ENROLLMENT PACKET

Claremore Public Schools

ZEBRA STRIPES

Kindergarten - Fifth Grade



SUMMER 2026

(Updated: March 2026)

The Zebra Stripes Summer Day Care Program is held during the summer season. Our program's focus is to provide exceptional care for kindergarten through fifth grade. (Pre-K enrollment is accepted on a case by case basis.) The program will offer activities that will be age-appropriate and provide the children with social, emotional, and physical development.

The Zebra Stripes Summer Program will be held as two camps.

Hours of Operation

Monday - Friday
6:30 am - 6:00 pm

Camp Dates:

Camp #1	**Camp #2**
June 1st – June 26th (4 weeks)	July 6th – July 31st (4 weeks)

Location:

Site or Sites will be determined based on enrollment.

Westside Elementary
2600 Holly Road
Claremore, OK 74017

***** NOTE: Zebra Stripes will be CLOSED on the following days this summer: *****

CLOSED: May 25th - May 29th
CLOSED: June 29th – July 3rd
CLOSED: August 3rd - August 19th

Enrollment

Zebra Stripes accepts children in grades K-5th. (Pre-K enrollment will be accepted on a case-by-case basis). Enrollment packets are available on the school website at www.claremore.k12.ok.us or each elementary school office. Packets must be completed and submitted to the site Director's office. A ****non-refundable fee**** is due at the time of enrollment. The payment can be deposited into the Zebra Stripes payment box located at each site near the office or entry door.

*All packets received on or before **May 4th** will receive acceptance notifications by **May 8th**. Any packets received after **May 8th** please allow 48-72 hours to process. **You will be notified by phone of your child's acceptance to the program.**

Admissions will be made on a 2-week probation period for all children.

***The enrollment fee is $100**

****Enrollment fee for drop-in is $50**

***** Families with multiple children are eligible for a discounted enrollment fee. Children must live in the same household.**

2 Children = $150 Enrollment Fee

3+ Children = $200 Enrollment Fee

Location

We will be hosting our Summer Day Care Program at Westside Elementary.

Withdrawal

You must give a two-week written notice to the program before withdrawing your child. There will be regular tuition payments required for those two weeks. No refunds will be issued to children who are removed from the program for behavior-related issues. If a refund check is issued for an overpayment, it will only be issued within the same school year that the payment was submitted. No refunds will be issued on (or) after June 31st for any payments made during the previous school year and/or Camp #1 of the Summer Program.

Tuition

Payment

Payments can be submitted in the dropbox at the summer site. Tuition will not be accepted by hand; each payment MUST be presented in the dropbox. We will be billing online on Infinite Campus through Campus Payments. You must have a Parent Portal through Infinite Campus.

Payments are to be made out to 'Zebra Stripes' via check or money order. If payments are continuously late, we reserve the right to adjust billing to pre-paid by the month instead of biweekly.

Tuition is billed bi-weekly

Late Fees

- If tuition is not paid by terms in the contract, there will be a $25.00 late charge added to your account for each payment period.
- Your child is to be picked up by 6 pm. If your child is picked up later than 6 pm, you will be charged a late fee of $20.00 after 20 minutes. The late charge will be paid when picking up your child that evening.
- If a check is returned, there will be a service charge of $25.00 added to the tuition.
- After two weeks, if tuition is not paid and the director has not been contacted, then your child will not be able to return to Zebra Stripes until payment is received.
- If your account remains unpaid, you will be responsible for any additional charges acquired through our collection agency.

Zebra Stripes Summer Day Care Tuition

Prices are per child, per week

- **Regular Full Time** - $170 Weekly
- **Free/Reduced Lunch Rate and Sibling Discount** - $150 Weekly
- **Part-Time** - $125 Weekly (set 2-3 days a week)
  There is no free/reduced lunch part-time rate.
- **Drop-In** - $70
  The drop-in rate can only be used for one day per week.

Please fill out the attached forms and return them to your school's office or site Director, along with an Enrollment Fee to complete enrollment. You will be contacted within 48-72 hours concerning acceptance.

Procedures

Contacting Zebra Stripes Staff

To contact Zebra Stripes staff, please use the contact information below. Someone will return your call during Zebra Stripes hours. ***The school staff is not responsible for delivering messages to the Zebra Stripes Program.*** To ensure that your message is returned on time, please follow the contact information below.

