Sheldon Community School District
Meeting Minutes

Regular Board Meeting
04/08/2020 05:00 PM
High School Library - Virtual attendance via https://youtu.be/u3wo5RYrWuQ

Public comments during the Public Hearing and/or Public Comment section(s) of the meeting may be communicated by emailing cory.myer@sheldonschools.com.

Attendees

Voting Members
Kecia Hickman, President
Susan Rensink, Vice President
Jessica Brink, Board Member
Lori Richards, Board Member
Steve Waldstein, Board Member

I. CALL TO ORDER - ROLL CALL

At 5:06 PM, Board President Kecia Hickman called the meeting to order with the following members present: Susan Rensink and Kecia Hickman. Superintendent Cory Myer and Board Secretary Tracy Meyer were also present.
Attending via the virtual meeting were Members: Jessica Brink, Lori Richards and Steve Waldstein; Administrators: Sherrie Zeutenhorst, High School Principal, Cindy Barwick, Middle School Principal, Jason Groendyke, Elementary School Principal and Eric Maassen, Activities Director; Press: Randy Paulson, Iowa Information and Rachel McDonald, KIWA; Visitors: 4.

II. APPROVAL OF AGENDA

Board President called for a motion to approve the agenda as published.
Motion made by: Steve Waldstein
Motion seconded by: Susan Rensink
Voting: Unanimously Approved

III. PUBLIC HEARING(S)

A. 2020-21 Budget Public Hearing

At 5:08 PM, Board President Kecia Hickman called for a motion to open the Public Hearing for certification of the 2020-21 budget, as published.
Motion made by: Susan Rensink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

1. Public Comments

Public comments could be communicated by emailing cory.myer@sheldonschools.com. There were no written or oral comments from the public regarding the proposed 2020-21 school district budget.

2. Close Public Hearing

At 5:13 PM, Board President called for a motion to close the public hearing.
Motion made by: Susan Rensink
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

IV. COMMUNICATIONS

A. Public Comment

Public comments could be communicated by emailing cory.myer@sheldonschools.com. There were no written or oral comments from the public.

B. Correspondence

1. NW AEA Board Meeting Minutes - March Board Meeting

Board Members received minutes from the NWAEA Board Meeting of 3.16.2020.
Receipt of "Thank You" Cards
None.

C. Recognition

Board Members received student recognition lists prior to the meeting and there were no additions. Also recognized was Jeana Larson, who has been selected to serve as President-elect for the Iowa Bandmasters Association (IBA).

1. Jeana Larson - Iowa Bandmasters Association President-elect

V. Educational Program - Cancelled

None.

VI. CONSENT AGENDA:

A. Minutes of Past Meeting(s)

Board Members reviewed the minutes of 3.11.2020.

B. Approve Bills

Susan Rensink reviewed bills this month and recommended all bills for payment.

C. Open Enrollment Application(s)

Superintendent Myer recommended the Board approve the Open Enrollment applications as presented:

- A.M. a KG grade student Open Enrolling from the South O'Brien Community School District into the Sheldon Community School District. (20-21 school year)

D. Resignation(s)

Superintendent Myer recommended the Board approve the following resignations as submitted:

- Dawn Seivert - Food Service
- Ashley Kerr - Football/Basketball Cheerleading Coach
- Erin Lorch - HS Lang. Arts Teacher

E. Contract Adjustment(s)

None.

F. Contract(s) Offered

Superintendent Myer recommended the Board approve the following contracts as presented:

- Maggie Lloyd - HS Special Education Teacher, $42,100
- Andrea Harms - MS Guidance Counselor, $45,950; 10 days extended contract $1,300
- Toby Maggert - MS Football Coach, $2,747
- Toby Maggert - Assistant Wrestling Coach, $3,731
- Justin TeGrotenhuis - MS Boys' Basketball Coach, $2,747
- Justin TeGrotenhuis - MS Boys' Track Coach, $2,747
- Carla Kleinwolterink - MS Girls Basketball Coach, $2,747
- Carson Marco - Assistant Girls Track Coach, $3,485
- Carson Marco - MS Girls Basketball Coach, $2,747
- Carson Marco - MS Boys Basketball Coach, $2,747

G. Board Policy Review (2nd Reading)

Board Members did a second reading of Policies 410.5 - 413.4 Other Licensed Employees and Classified Employees.

