6:00PM—Closed Session for the Purpose of Appointment, Employment, Compensation, Discipline, Performance or Dismissal of an Employee(s), Negotiations and Pending Litigation

COMMUNITY UNIT SCHOOL DISTRICT NO. 205
Board of Education
7:00PM—Monday, April 13, 2026
940 W. Fremont St.—Galesburg, IL
Regular Meeting
AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS TO THE BOARD
- A. Student Council Report
- B. Shine In 205
- C. Thrive Presentation
- D. IESA State Qualifier Recognition
- E. Student Recognition
- F. Galesburg High School Presentation
- G. Student and Staff Supports Presentation
- H. Budget Presentation

V. RECOGNITION OF PUBLIC COMMENTS
(This is the time when visitors may request to address the Board of Education on any item germane to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.)

VI. APPROVAL OF CONSENT AGENDA
- A. Consider Approval of Minutes/Destruction of Verbatim Minutes:
  Destruction of August 2024 Verbatim minutes
  Monday, March 9, 2026, Regular Meeting
  Monday, March 9, 2026, Closed Session
  Monday, March 23, 2026, Special Meeting
  Monday, March 23, 2026, Closed Session
- B. Consider Approval of Payroll and Claims
  Treasurer's Report
  Fund Balance Report
  Revenue and Expense Overview

Activity Account Report
Reserved Q Account Report
Recurring Bills/Manual Check Report
Payroll Variance Report
Investment Report
Ryner Farms Reports
GAVC Report
Enrollment Report

C. Consider Approval of Disposal of Excess School Property

VII. STRATEGIC AIMS

A. Academic
1. Building/Department Reports
2.Consider Approval of Consolidated District Plan
B. Behavior
C. Citizenship/Social Emotional Learning
D. Stakeholder Engagement

VIII. NON-STRATEGIC PLAN ACTION ITEMS:

A. Consider Approval of Board Policy 4:51 (Second Reading)
B. Consider Approval of PRESS Policies (Frist Reading)
C. Consider Approval of Trip Request
D. Consider Approval of Tentative FY26 Amended Budget
E. Consider Approval of Summer 2026 Parking Lot Renovation
F. Consider Approval of Proposal for Architectural Services with Legat for Pool Renovations
G. Consider Approval of Chromebook Purchase
H. Consider Approval of Cardio Equipment Purchase
I. Consider Approval of Loan from CBI

I X. PERSONNEL

A. Consider Approval of Job Description(s)
B. Consider Approval of Personnel Report
C. Grievance Update
D. Report on FOIA Requests

X. COMMENTS BY THE BOARD OF EDUCATION

XI. FUTURE AGENDA ITEMS

XII. FUTURE MEETING DATE(S) AND TIME

A. Monday, May 11, 2026, 7:00PM

XIII. ADJOURN

MINUTES
Community Unit School District #205
Board of Education
March 9, 2026

Call to Order/Roll Call
The Community Unit School District #205 Board of Education met in closed session prior to the regular meeting on Monday, March 9, 2026 at 5:30 PM at 940 W. Fremont St., Galesburg, IL. The roll was read and the following Members responded: Harter, Lyon, Phelps, Rodriguez, Scherpe, Taylor (6) Absent: Statham (1) Roll Call #1

Closed Session
It was moved by Member Phelps and seconded by Member Taylor to move to closed session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of an employee(s), negotiations and pending litigation. On roll call the following Members voted AYE: Lyon, Phelps, Rodriguez, Scherpe, Harter, Taylor (6) Motion carried. Roll Call #2

Following closed session, it was moved by Member Phelps and seconded by Member Taylor to return to open session. On roll call the following Members voted AYE: Phelps, Rodriguez, Scherpe, Taylor, Harter, Lyon (6) Motion carried. Roll Call #3

Roll Call
President Rodriguez called the regular meeting to order. On roll call the following Members responded: Rodriguez, Scherpe, Taylor, Harter, Lyon, (6) Absent: Statham (1) Motion carried. Roll Call #4

Presentations to the Board
A. Shine In 205
The Shine In 205 recipients for the month of March were Silas Willard Elementary School Teacher, Ms. Emily Rorem and Silas Willard Elementary School

B. Student Council Report
Student Council representative Camden Cox presented current happenings at the high school, including Swirl, Shooting Hoops and Smiling event, Thrive and the upcoming blood drive on April 17th.

C. Galesburg Junior High School Presentation
Mr. Jeff Ewing presented on current data at Galesburg Junior High School.

President Rodriguez stated that we would recognize the State Qualifiers before Mrs. Hamm's presentation.

E. Recognition of State Qualifiers

Athletic Director, Mr. Nick Young introduced coaches and recognized the Varsity girls' basketball team, wrestling state qualifiers and chess state qualifiers.

D. Budget Committee Update

Mrs. Jennifer Hamm, Assistant Superintendent for Finance and Operations, presented on upcoming financial items.

Recognition of Public Comments

Mr. Jeremy Pickrel and the Varsity baseball team thanked the Board.

Approval of Consent Agenda

A. Consider Approval of Minutes/Destruction of Verbatim Minutes:
Destruction of July 2024
Monday, February 9, 2026 Regular Meeting
Monday, February 9, 2026, Closed Session
Monday, February 23, 2026, Special Meeting
Monday, February 23, 2026, Closed Session
Tuesday, March 3, 2026, Special Meeting
Tuesday, March 3,2026, Closed Session

B. Consider Approval of Payroll and Claims
Treasurer's Report
Fund Balance Report
Revenue and Expense Overview
Activity Account Report
Reserved Q Account Report
Recurring Bills/Manual Check Report
Payroll Variance Report
Investment Report
Ryner Farms Report
GAVC Report
Enrollment Report

It was moved by Member Phelps and seconded by Member Taylor to approve as presented. On roll call the following Members voted AYE: Scherpe, Taylor, Harter, Lyon, Phelps, Rodriguez (6) Motion carried. Roll Call #5

STRATEGIC AIMS:

A. Academic

1. Building/Department Reports—No Questions were asked

B. Behavior—None

C. Citizenship/Social Emotional Learning—None

D. Stakeholder Engagement-None

NON-STRATEGIC PLAN ACTION ITEMS:

A. Consider Approval of IHSA Renewal

It was moved by Member Taylor and seconded by Member Phelps to approve as presented. On roll call the following Members voted AYE: Taylor, Harter, Phelps, Rodriguez, Scherpe (5) NAY: Lyon (1) Motion carried. Roll Call #6

B. Consider Approval of 2026-2027 School Fee Changes

It was moved by Member Phelps and seconded by Member Lyon to approve as presented. Mrs. Hamm stated that fees are staying the same except for the lunch fees that are regulated by the government and we must increase those. On roll call the following Members voted AYE: Taylor, Harter, Lyon, Phelps, Rodriguez, Scherpe (6) Motion carried. Roll Call #7

C. Consider Approval of GAVC Intergovernmental Agreement

It was moved by Member Phelps and seconded by Member Taylor to approve the agreement as presented. On roll call the following Members voted AYE: Harter, Lyon, Phelps, Rodriguez, Scherpe, Taylor (6) Motion carried. Roll Call #8

D. Consider Approval of 3-year Hudl Agreement

It was moved by Member Phelps and seconded by Member Taylor to approve as presented. Athletic Director, Mr. Nick Young discussed what was changing in the contract for the next three-year agreement. Discussion ensued. On roll call the following Members voted AYE: Lyon, Phelps, Rodriguez, Scherpe, Taylor, Harter (6) Motion carried. Roll Call #9

E. Consider Approval of Video/Scoreboard Replacements for VanDyke Field and Thiel Gym

It was moved by Member Phelps and seconded by Member Taylor to approve as presented. Mr. Nick Young presented the different options and the recommendation for approval. On roll call the following Members voted AYE: Phelps, Rodriguez, Scherpe, Taylor, Harter, Lyon (6) Motion carried. Roll Call #10

F. Consider Approval of Board Policy 4:51

It was moved by Member Taylor and seconded by Member Phelps to approve as presented. Dr. Asplund stated that this is a requirement from the district auditors. On roll call the following Members voted AYE: Rodriguez, Scherpe, Taylor, Harter, Lyon, Phelps (6) Motion carried. Roll Call #11

G. Consider Approval of Boundary Changes

It was moved by Member Lyon and seconded by Member Harter to approve the changes as presented. Boundary changes will take effect with the start of the 2026-2027 school year. On roll call the following Members voted AYE: Scherpe, Taylor, Harter, Lyon, Phelps, Rodriguez (6) Motion carried. Roll Call #12

H. Consider Approval of Start and End Times for Lombard Middle School

It was moved Phelps and seconded by Member Taylor to approve the changes to Lombard Middle Schools start and end times. The recommendation is to approve option 1, moving the start time to 7:55 a.m. and ending school at 2:40 p.m. On roll call the following Members voted AYE: Taylor, Harter, Lyon, Phelps, Rodriguez, Scherpe (6) Motion carried. Roll Call #13

I. Consider Approval of Edgenuity Contract Renewal
It was moved by Member Phelps and seconded by Member Harter to approve as presented. Mrs. Sarah Wills discussed the renewal and explained changes to the cost. On roll call the following Members voted AYE: Taylor, Harter, Lyon, Phelps, Rodriguez, Scherpe (6) Motion carried. Roll Call #14

J. Consider Approval of Overnight Trip Request
It was moved by Member Phelps and seconded by Member Harter to approve as FFA and SkillsUSA trips as presented. On roll call the following Members voted AYE: Harter, Lyon, Phelps, Rodriguez, Scherpe, Taylor (6) Motion carried. Roll Call #15

K. Consider Approval of Resolution Authorizing Filing a Request to Intervene (Fresenius Kidney Care)
It was moved by Member Lyon and seconded by Member Phelps to approve as presented. Dr. Asplund explained that this was to file to potentially stop the company from significantly lowering their tax bill. On roll call the following Members voted AYE: Lyon, Phelps, Rodriguez, Scherpe, Taylor, Harter (6) Motion carried. Roll Call #16

L. Consider Approval of Resolution Authorizing Filing a Request to Intervene (Walmart)
It was moved by Member Phelps and seconded by Member Lyon to approve as presented. On roll call the following Members voted AYE: Phelps, Rodriguez, Scherpe, Taylor, Harter, Lyon (6) Motion carried. Roll Call #17

M. Consider Approval of Contract with Helm through Equalis to Replace GJSHS Library Wing Air Handling Unit
It was moved by Member Taylor and seconded by Member Phelps to approve as presented. Dr. Asplund stated that this was not updated in the remodel and now needs to be changed out. It was moved by Member Taylor and seconded by Member Phelps to approve as presented. On roll call the following Members voted AYE: Rodriguez, Scherpe, Taylor, Harter, Lyon, Phelps (6) Motion carried. Roll Call #18

PERSONNEL
A. Consider Approval of Job Description
It was moved by Member Phelps and seconded by Member Taylor to approve as presented. On roll call the following Members voted AYE: Harter, Lyon, Phelps, Rodriguez, Scherpe, Taylor (6) Motion carried. Roll Call #19

B. Consider Approval of Personnel Report

It was moved by Member Phelps and seconded by Member Harter to approve as presented. On roll call the following Members voted AYE: Lyon, Phelps, Rodriguez, Scherpe, Taylor, Harter (6) Motion carried. Roll Call #20

C. Grievance Update—None

D. Report on FOIA Requests
A request from Oshea Smith was completed.

Comments by Board of Education
Comments were made by Members Scherpe, Rodriguez, Lyon, Taylor and Phelps.

Future Agenda Items—None

Future Meeting Dates
The next regular meeting is Monday, April 13, 2026 at 7PM.

Adjournment
It was moved by Member Taylor and seconded by Member Phelps that the meeting be adjourned—8:37PM. On voice vote the following Members voted AYE: Harter, Taylor, Lyon, Rodriguez, Scherpe, Phelps (6) Motion carried. Roll Call #21

_____
Courtney Rodriguez, President

ATTEST:

_____
Maury Lyon, Secretary

MINUTES
Community Unit School District #205
Board of Education
March 23, 2026

Call to Order/Roll Call
The Community Unit School District #205 Board of Education met for a special meeting on Monday, March 23, 2026 at 5:00 PM at 940 W. Fremont St., Galesburg, IL. It was moved by Member Phelps and seconded by Member Lyon to call the special meeting to order. The roll was read and the following Members responded: Lyon, Phelps, Rodriguez, Scherpe, Statham, Taylor (6) Absent: Harter (1) Motion carried. Roll Call #1

Closed Session
It was moved by Member Taylor and seconded by Member Statham to move to closed session for the purpose of a student disciplinary hearing. On roll call the following Members voted AYE: Lyon, Phelps, Rodriguez, Scherpe, Statham, Taylor (6) Motion carried. Roll Call #2

Member Harter entered closed session at 5:13 PM.

Following closed session, it was moved by Member Taylor and seconded by Member Statham to move to open session. On roll call the following Members voted AYE: Phelps, Rodriguez, Scherpe, Statham, Taylor, Harter, Lyon (7) Motion carried. Roll Call #3

Consider Approval of Any Action from Closed Session
It was moved by Member Rodriguez and seconded by Member Taylor to approve the 10-day suspension of student ID #032326 from March 5 2026 through March 25, 2026 and to amend the administrations recommendation to expel the student for the remainder of the 2025-2026 school year. The student shall attend the Regional Safe School. On roll call the following Members voted AYE: Rodriguez, Scherpe, Statham, Taylor, Harter, Lyon, Phelps (6) Motion carried. Roll Call #4

Consider Approval of 2026 Facilities Improvements Phase 2
It was moved by Member Taylor and seconded by Member Scherpe to phase 2 as presented for items at Steele Elementary School and Galesburg Junior Senior High School. Discussion ensued. On roll call the following Members voted AYE: Scherpe, Statham, Taylor, Harter, Lyon, Phelps, Rodriguez (7) Motion carried. Roll Call #5

Adjournment
It was moved by Member Phelps and seconded by Member Scherpe that the meeting be adjourned—5:57 PM. On voice vote the following Members voted AYE: Harter, Lyon, Phelps, Statham, Scherpe, Rodriguez, Taylor (7) Motion carried. Roll Call #6

_____
Courtney Rodriguez, President

ATTEST:

_____
Maury Lyon, Secretary

Galesburg Community Unit School District 205

Treasurer's Report

April 13, 2026

Table of Contents

Name of Report	Period Covered	Funds Covered
Fund Balance Overview	Year-to Date	10-90
Year-to-Date Revenue Overview	Year-to-Date	10-90
Year-to-Date Expense Overview	Year-to-Date	10-90
Month-to-Date Revenue	Month-to-Date	10-90
Month-to-Date Expense*	Month-to-Date	10-90
Activity Account Report	Month-to-Date	18
Reserved Q Account Report	Month-to-Date	10, 20, 93
Recurring Bills/Manual Check Report*	Month-to-Date	10-90
Payroll Variance Report	Month-to-Date	10,20,40,80,93
Investment Report	Month-to-Date	10-93
Ryner Farms Reports (Ryner Scholarship & Business Expenses)	Month-to-Date	10
GAVC Payroll, Benefit, Revenue and Expense Report	Month-to-Date	93

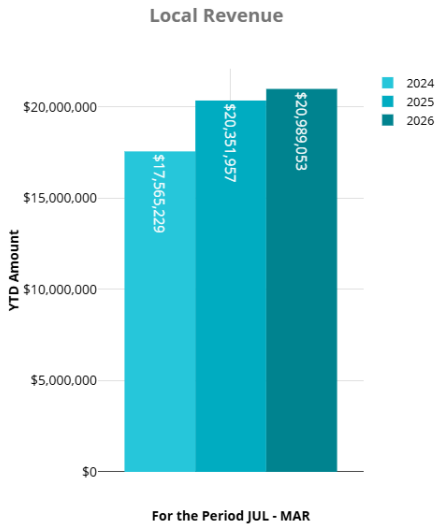
Fund Legend

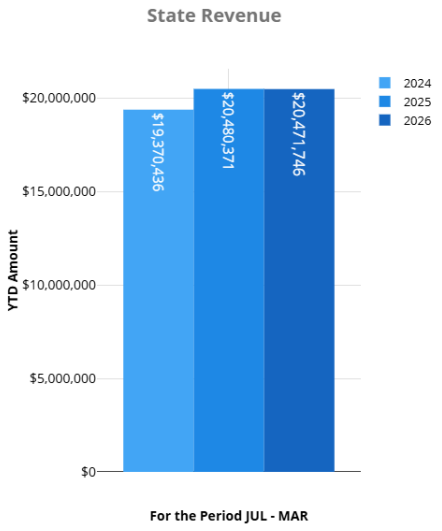
Fund	Number
Education	10
Operations & Maintenance	20
Bond & Interest	30
Transportation	40
IMRF/SS	55
Capital Projects	60
Working Cash	70
Tort	80
Fire Prevention	90
Galesburg Area Vocational Center	93
Reserved-Ryner Scholarship and Business	10

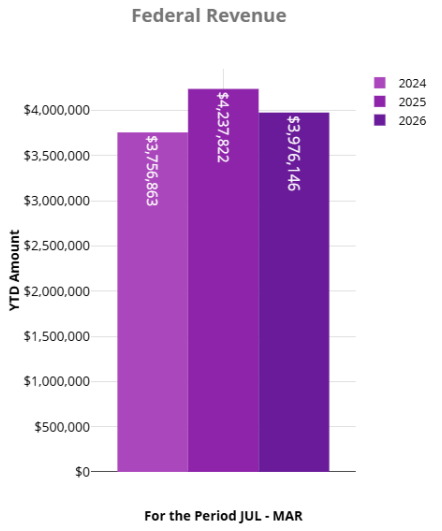
*Reports that outline Board Policy 4:50 expenses.

Galesburg CUSD 205
Year to Date Revenue Overview - All Funds
March 2026

Local Revenue	State Revenue	Federal Revenue
$20,989,053	**$20,471,746**	**$3,976,146**
59.55% of Budget	73.50% of Budget	68.67% of Budget







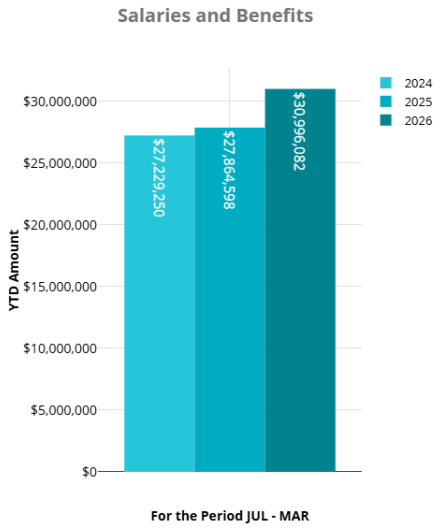
	FY 2024 YTD Amount	FY 2025 YTD Amount	FY 2026 YTD Amount	FY 2026 Annual Budget	FY 2026 % YTD Budget
LOCAL REVENUE					
1100 Ad Valorem Taxes	$10,783,958	$11,873,861	$10,985,945	$26,010,741	42.24%
1200 Payments in Lieu of Taxes	$2,659,286	$1,683,041	$1,627,834	$2,344,652	69.43%
1500 Earnings on Investments	$1,736,056	$2,242,733	$1,617,945	$2,175,100	74.38%
1600 Food Service	$110,470	$110,368	$149,912	$132,450	113.18%
1900 Other Revenue from Local Sources	$2,182,830	$4,342,927	$6,452,230	$3,580,854	180.19%
ALL OTHER LOCAL REVENUE	$92,629	$99,028	$155,189	$1,004,659	15.45%
TOTAL LOCAL REVENUE	$17,565,229	$20,351,957	$20,989,053	$35,248,455	59.55%
STATE REVENUE					
3000 Unrestricted Grants-in-Aid	$16,798,278	$17,337,184	$17,759,232	$24,418,942	72.73%
3100 Special Education	$362,289	$711,511	$763,157	$651,317	117.17%
3300 Bilingual Education	$55,304	$46,503	$45,846	$47,000	97.54%
3500 State Transportation Reimbursement	$1,081,621	$1,172,733	$1,039,838	$935,928	111.10%
ALL OTHER STATE REVENUE	$1,072,944	$1,212,440	$863,673	$1,797,843	48.04%
TOTAL STATE REVENUE	$19,370,436	$20,480,371	$20,471,746	$27,851,030	73.50%
TOTAL FEDERAL REVENUE	$3,756,863	$4,237,822	$3,976,146	$5,790,566	68.67%
TOTAL REVENUE	**$40,692,528**	**$45,070,150**	**$45,436,945**	**$68,890,051**	**65.96%**
OTHER FINANCING SOURCES	$0	$615,244	$51,825	$0	0.00%
TOTAL REVENUE & OTHER FINANCING SOURCES	**$40,692,528**	**$45,685,394**	**$45,488,770**	**$68,890,051**	**66.03%**

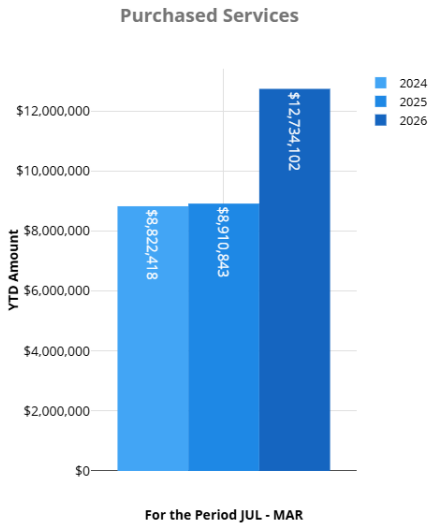
Revenue Insight:

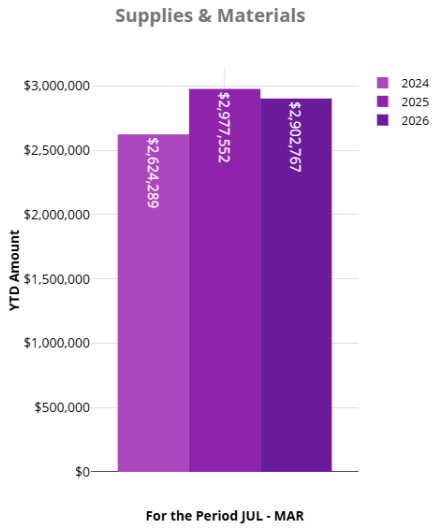
All Funds (excluding transfers) YTD revenues totaled $45,436,945 through March 2026, which is $366,796 or 0.8% more than the amount received last year for this period. The YTD difference is driven by an increase in 1000 Local Sources of $637,096, a decrease in 4000 Federal Sources of -$261,676, and a decrease in 3000 State Sources of -$8,624.

Galesburg CUSD 205
Year to Date Expense Overview - All Funds
March 2026

Salaries and Benefits	Purchased Services	Supplies & Materials
$30,996,082	**$12,734,102**	**$2,902,767**
71.89% of Budget	69.00% of Budget	64.89% of Budget







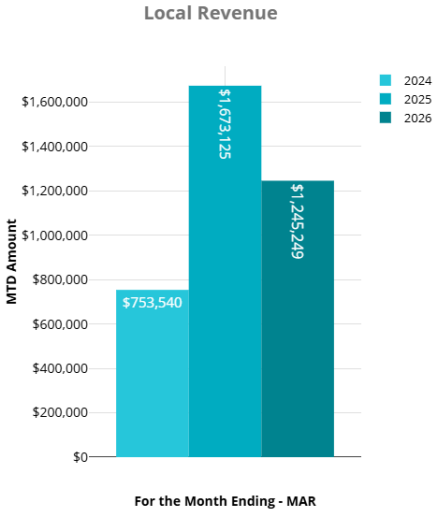
	FY 2024 YTD Amount	FY 2025 YTD Amount	FY 2026 YTD Amount	FY 2026 Annual Budget	FY 2026 % YTD Budget
SALARIES AND BENEFITS					
100 Salaries	$23,448,850	$23,168,657	$23,247,171	$34,318,625	67.74%
200 Benefits	$3,780,400	$4,695,941	$7,748,910	$8,798,057	88.08%
TOTAL SALARIES AND BENEFITS	$27,229,250	$27,864,598	$30,996,081	$43,116,682	71.89%
OTHER EXPENSES					
300 Purchased Services	$8,822,418	$8,910,843	$12,734,102	$18,454,390	69.00%
400 Supplies & Materials	$2,624,289	$2,977,552	$2,902,767	$4,473,163	64.89%
500 Capital Outlay	$298,788	$-72,590	$292,700	$201,300	145.40%
600 Other Objects	$5,900,174	$6,148,754	$6,856,399	$9,440,368	72.63%
700 Non-Capitalized Equipment	$38,092	$46,501	$156,017	$169,815	91.87%
800 Termination Benefits	$0	$0	$0	$0	0.00%
TOTAL OTHER EXPENSES	$17,683,761	$18,011,060	$22,941,985	$32,739,036	70.08%
TOTAL EXPENSES	**$44,913,011**	**$45,875,658**	**$53,938,066**	**$75,855,718**	**71.11%**
OTHER FINANCING USES	$19,727	$594,411	$127,390	$157,918	80.67%
TOTAL EXPENSES & OTHER FINANCING USES	**$44,932,738**	**$46,470,069**	**$54,065,456**	**$76,013,636**	**71.13%**

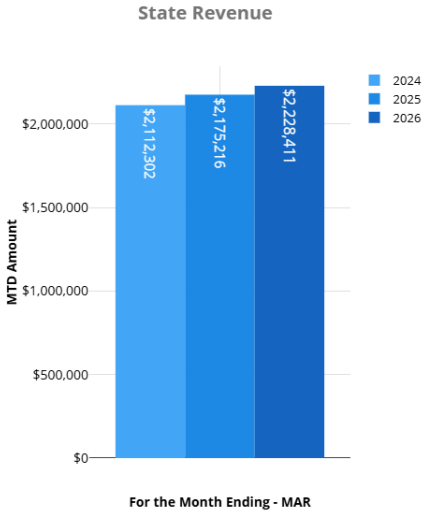
Expense Insights:

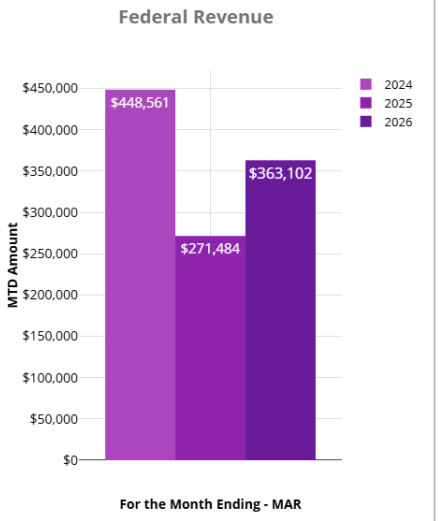
All Funds (excluding transfers) YTD expenses totaled $53,938,065 through March 2026, which is $8,062,406 or 14.9% more than the amount spent last year for this period. The YTD difference is driven by an increase in 300 Purchased Services of $3,823,258, an increase in 200 Employee Benefits of $3,052,969, and an increase in 600 Other Objects of $707,644.

Galesburg CUSD 205
Month to Date Revenue Overview - All Funds
March 2026

Local Revenue	State Revenue	Federal Revenue
$1,245,249	**$2,228,411**	**$363,102**
3.53% of Budget	8.00% of Budget	6.27% of Budget







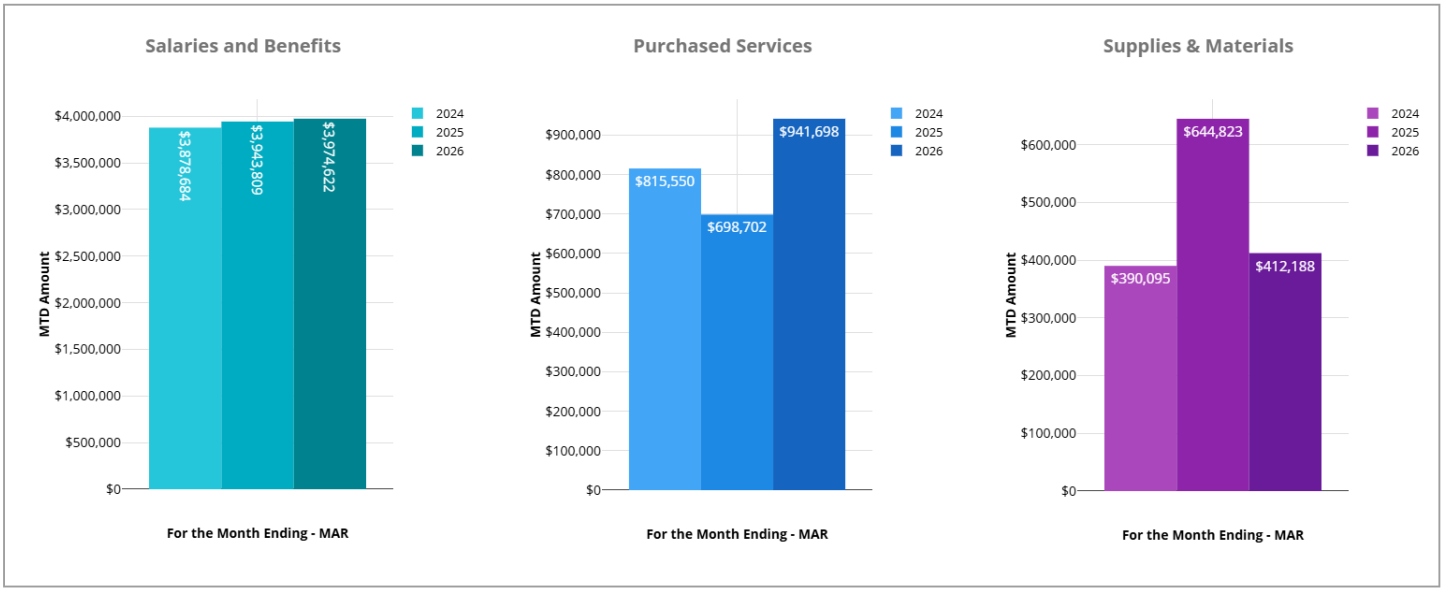
	FY 2024 MTD Amount	FY 2025 MTD Amount	FY 2026 MTD Amount	FY 2026 Annual Budget	FY 2026 % MTD Budget
LOCAL REVENUE					
1100 Ad Valorem Taxes	$0	$0	$-11,815	$26,010,741	-0.05%
1200 Payments in Lieu of Taxes	$283,041	$142,493	$128,799	$2,344,652	5.49%
1500 Earnings on Investments	$174,892	$252,510	$139,965	$2,175,100	6.43%
1600 Food Service	$17,556	$13,628	$33,159	$132,450	25.04%
1900 Other Revenue from Local Sources	$274,386	$1,250,879	$940,089	$3,580,854	26.25%
ALL OTHER LOCAL REVENUE	$3,665	$13,615	$15,052	$1,004,659	1.50%
TOTAL LOCAL REVENUE	$753,540	$1,673,125	$1,245,249	$35,248,455	3.53%
STATE REVENUE					
3000 Unrestricted Grants-in-Aid	$2,110,836	$2,167,148	$2,219,904	$24,418,942	9.09%
3100 Special Education	$0	$0	$0	$651,317	0.00%
3300 Bilingual Education	$1,466	$8,068	$7,538	$47,000	16.04%
3500 State Transportation Reimbursement	$0	$0	$0	$935,928	0.00%
ALL OTHER STATE REVENUE	$0	$0	$969	$1,797,843	0.05%
TOTAL STATE REVENUE	$2,112,302	$2,175,216	$2,228,411	$27,851,030	8.00%
TOTAL FEDERAL REVENUE	$448,561	$271,484	$363,102	$5,790,566	6.27%
TOTAL REVENUE	**$3,314,403**	**$4,119,825**	**$3,836,762**	**$68,890,051**	**5.57%**
OTHER FINANCING SOURCES	$0	$0	$-48,780	$0	0.00%
TOTAL REVENUE & OTHER FINANCING SOURCES	**$3,314,403**	**$4,119,825**	**$3,787,982**	**$68,890,051**	**5.5%**

Revenue Insight:

All Funds (excluding transfers) revenues totaled $3,836,762 in March 2026, which is -$283,064 or -6.9% less than the amount received last year for this month. The year over year difference is driven by a decrease in 1000 Local Sources of -$427,876, an increase in 4000 Federal Sources of $91,618, and an increase in 3000 State Sources of $53,195.

Galesburg CUSD 205
Month to Date Expense Overview- All Funds
March 2026

Salaries and Benefits	Purchased Services	Supplies & Materials
$3,974,622	**$941,698**	**$412,188**
9.22% of Budget	5.10% of Budget	9.21% of Budget

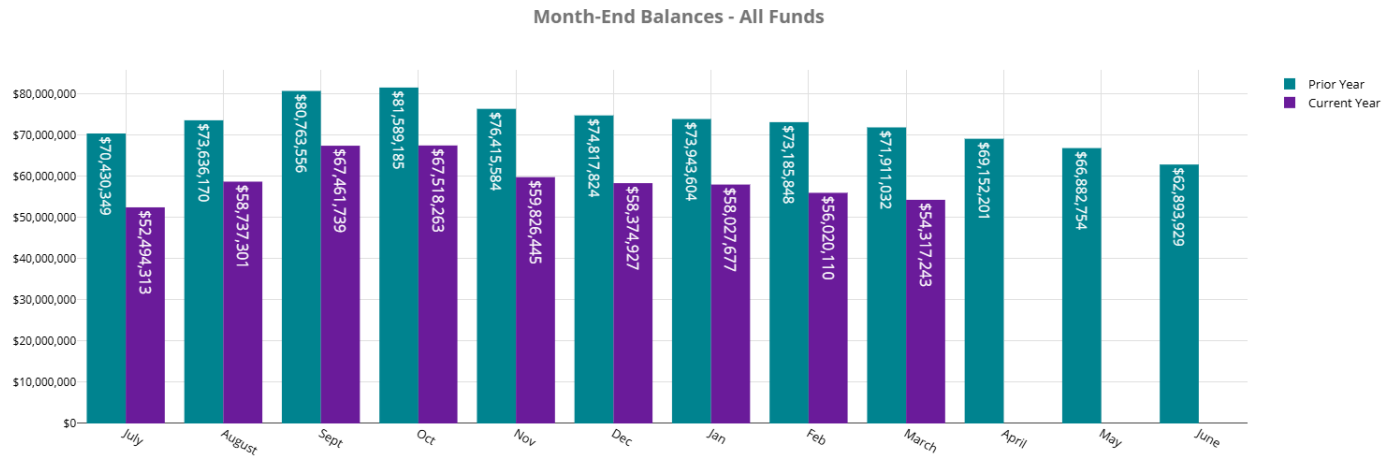


	FY 2024 MTD Amount	FY 2025 MTD Amount	FY 2026 MTD Amount	FY 2026 Annual Budget	FY 2026 % MTD Budget
SALARIES AND BENEFITS					
100 Salaries	$3,342,575	$3,012,812	$3,059,487	$34,318,625	8.91%
200 Benefits	$536,109	$930,997	$915,135	$8,798,057	10.40%
TOTAL SALARIES AND BENEFITS	$3,878,684	$3,943,809	$3,974,622	$43,116,682	9.22%
OTHER EXPENSES					
300 Purchased Services	$815,550	$698,702	$941,698	$18,454,390	5.10%
400 Supplies & Materials	$390,095	$644,823	$412,188	$4,473,163	9.21%
500 Capital Outlay	$69,073	$-12,650	$16,022	$201,300	7.96%
600 Other Objects	$233,197	$117,702	$136,203	$9,440,368	1.44%
700 Non-Capitalized Equipment	$813	$107	$8,629	$169,815	5.08%
800 Termination Benefits	$0	$0	$0	$0	0.00%
TOTAL OTHER EXPENSES	$1,508,728	$1,448,684	$1,514,740	$32,739,036	4.63%
TOTAL EXPENSES	**$5,387,412**	**$5,392,493**	**$5,489,362**	**$75,855,718**	**7.24%**
OTHER FINANCING USES	$0	$2,149	$1,486	$157,918	0.94%
TOTAL EXPENSES & OTHER FINANCING USES	**$5,387,412**	**$5,394,642**	**$5,490,848**	**$76,013,636**	**7.22%**

Expense Insights:

All Funds (excluding transfers) expenses totaled $5,489,364 in March 2026, which is $96,871 or 1.8% more than the amount spent last year for this month. The year over year difference is driven by an increase in 300 Purchased Services of $242,997, a decrease in 400 Supplies & Materials of -$232,635, and an increase in 100 Salaries of $46,675.

Galesburg CUSD 205
Fund Balance Overview
March 2026



	Fund Balance July 1, 2025	Revenues	Expenses	Other Sources	Other Uses	Fund Balance Current Month
Operating Funds:						
Educational	$41,910,678	$32,405,063	$35,174,658	$0	$127,390	$39,013,693
Operations and Maintenance	$8,005,243	$3,525,974	$6,855,687	$0	$0	$4,675,530
Transportation	$2,147,055	$2,010,783	$1,983,376	$0	$0	$2,174,462
IMRF	$1,404,186	$559,092	$1,116,252	$0	$0	$847,026
Working Cash	$418,544	$127,457	$0	$0	$0	$546,001
Tort	$1,788,168	$1,371,898	$2,181,219	$0	$0	$978,847
Total Operating Funds	**$55,673,874**	**$40,000,267**	**$47,311,192**	**$0**	**$127,390**	**$48,235,559**
Non-Operating Funds:						
Debt Service	$5,774,474	$3,320,491	$4,910,357	$0	$0	$4,184,608
Capital Projects	$820,465	$2,044,359	$1,716,516	$51,825	$0	$1,200,133
Fire Prevention and Safety	$625,116	$71,827	$0	$0	$0	$696,943
Total Non-Operating Funds	**$7,220,055**	**$5,436,678**	**$6,626,873**	**$51,825**	**$0**	**$6,081,685**
Total All Funds	**$62,893,929**	**$45,436,945**	**$53,938,065**	**$51,825**	**$127,390**	**$54,317,244**

Balances Insight:

Operating Fund balances at the end of the March 2026 totaled $48,235,559, which is -$9,414,463 less than the balances at the end of the same month in prior year. The balances for all funds through the current period of the fiscal year decreased by -$17,593,789 for a grand total of $54,317,243.

Galesburg District #205

Activity Account Deposits and Checks

March 2026

***Note:** The *"Ending Balance"* column in the attached Skyward report reflects as a negative (-) balance. This is a system function for liability accounts only. For example, the *GHS BASEBALL* account shows a balance of -$3,320.58. The actual account balance is $3,320.58.

All Activity Accounts

Account	Account Description	Beginning Balance	Checks/Transfers	Deposits/Transfers	March 2026 Ending Balance
18 - Building Activity Accounts					
L - Liability					
18 L 000 4020 0000 00 000000	A/P ACTIVITY	0.00	37,692.19	37,692.19	0.00
18 L 023 4002 0000 00 000000	GHS Athletic Invitational	(31,423.75)	11,520.20	10,031.86	(29,935.41)
18 L 023 4004 0000 00 000000	GHS Baseball	(3,320.58)	0.00	0.00	(3,320.58)
18 L 023 4005 0000 00 000000	GHS Boys Basketball	(80.53)	0.00	0.00	(80.53)
18 L 023 4006 0000 00 000000	GHS Girls Basketball	(2,841.79)	0.00	0.00	(2,841.79)
18 L 023 4007 0000 00 000000	GHS Booster/Pepsi Donation	(3,302.07)	0.00	5,880.00	(9,182.07)
18 L 023 4008 0000 00 000000	GHS Bowling	(2,431.27)	880.05	0.00	(1,551.22)
18 L 023 4009 0000 00 000000	GHS Budget	(809.85)	0.00	0.00	(809.85)
18 L 023 4012 0000 00 000000	GHS CARE	(1,605.75)	0.00	0.00	(1,605.75)
18 L 023 4013 0000 00 000000	GHS Football Cheerleader	(25.61)	0.00	0.00	(25.61)
18 L 023 4014 0000 00 000000	GHS Basketball Cheerleader	(162.50)	0.00	0.00	(162.50)
18 L 023 4017 0000 00 000000	GHS Class of 2020	(947.33)	0.00	0.00	(947.33)
18 L 023 4018 0000 00 000000	GHS Class of 2021	(594.49)	0.00	0.00	(594.49)
18 L 023 4021 0000 00 000000	GHS Color Guard	(383.62)	0.00	461.00	(844.62)
18 L 023 4023 0000 00 000000	GHS Fall Concessions	(800.00)	0.00	0.00	(800.00)
18 L 023 4024 0000 00 000000	GHS Winter Concessioins	(19,820.86)	4,977.36	4,654.60	(19,498.10)
18 L 023 4025 0000 00 000000	GHS Cross Country	(1,277.69)	0.00	0.00	(1,277.69)
18 L 023 4029 0000 00 000000	GHS FFA	(1,329.85)	0.00	0.00	(1,329.85)
18 L 023 4030 0000 00 000000	7-12 Faculty Social Fund	(1,173.50)	0.00	0.00	(1,173.50)
18 L 023 4032 0000 00 000000	GHS Football	(10,578.87)	1,971.32	190.00	(8,797.55)
18 L 023 4033 0000 00 000000	GHS Foreign Language Club	(2,807.69)	0.00	0.00	(2,807.69)
18 L 023 4035 0000 00 000000	GHS Gadets	(824.73)	0.00	0.00	(824.73)
18 L 023 4036 0000 00 000000	GHS GAPP	(13,596.54)	0.00	1,100.00	(14,696.54)
18 L 023 4040 0000 00 000000	GHS Godmother FAshions	(285.69)	0.00	0.00	(285.69)
18 L 023 4041 0000 00 000000	GHS Boys Golf	(769.88)	0.00	0.00	(769.88)
18 L 023 4042 0000 00 000000	GHS Girls Golf	(423.35)	0.00	0.00	(423.35)
18 L 023 4044 0000 00 000000	GHS Holly Funds	(50.76)	0.00	55.00	(105.76)
18 L 023 4046 0000 00 000000	GHS ID Account	(4,067.96)	4,067.96	0.00	0.00
18 L 023 4048 0000 00 000000	GHS Band / Instrumental	(5,178.56)	0.00	0.00	(5,178.56)
18 L 023 4049 0000 00 000000	GHS Interest	3,142.77	0.00	81.21	3,061.56
18 L 023 4050 0000 00 000000	GHS Key Club	(3,480.99)	0.00	0.00	(3,480.99)
18 L 023 4051 0000 00 000000	GHS Knox County Special Athlet	(1,923.67)	0.00	0.00	(1,923.67)

All Activity Accounts

Account	Account Description	Beginning Balance	Checks/Transfers	Deposits/Transfers	March 2026 Ending Balance
18 - Building Activity Accounts					
L - Liability					
18 L 023 4053 0000 00 000000	GHS Math Club	(426.52)	0.00	0.00	(426.52)
18 L 023 4057 0000 00 000000	7-12 CIS Account	(24,681.81)	1,000.29	5,117.81	(28,799.33)
18 L 023 4058 0000 00 000000	GHS Project Graduation	(8,578.26)	1,122.28	1,395.00	(8,850.98)
18 L 023 4059 0000 00 000000	GHS Reflector	(2,108.80)	0.00	0.00	(2,108.80)
18 L 023 4060 0000 00 000000	GHS Rotary	(6,274.13)	0.00	0.00	(6,274.13)
18 L 023 4061 0000 00 000000	GHS S.A.A.	(6,430.07)	0.00	0.00	(6,430.07)
18 L 023 4062 0000 00 000000	GHS Scholastic Bowl	(996.44)	41.98	500.00	(1,454.46)
18 L 023 4065 0000 00 000000	GHS Boys Soccer	(1,825.26)	0.00	0.00	(1,825.26)
18 L 023 4066 0000 00 000000	GHS Girls Soccer	(4,849.89)	0.00	0.00	(4,849.89)
18 L 023 4068 0000 00 000000	GHS Softball	(5,368.28)	2,080.00	0.00	(3,288.28)
18 L 023 4074 0000 00 000000	GHS Student Council	(13,591.46)	982.35	0.00	(12,609.11)
18 L 023 4077 0000 00 000000	GHS Boys Swimteam	(245.54)	0.00	0.00	(245.54)
18 L 023 4078 0000 00 000000	GHS Girls Swimteam	(77.25)	0.00	0.00	(77.25)
18 L 023 4079 0000 00 000000	GHS TEchnology Acct	(3,605.54)	0.00	0.00	(3,605.54)
18 L 023 4080 0000 00 000000	GHS Tennis	(406.62)	0.00	0.00	(406.62)
18 L 023 4083 0000 00 000000	GHS Thiel Gym Video Board	(1,271.01)	0.00	0.00	(1,271.01)
18 L 023 4084 0000 00 000000	GHS Boys Track	(293.68)	0.00	0.00	(293.68)
18 L 023 4085 0000 00 000000	GHS Girls Track	(702.75)	0.00	0.00	(702.75)
18 L 023 4087 0000 00 000000	GHS Volleyball	(18,991.47)	0.00	0.00	(18,991.47)
18 L 023 4089 0000 00 000000	GHS Wrestling	(2,588.80)	0.00	0.00	(2,588.80)
18 L 023 4090 0000 00 000000	GHS Class of 2023	(862.00)	0.00	0.00	(862.00)
18 L 023 4101 0000 00 000000	GHS Skills USA	(42,757.58)	415.98	0.00	(42,341.60)
18 L 023 4104 0000 00 000000	GHS Spring Concessions	90.26	4,650.20	339.10	4,401.36
18 L 023 4105 0000 00 000000	GHS Class of 2026	(3,562.95)	447.73	0.00	(3,115.22)
18 L 023 4106 0000 00 000000	GHS Class of 2027	(1,820.62)	0.00	13.37	(1,833.99)
18 L 023 4107 0000 00 000000	GHS Class of 2028	(805.36)	0.00	0.00	(805.36)
18 L 023 4108 0000 00 000000	GJSHS Food Pantry Supplies	(1,530.00)	0.00	0.00	(1,530.00)
18 L 023 4109 0000 00 000000	Athletic Capital Projects	(166,140.87)	0.00	0.00	(166,140.87)
18 L 023 4110 0000 00 000000	Band Reserve	(31,602.15)	0.00	0.00	(31,602.15)
18 L 023 4111 0000 00 000000	Rental Reserve	(6,682.29)	0.00	0.00	(6,682.29)
18 L 023 4112 0000 00 000000	GHS Class of 2029	(504.54)	0.00	0.00	(504.54)
18 L 121 4002 0000 00 000000	Jr High Boys Basketball	336.09	0.00	0.00	336.09

