Sheldon Community School District
Meeting Minutes

Regular Board Meeting
05/13/2020 05:00 PM
High School Library -
Virtual attendance via
https://www.youtube.com/watch?v=ArZbYz4j7VI

Public Comment may be communicated by emailing cory.myer@sheldonschools.com.

Attendees

Voting Members
Kecia Hickman, President
Susan Rensink, Vice President
Jessica Brink, Board Member
Lori Richards, Board Member
Steve Waldstein, Board Member

I. CALL TO ORDER - ROLL CALL

At 5:00 PM, Board President Kecia Hickman called the meeting to order with the following members present: Jessica Brink, Susan Rensink, Lori Richards, Steve Waldstein and Kecia Hickman. Superintendent Cory Myer, Board Secretary Tracy Meyer and Technology Coordinator Kasey Trampel were also present. Administrators: Sherrie Zeutenhorst, High School Principal, Cindy Barwick, Middle School Principal, Jason Groendyke, Elementary School Principal and Eric Maassen, Activities Director were present. Cindy Barwick left the meeting at 5:35 PM. Visitors: 5. All attended virtually.

II. APPROVAL OF AGENDA

Board President called for a motion to approve the agenda as published.
Motion made by: Susan Rensink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

III. COMMUNICATIONS

A. Public Comment

Public comments could be communicated by emailing cory.myer@sheldonschools.com. There were no written or oral comments from the public.

B. Correspondence

1. NW AEA Board Meeting Minutes -April Board Meeting

Board Members received minutes from the NWAEA Board Meeting of 4.20.2020.

2. Receipt of "Thank You" Cards

Thank you from Jan Kinderknecht was shared with Board members.

C. Recognition

1. Student

Board Members received student recognition lists prior to the meeting and there were no additions.

2. School Board

Superintendent Myer thanked the Board members in recognition of School Board Appreciation Month.

3. Staff

Joan Holles was recognized as runner-up for the ISEA 2020 Excellence in Education award.

IV. CONSENT AGENDA:

A. Minutes of Past Meeting(s)

Board members reviewed minutes from the regular meeting April 8 and special meeting April 30.

B. Approve Bills

Kecia Hickman reviewed bills prior to the meeting and recommended all bills for payment.

C. Open Enrollment Application(s)

Superintendent Myer recommended the Board approve the Open Enrollment applications:

- K.F., KG grade, from Boyden-Hull CSD to Sheldon CSD
- D.K., Pre-K grade, from Sibley-Ocheyedan CSD to Sheldon CSD

D. Resignation(s)

Superintendent Myer recommended the Board accept the following resignation:

- Matt Olsen, Building & Grounds Custodian

E. **Contract Adjustment(**s)
Superintendent Myer recommended the Board approve the following contract adjustments:

- Amber Beukelman - Infinite Campus Coordinator, $1,000
- Tyler Lloyd - Zero Hour PE, $5,200
- Ashely Dietrick - elementary paraprofessional, increase from 6.5 hours per day to 7 hours per day

F. Contract(s) Offered

Superintendent Myer recommended the Board approve the following contracts:

- Jake Kromminga, MS Art Teacher, $42,100
- Hannah Loos, HS Special Ed. Teacher, $42,100
- Hannah Loos, MS Girls' Track Coach, $2,747
- Emily Hansmann, MS Volleyball Coach, $2,747
- Brittany Negus, HS Language Arts Teacher, $54,750
- Maggie Lloyd, Prom Advisor, $1025

G. 2020-21 East Elementary Volunteer Handbook (2nd Reading)

H. 2020-21 Staff Activity Handbook (2nd Reading)

I. 2020-21 Student Handbooks (2nd Reading)

1. 2020-21 Preschool Handbook
2. Elementary School Student/Parent Handbook
3. Middle School Student/Parent Handbook
4. High School Student/Parent Handbook

J. Board Policy Review (2nd Reading)

Board members reviewed Board Policies 413.5-414.9 -Classified Employees for second reading.

K. Acceptance of Gifts/Donations

None.

Board President called for a motion to approve the Consent Agenda items as presented.
Motion made by: Steve Waldstein
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

V. REPORTS

A. Financial Reports

Board Members received April financial reports to include the Budget Monitor Report, Categorical Report, Cash & Investment Report, Bank Reconciliations, Nutrition and Activity Fund Reports.
Board President called for a motion to approve April financial reports as presented.
Motion made by: Susan Rensink
Motion seconded by: Steve Waldstein
Voting: Unanimously Approved

B. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal, provided a written report for Board Members and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal, provided a written report for Board Members and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal, provided a written report for Board Members and was available for questions.

4. Activities Director

Eric Maassen, Activities Director, provided a written report for Board Members and was available for questions.

5. Superintendent

a. CARES Act

Superintendent Myer reported the application for federal funds from the Coronavirus Aid, Relief, and Economic Security (CARES) Act has been completed and the Sheldon CSD will receive $101,152. Funds may be used to facilitate existing expenses, technology, mental health services and supports, health and safety, planning for and coordinating during long-term closures, existing Title programs, preparedness, summer learning, or unique needs.

b. Return-to-Learn Plan

Superintendent Myer reported the Return-to-Learn Plan is to be submitted by July 1.

c. Building Projects

Superintendent Myer reported the following building projects:

- Gym floors - completed by end of May
- Asbestos removal from FCS & Art room - May 26-29

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

A. School Meal Prices for 20-21 School Year

Superintendent Myer recommended the Board approve the meal prices as outlined below for the 2020-21 school year:
Student Breakfast: from $1.65 to $1.65, no increase;
Adult Breakfast from $2.25 to $2.25, no increase;
Student Lunch: from $2.65 to $2.65, no increase;
Adult Lunch: from $3.75 to $3.85, $0.10 increase;
Special Milk: $0.30 per Carton/$27.00 per Semester/$54.00 per Year
Special Juice: $0.30 per Carton/$27.00 per Semester/$54.00 per Year
Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

B. 20-21 Staff Handbook (1st Reading)

Board members received the 2020-21 Staff Handbook for first reading.

C. 2020-21 Substitute Teacher Handbook (1st Reading)

Board members received the 2020-21 Substitute Teacher Handbook for first reading.

D. Designate John & Irene Bowers Scholarship Recipients

Susan Rensink reported that the John & Irene Bowers Scholarship recipients have been decided by the Sheldon Education Foundation, but will remain confidential until after Awards Day. Each of the two recipients will be awarded a $3,000 scholarship after first semester 2020-21.
Motion made by: Steve Waldstein
Motion seconded by: Susan Rensink
Voting: Unanimously Approved

E. Tech Hardware and Infrastructure

Superintendent Myer recommended the Board approve the Tech Hardware and Infrastructure quote from Sterling for $36,453.46.
Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

VIII. ANNOUNCEMENTS

A. IASB Fiscal Management Conference, Wednesday, July 15, 2020, Ames

IX. ADJOURN

There being no further business, Board President called for a motion to adjourn.
Meeting adjourned at 5:49 PM.
Motion made by: Lori Richards
Motion seconded by: Steve Waldstein
Voting: Unanimously Approved

Chairperson

Secretary