1. **Policy requiring review**

H. Acceptance of Gifts/Donations

None.

Board President called for a motion to approve the Consent Agenda items as presented.
Motion made by: Lori Richards
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

VII. REPORTS

A. Financial Reports

Board Members received March financial reports to include the Budget Monitor Report, Categorical Report, Cash & Investment Report, Bank Reconciliations, Nutrition and Activity Fund Reports.

Board President called for a motion to approve March financial reports as presented.
Motion made by: Jessica Brink
Motion seconded by: Steve Waldstein
Voting: Unanimously Approved

B. Board Member Reports

Jessica Brink, Susan Rensink and Kecia Hickman commented on the efforts of our school staff during the closure.

C. Administration

1. **Elementary School Principal**

   Jason Groendyke, Elementary Principal, provided a written report for Board Members and was available for questions.

2. **Middle School Principal**

   Cindy Barwick, Middle School Principal, provided a written report for Board Members and was available for questions.

3. **High School Principal**

   Sherrie Zeutenhorst, High School Principal, provided a written report for Board Members and was available for questions.

4. **Activities Director**

   Eric Maassen, Activities Director, provided a written report for Board Members and was available for questions.

5. **Superintendent**

   a. **Early Literacy**

      The Department of Education has identified East Elementary as one of the state's highest improving districts in early literacy and would like to use their program as a model for other schools.

   b. **COVID-19 Update Regarding District Operations**

      Superintendent Myer reported that school is closed through April 30 and districts need to select a Continuous Learning Plan. The Sheldon Community School District will continue to provide Voluntary Educational Enrichment Opportunities for elementary and middle school students and will be providing Required Educational Services for high school students, so they are able to achieve credit and remain on pace for graduation.

   c. **Thank You to Staff and Community Partners**

      Superintendent Myer acknowledged the efforts of staff and community partners in response to COVID-19.

   d. **Staffing Needs**

      A list of current staffing needs was provided to the Board.

VIII. OLD BUSINESS

None.

IX. NEW BUSINESS

A. FY21 Budget

Superintendent Myer recommended the Board approve the 2020-21 School District Budget for certification, as published.
Motion made by: Lori Richards
Motion seconded by: Susan Rensink
Voting: Unanimously Approved

B. Adopt Budget Guarantee Resolution

Superintendent Myer recommended the Board adopt the Budget Guarantee resolution in the amount of $4,144 .
Motion made by: Susan Rensink
Motion seconded by: Steve Waldstein
Voting: Unanimously Approved

C. Adopt Pandemic Response and Emergency Suspension of Policy Resolution

Superintendent Myer recommended the Board adopt the Pandemic Response and Emergency Suspension of Policy resolution.
Motion made by: Steve Waldstein
Motion seconded by: Lori Richards
Voting: Unanimously Approved

D. Consider Annual Gymnasium Recoating Proposal

Superintendent Myer recommended the Board approve the Proposal from FLR Sanders, Inc. for annual gymnasium recoating at a cost of $12,533.44.
Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

E. Consider Cooperative Agreement with Boyden-Hull CSD for a Shared Industrial Technology Teacher

Superintendent Myer recommended the Board approve the cooperative agreement with Boyden-Hull Community School District for a shared Industrial Technology teacher for 2020-21.
Motion made by: Susan Rensink
Motion seconded by: Steve Waldstein
Voting: Unanimously Approved