All Activity Accounts

March 2026

Account	Account Description	Beginning Balance	Checks/Transfers	Deposits/Transfers	Ending Balance
18 - Building Activity Accounts					
L - Liability					
18 L 121 4005 0000 00 000000	Jr High Cross Country	(2,693.67)	0.00	0.00	(2,693.67)
18 L 121 4010 0000 00 000000	Jr High Girls Basketball	(472.81)	0.00	0.00	(472.81)
18 L 121 4015 0000 00 000000	Jr High Student Council	(3,068.46)	802.06	0.00	(2,266.40)
18 L 121 4022 0000 00 000000	Jr High Track	(2,470.71)	0.00	0.00	(2,470.71)
18 L 121 4023 0000 00 000000	Jr High Volleyball	(434.21)	0.00	0.00	(434.21)
18 L 121 4024 0000 00 000000	Jr High Wrestling	(32.10)	0.00	0.00	(32.10)
18 L 121 4026 0000 00 000000	Jr High Cheer	(969.21)	0.00	0.00	(969.21)
18 L 122 4003 0000 00 000000	Lombard CIS	(6,765.99)	2,923.91	2,017.25	(5,859.33)
18 L 122 4011 0000 00 000000	Lombard Faculty Sunshine	(1,023.08)	75.00	0.00	(948.08)
18 L 122 4030 0000 00 000000	Lombard PTO	(2,372.27)	350.00	0.00	(2,022.27)
18 L 215 4000 0000 00 000000	Silas CIS	(1,618.56)	1,126.26	369.98	(862.28)
18 L 215 4002 0000 00 000000	Silas Sunshine	(7.60)	0.00	0.00	(7.60)
18 L 215 4004 0000 00 000000	Silas PTO	(2,614.83)	563.96	0.00	(2,050.87)
18 L 217 4000 0000 00 000000	King 5th Grade	(0.10)	0.00	0.00	(0.10)
18 L 217 4001 0000 00 000000	King CIS	(1,681.56)	188.89	13.98	(1,506.65)
18 L 217 4004 0000 00 000000	King PTO	(2,160.60)	358.82	1,200.00	(3,001.78)
18 L 221 4000 0000 00 000000	Steele CIS	(1,213.55)	1,213.55	13.98	(13.98)
18 L 221 4002 0000 00 000000	Steele Sunshine Fund	(537.37)	0.00	0.00	(537.37)
18 L 221 4004 0000 00 000000	Steele PTO	(2,975.17)	0.00	3,324.55	(6,299.72)
18 L 400 4000 0000 00 000000	Bright Futures CIS	(457.76)	0.00	13.98	(471.74)
Totals for: 18 L - Liability		**(505,902.16)**	**79,452.34**	**74,464.86**	**(500,914.68)**
Totals for Fund: 18 - Building Activity Accounts		**(505,902.16)**	**79,452.34**	**74,464.86**	**(500,914.68)**

Account	Beginning Balance	Checks/Transfers	Deposits/Transfers	Ending Balance
Totals for: L - Liability	(505,902.16)	79,452.34	74,464.86	(500,914.68)
Grand Totals:	**(505,902.16)**	**79,452.34**	**74,464.86**	**(500,914.68)**

Reserved Q Account Report - Monthly

March **2025-2026** **GALESBURG CUSD #205**

Account	Description	Beginning Balance	Debit	Credit	Activity	Ending Balance
10 Q 000 7036 0000 00 000000	RESERVE-BAND UNIFORMS	0.00	0.00	0.00	0.00	0.00
10 Q 000 7074 0000 00 000000	RESERVE-F&M BANK NAMING	0.00	0.00	0.00	0.00	0.00
10 Q 000 7076 0000 00 000000	RESERVE-ATHLETIC CAP	57,799.00	0.00	0.00	0.00	57,799.00
10 Q 000 7077 0000 00 000000	RESERVE-INSTRUMENT	0.00	0.00	0.00	0.00	0.00
10 Q 000 7078 0000 00 000000	RESERVE-YOUNG BLACK	0.00	0.00	0.00	0.00	0.00
10 Q 000 7080 0000 00 000000	RESERVE - M/H UNIVERSL	0.00	0.00	0.00	0.00	0.00
10 Q 000 7081 0000 00 000000	RESERVE-CHROMEBOOK FEES	0.00	0.00	0.00	0.00	0.00
10 Q 000 7082 0000 00 000000	RESERVE F/B- MEDICAID	(797,511.70)	0.00	0.00	0.00	(797,511.70)
10 Q 000 7083 0000 00 000000	RESERVE-MARCHNG BAND FIELD	0.00	0.00	0.00	0.00	0.00
10 Q 000 7084 0000 00 000000	RESERVE-SEL DONATIONS	0.00	0.00	0.00	0.00	0.00
10 Q 000 7085 0000 00 000000	RESERVE- 9-12 Fall Play	0.00	0.00	0.00	0.00	0.00
10 Q 000 7086 0000 00 000000	RESERVE-SPRING MUSICAL	0.00	0.00	0.00	0.00	0.00
10 Q 000 7087 0000 00 000000	RESERVE-VOCAL MUSIC	0.00	0.00	0.00	0.00	0.00
10 Q 000 7088 0000 00 000000	RESERVE-7-8 PLAY	0.00	0.00	0.00	0.00	0.00
10 Q 000 7089 0000 00 000000	RESERVE-REVENUE	0.00	0.00	0.00	0.00	0.00
10 Q 000 7091 0000 00 000000	RESERVE-COMMON GROUNDS	0.00	0.00	0.00	0.00	0.00
10 Q 000 7092 0000 00 000000	RESERVE-RETENTION BONUS	(49,036.95)	0.00	0.00	0.00	(49,036.95)
10 Q 000 7093 0000 00 000000	RESERVE-BAND	3,829.74	0.00	0.00	0.00	3,829.74
10 - Educational Fund	Q - Equity	(784,919.91)	0.00	0.00	0.00	(784,919.91)
10 - Educational Fund	**Balance Sheet**	**(784,919.91)**	**0.00**	**0.00**	**0.00**	**(784,919.91)**
Fund Total: 10 - Educational Fund		**(784,919.91)**	**0.00**	**0.00**	**0.00**	**(784,919.91)**
20 Q 000 7035 0000 00 000000	RESERVE F/B - RENTAL	(42,490.00)	0.00	0.00	0.00	(42,490.00)
20 - Operations and Maintenance	Q - Equity	(42,490.00)	0.00	0.00	0.00	(42,490.00)
20 - Operations and Maintenance Fun	**Balance Sheet**	**(42,490.00)**	**0.00**	**0.00**	**0.00**	**(42,490.00)**
Fund Total: 20 - Operations and Maintenance Fun		**(42,490.00)**	**0.00**	**0.00**	**0.00**	**(42,490.00)**
93 Q 000 7043 0000 00 000000	RESERVE-AVC SKILLS USA	25,792.00	0.00	0.00	0.00	25,792.00
93 - AVC	Q - Equity	25,792.00	0.00	0.00	0.00	25,792.00
93 - AVC	**Balance Sheet**	**25,792.00**	**0.00**	**0.00**	**0.00**	**25,792.00**
Fund Total: 93 - AVC		**25,792.00**	**0.00**	**0.00**	**0.00**	**25,792.00**
	Grand Totals:	**(801,617.91)**	**0.00**	**0.00**	**0.00**	**(801,617.91)**

AP Check Register

AP Run: 03/12/26 Manual Medical — Post Date: 2026-03-12 — AP Run Type: R **GALESBURG CUSD #205**

Check Date	Check Number	Payment Type	Name	Check Amount
03/12/2026	126199	Check	Blue Cross Blue Shield	344,495.22

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
March 2026	March Medical Insurance	03/01/2026	344,495.22		
				10 E 000 2906 2220 00 940000	*344,495.22*
				Total:	**344,495.22**

03/12/26 Manual Medical Summary

Type	Count	Amount
Regular Checks:	1	344,495.22
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**344,495.22**

AP Check Register

AP Run: 03/18/26 AP — Post Date: 2026-03-18 — AP Run Type: R **GALESBURG CUSD #205**

Check Date	Check Number	Payment Type	Name	Check Amount
03/18/2026	000304	Wire Transfer	WEX Bank/Conoco	50.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
110959431	Reactivation Fee	02/28/2026	50.00		
				10 E 000 6000 6900 00 210020	*50.00*
				Total:	**50.00**

03/18/26 AP Summary

Type	Count	Amount
Regular Checks:	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	50.00
Epayables:	0	0.00
Total:	**1**	**50.00**

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
03/24/2026	000305	Wire Transfer	US Bank Voyager Fleet Systems	33.43

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
8694852762611	Gas	03/08/2026	33.43		
				40 E 000 2550 4640 00 590000	*33.43*
				Total:	**33.43**

03/24/26 AP Manual Summary

Type	Count	Amount
Regular Checks:	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	33.43
Epayables:	0	0.00
Total:	**1**	**33.43**

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/01/2026	9000000948	ACH	HCCL Medplus	28,111.94

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
March 2026	Medplus Coverage Period: 3/1/26-3/31/26	03/31/2026	28,111.94		
				10 E 000 2906 2220 00 940000	*28,111.94*

Check Date	Check Number	Payment Type	Name	Check Amount
04/01/2026	9000000949	ACH	Healthiest You Inc	1,876.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Mar 2026	Teladoc March	03/31/2026	1,876.00		
				10 E 000 2906 2220 00 940000	*1,876.00*
				Total:	**29,987.94**

04/01/26 Medical Summary

Type	Count	Amount
Regular Checks:	0	0.00
ACH Checks:	2	29,987.94
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**2**	**29,987.94**

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/03/2026	000318	Wire Transfer	Wex Bank/Circle K	2,747.65

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
111349724	Gas	03/23/2026	2,747.65		
				10 E 000 2560 4120 00 210060	*506.30*
				10 E 023 1700 4640 00 210035	*122.36*
				10 E 023 2122 3320 26 495000	*70.75*
				20 E 000 2545 4640 00 210095	*1,284.29*
				93 E 000 1400 3320 00 470000	*763.95*

Check Date	Check Number	Payment Type	Name	Check Amount
04/03/2026	000319	Wire Transfer	WEX Bank/Conoco	85.50

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
111584297	Gasoline	03/31/2026	85.50		
				40 E 000 2550 4640 00 590000	*85.50*
				Total:	**2,833.15**

04/03/26 AP Manual Summary

Type	Count	Amount
Regular Checks:	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	2	2,833.15
Epayables:	0	0.00
Total:	**2**	**2,833.15**

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	00023	Wire Transfer	Amazon Capital Services	28.47

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1RHN-94PX-XCQH	Track - Wristbands	03/18/2026	9.49		
				18 L 023 4002 0000 00 000000	*9.49*
1WFD-RD4T-Y1KG	Track - Wristbands	03/15/2026	18.98		
				18 L 023 4002 0000 00 000000	*18.98*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	00024	Wire Transfer	Corporate Payment System GJSHS	705.49

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Little Caesars	Open PO for Pizza from Little Caesars for 25-26 Winter Concessions	02/26/2026	59.90		
				18 L 023 4024 0000 00 000000	*59.90*
Little Caesars	Open PO for Pizza from Little Caesars for 25-26 Winter Concessions	02/24/2026	65.89		
				18 L 023 4024 0000 00 000000	*65.89*
Tasty Crab	Girls Wrestling	02/28/2026	261.24		
				18 L 023 4089 0000 00 000000	*261.24*
Walmart	IHSA hospitality rooms	02/23/2026	214.63		
				18 L 023 4002 0000 00 000000	*214.63*
Walmart	Open PO for Pizza from Little Caesars for 25-26 Winter Concessions	02/24/2026	31.95		
				18 L 023 4024 0000 00 000000	*31.95*
Walmart	Open PO for Pizza from Little Caesars for 25-26 Winter Concessions	02/25/2026	71.88		
				18 L 023 4024 0000 00 000000	*71.88*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	00025	Wire Transfer	Corporate Payment Systems GHS	1,754.21

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Aspen Tap House	Boys Wrestling State Meals	02/20/2026	84.83		
				18 L 023 4089 0000 00 000000	*84.83*
Brilliant Promo	Prom 2026 - masks	03/04/2026	868.84		
				18 L 023 4105 0000 00 000000	*868.84*
Little Caesars	for the jr high dance	02/17/2026	113.88		
				18 L 121 4015 0000 00 000000	*113.88*
Orange Cup	Boys Swimming State Meal	02/26/2026	48.89		
				18 L 023 4077 0000 00 000000	*48.89*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	00025	Wire Transfer	Corporate Payment Systems GHS	1,754.21

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Smokin Willies	Wrestling - banquet entree	03/12/2026	314.00		
				18 L 023 4089 0000 00 000000	*314.00*
URHS	WB6 Baseball Banquet tickets	03/11/2026	48.00		
				18 L 023 4002 0000 00 000000	*48.00*
Walmart	Open PO for Walmart for Winter Concessions 25-26	02/23/2026	18.24		
				18 L 023 4024 0000 00 000000	*18.24*
Walmart	Swirl 2026 - supplies	02/09/2026	58.09		
				18 L 023 4074 0000 00 000000	*58.09*
Walmart	IHSA hospitality rooms	02/22/2025	199.44		
				18 L 023 4002 0000 00 000000	*199.44*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62765	Check	Advantage Marketing	698.90

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3/11/26	Chenille Bolts for student awards	03/11/2026	698.90		
				18 L 023 4002 0000 00 000000	*698.90*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62766	Check	Anderson's	1,507.53

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
4678865	Swirl 2026-supplies	02/04/2026	1,507.53		
				18 L 023 4074 0000 00 000000	*1,507.53*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62767	Check	Avant Assessment	1,381.40

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
45022	4S Language Proficiency Assessment	02/24/2026	1,381.40		
				18 L 023 4057 0000 00 000000	*1,381.40*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62768	Check	Barco Products Company	2,648.90

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
SORCO98098	Baseball purchase	03/04/2026	2,648.90		
				18 L 023 4004 0000 00 000000	*2,648.90*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62769	Check	Best Day Ever Events	75.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3/26/26	Balloons for Graduation & Scholarship night	03/26/2026	75.00		
				18 L 023 4057 0000 00 000000	*75.00*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62770	Check	Boxcar Express	275.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
756823	Girls Sectional/Boys Regional IHSA hospitality room food	02/24/2026	275.00		
				18 L 023 4002 0000 00 000000	*275.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62771	Check	Galesburg CUSD #205	57,799.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Athletic Capital Projects	Transfer back from activity account to Q account to close the Q account	03/18/2026	57,799.00		
				18 L 023 4109 0000 00 000000	*57,799.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62772	Check	Galesburg CUSD #205	38.83

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Postage	GJSHS Postage	04/09/2026	38.83		
				18 L 023 4057 0000 00 000000	*38.83*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62773	Check	Galesburg CUSD #205	29,621.74

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Band Reserve	Transfer back from activity account to Q account to close the Q account	03/18/2026	3,829.74		
				18 L 023 4110 0000 00 000000	*3,829.74*
Skills USA	Transfer back from activity account to Q account to close the Q account	03/18/2026	25,792.00		
				18 L 023 4101 0000 00 000000	*25,792.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62774	Check	GJSHS Activity Account	147.85

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Correction	7/8 Play Deposit	03/17/2026	147.85		
				18 L 023 4057 0000 00 000000	*147.85*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62775	Check	Hy-Vee Supermarket	28.64

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3/30/26	Open PO for Spring Concessions 25-26	03/30/2026	28.64		
				18 L 023 4104 0000 00 000000	*28.64*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62776	Check	IHSA (Il High School Association)	6,307.20

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
19646816	IHSA Gate Income from 25-26 Girls Basketball Class 3A Sectional Invoice #19646816	02/24/2026	6,307.20		
				18 L 023 4002 0000 00 000000	*6,307.20*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62777	Check	Lindstroms	1,000.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
197507	Project Graduation prizes	03/26/2026	1,000.00		
				18 L 023 4058 0000 00 000000	*1,000.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62778	Check	Melton Jewelers	40.50

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3/6/26	Baby Gifts for McDermott, Myers & Milligan	03/06/2026	40.50		
				18 L 023 4030 0000 00 000000	*40.50*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62779	Check	Morris & Company Entertainment INC.	2,050.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
5246	Project Graduation - Deposit (1/2 paymet)	02/11/2026	2,050.00		
				18 L 023 4058 0000 00 000000	*2,050.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62780	Check	Sherman, Aiden	422.16

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Vo-Ag Fair	Vo-Ag Fair Participant	03/31/2026	422.16		
				18 L 023 4029 0000 00 000000	*422.16*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62781	Check	Sherman, Miley Mae	182.41

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Vo-Ag Fair	Vo-Ag Fair Participant	03/31/2026	182.41		
				18 L 023 4029 0000 00 000000	*182.41*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62782	Check	Skills USA Inc	1,800.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
2853	Registration (3 Advisors and 9 Conestants)	03/25/2026	1,800.00		
				18 L 023 4101 0000 00 000000	*1,800.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	62783	Check	Yeutson, Logan Christopher	712.72

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Vo-Ag Fair	Vo-Ag Fair Participant	03/31/2026	712.72		
				18 L 023 4029 0000 00 000000	*712.72*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000008	ACH	Allegra Print & Imaging	759.73

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
23418	Season Tickets/Brochures	03/10/2026	759.73		
				18 L 023 4002 0000 00 000000	*759.73*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000009	ACH	Kidder Music Service Inc	39.75

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
131548	Shure Vp88 Stereo Shotgun Mic and Steri-Spray	03/30/2026	39.75		
				18 L 023 4048 0000 00 000000	*39.75*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000010	ACH	MC Sport and More	1,167.10

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
14533	Girls Track team shirts	03/10/2026	579.60		
				18 L 023 4085 0000 00 000000	*579.60*
14603	Boys Tennis tshirt order	04/01/2026	587.50		
				18 L 023 4080 0000 00 000000	*587.50*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000011	ACH	Quality Awards	1,282.60

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
7254	Hall of Fame Plaques with new design	02/25/2026	140.00		
				18 L 023 4002 0000 00 000000	*140.00*
7266	Wrestling - Ironman Medals	03/11/2026	58.85		
				18 L 023 4089 0000 00 000000	*58.85*
7272	Awards for Track Invites 2026	03/20/2026	1,083.75		
				18 L 023 4002 0000 00 000000	*1,083.75*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000012	ACH	Tri States Water Utilities	72.38

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
101055	Water for Tennis shed - Invite account	03/04/2026	28.69		
				18 L 023 4002 0000 00 000000	*28.69*
101142	Water for Tennis shed - Invite account	04/02/2026	43.69		
				18 L 023 4002 0000 00 000000	*43.69*
				Total:	**112,547.51**

AP Check Register

AP Run: 04/13/26 GJSHS Activity Acct — Post Date: 2026-04-13 — AP Run Type: R **GALESBURG CUSD #205**

Check Date	Check Number	Payment Type	Name	Check Amount

04/13/26 GJSHS Activity Acct Summary

Type	Count	Amount
Regular Checks:	19	106,737.78
ACH Checks:	5	3,321.56
Wire Transfers:	3	2,488.17
Epayables:	0	0.00
Total:	**27**	**112,547.51**

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	00007	Wire Transfer	Amazon Capital Services	171.66

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
14X1-MQ3Y-VQXT	IAR snack with motivational notes	03/17/2026	171.66		
				18 L 217 4004 0000 00 000000	*171.66*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	11324	Check	Cure SMA	233.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Donation	Donation from Lombard Middle School	04/09/2026	233.00		
				18 L 122 4003 0000 00 000000	*233.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	11325	Check	Gaither, Pam	342.02

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	p/t conf food	03/11/2026	342.02		
				18 L 122 4030 0000 00 000000	*342.02*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	11326	Check	Hennenfent, Scott	250.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1748	King Student of the month signs	10/09/2025	250.00		
				18 L 217 4001 0000 00 000000	*250.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	11327	Check	M & K Parties Inc	1,210.10

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
O3637	end of year carnival items	10/29/2025	1,210.10		
				18 L 221 4004 0000 00 000000	*1,210.10*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	11328	Check	Petty Cash	400.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Book Fair	Lombard Book Fair Cash	04/07/2026	400.00		
				18 L 122 4003 0000 00 000000	*400.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	11329	Check	Scholastic, Inc	2,126.83

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
W6125468BF	Steele Book Fair Proceeds	03/22/2026	2,126.83		
				18 L 221 4000 0000 00 000000	*2,126.83*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	11330	Check	Stogdill, Emily C	129.87

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Drinks for Staff	04/08/2026	129.87		
				18 L 122 4003 0000 00 000000	*129.87*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	11331	Check	The Unique Twist & Twisting Crew, Doug Smith	335.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
5/1/26	balloon guy for ice cream social	05/01/2026	335.00		
				18 L 215 4004 0000 00 000000	*335.00*

04/13/2026	9000000013	ACH	All Stars Sports Academy	1,200.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
King2026	King Skate Night 2026	11/30/2025	600.00		
				18 L 217 4004 0000 00 000000	*600.00*
Steele2026	Family Night	01/29/2026	600.00		
				18 L 221 4004 0000 00 000000	*600.00*

04/13/2026	9000000014	ACH	Hutton, Rebecca A	35.13

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Drinks for Staff	04/08/2026	35.13		
				18 L 122 4003 0000 00 000000	*35.13*

04/13/2026	9000000015	ACH	Lingafelter, Matthew J	73.66

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Family Night	04/08/2026	73.66		
				18 L 122 4003 0000 00 000000	*73.66*
				Total:	**6,507.27**

04/13/26 Elementary Activity Summary

Type	Count	Amount
Regular Checks:	8	5,026.82
ACH Checks:	3	1,308.79
Wire Transfers:	1	171.66
Epayables:	0	0.00
Total:	**12**	**6,507.27**

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000950	ACH	Aplin, Tara	867.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Course Reimbursement	Research Methods for Early Childhood Education	04/02/2026	867.00		
				10 E 000 2210 3121 26 493200	*867.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000951	ACH	Armstrong, Lindsay	17.12

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Mileage 2/25/26-3/31/26	03/31/2026	17.12		
				10 E 000 1800 3320 00 330500	*17.12*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000952	ACH	Baity, Dena	91.21

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Mileage 3/2/26-3/31/26	03/31/2026	91.21		
				10 E 000 1100 3320 00 210055	*91.21*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000953	ACH	Barrett, Sarah J	1,600.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Cookies	Cookies & Convos - 40 Dozen	04/08/2026	1,600.00		
				10 E 000 6000 6900 00 210020	*1,600.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000954	ACH	Redding, Breanna L	72.50

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Love Your Classroom Workshop Mileage	01/29/2026	72.50		
				10 E 023 2211 6000 26 462001	*48.58*
				10 E 121 2211 6000 26 462001	*23.92*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000955	ACH	Boone, Alison L	7.91

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	CO Travel	03/06/2026	6.31		
				10 E 000 2329 3320 00 210000	*6.31*
Reimbursement	CO Travel	03/27/2026	1.60		
				10 E 000 2329 3320 00 210000	*1.60*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000956	ACH	Carr, Sara J	825.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
SLP Services	March Services	03/31/2026	825.00		
				10 E 000 2150 3100 26 462001	*825.00*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000957	ACH	Chandler, Jarrod S	81.74

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Custodial Shoes	03/24/2026	81.74		
				20 E 000 2540 2400 00 211010	*81.74*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000958	ACH	Cory, Danna	40.64

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Mileage	03/02/2026	40.64		
				10 E 000 1100 3320 00 210055	*40.64*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000959	ACH	Cowan, Caroline	586.18

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Central State Conference Registration ($210), Meals ($69.64), and Hotel ($306.54)	04/01/2026	586.18		
				10 E 000 2210 3121 26 493200	*586.18*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000960	ACH	Coyle, Ashlee	7.72

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Mileage 3/6/26-3/27/26	03/27/2026	7.72		
				10 E 215 1200 3320 00 210085	*2.62*
				10 E 217 1200 3320 00 210085	*2.55*
				10 E 221 1200 3320 00 210085	*2.55*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000961	ACH	Crawford, Erin	337.58

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Central State Conferences 2026 Registration ($210), Mileage ($29.39) and Meals ($98.19)	03/27/2026	337.58		
				10 E 000 2210 3121 26 493200	*337.58*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000962	ACH	Crouch, Grace	72.50

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	McKinney- Vento Mileage ($72.50)	02/20/2026	72.50		
				10 E 000 2329 3320 00 210000	*72.50*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000963	ACH	Davis, Matthew Paul	64.32

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Mileage 3/1/26-3/31/26	03/31/2026	64.32		
				10 E 000 2560 3320 00 210060	*64.32*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000964	ACH	Estrada, Samantha E	34.51

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	WIU Fieldwork Meet & Greet Mileage	03/27/2026	34.51		
				10 E 000 2210 3121 26 493200	*34.51*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000965	ACH	Galloway, Devin M	9.28

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Mileage 3/3/26-3/25/26	03/31/2026	9.28		
				10 E 023 1200 3320 00 210085	*6.96*
				10 E 122 1200 3320 00 210085	*2.32*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000966	ACH	Hamm, Jennifer	78.06

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Thrive Coffee	03/07/2026	78.06		
				10 E 000 2560 4100 26 399900	*78.06*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000967	ACH	Benson, Cindy D	104.36

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Skyward iCon Meals	03/11/2026	104.36		
				10 E 000 2321 6900 00 210000	*104.36*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000968	ACH	Imes, Tina M	653.63

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Skyward Conference Meals ($50), Luggage Charge ($150) and Car Rental ($298.78)	02/27/2026	498.76		
				10 E 000 2321 6900 00 210000	*498.76*
Reimbursement	Thrive Breakfast Items	03/06/2026	154.87		
				10 E 000 2560 4100 26 399900	*154.87*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000969	ACH	Johnson, Carie M	148.40

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Mileage 3/2/26-4/2/26	04/02/2026	148.40		
				10 E 000 1200 3320 00 210085	*148.40*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000970	ACH	Kane, Megan R	54.18

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Supplies	03/18/2026	26.98		
				10 E 000 2321 6900 00 210000	*26.98*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000970	ACH	Kane, Megan R	54.18

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	AI Supplies	04/09/2026	27.20		
				10 E 000 2321 6900 00 210000	*27.20*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000971	ACH	Kistler, Karen	13.41

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Mileage 3/10/26-4/2/26	04/02/2026	13.41		
				10 E 023 1200 3320 00 210085	*6.71*
				10 E 121 1200 3320 00 210085	*6.70*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000972	ACH	Knuth, Sue A	13.07

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Mileage 3/6/26-3/27/26	03/27/2026	13.07		
				10 E 000 2134 3320 98 210070	*13.07*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000973	ACH	Krisher, Tara J	140.22

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Mileage 3/2/26-3/31/26	03/31/2026	67.72		
				10 E 023 1200 3320 00 210085	*21.67*
				10 E 121 1200 3320 00 210085	*10.84*
				10 E 122 1200 3320 00 210085	*6.09*
				10 E 215 1200 3320 00 210085	*6.77*
				10 E 217 1200 3320 00 210085	*8.80*
				10 E 221 1200 3320 00 210085	*10.84*
				10 E 400 1200 3320 00 210085	*2.71*
Reimbursement	Love your Classroom Mileage	04/01/2026	72.50		
				10 E 122 2211 6000 26 462001	*72.50*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000974	ACH	Lamb, Jeff	370.80

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Scoreboard/Ann 3/20	Baseball	03/20/2026	154.50		
				10 E 023 1510 1202 00 210005	*154.50*
Scoreboard/Ann 3/21	Baseball	03/21/2026	216.30		
				10 E 023 1510 1202 00 210005	*216.30*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000975	ACH	Larsen, Lorene A	56.06

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Mileage 1/13/26-4/1/26	04/01/2026	56.06		
				10 E 000 2134 3320 98 210070	*56.06*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000976	ACH	Lester, Emily A	56.87

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Mileage 3/2/26-4/2/26	04/02/2026	56.87		
				10 E 023 1200 3320 00 210085	*18.20*
				10 E 121 1200 3320 00 210085	*9.10*
				10 E 122 1200 3320 00 210085	*5.12*
				10 E 215 1200 3320 00 210085	*5.69*
				10 E 217 1200 3320 00 210085	*7.39*
				10 E 221 1200 3320 00 210085	*9.10*
				10 E 400 1200 3320 00 210085	*2.27*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000977	ACH	Malcolm, Dawn M	70.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	IRC Conference Mileage ($70)	03/12/2026	70.00		
				10 E 000 2210 3121 26 493200	*70.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000978	ACH	Matthews, Mindy J	834.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Course Reimbursement	Cultivating Creativity with Literacy and Boosting Your Lessons for Student Engagement	03/06/2026	834.00		
				10 E 000 2210 3121 26 493200	*834.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000979	ACH	Perkins, Scott	21.76

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	CBI Supplies	03/11/2026	21.76		
				10 E 023 1200 4100 26 462001	*21.76*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000980	ACH	Pickrel, Amy E	4.90

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Mileage 10/2/25	10/02/2025	4.90		
				10 E 000 2329 3320 00 210000	*4.90*

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Check Date	Check Number	Payment Type	Name			Check Amount
04/13/2026	9000000981	ACH	Rickard, Jasmine C			19.79
Invoice Number	**Description**		**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Reimbursement	Mileage 3/3/26-3/27/26		03/27/2026	19.79		
					10 E 122 1200 3320 00 210085	*14.84*
					10 E 215 1200 3320 00 210085	*4.95*
04/13/2026	9000000982	ACH	Roberts, Melissa			110.00
Invoice Number	**Description**		**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Reimbursement	IMEC Registraion		01/30/2026	110.00		
					10 E 000 2210 3121 26 493200	*110.00*
04/13/2026	9000000983	ACH	Robinson, Jennifer L			365.61
Invoice Number	**Description**		**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Reimbursement	Central State Conference Registration ($260) and Meals ($105.61)		03/27/2026	365.61		
					10 E 000 2210 3121 26 493200	*365.61*
04/13/2026	9000000984	ACH	Robinson, Rebecca A			223.16
Invoice Number	**Description**		**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Reimbursement	Meals		03/24/2026	25.00		
					10 E 215 2211 6000 26 462001	*6.25*
					10 E 217 2211 6000 26 462001	*6.25*
					10 E 221 2211 6000 26 462001	*6.25*
					10 E 400 2211 6000 26 462001	*6.25*
Reimbursement	IAASE Conference Mileage ($62.50) and Meals ($47.98)		03/24/2026	110.46		
					10 E 215 2211 6000 26 462001	*27.62*
					10 E 217 2211 6000 26 462001	*27.62*
					10 E 221 2211 6000 26 462001	*27.62*
					10 E 400 2211 6000 26 462001	*27.60*
Reimbursement	Mileage 3/2/26-3/31/26		03/31/2026	87.70		
					10 E 215 1200 3320 00 210085	*26.31*
					10 E 221 1200 3320 00 210085	*30.70*
					10 E 400 1200 3320 00 210085	*30.69*

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AP Run: 04/13/26 APi — Post Date: 2026-04-13 — AP Run Type: R **GALESBURG CUSD #205**

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000985	ACH	Seaney, Adam	124.99

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Mileage 2/2/26-3/31/26	03/31/2026	124.99		
				93 E 000 1400 3320 00 470000	*124.99*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000986	ACH	Sieczka, Joanna J	177.06

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Mileage 2/2/26-2/26/26	02/26/2026	85.84		
				10 E 000 1100 3320 00 210055	*85.84*
Reimbursement	Mileage 3/2/26-3/31/26	03/31/2026	91.22		
				10 E 000 1100 3320 00 210055	*91.22*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000987	ACH	Thompson, Natalie L	92.10

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	IASBO Conference Mileage 3/13/26	03/13/2026	92.10		
				10 E 000 2329 3320 00 210000	*92.10*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000988	ACH	Traff, Macy	24.94

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Gas for FFA car rental	03/27/2026	24.94		
				40 E 000 2550 4640 00 590000	*24.94*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000989	ACH	Varela, Alejandro	189.82

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Hotel for Jr High Wrestling State Tournament Super 8 by Wyndham Hampshire, IL for 3/13/26	03/24/2026	189.82		
				10 E 000 1510 4105 00 210005	*189.82*

Total: 8,662.40

04/13/26 APi Summary

Type	Count	Amount
Regular Checks:	0	0.00
ACH Checks:	40	8,662.40
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**40**	**8,662.40**

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000320	Wire Transfer	Amazon Capital Services	17,079.88

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1119-D7GR-V6HW	items for theater department, deliver to Russ Ullrich, GHS	03/24/2026	119.99		
				10 E 023 1100 4002 00 210055	*119.99*
11CJ-VMYC-JWG1	items for theater department, deliver to Russ Ullrich, GHS	03/14/2026	114.97		
				10 E 023 1100 4002 00 210055	*114.97*
11RF-363V-RMKV	Books to support UbD	03/24/2026	1,045.43		
				10 E 023 1102 4100 26 433100	*1,045.43*
1374-YF6H-YDTQ	to library- per JB	02/11/2026	26.99		
				10 E 122 1100 4100 26 430020	*26.99*
13DP-Y4T1-7K9T	America Through the Lens 1877 to Present- Send to Sara Young	03/28/2026	494.74		
				10 E 023 1100 4100 26 430020	*494.74*
13FN-TLCP-KLQD	Amplify Science Materials	02/02/2026	80.35		
				10 E 215 1100 4100 00 210045	*80.35*
13JF-K3G4-9XGQ	Lunch Room Supplies(Steele)	03/31/2026	35.78		
				10 E 000 2560 4100 00 210060	*35.78*
13LY-MNF4-4KLK	Drivers Ed	04/06/2026	149.00		
				10 E 023 1700 3230 00 210035	*149.00*
141J-M13T-6C3T	Lunch Rm Supplies for Lombard	04/06/2026	153.61		
				10 E 000 2560 4100 00 210060	*153.61*
14LX-VG17-TTRP	6th grade steam	03/23/2026	17.09		
				10 E 122 1100 4100 26 430020	*17.09*
14PH-XFXF-KVG4	SEL curriculum resources, ink to print social stories to use with students for reteaching expected behaviors	03/09/2026	99.63		
				10 E 221 1100 4100 00 210045	*99.63*
14QW-JKRW-NFTK	Materials for newly registered newcomer immigrant students	03/25/2026	39.20		
				10 E 000 1800 4100 26 490500	*39.20*
16VK-G3G1-GJ3V	GAVC Promo Items	03/10/2026	479.97		
				93 E 000 1400 4150 00 470000	*479.97*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000320	Wire Transfer	Amazon Capital Services	17,079.88

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
17FK-F643-6FY6	Student Edition 2018: Beginning to 1877: Student Edition 2018 (United States History: Beginning to 1877)	03/28/2026	408.02		
				10 E 121 1100 4100 26 430020	*408.02*
17GG-4F7P-FP6N	Supplies	04/02/2026	43.50		
				10 E 000 2321 4100 00 210000	*43.50*
191F-TKKR-YK7R	6th grade steam	03/24/2026	17.09		
				10 E 122 1100 4100 26 430020	*17.09*
19R7-VWXQ-RDVG	Family Engagement books	02/17/2026	98.40		
				10 E 023 3000 4100 26 430020	*98.40*
1C69-DW6D-YQQ7	40 book challenge items	02/26/2026	49.98		
				10 E 122 3000 4100 26 430020	*49.98*
1C6R-6JRN-6TV6	Perkins	03/23/2026	77.41		
				93 E 000 1400 4180 26 211030	*77.41*
1CG6-NJY9-CHRK	Math and Reading Curriculum Items	03/12/2026	698.85		
				10 E 221 1100 4100 26 430020	*698.85*
1CJ3-YDP7-NVF9	United States History: Beginnings to 1877- Send to Sara Young- 8th Grade Social Studies	03/26/2026	268.09		
				10 E 121 1100 4100 26 430020	*268.09*
1CM9-XFWY-TC77	Resources to support UBD work	03/14/2026	1,575.61		
				10 E 023 1102 4100 26 433100	*1,575.61*
1D3T-39FK-9QQT	Thrive session supplies	03/05/2026	121.56		
				10 E 000 2640 4100 26 399900	*121.56*
1DMK-QN9J-9496	items for JH/GHS art teachers, deliver all items to Courtney Florine, GHS	03/05/2026	17.49		
				10 E 023 1100 4140 00 210055	*17.49*
1DQM-N9MM-9QM3	Correction tape- per J.Ewing	03/27/2026	7.09		
				10 E 023 2410 4100 00 211035	*7.09*
1F1P-XLP3-WDCM	items for theater department, deliver to Russ Ullrich, GHS	03/06/2026	147.92		
				10 E 023 1100 4002 00 210055	*147.92*
1FFT-43VY-DHN3	Prox Cards	03/11/2026	169.90		
				80 E 000 2365 7000 00 000000	*169.90*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000320	Wire Transfer	Amazon Capital Services	17,079.88

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1FXD-HJNL-CXRH	for jr high library materials	03/04/2026	-9.95		
				10 E 121 1100 4100 26 430020	*-9.95*
1JCQ-GK7V-K1KV	Lunch Room Supplies(Lombard)	03/27/2026	16.50		
				10 E 000 2560 4100 00 210060	*16.50*
1JFP-PY4T-4RJ4	Drivers Ed Sign	03/30/2026	149.00		
				10 E 023 1700 3230 00 210035	*149.00*
1JQQ-6DKW-DDNR	Night by Elie Wiesel	03/23/2026	537.84		
				10 E 023 1100 4100 26 430020	*537.84*
1K7D-TYXW-NGKV	Newcomer workbooks for newcomer immigrant students	03/16/2026	11.89		
				10 E 000 1800 4102 26 490500	*11.89*
1KTC-11G9-9MT3	Perkins	03/22/2026	253.82		
				93 E 000 1400 4180 26 211030	*253.82*
1L6T-DC6N-DW37	Various Tech Supplies - Headsets - HDMI Splitter - Chromebook Repair Tools - Labels	03/10/2026	997.72		
				10 E 000 2225 4105 00 211050	*997.72*
1LHR-NGLL-HTDF	Newcomer workbooks for newcomer immigrant students	03/11/2026	461.03		
				10 E 000 1800 4102 26 490500	*461.03*
1LQ7-QDTN-KX3T	items for Mamma Mia, spring musical, deliver to Lucy Rieke, GHS choir/theater	03/09/2026	9.99		
				10 E 023 1100 4002 00 210055	*9.99*
1LWY-1KTV-HLP1	Curriculum items for GJHS and Silas	04/01/2026	68.19		
				10 E 121 1200 4100 26 462001	*20.46*
				10 E 215 1200 4100 26 462001	*47.73*
1LWY-1KTV-JR7R	Open PO for Common Ground Supplies	04/01/2026	61.17		
				10 E 023 1100 4100 00 210060	*61.17*
1M4Y-LFFJ-M7FP	Family Bingo Night Prizes- Math games	02/07/2026	341.36		
				10 E 122 3000 4100 26 430020	*341.36*
1MFF-97DD-3RK4	Various Tech Supplies - Headsets - HDMI Splitter - Chromebook Repair Tools - Labels	03/23/2026	41.12		
				10 E 000 2225 4105 00 211050	*41.12*
1MFX-YYKY-J9JW	Books to support UbD	03/18/2026	534.35		
				10 E 023 1102 4100 26 433100	*534.35*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000320	Wire Transfer	Amazon Capital Services	17,079.88

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1MN6-F6YD-TYTR	Resources to support UBD work	03/25/2026	-7.56		
				10 E 023 1102 4100 26 433100	*-7.56*
1MXG-QF77-W3QM	Curriculum materials for GHS	04/01/2026	30.60		
				10 E 023 6000 6913 00 210085	*30.60*
1NNT-T7QR-137X	Various Tech Supplies - Headsets - HDMI Splitter - Chromebook Repair Tools - Labels	03/15/2026	20.56		
				10 E 000 2225 4105 00 211050	*20.56*
1NQY-4MV9-7PDQ	For Math department	03/31/2026	16.98		
				10 E 023 2410 4100 00 211035	*16.98*
1NX7-FD3W-T7D3	Retiree Gifts	04/01/2026	47.98		
				10 E 000 2319 6400 00 210010	*47.98*
1PDN-VPN7-QVRJ	Family Engagement books	02/17/2026	131.20		
				10 E 023 3000 4100 26 430020	*131.20*
1PWT-VYH6-7Q31	Order for World Language	02/02/2026	39.99		
				10 E 023 1100 4100 00 210075	*39.99*
1PYY-1JCD-416R	Math work places supplies and reading center supplies	03/10/2026	1,160.28		
				10 E 221 1100 4100 26 430020	*1,160.28*
1Q34-H3GF-9MJC	Resources to support UBD work	03/22/2026	3,385.54		
				10 E 023 1102 4100 26 433100	*3,385.54*
1QPK-FCDJ-1HPP	Thrive session supplies	03/05/2026	31.96		
				10 E 000 2640 4100 26 399900	*31.96*
1R3F-4J93-JMGK	Materials for newly registered newcomer immigrant students	03/11/2026	230.76		
				10 E 000 1800 4100 26 490500	*230.76*
1R3F-4J93-M3DX	Math work places supplies and reading center supplies	03/11/2026	86.20		
				10 E 221 1100 4100 26 430020	*86.20*
1RQ1-F3NQ-3LDW	Materials for newly registered newcomer immigrant students	03/17/2026	35.25		
				10 E 000 1800 4100 26 490500	*35.25*
1RYM-KGDM-FR6J	items for junior high play, deliver to Russ Ullrich, GHS theater department	03/05/2026	29.99		
				10 E 023 1100 4002 00 210055	*29.99*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000320	Wire Transfer	Amazon Capital Services	17,079.88

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1T94-K6FX-JVQR	Resources to support UBD work	03/25/2026	105.45		
				10 E 023 1102 4100 26 433100	*105.45*
1V4G-CCLF-NXM1	Literacy Materials: Think SRSD charts/shared writing: chart paper, markers for charts, highlighters, fine motor tools (K) Partner reading: folders, plastic sheet protectors, bookmarks, Kinder auditory vocabulary (Tonies boxes/stories/storage, headphone splitter) UFLI/small group: spots and erasers	03/09/2026	79.99		
				10 E 217 1100 4100 26 430020	*79.99*
1VCX-W7CL-TPWP	Family Bingo Night Prizes- Math games	02/14/2026	8.50		
				10 E 122 3000 4100 26 430020	*8.50*
1VJD-7HDH-XCTJ	Jr High curriculum material	03/17/2026	116.76		
				10 E 121 1100 4100 26 430020	*116.76*
1WC9-RTFW-GHJJ	items for theater department, deliver to Russ Ullrich, GHS	03/12/2026	364.66		
				10 E 023 1100 4002 00 210055	*364.66*
1WGL-PL1W-3RTM	items for theater department, deliver to Russ Ullrich, GHS	03/17/2026	59.99		
				10 E 023 1100 4002 00 210055	*59.99*
1WQP-JJFX-R9RR	Materials for newly registered newcomer immigrant students	03/22/2026	41.42		
				10 E 000 1800 4100 26 490500	*41.42*
1WVM-W1H3-LKWR	Curriculum materials for ED classroom at Lombard	03/04/2026	188.59		
				10 E 122 1200 4100 26 462001	*188.59*
1WWH-XG9L-9KLP	Thrive supplies	03/05/2026	35.88		
				10 E 000 2640 4100 26 399900	*35.88*
1Y71-1RLJ-6TGM	Retiree Gifts	03/24/2026	311.87		
				10 E 000 2321 6900 00 210000	*311.87*
1YK6-HQNJ-MQVY	Supplies for CTE	02/19/2026	495.35		
				10 E 023 1100 4100 00 210075	*495.35*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000321	Wire Transfer	Blue Cross Blue Shield	349,680.83

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
April 2026	April Medical Insurance	04/01/2026	349,680.83		
				10 E 000 2906 2220 00 940000	*349,680.83*

04/13/2026	000322	Wire Transfer	Corporate Payment System GJSHS	1,831.88

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
City of Bloomington	State Tournament	02/27/2026	53.34		
				10 E 000 1510 4105 00 210005	*53.34*
Country Inn	Girls Wrestling state tournament hotel	02/28/2026	1,196.16		
				10 E 000 1510 4105 00 210005	*1,196.16*
Jimmy Johns	Bowling Sectional	02/12/2026	45.42		
				10 E 000 1510 4105 00 210005	*45.42*
McDonalds	Bowling Sectional	02/17/2026	38.86		
				10 E 000 1510 4105 00 210005	*38.86*
McDonalds	Bowling Sectional	02/17/2026	15.81		
				10 E 000 1510 4105 00 210005	*15.81*
Potbelly	Girls Wrestling	02/27/2026	148.29		
				10 E 000 1510 4105 00 210005	*148.29*
Tasty Crab	Girls Wrestling	02/28/2026	150.00		
				10 E 000 1510 4105 00 210005	*150.00*
Ticket Master	Coaches tickets to IHSA Girls Wrestling State Tournament	02/27/2026	62.00		
				10 E 000 1510 4105 00 210005	*62.00*
Ticket Master	Coaches tickets to IHSA Girls Wrestling State Tournament	02/28/2026	62.00		
				10 E 000 1510 4105 00 210005	*62.00*
Town & Country	Bowling Sectional Lunch	02/13/2026	60.00		
				10 E 000 1510 4105 00 210005	*60.00*

04/13/2026	000323	Wire Transfer	Corporate Payment Systems	2,503.63

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
ADA Sign Factory	Occupany Sign	03/02/2026	36.62		
				20 E 000 2540 4100 00 210095	*36.62*
Brimar Industries	Security Signage - GHS	03/06/2026	345.89		
				20 E 000 2540 4100 00 210095	*345.89*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000323	Wire Transfer	Corporate Payment Systems	2,503.63

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Farm King	Pallet Forks 42" Clamp	03/09/2026	699.99		
				20 E 000 2540 4102 00 210095	*699.99*
IASBO	Confernce	02/27/2026	280.00		
				20 E 000 2210 3320 00 210095	*280.00*
Level5 Tools	Maintenance Equipment	03/10/2026	343.31		
				20 E 000 2540 4102 00 210095	*343.31*
Lowes	General	02/24/2026	68.90		
				20 E 000 2540 4100 00 210095	*68.90*
Menards	General	03/11/2026	52.59		
				20 E 000 2540 4100 00 210095	*52.59*
Menards	General	02/25/2026	69.98		
				20 E 000 2540 4100 00 210095	*69.98*
Menards	General	02/25/2026	-54.99		
				20 E 000 2540 4100 00 210095	*-54.99*
Menards	General	02/15/2026	252.00		
				20 E 000 2540 4100 00 210095	*252.00*
Menards	Grounds	02/17/2026	409.34		
				20 E 000 2543 4100 00 210095	*409.34*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000324	Wire Transfer	Corporate Payment Systems 1	349.20

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Holt	Plumbing Supplies	02/20/2026	50.40		
				20 E 000 2542 4103 00 210095	*50.40*
Holt	Plumbing	02/20/2026	29.73		
				20 E 000 2542 4103 00 210095	*29.73*
Holt	Plumbing	02/23/2026	77.46		
				20 E 000 2542 4103 00 210095	*77.46*
Lowes	General	03/05/2026	7.61		
				20 E 000 2540 4100 00 210095	*7.61*
Menards	General	02/12/2026	36.62		
				20 E 000 2540 4100 00 210095	*36.62*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000324	Wire Transfer	Corporate Payment Systems 1	349.20