Directors:

Catalayah: Madison Lopez	918.899.7479 cell	catzs@claremore.k12.ok.us
Claremont: Tonisha Harris	620.313.1070 cell	clezs@claremore.k12.ok.us
Roosa: Emily Evans	918.519.6116 cell	rsezs@claremore.k12.ok.us
Westside: Lily Ortiz	918.530.7578 cell	wsezs@claremore.k12.ok.us

Westside Zebra Stripes Office - 918-923-4200 ext. 1562

All calls will be returned during Zebra Stripes business hours. Please be courteous and only contact directors by phone or email at appropriate times of the day. You may call or text cell numbers.

Drop off

An authorized person must sign in and out your child each day.

Pick up

An authorized person must sign out your child each day. When picking up your child, identification is required. If you are late picking up your child, you will need to notify the site. You will be required to complete a pickup permission page in the packet provided with the names and phone numbers of all people who are authorized to pick up your child. **Anyone not on the pickup permission card will not be allowed to pick up your child unless you have notified a director.**

Meals

Breakfast, lunch, and a snack will be provided during both Summer Camps. Tentative schedule:

Breakfast 7:30 – 8:00 AM
Lunch 12:00 – 12:30 PM
*Students may bring their lunch, but they will not be allowed to share with any other student.
Snack 2:00 -3:00 PM (depending on group rotations)

Procedures

Personal Belongings

Your child can bring items from home, but Zebra Stripes is **not responsible** for any lost or damaged items. If any home items become a problem, your child will be asked not to bring them back to the program. Electronics will not be permitted during Zebra Stripe hours.

As part of the daily schedule, a movie is shown every day after lunch. Your child can bring a blanket to have during this time.

Students will be given a personal basket at the beginning of each camp to keep any belongings that they bring with them. Students are responsible for keeping the basket clean. They are also responsible for keeping up with their belongings.

Daily Required Items

A water bottle will be required for your child to attend the Zebra Stripes Summer Day Care Program. Your child will be able to refill the water bottle in designated areas. If you have any questions or concerns, please contact a Zebra Stripes Director.

Health

Injuries

There will be an injury report written if your child gets hurt during the Zebra Stripes Summer Day Care Program. If your child has an injury that needs professional attention, we will call 911. At that time, the professionals will decide on an action to take. Parents will be contacted immediately, and an injury report will be completed. All medical care costs will be the responsibility of the parent/guardian.

Illness

A child may not attend the Zebra Stripes Summer Day Care Program if vomiting, have diarrhea, have a fever over 100.0, an undiagnosed rash, or inflamed eyes. If the child has any of the symptoms, they **must be symptom-free for 24 hours without medication** before returning to the Zebra Stripes Summer Day Care Program. Suppose your child becomes ill while in attendance of the Zebra Stripes Summer Day Care Program, the parents will be notified.

Personal Hygiene

For the health, safety, and supervision needs of our Zebra Stripes Summer Day Care Program, children must be fully potty trained prior to enrollment. Students should be able to independently use the restroom, wash hands, and manage their clothing without staff assistance.

Behavior

The Zebra Stripes Summer Day Care Program accepts children into the program as long as staff members can sufficiently provide for the child in a 10:1 student-to-teacher ratio. **The Zebra Stripes Summer Day Care Program can dismiss any child if a Director determines that the program cannot ensure the safety of all children or if the needs of the child cannot be met.** The Zebra Stripes Summer Day Care Program's goal is to provide the children with a positive and safe environment. We will use positive reinforcement and redirecting when guiding the children.

If an issue arises where we need to address discipline problems, we will generally follow the Zebra Stripes Summer Day Care Program step policy. The policy will allow the child opportunities to improve behavior.

1. **Step One – First Incident Report –** Speak with the child about their behavior (communicate with the parent/guardian)
2. **Step Two – Second Incident Report –** Speak with the child about their behavior (communicate with the parent/guardian). A conference can be held at this point. Inform parent/guardian that the next incident will result in the following steps.
3. **Step Three – Third Incident Report –** 2-3 day suspension
4. **Step Four –** If the behavior continues, the child will be permanently removed from the program.