F. Consider Iowa Association for Educational Purchasing Agreement

Superintendent Myer recommended the Board approve the 2020-21 Purchasing Agreement through Iowa Area Education Agency.
Motion made by: Steve Waldstein
Motion seconded by: Susan Rensink
Voting: Unanimously Approved

G. Approve District Career Guidance Plan

Superintendent Myer recommended the Board approve the 2019-20 District Career Guidance Plan as presented.
Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

H. Set Non-Resident 2020 Summer Driver Education Tuition

Superintendent Myer recommended the Board set a non-resident Summer Driver's Education Tuition fee of $390 for the summer of 2020.
Motion made by: Lori Richards
Motion seconded by: Steve Waldstein
Voting: Unanimously Approved

I. Adopt Teacher Appreciation Week Proclamation

Superintendent Myer recommended the Board adopt the proclamation as follows:
WHEREAS, today's teachers mold our future citizens through their guidance and education, and
WHEREAS, today's teachers encounter students of widely differing backgrounds and abilities, and
WHEREAS, our society expects public education to provide quality education services to all children, no matter what their backgrounds or abilities, and
WHEREAS, our country's future depends, in large measure, upon the education our youth receive today, and
WHEREAS, teachers spend countless hours outside their classrooms preparing lessons, evaluating progress, developing their own skills, counseling and coaching students and performing community service, and
WHEREAS, our community recognizes that its teachers are providing quality education services to our children,
NOW, THEREFORE, BE IT PROCLAIMED THAT the Sheldon Community School District Board of Education designates the week of May 4-8, 2020 as Teacher Appreciation Week in this community, and
BE IT FURTHER PROCLAIMED THAT the Sheldon Community School District Board of Education calls on the community to join with it in personally expressing appreciation to our teachers for a "job well done."
Motion made by: Susan Rensink
Motion seconded by: Jessica Brink
Voting: Unanimously Approved

J. Approve Class of 2020 Graduates

Superintendent Myer recommended the Board approve the Class of 2020 list of graduates pending successful completion of all requirements for graduation.
Motion made by: Steve Waldstein
Motion seconded by: Lori Richards
Voting: Unanimously Approved

K. 2020-21 East Elementary Volunteer Handbook (1st Reading)

Board Members considered first reading for the 2020-21 East Elementary Volunteer Handbook.

L. 2020-21 Staff Activity Handbook (1st Reading)

Board Members considered first reading of the 2020-21 Staff Activity Handbook.

M. 2020-21 Student Handbooks (1st Reading)

1. **2020-21 Preschool Handbook**
   Board Members considered first reading of the 2020-21 Preschool Student/Parent Handbook.
2. **Elementary School Student/Parent Handbook**
   Board Members considered first reading of the 2020-21 Elementary School Student/Parent Handbook.
3. **Middle School Student/Parent Handbook**
   Board Members considered first reading of the 2020-21 Middle School Student/Parent Handbook.

4. High School Student/Parent Handbook

Board Members considered first reading of the 2020-21 High School Student/Parent Handbook.

N. Approve 2020-21 Classified/Support Staff Salary and Benefits

Superintendent Myer recommended the Board approve a $0.40 per hour salary increase for all Classified/Support Staff.

Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

O. Approve 2020-21 Administrative Contract Adjustments

Superintendent Myer recommended the Board approve a 2.57% total package (salary and benefits) increase for School Administrators, SBO, Technology Director, and Transportation Director.

Motion made by: Steve Waldstein
Motion seconded by: Susan Rensink
Voting: Unanimously Approved

P. Board Policy Review (1st Reading)

Board Members considered first reading for Board Policies 413.5-414.9 -Classified Employees.

X. ANNOUNCEMENTS

A. 2020 IASB Safety Group Risk Management Workshop - Online April 15, 2020
B. 2020 Policy Leadership & Legal Issues Conference, Online April 23, 2020

XI. ADJOURN

There being no further business, Board President called for a motion to adjourn.
Meeting adjourned at 6:03 PM.
Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting: Unanimously Approved

Chairperson

Secretary