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Menards	General	02/24/2026	5.52		
				20 E 000 2540 4100 00 210095	*5.52*
Menards	General	02/27/2026	3.48		
				20 E 000 2540 4100 00 210095	*3.48*
Menards	General	03/02/2026	7.52		
				20 E 000 2540 4100 00 210095	*7.52*
Menards	General	03/03/2026	15.92		
				20 E 000 2540 4100 00 210095	*15.92*
Menards	General	03/03/2026	6.37		
				20 E 000 2540 4100 00 210095	*6.37*
Menards	General	03/05/2026	3.98		
				20 E 000 2540 4100 00 210095	*3.98*
Menards	General	03/05/2026	15.98		
				20 E 000 2540 4100 00 210095	*15.98*
Menards	General	03/09/2026	8.58		
				20 E 000 2540 4100 00 210095	*8.58*
Menards	General	03/11/2026	9.78		
				20 E 000 2540 4100 00 210095	*9.78*
Napa	General	02/17/2026	16.33		
				20 E 000 2540 4100 00 210095	*16.33*
Tractor Supply	General	02/17/2026	53.92		
				20 E 000 2540 4100 00 210095	*53.92*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000325	Wire Transfer	Corporate Payment Systems 3	223.98

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Menards	General	02/23/2026	27.32		
				20 E 000 2540 4100 00 210095	*27.32*
Menards	General	02/27/2026	27.00		
				20 E 000 2540 4100 00 210095	*27.00*
Menards	General	03/11/2026	84.83		
				20 E 000 2540 4100 00 210095	*84.83*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000325	Wire Transfer	Corporate Payment Systems 3	223.98

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Precision Car Wash	Car wash	02/26/2026	84.83		
				20 E 000 2545 4100 00 210095	*84.83*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000326	Wire Transfer	Corporate Payment Systems 4	218.64

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Heritage	General	02/25/2026	31.82		
				20 E 000 2540 4100 00 210095	*31.82*
Kaser	General	02/23/2026	49.25		
				20 E 000 2540 4100 00 210095	*49.25*
Menards	General	02/12/2026	9.16		
				20 E 000 2540 4100 00 210095	*9.16*
Menards	General	02/20/2026	44.98		
				20 E 000 2540 4100 00 210095	*44.98*
Menards	General	03/04/2026	30.01		
				20 E 000 2540 4100 00 210095	*30.01*
Menards	General	03/10/2026	53.42		
				20 E 000 2540 4100 00 210095	*53.42*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000327	Wire Transfer	Corporate Payment Systems 5	351.50

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Menards	General	02/13/2026	9.16		
				20 E 000 2540 4100 00 210095	*9.16*
Menards	General	02/13/2026	24.95		
				20 E 000 2540 4100 00 210095	*24.95*
Menards	General	02/19/2026	5.00		
				20 E 000 2540 4100 00 210095	*5.00*
Menards	General	02/20/2026	3.38		
				20 E 000 2540 4100 00 210095	*3.38*
Menards	General	02/20/2026	2.48		
				20 E 000 2540 4100 00 210095	*2.48*
Menards	General	02/27/2026	21.98		
				20 E 000 2540 4100 00 210095	*21.98*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000327	Wire Transfer	Corporate Payment Systems 5	351.50

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Menards	General	03/02/2026	7.35		
				20 E 000 2540 4100 00 210095	*7.35*
Menards	General	03/03/2026	35.96		
				20 E 000 2540 4100 00 210095	*35.96*
Menards	General	03/04/2026	111.97		
				20 E 000 2540 4100 00 210095	*111.97*
Menards	General Supplies	03/05/2026	5.79		
				20 E 000 2540 4100 00 210095	*5.79*
Menards	General Supplies	03/05/2026	23.98		
				20 E 000 2540 4100 00 210095	*23.98*
Menards	General	03/06/2026	51.05		
				20 E 000 2540 4100 00 210095	*51.05*
Menards	General	02/24/2026	22.99		
				20 E 000 2540 4100 00 210095	*22.99*
Menards	General	03/09/2026	10.47		
				20 E 000 2540 4100 00 210095	*10.47*
Menards	General	02/23/2026	14.99		
				20 E 000 2540 4100 00 210095	*14.99*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000328	Wire Transfer	Corporate Payment Systems GAVC	1,829.84

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Boxcar	IMTS Planning Meeting	03/10/2026	60.14		
				93 E 000 1400 4150 00 470000	*60.14*
Feld Fire	Fire Pump turn out gear	03/05/2026	238.53		
				93 E 000 1400 4100 26 211030	*238.53*
Liebers	IMTS Planning Meeting	03/10/2026	6.42		
				93 E 000 1400 4150 00 470000	*6.42*
Walgreens	CTE Student of the Month gift cards	03/06/2026	100.00		
				93 E 000 1400 4150 00 470000	*100.00*
Walmart	Walmart - Curriculum Material	03/10/2026	38.91		
				93 E 000 1400 4151 00 470000	*38.91*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000328	Wire Transfer	Corporate Payment Systems GAVC	1,829.84

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Walmart	Walmart - Resale Culinary Supplies	03/08/2026	47.06		
				93 E 000 1400 4140 00 470000	*47.06*
Walmart	Walmart - Curriculum Material	02/25/2026	67.97		
				93 E 000 1400 4151 00 470000	*67.97*
Walmart	Walmart - Curriculum Material	03/01/2026	85.01		
				93 E 000 1400 4151 00 470000	*85.01*
Walmart	Walmart - Curriculum Material	03/01/2026	42.21		
				93 E 000 1400 4151 00 470000	*42.21*
Walmart	Walmart - Curriculum Material	03/04/2026	39.69		
				93 E 000 1400 4151 00 470000	*39.69*
Walmart	Walmart - Curriculum Material	03/05/2026	44.47		
				93 E 000 1400 4151 00 470000	*44.47*
Walmart	Healthcare Showcase Supplies	03/02/2026	20.31		
				93 E 000 1400 4151 00 470000	*20.31*
Walmart	Healthcare Showcase Supplies	03/02/2026	101.14		
				93 E 000 1400 4151 00 470000	*101.14*
Walmart	Healthcare Showcase Supplies	03/03/2026	35.32		
				93 E 000 1400 4151 00 470000	*35.32*
Walmart	Walmart - Resale Culinary Supplies	02/17/2026	172.50		
				93 E 000 1400 4140 00 470000	*172.50*
Walmart	Walmart - Resale Culinary Supplies	02/18/2026	170.86		
				93 E 000 1400 4140 00 470000	*170.86*
Walmart	Walmart - Curriculum Material	02/17/2026	35.44		
				93 E 000 1400 4151 00 470000	*35.44*
Walmart	Walmart - Curriculum Material	02/22/2026	114.22		
				93 E 000 1400 4151 00 470000	*114.22*
Walmart	Walmart - Curriculum Material	02/08/2026	194.97		
				93 E 000 1400 4151 00 470000	*194.97*
Walmart	Walmart - Curriculum Material	02/16/2026	139.08		
				93 E 000 1400 4151 00 470000	*139.08*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000328	Wire Transfer	Corporate Payment Systems GAVC	1,829.84

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Walmart	Walmart - Curriculum Material	02/16/2026	35.23		
				93 E 000 1400 4151 00 470000	*35.23*
Walmart	Walmart - Curriculum Material	02/26/2026	40.36		
				93 E 000 1400 4151 00 470000	*40.36*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000329	Wire Transfer	Corporate Payment Systems GHS	6,243.55

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Aspen Tap	Wrestling State Meal	02/20/2026	127.43		
				10 E 000 1510 4105 00 210005	*127.43*
Aspen Tap House	Boys Wrestling State Meals	02/20/2026	97.57		
				10 E 000 1510 4105 00 210005	*97.57*
Best Western	Wrestling Sectionals - Best Western hotel reservation	02/13/2026	506.01		
				10 E 000 1510 4105 00 210005	*506.01*
Caseys	Boys Wrestling Sectionals	02/13/2026	72.30		
				10 E 000 1510 4105 00 210005	*72.30*
Chick-Fil-A	Boys Swimming State Meal	02/27/2026	147.62		
				10 E 000 1510 4105 00 210005	*147.62*
Chipotle	Wrestling State Meal	02/19/2026	83.30		
				10 E 000 1510 4105 00 210005	*83.30*
Comfort Suites	Boys wrestling state tournament hotel rooms	02/21/2026	2,023.83		
				10 E 000 1510 4105 00 210005	*2,023.83*
Culvers	Boys Wrestling Sectionals	02/14/2026	87.39		
				10 E 000 1510 4105 00 210005	*87.39*
Embassy Suites	Boys Swimming- Hotel rooms for state tournament (Hilton, Lombard, IL)	02/28/2026	1,071.20		
				10 E 000 1510 4105 00 210005	*1,071.20*
IHSA	Passes - IHSA State Wrestling Finals	02/18/2026	300.00		
				10 E 000 1510 4105 00 210005	*300.00*
Jimmy Johns	Wrestling State Meal	02/19/2026	103.48		
				10 E 000 1510 4105 00 210005	*103.48*
McAlisters	Boys Swimming State Meal	02/26/2026	143.42		
				10 E 000 1510 4105 00 210005	*143.42*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000329	Wire Transfer	Corporate Payment Systems GHS	6,243.55

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Orange Cup	Boys Swimming State Meal	02/26/2026	80.00		
				10 E 000 1510 4105 00 210005	*80.00*
OVG U of I	Wrestling State Meal	02/20/2026	15.16		
				10 E 000 1510 4105 00 210005	*15.16*
Panda	Wrestling State Meal	02/21/2026	111.50		
				10 E 000 1510 4105 00 210005	*111.50*
Panera	Wrestling State Meal	02/20/2026	45.33		
				10 E 000 1510 4105 00 210005	*45.33*
Panera	Boys Swimming State Meal	02/27/2026	115.65		
				10 E 000 1510 4105 00 210005	*115.65*
Rosatis	Boys Swimming State Meal	02/26/2026	199.24		
				10 E 000 1510 4105 00 210005	*199.24*
U of I	Wrestling State Meal	02/21/2026	66.81		
				10 E 000 1510 4105 00 210005	*66.81*
Walmart	Open PO for FCS groceries- Sarah Barrett	02/18/2026	101.03		
				10 E 023 1100 4100 00 210075	*101.03*
Walmart	Open PO for FCS groceries- Sarah Barrett	03/04/2026	37.79		
				10 E 023 1100 4100 00 210075	*37.79*
Walmart	Open PO for FCS groceries- Sarah Barrett	03/08/2026	66.40		
				10 E 023 1100 4100 00 210075	*66.40*
Walmart	Open PO for FCS groceries- Sarah Barrett	02/24/2026	50.03		
				10 E 023 1100 4100 00 210075	*50.03*
Walmart	Open PO for FCS groceries- Sarah Barrett	02/20/2026	145.11		
				10 E 023 1100 4100 00 210075	*145.11*
Walmart	Open PO for FCS groceries- Sarah Barrett	02/26/2026	85.95		
				10 E 023 1100 4100 00 210075	*85.95*
Walmart	Open PO for FCS groceries- Sarah Barrett	03/02/2026	64.28		
				10 E 023 1100 4100 00 210075	*64.28*
Walmart	Open PO for FCS groceries- Sarah Barrett	03/03/2026	67.44		
				10 E 023 1100 4100 00 210075	*67.44*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000329	Wire Transfer	Corporate Payment Systems GHS	6,243.55

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Walmart	Open PO for FCS groceries- Sarah Barrett	02/18/2026	36.23		
				10 E 023 1100 4100 00 210075	*36.23*
Walmart	Open PO for FCS groceries- Sarah Barrett	02/25/2026	97.31		
				10 E 023 1100 4100 00 210075	*97.31*
Walmart	Open PO for FCS groceries- Sarah Barrett	03/10/2026	36.04		
				10 E 023 1100 4100 00 210075	*36.04*
Walmart	Open PO for FCS groceries- Sarah Barrett	03/11/2026	58.70		
				10 E 023 1100 4100 00 210075	*58.70*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000330	Wire Transfer	Dearborn Life Insurance Co	14,045.12

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
March 2026	Vision, Life, and Worksite	03/31/2026	14,045.12		
				10 E 000 2906 2220 00 940000	*14,045.12*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000331	Wire Transfer	Elan Corporate Payment Services	659.95

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Dollar Tree	Thrive Supplies	03/04/2026	46.50		
				10 E 000 2640 4100 26 399900	*46.50*
Dunkin	Thrive Donuts	03/06/2026	177.91		
				10 E 000 2560 4100 26 399900	*177.91*
Fareway	Popcorn - Shootin Hoops and Smilling	03/04/2026	89.94		
				10 E 000 2633 3900 00 210000	*89.94*
LocalIQ	Bid Advertisment	03/05/2026	345.60		
				10 E 000 2321 3500 00 210000	*345.60*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000332	Wire Transfer	ELAN Corporate Payment Svcs	3,538.95

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
ChatGPT	ChatGPT	03/04/2026	60.00		
				10 E 000 2321 6900 00 210000	*60.00*
Dunkin Donuts	Gift Cards	02/25/2026	300.00		
				10 E 000 2633 4900 00 210000	*300.00*
Holiday Inn	Becky Robinson Hotel	02/23/2026	417.58		
				10 E 215 2211 6000 26 462001	*104.40*
				10 E 217 2211 6000 26 462001	*104.40*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000332	Wire Transfer	ELAN Corporate Payment Svcs	3,538.95

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
				10 E 221 2211 6000 26 462001	*104.40*
				10 E 400 2211 6000 26 462001	*104.38*
Hope School	ADOS Training	02/24/2026	20.00		
				10 E 217 2210 6000 26 462001	*20.00*
IAASE	Tara Krisher	02/26/2026	175.00		
				10 E 023 2211 6000 26 462001	*56.00*
				10 E 121 2211 6000 26 462001	*28.00*
				10 E 122 2211 6000 26 462001	*15.75*
				10 E 215 2211 6000 26 462001	*17.50*
				10 E 217 2211 6000 26 462001	*22.75*
				10 E 221 2211 6000 26 462001	*28.00*
				10 E 400 2211 6000 26 462001	*7.00*
IASBO	Payroll Conference	03/10/2026	295.00		
				10 E 000 2321 6900 00 210000	*295.00*
IASBO	Payroll Conference	03/11/2026	295.00		
				10 E 000 2321 6900 00 210000	*295.00*
IICLE	Understading Workers Compensation Benefits	02/19/2026	65.00		
				80 E 000 2365 7000 00 000000	*65.00*
Jersey Mikes	Lunch	03/03/2026	162.46		
				10 E 000 2321 6900 00 210000	*162.46*
KeyboardTEK	Mamma Mia soundtrack, digital downloads from KeyboardTEK	02/19/2026	640.00		
				10 E 023 1100 4002 00 210055	*130.00*
				10 E 023 1100 4003 00 210055	*510.00*
North American Learning	Anger Management Class	02/24/2026	25.00		
				10 E 000 2569 6910 00 210060	*25.00*
SYSINV-019054	POE Injectors For Parking Lot Camera Switches	02/19/2026	159.00		
				10 E 000 2225 3102 00 211050	*159.00*
UptimeRobot	On-Premise Self-Hosted Website Monitoring Specifically skyward.galesburg205.org.	02/19/2026	268.00		
				10 E 000 2225 3000 00 211050	*268.00*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000332	Wire Transfer	ELAN Corporate Payment Svcs	3,538.95

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Walmart	Thrive Supplies	02/27/2026	182.21		
				10 E 000 2640 4100 26 399900	*182.21*
Walmart	Thrive Presenter Supplies	02/27/2026	62.34		
				10 E 000 2640 4100 26 399900	*62.34*
Walmart	Thrive Presenter Supplies	02/27/2026	412.36		
				10 E 000 2640 4100 26 399900	*412.36*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000333	Wire Transfer	US Bank Voyager Fleet Systems	33.80

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
8694852762615	Gas	04/08/2026	33.80		
				40 E 000 2550 4640 00 590000	*33.80*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	000334	Wire Transfer	Verizon	927.20

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
6137456273	Phone	03/01/2026	58.90		
				93 E 000 2540 3400 00 470000	*58.90*
6137456273	Phone	03/01/2026	117.46		
				10 E 000 2225 3000 00 211050	*117.46*
6137506735	Phones	03/01/2026	118.08		
				20 E 315 2540 3420 00 211055	*118.08*
6137506735	Phones	03/01/2026	632.76		
				10 E 000 1900 3420 99 211025	*39.36*
				10 E 000 2225 3000 00 211050	*157.44*
				10 E 000 2329 3420 00 210085	*118.08*
				10 E 000 2560 3420 00 210060	*81.72*
				10 E 023 1900 3420 99 211025	*39.36*
				10 E 121 1900 3420 99 211025	*39.36*
				10 E 122 1900 3420 99 211025	*39.36*
				10 E 215 1900 3420 99 211025	*39.36*
				10 E 217 1900 3420 99 211025	*39.36*
				10 E 221 1900 3420 99 211025	*39.36*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126227	Check	AASPA	275.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
36058	Membership Dues - Megan Kane	03/25/2026	275.00		
				10 E 000 2321 6900 00 210000	*275.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126228	Check	Ameren Illinois	54,466.39

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1825774575	Lombard Electric	03/01/2026	6,769.11		
				20 E 122 2540 4660 00 210040	*6,769.11*
2037145024	Sundburg Field	03/01/2026	0.00		
				20 E 023 2540 4660 00 210040	*0.00*
				20 E 121 2540 4660 00 210040	*0.00*
218157045	AVC	03/01/2026	2,245.95		
				93 E 024 2540 4660 00 000000	*2,245.95*
2368744493	1135 W Fremont St Electric	03/01/2026	68.45		
				20 E 023 2540 4660 00 210040	*45.86*
				20 E 121 2540 4660 00 210040	*22.59*
2509210022	940 Building	03/01/2026	11,411.10		
				20 E 033 2540 4660 00 210040	*11,411.10*
2957160005	GHS Parking Lot/Tennis Ct	03/01/2026	194.25		
				20 E 023 2540 4660 00 210040	*130.15*
				20 E 121 2540 4660 00 210040	*64.10*
3177450419	7-12 Electric	03/01/2026	58.17		
				20 E 023 2540 4660 00 210040	*38.97*
				20 E 121 2540 4660 00 210040	*19.20*
354862099	LEC Electric	03/01/2026	1,418.08		
				20 E 032 2540 4660 00 210040	*1,418.08*
395000013	Field House	03/01/2026	7,751.82		
				20 E 023 2540 4660 00 210040	*5,193.72*
				20 E 121 2540 4660 00 210040	*2,558.10*
4207977453	Silas Electric	03/01/2026	5,464.58		
				20 E 215 2540 4660 00 210040	*5,464.58*
4903271218	Hawthorne Gas	03/01/2026	359.41		
				20 E 315 2540 4650 00 210065	*359.41*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126228	Check	Ameren Illinois	54,466.39

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
4966094416	King Electric	03/01/2026	852.80		
				20 E 217 2540 4660 00 210040	*852.80*
5385036044	LEC Solar	03/01/2026	489.36		
				20 E 032 2540 4660 00 210040	*489.36*
5952753774	Lombard Gas	03/01/2026	271.56		
				20 E 122 2540 4650 00 210065	*271.56*
6458879379	LEC Gas	03/01/2026	1,077.74		
				20 E 032 2540 4650 00 210065	*1,077.74*
6604897296	1201 W Fremont Electric	03/01/2026	101.11		
				20 E 023 2540 4660 00 210040	*67.74*
				20 E 121 2540 4660 00 210040	*33.37*
6919030090	District Warehouse - Electric	03/01/2026	1,267.32		
				20 E 315 2540 4660 00 210040	*1,267.32*
6919030107	District Warehouse - Gas	03/01/2026	1,101.22		
				20 E 315 2540 4650 00 210065	*1,101.22*
7111183374	Hawthorne Electric	03/01/2026	161.20		
				20 E 315 2540 4660 00 210040	*161.20*
7538711538	7-12 Gas	03/01/2026	6,190.02		
				20 E 023 2540 4650 00 210065	*4,147.31*
				20 E 121 2540 4650 00 210065	*2,042.71*
783202098	Silas Gas	03/01/2026	1,045.21		
				20 E 215 2540 4650 00 210065	*1,045.21*
8768583054	1165 W Fremont St	03/01/2026	0.00		
				20 E 023 2540 4660 00 210040	*0.00*
				20 E 121 2540 4660 00 210040	*0.00*
9223024653	1165 W Fremont	03/01/2026	0.00		
				20 E 023 2540 4660 00 210040	*0.00*
				20 E 121 2540 4660 00 210040	*0.00*
930211227	King Gas	03/01/2026	922.60		
				20 E 217 2540 4650 00 210065	*922.60*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126228	Check	Ameren Illinois	54,466.39

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
9469965617	Steele Electric	03/01/2026	5,245.33		
				20 E 221 2540 4650 00 210065	*235.33*
				20 E 221 2540 4660 00 210040	*5,010.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126229	Check	B.E. Publishing	5,699.56

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
92756	Social Media Marketing- Send to Sara Young at GJSHS	03/30/2026	5,699.56		
				10 E 023 1100 4100 26 430020	*5,699.56*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126230	Check	Best Day Ever Events	300.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3/9/26	Thrive Decor Setup/Tear Down	03/09/2026	300.00		
				10 E 000 2640 4100 26 399900	*300.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126231	Check	Binek, Alex	100.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Judge	Judges for Solo and Ensemble, band and choir	03/13/2026	100.00		
				10 E 000 1100 3100 00 210055	*100.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126232	Check	Building Fund	29,500.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
GAVC Rent	GAVC Room and Office Rent (Quarterly Payment)	03/12/2026	29,500.00		
				93 E 000 2540 3250 00 470000	*29,500.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126233	Check	Bush, Laura	800.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Thrive	Thrive Presenter	03/23/2026	800.00		
				10 E 000 2210 1101 26 410700	*800.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126234	Check	Butts, Derek	123.60

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Pole Vault	Track	03/21/2026	123.60		
				10 E 023 1510 1202 00 210005	*123.60*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126235	Check	Camelot Therapeutic Schools, LLC	47,150.59

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
INV241367	February 2026	03/08/2026	47,150.59		
				10 E 023 1912 6700 00 210085	*24,574.98*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126235	Check	Camelot Therapeutic Schools, LLC	47,150.59

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
				10 E 121 1912 6700 00 210085	*9,589.30*
				10 E 122 1912 6700 00 210085	*4,794.65*
				10 E 215 1912 6700 00 210085	*8,191.66*
04/13/2026	126236	Check	Choral Dynamics		100.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Advertisement	Half Page	04/07/2026	100.00		
				10 E 000 2321 3500 00 210000	*100.00*
04/13/2026	126237	Check	City of Galesburg		17,290.99
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
008003-001	Silas - 460 Fifer St. School	04/01/2026	18.07		
				20 E 215 2540 3700 00 211060	*18.07*
008003-002	Silas - 460 Fifer St Fire Line Service	04/01/2026	846.11		
				20 E 215 2540 3700 00 211060	*846.11*
008006-000	Hawthorne 2150 Veterans Dr. Meter 2	04/01/2026	13.93		
				20 E 315 2540 3700 00 211060	*13.93*
008006-002	940 W Fremont St	04/01/2026	164.41		
				20 E 033 2540 3700 00 211060	*164.41*
008006-003	940 W Fremont St	04/01/2026	22.09		
				20 E 033 2540 3700 00 211060	*22.09*
008006-004	940 W Fremont St	04/01/2026	124.27		
				20 E 033 2540 3700 00 211060	*124.27*
008006-005	1131 W Dayton	04/01/2026	99.96		
				20 E 315 2540 3700 00 211060	*99.96*
008007-000	LEC - 932 Harrison Meter 3	04/01/2026	278.29		
				20 E 032 2540 3700 00 211060	*278.29*
013976-000	GHS Boiler Room	04/01/2026	1,234.80		
				20 E 023 2540 3700 00 211060	*827.32*
				20 E 121 2540 3700 00 211060	*407.48*
013976-001	Conession Stand	04/01/2026	53.93		
				20 E 023 2540 3700 00 211060	*36.13*
				20 E 121 2540 3700 00 211060	*17.80*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126237	Check	City of Galesburg	17,290.99

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
013976-002	Football Building	04/01/2026	53.93		
				20 E 023 2540 3700 00 211060	*36.13*
				20 E 121 2540 3700 00 211060	*17.80*
013976-004	GHS Football Fountain	04/01/2026	53.93		
				20 E 023 2540 3700 00 211060	*36.13*
				20 E 121 2540 3700 00 211060	*17.80*
013976-006	GHS Rec Center #1	04/01/2026	610.63		
				20 E 023 2540 3700 00 211060	*409.12*
				20 E 121 2540 3700 00 211060	*201.51*
013976-007	GHS Fireline Rec Center #2	04/01/2026	18.07		
				20 E 023 2540 3700 00 211060	*12.11*
				20 E 121 2540 3700 00 211060	*5.96*
013976-008	GHS Fieldhouse	04/01/2026	216.05		
				20 E 023 2540 3700 00 211060	*144.75*
				20 E 121 2540 3700 00 211060	*71.30*
013976-009	GHS Fireline Fieldhouse	04/01/2026	18.07		
				20 E 023 2540 3700 00 211060	*12.11*
				20 E 121 2540 3700 00 211060	*5.96*
013976-016	GHS Tennis Court Building	04/01/2026	34.26		
				20 E 023 2540 3700 00 211060	*22.95*
				20 E 121 2540 3700 00 211060	*11.31*
013979-000	Steele - 1480 W Main St Meter 10	04/01/2026	505.26		
				20 E 221 2540 3700 00 211060	*505.26*
023757-000	King - 1018 S. Farnham St.	04/01/2026	391.77		
				20 E 217 2540 3700 00 211060	*391.77*
023759-000	Lombard	04/01/2026	424.20		
				20 E 122 2540 3700 00 211060	*424.20*
023759-001	Lombard - Fireline	04/01/2026	14.06		
				20 E 122 2540 3700 00 211060	*14.06*
023759-002	Lombard - Meter 2	04/01/2026	197.23		
				20 E 122 2540 3700 00 211060	*197.23*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126237	Check	City of Galesburg	17,290.99

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
0655368	Phone Allowance	03/04/2026	15.00		
				80 E 000 2365 7000 00 000000	*15.00*
0655371	Police Patrol	03/04/2026	1,369.09		
				10 E 000 1510 1203 00 210005	*1,369.09*
0659856	1/26 Liaison Wages	03/12/2026	6,161.29		
				80 E 000 2900 3900 00 000000	*6,161.29*
0659857	1/26 Crossing Guard	03/12/2026	4,352.29		
				80 E 000 2365 3100 00 000000	*4,352.29*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126238	Check	Colford, Scott	146.78

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
High Jump	Track	03/21/2026	146.78		
				10 E 023 1510 1202 00 210005	*146.78*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126239	Check	Complete Serenity Day Spa	400.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Thrive	Thrive Presenter	03/23/2026	400.00		
				10 E 000 2210 1101 26 410700	*400.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126240	Check	Cusd #205 Food Service	4,467.65

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
72	February BF Snack	03/09/2026	241.15		
				10 E 400 2560 4110 26 370551	*241.15*
74	2026 Thrive Catering	03/17/2026	3,476.50		
				10 E 000 2560 4100 26 399900	*3,476.50*
76	Shootin' Hoops & Smilin' Catering	03/19/2026	750.00		
				10 E 000 2633 3900 00 210000	*750.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126241	Check	Dixon High School	250.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Entry Fee 1/3	Dixon Duals - Boys Wrestling	01/03/2026	250.00		
				10 E 023 1510 3192 00 210005	*250.00*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126242	Check	Donaldson, Jessica	400.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Thrive	Thrive Presenter	03/23/2026	400.00		
				10 E 000 2210 1101 26 410700	*400.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126243	Check	East Peoria High School	120.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Entry Fee 3/16	East Peoria Invite - Girls Soccer	03/16/2026	120.00		
				10 E 023 1510 3192 00 210005	*120.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126244	Check	Electro Mechanical Resources Inc	33.46

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3553S	Electrical	03/24/2026	33.46		
				20 E 000 2542 4105 00 210095	*33.46*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126245	Check	Ewing, Shanna	61.80

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Runner	Track	03/21/2026	61.80		
				10 E 023 1510 1202 00 210005	*61.80*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126246	Check	FieldTurf USA Inc.	109,495.93

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
App #3	GALESBURG HIGH SCHOOL BASEBALL & SOFTBALL	04/30/2026	109,495.93		
				60 E 000 2530 3100 00 000000	*109,495.93*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126247	Check	Fornoff, Lisa	100.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Judge	Judges for Solo and Ensemble, band and choir	03/13/2026	100.00		
				10 E 000 1100 3100 00 210055	*100.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126248	Check	Four Seasons	387.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
220662	Lombard	03/17/2026	50.00		
				20 E 000 2543 3230 00 210095	*50.00*
220849	Silas	03/17/2026	30.00		
				20 E 000 2543 3230 00 210095	*30.00*
220859	Warehouse	03/04/2026	45.00		
				20 E 000 2543 3230 00 210095	*45.00*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126248	Check	Four Seasons	387.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
220959	GJSHS	04/01/2026	120.00		
				20 E 000 2543 3230 00 210095	*120.00*
220973	Steele	03/17/2026	18.00		
				20 E 000 2543 3230 00 210095	*18.00*
221078	King	03/06/2026	18.00		
				20 E 000 2543 3230 00 210095	*18.00*
221081	LEC	03/19/2026	18.00		
				20 E 000 2543 3230 00 210095	*18.00*
221425	GAVC	04/01/2026	20.00		
				20 E 000 2543 3230 00 210095	*20.00*
221456	940	04/01/2026	50.00		
				20 E 000 2543 3230 00 210095	*50.00*
222706	King	04/06/2026	18.00		
				20 E 000 2543 3230 00 210095	*18.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126249	Check	Furrow, Aaron	123.60

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Long/Triple Jump	Track	03/21/2026	123.60		
				10 E 023 1510 1202 00 210005	*123.60*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126250	Check	GABC/Galesburg Athletic Booster Club	814.30

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Shootin Hoops	Shootin Hoops Square sales for March	04/01/2026	814.30		
				10 R 023 1711 0000 00 210005	*814.30*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126251	Check	Galesburg Manufacturing Compan	20.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
March	Car Wash	03/14/2026	20.00		
				20 E 000 2545 4100 00 210095	*20.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126252	Check	Geneseo High School	520.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Entry Fee 4/24	Geneseo Invite - Girls Track	04/24/2026	150.00		
				10 E 023 1510 3192 00 210005	*150.00*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126252	Check	Geneseo High School	520.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Entry Fee 4/28	F/S Invite - Boys Track	04/28/2026	150.00		
				10 E 023 1510 3192 00 210005	*150.00*
Entry Fee 5/2	JV Tennis Invite - Boys Tennis	05/02/2026	70.00		
				10 E 023 1510 3192 00 210005	*70.00*
Entry Fee 5/28	Boys Track Invite	05/28/2026	150.00		
				10 E 023 1510 3192 00 210005	*150.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126253	Check	GHS Athletic Department	214.48

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
CBI	CBI Reimbursement	03/30/2026	214.48		
				10 E 023 1200 3141 26 462001	*124.28*
				10 E 121 1200 3141 26 462001	*90.20*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126254	Check	GHS Band Boosters Association	719.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
001	National Anthem singing trip to hockey game, tickets and fees Choir boosters paid the bill for the tickets and will invoice fine arts	03/24/2026	719.00		
				10 E 000 1100 3100 00 210055	*719.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126255	Check	Gibson, Chris	319.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Mileage 1/20/26-1/28/26	01/28/2026	319.00		
				40 E 000 2550 3320 00 590000	*319.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126256	Check	GJSHS Activity Account	10,200.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
GPSF	Correct GPSF donation	03/13/2026	10,200.00		
				10 R 023 1711 0000 00 210005	*10,200.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126257	Check	GJSHS Activity Account	1,500.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Rental Payment	Correct Rental payments	03/13/2026	1,500.00		
				20 R 000 1910 0000 00 000000	*1,500.00*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126258	Check	GJSHS Activity Account	42,490.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Rental Q	Transfer to Rental Reserve Activity account to close Rental Q account	03/05/2026	42,490.00		
				20 Q 000 7035 0000 00 000000	*42,490.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126259	Check	GJSHS Activity Account	2,026.97

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Square	Concessions/IHSA ticket sales received through Square for March 2026	04/01/2026	2,026.97		
				10 R 023 1711 0000 00 210005	*2,026.97*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126260	Check	Grainger Inc	171.86

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
9869936675	General	04/07/2026	171.86		
				20 E 000 2540 4100 00 210095	*171.86*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126261	Check	Gray, Rachel Elizabeth	15.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Reimbursement	Library Book Returned	03/09/2026	15.00		
				10 R 000 1811 0003 00 000000	*15.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126262	Check	Greene, Julie	310.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1	Choose To Thrive In 205 Video	03/18/2026	310.00		
				10 E 000 2640 4100 26 399900	*310.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126263	Check	High Noon Books	4,620.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
346595	2nd grade decodable chapter books (fiction and non-fiction) Phonics readers for comprehension	03/27/2026	4,620.00		
				10 E 217 1100 4100 26 430020	*4,620.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126264	Check	Hillier, Suzanne	169.95

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Hip Numbers	Track	03/21/2026	123.60		
				10 E 023 1510 1202 00 210005	*123.60*
Pole Vault	Boys Track	03/31/2026	46.35		
				10 E 023 1510 1202 00 210005	*46.35*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126265	Check	Hodges, Loizzi, Eisenhammer,	11,009.69

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
68414	Legal fees	01/31/2026	6,765.98		
				80 E 000 2365 3180 00 000000	*6,765.98*
68719	Legal Fees	02/28/2026	4,243.71		
				80 E 000 2365 3180 00 000000	*4,243.71*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126266	Check	Holt Supply Co	199.19

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3568329	Plumbing	03/19/2026	110.00		
				20 E 000 2542 4103 00 210095	*110.00*
3568330	Plumbing	03/19/2026	89.19		
				20 E 000 2542 4103 00 210095	*89.19*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126267	Check	Howe Overhead Doors Inc.	810.68

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
91500	Contractual Maintenace	03/31/2026	523.68		
				20 E 000 2543 3230 00 210095	*523.68*
91502	Contractual Maintenace	03/31/2026	287.00		
				20 E 000 2543 3230 00 210095	*287.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126268	Check	Huft, Sawyer Benjamin Carl	123.60

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Runner	Track	03/21/2026	123.60		
				10 E 023 1510 1202 00 210005	*123.60*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126269	Check	Hy-Vee Main Street	136.01

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3/5/26	All Other Food	03/05/2026	136.01		
				10 E 000 2560 4110 00 210060	*136.01*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126270	Check	Hy-Vee Supermarket	217.02

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
03/12/26	Life Skills Food Lab (OPEN PO)	03/12/2026	10.45		
				10 E 121 2900 3005 00 210085	*10.45*
2/12/26	Life Skills Food Lab (OPEN PO)	02/12/2026	32.18		
				10 E 121 2900 3005 00 210085	*32.18*

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Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126270	Check	Hy-Vee Supermarket	217.02

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3/10/26	Life Skills Food Lab (OPEN PO)	03/10/2026	45.65		
				10 E 023 2900 3005 00 210085	*45.65*
3/11/26	Life Skills Food Lab (OPEN PO)	03/11/2026	7.41		
				10 E 221 2900 3005 00 210085	*7.41*
3/26/26	Life Skills Food Lab (OPEN PO)	03/26/2026	31.38		
				10 E 121 2900 3005 00 210085	*31.38*
3/3/26	Life Skills Food Lab (OPEN PO)	03/03/2026	36.37		
				10 E 023 2900 3005 00 210085	*36.37*
3/4/26	Life Skills Food Lab (OPEN PO)	03/04/2026	20.96		
				10 E 221 2900 3005 00 210085	*20.96*
3/5/26	Life Skills Food Lab (OPEN PO)	03/05/2026	15.65		
				10 E 121 2900 3005 00 210085	*15.65*
4/9/26	AI Meeting	04/09/2026	16.97		
				10 E 000 2321 6900 00 210000	*16.97*
04/13/2026	126271	Check	IESA		1,260.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
4/1/26	IESA dues for 26-27 School year	04/01/2026	1,260.00		
				10 E 023 1510 3192 00 210005	*1,260.00*
04/13/2026	126272	Check	IL OFFICE OF THE STATE FIRE MARSHALL		75.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
3/4/26	GJSHS/Field House	03/04/2026	75.00		
				80 E 000 2365 3231 00 000000	*75.00*
04/13/2026	126273	Check	Illinois Central College`		400.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
2266-GAVC	AVC Instr	03/19/2026	400.00		
				93 E 000 1400 4150 00 470000	*400.00*
04/13/2026	126274	Check	Illinois Tollway		32.65
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
VN5509543235	Tolls	02/26/2026	32.65		
				40 E 000 2550 3371 00 590000	*32.65*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126275	Check	IXL Learning, Inc.	4,370.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
S570192	Title I Costa IXL License	03/20/2026	4,370.00		
				10 E 000 3700 4100 26 430020	*4,370.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126276	Check	Joan's Trophy & Plaque Co	24.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
382806	Acrylic Record Board Plates	03/05/2026	24.00		
				10 E 023 1510 3192 00 210005	*24.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126277	Check	Johnson, Janell	200.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Accompanist	Choir Accompanist 2025-2026 school year	03/13/2026	200.00		
				10 E 023 1100 4001 00 210055	*200.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126278	Check	Knox County Landfill	100.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
00298960	Waste	03/10/2026	20.00		
				20 E 000 2543 3230 00 210095	*20.00*
00299008	Yardwaste	03/10/2026	20.00		
				20 E 000 2543 3230 00 210095	*20.00*
00299195	Contractual Maintenance	03/13/2026	20.00		
				20 E 000 2543 3230 00 210095	*20.00*
00299811	Contractual Maintenance	03/25/2026	40.00		
				20 E 000 2543 3230 00 210095	*40.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126279	Check	Knox Warren Special Ed	16,666.67

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
25-26 Payment 9	KW Services - March	03/27/2026	16,666.67		
				10 E 023 4120 3140 26 462001	*5,333.33*
				10 E 121 4120 3140 26 462001	*2,666.67*
				10 E 122 4120 3140 26 462001	*1,500.00*
				10 E 215 4120 3140 26 462001	*1,666.67*
				10 E 217 4120 3140 26 462001	*2,166.67*
				10 E 221 4120 3140 26 462001	*2,666.67*
				10 E 400 4120 3140 26 462001	*666.66*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126280	Check	Knoxville Catholic High School	200.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Entry Fee 3/27	Irish Royal Classic - Baseball	03/27/2026	200.00		
				10 E 023 1510 3192 00 210005	*200.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126281	Check	Krohn, Brittany	100.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Judge	Judges for Solo and Ensemble, band and choir	03/13/2026	100.00		
				10 E 000 1100 3100 00 210055	*100.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126282	Check	LearnWell	3,787.84

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
INV299816	Hospital Tutoring	02/20/2026	340.48		
				10 E 000 4120 6700 00 210000	*340.48*
INV302022	Hospital Tutoring	02/27/2026	425.60		
				10 E 000 4120 6700 00 210000	*425.60*
INV302023	Hosptial Tutoring	02/27/2026	680.96		
				10 E 217 4120 6700 00 210085	*680.96*
INV303692	Hostial Tutoring	03/06/2026	425.60		
				10 E 217 4120 6700 00 210085	*425.60*
INV305670	Hospital Tutoring	03/13/2026	680.96		
				10 E 023 4120 6700 00 210085	*680.96*
INV305671	Hosptial Tutoring	03/13/2026	297.92		
				10 E 000 4120 6700 00 210000	*297.92*
INV305672	Hospital Tutoring	03/13/2026	85.12		
				10 E 217 4120 6700 00 210085	*85.12*
INV305673	Hosptial Tutoring	03/13/2026	170.24		
				10 E 121 4120 6700 00 210085	*170.24*
INV306303	Hospital Tutoring	03/20/2026	680.96		
				10 E 000 4120 6700 00 210000	*680.96*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126283	Check	McGraw Hill	3,653.52

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
140312682001	jr high curriculum	03/17/2026	3,405.54		
				10 E 121 1100 4100 26 430020	*3,405.54*

AP Check Register

AP Run: 04/13/26 AP — Post Date: 2026-04-13 — AP Run Type: R **GALESBURG CUSD #205**

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126283	Check	McGraw Hill	3,653.52

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
140324927001	jr high curriculum	03/16/2026	247.98		
				10 E 121 1100 4100 26 430020	*247.98*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126284	Check	Menards	205.12

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
04798	AVC	04/07/2026	205.12		
				93 E 000 1400 4150 00 470000	*205.12*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126285	Check	Metamora High School	350.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Entry Fee 4/24	Metamora Invite - Boys Track	04/24/2026	175.00		
				10 E 023 1510 3192 00 210005	*175.00*
Entry Fee 5/1	Metamore Invite - Girls Track	05/01/2026	175.00		
				10 E 023 1510 3192 00 210005	*175.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126286	Check	Meyer Landscape & Design Inc	1,054.07

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
6090999	Grounds - April BF & GJSHS	04/08/2026	1,054.07		
				20 E 000 2542 3230 00 210095	*1,054.07*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126287	Check	Midwest Uniform Supply	832.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
146614-1	Scrub Tops	03/20/2026	832.00		
				93 E 000 1400 4150 00 470000	*832.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126288	Check	Miguel, Nicholas E	100.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Judge	Judges for Solo and Ensemble, band and choir	03/13/2026	100.00		
				10 E 000 1100 3100 00 210055	*100.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126289	Check	Miller, Hall & Triggs	59.80

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
107	Legal Fees	03/09/2026	59.80		
				80 E 000 2365 3180 00 000000	*59.80*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126290	Check	Molina, Sague	100.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Judge	placeholder for judges for Solo and Ensemble, band and choir	03/13/2026	100.00		
				10 E 000 1100 3100 00 210055	*100.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126291	Check	Moline High School	900.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Entry Fee 3/7	Moline Indoor Track Invite	03/07/2026	400.00		
				10 E 023 1510 3192 00 210005	*400.00*
Entry Fee 4/21	JV Invite - Boys Track	04/21/2026	150.00		
				10 E 023 1510 3192 00 210005	*150.00*
Entry Fee 4/4	Shipley Track Meet	04/04/2026	250.00		
				10 E 023 1510 3192 00 210005	*250.00*
Entry Fee 5/2	Moline Tennis Invite - Boys Tennis	05/02/2026	100.00		
				10 E 023 1510 3192 00 210005	*100.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126292	Check	Morton High School	200.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Entry Fee 12/26	Sophomore Christmas Shootout - Boys Basketball	12/26/2025	200.00		
				10 E 023 1510 3192 00 210005	*200.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126293	Check	Mowers Nelson, Rebecca	400.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Thrive	Thrive Presenter	03/23/2026	400.00		
				10 E 000 2210 1101 26 410700	*400.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126294	Check	Narzullaeva, Yulduz	18.39

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Refund	Lost book Fee	04/09/2026	18.39		
				10 R 000 1811 0003 00 000000	*18.39*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126295	Check	Peoria Public Schools	11,912.06

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3/31/26	March 2026 Tuition	03/31/2026	6,108.80		
				10 E 122 1912 6700 00 210085	*6,108.80*
February 2026	February Tuition	03/02/2026	5,803.26		
				10 E 122 1912 6700 00 210085	*5,803.26*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126296	Check	Peterson, Andrew James Clarence	123.60

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Long/Triple Jump	Track	03/21/2026	123.60		
				10 E 023 1510 1202 00 210005	*123.60*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126297	Check	Phelps, Elizabeth	169.95

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Discus	Boys Track	03/31/2026	46.35		
				10 E 023 1510 1202 00 210005	*46.35*
Shot Put	Track	03/21/2026	123.60		
				10 E 023 1510 1202 00 210005	*123.60*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126298	Check	Quadient Leasing USA, Inc.	40.02

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
7900 0440 8141 6277	Late Fee	03/03/2026	40.02		
				10 E 000 2321 3410 00 210000	*40.02*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126299	Check	Richwoods High School	150.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Entry Fee 12/20	Midwest Invite - Boyus Swimming	12/20/2025	150.00		
				10 E 023 1510 3192 00 210005	*150.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126300	Check	Rock Island High School	320.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Entry Fee 3/28	Gold Invite - Boys Tennis	03/28/2026	95.00		
				10 E 023 1510 3192 00 210005	*95.00*
Entry Fee 4/18	Rock Island Invite - Girls Track	04/18/2026	225.00		
				10 E 023 1510 3192 00 210005	*225.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126301	Check	Rockford Auburn High School	300.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Entry Fee 2/7	Boys Track Invite	02/07/2026	300.00		
				10 E 023 1510 3192 00 210005	*300.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126302	Check	ROWVA Jr/Sr High School	600.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Entry Fee	Knox County Invite	03/26/2026	400.00		
				10 E 023 1510 3192 00 210005	*400.00*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126302	Check	ROWVA Jr/Sr High School	600.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Entry Fee 3/25	Knox County Quad - Boys & Girls Track	03/25/2026	200.00		
				10 E 023 1510 3192 00 210005	*200.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126303	Check	RTM Engineering Consultants, LLC	837.50

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
450742	Construction/ Code Commissioning	03/05/2026	837.50		
				60 E 000 2530 3100 00 000000	*837.50*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126304	Check	Scholastic, Inc	577.06

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
M7696949	Scholastic Classroom Magazines- Action Magazine and NYT Upfront Magazine	03/17/2026	439.56		
				10 E 000 1800 4102 26 490500	*439.56*
M7697011	Scholastic Classroom Magazines-Scholastic News Magazine for 26/27 school year-5th and 6th ESL classrooms	03/17/2026	137.50		
				10 E 000 1800 4102 26 490500	*137.50*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126305	Check	Shazam Racing	12,440.20

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1023	25-26 XC and T&F Timing	03/24/2026	3,220.20		
				10 E 023 1510 3192 00 210005	*3,220.20*
1032	25-26 XC and T&F Timing	04/01/2026	9,220.00		
				10 E 023 1510 3192 00 210005	*9,220.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126306	Check	Special Education System, Inc	1,178.24

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
SYSINV-020651	March Transportation	03/31/2026	1,178.24		
				40 E 000 2550 3311 00 590000	*1,178.24*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126307	Check	Sterling High School	200.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Entry Fee 5/1	Sterling Night Relays - Boys Track	05/01/2026	200.00		
				10 E 023 1510 3192 00 210005	*200.00*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126308	Check	Summit Financial Resources LP	191.62

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
S289081	All Other Food	03/06/2026	191.62		
				10 E 000 2560 4110 00 210060	*191.62*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126309	Check	Swann Special Care Center	6,899.13

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3/31/26	March Tuition	03/31/2026	6,899.13		
				10 E 023 1912 6700 00 210085	*6,899.13*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126310	Check	TA Energy XXIX LLC	887.30

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
4/1/26	March Solar	04/01/2026	887.30		
				20 E 032 2540 4660 00 210040	*887.30*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126311	Check	Teacher Created Materials	2,507.61

