIII. ANNOUNCEMENTS

A. Strategic Budget Reduction Digital Workshop - Sept. 24, 2020
B. IASB Employee Relations Conference - October 1, 2020, Altoona, IA
C. IASB Annual Convention, Nov. 18-19, 2020, Des Moines
D. NSBA National Convention, April 10-12, 2021, New Orleans, LA

IX. ADJOURN

There being no further business, Board President Kecia Hickman called for a motion to adjourn.
Meeting adjourned at 7:06 PM.
Motion made by: Susan Rensink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

Chairperson

Secretary