****However, in rare instances, a child who poses a threat to themselves or others may be removed from the Zebra Stripes Summer Day Care Program indefinitely. If a child is deemed unmanageable for the student-to-teacher ratio, shows a lack of respect to peers/teachers, or is unable to follow procedures accordingly, then the Director possesses the right to remove the child from the program as well.****

Zebra Stripes Summer Day Care Program
Enrollment Information

Student Information

Student's Name: _____
First **Middle** **Last**

Cell Phone#: (_____) _____

Student Birth Date: _____/_____/_____ Age: _____

Gender: Male or Female

Grade Student Entering **2026/2027** School Year: _____

2025/2026 School Year Location: _____

Has your child attended Zebra Stripes in the past? YES NO

If yes, which site: _____

Has your child been removed or suspended from **any childcare center** in the past?

YES NO

Name of childcare center: _____

Reason for removal or suspension:

_____

_____

_____

_____

_____

_____

_____

_____

Parent/Guardian Information Form

Student resides with (circle all that apply)

Mother Father Stepmother Stepfather Grandparent

Other_____ Who has legal custody? _____

Court documents declaring custody must be in this child's Zebra Stripes file.

Parent/Guardian 1: _____
(First Name) (Last Name)

Relationship:_____ Cell Phone # (_____) _____

Address: _____ Zip: _____

Email address: _____

Employer: _____ Work Phone # (____) _____

Date of Birth:_____ Parent/Guardian 1 SSN: _____

Is the above parent/guardian responsible for tuition payments? YES NO

Parent/Guardian 2: _____
(First Name) (Last Name)

Relationship:_____ Cell Phone # (_____) _____

Address: _____ Zip: _____

Email address: _____

Employer: _____ Work Phone # (____) _____

Date of Birth:_____ Parent/Guardian 2 SSN: _____

Is the above parent/guardian responsible for tuition payments? YES NO

I verify that the information provided is accurate.

Parent/Guardian's 1 Signature: _____ Date: _____

Parent/Guardian's 2 Signature: _____ Date: _____

Director's Signature: _____ Date Reviewed: _____

Zebra Stripes Summer Day Care Health Form

Student Health/Emergency Information

Student's Name: _____ Birth Date: _____

Please indicate if your child wears corrective lenses, hearing aids, orthopedic devices, prostheses, etc.:

_____

Please indicate any serious illness or physical disability (Medical or Behavioral):

_____

_____

Any special signs or symptoms we should be aware of?

_____

_____

If so, how would you like them managed?

_____

_____

Current prescription medications:

_____

Prescription medications to be taken at Zebra Stripes Summer Day Care Program:

_____

List any allergies and reactions (Food or Environmental): _____

_____

Student's physician: _____ Telephone #: _____

If parents or guardians cannot be contacted in case of a serious accident/illness, what appropriate facility would you like the first responders to dispatch your child?

Hospital choice? _____

I verify that the information provided is accurate.

Parent/Guardian's 1 Signature: _____ Date: _____

Parent/Guardian's 2 Signature: _____ Date: _____

Director's Signature: _____ Date Reviewed: _____

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****However, in rare instances, a child who poses a threat to themselves or others may be removed from the Zebra Stripes Summer Day Program indefinitely. If a child is deemed unmanageable for the student-to-teacher ratio, shows a lack of respect to peers/teachers, or is unable to follow procedures accordingly, then the Director possesses the right to remove the child from the program as well.****

I verify that I have read and understand the Zebra Stripes Summer Day Care Behavior Policy.

Child's Name: _____ Grade: _____

Parent/Guardian's 1 Signature: _____ Date:_____

Parent/Guardian's 2 Signature: _____ Date:_____

Director's Signature: _____ Date Reviewed:_____

Contact/Pickup Information

Current EMERGENCY numbers for <u>Parents/Guardians:</u>

Parent/Guardian (1) Name: _____

Cell # _____ Work # _____

Parent/Guardian (2) Name: _____

Cell #_____ Work # _____

Additional <u>EMERGENCY</u> numbers:

Name: _____ Phone # _____ Relationship: _____

Name: _____ Phone # _____ Relationship: _____

Name: _____ Phone # _____ Relationship: _____

Permission to <u>pick up</u> a child from Zebra Stripes: List in order of preference
All individuals that are unfamiliar to Zebra Stripes staff must bring a photo ID

Name: _____ Phone # _____ Relationship: _____

Name: _____ Phone # _____ Relationship: _____

Name: _____ Phone # _____ Relationship: _____

Name: _____ Phone # _____ Relationship: _____

Name: _____ Phone # _____ Relationship: _____

<u>I verify that the information provided is current and up-to-date.</u>

Parent/Guardian's 1 Signature: _____ Date: _____

Parent/Guardian's 2 Signature: _____ Date: _____

Director's Signature: _____ Date Reviewed: _____

Zebra Stripes Summer Day Care Program

I understand and agree with the following statements.