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
INV135359	Culturally Authentic Texts Set for 7-8th grades ESL/ELA classes	03/04/2026	769.98		
				10 E 000 1800 4102 26 490500	*769.98*
INV135468	Bilingual (Spanish/English) Mathematics readers for family engagement spring activity	03/05/2026	879.78		
				10 E 000 3100 4100 26 490500	*879.78*
INV136974	Engage Newcomers Materials-K-12	03/18/2026	857.85		
				10 E 000 1800 4100 26 490500	*857.85*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126312	Check	The Instrumentalist	249.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3/9/26	awards, deliver to Dena Baity, band, GHS	03/09/2026	249.00		
				10 E 023 1100 4120 00 210055	*249.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126313	Check	The Pipco Companies, LTD	3,016.40

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
80881	2025 Fire Sprinkler Inspection Corrections for King	03/18/2026	1,818.48		
				80 E 000 2365 3233 00 000000	*1,818.48*
80901	Monthly Churn Tests for 2025/2026 Fiscal Year	03/19/2026	200.00		
				80 E 000 2300 3000 00 000000	*200.00*
80915	2025 Fire Sprinkler Inspection Corrections at Steele	03/20/2026	997.92		
				80 E 000 2365 3233 00 000000	*997.92*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126314	Check	thinkAUM	51.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
5	Releasing Writers books	04/02/2026	51.00		
				10 E 215 1100 4100 00 210045	*51.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126315	Check	Top Youth Speakers	60.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1258533	3 Books - David Edward Garcia	03/07/2026	60.00		
				10 E 000 2640 4100 26 399900	*60.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126316	Check	Treasure Bay Inc	153.78

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
367030	Bilingual Books for family engagement activity end of year.	03/04/2026	153.78		
				10 E 000 3100 4100 26 490500	*153.78*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126317	Check	Uline	1,897.82

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
205869955	General Maintenance	03/25/2026	1,897.82		
				20 E 000 2540 4100 00 210095	*1,897.82*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126318	Check	United Township High School	350.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Entry Fee 4/11	Kiwanis Invite - Boys Track	04/11/2026	225.00		
				10 E 023 1510 3192 00 210005	*225.00*
Entry Fee 5/2	JV Boys Track Invite	05/02/2026	125.00		
				10 E 023 1510 3192 00 210005	*125.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126319	Check	Voyager Sopris Learning	2,171.40

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
8821437	Books for ELA Intervention Class 7th and 8th Grade	03/25/2026	2,171.40		
				10 E 121 1100 4100 26 430020	*2,171.40*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126320	Check	Webber's Rental	396.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
010341-01	Thrive Tables	03/06/2026	396.00		
				10 E 000 2640 4100 26 399900	*396.00*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	126321	Check	Zhorne, Brent	177.68

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Announcer 3/21	Track	03/21/2026	123.60		
				10 E 023 1510 1202 00 210005	*123.60*
Scoreboard/Ann	Boys Track	03/31/2026	54.08		
				10 E 023 1510 1202 00 210005	*54.08*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000990	ACH	AATF- Boutique	108.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
09-33752	French Honor Society	04/01/2026	108.00		
				10 E 023 1100 4101 26 430020	*108.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000991	ACH	Allegra Print & Imaging	387.39

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
23696	GAVC Signing Day Postcards	03/26/2026	77.39		
				93 E 000 1400 4150 00 470000	*77.39*
23745	Vinyl Banner - Restroom/Team Room Signs @ Baseball/Softball Fields	03/30/2026	310.00		
				20 E 000 2530 3230 00 210095	*310.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000992	ACH	AMP Companies, Inc.	16,402.31

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
26-0869	Plumbing, Contractual	03/05/2026	3,228.95		
				20 E 000 2540 3232 00 210095	*3,228.95*
26-1155	Plumbing Contractual	03/19/2026	108.00		
				20 E 000 2540 3232 00 210095	*108.00*
26-1158	Plumbing Contractual	03/19/2026	162.00		
				20 E 000 2540 3232 00 210095	*162.00*
26-1169	Electrical Contractual	03/19/2026	1,250.00		
				20 E 000 2540 3233 00 210095	*1,250.00*
26-1188	Steele - Walk-in Cooler	03/20/2026	548.94		
				10 E 000 2560 3230 00 210060	*548.94*
26-1212	Plumbing Contractual	03/23/2026	540.00		
				20 E 000 2540 3232 00 210095	*540.00*
26-1365	King Dishwasher	04/02/2026	108.00		
				10 E 000 2560 3230 00 210060	*108.00*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000992	ACH	AMP Companies, Inc.	16,402.31

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
26-1394	Plumbing, Contractual	04/03/2026	10,456.42		
				20 E 000 2540 3232 00 210095	*10,456.42*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000993	ACH	Blick Art Materials	85.22

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
7556949	Steele Art Teacher - Gummerson	03/04/2026	85.22		
				10 E 221 1110 4141 00 210055	*85.22*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000994	ACH	BSN Sports	6,671.19

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
933096858	Track Singlets 25-26	02/07/2026	2,918.69		
				10 E 000 1510 4100 00 210005	*2,918.69*
933128670	Jr HIgh Cross Country uniforms	02/11/2026	1,811.25		
				10 E 000 1510 4100 00 210005	*1,811.25*
933489037	Boys/Girls Track Supplies	03/12/2026	1,941.25		
				10 E 000 1510 4100 00 210005	*1,941.25*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000995	ACH	Bushue Background Screening, Inc	308.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
Galesburg-20260331	Backgrounds	03/31/2026	48.00		
				80 E 000 2365 3140 00 000000	*48.00*
Galesburg205EHR-20260331	EHR	03/31/2026	128.00		
				80 E 000 2365 3140 00 000000	*128.00*
GalesburgFP-20260331	Fingerprinting	03/31/2026	112.00		
				80 E 000 2365 3140 00 000000	*112.00*
GalesburgVols-20260331	Volunteer Screenings	03/31/2026	20.00		
				80 E 000 2365 3140 00 000000	*20.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000996	ACH	Bushue Human Resources, Inc.	15,720.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
12587	Human Resources, Risk Management, & Insurance Consulting Services - Annual Fee	12/01/2025	15,720.00		
				80 E 000 2365 3140 00 000000	*15,720.00*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000997	ACH	Capital Sanitary Supply	11,500.39

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
G003622	Supplies for Warehouse Inventory	03/10/2026	294.80		
				10 L 000 1050 0000 00 000000	*294.80*
G003622A	Supplies for Warehouse Inventory	03/18/2026	8,671.60		
				10 L 000 1050 0000 00 000000	*8,671.60*
G003819	Supplies for Warehouse Inventory	03/27/2026	2,533.99		
				10 L 000 1050 0000 00 000000	*2,533.99*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000998	ACH	Cintas	2,397.72

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
4261298810	Cintas for 2025-2026 School Year	03/03/2026	399.62		
				20 E 023 2542 4100 00 210095	*111.89*
				20 E 121 2542 4100 00 210095	*55.95*
				20 E 122 2542 4100 00 210095	*51.95*
				20 E 205 2542 4100 00 210095	*19.99*
				20 E 215 2542 4100 00 210095	*43.96*
				20 E 217 2542 4100 00 210095	*47.95*
				20 E 221 2542 4100 00 210095	*47.95*
				20 E 400 2542 4100 00 210095	*19.98*
4262056887	Cintas for 2025-2026 School Year	03/10/2026	399.62		
				20 E 023 2542 4100 00 210095	*111.89*
				20 E 121 2542 4100 00 210095	*55.95*
				20 E 122 2542 4100 00 210095	*51.95*
				20 E 205 2542 4100 00 210095	*19.99*
				20 E 215 2542 4100 00 210095	*43.96*
				20 E 217 2542 4100 00 210095	*47.95*
				20 E 221 2542 4100 00 210095	*47.95*
				20 E 400 2542 4100 00 210095	*19.98*
4262816800	Cintas for 2025-2026 School Year	03/17/2026	399.62		
				20 E 023 2542 4100 00 210095	*111.89*
				20 E 121 2542 4100 00 210095	*55.95*
				20 E 122 2542 4100 00 210095	*51.95*
				20 E 205 2542 4100 00 210095	*19.99*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000998	ACH	Cintas	2,397.72

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
				20 E 215 2542 4100 00 210095	*43.96*
				20 E 217 2542 4100 00 210095	*47.95*
				20 E 221 2542 4100 00 210095	*47.95*
				20 E 400 2542 4100 00 210095	*19.98*
4263607830	Cintas for 2025-2026 School Year	03/24/2026	399.62		
				20 E 023 2542 4100 00 210095	*111.89*
				20 E 121 2542 4100 00 210095	*55.95*
				20 E 122 2542 4100 00 210095	*51.95*
				20 E 205 2542 4100 00 210095	*19.99*
				20 E 215 2542 4100 00 210095	*43.96*
				20 E 217 2542 4100 00 210095	*47.95*
				20 E 221 2542 4100 00 210095	*47.95*
				20 E 400 2542 4100 00 210095	*19.98*
4264341492	Cintas for 2025-2026 School Year	03/31/2026	399.62		
				20 E 023 2542 4100 00 210095	*111.89*
				20 E 121 2542 4100 00 210095	*55.95*
				20 E 122 2542 4100 00 210095	*51.95*
				20 E 205 2542 4100 00 210095	*19.99*
				20 E 215 2542 4100 00 210095	*43.96*
				20 E 217 2542 4100 00 210095	*47.95*
				20 E 221 2542 4100 00 210095	*47.95*
				20 E 400 2542 4100 00 210095	*19.98*
4265110919	Cintas for 2025-2026 School Year	04/07/2026	399.62		
				20 E 023 2542 4100 00 210095	*111.89*
				20 E 121 2542 4100 00 210095	*55.95*
				20 E 122 2542 4100 00 210095	*51.95*
				20 E 205 2542 4100 00 210095	*19.99*
				20 E 215 2542 4100 00 210095	*43.96*
				20 E 217 2542 4100 00 210095	*47.95*
				20 E 221 2542 4100 00 210095	*47.95*
				20 E 400 2542 4100 00 210095	*19.98*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000000999	ACH	Clean Energy Design Group, Inc.	4,119.81

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
WG-9111	LEC March	03/31/2026	250.73		
				20 E 032 2540 4650 00 210065	*250.73*
WG-9112	GJSHS - Sports Complex March Solar	03/31/2026	1,261.58		
				20 E 023 2540 4690 00 210040	*1,261.58*
WG-9113	Steele March Solar	03/31/2026	865.29		
				20 E 221 2540 4690 00 210040	*865.29*
WG-9114	Lombard March Solar	03/31/2026	1,742.21		
				20 E 122 2540 4690 00 210040	*1,742.21*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001000	ACH	Continental Press, Inc	2,225.33

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
700363	Newcomer resources for classrooms for immigrant students	03/05/2026	2,225.33		
				10 E 000 1800 4102 26 490500	*2,225.33*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001001	ACH	Curriculum Associates LLC	364.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
90941220	non title	01/15/2026	364.00		
				10 E 215 1100 4100 00 210045	*364.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001002	ACH	EASTER SEALS	3,752.88

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1165	February Tuition	02/27/2026	3,752.88		
				10 E 023 1912 6700 00 210085	*3,752.88*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001003	ACH	Educational Environments	7,624.60

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
35472	Chairs for Jr High/High School	03/18/2026	7,624.60		
				10 E 023 2900 3005 00 210085	*7,624.60*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001004	ACH	Embrace Education/DBA Brecht's	114.73

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
EMB-400	Embrace DS	03/24/2026	114.73		
				10 E 023 2900 3005 00 210085	*36.71*
				10 E 121 2900 3005 00 210085	*17.21*
				10 E 122 2900 3005 00 210085	*17.21*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001004	ACH	Embrace Education/DBA Brecht's	114.73

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
				10 E 215 2900 3005 00 210085	*12.62*
				10 E 217 2900 3005 00 210085	*12.62*
				10 E 221 2900 3005 00 210085	*13.77*
				10 E 400 2900 3005 00 210085	*4.59*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001005	ACH	F.E. Morgan, Inc. Fire Protection	1,885.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
001-259683020	Fire Monitoring & Repair	03/11/2026	330.00		
				80 E 000 2365 3233 00 000000	*330.00*
001-259683044	Fire Monitoring & Repairs	03/11/2026	475.00		
				80 E 000 2365 3233 00 000000	*475.00*
001-259683063	Fire Monitoring & Repair	03/23/2026	1,080.00		
				80 E 000 2365 3233 00 000000	*1,080.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001006	ACH	First Student	336,455.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
February 2026	Transportation	02/28/2026	336,455.00		
				40 E 000 2550 3310 00 590000	*7,302.24*
				40 E 000 2550 3310 26 370550	*23,810.91*
				40 E 000 2550 3310 26 370551	*6,465.21*
				40 E 000 2550 3311 00 590000	*97,704.90*
				40 E 000 2550 3320 00 590000	*175,294.59*
				40 E 000 2550 3350 00 590000	*5,457.34*
				40 E 000 2550 3370 00 590000	*2,738.34*
				40 E 000 2550 3371 00 590000	*17,681.47*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001007	ACH	Franczek	1,023.75

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
247717	Legal Fees	03/17/2026	1,023.75		
				80 E 000 2365 3180 00 000000	*1,023.75*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001008	ACH	Galesburg Electric Supply	1,968.03

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
732137	Electrical	03/04/2026	77.50		
				20 E 000 2542 4105 00 210095	*77.50*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001008	ACH	Galesburg Electric Supply	1,968.03

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
733018	Electrical	03/12/2026	364.16		
				20 E 000 2542 4105 00 210095	*364.16*
733019	Electrical	03/12/2026	554.19		
				20 E 000 2542 4105 00 210095	*554.19*
733178	Electrical	03/13/2026	75.58		
				20 E 000 2542 4105 00 210095	*75.58*
734700	Electrical	03/26/2026	72.10		
				20 E 000 2542 4105 00 210095	*72.10*
734701	Electrical	03/26/2026	182.50		
				20 E 000 2542 4105 00 210095	*182.50*
735516	General Maintenance	04/02/2026	90.00		
				20 E 000 2540 4100 00 210095	*90.00*
736051	Electrical	04/08/2026	552.00		
				20 E 000 2542 4105 00 210095	*552.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001009	ACH	Galesburg Nissan	529.68

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
27370	FS Car Rental	02/04/2026	296.59		
				10 E 000 2560 3320 00 210060	*296.59*
556	FFA	03/26/2026	233.09		
				40 E 000 2550 3371 00 590000	*233.09*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001010	ACH	GFL Environmental Holdings (US), Inc.	2,994.10

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
PA0000677365	Trash	03/19/2026	1,497.05		
				20 E 000 2542 3210 00 210095	*1,497.05*
PA0000677365	Trash	03/19/2026	1,497.05		
				10 E 000 2560 3210 00 210060	*1,497.05*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001011	ACH	Goodheart-Willcox Co Inc	13,736.47

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
INV09845791	jr high curriculum	03/16/2026	13,736.47		
				10 E 121 1100 4100 26 430020	*13,736.47*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001012	ACH	Great Western Supply Co	10,007.95

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
264395	Supplies for Warehouse Inventory	03/06/2026	10,007.95		
				10 L 000 1050 0000 00 000000	*10,007.95*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001013	ACH	Heart Technologies, Inc	96,398.24

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
10264318	Sports Complex	03/06/2026	54,398.30		
				60 E 000 2530 3100 00 000000	*54,398.30*
10264380	Wicall Card Access	03/30/2026	775.38		
				10 E 000 2225 3101 00 211050	*775.38*
10264381	HS Kitchen Door Access	03/30/2026	2,129.41		
				10 E 000 2225 3101 00 211050	*2,129.41*
10264385	Triton Cloud Renewal 5yr - -8 Detectors	03/30/2026	4,800.00		
				10 E 000 2225 3000 00 211050	*4,800.00*
10264386	2025 Webex Annual Subscription Renewal - Webex A-FLEX-3 License renewal package 1yr	03/30/2026	4,930.41		
				10 E 000 2225 3000 00 211050	*4,930.41*
10264387	2026 Webex Annual Subscription Renewal - Webex A-FLEX-3 License renewal package 1yr	03/30/2026	4,930.41		
				10 E 000 2225 3000 00 211050	*4,930.41*
87003	Agreement Managed Backup	03/05/2026	1,840.05		
				10 E 000 2225 3140 00 211050	*1,840.05*
87425	Bell Issue	03/16/2026	1,620.00		
				10 E 000 2225 3140 00 211050	*1,620.00*
87430	Emergency Button	03/16/2026	504.02		
				80 E 000 2300 3000 00 000000	*504.02*
87431	Wicall Camera	03/16/2026	2,298.95		
				10 E 000 2225 3102 00 211050	*2,298.95*
87435	Lombard Door Issue	03/16/2026	135.00		
				10 E 000 2225 3101 00 211050	*135.00*
87448	GHS Parking Lot Camera Issue	03/17/2026	2,171.33		
				10 E 000 2225 3102 00 211050	*2,171.33*
87511	Gate Arm Repair	03/24/2026	1,800.50		
				10 E 000 2225 3140 00 211050	*1,800.50*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001013	ACH	Heart Technologies, Inc	96,398.24

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
87523	Camera Repair GHS	03/24/2026	7,111.78		
				10 E 000 2225 3102 00 211050	*7,111.78*
87545	Camera Repair GJSHS	03/25/2026	4,235.15		
				10 E 000 2225 3102 00 211050	*4,235.15*
87577	Emergency Button Repair	03/25/2026	607.50		
				10 E 000 2225 3140 00 211050	*607.50*
87578	AI Phone Issues	03/25/2026	270.00		
				10 E 000 2225 3140 00 211050	*270.00*
87846	Agreement Managed Backup	04/07/2026	1,840.05		
				10 E 000 2225 3140 00 211050	*1,840.05*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001014	ACH	Helm Service	1,720.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
S1018	HVAC Contr	03/18/2026	380.00		
				20 E 000 2540 3231 00 210095	*380.00*
S1024	HVAC Contr	03/18/2026	520.00		
				20 E 000 2540 3231 00 210095	*520.00*
S1041	HVAC Contractual	03/30/2026	230.00		
				20 E 000 2540 3231 00 210095	*230.00*
S1042	HVAC Contractual	03/30/2026	360.00		
				20 E 000 2540 3231 00 210095	*360.00*
S1043	Electrical Contractual	03/30/2026	230.00		
				20 E 000 2540 3233 00 210095	*230.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001015	ACH	Huddle Up Care, Inc.	6,767.62

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
SI-15647	February Speech Services	02/28/2026	6,767.62		
				10 E 000 2150 3100 26 462001	*6,767.62*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001016	ACH	Hudl, Inc	2,626.71

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
H00185092	Hudl Camera Package	03/10/2026	2,626.71		
				10 E 023 1510 3192 00 210005	*2,626.71*

AP Check Register

AP Run: 04/13/26 AP — Post Date: 2026-04-13 — AP Run Type: R **GALESBURG CUSD #205**

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001017	ACH	Il Assoc Of School Boards	50.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
479750	IASB Advocacy Day 3/24/26 - Maury Lyon	03/23/2026	50.00		
				10 E 000 2319 6400 00 210010	*50.00*
04/13/2026	9000001018	ACH	IL Assoc of School Business Officials (IASBO)		1,180.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
0079388	Best Practices in Purchasing AAC #4213 - (4/28/2026)	03/26/2026	295.00		
				10 E 000 2321 6900 00 210000	*295.00*
0079410	Best Practices in Purchasing AAC #4213 - (4/28/2026)	03/27/2026	295.00		
				10 E 000 2210 3124 26 493200	*295.00*
0079459	Best Practices in Purchasing AAC #4213 - (4/28/2026)	03/31/2026	295.00		
				10 E 000 2321 6900 00 210000	*295.00*
0079460	Optimizing Transportation Operations & Claim Process AAC#1870 - (7/8/2026)	03/31/2026	295.00		
				10 E 000 2321 6900 00 210000	*295.00*
04/13/2026	9000001019	ACH	ILLINOIS OIL MARKETING EQUIPMENT, INC		732.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
70919	AVC Instr	03/31/2026	732.00		
				93 E 000 1400 3230 00 470000	*732.00*
04/13/2026	9000001020	ACH	Illinois Principals Assoc		899.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
505917	Workshop (MW)	03/11/2026	225.00		
				10 E 000 2210 3124 26 493200	*225.00*
506021	2025-2026 Dues (TI)	03/13/2026	449.00		
				10 E 000 2321 6900 00 210000	*449.00*
507229	Workshop (RH)	04/07/2026	225.00		
				10 E 000 2210 3124 26 493200	*225.00*
04/13/2026	9000001021	ACH	Imagine Learning		27,420.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
1128354	Edgenuity 07/01/2026-06/30/2027 Year 1	03/12/2026	27,420.00		
				10 E 000 1100 3100 26 430020	*12,420.00*
				10 E 000 6000 6900 00 210020	*15,000.00*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001022	ACH	Inedvation	5,000.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
2026-002	4 Curriculum Planning Meetings	03/20/2026	1,000.00		
				10 E 000 6000 6900 00 210020	*1,000.00*
2026-002	1 day of Summer Institute AI Training	02/02/2026	4,000.00		
				10 E 000 2210 3142 26 430020	*4,000.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001023	ACH	Iron Mountain Information Mgt, Inc.	364.54

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
LDCB632	Shredding 2/25/26-3/24/26	03/31/2026	364.54		
				10 E 000 2321 3290 00 210000	*364.54*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001024	ACH	Jarvis Welding LLP	1,650.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3/31/26	Boiler Repair	03/31/2026	1,650.00		
				20 E 000 2542 3234 00 210095	*1,650.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001025	ACH	Jostens Inc	1,512.60

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
38864007	2026 graduation Facsimile Signature for Diplomas Replacement Diplomas Diplomas and Diploma Covers Medals for Graduation Payment for new graduation regalia for Hinton	02/17/2026	39.65		
				10 E 023 2190 3900 00 210075	*39.65*
38983449	2026 graduation Facsimile Signature for Diplomas Replacement Diplomas Diplomas and Diploma Covers Medals for Graduation Payment for new graduation regalia for Hinton	02/26/2026	1,067.30		
				10 E 023 2190 3900 00 210075	*1,067.30*
39050487	2026 graduation Facsimile Signature for Diplomas Replacement Diplomas Diplomas and Diploma Covers Medals for Graduation Payment for new graduation regalia for Hinton	03/02/2026	173.85		
				10 E 023 2190 3900 00 210075	*173.85*
GHS	2026 graduation Facsimile Signature for Diplomas Replacement Diplomas Diplomas and Diploma Covers	04/07/2026	231.80		

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001025	ACH	Jostens Inc	1,512.60

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
	Medals for Graduation Payment for new graduation regalia for Hinton				
				10 E 023 2190 3900 00 210075	*231.80*
04/13/2026	9000001026	ACH	Just Right Readers Inc		1,963.50
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
INV3060	Title	02/02/2026	1,963.50		
				10 E 215 1100 4100 26 430020	*1,963.50*
04/13/2026	9000001027	ACH	Kidder Music Service Inc		7,620.72
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
126831	repair labor, repair parts and items associated with repairs	02/25/2026	135.00		
				10 E 000 1100 3230 00 210055	*135.00*
126961	repair labor, repair parts and items associated with repairs	03/05/2026	32.50		
				10 E 000 1100 3230 00 210055	*32.50*
127164	items for Dena Baity, GHS band	02/27/2026	6,770.00		
				10 E 000 1110 4122 00 210055	*143.00*
				10 E 000 1120 4120 00 210055	*2,800.00*
				10 E 023 1100 4001 00 210055	*1,856.00*
				10 E 023 1100 4120 00 210055	*1,971.00*
127567	music, Lombard band, Matt Welch	03/04/2026	232.00		
				10 E 000 1110 4121 00 210055	*232.00*
127752	music, Lombard band, Matt Welch	03/06/2026	40.00		
				10 E 000 1110 4121 00 210055	*40.00*
127752	music, Matt Welch, Lombard band Tico's South Side Rumba	03/06/2026	40.00		
				10 E 000 1110 4121 00 210055	*40.00*
130488	conductor scores, Dena Baity, GHS band	03/17/2026	198.00		
				10 E 000 1110 4121 00 210055	*198.00*
131587	repair labor, repair parts and items associated with repairs	03/31/2026	38.40		
				10 E 000 1100 3230 00 210055	*38.40*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001027	ACH	Kidder Music Service Inc	7,620.72

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
131594	repair labor, repair parts and items associated with repairs	04/01/2026	134.82		
				10 E 000 1100 3230 00 210055	*134.82*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001028	ACH	Kohl Wholesale	138,289.46

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
March 2026	25/26 School Year Open PO - Lunch Rm Supplies & All Other Food.	03/31/2026	137,316.11		
				10 E 000 2560 4100 00 210060	*5,758.88*
				10 E 000 2560 4110 00 210060	*131,557.23*
March 2026 CG	Common Grounds	03/31/2026	973.35		
				10 E 023 1100 4100 00 210060	*973.35*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001029	ACH	KONE Inc	640.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1159093135	Elevator Inspection & Repairs	02/23/2026	640.00		
				80 E 000 2365 3231 00 000000	*640.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001030	ACH	Language Line Services, Inc	80.15

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
11859060	Interpreting	02/28/2026	80.15		
				10 E 000 2320 3230 00 210000	*80.15*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001031	ACH	Lightswitch Learning	2,548.25

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
IN-212079	Character Strong Read Aloud Books	10/31/2025	2,506.29		
				10 E 221 1100 4100 26 430020	*2,506.29*
IN-212567	Character Strong Read Aloud Books	02/18/2026	41.96		
				10 E 221 1100 4100 26 430020	*41.96*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001032	ACH	LINCOLN PRAIRIE BEHAVIORIAL HEALTH CENTER	600.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
2021-22426	Hostial Tutoring	03/11/2026	525.00		
				10 E 023 4120 6700 00 210085	*525.00*
2021-22427	Hostial Tutoring	03/11/2026	75.00		
				10 E 000 4120 6700 00 210000	*75.00*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001033	ACH	Lock And Key Shop	479.20

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3986839	Contractual Maintenance	03/18/2026	240.00		
				20 E 000 2543 3230 00 210095	*240.00*
3986846	Contractual Maintenance	03/18/2026	120.00		
				20 E 000 2543 3230 00 210095	*120.00*
3986852	Contractual Maintenance	03/18/2026	64.00		
				20 E 000 2543 3230 00 210095	*64.00*
3986866	General	04/06/2026	55.20		
				20 E 000 2540 4100 00 210095	*55.20*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001034	ACH	Mansfield Power & Gas, LLC	12,972.42

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
MNS370746	February Gas	03/12/2026	12,972.42		
				20 E 023 2540 4650 00 210065	*5,975.47*
				20 E 032 2540 4650 00 210065	*1,398.65*
				20 E 121 2540 4650 00 210065	*2,943.15*
				20 E 122 2540 4650 00 210065	*174.59*
				20 E 215 2540 4650 00 210065	*1,310.36*
				20 E 217 2540 4650 00 210065	*1,170.20*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001035	ACH	MC Sport and More	140.63

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
14540	Open PO for FS Staff TShirts	03/24/2026	140.63		
				10 E 000 2560 2000 00 210060	*140.63*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001036	ACH	Mechanical Service Inc	4,920.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
8871	GAC Batting Cage Switches	02/28/2026	4,920.00		
				10 E 023 1510 3192 00 210005	*4,920.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001037	ACH	Miller, Tracy, Braun, Funk & Miller Ltd	8,626.78

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
109662	Legal Fees	02/28/2026	3,071.25		
				80 E 000 2365 3180 00 000000	*3,071.25*
109757	Legal Fees	03/31/2026	5,555.53		
				80 E 000 2365 3180 00 000000	*5,555.53*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001038	ACH	Napa Auto Parts	877.08

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
295097	AVC	03/02/2026	181.98		
				93 E 000 1400 4100 26 000000	*90.60*
				93 E 000 1400 4150 00 470000	*91.38*
295538	Credit for Battery	03/05/2026	-54.00		
				20 E 000 2540 4100 00 210095	*-54.00*
296218	Electrical	03/12/2026	1.78		
				20 E 000 2542 4105 00 210095	*1.78*
296587	General	03/18/2026	20.98		
				20 E 000 2540 4100 00 210095	*20.98*
297067	Perkins	03/24/2026	193.07		
				93 E 000 1400 4180 26 211030	*193.07*
297129	General	03/24/2026	42.78		
				20 E 000 2540 4100 00 210095	*42.78*
297308	Perkins	03/26/2026	355.01		
				93 E 000 1400 4180 26 211030	*355.01*
297413	Perkins	03/26/2026	13.99		
				93 E 000 1400 4180 26 211030	*13.99*
297852	General Maintenance	04/01/2026	16.53		
				20 E 000 2540 4100 00 210095	*16.53*
297940	General	04/02/2026	81.98		
				20 E 000 2540 4100 00 210095	*81.98*
298338	AVC Instr	04/07/2026	22.98		
				93 E 000 1400 4150 00 470000	*22.98*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001039	ACH	NCS PEARSON, INC	906.20

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
190915	Q-Interactive Standard License (renewal) March 2026-March 2027 Sam Estrada & Devin Galloway	03/09/2026	620.00		
				10 E 023 2210 6000 26 462001	*198.40*
				10 E 121 2210 6000 26 462001	*99.20*
				10 E 122 2210 6000 26 462001	*55.80*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001039	ACH	NCS PEARSON, INC	906.20

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
				10 E 215 2210 6000 26 462001	*62.00*
				10 E 217 2210 6000 26 462001	*80.60*
				10 E 221 2210 6000 26 462001	*99.20*
				10 E 400 2210 6000 26 462001	*24.80*
31347784	Speech Testing Materials for Silas	03/05/2026	286.20		
				10 E 215 2123 4100 00 210085	*286.20*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001040	ACH	Office Essentials	16,234.40

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
OE-124999-1	Copy Paper	03/06/2026	16,234.40		
				10 L 000 1050 0000 00 000000	*16,234.40*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001041	ACH	OSF Occupational Health/Multi Spec Grp	590.44

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
00253038-00	Exams	03/31/2026	400.25		
				80 E 000 2320 3140 00 000000	*400.25*
WC	LT	03/06/2026	190.19		
				80 E 000 2365 3811 00 000000	*190.19*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001042	ACH	Pan-O-Gold Baking Co.	6,475.33

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
March	Bread Supply 25-26 school year - delivery to various schools	03/31/2026	6,475.33		
				10 E 000 2560 4110 00 210060	*6,475.33*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001043	ACH	Pepsi-Cola Rock Island	510.32

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
94347182	All Other Food	03/03/2026	264.78		
				10 E 000 2560 4110 00 210060	*264.78*
94349906	All Other Food	03/24/2026	245.54		
				10 E 000 2560 4110 00 210060	*245.54*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001044	ACH	Perma Bound	5,975.37

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
2027147-00	Library Supplies	04/06/2026	1,730.24		
				10 E 122 1100 4100 26 430020	*1,730.24*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001044	ACH	Perma Bound	5,975.37

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
2031193-00	Books for the Library/non title	04/02/2026	1,603.50		
				10 E 215 1100 4100 00 210045	*1,603.50*
2032297-00	for jr high library supplies	03/02/2026	267.23		
				10 E 121 1100 4100 26 430020	*267.23*
2034255-00	A Raisin in the Sun- For ELA	02/19/2026	2,374.40		
				10 E 023 1102 4100 26 433100	*2,374.40*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001045	ACH	Prairie Farms Dairy, Inc	20,445.31

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
March	Milk Supply for 25-26 school year - Delivery to various school buildings	03/31/2026	20,445.31		
				10 E 000 2560 4900 00 210060	*20,445.31*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001046	ACH	Prairie Fox Media LLC	153.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
2379	Advertsiement	03/25/2026	153.00		
				10 E 000 2321 3500 00 210000	*153.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001047	ACH	Proximity Learning, LLC	12,483.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
INV775216	February 2026 - Jr High	02/28/2026	6,241.50		
				10 E 121 1200 3142 26 462001	*6,241.50*
INV792263	March 2026 - Jr High	03/31/2026	6,241.50		
				10 E 121 1200 3142 26 462001	*6,241.50*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001048	ACH	Regional Office Of Education #33	8,754.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
46	December 2025 RAES	01/09/2026	4,070.00		
				10 E 000 4120 6700 00 210000	*4,070.00*
60	February 2026 RAES Tuition	03/10/2026	4,560.00		
				10 E 000 4120 6700 00 210000	*4,560.00*
FP#205-26	21st Century Fingerprinting	04/01/2026	124.00		
				10 E 000 2320 3230 00 210000	*124.00*

AP Check Register

AP Run: 04/13/26 AP — Post Date: 2026-04-13 — AP Run Type: R **GALESBURG CUSD #205**

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001049	ACH	Robinson Outdoor, LLC	800.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
51153	Building Board	03/06/2026	800.00		
				10 E 000 2321 3500 00 210000	*800.00*
04/13/2026	9000001050	ACH	Savvas Learning Company LLC		8,424.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
4027508961	Galesburg High School- enVision Math Workbooks	03/06/2026	8,424.00		
				10 E 023 1100 4106 26 430020	*8,424.00*
04/13/2026	9000001051	ACH	School Outfitters		864.95
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
INV14384898	furniture for ED and Communications Rooms @ Silas and King	03/18/2026	864.95		
				10 E 215 2900 3005 00 210085	*432.48*
				10 E 217 2900 3005 00 210085	*432.47*
04/13/2026	9000001052	ACH	Segra		6,851.84
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
SI-26-026651	Fiber	04/01/2026	6,851.84		
				20 E 000 2540 3000 00 211055	*6,851.84*
04/13/2026	9000001053	ACH	Sherwin-Williams		1,036.80
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
7694-4	Paint & Supplies	03/05/2026	1,036.80		
				20 E 000 2542 4104 00 210095	*1,036.80*
04/13/2026	9000001054	ACH	Special Education Services		167,821.85
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
SESINV-055378	December 2025 Tuition	12/19/2025	57,032.88		
				10 E 023 1912 6700 00 210085	*8,032.80*
				10 E 121 1912 6700 00 210085	*5,355.20*
				10 E 122 1912 6700 00 210085	*12,049.20*
				10 E 215 1912 6700 00 210085	*4,016.40*
				10 E 217 1912 6700 00 210085	*12,049.20*
				10 E 221 1912 6700 00 210085	*15,530.08*
SESINV-056641	Tuition Rate Adjustment	02/19/2026	6,811.77		
				10 E 023 1912 6700 00 210085	*828.99*

AP Check Register

AP Run: 04/13/26 AP — Post Date: 2026-04-13 — AP Run Type: R **GALESBURG CUSD #205**

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001054	ACH	Special Education Services	167,821.85

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
				10 E 121 1912 6700 00 210085	*828.99*
				10 E 122 1912 6700 00 210085	*1,424.34*
				10 E 215 1912 6700 00 210085	*828.99*
				10 E 217 1912 6700 00 210085	*1,243.15*
				10 E 221 1912 6700 00 210085	*1,657.31*
SESINV-058430	March Tuition	03/31/2026	70,420.88		
				10 E 023 1912 6700 00 210085	*8,568.32*
				10 E 121 1912 6700 00 210085	*8,568.32*
				10 E 122 1912 6700 00 210085	*14,726.80*
				10 E 215 1912 6700 00 210085	*8,568.32*
				10 E 217 1912 6700 00 210085	*12,852.48*
				10 E 221 1912 6700 00 210085	*17,136.64*
SESINV-058432	March Tuition	03/31/2026	14,381.12		
				10 E 221 1912 6700 00 210085	*14,381.12*
SESINV-058601	March Tuition	03/31/2026	16,727.20		
				10 E 023 1912 6700 00 210085	*11,948.00*
				10 E 121 1912 6700 00 210085	*2,389.60*
				10 E 221 1912 6700 00 210085	*2,389.60*
SESINV-058602	March Tuition - Gen Ed	03/31/2026	2,448.00		
				10 E 000 4120 6700 00 210000	*2,448.00*
04/13/2026	9000001055	ACH	Specialized Education of Illinois Inc		3,829.45

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
INV241102	February 2025	03/08/2026	3,829.45		
				10 E 217 1912 6700 00 210085	*3,829.45*
04/13/2026	9000001056	ACH	Stratus Network		3,333.52

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
250697	Internet	04/01/2026	3,333.52		
				20 E 000 2540 3420 00 211055	*465.57*
				20 E 023 2540 3420 00 211055	*500.22*
				20 E 032 2540 3420 00 211055	*366.83*
				20 E 121 2540 3420 00 211055	*400.18*

AP Check Register

Check Date	Check Number	Payment Type	Name			Check Amount
04/13/2026	9000001056	ACH	Stratus Network			3,333.52
Invoice Number	**Description**		**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
					20 E 122 2540 3420 00 211055	*400.18*
					20 E 215 2540 3420 00 211055	*400.18*
					20 E 217 2540 3430 00 211055	*400.18*
					20 E 221 2540 3420 00 211055	*400.18*
04/13/2026	9000001057	ACH	SunCentral			1,274.77
Invoice Number	**Description**		**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
373ACB23	Solar		03/24/2026	1,274.77		
					20 E 023 2540 4690 00 210040	*1,274.77*
04/13/2026	9000001058	ACH	TCi			8,190.00
Invoice Number	**Description**		**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
INV147997	Lombard- TCI Workbooks to Support Literacy		02/03/2026	8,190.00		
					10 E 122 1100 4100 26 433100	*1,529.02*
					10 E 122 1100 4103 26 430020	*6,540.98*
					10 E 122 1100 4104 26 430020	*120.00*
04/13/2026	9000001059	ACH	The Math Learning Center			6,864.00
Invoice Number	**Description**		**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
INV78582	Number Corner workbooks		03/24/2026	2,288.00		
					10 E 215 1100 4100 00 210045	*208.00*
					10 E 215 1100 4100 26 430020	*2,080.00*
INV78729	Home Connections Workbooks		04/02/2026	4,576.00		
					10 E 215 1100 4100 00 210045	*149.00*
					10 E 215 1100 4100 26 430020	*4,427.00*
04/13/2026	9000001060	ACH	Tri States Water Utilities			309.26
Invoice Number	**Description**		**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
101058	General		03/05/2026	23.40		
					20 E 000 2540 4100 00 210095	*23.40*
101064	Water		03/09/2026	82.99		
					10 E 000 2321 4100 00 210000	*82.99*
101088	Pool Supplies		03/13/2026	202.87		
					20 E 000 2543 4103 00 210095	*202.87*

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001061	ACH	Tri-State Travel	2,200.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
127330	Track to Springfield	04/04/2026	2,200.00		
				40 E 000 2550 3371 00 590000	*2,200.00*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001062	ACH	USA TODAY Media Corp.	269.58

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
0007637526	Bid Notice	03/31/2026	269.58		
				10 E 000 2321 3500 00 210000	*269.58*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001063	ACH	Western Psychological Services	1,350.00

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
WPS-599448	Testing Materials for Psych (BF/Steele/Silas/King)	03/28/2026	1,350.00		
				10 E 215 6000 6913 00 210085	*337.50*
				10 E 217 6000 6913 00 210085	*337.50*
				10 E 221 6000 6913 00 210085	*337.50*
				10 E 400 6000 6913 00 210085	*337.50*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001064	ACH	Wilson Paper	5,740.01

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
356001	Supplies for Warehouse Inventory	03/18/2026	3,063.96		
				10 L 000 1050 0000 00 000000	*3,063.96*
356034	Supplies for Warehouse Inventory	03/19/2026	1,994.40		
				10 L 000 1050 0000 00 000000	*1,994.40*
356092	Cust Equipment	03/23/2026	271.30		
				20 E 000 2542 5400 00 210095	*271.30*
356264	Supplies for Warehouse Inventory	04/01/2026	410.35		
				10 L 000 1050 0000 00 000000	*410.35*

Check Date	Check Number	Payment Type	Name	Check Amount
04/13/2026	9000001065	ACH	Xerox Corporation	2,166.15

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
800720897	Credit	02/21/2026	-2,796.53		
				10 E 000 2300 3230 00 210000	*-2,796.53*
800721221	Xerox	03/21/2026	4,962.68		
				10 E 000 2300 3230 00 210000	*4,962.68*

AP Check Register

AP Run: 04/13/26 AP — Post Date: 2026-04-13 — AP Run Type: R **GALESBURG CUSD #205**

Check Date	Check Number	Payment Type	Name	Check Amount
			Total:	**1,891,177.48**

04/13/26 AP Summary

Type	Count	Amount
Regular Checks:	95	431,345.53
ACH Checks:	76	1,060,314.00
Wire Transfers:	15	399,517.95
Epayables:	0	0.00
Total:	**186**	**1,891,177.48**

Fund	Total
10 - Educational Fund	1,511,081.16
18 - Building Activity Accounts	119,054.78
20 - Operations and Maintenance Fun	168,260.35
40 - Transportation Fund	340,595.65
60 - Site and Construction/Capital	164,731.73
80 - Tort	54,222.36
93 - AVC	38,348.37
	2,396,294.40

3/15/2026 Payroll

Employee	Pay Type Code	Rate	Factor	Pay Amount
Asplund, John A	BENPD	1,007.92	6	6,047.52
Clark, Michael T	BENPD	204.88	4.25	870.74
Marenholtz, Ge	BLDG	31.08	4	124.32
Olin, David A	BLDG	31.08	4	124.32
Magallanes, Jo	BLDG	31.08	4.5	139.86
Westfall, Mike L	BLDG	40.275	8	322.2
Workheiser, Ro	BLDG	38.625	4	154.5
Olivas, Valente	BLDG	30.915	4	123.66
Bazon, Joshua	CROWD	15.45	13	200.85
Bredemeier, Be	CROWD	15.45	10	154.5
Chapman St. G	CROWD	15.45	10	154.5
Harden, Mark E	CROWD	15.45	3	46.35
Harden, Mark	CROWD	15.45	13	200.85
Harrison, April	CROWD	15.45	12.5	193.13
Lopez, Christop	CROWD	15.45	13	200.85
LeFebvre, Julia	CURR	30	1	30
Hankes, Briann	CURR	30	2	60
Plemmons, Eliz	CURR	30	1	30
Leibach, Andrea	CURR	30	1	30
Ullrich, Malinda	DRIVE	30	1	30
Bazon, Joshua	EVENT	15.45	4	61.8
Boone, Alison L	EVENT	15.45	6	92.7
Bredemeier, Be	EVENT	15.45	2	30.9
Buebe, Carole A	EVENT	15.45	5	77.25
Davis, Marcy L	EVENT	15.45	4.5	69.53
Fox, Heather	EVENT	15.45	7	108.15
Orwig, Jeffrey A	EVENT	15.45	6	92.7
Clary, Traci A	EVENT	15.45	9	139.05
Steck, Dianne L	EVENT	15.45	6	92.7
Warner, Tracy L	EVENT	15.45	3	46.35
Young, Sara J	EVENT	15.45	9	139.05
Thompson, Cha	EXTNDMIS	36.85	4	147.4
Stinson, Andrea	EXTNDMIS	49.14	11.5	565.11
Estrada, Samar	EXTNDMIS	38.62	24	926.88
Lingafelter, Mat	EXTNDMIS	62.85	2	125.7
Grice, Dede	EXTNDMIS	46.5	3.5	162.75
Wright, Brian L	EXTNDMIS	68.7	1	68.7
Hickey, Melissa	EXTNDMIS	62.71	4	250.84
Burford, Amy	EXTNDMIS	58.31	7	408.17
Thompson, Dar	FAMENG	30	2.5	75
Gonzalez, Gret	FAMENG	30	2.25	67.5
Rappenecker, F	FAMENG	30	2	60
Young, Hoa Jer	FAMENG	30	4.5	135
McNally, Jodie	FAMENG	30	2	60
Sebben, Leigha	FAMENG	30	2	60
Hunt, Erin N	FAMENG	30	2	60
Aplin, Tara	FAMENG	30	2	60
Traff, Macy	GRDBND	100	1	100
Carl, Jacob	GRDBND	100	1	100
Spindler, Eric M	GRDBND	100	1	100
Cowan, Carolin	GRDBND	100	1	100
Good, Jennifer	GRDBND	100	1	100
LeFebvre, Julia	HOMEB	30	2	60
Jordan, Julie L	HOMEB	30	4	120
Blaser, Carrie K	HOMEB	30	4	120
Steele, Christia	HOMEB	30	8	240
White, Michelle	HOMEB	30	6	180
Ullrich, Russell	HRLYDIFF	20.8	11.5	239.2
Burgland, Hann	IEPGE2	30	5	150
Galloway, Devi	IEPMT	30	1	30
Blaser, Carrie K	IEPMT	30	0.5	15
Kistler, Karen	IEPMT	30	0.75	22.5
McNally, Jodie	LUNCH	15	7	105
Bevenour, Julia	MENTOR	36.83	1.25	46.04
Skelton, Kaitlyn	MENTOR	29.48	1.25	36.85

21CENTRY	21st Century Grant
ATTEND	Food Service Attendance Bonus
BDTCH	Board Tech pay
BSAL_MIS	Salary Misc - used for retro pay
BENPD	Benefits Paid (Sick days/Vacation days)
BLDG	Building check
CATER	Additional $1/hr for catering event
COMIT	Committee pay
CPIHR	CPI Pay for Hourly employees - 1/2 hour more than normal day
CPI	CPI Pay for Certified employees
CROWD	Supervision of students at events
CURR	Curriculum Alignment
DRIVE	Addtional drive time
EVENT	Activity workers
EXTNDMIS	Extra days
FAMENG	Family Engagement
GRDBND	Additonal pay for teachers teaching across grade levels
HOMEB	Homebound instruction for general ed students
HRLY/OUT	Hours outside of contract hours
IEPGE	IEP generation - daily rate
IEPMT	IEP Meetings
LETRS	LETRS refresher
LONG	Longevity pay
MENTOR	Mentoring of new teachers pay
MINIB	Drivers of mini buses for events
OVERAGE	Non-exempt OT beyond 40 hours
OVTM	Overtime
PAINT	Extra $2/hr for painting
PREP	Homebound prep for general ed students
PREP2	Homebound prep for special ed students
PROF DEV	Professional Development
RETIRE	Retirement bonus added to pay and/or Retirement pipeline
SBINT	Internal subbing
SCREEN	Screening pay
SELWH	Keisha Cares bus - SEL on wheels
SIP1	School Improvement - for 1003 A
SIP2	School Improvement for non 1003 A schools
SPEDHOME	Homebound instruction for special ed students
STIP	Stipend
SUMMER	Summer School hours
THPRES	Thrive presenter pay
THRIVE	Thrive attendance pay
TUTOR	Tutoring pay
XPOST	Postseason pay for coaches

