



SCHOOL DISTRICT OF NEWBERRY COUNTY

ATTENDANCE, SEAT TIME, AND RECOVERY GUIDELINES:

HIGH SCHOOL CREDIT COURSES



S.C. Code §59-1-425, State Board of Education Regulation 43-274, and the Uniform Grading Policy of South Carolina require students to meet **both attendance and seat time** expectations to earn high school credit.



ATTENDANCE & CREDIT: ABSENCE LIMITS PER COURSE

1 Credit - Year-Long (180 days)	10 absences
1 Credit - Semester Block (90 days)	5 absences
1 Credit - A/B Year-Long (90 days)	5 absences
½ Credit - Quarter Block (45 days)	3 absences



All absences count toward the limit (lawful, unlawful, medical, suspension). In-School Suspension (ISS) does not count as an absence.

Missing too many days without recovery will result in **FA (Failure Due to Absences)** on the transcript, which calculates as a grade of 50 in GPA.



LAWFUL VS. UNLAWFUL ABSENCES

LAWFUL ABSENCES

Lawful absences may be recoverable through coursework. Lawful absences are to be submitted to the attendance clerk for principal approval. These include: illness with a doctor's note, death in immediate family, religious holidays, medical/legal appointments, out-of-school suspension, or other approved extenuating circumstances.



UNLAWFUL ABSENCES: SEAT TIME

Unlawful absences may be recoverable through seat time recovery sessions. Unlawful absences include: skipping class, unexcused absences, or absences without proper documentation. Seat time recovery opportunities are limited.



RECOVERY



LAWFUL ABSENCE: COURSEWORK

- Students should follow the school's procedures for submitting written documentation for absence approval and subsequent coursework submission verification.
- It is important to note that the teacher's grading policy for submitting work following an absence is still in effect. However, coursework can be accepted as documentation for seat time recovery through the end of the term.



UNLAWFUL ABSENCE: SEAT TIME

- Recovery options:** Before/after school or extended-year programs. If seat time recovery sessions are hosted on a non-school day, students may incur a charge of up to \$10/hour.
- Expectations:** Arrive on time, remain for the full session, actively work only on schoolwork, and follow school rules (including cell phone policy).
- Limits:** Students may recover up to 10 days (180-day course), 5 days (90-day course), or 3 days (45-day course). Recovery is not unlimited.



All recovery must be completed **before grades are stored** for that course, unless the principal approves a time-bound extension for extenuating circumstances.



KEY REMINDERS



Students with **approved, lawful absences** may recover through assigned coursework.



Unlawful absences beyond the seat time recovery limit cannot be recovered, resulting in a **FA (Failure Due to Absences)** on the transcript.



Attendance records and recovery follow the student if they **transfer** to another school.



Contact your school's **attendance office** with questions.

EVERY DAY MATTERS. **EVERY STUDENT.** EVERY OPPORTUNITY.

High School Credit Courses

School District of Newberry County Attendance, Seat Time, and Recovery Guidelines: High School Credit Courses

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All absences count toward the limit (lawful, unlawful, medical, suspension). In-School Suspension (ISS) does not count as an absence. Missing too many days without recovery will result in FA (Failure Due to Absences) on the transcript, which calculates as a grade of 50 in GPA.

Lawful vs. Unlawful Absences Lawful absences may be recoverable through coursework. Lawful absences are to be submitted to the attendance clerk for principal approval. These include: illness with a doctor's note, death in immediate family, religious holidays, medical/legal appointments, out-of-school suspension, or other approved extenuating circumstances.

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Recovery

Lawful Absence: Coursework

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- It is important to note that the teacher's grading policy for submitting work following an absence is still in effect. However, coursework can be accepted as documentation for seat time recovery through the end of the term.

Unlawful Absence: Seat Time

- Recovery options: Before/after school, or extended-year programs. If seat time recovery sessions are hosted on a non-school day, students may incur a charge of up to \$10/hour.

- Expectations: Arrive on time, remain for the full session, actively work only on schoolwork, and follow school rules (including cell phone policy).
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