**Sheldon Community School District**
**Meeting Minutes**

**Regular Board Meeting**
**08/14/2019 05:00 PM**
High School Library

**Attendees**

**Voting Members**
Kecia Hickman, President
Susan Rensink, Vice President
Jessica Brink, Board Member
Lori Richards, Board Member

## I. CALL TO ORDER - ROLL CALL

At 5:01 PM, Board President Kecia Hickman called the meeting to order with the following members present: Susan Rensink, Jessica Brink, Lori Richards and Kecia Hickman. Board member Mark Brown was absent. Superintendent Cory Myer and Board Secretary Tracy Meyer were present. Administrators present: Sherrie Zeutenhorst, High School Principal; Eric Maassen, Activities Director; and Cindy Barwick, Middle School Principal. Jason Groendyke, Elementary Principal, was absent. Press: Randy Paulson, Iowa Information and Rachel McDonald, KIWA

## II. APPROVAL OF AGENDA

Board President called for a motion to approve the agenda as published.
Motion made by: Jessica Brink
Motion seconded by: Susan Rensink
Voting
Unanimously Approved

## III. COMMUNICATIONS

### A. Public Comment

None.

### B. Correspondence

#### 1. NW AEA Board Meeting Minutes - July Board Meeting

Board Members received minutes of the 07.15.19 NWAEA Board Meeting.

#### 2. Receipt of "Thank You" Cards

Board Members received the thank you card from LaDonn Hartzell.

### C. Recognition

Board Members received a high school student recognition list and administrators had no additions to the list.

## IV. CONSENT AGENDA

### A. Minutes of Past Meeting(s)

Board Members received minutes from the 07.10.19 regular school board meeting.

### B. Approve Bills

Lori Richards reviewed bills prior to the meeting and recommended all bills for payment.

### C. Consider Practicum and Student Teaching Agreements with Northwestern College

Superintendent Myer recommended the Board approve the practicum and student teaching agreements between Northwestern College and the Sheldon Community School district for the 2019-20 school year.

### D. Consider Internship, Field Experience or Practicum Courses Agreement with Morningside College

Superintendent Myer recommended the Board approve the practicum and student teaching agreements between Morningside College and the Sheldon Community School district for the 2019-20 school year.

### E. Open Enrollment Application(s)

#### 1. Open Enrollment Applications

Superintendent Myer recommended the Board approve the following Open Enrollment applications:

- B.V, an 11th grade student Open Enrolling from the HMS Community School District into the Sheldon Community School District.
- C.V., an 8th grade student Open Enrolling from the HMS Community School District into the Sheldon Community School District.
- B.F., a 1st grade student Open Enrolling from the Boyden Hull Community School District into the Sheldon Community School District.

- C.M., a KG grade student Open Enrolling from the South O'Brien Community School District into the Sheldon Community School District.
- T.H., a 6th grade student Open Enrolling from the HMS Community School District into the Sheldon Community School District.
- I.N, a 10th grade student Open Enrolling from the HMS Community School District into the Sheldon Community School District.
- D.M, a 9th grade student Open Enrolling from the HMS Community School District into the Sheldon Community School District.
- M.R., an 11th grade student Open Enrolling from the HMS Community School District into the Sheldon Community School District.
- L.H., a Pre-K grade student Open Enrolling from the Clay Central Everly Community School District into the Sheldon Community School District.
- W.H., a KG grade student Open Enrolling from the Clay Central Everly Community School District into the Sheldon Community School District.
- R.H., a 2nd grade student Open Enrolling from the Clay Central Everly Community School District into the Sheldon Community School District.
- I.H., a 4th grade student Open Enrolling from the Clay Central Everly Community School District into the Sheldon Community School District.
- T.H., a 10th grade student Open Enrolling from the Clay Central Everly Community School District into the Sheldon Community School District.
- B.S., a 9th grade student Open Enrolling from the South O'Brien Community School District into the Sheldon Community School District.
- A.O., a KG grade student Open Enrolling from the Sheldon Community School District.into the Central Lyon Community School District.

**F. Resignation(s)**

None.

**G. Contract Adjustments**

Superintendent Myer recommended to approve the following contract adjustments:
Marlene Lawson, Kitchen, increase hours from 2.25 hours/day to 2.5 hours/day.

**H. Contract(s) Offered**

Superintendent Myer recommended to approve the following contracts:
- Pam Greathouse, Food Service, 2.5 hrs/day, $14.98 per hour
- Terry Tiedemann, Food Service, 4.25 hrs/day, $14.98 per hour
- Sandy Boone, Food Service, 4 hrs/day, $14.98 per hour
- Grant Thayer, HS Instructional Associate, 6.5 hrs/day, $11.00 per hour

Motion made by: Lori Richards
Motion seconded by: Jessica Brink
Voting
Unanimously Approved

## V. REPORTS

**A. Financial**

Board Members reviewed 07.31.19 financial reports including bank reconciliations, Budget Monitor History, Categorical Report, Cash & Investments, Activity and Nutrition Reports.
Motion made by: Susan Rensink
Motion seconded by: Lori Richards
Voting
Unanimously Approved

**B. Board Member Reports**

None.