Weedman, Ama	MENTOR	36.03	1	36.03			
Galbreath, Hea	MENTOR	57.37	1	57.37			
Smith, Kyra	MENTOR	30.06	1	30.06			
Eastburg, Adys	MENTOR	29.47	1.5	44.21			
Folger, Casey J	MINIB	30	4	120			
Leibach, Grego	MINIB	30	3	90			
Shipp, Ryan	MINIB	30	1	30			
Good, Jennifer	MINIB	30	1	30			
Miller, Jacob K	MINIB	30	1	30			
Stephens, Shar	ONCALL	140	1	140			
Bledsoe, Rober	ONCALL	140	1	140			
Boone, Alison L	OVERAGE	19.76	6	118.56			
Marenholtz, Ge	OVTM	31.08	0.5	15.54			
Donaldson, Rol	OVTM	30.915	30.5	942.91			
Chavarria-Tama	OVTM	30.915	8	247.32			
Price, Cody M	OVTM	37.755	7.75	292.6			
Cadwell, Meliss	OVTM	30.915	7.5	231.86			
Brunkow, Melin	OVTM	30.915	4.5	139.12			
Griffith, David	OVTM	37.605	0.5	18.8			
Magallanes, Jo	OVTM	31.08	4	124.32			
Workheiser, Ro	OVTM	38.625	1	38.63			
Olin, David A	OVTM	31.08	0.5	15.54			
Chandler, Jarro	OVTM	30.915	7.25	224.13			
Pfeiffer, Bruce	OVTM	31.065	3.5	108.73			
Harrison, April	OVTM	9.57	10	95.7			
Lopez, Christop	OVTM	9.55	10.5	100.28			
Orwig, Jeffrey A	OVTM	12.48	3.5	43.68			
Warner, Tracy L	OVTM	12.31	0.5	6.16			
Young, Sara J	OVTM	12.23	9	110.07			
Welch, Matthev	PEP BAND	100	1	100			
Steele, Christia	PREP	30	2	60			
White, Michelle	PREP	30	2	60			
Jordan, Julie L	PREP2	30	4	120			
Norvell, Ashley	PREP2	30	1	30			
Aplin, Tara	SBINT	30	1	30			
Atwell, Jennifer	SBINT	30	3	90			
Bazon, Joshua	SBINT	30	6	180			
Bradburn, Jona	SBINT	30	1	30			
Burton, Lynn	SBINT	30	4	120			
Carl, Jacob	SBINT	30	1	30			
Carter, Jennifer	SBINT	30	1	30			
Cisna, Madison	SBINT	30	1	30			
Damitz, Renee	SBINT	30	3	90			
Davis, Marcy L	SBINT	30	1	30			
Degen, Colton I	SBINT	30	1	30			
Denhart, Tara L	SBINT	30	1	30			
Fellhauer, Mad	SBINT	30	2	60			
Finch, Paige M	SBINT	30	1	30			
Frisque, Kristal	SBINT	30	1	30			
Furrow, Valerie	SBINT	30	2	60			
Genandt, Lee	SBINT	30	1	30			
Gohlinghorst, J	SBINT	30	1	30			
Gully, Roy Wes	SBINT	30	1	30			
Harden, Mark E	SBINT	30	1	30			
Henry, Taryn Ni	SBINT	30	1	30			
Hinton, Shana I	SBINT	30	2	60			
Holtz, Lorna	SBINT	30	4	120			
Huft, Wendy	SBINT	30	2	60			
Isaacson, Jame	SBINT	30	2	60			
Johnson, Carse	SBINT	30	1	30			
Kistler, Karen	SBINT	30	0.5	15			
McGruder, Mich	SBINT	30	2	60			
McNeil, Mary E	SBINT	30	3	90			
Miller, Kane	SBINT	30	1	30			
Mindell, Shanno	SBINT	6.75	1.25	8.44			
Nalley, Kylee	SBINT	6.75	0.5	3.38			
Nixon, Stephan	SBINT	30	1	30			
Norris, William A	SBINT	30	4	120			

Norvell, Ashley	SBINT	30	1	30			
Papalii, Fesoot	SBINT	30	4	120			
Peterson, Ange	SBINT	30	1	30			
Phelps, Nicki S	SBINT	30	2	60			
Phillips, Bailey	SBINT	30	1	30			
Shenaut, Bradl	SBINT	30	1	30			
Simpson, Leani	SBINT	2.02	1.25	2.53			
Larson-Smith, I	SBINT	30	1	30			
Smith, Kyra	SBINT	30	1	30			
Steele, Christia	SBINT	30	1	30			
Sullivan, Dawn	SBINT	30	1	30			
Tapper, Christin	SBINT	30	1	30			
Templeton, Chr	SBINT	30	3	90			
Varela, Megan	SBINT	30	1	30			
Vysoky, Kevin J	SBINT	30	1	30			
Washabaugh, L	SBINT	30	1	30			
Watts, Bailey	SBINT	30	1	30			
Kistler, Karen	SELWH	30	1	30			
Kleine, Molly D	SIP1	30	2	60			
Galbreath, Hea	SIP1	30	4.5	135			
Bosomworth, La	SIP1	30	1.5	45			
Weedman, Ama	SIP1	30	2	60			
Lingafelter, Mat	SIP1	30	1.5	45			
Cain, Christinel	SIP1	30	1.5	45			
Orellana, Hann	SIP1	30	2	60			
Grice, Dede	SIP1	30	2	60			
McNally, Jodie	SIP1	30	3	90			
Davis, Katherin	SIP1	30	1.5	45			
Thompson, Dar	SIP1	30	1.5	45			
Washabaugh, L	SIP1	30	2	60			
Hickey, Melissa	SIP1	30	2	60			
Norvell, Ashley	SPEDHOME	30	5.5	165			
Hunziker, Case	SPEDHOME	30	6.75	202.5			
Jordan, Julie L	SPEDHOME	30	10	300			
Blaser, Carrie K	SPEDHOME	30	3.5	105			
Fleming, Amy L	SPEDHOME	30	9	270			
Orwig, Pamela	SPEDHOME	30	1	30			
Berens, Michell	TUTOR	30	1	30			
Atwell, Jennifer	TUTOR	30	2	60			
Moats, Caitlin	TUTOR	30	3	90			
Orellana, Hann	TUTOR	30	2	60			
Henry, Taryn Ni	TUTOR	30	5	150			
Vaynerman, Ally	TUTOR	30	1	30			
Thiel, Taylor N	XPOST	629.2	1	629.2			
McGruder, Mich	XPOST	472	1	472			
Carl, Jacob	XPOST	472	1	472			
Demott, Lexi R	XPOST	1,258.40	1	1,258.40			
Noonan, James	XPOST	944	1	944			
Harden, Mark E	XPOST	944	1	944			
Gross, Bradley	XPOST	944	1	944			
Folger, Casey J	XPOST	457.78	1	457.78			
Miller, Jacob K	XPOST	457.78	1	457.78			
Good, Jennifer	XPOST	249.7	1	249.7			
Shipp, Ryan	XPOST	457.78	4	1,831.12			
Leibach, Grego	XPOST	457.78	4	1,831.12			
Dulcie, Andrew	XPOST	249.7	4	998.8			
Miller, Kane	XPOST	249.7	4	998.8			
Colford, Carme	XPOST	312.12	1	312.12			
Horn, Kyle R	XPOST	312.12	1	312.12			
Hamilton, Mers	XPOST	312.12	2	624.24			
Harden, Mark E	XPOST	312.12	1	312.12			
Harden, Demar	XPOST	312.12	1	312.12			
Gordon, Kyle	XPOST	312.12	2	624.24			
Harden, Demar	XPOST	312.12	2	624.24			
Hickey, Riley	XPOST	312.12	1	312.12			
Hall, Leia	XPOST	312.12	1	312.12			

3/30 Payroll				
Employee	Pay Type Code	Rate	Factor	Pay Amount
Wills, Sarah E.	21ST CEN	1,750.00	1	1,750.00
Asplund, John A	BENPD	1,007.92	0.5	503.96
Workheiser, Ro	BLDG	38.625	5	193.13
Olivas, Valente	BLDG	30.915	5	154.58
Olin, David A	BLDG	31.08	5	155.4
Magallanes, Jo	BLDG	31.08	5	155.4
Westfall, Mike L	BLDG	40.275	4	161.1
Chandler, Jarro	BLDG	30.915	3	92.75
Donaldson, Rol	BLDG	30.915	2.75	85.02
Marenholtz, Ge	BLDG	31.08	2	62.16
Abel, Kimberly	CATER	2	14.25	28.5
Taylor, Sandra I	CATER	2	10	20
Likes, Debra	CATER	2	10	20
Johnson, Mary	CATER	2	10	20
Egipciaco, Jese	CATER	2	14.25	28.5
Corbin, Janet L	CATER	2	9.75	19.5
Jefferson, Shar	CATER	2	10	20
Parkinson, Der	CATER	2	4.25	8.5
Taylor, Patricia	CATER	2	4.25	8.5
Schisler, Jacqu	CATER	2	4.25	8.5
Blaser, Carrie K	CURR	30	1	30
Orwig, Pamela	CURR	30	2	60
Gully, Donna R	EVENT	15.45	2.5	38.63
Bredemeier, Be	EVENT	15.45	3	46.35
Wright, Brian L	EXTNDMIS	68.7	8	549.6
Stinson, Andrea	EXTNDMIS	49.14	8	393.12
Mowen, Tara M	EXTNDMIS	56.42	4	225.68
Roberts, Meliss	EXTNDMIS	68.23	3.5	238.81
Bredemeier, Be	EXTNDMIS	60.63	16	970.08
Bredemeier, Je	EXTNDMIS	71.44	32	2,286.08
Marvel, Sarah D	FAMENG	30	2	60
Herchenroder, I	FAMENG	30	2	60
Benson, Angela	FAMENG	30	3	90
Kelley, Madison	FAMENG	30	2	60
Hua, Huong M	FAMENG	30	2	60
Traff, Macy	GRDBND	100	1	100
Carl, Jacob	GRDBND	100	1	100
Spindler, Eric M	GRDBND	100	1	100
Cowan, Carolin	GRDBND	100	1	100
Good, Jennifer	GRDBND	100	1	100
Blaser, Carrie K	HOMEB	30	3	90
Steele, Christia	HOMEB	30	5	150
Jordan, Julie L	HOMEB	30	2	60
Ullrich, Russell	HRLYDIFF	20.8	4.5	93.6
Cecil, Patricia	IEPGE	41.13	8	329.04
Keenan, Patrici	IEPGE	59.62	8	476.96
Sullivan, Dawn	IEPGE2	30	5	150
Benson, Angela	IEPMT	30	1.5	45
McNally, Jodie	LUNCH	15	2.5	37.5
Weedman, Ama	MENTOR	36.03	1	36.03
Green, Evan	ONCALL	140	1	140
Folger, Tammy	OVERAGE	56.43	0.75	42.32
Allen, TreAnna	OVTM	32.1	6	192.6
Esquivel, Felici	OVTM	32.1	6.25	200.63
Abel, Kimberly	OVTM	37.125	0.75	27.84
Abel, Kimberly	OVTM	37.125	14.25	529.03
Griffith, David	OVTM	37.605	1.5	56.41
Price, Cody M	OVTM	37.755	9.5	358.67
Miller, Amy R	OVTM	41.94	0.5	20.97
Howerter, Hann	OVTM	32.1	0.5	16.05
Fones, Kristin	OVTM	35.835	3	107.51
Donaldson, Rol	OVTM	30.915	18.75	579.66
Taylor, Sandra I	OVTM	29.82	2.5	74.55
Egipciaco, Jese	OVTM	26.16	1.75	45.78
Chavarria-Tama	OVTM	30.915	2.75	85.02

Magallanes, Jo	OVTM	31.08	0.75	23.31			
Westfall, Mike L	OVTM	40.275	8.5	342.34			
Chandler, Jarro	OVTM	30.915	6.75	208.68			
Pfeiffer, Bruce	OVTM	31.065	1.25	38.83			
Yeomans, Crys	OVTM	32.1	6.75	216.68			
Prater, Misty	OVTM	34.41	0.75	25.81			
Vicker, Jennifer	OVTM	30.915	1	30.92			
Olin, David A	OVTM	31.08	9	279.72			
Cadwell, Meliss	OVTM	30.915	2.25	69.56			
Gully, Donna R	OVTM	14.44	2.5	36.1			
Steele, Christia	PREP	30	1	30			
Fleming, Amy L	PREP	30	1	30			
Jordan, Julie L	PREP2	30	1	30			
Atwell, Jennifer	SBINT	30	1	30			
Bazon, Joshua	SBINT	30	5	150			
Biddle, Joshua	SBINT	30	1	30			
Blaser, Carrie K	SBINT	30	1	30			
Bradburn, Jona	SBINT	30	1	30			
Brechbuhler, M	SBINT	30	2	60			
Burton, Lynn	SBINT	30	1	30			
Carl, Jacob	SBINT	30	1	30			
Cisna, Madison	SBINT	30	2	60			
Cowan, Carolin	SBINT	30	2	60			
Damitz, Renee	SBINT	30	3	90			
Davis, Katherin	SBINT	30	1	30			
Davis, Marcy L	SBINT	30	1	30			
Degen, Colton I	SBINT	30	1	30			
Fox, Heather	SBINT	30	3	90			
Galbreath, Hea	SBINT	30	2	60			
Genandt, Lee	SBINT	30	1	30			
Harden, Mark E	SBINT	30	1	30			
Hinton, Shana I	SBINT	30	3	90			
Horn, Kyle R	SBINT	30	1	30			
Huft, Wendy	SBINT	30	2	60			
Hunt, Erin N	SBINT	30	1	30			
Isaacson, Jame	SBINT	30	1	30			
Jordan, Julie L	SBINT	30	1	30			
Kistler, Karen	SBINT	30	0.5	15			
Lambrecht, Pat	SBINT	30	1	30			
Lindley, Jessica	SBINT	30	1	30			
Maaske, Molly I	SBINT	30	2	60			
McGruder, Mich	SBINT	30	2	60			
McNeil, Mary E	SBINT	30	3	90			
Mindell, Shanno	SBINT	6.75	1	6.75			
Morrison, Sherr	SBINT	30	0.5	15			
Noonan, Angela	SBINT	30	1	30			
Norvell, Ashley	SBINT	30	1	30			
Orwig, Pamela	SBINT	30	1	30			
Papalii, Fesoota	SBINT	30	2	60			
Pendleton, Bev	SBINT	6.75	1	6.75			
Phelps, Nicki S	SBINT	30	2	60			
Ravel, Tammy I	SBINT	30	1	30			
Robison, Sara	SBINT	30	1	30			
Sharp, Stacy L	SBINT	30	1	30			
Shenaut, Bradle	SBINT	30	1	30			
Shinn, Ashley M	SBINT	30	1	30			
Simpson, Angel	SBINT	30	1	30			
Tapper, Christin	SBINT	30	1	30			
Templeton, Chr	SBINT	30	1	30			
Thompson, Eric	SBINT	30	1	30			
Turner, Marty L	SBINT	30	1	30			
Vysoky, Kevin J	SBINT	30	1	30			
Watts, Bailey	SBINT	30	1	30			
Webber, Brooke	SBINT	30	1	30			
Worden, Shalar	SBINT	30	1	30			
Fox, Heather	SELWH	30	3	90			
Kistler, Karen	SELWH	30	1	30			
Vaynerman, Ally	SIP1	30	2	60			

Harshbarger, Ai	SIP1	30	2	60			
Golden, Michell	SIP1	30	2	60			
Marvel, Sarah [	SIP1	30	2	60			
Atwell, Jennifer	SIP1	30	2	60			
Rogers, Michell	SIP1	30	1	30			
Fleming, Amy L	SPEDHOME	30	9.5	285			
Blaser, Carrie K	SPEDHOME	30	3	90			
Hunziker, Case	SPEDHOME	30	4.5	135			
Orwig, Pamela	SPEDHOME	30	2	60			
Jordan, Julie L	SPEDHOME	30	4.5	135			
Galloway, Britta	STIP	500	1	500			
Hankes, Briann	STIP	100	1	100			
Asplund, John A	THRIVE	400	1	400			
Hamm, Jennife	THRIVE	400	1	400			
Ritchie, Mindi	THRIVE	400	1	400			
Ewing, Jeffrey	THRIVE	400	1	400			
Cratty, Debra A	THRIVE	400	1	400			
Young, Nichola	THRIVE	400	1	400			
Hawkins, Valeri	THRIVE	400	1	400			
Hutton, Rebecc	THRIVE	400	1	400			
Coate, Keri	THRIVE	400	1	400			
Keever, Jodi	THRIVE	400	1	400			
Bredemeier, Je	THRIVE	400	1	400			
Imes, Tina M	THRIVE	400	1	400			
Spring, Jason V	THRIVE	400	1	400			
Washabaugh, M	THRIVE	400	1	400			
Chernin, Andre	THRIVE	400	1	400			
Golden, Michell	THRIVE	400	1	400			
Berens, Michell	THRIVE	400	1	400			
Ullrich, Malinda	THRIVE	400	1	400			
Seaney, Adam	THRIVE	400	1	400			
Spring, DeAnn	THRIVE	400	1	400			
Orwig, Pamela	THRIVE	400	1	400			
Cooper, Carrie	THRIVE	400	1	400			
Kleine, Molly D	THRIVE	400	1	400			
Redding, Brean	THRIVE	400	1	400			
Krisher, Tara J	THRIVE	400	1	400			
Crouch, Grace	THRIVE	400	1	400			
Jordan, Julie L	THRIVE	400	1	400			
Ullrich, Russell	THRIVE	400	1	400			
Cain, Christinel	THRIVE	400	1	400			
Hua, Huong M	THRIVE	400	1	400			
Gustafson, Julie	THRIVE	400	1	400			
Beetler, Anita D	THRIVE	400	1	400			
Boone, Alison L	THRIVE	400	1	400			
Brown, Dawn M	THRIVE	400	1	400			
Sullivan, Dawn	THRIVE	400	1	400			
Malek, Kristine	THRIVE	400	1	400			
Hickey, Melissa	THRIVE	400	1	400			
Condreay, Alicia	THRIVE	400	1	400			
Gibbs-Gehring,	THRIVE	400	1	400			
Bosomworth, La	THRIVE	400	1	400			
Gummerson, Br	THRIVE	400	1	400			
Kniker, Heather	THRIVE	400	1	400			
Lingafelter, Mat	THRIVE	400	1	400			
Matthews, Minc	THRIVE	400	1	400			
Bredemeier, Be	THRIVE	400	1	400			
Caldwell, Kari L	THRIVE	400	1	400			
Hickey, Shawn	THRIVE	400	1	400			
Bruns, Nicole S	THRIVE	400	1	400			
Lovdahl, Gina M	THRIVE	400	1	400			
Perry, Lisa L	THRIVE	400	1	400			
Foster, Annjane	THRIVE	400	1	400			
Denhart, Tara L	THRIVE	400	1	400			
Moore, Susan C	THRIVE	400	1	400			
Uddin, Bobbi D	THRIVE	400	1	400			
Blust, Tina M	THRIVE	400	1	400			
Rasso, Scott A	THRIVE	400	1	400			

McDermott, Sa	THRIVE	400	1	400			
Benson, Angela	THRIVE	400	1	400			
Nixon, Stephan	THRIVE	400	1	400			
Sturgis, Kelly A	THRIVE	400	1	400			
Rasso, Elise C	THRIVE	400	1	400			
Wenzel-Palmer	THRIVE	400	1	400			
Smallwood, Pa	THRIVE	400	1	400			
Grodjesk, Rand	THRIVE	400	1	400			
Galbreath, Hea	THRIVE	400	1	400			
Keith, Mary E	THRIVE	400	1	400			
Stecher, Travis	THRIVE	400	1	400			
Mowen, Tara M	THRIVE	400	1	400			
Woodard, Stepl	THRIVE	400	1	400			
Folger, Tammy	THRIVE	400	1	400			
Luptak, Craig J	THRIVE	400	1	400			
Kuberski, Carie	THRIVE	400	1	400			
Florine, Courtne	THRIVE	400	1	400			
Lester, Emily A	THRIVE	400	1	400			
Davidson, Step	THRIVE	400	1	400			
Mahnesmith, Ja	THRIVE	400	1	400			
Nelson, Kristin	THRIVE	400	1	400			
Miller, Becky J	THRIVE	400	1	400			
Noonan, James	THRIVE	400	1	400			
Maaske, Molly I	THRIVE	400	1	400			
Damitz, Renee	THRIVE	400	1	400			
Wells, Gwen T	THRIVE	400	1	400			
Gohlinghorst, J	THRIVE	400	1	400			
Malcolm, Dawn	THRIVE	400	1	400			
Bazon, Joshua	THRIVE	400	1	400			
Harshbarger, A	THRIVE	400	1	400			
Blaser, Carrie K	THRIVE	400	1	400			
McLemore, Jen	THRIVE	400	1	400			
Smith, Dawn N	THRIVE	400	1	400			
McNally, Jodie	THRIVE	400	1	400			
Marvel, Sarah D	THRIVE	400	1	400			
Crawford, Erin	THRIVE	400	1	400			
Aplin, Tara	THRIVE	400	1	400			
Pickrel, Amy E	THRIVE	400	1	400			
Davis, Matthew	THRIVE	400	1	400			
Benson, Cindy	THRIVE	400	1	400			
Turner, Marty L	THRIVE	400	1	400			
Kane, Megan R	THRIVE	400	1	400			
Thompson, Nat	THRIVE	400	1	400			
Warren, Alicia	THRIVE	400	1	400			
Robinson, Jenn	THRIVE	400	1	400			
Johnson, Carie	THRIVE	400	1	400			
Rogers, Elizabe	THRIVE	400	1	400			
Fox, Heather	THRIVE	400	1	400			
Saey, Laura A	THRIVE	400	1	400			
Asbury, Melissa	THRIVE	400	1	400			
Huntington, Ha	THRIVE	400	1	400			
Pickrel, Kristen	THRIVE	400	1	400			
Biddle, Joshua	THRIVE	400	1	400			
Phelps, Nicki S	THRIVE	400	1	400			
Washabaugh, L	THRIVE	400	1	400			
Carlson, Karen	THRIVE	400	1	400			
Wyant, Nichola	THRIVE	400	1	400			
Townsell, Heath	THRIVE	400	1	400			
Kistler, Karen	THRIVE	400	1	400			
Jennings, Jenn	THRIVE	400	1	400			
Johnson, Ambe	THRIVE	400	1	400			
Davis, Marcy L	THRIVE	400	1	400			
Cox, Brianna N	THRIVE	400	1	400			
Hunt, Erin N	THRIVE	400	1	400			
Shinn, Ashley M	THRIVE	400	1	400			
Fox, Kristin	THRIVE	400	1	400			
Gonzalez, Gret	THRIVE	400	1	400			
Johnson, Rach	THRIVE	400	1	400			

Pickrel, Jeremy	THRIVE	400	1	400			
Vaynerman, Ally	THRIVE	400	1	400			
Leibach, Grego	THRIVE	400	1	400			
Stegall, Amand	THRIVE	400	1	400			
Rorem, Emily	THRIVE	400	1	400			
Lambrecht, Pat	THRIVE	400	1	400			
Flowers, Megar	THRIVE	400	1	400			
Kohl, Blayne A	THRIVE	400	1	400			
Thompson, Dar	THRIVE	400	1	400			
Cooper, Mike	THRIVE	400	1	400			
Clary, Traci A	THRIVE	400	1	400			
Weigand, Andy	THRIVE	400	1	400			
Burgland, Hann	THRIVE	400	1	400			
Woerly, Michell	THRIVE	400	1	400			
Davis, Katherin	THRIVE	400	1	400			
Mings, Hillary L	THRIVE	400	1	400			
Westfall, Mike L	THRIVE	400	1	400			
Hunziker, Case	THRIVE	400	1	400			
Corbin, Josh M	THRIVE	400	1	400			
Estrada, Samar	THRIVE	400	1	400			
Harden, Mark	THRIVE	400	1	400			
Vysoky, Kevin J	THRIVE	400	1	400			
Rogers, Michell	THRIVE	400	1	400			
Abel, Donna J	THRIVE	400	1	400			
Ashby, Brandy	THRIVE	400	1	400			
McGruder, Mich	THRIVE	400	1	400			
Peneueta, Clen	THRIVE	400	1	400			
Workheiser, Ro	THRIVE	400	1	400			
Bruington, Jess	THRIVE	400	1	400			
Bevenour, Julia	THRIVE	400	1	400			
Riner, Kathleen	THRIVE	400	1	400			
Davison, Jessic	THRIVE	400	1	400			
Fleming, Amy L	THRIVE	400	1	400			
Green, Evan	THRIVE	400	1	400			
Galloway, Devi	THRIVE	400	1	400			
Grappe, Josette	THRIVE	400	1	400			
Barrett, Sarah J	THRIVE	400	1	400			
Weedman, Ama	THRIVE	400	1	400			
Klein, Laci Reb	THRIVE	400	1	400			
Grubb, Heather	THRIVE	400	1	400			
Plemmons, Eliz	THRIVE	400	1	400			
Myers, Meghan	THRIVE	400	1	400			
Warren, Richar	THRIVE	400	1	400			
Steele, Christia	THRIVE	400	1	400			
McNeil, Mary E	THRIVE	400	1	400			
Miller, Amy R	THRIVE	400	1	400			
Perkins, Scott	THRIVE	400	1	400			
Galloway, Britta	THRIVE	400	1	400			
Demott, Lexi R	THRIVE	400	1	400			
Smith, Lisa Ann	THRIVE	400	1	400			
Hiatt, Dianne C	THRIVE	400	1	400			
Gernant, Elizab	THRIVE	400	1	400			
Stoneking, Kath	THRIVE	400	1	400			
Thompson, Eric	THRIVE	400	1	400			
Nau, Rebekah	THRIVE	400	1	400			
Bender, Courtn	THRIVE	400	1	400			
Norvell, Ashley	THRIVE	400	1	400			
Deblieck, Meag	THRIVE	400	1	400			
Finch, Paige M	THRIVE	400	1	400			
Huft, Wendy	THRIVE	400	1	400			
Carl, Jacob	THRIVE	400	1	400			
Diaz, Gabriella	THRIVE	400	1	400			
Harden, Mark E	THRIVE	400	1	400			
Atwell, Jennifer	THRIVE	400	1	400			
Kelley, Madison	THRIVE	400	1	400			
Moore, Sherri L	THRIVE	400	1	400			
Marenholtz, Ge	THRIVE	400	1	400			
Pfeiffer, Bruce	THRIVE	400	1	400			

Barker, Heather	THRIVE	400	1	400			
Johnson, Vanes	THRIVE	400	1	400			
Eddington, Bre	THRIVE	400	1	400			
Miller, Kane	THRIVE	400	1	400			
Sieczka, Joann	THRIVE	400	1	400			
Cadwell, Meliss	THRIVE	400	1	400			
Sevigny, Kimbe	THRIVE	400	1	400			
Gregory, Sarah	THRIVE	400	1	400			
Knuth, Sue A	THRIVE	400	1	400			
Marshall, Stacy	THRIVE	400	1	400			
Orwig, Jeffrey A	THRIVE	400	1	400			
Goodwin, Devy	THRIVE	400	1	400			
Shumaker, Ann	THRIVE	400	1	400			
Haffner, Carme	THRIVE	400	1	400			
Klossing, Vada	THRIVE	400	1	400			
Koval, Susan M	THRIVE	400	1	400			
Peterson, Denis	THRIVE	400	1	400			
Crowl, Helen R	THRIVE	400	1	400			
Hayes, Marnek	THRIVE	400	1	400			
DeVena, Torry I	THRIVE	400	1	400			
Baughman, Cai	THRIVE	400	1	400			
Hogarth-Bruing	THRIVE	400	1	400			
Godde, Trudy L	THRIVE	400	1	400			
Yeomans, Crys	THRIVE	400	1	400			
Young, Sara J	THRIVE	400	1	400			
Allen, Buffy M	THRIVE	400	1	400			
Triplett, Lynly	THRIVE	400	1	400			
Johnson, Karey	THRIVE	400	1	400			
Pickard, Amanc	THRIVE	400	1	400			
Connors, Rebe	THRIVE	400	1	400			
Bickel, Paul L	THRIVE	400	1	400			
Harrison, April	THRIVE	400	1	400			
Pedigo, Lorie A	THRIVE	400	1	400			
Krol, Barbara D	THRIVE	400	1	400			
Weber, Susann	THRIVE	400	1	400			
Caves, Dana M	THRIVE	400	1	400			
Dale, Heather C	THRIVE	400	1	400			
Colford, Carme	THRIVE	400	1	400			
Simpson, Leani	THRIVE	400	1	400			
Dillbeck, Amber	THRIVE	400	1	400			
Bodenhamer, D	THRIVE	400	1	400			
Bridgewater, Br	THRIVE	400	1	400			
Schisler, Jacqu	THRIVE	400	1	400			
Saul-Gillette, Ar	THRIVE	400	1	400			
Gibbs, Terri	THRIVE	400	1	400			
Delafield, Alicia	THRIVE	400	1	400			
Creek, Christina	THRIVE	400	1	400			
Tudandawa, Fn	THRIVE	400	1	400			
Helms, Melissa	THRIVE	400	1	400			
Nalley, Kylee	THRIVE	400	1	400			
Williams, Isabel	THRIVE	400	1	400			
Ruby, Samanth	THRIVE	400	1	400			
Weiss, Ashlynn	THRIVE	400	1	400			
Diaz, Izabella	THRIVE	400	1	400			
Weese, Katelyn	THRIVE	400	1	400			
Tabb, Whitney	THRIVE	400	1	400			
Gardner, Cynth	THRIVE	400	1	400			
Bishop, Cathlee	THRIVE	400	1	400			
LeFebvre, Julia	THRIVE	400	1	400			
Taylor, Sandra I	THRIVE	400	1	400			
Donaldson, Rol	THRIVE	400	1	400			
Johnson, Mary	THRIVE	400	1	400			
Farley, Linda	THRIVE	400	1	400			
Jefferson, Shar	THRIVE	400	1	400			
Taylor, Patricia	THRIVE	400	1	400			
VanMeter, Melir	THRIVE	400	1	400			
Likes, Debra	THRIVE	400	1	400			
Cauthon, Hope	THRIVE	400	1	400			

Senner, Rhond	THRIVE	400	1	400			
Dugan, Jami	THRIVE	400	1	400			
Smith, Kelle	THRIVE	400	1	400			
Coupland, Brian	THRIVE	400	1	400			
Cowan, Lisa	THRIVE	400	1	400			
Dredge, Lori K	THRIVE	400	1	400			
Wilson, Sheila	THRIVE	400	1	400			
James, Samant	THRIVE	400	1	400			
Parkinson, Dere	THRIVE	400	1	400			
Corbin, Janet L	THRIVE	400	1	400			
Raska, Nicole	THRIVE	400	1	400			
Giles, Andres	THRIVE	400	1	400			
Pugh, Erin	THRIVE	400	1	400			
Mustain-Perez,	THRIVE	400	1	400			
Lewis, Mikila	THRIVE	400	1	400			
Steck, Dianne L	THRIVE	400	1	400			
Armstrong, Linc	THRIVE	400	1	400			
Brown, Merrisa	THRIVE	400	1	400			
Chavarria-Tama	THRIVE	400	1	400			
Brunkow, Melin	THRIVE	400	1	400			
Lowe, Brenda J	THRIVE	400	1	400			
Heimann, Kevir	THRIVE	400	1	400			
Mackey, Teresa	THRIVE	400	1	400			
Morss-Miles, Ar	THRIVE	400	1	400			
Goodman, Sha	THRIVE	400	1	400			
Green, Hayleigl	THRIVE	400	1	400			
Hinton, Shana I	THRIVE	400	1	400			
Gully, Roy Wes	THRIVE	400	1	400			
Moats, Caitlin	THRIVE	400	1	400			
Cisna, Madison	THRIVE	400	1	400			
Young, Hoa Jer	THRIVE	400	1	400			
Rorem, Jacob (	THRIVE	400	1	400			
Rappenecker, F	THRIVE	400	1	400			
Luptak, Kyli	THRIVE	400	1	400			
Peterson, Ange	THRIVE	400	1	400			
Eager, Tami E	THRIVE	400	1	400			
Wilson, Juanita	THRIVE	400	1	400			
Genandt, Lee	THRIVE	400	1	400			
Horn, Kyle R	THRIVE	400	1	400			
Henry, Taryn Ni	THRIVE	400	1	400			
Orellana, Hann	THRIVE	400	1	400			
Hyzy, Hannah	THRIVE	400	1	400			
Noonan, Angel	THRIVE	400	1	400			
Cummings, Jer	THRIVE	400	1	400			
Varela, Megan	THRIVE	400	1	400			
Gully, Donna R	THRIVE	400	1	400			
Frisque, Kristal	THRIVE	400	1	400			
Schwab, Steve	THRIVE	400	1	400			
Gray, Sara E.	THRIVE	400	1	400			
Kane, Sean K	THRIVE	400	1	400			
Ellison, Tiffany	THRIVE	400	1	400			
Ramirez, Victor	THRIVE	400	1	400			
Gerhardt, Chris	THRIVE	400	1	400			
Bodenhamer, E	THRIVE	400	1	400			
Warner, Tracy L	THRIVE	400	1	400			
Farmer, Leesa /	THRIVE	400	1	400			
Lyle, Laura L	THRIVE	400	1	400			
Stanley, Sarah	THRIVE	400	1	400			
Allen, TreAnna	THRIVE	400	1	400			
Hinton, John	THRIVE	400	1	400			
Melton, Jennife	THRIVE	400	1	400			
Allen, Casey L	THRIVE	400	1	400			
Skelton, Kaitlyn	THRIVE	400	1	400			
Henry, Jacqueli	THRIVE	400	1	400			
Mindell, Shann	THRIVE	400	1	400			
Eastburg, Adys	THRIVE	400	1	400			
Leibach, Andre	THRIVE	400	1	400			
Smith, Kyra	THRIVE	400	1	400			

Hickey, Riley	THRIVE	400	1	400			
Shepherd, Jam	THRIVE	400	1	400			
Wagner, Cynthi	THRIVE	400	1	400			
Lingafelter, Kris	THRIVE	400	1	400			
Abel, Kimberly	THRIVE	400	1	400			
Traff, Macy	THRIVE	400	1	400			
Johnson, Carse	THRIVE	400	1	400			
Daniels, Christi	THRIVE	400	1	400			
Norris, William	THRIVE	400	1	400			
Egipciaco, Jese	THRIVE	400	1	400			
Papalii, Fesoot	THRIVE	400	1	400			
Nelson, Elizabe	THRIVE	400	1	400			
Bowman, Chels	THRIVE	400	1	400			
Pepple, Abby L	THRIVE	400	1	400			
Cowan, Carolin	THRIVE	400	1	400			
Campbell, Eliza	THRIVE	400	1	400			
West, Savanna	THRIVE	400	1	400			
Vanaken, Done	THRIVE	400	1	400			
Kemp, Alixandr	THRIVE	400	1	400			
Elliott, Nicholas	THRIVE	400	1	400			
Stanley, Brookl	THRIVE	400	1	400			
Olivas, Valente	THRIVE	400	1	400			
Barker, Gary	THRIVE	400	1	400			
Vicker, Jennifer	THRIVE	400	1	400			
Martinez, Raul	THRIVE	400	1	400			
Spencer, Tonya	THRIVE	400	1	400			
Burton, Lynn	THRIVE	400	1	400			
Johnson, Jenni	THRIVE	400	1	400			
Simpson, Ange	THRIVE	400	1	400			
Esquivel, Felici	THRIVE	400	1	400			
Corbin, Kaye	THRIVE	400	1	400			
Watts, Bailey	THRIVE	400	1	400			
Harden, Demar	THRIVE	400	1	400			
Graves, Christi	THRIVE	400	1	400			
Fulk, Jaycie	THRIVE	400	1	400			
German, Brittar	THRIVE	400	1	400			
Benbow, Orinda	THRIVE	400	1	400			
Plackett, Kathe	THRIVE	400	1	400			
Brechbuhler, M	THRIVE	400	1	400			
Mahnesmith, H	THRIVE	400	1	400			
Martin, Alyssa S	THRIVE	400	1	400			
Ortega, Violeta	THRIVE	400	1	400			
Snyder, Ruth A	THRIVE	400	1	400			
Sullivan, Kasey	THRIVE	400	1	400			
Triplett, Carina	THRIVE	400	1	400			
Camacho, Letic	THRIVE	400	1	400			
Cecil, Patricia	THRIVE	400	1	400			
Smith, Darlene	THRIVE	400	1	400			
Wills, Sarah E.	THRIVE	400	1	400			
Bell, Kathryn L	THRIVE	400	1	400			
Spinks, Tuesda	THRIVE	400	1	400			
Wingo, Kristoph	THRIVE	400	1	400			
Prats, John D	THRIVE	400	1	400			
Eurales, DeVon	THRIVE	400	1	400			
Harper, Melissa	THRIVE	400	1	400			
Kapesa, Djanie	THRIVE	400	1	400			
Ritchie, Mindi	THRPRES	200	1	200			
Young, Nichola	THRPRES	200	1	200			
Coate, Keri	THRPRES	250	1	250			
Imes, Tina M	THRPRES	200	1	200			
Wills, Sarah E.	THRPRES	200	1	200			
Hua, Huong M	THRPRES	150	1	150			
Matthews, Minc	THRPRES	200	1	200			
Foster, Annjane	THRPRES	250	1	250			
Folger, Tammy	THRPRES	200	1	200			
Phelps, Nicki S	THRPRES	200	1	200			
Barrett, Sarah J	THRPRES	250	1	250			
Grubb, Heather	THRPRES	200	1	200			

Colford, Carme	THRPRES	150	1	150			
Denhart, Tara L	THRPRES	200	1	200			
Atwell, Jennifer	THRPRES	150	1	150			
Cain, Christinel	THRPRES	150	1	150			
Carlson, Karen	THRPRES	150	1	150			
Eager, Tami E	THRPRES	150	1	150			
Ewing, Jeffrey	THRPRES	200	1	200			
Florine, Courtne	THRPRES	200	1	200			
Gully, Roy Wes	THRPRES	200	1	200			
Harden, Mark E	THRPRES	200	1	200			
Lester, Emily A	THRPRES	200	1	200			
Ramirez, Victor	THRPRES	150	1	150			
Rappenecker, F	THRPRES	200	1	200			
Shinn, Ashley M	THRPRES	200	1	200			
Thompson, Dar	THRPRES	150	1	150			
Traff, Macy	THRPRES	200	1	200			
Warren, Richar	THRPRES	200	1	200			
Wells, Gwen T	THRPRES	200	1	200			
Wingo, Kristoph	THRPRES	250	1	250			
Young, Hoa Jer	THRPRES	150	1	150			
Galbreath, Hea	THRPRES	150	1	150			
Hickey, Shawn	THRPRES	150	1	150			
Davis, Matthew	THRPRES	300	1	300			
Prats, John D	THRPRES	150	1	150			
Cox, Brianna N	THRPRES	150	1	150			
Rogers, Michell	TUTOR	30	3	90			
Atwell, Jennifer	TUTOR	30	3	90			
Golden, Michell	TUTOR	30	3	90			
Hyzy, Hannah	TUTOR	30	6	180			
Orellana, Hann	TUTOR	30	5	150			
Varela, Alejandı	XPOST	312.12	2	624.24			
Orellana, Manu	XPOST	249.7	2	499.4			
Atwell, Katherir	XPOST	312.12	1	312.12			
Mangieri, Jenni	XPOST	312.12	1	312.12			
Thomas, Nicole	XPOST	312.12	1	312.12			
Robison, Sara	XPOST	312.12	1	312.12			

GALESBURG COMMUNITY UNIT SCHOOL DISTRICT NO. 205
WORKING INVESTMENTS
MARCH 31, 2026

INVESTMENT	FUND	BOOK VALUE	MARKET VALUE	DATE MADE	INSTITUTION	YIELD	DAYS	INCOME EARNED THIS MONTH	MATURITY
SAVINGS ACCOUNT	EDUCATION	24,005,748.00	24,005,748.00		ISDLAF/MAX FUND	3.56		84,534.90	
SAVINGS ACCOUNT	BUILDING	2,980,504.25	2,980,504.25		ISDLAF/MAX FUND	3.56		7,713.81	
SAVINGS ACCOUNT	BOND & INTEREST	3,971,426.32	3,971,426.32		ISDLAF/MAX FUND	3.56		10,249.86	
SAVINGS ACCOUNT	TRANSPORTATION	1,194,516.89	1,194,516.89		ISDLAF/MAX FUND	3.56		3,170.06	
CD	EDUCATION	2,500,000.00	2,500,000.00	11/20/2025	ISDLAF	3.69	182	7,834.94	5/21/2026
CD	EDUCATION	2,000,000.00	2,000,000.00	11/7/2025	ISDLAF	3.69	206	6,268.20	6/1/2026
CD	EDUCATION	1,471,300.00	1,471,300.00	1/6/2026	ISDLAF	3.62	190	4,523.52	7/15/2026
CD	EDUCATION	2,500,000.00	2,500,000.00	9/3/2025	ISDLAF	4.00	365	8,493.38	9/3/2026
CHECKING ACCOUNT	EMPLOYEE FLEX SPENDING	77,976.37	77,976.37		CBI BANK	3.50		218.85	
CHECKING ACCOUNT	EDUCATION	5,626,689.58	5,626,689.58		CBI BANK	3.50		17,478.96	
CHECKING ACCOUNT	BUILDING	1,772,239.34	1,772,239.34		CBI BANK	3.50		3,987.35	
CHECKING ACCOUNT	BOND & INTEREST	179,741.10	179,741.10		CBI BANK	3.50		424.12	
CHECKING ACCOUNT	TRANSPORTATION	974,676.23	974,676.23		CBI BANK	3.50		2,311.76	
CHECKING ACCOUNT	IMRF	629,643.86	629,643.86		CBI BANK	3.50		1,585.21	
CHECKING ACCOUNT	SITE & CONSTRUCTION	1,509,712.19	1,509,712.19		CBI BANK	3.50		2,701.06	
CHECKING ACCOUNT	WORKING CASH	544,121.14	544,121.14		CBI BANK	3.50		1,286.24	
CHECKING ACCOUNT	TORT	962,293.49	962,293.49		CBI BANK	3.50		2,391.71	
CHECKING ACCOUNT	AVC	363,249.36	363,249.36		CBI BANK	3.50		921.23	
CHECKING ACCOUNT	FICA/MEDICARE	212,415.91	212,415.91		CBI BANK	3.50		31.29	
CHECKING ACCOUNT	FIRE PREVENTION/HLS	695,786.70	695,786.70		CBI BANK	3.50		1,644.31	
CHECKING ACCOUNT	FOOD SERVICE	27,178.64	27,178.64		CBI BANK	3.50		74.51	
CHECKING ACCOUNT	IMPREST	7,928.43	7,928.43		CBI BANK	3.50		23.49	
CHECKING ACCOUNT	REVTRAK	72,691.06	72,691.06		CBI BANK	3.50		204.60	
CHECKING ACCOUNT	SQUARE	51,651.93	51,651.93		CBI BANK	3.50		151.71	
CHECKING ACCOUNT	RYNER FARMS	43,461.75	43,461.75		CBI BANK	3.50		118.66	
	TOTAL	$ 54,374,952.54	$ 54,374,952.54					$ 168,343.73	
	TOTAL INVESTMENTS	$ 54,374,952.54	$ 54,374,952.54					$ 168,343.73	

INVESTMENT BREAKDOWN BY FUND

EMPLOYEE FLEX SPEND.	77,976.37
EDUCATION	38,103,737.58
BUILDING	4,752,743.59
BOND & INTEREST	4,151,167.42
TRANSPORTATION	2,169,193.12
IMRF	629,643.86
SITE & CONSTRUCTION	1,509,712.19
WORKING CASH	544,121.14
TORT	962,293.49
AVC	363,249.36
FICA / MEDICARE	212,415.91
FIRE PREVENTION	695,786.70
FOOD SERVICE	27,178.64
IMPREST	7,928.43
REVTRAK	72,691.06
SQUARE	51,651.93
RYNER FARMS	43,461.75
	$ 54,374,952.54

90-Day Treasury Bill		
Discount rate/yield effective 3/31/26	3.61%	3.69%
Investment portfolio average		
annual yield effective 3/31/26		3.58%

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Alexis

1/1/2026 to 3/31/2026

Checking Account Receipts

Date	Description	Amount
1/31/26	**CBI Bank & Trust**: January Interest	141.43
2/28/26	**CBI Bank & Trust**: February Interest	1.95
3/5/26	**Brady M. Landis**: First Portion of the 2026 Variable Cash Rent for the Alexis Bottom	4,018.95
3/5/26	**Brady M. Landis**: First Portion of the 2026 Variable Cash Rent for the Alexis Top	2,357.16
3/5/26	**Matthew S. Hawkins**: First Portion of the 2026 Variable Cash Rent for the Alexis Bottom	4,018.95
3/5/26	**Matthew S. Hawkins**: First Portion of the 2026 Variable Cash Rent for the Alexis Top	2,357.16
3/5/26	**Stephen C. Hawkins**: First Portion of the 2026 Variable Cash Rent for the Alexis Bottom ... the base rent is $235.00 per acre on 91.6 gps acres of cropland. The first portion is $135 per acre, with $100 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices. This description also applies to Matt Hawkins and Brady Landis	4,328.10
3/5/26	**Stephen C. Hawkins**: First Portion of the 2026 Variable Cash Rent for the Alexis Top ... the base rent is $260.00 per acre on 45.33 gps acres of cropland. The first portion is $160 per acre, with $100 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices. This description also applies to Matt Hawkins and Brady Landis	2,538.48
3/31/26	**CBI Bank & Trust**: March Interest	52.24
	Total Receipts	19,814.42

Checking Account Disbursements

Date	Description	Amount
1/21/26	**Galesburg Community Foundation**: Distribution by check	52,100.00
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Bottom from Brady M. Landis	100.47

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Alexis
1/1/2026 to 3/31/2026

Checking Account Disbursements

Date	Description	Amount
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Bottom from Matthew S. Hawkins	100.47
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Bottom from Stephen C. Hawkins	108.20
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Top from Brady M. Landis	58.93
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Top from Matthew S. Hawkins	58.93
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Top from Stephen C. Hawkins	63.46
3/18/26	**Country Mutual Insurance Company**: Liability Insurance ($5,000,000)	99.95
	Total disbursements	52,690.41

Summary of Receipts & Disbursements

Beginning Balance	52,682.05
Total Receipts	19,814.42
Total Disbursements	52,690.41
Ending Balance	19,806.06