- I will comply with the parent's responsibilities in the handbook.
- I will pay a **registration fee of $100*** at the time of enrollment.
- My child will be on a 2-Week probation if accepted into the Zebra Stripes Summer Day Care Program.
- For camp #1, tuition is due **June 1st, June 15th,**. A late fee will be charged to your account if tuition isn't paid on time.
- For camp #2, tuition is due **July 6th and July 20th**. If tuition isn't paid on time, a late fee will be charged to your account.
- I will provide a two-week written notice prior to my child leaving the program.
- A late fee of $20.00 will be charged to your account after 6 pm when we close. The late fee charge must be paid when picking your child up.
- If your account remains unpaid, you will be responsible for any additional charges acquired through our collection agency.
- If payments are continuously late, we reserve the right to adjust billing to pre-paid by the month instead of biweekly.

*** Families with multiple children are eligible for a discounted Enrollment Fee. Children must live in the same household. ***

2 Children = $150 Enrollment Fee
3+ Children = $200 Enrollment Fee
Drop-In Enrollment Fee = $50/per child

Zebra Stripes Summer Day Care Program
Monday - Friday 6:30 am - 6:00 pm

Child's Name: _____ Date of Birth: _____

CIRCLE ONE: ***Full Time*** *(M-F)* ***Free or Reduced Lunches Rate*** (M-F)

Multiple kids *(M-F) How many children: ____*

Part-Time *(2-3 days/week)* ***Circle Days:*** M T W TH F ***DROP-IN***

CIRCLE ONE: *Camp #1 (6/1-6/26) Camp #2 (7/6-7/31) Both Camps*

**Tuition is based on a set number of weeks. If partial camp is attended, the total amount is still due **

Do you qualify for free or reduced lunches? YES NO APPLICATION UNDER REVIEW

Parent/Guardian's 1 Signature: _____ Date: _____

Parent/Guardian's 2 Signature: _____ Date: _____

Director's Signature: _____ Date Reviewed: _____

Zebra Stripes Summer Day Care Permission Slip

Your child will be required to wear the Zebra Stripes Summer Day Care shirt on all field trip days. This form gives your child permission to attend the field trips and authorization for the Zebra Stripes Summer Day Care Program to transport by bus. Field Trips are on Fridays. An activity calendar for each camp will be sent home on the first day of both camps.

Please initial by each permission and then sign and date at the bottom of the form.

_____ I give my child permission to ride the bus to and from field trip events with Zebra Stripes Summer Day Care Program Staff.

_____ I give my child permission to participate in the various activities throughout the Zebra Stripes Summer Day Care Program (an activity calendar will be given out at the beginning of each camp)

_____ I give my child permission to watch PG movies.

_____ I give my child permission to participate in water play.

_____ I give permission for Zebra Stripes Summer Day Care Staff to apply spray sunscreen to my child to help prevent sunburn (please provide spray-on sunscreen).

_____ I give permission for my child's picture to be used in Zebra Stripes Program Publications (Websites, Newspaper, and Zebra Stripes Private Facebook Group)

_____ I give my child permission to have supervised access to the Zebra Stripes network and internet.

Child's Name: _____

Parent/Guardian's Name (print): _____

Parent/Guardian's Signature:_____ Date: _____

Director's Signature: _____ Date Reviewed: _____

ZEBRA STRIPES T-SHIRT ORDER FORM

Included in your enrollment fee is a t-shirt for your child to wear on our field trips. Please provide us with a shirt size for your child.

Child's Name: _____

Please Circle Size for your Child
Y- Youth A- Adult
YXS YS YM Y L YXL AS AM AL AXL

If you would like to purchase an additional shirt for you or any other family member (brothers/sisters etc….), please note size and quantity. The price for additional shirts is $10/each and is due separately at the time of enrollment. Do not include with tuition.

If you would like an additional shirt, it can be purchased for $10
Please Circle Size
Youth / Adult QTY: _____
XS S M L XL 2XL 3XL
2XL add $1.50 / 3XL add $2.50

All payments for additional shirts are due at the time of enrollment
Please make checks payable to Zebra Stripes
****DO NOT INCLUDE WITH TUITION****