**C. Administration**

**1. Elementary School Principal**

Jason Groendyke, Elementary Principal, provided a written report for Board Members to review.

**2. Middle School Principal**

Cindy Barwick, Middle School Principal provided a written report for Board Members, reviewed that report, and was available for questions.

**3. High School Principal**

Sherrie Zeutenhorst, High School Principal provided a written report for Board Members, reviewed that report, and was available for questions.

4. **Activities Director**

   Eric Maassen, Activities Director, provided a written report for Board Members, reviewed that report, and was available for questions.

5. **Superintendent**

   a. **Cash Reserve Levy**

      Superintendent Myer provided statewide information on the cash reserve levy.

   b. **School Administrators of Iowa (SAI) Annual Conference**

      Superintendent Myer provided a link to speaker Dr. Joe Sanfelippo, who spoke at the School Administrators of Iowa (SAI) Annual Conference, held in Des Moines on July 31 & August 1.

   c. **Online Registration**

      Superintendent Myer provided an update on online registration.

   d. **Website and App**

      Superintendent Myer provided an update on the website and new app.

   e. **Summer Project Update**

      Superintendent Myer provided an update on summer projects.

   f. **School Board Election**

      Superintendent Myer shared that there are three seats up for election. The school board election will be held Tuesday, November 5 with the first date to file nomination papers being August 26.

   g. **Local Events**

      Board Members received information on local events.

**VI. OLD BUSINESS**

None.

**VII. NEW BUSINESS**

**A. Approve Bus Routes - 2019-20 School Year**

Superintendent Myer recommended the Board approve the 2019-20 Regular Bus Routes.
Motion made by: Susan Rensink
Motion seconded by: Lori Richards
Voting
Unanimously Approved

**B. Consider Transportation of Pre-School Students**

Superintendent Myer recommended the Board approve transportation of pre-school students for the 2019-20 school year.
Motion made by: Jessica Brink
Motion seconded by: Susan Rensink
Voting
Unanimously Approved

**C. Set Life Insurance Coverage for Certified Staff**

Superintendent Myer recommended the Board set $106,000 as the amount of term life insurance coverage for the 2019-20 school year.
Motion made by: Lori Richards
Motion seconded by: Susan Rensink
Voting
Unanimously Approved

**D. Board Policy Review**

Superintendent Myer recommended the Board approve the Board Policy Review Cycle that will allow the board to review all board policies over the course of a five-year span.
Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting
Unanimously Approved

**E. Adopt 2019-20 LAU Plan**

Superintendent Myer recommended the Board adopt the 2019-20 LAU Plan as presented.
Motion made by: Susan Rensink
Motion seconded by: Lori Richards
Voting
Unanimously Approved

**F. Consider Food Service Equipment Purchase**

Superintendent Myer recommended the Board designate John's Equipment as the vendor for the purchase of the Cold Food Serving Carts, total cost is $18,604.05.

Motion made by: Lori Richards
Motion seconded by: Jessica Brink
Voting
Unanimously Approved

**G. Consider Special Education Yellow School Bus Driver Compensation**

Superintendent Myer recommended the hourly compensation for special education yellow school bus drivers to increase to $27.81.
Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting
Unanimously Approved

**H. CLOSED SESSION - Superintendent Goals and Performance Conference**

Approve motion to enter into Closed Session pursuant to Iowa Code 21.5(1i) to discuss Superintendent Evaluation.

**1. Motion to Enter Closed Session**

At 5:57 PM, Board President called for a motion to enter closed session.
Motion made by: Susan Rensink
Motion seconded by: Lori Richards
Voting
Unanimously Approved

**2. Superintendent Performance Conference**

**3. Motion to End Closed Session**

At 6:30 PM, Board President called for a motion to end the closed session.
Motion made by: Susan Rensink
Motion seconded by: Jessica Brink
Voting
Unanimously Approved

## VIII. ANNOUNCEMENTS

**A. Strategic Budget Reduction Workshop - Sept. 26, 2019, IASB Office, Des Moines**
**B. IASB Employee Relations Conference - October 17, Altoona, IA**
**C. IASB Annual Convention, Nov. 20-21, 2019, Des Moines**
**D. NSBA National Convention, April 4-6, 2020, Chicago, IL**

## IX. ADJOURN

There being no further business, Board President Kecia Hickman called for a motion to adjourn.
Meeting adjourned at 6:32 PM.
Motion made by: Lori Richards
Motion seconded by: Susan Rensink
Voting
Unanimously Approved

Chairperson

Secretary