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Coldbrook

1/1/2026 to 3/31/2026

Checking Account Receipts

Date	Description	Amount
1/31/26	**CBI Bank & Trust**: January Interest	119.03
2/28/26	**CBI Bank & Trust**: February Interest	1.73
3/5/26	**Brady M. Landis**: First Portion of the 2026 Variable Cash Rent for Coldbrook East	1,963.21
3/5/26	**Brady M. Landis**: First Portion of the 2026 Variable Cash Rent for Coldbrook West	2,161.29
3/5/26	**Matthew S. Hawkins**: First Portion of the 2026 Variable Cash Rent for Coldbrook East	1,963.21
3/5/26	**Matthew S. Hawkins**: First Portion of the 2026 Variable Cash Rent for Coldbrook West	2,161.29
3/5/26	**Stephen C. Hawkins**: First Portion of the 2026 Variable Cash Rent for Coldbrook East ... the base rent is $265.00 per acre on 36.61 gps acres of cropland. The first portion is $165 per acre, with $100 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices. This description also applies to Matt Hawkins and Brady Landis	2,114.23
3/5/26	**Stephen C. Hawkins**: First Portion of the 2026 Variable Cash Rent for Coldbrook West ... the base rent is $235.00 per acre on 49.26 gps acres of cropland. The first portion is $135 per acre, with $100 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices. This description also applies to Matt Hawkins and Brady Landis	2,327.52
3/31/26	**CBI Bank & Trust**: March Interest	34.32
	Total Receipts	12,845.83

Checking Account Disbursements

Date	Description	Amount
1/21/26	**Galesburg Community Foundation**: Distribution by check	43,800.00
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook East from Brady M. Landis	49.08

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Coldbrook

1/1/2026 to 3/31/2026

Checking Account Disbursements

Date	Description	Amount
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook East from Matthew S. Hawkins	49.08
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook East from Stephen C. Hawkins	52.86
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook West from Brady M. Landis	54.03
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook West from Matthew S. Hawkins	54.03
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook West from Stephen C. Hawkins	58.19
3/18/26	**Country Mutual Insurance Company**: Liability Insurance ($5,000,000)	55.38
	Total disbursements	44,172.65

Summary of Receipts & Disbursements

Beginning Balance	44,319.39
Total Receipts	12,845.83
Total Disbursements	44,172.65
Ending Balance	12,992.57

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Mercer Co

1/1/2026 to 3/31/2026

Checking Account Receipts

Date	Description	Amount
1/31/26	**CBI Bank & Trust**: January Interest	45.47
2/27/26	**Kevin Lynch**: First Portion of the 2026 Variable Cash Rent ... the base rent is $265.00 per acre on 73.89 acres of cropland. The first portion is $140 per acre, with $125 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices	10,344.60
2/28/26	**CBI Bank & Trust**: February Interest	3.54
3/31/26	**CBI Bank & Trust**: March Interest	32.10
	Total Receipts	10,425.71

Checking Account Disbursements

Date	Description	Amount
1/21/26	**Galesburg Community Foundation**: Distribution by check	16,200.00
2/27/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent	258.62
3/18/26	**Country Mutual Insurance Company**: Liability Insurance ($5,000,000)	44.84
	Total disbursements	16,503.46

Summary of Receipts & Disbursements

Beginning Balance	16,740.87
Total Receipts	10,425.71
Total Disbursements	16,503.46
Ending Balance	10,663.12

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Alexis

General Ledger

1/1/2026 to 3/31/2026

Rent Income - Land

3/5/26	**Stephen C. Hawkins**: First Portion of the 2026 Variable Cash Rent for the Alexis Top ... the base rent is $260.00 per acre on 45.33 gps acres of cropland. The first portion is $160 per acre, with $100 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices. This description also applies to Matt Hawkins and Brady Landis	2,538.48
3/5/26	**Stephen C. Hawkins**: First Portion of the 2026 Variable Cash Rent for the Alexis Bottom ... the base rent is $235.00 per acre on 91.6 gps acres of cropland. The first portion is $135 per acre, with $100 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices. This description also applies to Matt Hawkins and Brady Landis	4,328.10
3/5/26	**Matthew S. Hawkins**: First Portion of the 2026 Variable Cash Rent for the Alexis Top	2,357.16
3/5/26	**Matthew S. Hawkins**: First Portion of the 2026 Variable Cash Rent for the Alexis Bottom	4,018.95
3/5/26	**Brady M. Landis**: First Portion of the 2026 Variable Cash Rent for the Alexis Top	2,357.16
3/5/26	**Brady M. Landis**: First Portion of the 2026 Variable Cash Rent for the Alexis Bottom	4,018.95
	Total Rent Income - Land	**19,618.80**

Insurance

3/18/26	**Country Mutual Insurance Company**: Liability Insurance ($5,000,000)	99.95
	Total Insurance	**99.95**

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Alexis
General Ledger
1/1/2026 to 3/31/2026

Management Fee		
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Top from Stephen C. Hawkins	63.46
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Bottom from Stephen C. Hawkins	108.20
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Top from Matthew S. Hawkins	58.93
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Bottom from Matthew S. Hawkins	100.47
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Top from Brady M. Landis	58.93
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Bottom from Brady M. Landis	100.47
	Total Management Fee	**490.46**
Distribution		
1/21/26	**Galesburg Community Foundation**: Distribution by check	52,100.00
	Total Distribution	**52,100.00**
Interest Earned		
1/31/26	**CBI Bank & Trust**: January Interest	141.43
2/28/26	**CBI Bank & Trust**: February Interest	1.95
3/31/26	**CBI Bank & Trust**: March Interest	52.24
	Total Interest Earned	**195.62**

Beginning Balance	52,682.05
Interest	195.62
Total Income	19,618.80
Total Expense	-590.41
Capital	-52,100.00
Ending Balance	19,806.06

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Coldbrook

General Ledger

1/1/2026 to 3/31/2026

Rent Income - Land

3/5/26	**Stephen C. Hawkins**: First Portion of the 2026 Variable Cash Rent for Coldbrook West ... the base rent is $235.00 per acre on 49.26 gps acres of cropland. The first portion is $135 per acre, with $100 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices. This description also applies to Matt Hawkins and Brady Landis	2,327.52
3/5/26	**Stephen C. Hawkins**: First Portion of the 2026 Variable Cash Rent for Coldbrook East ... the base rent is $265.00 per acre on 36.61 gps acres of cropland. The first portion is $165 per acre, with $100 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices. This description also applies to Matt Hawkins and Brady Landis	2,114.23
3/5/26	**Matthew S. Hawkins**: First Portion of the 2026 Variable Cash Rent for Coldbrook West	2,161.29
3/5/26	**Matthew S. Hawkins**: First Portion of the 2026 Variable Cash Rent for Coldbrook East	1,963.21
3/5/26	**Brady M. Landis**: First Portion of the 2026 Variable Cash Rent for Coldbrook West	2,161.29
3/5/26	**Brady M. Landis**: First Portion of the 2026 Variable Cash Rent for Coldbrook East	1,963.21
	Total Rent Income - Land	**12,690.75**

Insurance

3/18/26	**Country Mutual Insurance Company**: Liability Insurance ($5,000,000)	55.38
	Total Insurance	**55.38**

Winship Farm Management
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CUSD 205 Ryner Coldbrook
General Ledger
1/1/2026 to 3/31/2026

Management Fee		
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook West from Stephen C. Hawkins	58.19
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook East from Stephen C. Hawkins	52.86
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook West from Matthew S. Hawkins	54.03
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook East from Matthew S. Hawkins	49.08
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook West from Brady M. Landis	54.03
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook East from Brady M. Landis	49.08
	Total Management Fee	**317.27**
Distribution		
1/21/26	**Galesburg Community Foundation**: Distribution by check	43,800.00
	Total Distribution	**43,800.00**
Interest Earned		
1/31/26	**CBI Bank & Trust**: January Interest	119.03
2/28/26	**CBI Bank & Trust**: February Interest	1.73
3/31/26	**CBI Bank & Trust**: March Interest	34.32
	Total Interest Earned	**155.08**
	Beginning Balance	44,319.39
	Interest	155.08
	Total Income	12,690.75
	Total Expense	-372.65
	Capital	-43,800.00
	Ending Balance	12,992.57

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Mercer Co

General Ledger

1/1/2026 to 3/31/2026

Rent Income - Land

2/27/26	**Kevin Lynch**: First Portion of the 2026 Variable Cash Rent ... the base rent is $265.00 per acre on 73.89 acres of cropland. The first portion is $140 per acre, with $125 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices	10,344.60
	Total Rent Income - Land	**10,344.60**

Insurance

3/18/26	**Country Mutual Insurance Company**: Liability Insurance ($5,000,000)	44.84
	Total Insurance	**44.84**

Management Fee

2/27/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent	258.62
	Total Management Fee	**258.62**

Distribution

1/21/26	**Galesburg Community Foundation**: Distribution by check	16,200.00
	Total Distribution	**16,200.00**

Interest Earned

1/31/26	**CBI Bank & Trust**: January Interest	45.47
2/28/26	**CBI Bank & Trust**: February Interest	3.54
3/31/26	**CBI Bank & Trust**: March Interest	32.10
	Total Interest Earned	**81.11**

Beginning Balance	16,740.87
Interest	81.11
Total Income	10,344.60
Total Expense	-303.46
Capital	-16,200.00
Ending Balance	10,663.12

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Alexis
Income Statement
1/1/2026 to 3/31/2026

Rent Income - Land	19,618.80		
Total Miscellaneous		19,618.80	
Total Farm Income			**$19,618.80**
Insurance	99.95		
Management Fee	490.46		
Total Expense		590.41	
Total Farm Expense			**$590.41**
Net Farm Income			**$19,028.39**
Distribution	-52,100.00		
Total Capital		-52,100.00	
Beginning Balance			$52,682.05
Interest			$195.62
Net Income			$19,028.39
Capital			-$52,100.00
Ending Balance			**$10,663.12**

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Coldbrook

Income Statement

1/1/2026 to 3/31/2026

Rent Income - Land	12,690.75		
Total Miscellaneous		12,690.75	
Total Farm Income			**$12,690.75**
Insurance	55.38		
Management Fee	317.27		
Total Expense		372.65	
Total Farm Expense			**$372.65**
Net Farm Income			**$12,318.10**
Distribution	-43,800.00		
Total Capital		-43,800.00	
Beginning Balance			$44,319.39
Interest			$155.08
Net Income			$12,318.10
Capital			-$43,800.00
Ending Balance			**$10,663.12**

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Mercer Co

Income Statement

1/1/2026 to 3/31/2026

Rent Income - Land	10,344.60		
Total Miscellaneous		10,344.60	
Total Farm Income			**$10,344.60**
Insurance	44.84		
Management Fee	258.62		
Total Expense		303.46	
Total Farm Expense			**$303.46**
Net Farm Income			**$10,041.14**
Distribution	-16,200.00		
Total Capital		-16,200.00	
Beginning Balance			$16,740.87
Interest			$81.11
Net Income			$10,041.14
Capital			-$16,200.00
Ending Balance			**$10,663.12**

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Alexis

3/1/2026 to 3/31/2026

Checking Account Receipts

Date	Description	Amount
3/5/26	**Brady M. Landis**: First Portion of the 2026 Variable Cash Rent for the Alexis Bottom	4,018.95
3/5/26	**Brady M. Landis**: First Portion of the 2026 Variable Cash Rent for the Alexis Top	2,357.16
3/5/26	**Matthew S. Hawkins**: First Portion of the 2026 Variable Cash Rent for the Alexis Bottom	4,018.95
3/5/26	**Matthew S. Hawkins**: First Portion of the 2026 Variable Cash Rent for the Alexis Top	2,357.16
3/5/26	**Stephen C. Hawkins**: First Portion of the 2026 Variable Cash Rent for the Alexis Bottom ... the base rent is $235.00 per acre on 91.6 gps acres of cropland. The first portion is $135 per acre, with $100 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices. This description also applies to Matt Hawkins and Brady Landis	4,328.10
3/5/26	**Stephen C. Hawkins**: First Portion of the 2026 Variable Cash Rent for the Alexis Top ... the base rent is $260.00 per acre on 45.33 gps acres of cropland. The first portion is $160 per acre, with $100 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices. This description also applies to Matt Hawkins and Brady Landis	2,538.48
3/31/26	**CBI Bank & Trust**: March Interest	52.24
	Total Receipts	19,671.04

Checking Account Disbursements

Date	Description	Amount
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Bottom from Brady M. Landis	100.47
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Bottom from Matthew S. Hawkins	100.47

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Alexis

3/1/2026 to 3/31/2026

Checking Account Disbursements

Date	Description	Amount
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Bottom from Stephen C. Hawkins	108.20
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Top from Brady M. Landis	58.93
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Top from Matthew S. Hawkins	58.93
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Top from Stephen C. Hawkins	63.46
3/18/26	**Country Mutual Insurance Company**: Liability Insurance ($5,000,000)	99.95
	Total disbursements	590.41

Summary of Receipts & Disbursements

Beginning Balance	725.43
Total Receipts	19,671.04
Total Disbursements	590.41
Ending Balance	19,806.06

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Coldbrook

3/1/2026 to 3/31/2026

Checking Account Receipts

Date	Description	Amount
3/5/26	**Brady M. Landis**: First Portion of the 2026 Variable Cash Rent for Coldbrook East	1,963.21
3/5/26	**Brady M. Landis**: First Portion of the 2026 Variable Cash Rent for Coldbrook West	2,161.29
3/5/26	**Matthew S. Hawkins**: First Portion of the 2026 Variable Cash Rent for Coldbrook East	1,963.21
3/5/26	**Matthew S. Hawkins**: First Portion of the 2026 Variable Cash Rent for Coldbrook West	2,161.29
3/5/26	**Stephen C. Hawkins**: First Portion of the 2026 Variable Cash Rent for Coldbrook East ... the base rent is $265.00 per acre on 36.61 gps acres of cropland. The first portion is $165 per acre, with $100 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices. This description also applies to Matt Hawkins and Brady Landis	2,114.23
3/5/26	**Stephen C. Hawkins**: First Portion of the 2026 Variable Cash Rent for Coldbrook West ... the base rent is $235.00 per acre on 49.26 gps acres of cropland. The first portion is $135 per acre, with $100 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices. This description also applies to Matt Hawkins and Brady Landis	2,327.52
3/31/26	**CBI Bank & Trust**: March Interest	34.32
	Total Receipts	12,725.07

Checking Account Disbursements

Date	Description	Amount
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook East from Brady M. Landis	49.08
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook East from Matthew S. Hawkins	49.08

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Coldbrook

3/1/2026 to 3/31/2026

Checking Account Disbursements

Date	Description	Amount
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook East from Stephen C. Hawkins	52.86
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook West from Brady M. Landis	54.03
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook West from Matthew S. Hawkins	54.03
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook West from Stephen C. Hawkins	58.19
3/18/26	**Country Mutual Insurance Company**: Liability Insurance ($5,000,000)	55.38
	Total disbursements	372.65

Summary of Receipts & Disbursements

Beginning Balance	640.15
Total Receipts	12,725.07
Total Disbursements	372.65
Ending Balance	12,992.57

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Mercer Co

3/1/2026 to 3/31/2026

Checking Account Receipts

Date	Description	Amount
3/31/26	**CBI Bank & Trust**: March Interest	32.10
	Total Receipts	32.10

Checking Account Disbursements

Date	Description	Amount
3/18/26	**Country Mutual Insurance Company**: Liability Insurance ($5,000,000)	44.84
	Total disbursements	44.84

Summary of Receipts & Disbursements

Beginning Balance	10,675.86
Total Receipts	32.10
Total Disbursements	44.84
Ending Balance	10,663.12

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Alexis

General Ledger

3/1/2026 to 3/31/2026

Rent Income - Land

3/5/26	**Stephen C. Hawkins**: First Portion of the 2026 Variable Cash Rent for the Alexis Top ... the base rent is $260.00 per acre on 45.33 gps acres of cropland. The first portion is $160 per acre, with $100 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices. This description also applies to Matt Hawkins and Brady Landis	2,538.48
3/5/26	**Stephen C. Hawkins**: First Portion of the 2026 Variable Cash Rent for the Alexis Bottom ... the base rent is $235.00 per acre on 91.6 gps acres of cropland. The first portion is $135 per acre, with $100 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices. This description also applies to Matt Hawkins and Brady Landis	4,328.10
3/5/26	**Matthew S. Hawkins**: First Portion of the 2026 Variable Cash Rent for the Alexis Top	2,357.16
3/5/26	**Matthew S. Hawkins**: First Portion of the 2026 Variable Cash Rent for the Alexis Bottom	4,018.95
3/5/26	**Brady M. Landis**: First Portion of the 2026 Variable Cash Rent for the Alexis Top	2,357.16
3/5/26	**Brady M. Landis**: First Portion of the 2026 Variable Cash Rent for the Alexis Bottom	4,018.95
	Total Rent Income - Land	**19,618.80**

Insurance

3/18/26	**Country Mutual Insurance Company**: Liability Insurance ($5,000,000)	99.95
	Total Insurance	**99.95**

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Alexis

General Ledger

3/1/2026 to 3/31/2026

Management Fee

3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Top from Stephen C. Hawkins	63.46
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Bottom from Stephen C. Hawkins	108.20
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Top from Matthew S. Hawkins	58.93
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Bottom from Matthew S. Hawkins	100.47
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Top from Brady M. Landis	58.93
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for the Alexis Bottom from Brady M. Landis	100.47
	Total Management Fee	**490.46**

Interest Earned

3/31/26	**CBI Bank & Trust**: March Interest	52.24
	Total Interest Earned	**52.24**

Beginning Balance	725.43
Interest	52.24
Total Income	19,618.80
Total Expense	-590.41
Capital	0.00
Ending Balance	19,806.06

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Coldbrook

General Ledger

3/1/2026 to 3/31/2026

Rent Income - Land

3/5/26	**Stephen C. Hawkins**: First Portion of the 2026 Variable Cash Rent for Coldbrook West ... the base rent is $235.00 per acre on 49.26 gps acres of cropland. The first portion is $135 per acre, with $100 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices. This description also applies to Matt Hawkins and Brady Landis	2,327.52
3/5/26	**Stephen C. Hawkins**: First Portion of the 2026 Variable Cash Rent for Coldbrook East ... the base rent is $265.00 per acre on 36.61 gps acres of cropland. The first portion is $165 per acre, with $100 per acre due November 1. The variable portion will be calculated in December based on actual yields and prices. This description also applies to Matt Hawkins and Brady Landis	2,114.23
3/5/26	**Matthew S. Hawkins**: First Portion of the 2026 Variable Cash Rent for Coldbrook West	2,161.29
3/5/26	**Matthew S. Hawkins**: First Portion of the 2026 Variable Cash Rent for Coldbrook East	1,963.21
3/5/26	**Brady M. Landis**: First Portion of the 2026 Variable Cash Rent for Coldbrook West	2,161.29
3/5/26	**Brady M. Landis**: First Portion of the 2026 Variable Cash Rent for Coldbrook East	1,963.21
	Total Rent Income - Land	**12,690.75**

Insurance

3/18/26	**Country Mutual Insurance Company**: Liability Insurance ($5,000,000)	55.38
	Total Insurance	**55.38**

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Coldbrook
General Ledger
3/1/2026 to 3/31/2026

Management Fee

3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook West from Stephen C. Hawkins	58.19
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook East from Stephen C. Hawkins	52.86
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook West from Matthew S. Hawkins	54.03
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook East from Matthew S. Hawkins	49.08
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook West from Brady M. Landis	54.03
3/5/26	**Winship Farm Management**: 2.5% Management Fee on First Portion of the 2026 Variable Cash Rent for Coldbrook East from Brady M. Landis	49.08
	Total Management Fee	**317.27**

Interest Earned

3/31/26	**CBI Bank & Trust**: March Interest	34.32
	Total Interest Earned	**34.32**

Beginning Balance	640.15
Interest	34.32
Total Income	12,690.75
Total Expense	-372.65
Capital	0.00
Ending Balance	12,992.57

Winship Farm Management
(309) 335 6262

CUSD 205 Ryner Mercer Co

General Ledger

3/1/2026 to 3/31/2026

Insurance			
3/18/26	**Country Mutual Insurance Company**: Liability Insurance ($5,000,000)		44.84
		Total Insurance	**44.84**
Interest Earned			
3/31/26	**CBI Bank & Trust**: March Interest		32.10
		Total Interest Earned	**32.10**

Beginning Balance	10,675.86
Interest	32.10
Total Income	0.00
Total Expense	-44.84
Capital	0.00
Ending Balance	10,663.12

03/31/2026 3.50%

Winship Farm Management Cash Balances

Farm Name	Current Balance	Accrued Interest
CUSD 205 Ryner Alexis	19,806.06	Posted
CUSD 205 Ryner Coldbrook	12,992.57	Posted
CUSD 205 Ryner Mercer Co	10,663.12	Posted
Totals	43,461.75	

Galesburg Area Vocational Center- Fund 93
Treasurer's Report
March 2026 Payrolls and April 2026 Bills

Payroll	
Payroll Dates:	3/13/26 & 3/30/26
Fund	**Amount**
Total Payroll	$46,836.30

Employment Benefits	
Payroll Dates:	3/13/26 & 3/30/26
Fund	**Amount**
IMRF	$432.58
TRS	$1,505.34
FICA	$279.96
Medicare	$662.76
Insurance	$4,619.52
Total Benefits	$7,500.16

Program Revenue	
Month:	March
Fund	**Amount**
Total Revenue	$1,657.23

Program Expenses	
Month:	April
Fund	**Amount**
Total Expenses	$37,584.42

Galesburg Community Unit School District 205
Assistant Superintendent of Human Resources & Student Supports
940 W. Fremont St.
Galesburg, IL 61401
Phone: (309) 973-2380

To: Dr. John Asplund
Board of Education
From: Mindi Ritchie
Date: April 13, 2026
RE: Monthly Board Report

Student Supports

- **McKinney-Vento Act**
  There were 3 students identified as homeless during the month of March.
- **Title IX**
  During the month of March there were 11 Title IX Sexual Allegation Reports received.

- **AI Curriculum Work in #205**

  As we continue our work with technology and AI in #205, we are shifting our focus to the curriculum and instructional side of this work—specifically, how we ensure AI supports learning without replacing the thinking we expect from students. A group of interested educators are meeting to plan and outline the vision for AI in Curriculum in our District. Meetings will be led virtually by Dr. Anthony Fitzpatrick and Steele Principal Keri Coate and held on April 9th, 16th, 23rd, and 30th from 4-5 p.m. in the Board Room at Central Office.

  Dr. Anthony Fitzpatrick is the Assistant Superintendent for Curriculum and Instruction for the Delsea Regional and Elk Township School Districts, where he provides strategic leadership for over 2,000 students and manages a diverse portfolio of federal and competitive grants. His career is defined by a commitment to fostering equitable learning environments, scaling high-quality instructional materials, and mentoring the next generation of educational leaders. He has led his district's AI work and will serve as our keynote speaker for the Institute on August 11, 2026. Some goals for this work include:

  - Define the "Instructional North Star" for Galesburg School District #205.
  - Build a "Split-Lesson" model that protects student thinking while leveraging AI.
  - Redesign one summative assessment to be "AI-Resilient" using the 3 Resilience Filters.
  - Packaging the #205 Teacher AI Toolkit

- **Galesburg Community Foundation Turnout Grant**
  With the support of the Turnout Grant, we were able to purchase and distribute essential winter supplies to students and families experiencing economic hardship, including more than 50 coats, 100 pairs of gloves, and 25 hats. Outreach workers and school counselors helped ensure these items reached students most in need, particularly those experiencing homelessness, unstable housing, or who were newcomers to the United States. This effort helped remove barriers to school attendance and engagement while strengthening collaboration with school staff to support student well-being and readiness to learn.

Adult Supports

- **Choose to Thrive in #205**
  This year we welcomed over 400 staff members to the 5th Annual Choose to Thrive in #205 Wellness Event that was held on March 7, 2026. The event featured 33 in-district presenters and 4 out-of-district presenters, offering a wide range of sessions including quiet book club, Scrabble, yoga, art experiences, and practical tools for the classroom.

  It was an amazing start to the day with keynote speaker, David Garcia. He spoke on the power of relationships through the lens of an educator. His message was both heartfelt and humorous, resonating strongly with our staff.

  Our food service team provided an outstanding lunch with a variety of options, where our staff was able to enjoy the time together. This year's vendor participation was an added benefit to the day. Vendors shared valuable community resources and generously contributed donations for staff.

  Overall, the event provided meaningful opportunities for staff to learn, connect, and focus on personal and professional wellness. Our Recruiting and Retention Board Committee will share detailed information regarding staff feedback and retention implications of the event.






- **2026-2027 School Year Registration**
  Online registration for the 2026–2027 school year will open in Skyward on April 15, 2026. On that date, each school will display yard signs with QR codes to help families easily access the registration portal. The online process has been reviewed and updated to improve ease of use and ensure staff receive accurate, useful information.

  Registration nights held at the Central/Board Office were well attended last year, and dates have been scheduled again for April, with additional sessions planned for July. To encourage early participation, families who complete registration by April 30, 2026 will be entered into a drawing for one of five $100 Hy-Vee gift cards. In addition, schools that reach at least 75% registration by May 15th will receive a school-based incentive. These efforts are intended to streamline the registration process and promote timely completion across the district.

- **Onboarding and Offboarding**
  Schools have been steadily hiring for open positions and Human Resources is ramping up to get in touch with all of them regarding their onboarding process. So far, there have been 8 new hires and more are to come. All departing employees will be receiving information regarding the end of the year procedures soon, including medical benefits and final pay, as well as an enhanced exit survey to complete.

Galesburg Community Unit School District 205

Special Education Office

940 W. Fremont Street
Galesburg, IL 61401
Ph. (309) 973-2020
Fax (309) 381-1257
www.galesburg205.org

DATE: April 7, 2026

TO: Dr. John Asplund, Superintendent

FROM: Debra Cratty, Director of Special Education

SUBJECT: Special Education Update for the April 13th Board of Education Meeting

CELEBRATIONS:
We are working staffing for next year and have applicants to cover openings for teachers moving into the 26-27 school year. There are some paraprofessionals working on becoming certified special education teachers. This provides a positive for the district.

The special education department is using the needs assessment information to begin planning for the 26-27 school year.

CONCERNS:
The amount of students who come with significant needs is increasing. This has also increased the amount of self contained students. The needs show a trending increase in programs looking ahead three years. The department is providing options for how to service students with the increased needs each year.

We continue to have openings in school psychology and speech and language. These two positions are necessary in our district due to the amount of students with needs. We have used online services this year, but we would like in-person providers. The department is sending a school psychologist to Western Illinois for a day to continue building the relationship for getting a school psychologist or intern.

ACTIONS:
The special education department is going to be providing some summer school for special education students. We will not consider this Extended School Year, but we are wanting to offer something. Many of our students are not going to have Camp Kidz this summer due to Triumph Services not providing the camp this summer. The summer offering will be three weeks.

The department is busy hiring and planning for next school year. The first projections of the year have been shared with principals. The department will now work on placing paraprofessional support based on the needs of students at each building.

Special Education Numbers for April are attached.

Special Education Data

School	Program	# programs	Grade Level	# students
Bright Futures	Blended half	5 AM 5 PM	Pre-K	31
	Full Day	2	Pre-K	3
	Speech only			15
Total BF				**49**
King Elementary	Cross Categorical (CC)	2	K-4th	32
	Emotional Disability (ED)	1	K-4th	7
	Speech only			24
Total King				**63**
Silas Elementary	Cross Categorical (CC)	2	K-4	32
	Comm rooms	2	K-4th	25
	Speech only			14
Total Silas				**71**
Steele Elementary	Cross Categorical (CC)	3	K-4th	48
	Life Skills (LS)	2	K-4th	25
	Speech only			14
Total Steele				**87**
Lombard Middle	Cross Categorical (CC)	3	5th-6th	44
	Life Skills (LS)	1	5th-6th	9
	Emotional Disability (ED)	Resource	5th-6th	3
	Speech only			4
Total Lombard				**60**
Galesburg Jr. High Sch.	Cross Categorical (CC)	3	7th-8th	74
	Life Skills (LS)	1	7th-8th	6
	Emotional Disability (ED)	1	7th-8th	10
	Speech only			1
Total GJHS				**91**
Galesburg Sr. High Sch.	Cross Categorical (CC)	8	9th-12th	133
	Emotional Disability (ED)	1	9th-12th	7
	Life Skills (LS)	1	9th-12th	11
	Speech only			0
Total GSHS				**151**
Mark Bills Middle School	Public Day (hearing Imp. F	1		1
High Roads	Private Day	2	K-12	7
Menta Galesburg	Private Day	1	K-12	19
Menta Tech (online)	Private Day	1	K-12	6
Swann School	Residential Private	1	6th-8th	1
Easter Seals	Private Day	1		1

Total Private				**35**
Parochial Speech only				9
Head Start Speech only				0
Total Parochial/HS				**9**
Home Instruction	sped services only			**2**
~~Mary Davis Home~~	~~Sped services~~	~~CLOSED 3/21/2026~~		~~0~~
Total District				**618**
CC - typical special ed in all buildings serves all disabilities				
LS - serve students with low cognitive abilities functional curriculum				
ED - serve students with emotional concerns, manage behaviors				
Comm - students lower non-verbal autistic type characteristics				

Galesburg Community Unit School District #205

Bilingual Parent Advisory Committee

April 2026 - Update

Summary by John Prats

BPAC overview for meetings on March 23, 2026

Number of participants: 25

CALENDAR

Those present were provided with a listing of upcoming days of note in the district including the next BPAC meeting, the school board meeting and the Bilingual Parents Summit.

INFORMATION UPDATES

- **Bright Futures:** Interested parents with children recently achieving preschool age were encouraged to schedule a Bright Futures screening as soon as possible.
- **School Board Meeting:** Parents were advised of the twenty minute change to Lombard start and dismissal times for next year.
- **Statewide Parents Summit:** Parents interested in attending the Statewide Bilingual Parents Summit On May 2nd were encouraged to contact the EL Liaison to reserve one of the four available spots.
- **Lake Storey Event:** Parents were given the details of the May 17th multilingual family engagement to be held at Lake Storey.

PRESENTATION ON ADULT CAREER AND CERTIFICATION PROGRAMS

- Rebecca Wade from Regional Office of Education #33 presented information on the ICAPS and ESL programs for adults wishing to advance their English fluency and pursue training in a variety of career fields.
- Gabriela Hurtado from Carl Sandburg College presented information on the application process to pursue certification programs and degrees available at the college. In addition, she provided details on upcoming summer and fall ESL classes at the college. Interested participants were encouraged to submit an interest form and/or an application to the college.

NEXT BPAC MEETING

Information will be provided on services and programming at the Galesburg Public Library.

Next Meetings

English/Spanish/French begins at 10:30am / 6:30pm **Location: 940 W. Fremont St.**

April 27 (Rescheduled from April 21) - May 18 - Statewide Bilingual Parent's Summit - May 2, 2026

Galesburg Community Unit School District 205
Bright Futures Early Learning Center
940 W. Fremont Street
Galesburg, IL 61401
Phone: 309-973-2031
https://brightfutures.galesburg205.org

To: Dr. John Asplund, Superintendent of Schools
From: Jennifer Graves, Principal, Bright Futures Preschool
Date: 4/13/2026

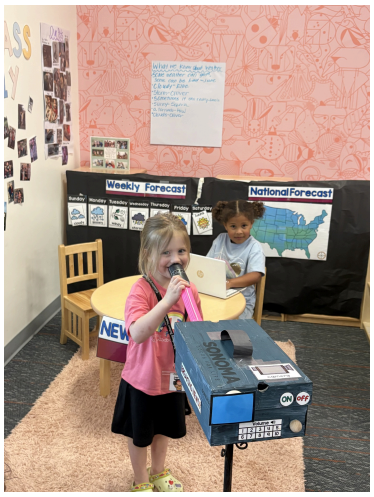
3 Celebrations

1. **Early Childhood Education - Professional Learning Day**

Bright Futures teachers, paraprofessionals, and administration recently collaborated with preschool educators from across the region to deepen their understanding of effective behavior strategies and relationship-driven practices. During an engaging session led by Adam Peterson, staff explored practical ways to “be the yellow”, bringing positivity, consistency, and connection into daily interactions with young learners.

This learning experience reinforced our commitment to creating supportive, engaging classroom environments where all students can thrive socially, emotionally, and academically.

2. **Weather Study**





The Bear Room is currently engaged in an exciting weather study, complete with their very own weather news studio in the dramatic play area! Students are not only exploring scientific concepts and observing daily weather patterns, but also expanding their vocabulary and inquiry skills.

As they take on the role of meteorologists, students are learning to speak for a variety of purposes, building confidence and communication skills as they present the weather forecast each day.

3. **Gardening Study**

We are excited to kick off our school-wide garden study! As an introduction, our students are partnering with OSF and the Galesburg High School FFA to plant seedlings for the community garden.

Our little learners are making a big impact by helping to start over 100 seedlings, building connections to their community while learning about plants, growth, and the importance of caring for the world around them.

2 Challenges

1. Staffing: We currently have two teaching positions to fill for the upcoming school year and have experienced a very limited applicant pool. Of the candidates who have applied, many do not hold the Early Childhood Special Education endorsement required to effectively teach in our blended classrooms. This creates a significant challenge in staffing classrooms with highly qualified educators who meet both compliance requirements and the diverse needs of our students.

2. Ongoing: Afternoon preschool attendance continues to present a challenge. Under PFA and PFAE grant requirements, students may not be unenrolled unless they have six consecutive weeks of non-attendance (excluding planned absences). As a result, when students attend inconsistently but do not meet the six-week threshold, their placement must remain held. This can limit our ability to hold families accountable for excessive absences.

1 Action to address Challenges

We would like to work with strong candidates who hold an early childhood teaching degree to have their transcripts audited to determine if any prior coursework meets the requirements for the Early Childhood Special Education endorsement. When applicable, we would like to support them in pursuing short-term approval to allow candidates to begin teaching while completing any remaining requirements.

King School

April 2026 Board Report

Submitted: Valerie Hawkins, Principal

3 Celebrations

- During the first week of March, King celebrated Read Across America Week! The student council planned a spirit week, readers from across the community came to read to students during the Everyone Reads special, and the week concluded with a Family Reading Night entitled, “Reading at King is Quite the Thing”!
- Third grade classes at King held a culminating activity from student research projects during Black History Month. Students invited their families, classes at King, and community members into the school to visit student made displays surrounding an individual they chose to research. Students shared their displays in a walking museum format where students presented to their guests.
- The King PTO has partnered with King’s PE teacher to focus efforts to support a “Healthy Body-Healthy Mind” initiative. As part of this initiative, the King PTO held a fundraiser at Tres Cafe on Saturday, March 27th which raised funds to support PE, recess, and field day activities.

BLACK HISTORY MONTH MUSEUM



2 Concerns

- Feedback from substitute teachers has been shared regarding the large layout of the school to find their way around, up to date class lists and seating charts, and uniform processes for attendance and lunch count.
- Student movement through the building at dismissal has become congested again. This is mainly in part due to students moving in pairs or groups making the hallways crowded and less of a “traffic flow”.

1 Action

- To pair with the “yellow sub binder” that exists in each classroom, King will institute a “yellow sub folder” in the front office. The folder will be provided to subs at arrival and will include: a map of the building with the classroom highlighting the classroom the sub is assigned to for the day, updated class lists, seating charts, uniform attendance/lunch form, and the initial plans for the first 30 minutes of the school day.
- During morning announcements, this expectation will be retaught school wide. Staff from each grade level will have a lead staff and a following staff during this transition. Also, the same terms will be used to ensure consistent implementation of the process at dismissal.

C

Postive Contacts Home

1,859
Year To Date

174
March

S

Safety Committee

- The Safety/Behavior PLC met on March 31, 2026. The team reviewed the current systems of the building and began to create a list of Standard Operating Procedures (SOP) to create a handbook for the upcoming school year.



GUEST READER BOARD MEMBER LYON!



FAMILY READING NIGHT

Galesburg Community Unit School District 205

Silas Willard Elementary
460 Fifer Street
Galesburg, IL 61401
309-973-2015
Fax (309) 343-0569
silas.galesburg205.org

To: Dr. John Asplund, Superintendent of Schools
From: Jodi Keever, Principal, Silas Willard Elementary School
Date: April 13, 2026

3 Celebrations:

1. We successfully completed IAR testing for third and fourth grade. We had an attendance challenge that rewarded the classroom with the best attendance during testing with a popcorn party. The principal also had students fill out tickets each day explaining how they did their best on the test. These tickets were then read on the morning announcements, and students received incentives. We will have a dance party after make up testing is complete as well. Teachers reported that students worked hard, gave their best effort, and we are excited to see our results.
2. In the month of March, we recognized students with zero behavior referrals by hosting a reward in the cafeteria. We also began weekly zero referral incentives. Our referral data improved in the month of March, and students enjoy the weekly incentives. Many have set goals to attend these incentives weekly. We also had only two bus referrals in the month of March. **We have had 611 positive parent contacts logged in Branching Minds**.
3. There were 53 books turned in for the District #205 Young Authors contest this school year from Silas Willard. We are excited to recognize all of these students in April at Wildcat Wednesday. Their books will be available in the Silas library for classrooms to view. The top ten students will be recognized at the Galesburg Public Library with the other top ten students from the elementary schools on April 23rd at 11:30 a.m..

2 Areas of Concern:

1. Building wide consequences are not always consistent within grade level teams and between grade level teams.
2. We have had an increase in students needing extra clothing, shoes, and coats.

1 Action Plan to Address the Concern:

1. We are piloting a new system for consequences based on restorative reflections using the Character Strong curriculum in the fourth quarter.

Galesburg Community Unit School District 205

Steele Elementary School
1480 West Main Street
Galesburg, IL 61401
Ph. (309) 973-2016
Fax (309) 343-1259
steele.galesburg205.org

To: Dr. John Asplund, Superintendent of Schools
From: Keri Coate, Principal, Steele Elementary School
Date: 4/6/2026

3 Celebrations

- During the month of March, Steele Elementary successfully held parent-teacher conferences with strong family participation, despite needing to reschedule one evening due to inclement weather. The high turnout reflects our continued commitment to family engagement and collaboration. Conferences provided valuable opportunities for teachers to share student progress to date and discuss goals for the remainder of the school year.
- During the month of March, Steele Elementary hosted two highly successful family engagement events that also served as fundraising opportunities for our PTO. The first event, a Culver's Night, brought together a large number of Steele families, with students volunteering to deliver food and clean tables. The restaurant was filled with Steele Stars, and the event raised approximately $1,200 through a portion of sales and tips donated to the PTO. Our second event was a Family Game Night paired with a Silent Auction. The PTO gathered generous donations from staff, families, friends, and local businesses, allowing families to bid on a wide variety of items. The evening also featured free games, including BINGO, dinner for families, and prizes for all participating students. The silent auction alone generated approximately $3,500 for the PTO. Both events not only strengthened our sense of community but also provided meaningful financial support for our school initiatives.
- During the month of March, Steele Elementary successfully completed state testing for all 3rd and 4th grade students. To support student focus and minimize disruption, students participated in one assessment per day across both Math and Literacy. In addition to maintaining a structured and supportive testing environment, we incorporated a buddy classroom system, pairing each testing classroom with a kindergarten or first-grade class. These younger students provided encouragement and motivation, helping to foster a positive atmosphere and reinforce a "do your best" mindset throughout the testing period.

2 Areas of Concern

- During our School Improvement Team meeting, we identified key areas of focus for next year. The team emphasized the importance of being intentional with our time to ensure we are working efficiently and prioritizing high-impact practices. Topics discussed included student awards, monthly behavior incentives, staff meeting agendas, and goal setting.
- Our leadership team reviewed two recent fundraisers, including participation rates, total funds raised, and their direct impact on Steele. At our Silent Auction, approximately $3,500 was raised with contributions from 76 families. These funds will directly support future family engagement events. We also participated in the American Heart Association's Heart Challenge. While the primary focus was on educating students

about heart health and hands-only CPR, there was also a fundraising component tied to student incentives. A total of 26 families participated, raising $3,900, with $300 coming back to the school for P.E. supplies.

1 Action Plan to Address the Concerns

- As part of our reflection on fundraisers, our leadership team discussed the balance between fundraising efforts that directly benefit Steele and those that offer ease of implementation through established platforms and built-in incentives. This has led to a broader consideration of how to prioritize future opportunities to maximize both student engagement and direct impact for our school community.

Number of Positive Contacts

August: 121
September: 57
October: 56
November: 93
December: 166
January: 24
February: 40
March: 28

Total: 585

Lombard Middle School

Principal, Becky Hutton
April Board Report 2026

Celebrations



To kick off state testing we invited past and former coaches to share messages about what it takes to be great!
Kellen Fernetti, Cody Harvey, Harley Knosher & Steve Cheeman.



92 year old Harley Knosher even led our student body in a clapping challenge! Although our students did not win the challenge; he reminded them they can all be winners if they try their best!



We ended our state testing with some Zephyr rotations. Each staff member chose a topic of interest and students signed up to attend sessions. Our focus was to building more connetions with staff and students.

Concerns

We feel we have not been consisstent with students being late to class. We have a 4 minute passing period compared to 3 miinutes last year. However, we noticed inconsisrtencies with how staff were handling tardies.

Action

We decided to implement the same pracitce the JH/HS uses. Tammy Folger helped us set up an automatic referral system when students hit a certain number. However, we are still expectating our staff to follow our process of contacting families and reflection processes.

Positive Contacts

1,115

Galesburg Junior-Senior High

April Board Report

Academic Excellence on Display



We are proud to celebrate the achievements of our students both locally and at the state level. This year, a strong group of students was inducted into the National Honor Society, recognizing their excellence in scholarship, leadership, service, and character.

In addition, 255 students have registered to take AP Exams this May—an impressive number that reflects our students' dedication to challenging themselves academically and preparing for future success.

Attendance Challenge Success

Our recent Mini-Booster Attendance Challenge, held March 3–13, was a huge success! Students showed up in a big way, competing for the ultimate reward—a Popcorn Party. Thanks to their commitment and school spirit, attendance rates climbed throughout the competition. The excitement built each day as classes pushed to come out on top, proving that showing up really does pay off!

Student Fun & State Honors

Our school was buzzing with excitement during the Spring Egg Hunt, where over 600 eggs filled with candy and prizes were hidden throughout the building between classes. It was a fun surprise that brought energy and smiles to students' day!
We also have outstanding academic news to celebrate. Three junior high students placed in the top three at the state level for an essay contest on "Patriotism."

- 8th Grade: 2nd place – Harper Cherrington; 3rd place – Maycee Miller
- 7th Grade: 3rd place – Decebella Alfaro

Congratulations to these students for their incredible accomplishments!

Concerns

1. We have seen an increase in situations where conflicts that begin outside of school are carrying over into the school day. In response, we have taken proactive steps to reinforce expectations with staff regarding consistent hallway supervision between classes. Security personnel and administrators have also been strategically positioned throughout the building to ensure a safe and supportive environment. Moving forward, there is a continued need for strong Social-Emotional Learning (SEL) support at the 7–12 level to help students build skills in self-regulation and conflict resolution.
2. Currently, approximately 10% of student grades for the second semester are Fs. There is a clear correlation between low grades, incomplete assignments, and inconsistent attendance. Parent-teacher conferences are scheduled for April 16, 2026, providing an important opportunity for families, students, and teachers to collaborate and develop plans for improvement. Additionally, some teachers have begun sending weekly progress reports home to help keep families informed and engaged in their student's success.

Action Items

As we enter the spring months, we typically see a seasonal lull in attendance during March and April. To help combat this trend, we introduced a March attendance incentive, followed by April Courtyard Games for classes that achieve 92% attendance in junior high and 90% in high school.

In addition, we have begun tracking Field Day eligibility requirements for the fourth quarter. This highly anticipated event will take place on May 19. These expectations encourage students to improve their attendance, reduce tardies, and stay on top of detentions in order to earn the opportunity to participate.

School Safety Committee

Bathroom Supervision Support

- Mr. Ewing shared a suggestion from a staff member regarding additional bathroom supervision.
- The proposal included having teachers who are about to begin their prep period assist with supervision.
- The committee discussed whether supervision should occur inside or near the bathrooms.
- Next Steps: Mr. Ulrich will gather more information and report back to the committee.

Bathroom Usage & Referral Data

- The committee discussed steps that have been implemented to improve bathroom usage and supervision.
- A review of recent data showed a reduction in referrals related to bathroom incidents.
- Data presented by John Hinton was used to guide the discussion and next steps.

Uneven Sidewalk – Door 25

- A concern was raised regarding an uneven sidewalk outside Door 25.
- The issue has been reported to the appropriate staff.
- Next Steps: The area will be evaluated, with potential repairs planned for this summer.

Staff Meeting Location Adjustment

- Due to Tech Week for the upcoming show, the staff meeting location was temporarily moved.
- The situation was resolved with a simple change in location.

Dumpster Location

- The placement of the dumpster was discussed.
- Mr. Washabaugh has worked with Mr. Steck to determine an appropriate location.
- Next Steps: The designated area will be clearly marked with paint to ensure consistent placement.

Regional Safety Concerns

- The committee discussed recent bomb threats and swatting calls in schools in the Quad Cities and near the Peoria area.
- This topic will be addressed further during the staff meeting on April 8th.

614 POSITIVE PHONE CALLS FOR THE YEAR

- To date, staff have completed 614 positive phone calls home.
- A staff challenge was implemented to encourage outreach, with departments competing to make the most calls.
- Student Success Department was the winner, completing 46 of the 165 calls during the challenge.
- The team was recognized with a pizza reward from the principal.
- Wendy Huft was the overall individual winner, completing 35 positive phone calls home.
- She was awarded a gift card in recognition of her efforts.

April 2026 Board Report

Building our community by aligning talent & education with industry and local business partners

Mission Statement:

The mission of Galesburg Area Vocational Center is to provide all students with employable skills, academic opportunities and specialized training that will maximize their future potential.

Vision:

All students attending the Galesburg Area Vocational Center will be prepared to successfully transition to postsecondary education and careers.

School Diversity, Equity and Inclusivity Statement:

At GAVC, it is our goal to embrace the differences of every individual in our diverse community, including race, gender identification, age, ethnicity, culture, religion, sexual orientation, ability, and economic background. We will strive to recognize and eliminate barriers to provide equal access to all. By valuing our differences, we will continue to enhance our rich curriculum and foster an environment that prepares our students to be mindful and engaged in a diverse, global community.

GAVC Highlights

GAVC Student of the Month- February

Our GAVC March Student of the Month is Brayln Mason! Brayln is a junior at Abingdon-Avon High School and is enrolled in the Firefighting & Rescue program at GAVC. Brayln was nominated by Firefighting & Rescue Instructor, Mr. Rick Pryor. Mr. Pryor had the following to say about Brayln: “Brayln is one of the first to participate in classroom discussion. She listens and follows all instructions given during practical evolutions, on the training ground, and is always willing to assist in any task asked of her. She works well with classmates to perform difficult tasks, which is important in the fire service. Brayln has excellent attendance and next questions a task that is given to her.” Brayln is seriously considering a career in the fire service after graduation. Congratulations, Brayln!



Program Updates

- ***Healthcare Careers Showcase***: On Thursday, March 5th, we hosted our annual Healthcare Careers Showcase at GAVC. Students had the opportunity to interact and network with representatives from various healthcare partners about jobs and careers in the healthcare industry. Students were also able to participate in hands-on activities at the various booths of business partners. We had 20 business/postsecondary partners and over 1100 students attend the event. The following partners were in attendance: AMTCI, Blackhawk College, Bradley University, Carl Sandburg College, Carle Health, Eastern Iowa Community College, Galesburg Fire Department, GHAS, Graham Medical Group, Illinois Army National Guard, Knox County Nursing Home, Methodist College, Midwest Technical Institute, OSF, ROE #33/Delabar, Seminary Village, Spoon River College & Thrive Community Services. This was an excellent day for our students, and we are thankful to our industry partners for taking time out of their day to be here!







- ***CNC I/II***: This month, we are continuing our job shadowing & internship program with CNC II students. These students will be on site at Midstate Manufacturing Tuesdays & Thursdays through early May to shadowing operators, programmers and other positions at Midstate. We are thankful for their partnership and excited for the opportunities our students will have through the experience.
- ***Health Occupations***: Health Occupations students have begun the clinical portion of the program for the semester! Students are in their first week on site at Seminary Manor. They have toured the facility and met the staff and residents. They are learning firsthand what it is like to be a CNA and have started working with staff and residents in the facility. Soon, students will be practicing and testing out on the skills they have been learning in order to be able to take their CNA exam at the completion of the course!

- ***Firefighting & Rescue***: GAVC Firefighting & Rescue has been studying the hiring process to become a firefighting, and the different tests involved in that process. The class was given a practice written test and the opportunity to complete Galesburg's physical ability test. Before the end of the school year, the class will tour GHAS, GFD Central Station, and the Communication Center. Some students took part in a WIU firefighting visit day earlier this month.






- ***Building Trades:*** Building Trades students are continuing work on their OSHA10 & OSHA30 industry credentials. Students were also provided a demonstration from a brick mason on how to correctly lay and set exterior bricks. Last month, the class visited the Mid-America Carpenter's JATC training center to learn about the carpentry apprenticeship as and meet with the training director. The program is set to partner with a local boy scout troop this spring to build a new equipment shed. This is a project we are looking to finish by the end of the school year.
- ***Early Childhood Education I/II***: ECE I/II and Introduction to Teaching students are in the middle of their observation experiences for their programs. Currently, 15 students are working in classrooms at Bright Futures, 9 students are placed at Silas Willard Elementary School, 9 students are at Steele Elementary, 2 students are working at Lombard Middle School, and 1 student is observing in a classroom at Galesburg Junior High School. GAVC students are working with and supporting their cooperating teachers and students, gaining valuable insight and experience in the classroom.
- ***Culinary Occupations:*** GAVC Culinary students recently completed a sandwich unit where they explored a variety of techniques and flavors. They prepared several kinds, including Southwest Chicken Wraps, crispy chicken wraps that allowed them to practice pan-frying, and gourmet grilled cheese creations such as a cheesy smash burger and mac-and-cheese grilled cheese. While making the smash burgers, students had the opportunity to use a restaurant-style flat top grill, giving them hands-on experience with professional cooking equipment. For the chicken paninis, students used a restaurant style panini press, allowing them to achieve perfectly crisp, evenly pressed sandwiches. The unit concluded with steak sandwiches, where students demonstrated their skills by achieving a perfect sear on the steak.





Areas of Concern & Action Steps

- *Strategic Area: Marketing & Recruitment*
  - Goal Statement: Build on what is currently in place to have a strong presence in our area that enables students to be prepared for success after high school. Work to grow all of our program and increase enrollment across the board.
  - Action Steps
    - Strengthen relationships with member school administration and counselors & community resources.
      1. Regular communication with schools highlighting our programs, successes and upcoming events for the center.
      2. We have received applications & requests for 2026-27 GAVC programs, and are in the process of reviewing those and filling programs. This information has been communicated with counselors and we are updating and filling courses as conflicts arise.

3. I have scheduled visits with all of our area schools for this spring. These visits are for students who are enrolled in our programs for the 2026-27 school year, and will provide students with the opportunity to meet their teacher(s) and see our facilities prior to the beginning of the school year. They will take place in April/May
4. On March 6th, the Knoxville Junior High STEM class visited GAVC to learn about our programs and participate in some hands-on activities throughout the center. Students were able to see our programs firsthand and get an idea of what they can take when they get to high school.
5. On Marcy 27th, I had the opportunity to participate in the Welcome to the Real-World event at Sandburg. This event was for 8th grade students from ROWVA, United, Monmouth-Roseville, Knoxville & Abingdon-Avon. I was able to speak with several students about GAVC and the programs they are able to participate in here during high school.
6. I am in the process of visiting all of our area serving schools to discuss the updated GAVC Intergovernmental Agreement with principals & superintendents. These visits will wrap up this month.

- *Strategic Area: Business and Industry*
  - Goal Statement: Develop strategies to strengthen community and business partnerships in order to best serve our students. This includes providing our students with real-world learning, work-based learning experiences and application of the content that is being learned in class.
  - Action Steps
    1. On March 10, staff from the Quincy Area Vocational Tech Center visited GAVC. During the visit, we toured our facilities and some of their teachers were able to meet with our staff and see how our programs operate and what our daily operations look like. I was able to talk with their director about some of the programs we have a GAVC. It was a great networking experience.
    2. On March 10, we held our first of multiple IMTS Planning Meetings. KCAP, Pegasus, Delabar & GAVC were all involved in the meeting, to plan and discuss our trip to the International Manufacturing & Technology Show, to take place in September. This is a trip we offer students every other year. Students are able to see cutting edge technology in the manufacturing & technology fields, and participate in hands-on exhibits as a part of the showcase.
    3. On March 12, I attended the Heart of Illinois Workforce Development Breakfast in Peoria. Kathy Wight from Delabar & Ken Springer from KCAP attended the meeting with me. This was sponsored by College Board, and the conversation centered around new AP Kickstart classes including AP Cybersecurity.
    4. On March 30, I met with Sandburg administration to discuss our Medical Assisting program. There have been some hurdles with this program with this being the first year. I anticipate changes coming for this program as we head into next year. These will be communicated to interested students and their counselors.
- *Strategic Area: Programs of Study and CCPE*
  - Goal Statement: Ensure effective and meaningful CTE programs of study for our students. In doing this, work to develop College and Career Pathway Endorsements (CCPE) in multiple programs of study.
  - Action Steps
    1. Our next AVDC meeting is scheduled for Friday, April 10 in Bloomington. Topics of conversation included CTE funding, program advancement, teacher retention, dual credit, legislative update and other topics pertinent to CTE. These meetings continue to be great opportunities for professional development, networking, program development, and discussion on current topics and concerns regarding CTE and Area Vocational Centers. This is our final meeting of the school year.
    2. Last month I met with members of the ICTA to discuss our Back-to-School retreat, which is scheduled for July 24-27 in Bloomington. This event has historically been marketed for administrators and early CTE teachers. We are changing our format this year, which we hope will encourage both new and veteran CTE teachers to participate.
    3. Legislative Day- I am planning to take a group of students to Springfield on April 17 to participate in the IACTE CTE Legislative Day at the Capitol. Students planning to attend are representing several GAVC programs including CNC I/II, Firefighting & Rescue, Building Trades, Culinary Occupations & Early Childhood Education. We are planning to meet with our elected officials during our time at the Capitol.
    4. I have been asked to testify in a hearing with the Appropriations Committee on Tuesday, April 14 to advocate for CTE funding, to include the proposed amounts in Gov. Pritzker's budget proposal. I will be testifying with other CTE professionals from across the state, representing various high schools EFEs and AVCs across the state.

Consolidated District Plan

Applicant: GALESBURG CUSD 205 **County:** Knox

Application: 2026-2027 Consolidated District Plan - 00
Cycle: Original Application

Project Number: 27-CDP-00-33-048-2050-26

Needs Assessment and Programs

Instructions

1. Consolidated planning includes how anticipated programs will be funded. Indicate below for which programs the LEA anticipates receiving funding for school year 2026-2027.* [1]

NOTE: All funding sources should be reviewed after October 1, and the plan should be amended and resubmitted to ISBE if funding sources have been added or removed due to actual grant awards.

- [x] Title I, Part A - Improving Basic Programs
- [x] Title I, Part A - School Improvement Part 1003
- [ ] Title I, Part D - Delinquent
- [ ] Title I, Part D - Neglected
- [ ] Title I, Part D - State Neglected/Delinquent
- [x] Title II, Part A - Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders
- [x] Title III - Language Instruction Educational Program (LIEP)
- [x] Title III - Immigrant Student Education Program (ISEP)
- [x] Title IV, Part A - Student Support and Academic Enrichment
- [x] Title V, Part B - Rural and Low Income Schools
- [x] IDEA, Part B - Flow-Through
- [x] IDEA, Part B - Preschool

2. Describe how the LEA will align federal resources, including but not limited to the programs in the CDP, with state and local resources to carry out activities supported in whole or in part with funding from the programs selected.* [2] For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs. *DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above,' or N/A as this may delay the submission or approval of your plan.*
(7376 of 7500 maximum characters used)

Title I, Part A-School Improvement Process (building and district-wide), Improvement of Instructional Programs and Offerings (a focus on reading, math, science, social studies, and special education), Assessment Tools to evaluate, monitor, and remediate student performance (Ready Reading, NWEA MAP, AimsWeb+ for progress monitoring and SEL, and Edgenuity), Summer Programming, Family Engagement Activities, After School Tutoring, District-Wide Communication with all stakeholders, English Language Learner Liaison (Bilingual Parent Advisory Committee, Parent Support, improvement of instruction for our ELL population, and Ellevation), Parent Involvement (integration of systems that provide greater communication with our parents and students-Rooms, Google Classroom, Smore, and Skyward are examples of these platforms of support), and coaches and mentors to support staff new to the district or needing support.

Title I, Part A-1003a A needs assessment was conducted as part of the planning year activities at Galesburg Junior High School, Lombard, and King Elementary during the winter and spring of 2025. Based on the needs that emerged from the needs assessment, professional development, resources, and staffing was adjusted to meet these needs. Each month during the 2025-2026 school year staff received ThinkSRSD training with a focus on students writing throughout the day. There are plans for this to continue during the 2026-2027 school year with professional development being aligned more by grade levels. Staff also received Bridges math training each month. Staff read Math Fact Fluency and Visible Learning for Mathematics. Staff continues to receive training to support classroom management, student engagement, and evidence based instructional best practices. Curriculum alignment work will continue around the state standards, scope and sequence, assessing, and grading. School improvement teams will meet throughout the year to plan, create, and monitor progress towards goals.

During the 2025-2026 school year, Steele Elementary School staff focused on supporting growth for all students by analyzing data across subgroups to identify areas of concern. Staff also dedicated time to tutoring, with a particular focus on supporting 4th grade students, and met regularly to work on curriculum alignment. Professional development was provided to strengthen classroom management, increase

Response from the approved prior year Consolidated District Plan.

School Improvement Process (building and district-wide), improvement of instructional programs and offerings (a focus on reading, math, science, social studies, and special education), Assessment tools to evaluate, monitor, and remediate student performance (Ready Reading, NWEA MAP, AimsWeb+ for progress monitoring and SEL, Horizon Education, and Edgenuity), summer programming, family engagement activities, tutoring, district-wide communication with all stakeholders, English Language Learner Liaison (Bilingual Parent Advisory Committee, parent support, improvement of instruction for our ELL population, and Ellevation), parent involvement (integration of systems that provide greater communication with our parents and students-Rooms, Google Classroom, Smore, and Skyward are examples of these platforms of support), and coaches and mentors to support staff new to the district or staff needing support.

Title I, Part A-1003 A needs assessment will be conducted as part of the planning year activities at Galesburg Junior High School, Lombard, and King Elementary during the winter and spring of 2025. Based on the greatest needs that emerge from the needs assessment, professional development, resources, and staffing will be adjusted to meet these needs. Staff will continue to receive training to support classroom management, student engagement, and evidence based instructional best practices. Curriculum alignment work will center around the state standards, scope and sequence, assessing, and grading. School improvement teams will meet throughout the year to plan, create, and monitor progress towards goals.

Steele Elementary School worked on helping all students make growth looking at all subgroups for areas of concern during the 2024-2025 school year. The staff took part in a book study and was provided a variety of resources to meet the needs of students. Tutoring was used to support subgroups of students not making as much progress as their peers. Resources were provided to all classrooms to support literacy and math. Growth was made in closing gaps and supporting all students. This work will continue during the 2025-2026 school year.

3. Will the LEA braid funding?* Indicate the funds that will be braided, and select the programs or initiatives that will be supported by braiding. If no programs/initiatives are supported by braiding, select no.

Braiding of Funds

(●) Yes ( ) No

If Yes Braiding is selected, you will need to indicate which fund sources will be used in the box below.

- [ ] Title I, Part A - Improving Basic Programs
- [x] Title I, Part A - School Improvement Part 1003
- [ ] Title I, Part D - Delinquent
- [ ] Title I, Part D - Neglected
- [ ] Title I, Part D - State Neglected/Delinquent
- [ ] Title II, Part A - Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders
- [ ] Title III - Language Instruction Educational Program (LIEP)
- [ ] Title III - Immigrant Student Education Program (ISEP)
- [ ] Title IV, Part A - Student Support and Academic Enrichment
- [ ] Title V, Part B - Rural and Low-Income Schools
- [ ] IDEA, Part B - Flow-Through

4. Will the LEA hybrid-blend Title II and/or Title IV funding?* Indicate all that apply, and select the programs or initiatives that will be supported by hybrid blending. If no programs/initiatives are supported by the full/partial transfer of funds, select no.

Transfer of Funds

(●) Yes ( ) No

If Yes Transfer of Funds is selected, you will need to indicate which fund sources are being transferred and if it will be partial or all in the box below.

[ ]	Title II to Title I	[ ]	Transfer Partial Funds	[ ]	Transfer All Funds
[x]	Title IV to Title I	[ ]	Transfer Partial Funds	[x]	Transfer All Funds
[ ]	Title II to Title IV	[ ]	Transfer Partial Funds	[ ]	Transfer All Funds
[ ]	Title IV to Title II	[ ]	Transfer Partial Funds	[ ]	Transfer All Funds

5. Provide a Summary of the LEA's Needs Assessment.*

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above,' or N/A as this may delay the submission or approval of your plan.

(711 of 7500 maximum characters used)

Analysis of Student Achievement Data through our Assessment Platforms-ECRA Analysis General Professional Development and Technology Professional Development Survey Data
NWEA Map Data (Reading, Math, and Science 5-8)
AimsWeb+ Literacy Data (K-4)
Progress Learning (9-12)
Vision 2030 Data based on Community Feedback from 21 community meetings
Special Education conducted an annual needs assessment of all stakeholders on the needs of the district associated with our Pre-K and IDEA grants

King, Steele, Lombard, Galesburg Junior High School, and Galesburg Senior High School look at the IQFSR to support creating a school improvement plan each year as part of the Title I, Part A- School Improvement Part 1003a.

Legislative References:

[1] Title I, Part A, Reference Section 1112(a) (1)

[2] Title I, Part A, Reference Section 1112(a) (1)

Save Page

*Required field, applicable for all funding sources

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Outstanding Check/Unclaimed Property Policy - **DRAFT 2/20/26**

Purpose

The purpose of this outstanding check/unclaimed property policy is to provide a procedure to void, reissue, or report outstanding checks that remain on the District's books beyond three years of the date of issue. This Galesburg CUSD No. 205 policy complies with the Revised Uniform Unclaimed Property Act (765 ILCS 1026) established by the Illinois General Assembly and the Office of the Illinois State Treasurer.

Overview

The Illinois unclaimed property law was passed in 1961 and revised in 2017 through the combined efforts of the Illinois Treasurer's Office and Illinois General Assembly. The law requires that all governmental entities, including public school districts, file an Unclaimed Property Report by November 1st of each year. The report and remittance must include items that remain unclaimed for the one-year period three years prior to June 30th of the report year. For the school district, the unclaimed items referred to in this policy are outstanding checks. This policy also applies to checks issued by the District on behalf of Galesburg Area Vocational Center, for which the District is the administrative fiscal agent.

Procedure

The procedure performed each year by the District Treasurer includes a review of all bank accounts to determine if checks remain outstanding from the time period covered by the Unclaimed Property Act. In addition, any checks outstanding for more than one year will be researched and reissued if possible. Six months prior to the due date of the Unclaimed Property report, the District Treasurer will perform the due diligence required by the Act to locate and contact the owner of the unclaimed property to offer a reissued check. The funds can be donated back to the District at the owner's request. If an owner cannot be located, the unclaimed item must be reported and the funds remitted to the State of Illinois prior to the deadline.

LEGAL REF:

765 ILCS 1026/, Ill. Revised Uniform Unclaimed Property Act

Galesburg CUSD #205

Standard Operating Procedures

SOP No.	Department	Authored By	Date Enacted
AR-12	Accounts Receivable	Donna Palmer District Treasurer	

Purpose:	To identify the process to reissue outstanding checks or report them according to the State of Illinois Unclaimed Property Act ("Act")
Scope:	District Treasurer and the Accounts Payable Administrative Assistant
Responsibility:	District Treasurer
Procedure:	1. The Unclaimed Property Report and remittance for any reportable items are due to the State of Illinois by November 1st each year. The following procedure also meets the requirement set forth in the District's Outstanding Check/Unclaimed Property Board Policy. 2. In May of each year, the Treasurer will run reports of outstanding checks for all bank accounts to determine which checks fall into the reporting period. The Act determines the reporting period as "the one-year period three years prior to June 30 of the report year". For example, for the November 1, 2026 report, review all outstanding checks dated on or before June 30, 2023. Outstanding checks for all years should be reviewed annually in May. More recent outstanding checks can be reissued to the owner at any time, but unclaimed checks can only be reported to the State after the three year period of dormancy. 3. Research the check owners to find the most current mailing address. The research may determine that some checks can just be voided. For example, if a check was written for an athletic event that was canceled or if a check was a duplicate payment, you can note the circumstances in the Unclaimed Property file and have those checks voided as usual. 4. After a mailing or email address is located for an owner, the Act requires the following notification be sent: "Notice. The State of Illinois requires us to notify you that your property may be transferred to the custody of the State Treasurer if you do not contact us within 30 days of the date of this notice." Also include the description of the outstanding check: date, amount, purpose for payment if known. Offer to reissue the check if needed and confirm the mailing address. The Act has a threshold of $50 for the due diligence letters. Any unclaimed checks below $50 still need to be reported but a letter doesn't need to be sent. 5. After the 30 days have passed, make a written request to the AP Administrative Assistant to void and reissue the checks for which responses were received. Include all information about the checks to be voided (by bank account) and any updated mailing addresses. 6. If any owners request the funds be donated back to the District, give that information to AP separately, requesting the original checks be voided. If the donated funds are designated to a specific GL account line, either make a journal entry (if in

	the same bank account) or request a check/wire from AP payable to CUSD #205 to transfer the funds. Otherwise, the funds will just return to the account line from which they were originally paid. 7. For any checks outstanding beyond 3 years where you can't locate the owner or if you don't receive a response to a letter, those checks must be reported to the State of Illinois and a total of the unclaimed checks must be remitted. Issue a request to AP that these checks be voided and reissued to CUSD #205 so that one check/wire transfer can be issued to the Illinois State Treasurer's Office for all bank accounts. 8. Search on the Illinois State Treasurer's website for the online unclaimed property reporting form. Add a record to the form for each owner, then complete the property description for each check. Provide as much information as possible for the owners and the checks. Submit the report and the online payment to be received by the State of IL by November 1st. Maintain a file for each year of all check research, correspondence, and payments in case of a State audit.

School Board

Types of School Board Meetings [1]

General

For all meetings of the School Board and its committees, the Superintendent or designee shall satisfy all notice and posting requirements contained herein as well as in the Open Meetings Act (OMA). This shall include mailing meeting notifications to news media that have officially requested them and to others as approved by the Board.[2] Unless otherwise specified, all meetings are held in the District's main office.[3] Board policy 2:220, *School Board Meeting Procedure*, governs meeting quorum requirements.

The Superintendent is designated on behalf of the Board and each Board committee to receive the training on compliance with OMA that is required by Section 1.05(a) of that Act. The Superintendent may identify other employees to receive the training.[4] In addition, each Board member must complete a course of training on OMA as required by Section 1.05(b) or (c) of that Act. [5]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State law controls this policy's content. The provisions of the Open Meetings Act (OMA) do not apply to collective bargaining negotiations, including negotiating team strategy sessions, and grievance arbitrations as provided in 115 ILCS 5/18.

[2] 5 ILCS 120/2.02. These responsibilities may be given to anyone.

[3] State law requires that meetings be held in a location convenient and open to the public and no open meeting is allowed to be held on a legal holiday unless the regular meeting day falls on that holiday. 5 ILCS 120/2.01. Regular and special meetings also may not be held or scheduled on the day of a general primary election, a general election, a consolidated primary election, or a consolidated election, as defined in the Election Code. 5 ILCS 120/2.07(a), added by P.A. 104-438. According to an Ill. Atty. Gen. Public Access Counselor Opinion (PAO), a board may not meet in a private residence because it would not be convenient and open to the public. PAO 12-8. A board meeting 26 miles away from its regular location, while open to the public, was inconvenient because "the public, as a practical matter, would be deterred from attending it." PAO 13-14. Generally, a board must also plan to accommodate a greater number of meeting attendees if it is aware of heightened interest in a meeting. PAO 25-11. Any person may record an open meeting. 5 ILCS 120/2.05. See sample policy 2:220, *School Board Meeting Procedure*.

[4] Each board must designate at least one employee or member to receive training on compliance with OMA. 5 ILCS 120/1.05. Revise this paragraph if the board designates other individual(s) to receive the training. A list of designated individual(s) must be submitted to the Ill. Atty. Gen. Public Access Counselor (PAC). The designated individual(s) must successfully complete an electronic training curriculum administered by the PAC within 30 days after that designation, and thereafter must successfully complete an annual training program. OMA does not specify duties for the designated individuals who receive the training but presumably they would assist the board in its OMA compliance efforts.

[5] 5 ILCS 120/1.05(b) applies to training administered by the Ill. Atty Gen. Office; 1.05(c) applies to training administered by IASB. Board members elected or appointed after 1-1-12 must complete the training not later than 90 days after taking the oath of office. Even before this law, compliance with OMA has always been considered a shared responsibility of board members. Failing to complete OMA training does not affect the validity of an action taken by the board nor is it considered a criminal violation. 5 ILCS 120/1.05(b) and 120/4. However, a person found to have violated any other provisions of OMA is guilty of a Class C misdemeanor punishable by a $1,500 fine and/or 30 days in jail. 5 ILCS 120/4.

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Regular Meetings

The Board announces the time and place for its regular meetings at the beginning of each fiscal year.[6] The Superintendent shall prepare and make available the calendar of regular Board meetings. The regular meeting calendar may be changed with 10 days' notice in accordance with State law. [7]

A meeting agenda shall be posted at the District's main office and the Board's meeting room, or other location where the meeting is to be held, at least 48 hours before the meeting. [8]

Closed Meetings [9]

The Board and Board committees may meet in a closed meeting to consider the following subjects:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.[10] However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[6] OMA and the School Code have different provisions regarding the establishment of a regular meeting schedule. OMA requires each public body to prepare and make available a regular meeting schedule at the beginning of each calendar or fiscal year. 5 ILCS 120/2.03. The School Code states that this task is accomplished during the organizational meeting. By *announcing* the schedule at the beginning of each calendar or fiscal year and by *fixing* the schedule at the organizational meeting, a board can implement both laws. Note that the phrase in this sample policy, "at the beginning of each fiscal year," can be changed to "at the beginning of each calendar year."

[7] Regular meeting dates may be changed by giving at least 10 days' notice in a newspaper of general circulation and posting a notice at the district's main office. 5 ILCS 120/2.03. Districts with a population of less than 500, in which no newspaper is published, may give the 10 days' notice by posting a notice in at least three prominent places within the district, in addition to posting a notice at the district's main office. Id. Notice shall also be given to those news media having filed an annual request to receive notifications. Id. The 10 days' notice requirement does not apply to the rescheduling of a single meeting if the regular meeting schedule is otherwise maintained. See PAO 24-13 and f/n 17, below.

[8] 5 ILCS 120/2.02(a). The posting location may need modification to comply with the law's requirement that the agenda be posted at the district's main office. For agenda requirements, see sample policy 2:220, *School Board Meeting Procedure*.

OMA also requires that "any requested notice and agenda for the meeting be continuously available for public review during the entire 48-hour period preceding the meeting." 5 ILCS 120/2.02(c). The requirement for continuously available is satisfied if the district posts any required notice and agenda on its website. However, to comply with the legislative intent, posting on the district website does not replace the posting described in this sentence. See Rep. Pihos' remarks reported in *New open-meetings law; is hard-copy posting of agendas still required?*, Sept. 2012, Illinois Bar Journal.

For districts that do not post board meeting agendas on a website (because they do not have a website maintained by a full-time staff member), add the following sentence:

The agenda shall be continuously available for public review during the entire 48-hour period preceding the meeting. If a notice or agenda is not continuously available for the full 48-hour period due to actions outside of the district's control, the lack of availability does not invalidate any meeting or action taken.

[9] 5 ILCS 120/2(c), amended by P.A. 103-311. The reasons for closed meetings are frequently addressed in court decisions and Ill. Atty. Gen. opinions; only a few of these decisions/opinions are mentioned in the footnotes.

[10] "Th[is] exception is not intended to allow private discussion of fiscal matters, notwithstanding that they may directly or indirectly impact the employees of the public body." See PAOs 12-11 and 15-03. Discussing the elimination of an employee's position for reasons unrelated to the performance of the employee is not within the scope of Section 2(c)(1). See PAO 15-07. Nor does the exception permit a public body to hold closed sessions to discuss employees in general or issues that may ultimately have an impact on employees. See PAOs 15-05, 16-13, and 18-12.

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Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [OMA]. 5 ILCS 120/2(c)(1). [11]

2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2). [12]
3. The selection of a person to fill a public office, as defined in OMA, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in OMA, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4).
5. Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5).
6. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
7. The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6).
8. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
9. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
10. Student disciplinary cases. 5 ILCS 120/2(c)(9).
11. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

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[11] The Local Government Wage Increase Transparency Act, 50 ILCS 155/, allows *disclosable payments* (described below) to Ill. Municipal Retirement Fund (IMRF) employees only when the school board has first discussed the specific payment to be made at a meeting open to the public and posted and held in accordance with the requirements of OMA. 50 ILCS 155/5.

The provisions apply only to disclosable payments made to participating employees under Article Seven of the Ill. Pension Code (IMRF) who began participation before 1-1-11 and who are not subject to a collective bargaining agreement with respect to the employment upon which the participation is based.

Disclosable payments means a payment, whether in the form of an increase in the rate of earnings or a lump-sum payment, that would:

1. Be made by a participating employer to a participating employee after the employee has expressed to the employer his or her intent to retire or withdraw from service;
2. Have the effect of increasing the employee's reportable monthly earnings from that employer by more than 6% compared to the previous month; and
3. Be made between 12 months and 90 days prior to the employee's expected termination of service.

A disclosable payment also includes payment for accumulated sick leave; it does not include a refund of contributions or any payment required to be paid by State or federal law.

[12] Discussing a hiring freeze is not within the scope of Section 2(c)(2). See PAO 15-07. And if a public body is not engaged in collective bargaining at the time of the meeting, discussion of a hiring freeze does not constitute a collective negotiating matter. Id.

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12. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).
13. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member. 5 ILCS 120/2(c)(12).
14. Self evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. 5 ILCS 120/2(c)(16). [13]
15. Discussion of minutes of meetings lawfully closed under OMA, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
16. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(29).

The Board may hold a closed meeting, or close a portion of a meeting, by a majority vote of a quorum, taken at an open meeting. The vote of each Board member present, and the reason for the closed meeting, will be publicly disclosed at the time of the meeting and clearly stated in the motion and the meeting minutes. [14]

A single motion calling for a series of closed meetings may be adopted when such meetings will involve the same particular matters and are scheduled to be held within three months of the vote. [15]

No final Board action will be taken at a closed meeting. [16]

Reconvened or Rescheduled Meetings

A meeting may be rescheduled or reconvened. Public notice of a rescheduled or reconvened meeting shall be given in the same manner as that for a special meeting, except that no public notice is required when the original meeting is open to the public and: (1) is to be reconvened within 24 hours, or (2) an

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[13] IASB Outreach and Training directors are available to facilitate a board self-evaluation.

[14] 5 ILCS 120/2a. Provided the open meeting was properly noticed, no additional notice is required to close the meeting. A motion to close a meeting can be as simple as, "I move that the Board hold [go into] a closed session to discuss [state one of the closed meeting grounds with reference to the specific section authorizing the closed meeting]."

The adequacy of a motion to go into closed session was discussed in Henry v. Anderson and Champaign Community Unit School Dist. No. 4, 356 Ill.App.3d 952 (4th Dist. 2005). A statutory citation is not required in the motion to go into closed session, but OMA does require a reference to the specific exception.

The *litigation* exception can be challenging. If the litigation has been filed and is pending, the motion to go into closed session need only state that the board will discuss litigation that has been filed and is pending. If the litigation has not been filed, the board must: (1) find that the litigation is probable or imminent, and (2) record and enter into the closed session minutes the basis for that finding. 5 ILCS 120/2. See City of Bloomington v. Raoul, 184 N.E.3d 366 (Ill. App. 4th Dist. 2021) (finding city council improperly invoked litigation exception to justify closed session); PAO 21-03.

[15] Id.

[16] 5 ILCS 120/2(e). See also PAOs 13-03, 13-07, 14-01, and 24-03.

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announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda. [17]

Special Meetings

Special meetings may be called by the President or by any three members of the Board by giving notice thereof, in writing, stating the time, place, and purpose of the meeting to remaining Board members by mail at least 48 hours before the meeting, or by personal service at least 24 hours before the meeting.[18]

Public notice of a special meeting is given by posting a notice at the District's main office at least 48 hours before the meeting and by notifying the news media that have filed a written request for notice. A meeting agenda shall accompany the notice. [19]

All matters discussed by the Board at any special meeting must be related to a subject on the meeting agenda. [20]

Emergency Meetings

Public notice of emergency meetings shall be given as soon as practical, but in any event, before the meeting to news media that have filed a written request for notice. [21]

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[17] 5 ILCS 120/2.02.

[18] 105 ILCS 5/10-16 (two members of a board of directors; 105 ILCS 5/10-6). Lawyers disagree whether three members may call a special meeting without violating OMA, although there is general agreement that no violation occurs if three members call a special meeting while they are participating in a lawful board committee meeting with the matter on the agenda.

[19] 5 ILCS 120/2.02. News media that gave the board an address or telephone number within the district's territorial jurisdiction must be given notice in the same manner as given board members.

OMA requires that "any required notice and agenda be *continuously available* for public viewing during the entire 48-hour period preceding the meeting." 5 ILCS 120/2.02(c) (emphasis added). The requirement for *continuously available* is satisfied if the district posts any required notice and agenda on its website. Posting on the district website does not replace the posting described in this paragraph. See f/n 8.

For districts that do not post board meeting notices and agendas on a website (because they do not have a website maintained by a full-time staff member), add the following sentence:

> The notice and agenda shall be continuously available for public review during the entire 48-hour period preceding the meeting.

Some attorneys find OMA's posting requirements for special meetings to be unclear and recommend that a board post notices and agendas of such meetings at the district's main office *and* at the location where the meeting is to be held. Consult the board attorney for guidance on this issue and ensure that posting practices align with this policy and administrative procedure 2:200-AP, *Types of School Board Meetings*. Posting at the meeting location promotes greater transparency. Boards that post public notices and agendas of special meetings at the meeting location may revise this sentence as follows:

> Public notice of a special meeting is given by posting a notice at the District's main office and the location where the meeting is to be held at least 48 hours before the meeting and by notifying the news media that have filed a written request for notice.

Note that if this alternative language is used, this sample policy requires posting in the same manner for reconvened and rescheduled meetings in alignment with OMA; see the **Reconvened or Rescheduled Meetings** subhead.

[20] Lawyers disagree whether OMA mandates this restriction, i.e., whether it restricts board *discussions* to items related to an item on the special meeting agenda. OMA limits board *action* to items on the agenda (5 ILCS 120/2.02(c)); it states that the validity of any action taken "which is germane to a subject on the agenda shall not be affected by other errors or omissions in the agenda." 5 ILCS 120/2.02(a). For agenda requirements, see sample policy 2:220, *School Board Meeting Procedure*.

[21] 5 ILCS 120/2.02(a).

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Posting on the District Website [22]

In addition to the other notices specified in this policy, the Superintendent or designee shall post the following on the District website: (1) the annual schedule of regular meetings, which shall remain posted until the Board approves a new schedule of regular meetings; (2) a public notice of all Board meetings; and (3) the agenda for each meeting which shall remain posted until the meeting is concluded.

LEGAL REF.: 5 ILCS 120/, Open Meetings Act.
5 ILCS 140/, Freedom of Information Act.
105 ILCS 5/10-6 and 5/10-16.

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers), 2:120 (Board Member Development), 2:210 (Organizational School Board Meeting), 2:220 (School Board Meeting Procedure), 2:230 (Public Participation at School Board Meetings and Petitions to the Board), 6:235 (Access to Electronic Networks), 8:30 (Visitors to and Conduct on School Property)

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[22] Required *only if* the district has a website that is maintained by a full-time staff member; if not, this section may be omitted. 5 ILCS 120/2.02. Note that 5 ILCS 120/2.02(b) requires that a notice of *all* meetings be posted on the district website, but only notices of *regular* meetings must remain posted until the *regular* meeting is concluded. As this is an obvious oversight, it is wise to leave the notice of every meeting on the website until after the meeting occurred. The agenda must remain on the district website until the meeting is concluded. Id.

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School Board

School Board Meeting Procedure [1]

Agenda

The School Board President is responsible for focusing the Board meeting agendas on appropriate content.[2] The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require extensive discussion before Board action. Upon the request of any Board member, an item will be withdrawn from the consent agenda and placed on the regular agenda for independent consideration.[3]

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting.[4] Items submitted by Board members to the Superintendent or the President shall be placed on the agenda for an upcoming meeting.[5] District residents may suggest

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[1] State law requires boards to have a policy concerning: (1) the public's right to record meetings (5 ILCS 120/2.05), and (2) if applicable, attendance by video or audio means (5 ILCS 120/7). Boards are not mandated to have a policy on the remaining topics covered in this policy. The following items are matters of local discretion: agenda preparation and contents, process for board members to have items placed on agenda, receipt and handling of residents' requests for agenda inclusions, and order of business.

[2] Appropriate agenda content includes establishing board processes, clarifying the district's purpose, delegating authority, defining operating limits, monitoring district progress, and taking legally required board action. See *IASB's Foundational Principles of Effective Governance* at: www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance.

[3] To comply with the Open Meetings Act's (OMA's) mandate that minutes contain a "summary of discussion on all matters proposed, deliberated, or decided," a board should include a list of consent items in the agenda. OMA also requires that any final action "be preceded by a public recital of the nature of the matter being considered and other information that will inform the public of the business being conducted." 5 ILCS 120/2(e). Some level of explanation of the consent agenda items must be verbally given before a board votes to approve a consent agenda. The Ill. Supreme Court has held that "the recital must announce the nature of the matter under consideration, with sufficient detail to identify the particular transaction or issue, but need not provide an explanation of its terms or its significance." Bd. of Educ. of Springfield Sch. Dist. No. 186 v. Atty. Gen. of Ill., 77 N.E.3d 625, 636 (Ill. 2017).

[4] 5 ILCS 120/2.02(c). The Ill. Appellate Court held that OMA prohibits a board from voting on a matter at a regular meeting that is not on the pre-meeting published agenda. Rice v. Bd. of Trustees of Adams Cnty., 326 Ill.App.3d 1120 (4th Dist. 2002).

[5] An alternative follows for those boards that want to give discretion to the board president to decide whether an item submitted by a board member should be added to a meeting agenda:

Any Board member may submit suggested agenda items to the Board President for his or her consideration.

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inclusions for the agenda.[6] The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed. [7]

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board member at least 48 hours before each meeting, except a meeting held in the event of an emergency.[8] The meeting agenda shall be posted in accordance with Board policy 2:200, *Types of School Board Meetings*.

The Board President shall determine the order of business at regular Board meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board, with a quorum being present, a majority of the votes cast shall determine its outcome.[9] A vote of *abstain* or

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[6] See sample policy 2:230, *Public Participation at School Board Meetings and Petitions to the Board.* In districts governed by a board of school directors, an appointed board official must give a resident of the district requesting consideration of a matter by the board a formal written response no later than 60 days after receiving the request. The response must establish a meeting before the board or list the reasons for denying the request. 105 ILCS 5/10-6.

Options follow to restrict the addition of new agenda items by district residents; the phrases between [ ] may be used together, separately, or eliminated:

> Discussion items suggested by District residents may be added to the agenda [at the beginning of a regular meeting] [upon unanimous approval of those Board members present].

[7] An Ill. Atty. Gen. Public Access Counselor Opinion (PAO) found no violation of OMA when a board removed an item from the agenda within the 48-hour notice time period. PAO 14-3. Removals inform the public that the board does not plan to proceed on the topic.

[8] State law does not require this, except that 105 ILCS 5/10-16 requires members to receive a written notice of a special meeting that includes the meeting's purpose.

[9] In most situations, the failure of a member to vote has the effect of acquiescence or concurrence with the majority of votes cast. Prosser v. Village of Fox Lake, 91 Ill.2d 389 (Ill. 1982); People v. Bertrand, 978 N.E.2d 681 (Ill. App. 1st Dist. 2012). For example, a motion passes with a vote of two *yeas*, one *nay*, and four *abstentions*. A motion fails with a vote of two *yeas*, three *nays*, and two *abstentions*. A motion fails with a vote of three *yeas*, three *nays*, and one *abstain* because there is no majority. Exceptions include when a statute requires the *affirmative vote* of a majority or extra. Statutory exceptions include the following board actions:

1. Dismissing a teacher for any reason other than reduction of staff or elimination of that position requires approval by the majority of all members. 105 ILCS 5/24-12.
2. Directing the sale of district real property or buildings thereon must be approved by at least 2/3 of the board members, unless the sale is residential property constructed or renovated by students as part of a curricular program, in which case, the board could engage the services of a licensed real estate broker to sell the property for a commission not to exceed 7%, contingent upon the public listing of the property on a multiple listing service for a minimum of 14 calendar days and a sale of the property happens within 120 days. 105 ILCS 5/5-22.
3. Making or renewing a lease of school property to another school district or municipality or body politic and corporate for a term longer than 10 years, or to alter the terms of such a lease whose unexpired term exceeds 10 years, requires approval by at least 2/3 of the board's full membership. 105 ILCS 5/10-22.11.
4. Leasing any building, rooms, grounds, and appurtenances to be used by the district for school or administration purposes for a term longer than ten years, or to alter the terms of such a lease whose unexpired term exceeds ten years, requires approval by at least 2/3 of the board's full membership. 105 ILCS 5/10-22.12.
5. Obtaining personal property by lease or installment contract requires approval by an affirmative vote of at least 2/3 of the board members. *Personal property* includes computer hardware and software and all equipment, fixtures, and improvements to existing district facilities to accommodate computers. 105 ILCS 5/10-22.25a.
6. Adopting a supplemental budget after a successful referendum requires approval by a majority of the full board. 105 ILCS 5/17-3.2.
7. Petitioning the circuit court for an emergency election requires approval by a majority of the members. 10 ILCS 5/2A-1.4.

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present, or a vote other than *yea* or *nay*, or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of abstain or present, or a vote other than yea or nay, or a failure to vote, however, is not counted in determining whether a measure has been passed by the Board, unless otherwise stated in law. The sequence for casting votes is rotated. [10]

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority vote of the members present. [11]

Minutes

The Board Secretary shall keep written minutes of all Board meetings (whether open or closed), which shall be signed by the President and the Secretary.[12] The minutes include: [13]

1. The meeting's date, time, and place;
2. Board members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted yea and nay;
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act (OMA) authorizing the closed meeting;
7. A record of all motions, including individuals making and seconding motions;

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8. Expending funds in emergency situation in the absence of required bidding requires approval by at least 3/4 of the board. 105 ILCS 5/10-20.21(a)(xiv).
9. Exchanging school building sites requires approval by at least a 2/3 majority of the board. 105 ILCS 5/5-23.
10. Waiving the administrative cost cap requires approval by an affirmative vote of at least 2/3 of the board. 105 ILCS 5/17-1.5.
11. Authorizing an advisory question of public policy to be placed on the ballot at the next regularly scheduled election requires approval by a majority of the board. 105 ILCS 5/9-1.5.

[10] Voting sequence is at the board's discretion. A board may indicate how frequently it changes the voting sequence by adding *after each vote*, *monthly*, or *annually* to the end of the sentence. All board members, including officers, may make motions and vote.

[11] This paragraph's first sentence contains the requirements in 105 ILCS 5/10-7. The second sentence is optional and may be deleted or amended. Other optional provisions include:

Option 1: Any Board member may include a written explanation of his or her vote in the District file containing individual Board member statements; the explanation will not be part of the minutes.

Option 2: Any Board member may request that his or her vote be changed before the President announces the result.

If a board takes a roll call vote on all action items, it may substitute this paragraph with the following sentence:

The Board shall take a roll call vote on all matters requiring its action, including but not limited to, all questions involving the expenditure of money and all questions involving the closing of a meeting to the public.

[12] 105 ILCS 5/10-7 and 5 ILCS 120/2.06. The minutes are the only record showing that the board took official action, including necessary prerequisites to make such action legally sufficient. A non-member recording secretary (of a board of education) or clerk (of a board of directors) may be given these responsibilities. 105 ILCS 5/10-14.

[13] All items listed are required to be recorded in minutes **except** items 7-9; other items may be included at the board's discretion. 5 ILCS 120/2.06 and 120/2a; 105 ILCS 5/10-7. The Ill. Atty. Gen. Public Access Counselor (PAC) found a board's vague reference to a *personnel matter* insufficient to meet the requirements of #3. PAO 13-7.

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8. Upon request by a Board member, a record of how he or she voted on a particular motion;[14] and
9. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board for approval or modification at its next regularly scheduled open meeting. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later. [15]

Every six months, or as soon after as is practicable, in an open meeting, the Board: (1) reviews minutes from all closed meetings that are currently unavailable for public release, and (2) determines which, if any, no longer require confidential treatment and are available for public inspection.[16] This is also referred to as a *semi-annual review*. The Board may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for public release, but it reports its determination in open session. [17]

The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require. [18]

The official minutes are in the custody of the Board Secretary.[19] Open meeting minutes are available for inspection during regular office hours within 10 days after the Board's approval;[20] they may be inspected in the District's main office, in the presence of the Secretary, the Superintendent or designee, or any Board member.

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member.[21] The minutes, whether reviewed by members of the public or the Board, shall not be

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[14] The intent behind this optional item is to give an individual member a means of recording his or her support or opposition to a motion that was taken by oral vote; it will record that the individual took an alternative position to that of the majority without having the minutes recite unnecessary detail.

[15] Required by 5 ILCS 120/2.06(b).

[16] Required by 5 ILCS 120/2.06(d). If a board is unable to conduct the review every six months, it must do so as soon after as is practicable, taking into account the nature and meeting schedule of the board. Id. A board may also conduct the review more frequently. For the sake of brevity and to align with the closed meeting exception in 5 ILCS 120/2(c)(21) that continues to refer to a public body's *semi-annual* review of its closed session minutes, this policy's exhibits use the term *semi-annual*, even though that term was removed from 5 ILCS 120/2.06(d).

While board notes from closed sessions may be confidential under the Freedom of Information Act (FOIA), they may be discoverable by the opposing party in a lawsuit. Bobkoski v. Cary Sch. Dist. 26, 141 F.R.D. 88 (N.D. Ill. 1992).

The failure to strictly comply with the semi-annual review does not cause the written minutes or related verbatim record to become public, provided that the board, within 60 days of discovering its failure to strictly comply, reviews the closed session minutes and reports the result of that review in open session. 5 ILCS 120/2.06(d).

[17] 5 ILCS 120/2(c)(21) allows boards to discuss the confidentiality needs of closed meeting minutes in closed meetings.

[18] Required by 105 ILCS 5/10-7.

[19] Optional provision: "A copy of the minutes is kept in a secure location appropriate for valuables."

[20] Required by 5 ILCS 120/2.06(b).

[21] 5 ILCS 120/2.06(f). The listed individuals in the statute are matched to the titles in the IASB Policy Reference Manual. If the board wishes to mirror the statutory language, delete: ~~the Recording Secretary, the Superintendent or designated administrator, or any elected Board member~~ and replace with: "a records secretary, an administrative official of the public body, or any elected official of the public body."

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removed from the District's administrative offices or their official storage location except by vote of the Board or by court order. [22]

The Board's open meeting minutes shall be posted on the District website within ten days after the Board approves them; the minutes will remain posted for at least 60 days. [23]

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings.[24] If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained close to the Board's regular meeting location. [25]

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting. [26]

Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member.[27] Access to the verbatim

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See the discussion in paragraph two of f/n 27 below about what *in the presence of* means.

[22] Id.

[23] Posting on the website is required *only if* the district has a website that is maintained by a full-time staff member; if not, this sentence may be omitted. 5 ILCS 120/2.06(b).

[24] Boards must keep a verbatim record of their closed meetings in the form of an audio or video recording. 5 ILCS 120/2.06(a). This sample policy uses audio recording only; a board that uses a video recording should amend this policy and exhibit 2:220-E1, *Board Treatment of Closed Meeting Verbatim Recordings and Minutes*.

The interests of continuity, efficiency, and ease of holding someone accountable suggest that the superintendent be made responsible for making and storing the verbatim recordings. If the superintendent is not present, e.g., during discussions concerning the superintendent's contract, the tasks should be given to a board member.

[25] Alternatively, use: "is maintained within the District's administrative offices or their official storage location."

[26] This paragraph paraphrases 5 ILCS 120/2.06(c). No notification to, or the approval of, a records commission or the State Archivist is needed if a recording is destroyed under the conditions listed.

[27] 5 ILCS 120/2.06(e). The listed individuals align with the other titles used in the IASB Policy Reference Manual. If the board wishes to mirror the statute, delete: ~~the Recording Secretary, the Superintendent or designated administrator, or any elected Board member~~ and replace with: "a records secretary, an administrative official of the public body, or any elected official of the public body."

The intent of the *in the presence of* language is meant to protect both (1) the verbatim recordings/closed session minutes (see f/n 21 above), and (2) the board members requesting access to them. It ensures that a school district official is present at all times when a requesting board member accesses the verbatim recording/closed session minutes. The requirement is meant to prevent misuse and removal of the verbatim recording/closed session minutes from the district offices or official storage location. It is also meant to protect the board member who requests the access from being alone and in a situation where the board member could potentially be accused of tampering with or taking the verbatim recording/closed session minutes.

Consult the board attorney about:

1. The practice of sending an *appointed* board member to be present with a board member who requests access to verbatim recordings/closed session minutes. 5 ILCS 120/2.06(e) states, "any *elected* official of the public body;" appointed is not listed but is mentioned elsewhere in the language of this section of the law;
2. Access to verbatim recordings/closed session minutes by other officials employed by the district, e.g., superintendent or other high-level administrators and even the board attorney; and
3. How this law affects the sharing of closed session minutes with board members prior to a meeting at which the closed session minutes will be approved.

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recordings is available at the District's administrative offices or the verbatim recording's official storage location.[28] Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order. [29]

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections. [30]

Quorum and Participation by Audio or Video Means [31]

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board constitutes a quorum.

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The intent of P.A. 99-515, which amended 5 ILCS 120/2.06(e), was to manage a board member's *individual* request for access to these items in the board member's individual capacity (see sample policy 2:80, *Board Member Oath and Conduct*), not change prior practices in regard to other officials and board attorneys or the required work of school boards under various laws. While many attorneys do not interpret the law to restrict access or change procedures for these other high-level school officials and attorneys employed by the district, some attorneys do, and it is important to obtain legal advice on this specific issue.

[28] Id.

[29] Id.

[30] This paragraph is optional. It provides boards an opportunity to discuss and encourage each member to carefully think about purposes for their requests to listen to verbatim recordings, which historically has been and should continue to be to "access information relevant to the exercise of duties" for the public body. Intra-board conflicts may escalate if the recording is used to confirm or dispute who said what. Prior to P.A. 99-515, OMA did (and still does) allow boards to release these types of information. 5 ILCS 120/2.06(e). Board members should evaluate whether their requests under 5 ILCS 120/2.06(e) are "relevant to the exercise of their duties" before making such requests. Confirming or disputing who said what diverts resources away from operations of the district in educating its students. Additional considerations in listening to verbatim recordings may include personnel and student records confidentiality issues, which should be discussed with the board attorney.

[31] 5 ILCS 120/2.01 and 120/7, amended by P.A.s 103-311 and 104-438. See also 105 ILCS 5/10-6 (regular and special meetings) and 5/10-12 (quorum). In order to allow attendance by video or audio means, a board must adopt a policy conforming to the restrictions in OMA. The statute requires the board member who wishes to attend remotely to notify the "recording secretary or clerk of the public body." The policy includes the superintendent as a possible person to receive the notice. Everything in this section is required aside from provisions on the length of notification that is given the secretary and the process for accommodating the request. Alternatively, a board may: (1) prohibit members from participating by video or audio means by omitting this section, (2) add other requirements, or (3) alter the 24-hour notification. Note that the statute does not contemplate someone either approving or denying a request, only that the request be accommodated if the notification is provided.

In a non-binding opinion, the PAC found a public body violated OMA when it allowed a board member to join a closed session meeting remotely without first taking action at that particular meeting in open session to approve the remote participation. 2019 PAC 57660. Therefore, even with the adoption of this policy to approve remote participation, best practice is to ensure the public is informed of any board members that are participating remotely for a particular board meeting. Consult the board attorney for advice on whether the board should take action every time it wishes to permit a member to participate remotely or in those instances where a board member objects to such participation.

Conflicting obligations to an employer may provide a permissible reason for a board member's attendance by video or audio conference. PAO 24-7. A board member does not have to show that it would be unfeasible to commute from a work assignment to the meeting location to participate remotely. Id.

OMA borrows the definition for *active military duty* from the Service Member Employment and Reemployment Act, 330 ILCS 61/1-10. 5 ILCS 120/7(a), amended by P.A. 104-438. It means any full-time military service regardless of length or voluntariness, including, but not limited to, annual training, full-time National Guard Duty, and State active duty. 330 ILCS 61/1-10. *Service member* means a resident of Illinois who is a member of any component of the U.S. Armed Forces or the National Guard of any state, D.C., a commonwealth, or territory of the U.S. 5 ILCS 120/7(a), amended by P.A. 104-438.

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Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, (3) a family or other emergency, (4) unexpected childcare obligations, or (5) performance of *active military duty* as a *service member*. If a member wishes to attend a meeting by video or audio means, he or she must notify the Recording Secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

No Physical Presence of Quorum and Participation by Audio or Video; Disaster Declaration [32]

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster declaration related to a public health emergency.[33] The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the **Quorum and Participation by Audio or Video Means** subhead above, is not practical or prudent because of the disaster declaration; if neither the President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination. [34]

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[32] 5 ILCS 120/2.01 and 120/7(e)(1)-(10). See also 105 ILCS 5/10-6 (regular and special meetings) and 5/10-12 (quorum). During the 2020 COVID-19 pandemic, Ill. Gov. Pritzker issued Executive Order (EO) 2020-07 pursuant to 20 ILCS 3305/7 (disaster proclamation due to public health emergency) that temporarily suspended OMA's physical quorum requirement. The Governor extended this OMA relief through subsequent Executive Orders as the crisis continued. In June of 2020, 5 ILCS 120/7 was enacted, immediately requiring public bodies to meet a number of conditions before suspending the physical quorum requirement. Boards must remember that public comment is still required when a quorum is not physically present at the meeting location.

[33] The phrase "due to public health emergency" aligns with Ill. Emergency Management Agency Act (IEMAA), 20 ILCS 3305/4 and 7, which provides the governor with the power to declare a disaster. 5 ILCS 120/7(e)(1) uses the phrase "related to public health concerns because [the governor has declared] a disaster" and while not aligning with IEMAA text, means "public health emergency." For ease of understanding and alignment with IEMAA, this policy uses "public health emergency."

To avoid confusion, note that the triggers under 5 ILCS 120/7(e) for when a school board may conduct its meetings by audio or video conference without the physical presence of a quorum are a bit more broad than the School Code's triggers to implement remote and/or blended remote learning days (RLD/BRLDs). OMA states (1) the "governor **or the director of IDPH** has issued a disaster declaration of a disaster as defined in 20 ILCS 3305/ …." This means that it is possible for the board to meet remotely if the director of IDPH declares a disaster under OMA, but that may not mean a district must implement RLD/BLRDs because the School Code states that the governor must declare the disaster.

[34] 5 ILCS 120/7(e)(2) states "the head of the public body as defined in [the Freedom of Information Act (FOIA), 5 ILCS 140/2(e), FOIA]." FOIA defines *head of the public body* to mean the *president* or "such person's duly authorized designee." 5 ILCS 140/2(e). Sample policy 2:110, *Qualifications, Term, and Duties of Board Officers*, designates the vice president to perform the duties of the president if that office is vacant or he or she is absent or unable to perform the office's duties.

For practical purposes if a disaster is declared due to a public health concern, this policy designates the superintendent as "[the president or vice president's] duly authorized designee" pursuant to the authority of 5 ILCS 140/2(e) for the board to move forward with the required determination to meet by audio or video with no physical presence of a quorum.

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The individual who makes this determination for the Board shall put it in writing, include it on the Board's published notice and agenda for the audio or video meeting and in the meeting minutes,[35] and ensure that the Board meets every OMA requirement for the Board to meet by video or audio conference without the physical presence of a quorum. [36]

Rules of Order

Unless State law or Board-adopted rules apply, the Board President, as the presiding officer, will use the most recent edition of Robert's Rules of Order Newly Revised, as a guide when a question arises concerning procedure. [37]

Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board meeting.[38] Special requests to facilitate recording or broadcasting an open Board meeting, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.: 5 ILCS 120/2a, 120/2.02, 120/2.05, 120/2.06, and 120/7, Open Meetings Act.
105 ILCS 5/10-6, 5/10-7, 5/10-12, and 5/10-16.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:150 (Committees), 2:200 (Types of School Board Meetings), 2:210 (Organizational School Board Meeting), 2:230 (Public Participation at School Board Meetings and Petitions to the Board)

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[35] While this phrase of the sentence is not required in OMA, many attorneys agree that transparency best practices in this situation include the individual making the determination to: (1) put it in writing referring to the specific disaster declaration applicable to the board's jurisdiction and the public health concern/public health emergency that applies to not having an in-person meeting; and (2) include that written determination (a) on the board's published notice and agenda for the audio or video meeting, and (b) in the meeting minutes.

[36] See sample exhibit 2:220-E9, *Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration*.

[37] Boards are not required to follow any particular rules of order. Rules, however, must be in writing and available for public inspection, in order to have any legal effect. 105 ILCS 5/10-20.5.

[38] The public's right to record meetings must be addressed in board policy. 5 ILCS 120/2.05. However, a provision requiring advance notice to record a meeting is invalid. PAO 12-10.

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School Board

Access to District Public Records [1]

Full access to the District's public records is available to any person as provided in the Illinois Freedom of Information Act (FOIA), this policy, and implementing procedures. The Superintendent or designee shall: (1) provide the Board with sufficient information and data to permit the Board to monitor the District's compliance with FOIA and this policy, and (2) report any FOIA requests during the Board's regular meetings along with the status of the District's response. [2]

Freedom of Information Officer [3]

The Superintendent shall serve as the District's Freedom of Information Officer and assume all the duties and powers of that office as provided in FOIA and this policy. The Superintendent may delegate these duties and powers to one or more designees, but the delegation shall not relieve the Superintendent of responsibility for the delegated action.

Definition [4]

The District's *public records* are defined as records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, microfilms, cards, tapes, recordings, electronic data processing records, electronic communications, recorded information and all other documentary material pertaining to the transaction of public business, regardless of physical form or characteristics, having

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[1] The Ill. Freedom of Information Act (FOIA) governs the subject matter in this policy. 5 ILCS 140/. School districts are required to make public records available to any person for inspection or copying, unless they fall within an exception. 5 ILCS 140/3(a). The f/ns only discuss sections of FOIA that are relevant to school districts. State law does not explicitly require boards to adopt a policy on access to their records. However, a board policy is the logical instrument to memorialize the actions that are required to implement FOIA. The laws limiting the disclosure of employee evaluations are discussed in f/n 7.

See also *Let the Sunshine In: School Board Meetings and Records* published by IASB at: www.iasb.com/IASB/media/Documents/JPBSunshine.pdf.

Any person denied access to a public record may request a review by the Ill. Public Access Counselor (PAC) established in the office of the Ill. Atty. Gen. 5 ILCS 140/9.5. As a result of the review, the PAC may issue an opinion binding on the requester and public body. IASB reports on the opinions relevant to school districts at: www.iasb.com/policy-services-and-school-law/court-decisions-listing/.

[2] This sentence allows a board to monitor the district's compliance with FOIA. This is an important duty as illustrated by FOIA's provision stating: "It is a fundamental obligation of government to operate openly and provide public records as expediently and efficiently as possible." The School Code requires the FOIA report described in #2 (105 ILCS 5/10-16); it is optional, however, for districts governed by a board of school directors.

[3] Each board must designate one or more official(s) or employee(s) to act as its freedom of information officer(s). 5 ILCS 140/3.5 **(referred to in the f/ns as *FOIA Officer*)**. A board may replace *Superintendent* in this paragraph with another job title, or may replace the paragraph with one of the alternatives below:

Alternative 1: The Board will appoint an employee to serve as the District's Freedom of Information Officer. That appointee assumes all the duties and powers of that office as provided in FOIA and this policy.

Alternative 2: The Superintendent shall appoint an employee, who may be himself or herself, to [continue as with alternative 1].

[4] The definition is quoted from 5 ILCS 140/2(c), amended by P.A. 104-438. Substitute the following alternative for this paragraph if desired:

The definition of *public records*, for purposes of this policy, is the definition contained in 5 ILCS 140/2(c) without amendment.

Junk mail means any unsolicited commercial mail or commercial electronic communication sent to a district and not responded to by a district. 5 ILCS 140/2(j), added by P.A. 104-438.

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been prepared by or for, or having been or being used by, received by, in the possession of, or under the control of the School District. The District's public records do not include *junk mail*.

Requesting Records [5]

A request for inspection and/or copies of public records must be made in writing and may be submitted by personal delivery, mail, telefax, or email directed to the District's Freedom of Information Officer. Individuals making a request are not required to state a reason for the request other than to identify when the request is for a commercial purpose or when requesting a fee waiver. Email requests must include the entirety of the request within the body of the email and not as an attachment or hyperlink. The Superintendent or designee shall instruct District employees to immediately forward any request for inspection and copying of a public record to the District's Freedom of Information Officer or designee.

Responding to Requests

The Freedom of Information Officer shall approve all requests for public records unless:

1. The requested material does not exist; [6]
2. The requested material is exempt from inspection and copying by the Freedom of Information Act; [7]
3. Complying with the request would be unduly burdensome; [8]

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[5] This section restates 5 ILCS 140/3(c), amended by P.A. 104-438, in relevant part. Districts may, but are not required to, accept oral requests. Compliance with an oral request may stave off the formal written request and permit more flexibility in the response. If the district wants to accept oral requests, delete ~~must be made in writing and~~ from the first sentence and add the following:

> Oral requests may be accepted provided personnel are available to handle them, but otherwise must be made in writing.

The response to an oral request should be documented. Districts may provide a request form for convenience but may not require its use. See sample exhibit 2:250-E1, *Written Request for District Public Records*.

[6] FOIA does not require a public body to create a record. 5 ILCS 140/1; Chicago Tribune Co. v. Dept. of Financial and Professional Regulation, 8 N.E.3d 11 (Ill. App. 4th Dist. 2014). However, compiling information already in the public body's possession into a different format in order to respond to a FOIA request does not constitute the creation of a new record. PAO 15-10. See also Hites v. Waubonsee Community College, 56 N.E.3d 1049 (Ill. App. 2nd Dist. 2016) (holding that databases that house aggregations of data and do not merely store documents are subject to FOIA).

[7] 5 ILCS 140/7 and 140/7.5 describe numerous explicit exceptions to the presumption that all public records are available for public inspection. Each record is "presumed to be open to inspection or copying" and the district will have "the burden of proving by clear and convincing evidence that it is exempt." 5 ILCS 140/1.2 and 140/11(f). A person who prevails in a court proceeding to enforce FOIA will be awarded attorney's fees; the public body may incur a civil penalty of between $2,500 and $5,000 for each occurrence of a willful or intentional violation of FOIA or other action in bad faith; and courts may impose additional penalties of up to $1,000 for each day the violation continues if (1) the board fails to comply with the court's order after 30 days, (2) the court's order is not on appeal or stayed, and (3) the court does not grant the public body additional time to comply with the court's order to disclose public records. 5 ILCS 140/11(i) and (j). School officials should seek the board attorney's advice concerning the denial of a record request.

Two State laws limit the disclosure of employee personnel evaluations:

1. The Personnel Record Review Act prohibits the disclosure of performance evaluations. 820 ILCS 40/11.
2. The School Code prohibits the disclosure of public school teacher, principal, and superintendent performance evaluations except as otherwise provided in the certified employee evaluation laws. 105 ILCS 5/24A-7.1.

5 ILCS 140/7(kk) exempts from disclosure "the public body's credit card numbers, debit card numbers, bank account numbers, Federal Employer Identification Number, security code numbers, passwords, and similar account information" that could result in identity theft or fraud of a government entity or a person.

[8] 5 ILCS 140/3(g).

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4. The request would require the District to open electronically attached files or hyperlinks to view or access details of a request. In that case, the requester shall be notified within five business days that the entirety of the electronic request must appear within the body of the electronic submission;[9] or
5. The District has a reasonable belief that the request was not submitted by a person, and the requester fails to verify orally or in writing that they are a person within 30 days of the District's request for such verification. [10]

Within five business days after receipt of a request for access to a public record, the Freedom of Information Officer shall comply with or deny the request, unless the time for response is extended as specified in Section 3 of FOIA.[11] The Freedom of Information Officer may extend the time for a response for up to five business days from the original due date.[12] If an extension is needed, the Freedom of Information Officer shall: (1) notify the person making the request of the reason for the extension, and (2) either inform the person of the date on which a response will be made, or agree with the person in writing on a compliance period. [13]

The time periods are extended for responding to requests for records made for a commercial purpose, requests by a recurrent requester, or voluminous requests, as those terms are defined in Section 2 of FOIA. The time periods for responding to those requests are governed by Sections 3.1, 3.2, and 3.6 of FOIA. [14]

When responding to a request for a record containing both exempt and non-exempt material, the Freedom of Information Officer shall redact exempt material from the record before complying with the request. [15]

Fees [16]

Persons making a request for copies of public records must pay any and all applicable fees. The Freedom of Information Officer shall establish a fee schedule that complies with FOIA and this policy

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[9] 5 ILCS 140/3(c), amended by P.A. 104-438.

[10] 5 ILCS 140/3(j), added by P.A. 104-438.

[11] 5 ILCS 140/3(d). Reasons for extensions are addressed at 5 ILCS 140/3(e). Public bodies must respond to FOIA requests. PAOs 16-05, 16-04, 16-03, and 16-01. Public bodies must also conduct a reasonable search for public records responsive to a FOIA request, which includes searching public employees' communications on personal devices or accounts for records pertaining to the transaction of public business. PAO 16-06.

[12] 5 ILCS 140/3(e).

[13] 5 ILCS 140/3(f). A board may replace the default paragraph with the following alternative:

The Freedom of Information Officer shall respond to record requests according to the time periods described in 5 ILCS 140/3.

[14] The timelines are extended to respond to a: (1) *recurrent requester* (defined in 5 ILCS 140/2(g)); (2) request with a *commercial purpose* (defined in 5 ILCS 140/2(c-10)); and (3) *voluminous request* (defined in 5 ILCS 140/2(h)). To use the extended timelines, a district must follow the requirements in 5 ILCS 140/3.2 for responding to a *recurrent requester*; 5 ILCS 140/3.1 for responding to a request with a *commercial purpose*; and 5 ILCS 140/3.6 for responding to a *voluminous request*. See sample administrative procedure 2:250-AP1, *Access to and Copying of District Public Records*, for additional information.

[15] 5 ILCS 140/7. Redacting exempt portions is permitted, but not required, except that contractors' employees' addresses, telephone numbers, and social security numbers must be redacted before disclosure. 5 ILCS 140/2.10. Reviewing past responses to FOIA requests will promote uniform treatment of requests for similar records.

[16] 5 ILCS 140/6. The first paragraph's intent is to be efficient and avoid paraphrasing a complex law. See sample administrative procedure 2:250-AP1, *Access to and Copying of District Public Records,* for a fee schedule identifying the maximum fees permitted.

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and is subject to the Board's review. The fee schedule shall include copying fees and all other fees to the maximum extent they are permitted by FOIA, including without limitation, search and review fees for responding to a request for a commercial purpose and fees, costs, and personnel hours in connection with responding to a voluminous request.

Copying fees, except when fixed by statute, shall be reasonably calculated to reimburse the District's actual cost for reproducing and certifying public records and for the use, by any person, of its equipment to copy records. In no case shall the copying fees exceed the maximum fees permitted by FOIA. If the District's actual copying costs are equal to or greater than the maximum fees permitted by FOIA, the Freedom of Information Officer is authorized to use FOIA's maximum fees as the District's fees. No copying fees shall be charged for: (1) the first 50 pages of black and white, letter or legal sized copies, or (2) electronic copies other than the actual cost of the recording medium, except if the response is to a voluminous request, as defined in FOIA.

A fee reduction is available if the request qualifies under Section 6 of FOIA. The Freedom of Information Officer shall set the amount of the reduction taking into consideration the amount of material requested and the cost of copying it. [17]

Provision of Copies and Access to Records

A public record that is the subject of an approved access request will be available for inspection or copying at the District's administrative office during regular business hours, unless other arrangements are made by the Freedom of Information Officer. [18]

Many public records are immediately available from the District's website including, but not limited to, the process for requesting a public record.[19] The Freedom of Information Officer shall direct a requester to the District's website if a requested record is available there. If the requester is unable to

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5 ILCS 140/6(a) states: "If a request is *not* a request for a *commercial purpose* or a *voluminous request*, a public body *may not* charge the requester for the costs of any search for and review of the records or other personnel costs associated with reproducing the records." (Emphasis added.) This implies that a search and review fee may be charged when responding to a request for a *commercial purpose* or a *voluminous request*. However, 5 ILCS 140/6(b) states that the search and review fee described in 5 ILCS 140/6(f) may be charged *only to* someone making a *commercial request*. 5 ILCS 140/6(f) contains the maximum amounts that may be charged for search and review but does not explain when they may be charged. The FOIA Officer will need to consult the board attorney concerning fees.

[17] 5 ILCS 140/6(c) makes it mandatory to furnish records "without charge or at a reduced charge" if the request is in the *public interest* as defined by FOIA. If a board wants to indicate when a reduction is available by paraphrasing the statute, it may substitute the following alternative for the default paragraph:

> A fee reduction is available if the person requesting the record states a specific purpose for the request and indicates that a fee reduction is in the public interest by having as its principal purpose the preservation of the general public's health, safety, welfare, or legal rights and is not for the principal purpose of personal or commercial benefit. The Freedom of Information Officer shall set the amount of the reduction, taking into consideration the amount of material requested and the cost of copying it.

[18] Public bodies may adopt rules for the times and places where records will be made available. 5 ILCS 140/3(h). A board may amend this sentence to reflect other times and/or places where records will be made available.

[19] 5 ILCS 140/4. A district may reduce FOIA requests by posting records on its website. Many records are required to be web-posted, see sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*. If the district does not have a website, replace this paragraph as follows:

> Some public records are available for immediate access including a description of the process for requesting a public record, and a list of all types or categories of records under its control.

For a list of required web-postings see sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*. Using the district's website is also a convenient way to comply with FOIA's requirement to identify documents that are *immediately* available. 5 ILCS 140/3.5(a). Although not required to be web-posted, a list of all types or categories of records under its control must be prepared and made available. 5 ILCS 140/5; see sample administrative procedure 2:250-AP1, *Access to and Copying of District Public Records*.

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reasonably access the record online, he or she may resubmit the request for the record, stating his or her inability to reasonably access the record online, and the District shall make the requested record available for inspection and copying as otherwise provided in this policy. [20]

Preserving Public Records

Public records, including email messages, shall be preserved and cataloged if: (1) they are evidence of the District's organization, function, policies, procedures, or activities, (2) they contain informational data appropriate for preservation, (3) their retention is required by State or federal law, or (4) they are subject to a retention request by the Board Attorney (e.g., a litigation hold), District auditor, or other individual authorized by the School Board or State or federal law to make such a request.[21] Unless its retention is required as described in items numbered 3 or 4 above, a public record, as defined by the Illinois Local Records Act, may be destroyed when authorized by the Local Records Commission. [22]

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[20] 5 ILCS 140/8.5.

[21] The Local Records Act (50 ILCS 205/3) requires the preservation of records described in items #1-3. The preservation of records described in item #3 is also required by the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) and the Ill. School Student Records Act (105 ILCS 10/), among other laws. An example of a record described in item #4 is a record subject to a *litigation hold* or a document preservation requirement pursuant to Federal Rules of Civil Procedure, Rules 16 and 26.

Categorizing email messages is complicated because two laws apply, and the rules differ when a board member is a party. See sample policy 2:140, *Communications To and From the Board*, for a discussion of email between or among board members. When employees or agents are using email for school purposes, the email messages may be *public records*, but will not necessarily be subject to disclosure depending on the topic discussed. FOIA's list of exemptions from disclosure determines whether these emails are subject to disclosure. For exemptions see 5 ILCS 140/7.

Not all email messages between or among employees must be preserved, even if they are *public records* for purposes of FOIA. The definition of *public record* in the Local Records Act (50 ILCS 205/3) is narrower than its definition in FOIA. Thus, staff email, like all district records, must be retained only when it contains material described in #1-4. While this is a slippery slope without definitive parameters, employee email that is conversational or personal, or contains brainstorming may generally be deleted.

The Prevailing Wage Act (820 ILCS 130/5) requires contractors, while participating in public works, to keep certified payroll records of all laborers, mechanics, and other workers employed by them on the project and to submit this record to the Ill. Dept. of Labor (IDOL) through an electronic database. These records are considered public records, except for contractors' employees' addresses, telephone numbers, social security numbers, race, ethnicity, and gender, and they must be made available in accordance with FOIA. Id. **Note:** 820 ILCS 130/5 requires contractors to maintain records of the race, ethnicity, gender, and veteran status of workers on a public works project. FOIA, however, was not similarly amended to require public bodies to redact the workers' race, ethnicity, and gender from certified payroll records before disclosure. See 5 ILCS 140/2.10. The Ill. Atty. Gen. has previously issued at least one non-binding opinion finding that disclosure of a person's gender is not an unwarranted invasion of personal privacy under 5 ILCS 140/7(1)(c). Districts should consult with their board attorneys regarding what categories of information may be properly redacted in response to a FOIA request for certified payroll records.

[22] 50 ILCS 205/. Preservation and destruction of documents is covered in sample administrative procedure 2:250-AP2, *Protocols for Record Preservation and Development of Retention Schedules*. See also the Ill. Secretary of State's website for information on preserving and destroying records at:
www.cyberdriveillinois.com/departments/archives/records_management/.

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LEGAL REF.: 5 ILCS 140/, Illinois Freedom of Information Act.
50 ILCS 205/, Local Records Act.
105 ILCS 5/10-16 and 5/24A-7.1.
820 ILCS 40/11, Personnel Record Review Act.
820 ILCS 130/5, Prevailing Wage Act.

CROSS REF.: 2:140 (Communications To and From the Board), 5:150 (Personnel Records), 7:340 (Student Records)

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School Board

Uniform Grievance Procedure [1]

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if he or she believes that the School Board, its employees, or its agents have violated his or her rights guaranteed by the State or federal Constitution, State or federal statute, or Board policy,[2] or has a complaint regarding any one of the following: [3]

1. Title II of the Americans with Disabilities Act, 42 U.S.C. §12101 et seq. [4]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State or federal law requires this subject matter be covered by policy and controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. Employee grievance procedures are a mandatory subject of bargaining and cannot be changed without the employee exclusive representative's consent. This policy and its companion sample policy 2:265, *Title IX Grievance Procedure*, are in addition to, and not a substitute for, the employee grievance procedure contained in a collective bargaining agreement.

A grievance procedure is required by many civil rights acts and implementing regulations, including those listed. For the sake of consistency and ease of administration, this policy consolidates all board grievance procedures, excluding Title IX sexual harassment complaints (see sample policy 2:265, *Title IX Grievance Procedure*) into one policy, except those contained in collective bargaining agreements. See the cross references for the policies referring to this uniform grievance procedure policy.

[2] Including the phrase "guaranteed by the State or federal Constitution, State or federal statute, or Board policy" broadens the scope of this policy beyond the items listed. Consult the board attorney regarding whether to retain this phrase and/or to otherwise limit the scope of this policy.

[3] The Individuals with Disabilities Education Act (IDEA) (20 U.S.C. §1400 et seq.) is not included in the list of statutes that may serve as the basis of a grievance, and attorneys disagree whether it should be. Many believe that IDEA provides the exclusive remedy; others believe that including IDEA allows parents/guardians an opportunity to get their position before the board. Unique and specific complaint resolution mechanisms are expressly provided under IDEA, Article 14 of the School Code, and their respective implementing regulations. These mechanisms follow: (1) IDEA at 20 U.S.C. §1415 (procedural safeguards-mediation and due process); (2) IDEA regulations at 34 C.F.R. §§300.151-300.153 (state complaints), 300.506 (mediation), and 300.507 et seq. (due process); (3) 105 ILCS 5/14-8.02a (mediation and due process) and 5/14-8.02b (expedited due process); and (4) special education regulations at 23 Ill.Admin.Code §§226.560 (Mediation), 226.570 (State Complaint Procedures), and Subpart G (due process). A board that would like to include IDEA should consult the board attorney.

[4] The Americans with Disabilities Act Amendments Act (ADAAA) (Pub. L. 110-325), made significant changes to the Americans with Disabilities Act's definition of disability by broadening the scope of coverage. The ADAAA also overturned a series of U.S. Supreme Court decisions that interpreted the Americans with Disabilities Act of 1990 in a way that made it difficult to prove that impairments were a disability. The U.S. Equal Employment Opportunity Commission's (EEOC) regulations, 29 C.F.R. Part 1630, are at: www.eeoc.gov/eeoc-disability-related-resources/laws-and-regulations-related-disability-discrimination.

Boards should consult with their attorneys regarding how the ADAAA and its implementing regulations impact their districts.

Title II of the ADA of 1990 also includes website accessibility. The *Web Content Accessibility Guidelines* (WCAG) Version 2.1, Level AA is the formal federal legal standard for public accommodation websites, including school districts. The compliance date for districts is 4-24-26 or 4-26-27, depending upon the size of the population where the district is located. 28 C.F.R. §§35.104 and 35.200 et seq. See the U.S. Dept. of Justice's *Fact Sheet: New Rule on the Accessibility of Web Content and Mobile Apps Provided by State and Local Governments* (4-8-24), at: https://www.ada.gov/resources/2024-03-08-web-rule/. WCAG 2.1 is available at: www.w3.org/TR/WCAG21. 105 ILCS 5/10-20.75 also requires school districts to ensure their *Internet websites or web services* comply with Level AA of the WCAG 2.1 or any revised version of those guidelines. *Internet website or web service* means "any third party online curriculum that is made available to enrolled students or the public by a school district through the Internet." Id.

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2. Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq., excluding Title IX complaints governed by Board policy 2:265, *Title IX Grievance Procedure*
3. Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §791 et seq. [5]
4. Discrimination and/or harassment on the basis of race, color, or national origin prohibited by the Illinois Human Rights Act, 775 ILCS 5/; Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d et seq.; and/or Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (see Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*) [6]
5. Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (see also number 4, above, for discrimination and/or harassment on the basis of race, color, or national origin)
6. Sexual harassment prohibited by the State Officials and Employees Ethics Act[7], 5 ILCS 430/70-5(a); Illinois Human Rights Act, 775 ILCS 5/; and Title VII of the Civil Rights Act of

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[5] See f/n 4's discussion of website accessibility above. See also the discussion in f/n 2 of sample policy 8:70, *Accommodating Individuals with Disabilities*.

[6] 105 ILCS 5/22-95(b)(1)(B), added by P.A. 103-472, requires a district to have an internal process for filing a complaint regarding a violation of its policy (or policies) prohibiting discrimination and harassment on the basis of race, color, national origin, and retaliation. Sample policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, utilizes this policy as an internal complaint process. See also sample administrative procedure 2:270-AP, *Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin*, which includes additional procedures to be followed when responding to complaints of discrimination and harassment on the basis of race, color, and national origin.

[7] 5 ILCS 430/70-5(a) requires governmental entities (including school districts) to adopt an ordinance or resolution establishing a policy to prohibit sexual harassment that contains certain prescribed elements. See sample policy 5:20, *Workplace Harassment Prohibited,* at f/n 3 and subhead **Complaints of Sexual Harassment Made Against Board Members by Elected Officials** in sample policy 2:105, *Ethics and Gift Ban,* for further detail. Complaints of sexual harassment made against board members by fellow board members or other elected officials of governmental units must undergo an *independent review*, which is not a term defined in the statute. Unlike the powers granted by the Ill. General Assembly to municipalities to pass ordinances, school boards govern by rules referred to as *policies*. 105 ILCS 5/10-20.5. Further, school boards may only exercise powers given to them that are consistent with the School Code that may be requisite or proper for the maintenance, operation, and development of any school or schools under the jurisdiction of the board. 105 ILCS 5/10-20. School districts are also required to create, maintain, and implement an age-appropriate sexual harassment policy. 105 ILCS 5/10-20.69. See sample policy 7:20, *Harassment of Students Prohibited*, and its f/n 9 for further information.

50 ILCS 205/3c requires a school district to post on its website and make available to news media specific information about severance agreements that it enters into because an employee or contractor was "found to have engaged in sexual harassment or sexual discrimination, as defined by the Ill. Human Rights Act or Title VII of the Civil Rights Act of 1964." Consult the board attorney about the word *found*. It raises many practical application questions, e.g., when does the word *found* trigger a board's compliance responsibility pursuant to this law. Such questions include, but are not limited to:

1. Must a school board make a *finding* to trigger this requirement? If the severance agreement is entered into post-termination, a record of board *findings* rarely exists.
2. Are charges for termination *findings*? Often superintendents submit charges for termination, but these are not technically *findings*.
3. Are charges based on a complaint manager's report and determination(s) *findings* under the law when a board still has the ability to review and reject the complaint manager's determination(s)?

Next, contrast the above publication law with the Government Severance Pay Act (GSPA), 5 ILCS 415/10(a)(2). GSPA prohibits an employee of a school district with contract provisions for severance pay from receiving any severance if he or she is fired for *misconduct* by the board. GSPA defines *misconduct* to include sexual harassment and/or discrimination. Id. at 415/5.

Consult the board attorney about how to reconcile whether sexual harassment and/or sexual discrimination is misconduct for which a severance would be prohibited under the GSPA, and therefore, not available to be published under 50 ILCS 205/3c. And for further discussion and other applicable transparency laws that apply to this issue, see also f/n 16 in sample policy 5:20, *Workplace Harassment Prohibited*.

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1964, 42 U.S.C. §2000e et seq. (Title IX sexual harassment complaints are addressed under Board policy 2:265, *Title IX Grievance Procedure*) [8]

7. Breastfeeding accommodations for students, 105 ILCS 5/10-20.60 [9]
8. Bullying, 105 ILCS 5/27-23.7 [10]
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children [11]
10. Curriculum, instructional materials, and/or programs
11. Victims' Economic Security and Safety Act, 820 ILCS 180/
12. Illinois Equal Pay Act of 2003, 820 ILCS 112/
13. Provision of services to homeless students
14. Illinois Whistleblower Act, 740 ILCS 174/ [12]
15. Misuse of genetic information prohibited by the Illinois Genetic Information Privacy Act, 410 ILCS 513/; and Titles I and II of the Genetic Information Nondiscrimination Act, 42 U.S.C. §2000ff et seq. [13]

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[8] Consult the board attorney regarding proper filing and storage of these investigation documents, including whether certain student-related investigation documents are *sole possession records*, a Family Policy Compliance Office (FPCO)-created an exemption to the Family Education Rights Privacy Act (FERPA) (20 U.S.C. §1232g). See *Letter to Ruscio*, 115 LRP 18601 (FPCO 12-17-14).

[9] 105 ILCS 5/10-20.60 requires schools to implement the Ill. sex equity grievance procedures when processing student complaints about breastfeeding accommodations. Complainants must be informed that the board's decision may be appealed to the Regional Superintendent (or appropriate Intermediate Service Center Executive Director) and, thereafter, to the State Superintendent. 23 Ill.Admin.Code §200.40. **Note:** Certain claims brought under 105 ILCS 5/10-20.60 may also be covered by the anti-discrimination protections of Title IX; consult the board attorney for further advice. Guidance from U.S. Dept. of Education on Title IX requirements for pregnant and parenting students (June 2013) is available at: www2.ed.gov/about/offices/list/ocr/frontpage/pro-students/issues/sex-issue03.html.

[10] All districts must have a policy on bullying. 105 ILCS 5/22-110, renumbered by P.A. 104-391. See sample policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. The inclusion of *bullying* in the list of topics that may serve as the basis of a grievance furthers the obligation to communicate this policy to students and their parents/guardians.

[11] Parents/guardians of educationally disadvantaged children may sue a district for misuse of funds allocated by State law for the benefit of such children. Noyola v. Bd. of Educ., 179 Ill.2d 121 (Ill. 1997) (affirming the appellate court's conclusion in Noyola v. Bd. of Educ., 284 Ill.App.3d 128 (1st Dist. 1996) that parents/guardians may pursue a claim to enforce the requirements of the School Code but holding that the proper action for enforcement is by means of mandamus not an implied right of action).

[12] The Whistleblower Act (740 ILCS 174/), amended by P.A. 103-867, includes school districts in the definition of employer. It protects employees from employer retaliation for disclosing information to a government or law enforcement agency. 740 ILCS 174/15, amended by P.A.s 103-867 and 104-440, contains language prohibiting employers from retaliating against employees who disclose information in a court, an administrative hearing, or in any other proceeding initiated by a public body where the employee has a good faith belief that an activity, policy, or practice of the employer: (1) violates a State or federal law, rule, or regulation; or (2) poses a substantial and specific danger to employees, public health, or safety. The Ill. False Claims Act (740 ILCS 175/) includes school districts in its definition of *State*. A strict interpretation of this language appears to allow school boards to collect civil penalties and costs against someone making a false claim. Before disciplining any employee, boards should thoroughly investigate the ramifications of these acts in consultation with their attorney and liability insurance carriers.

[13] The Genetic Information Nondiscrimination Act (GINA) (42 U.S.C. §2000ff et seq.) is a federal law. Title I addresses the use of genetic information pertaining to health insurance. Title II protects job applicants, current and former employees, labor union members, and apprentices and trainees from discrimination based on their genetic information. GINA covers employers with 15 or more employees.

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16. Employee Credit Privacy Act, 820 ILCS 70/ [14]

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to this grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parent(s)/guardian(s)); this includes mediation.

Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable[15] resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

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GINA broadly defines genetic information to include information about an individual's genetic tests, their family members, and, among other things, the manifestation of a disease or disorder in the individual or the individual's family members. Information about an individual's or family member's age or gender is excluded from genetic information. Its remedies mirror those available under a Title VII of the Civil Rights Act claim: back pay, reinstatement, attorneys' fees and compensatory and punitive damages. Retaliation against an individual who brings a claim under GINA is also prohibited. Federal regulations are available at 29 C.F.R. Part 1635, and background information on these regulations is available at: www.eeoc.gov/genetic-information-discrimination. An FAQ entitled *FAQs on the Genetic Information Nondiscrimination Act* is available at: www.dol.gov/agencies/ebsa/laws-and-regulations/laws/gina.

The Ill. Genetic Information Protection Act (GIPA) (410 ILCS 513/) also prohibits employers from making employment decisions on the basis of any employee's genetic testing information and from penalizing employees who do not want to disclose their genetic information as part of a workplace wellness program. GIPA includes the federal GINA's definition of genetic information and creates more stringent obligations on Ill. employers. While the federal GINA exempts small employers (those with less than 15 employees), Illinois' GIPA covers all employers, even those with one employee. GIPA also provides penalties for negligent and intentional mishandling of genetic information. Note that Title II of GINA does not preempt GIPA's greater protections to Illinois employees.

Before using any sort of genetic information, consult the board attorney for guidance regarding GINA's and GIPA's specific applications to the district and how these laws integrate with other related federal laws, such as the Family and Medical Leave Act (29 U.S.C. §2612 et seq.) and the ADA, and State laws governing time off for sickness and workers' compensation.

[14] 820 ILCS 70/. Unless a satisfactory credit history is an *established bona fide occupational requirement* of a particular position, an employer may not: (1) refuse to hire, discharge, or otherwise discriminate against an individual with respect to employment because of the individual's credit history or credit report; (2) inquire about an applicant's or employee's credit history; or (3) order or obtain an applicant's or employee's credit report from a consumer reporting agency. The Act identifies circumstances that permit a satisfactory credit history to be a job requirement, such as, when the position's duties include custody of or unsupervised access to cash or marketable assets valued at $2,500 or more. 820 ILCS 70/10(b). A person who is injured by a violation of this Act may bring a civil action to obtain injunctive relief and/or damages. 820 ILCS 70/25. The court must award costs and reasonable attorneys' fees to a prevailing plaintiff. Id.

[15] The phrase "prompt and equitable resolution" comes from Title IX implementing regulation 34 C.F.R. §106.8(c) which requires schools to "adopt and publish grievance procedures that provide for the prompt and equitable resolution of student and employee complaints" of sex discrimination.

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Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender.[16] The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and/or cyberbullying of students, the Complaint Manager or designee shall process and review the complaint under Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

For any complaint alleging sex discrimination that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Title IX Coordinator or designee[17] shall process and review the complaint under Board policy 2:265, *Title IX Grievance Procedure*.

For any complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall process and review the complaint under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, in addition to any response required by this policy.

For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall process and review the complaint according to that policy, in addition to any response required by this policy, and shall consider whether an investigation under Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*,[18] should be initiated.

Investigation Process

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf.[19] The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

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[16] These are best practices to reduce barriers to filing a complaint.

[17] "Title IX Coordinator or designee" is used where Title IX is implicated. In contrast, if Title IX is not implicated, "Nondiscrimination Coordinator or a Complaint Manager or designee" is used (see the last paragraph under the **Filing a Complaint** subhead).

[18] See sample administrative procedure 5:120-AP2, *Employee Conduct Standards*, and its exhibit 5:120-AP2, E, *Expectations and Guidelines for Employee-Student Boundaries*.

[19] This sample policy gives complaint managers the flexibility to appoint another individual to conduct an investigation, which may be appropriate in cases where the neutrality or efficacy of the complaint manager is an issue, and/or where the district wishes to have the expertise and related attorney-client and work product privileges that an in-house or outside attorney may afford an investigation. Such alternative appointments are often made in consultation with the superintendent or other district-level administrator (except in cases involving complaints about those individuals).

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The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days after the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time from the Superintendent.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall provide his or her written decision to the Complainant and the accused[20] as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard. [21]

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board.

Within 30 school business days after an appeal of the Superintendent's decision, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days after the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall provide its written decision to the Complainant and the accused,[22] as well as to the Complaint Manager.

This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party. [23]

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[20] Using a consistent delivery method that allows the district to verify the date of receipt is a best practice, e.g., registered mail, return receipt requested, and/or personal delivery.

[21] *Preponderance of evidence* is a standard of proof used in civil cases. It means "the greater weight of the evidence, not necessarily established by the greater number of witnesses testifying to a fact but by evidence that has the most convincing force." See *Black's Law Dictionary*, *11th ed. 2019*.

[22] See f/n 20, above.

[23] The Ill. sex equity regulations require districts to have "specific timelines for completion of each step and rendering of a written decision, and shall provide for final appeal of grievance decisions made at the system level to the system's governing board." 23 Ill.Admin.Code §200.40(c)(1). To avoid arguments over these timelines, this sample policy provides that the failure to strictly follow the timelines does not prejudice any party. The grievance procedure is worthless if complaints are not thoroughly and promptly investigated.

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Appointing a Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers [24]

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others.

The Superintendent shall appoint a Title IX Coordinator to coordinate the District's efforts to comply with Title IX. [25]

The Superintendent shall appoint at least one Complaint Manager to administer this policy. If possible, the Superintendent will appoint two Complaint Managers, each of a different gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the Nondiscrimination Coordinator, Title IX Coordinator, and the Complaint Managers. [26]

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[24] While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. This allows for additions and amendments to the names and contact information when necessary. It is important for updated names and contact information to be inserted into this policy and regularly monitored.

A district's Nondiscrimination Coordinator often also serves as its Title IX Coordinator. Best practice is that throughout the board policy manual, the same individual be named as Nondiscrimination Coordinator. In contrast, Complaint Managers identified in individual policies may vary depending upon local district needs.

[25] Title IX regulations require districts to designate and authorize an employee to coordinate efforts to comply with Title IX and to refer to that employee as the *Title IX Coordinator*. 34 C.F.R. §106.8(a). Districts must identify the Title IX Coordinator by name, office address, email address, and telephone number. Id. If a district has more than one Title IX Coordinator, it should designate one of its Title IX Coordinators to retain ultimate oversight to ensure the district's consistent compliance with its responsibilities under Title IX and its implementing regulations.

A district must prominently display its Title IX nondiscrimination policies (this policy 2:260, *Uniform Grievance Procedure*, and policy 2:265, *Title IX Grievance Procedure*) and contact information for its Title IX Coordinator on its website, if any, and in each handbook made available to students, applicants for employment, parents/guardians, employees, and collective bargaining units. 34 C.F.R. §106.8(a) and (b). Notifications must state that nondiscrimination extends to employment, and that inquiries about the application of Title IX and its regulations may be referred to the district's Title IX coordinator, to the U.S. Dept. of Education's Assistant Secretary of Education, or both. 34 C.F.R. §106.8(b). See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*.

[26] The board may include the following option to address publication of such contact information:

"The Superintendent or designee shall ensure that students, parents/guardians, employees, and members of the community are informed of the contact information for the District's Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers on an annual basis."

Publicizing the contact information for the Nondiscrimination Coordinator and Complaint Managers through personnel handbooks, student handbooks, and/or on the district's website is a best practice. The Ill. Principals Association (IPA) maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/msh/.

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Nondiscrimination Coordinator:

Name

Address

Email

Telephone

Title IX Coordinator:

Name

Address

Email

Telephone

Complaint Managers:

Name

Address

Email

Telephone

Name

Address

Email

Telephone

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LEGAL REF.: 8 U.S.C. §1324a et seq., Immigration Reform and Control Act.
20 U.S.C. §1232g, Family Education Rights Privacy Act.
20 U.S.C. §1400, The Individuals with Disabilities Education Act.
20 U.S.C. §1681 et seq., Title IX of the Education Amendments; 34 C.F.R. Part 106.
29 U.S.C. §206(d), Equal Pay Act.
29 U.S.C. §621 et seq., Age Discrimination in Employment Act.
29 U.S.C. §791 et seq., Rehabilitation Act of 1973.
29 U.S.C. §2612, Family and Medical Leave Act.
42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act of 1964.
42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964.
42 U.S.C. §2000ff et seq., Genetic Information Nondiscrimination Act.
42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.
42 U.S.C. §12101 et seq., Americans With Disabilities Act; 28 C.F.R. Part 35.
105 ILCS 5/2-3.8, 5/3-10, 5/10-20, 5/10-20.5, 5/10-20.7a, 5/10-20.60, 5/10-20.69, 5/10-20.75, 5/10-22.5, 5/22-19, 5/22-95, 5/22-110, 5/24-4, and 5/27-1.
105 ILCS 45/, Education for Homeless Children Act.
5 ILCS 415/10(a)(2), Government Severance Pay Act.
5 ILCS 430/70-5(a), State Officials and Employees Ethics Act.
410 ILCS 513/, Ill. Genetic Information Privacy Act.
740 ILCS 174/, Whistleblower Act.
740 ILCS 175/, Ill. False Claims Act.
775 ILCS 5/, Ill. Human Rights Act.
820 ILCS 70/, Employee Credit Privacy Act.
820 ILCS 112/, Equal Pay Act of 2003.
820 ILCS 180/, Victims' Economic Security and Safety Act; 56 Ill.Admin.Code Part 280.
23 Ill.Admin.Code §§1.240, 200.40, 226.50, and 226.570.

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

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School Board

Title IX Grievance Procedure [1]

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations (34 C.F.R. Part 106) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

Title IX Sexual Harassment Prohibited

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment when that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:[2]

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct;[3] or

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] Title IX of the Education Amendments of 1972 (Title IX) (20 U.S.C. §1681 et seq.) requires this subject matter be covered by policy and controls this policy's content. This policy contains items on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. Employee grievance procedures are a mandatory subject of bargaining and cannot be changed without the employee exclusive representative's consent. This policy and its companion policy 2:260, *Uniform Grievance Procedure*, are in addition to, and not a substitute for, the employee grievance procedure contained in a collective bargaining agreement.

For the sake of consistency and ease of administration, this policy addresses only Title IX sexual harassment grievances, except those contained in collective bargaining agreements. See the cross references for the policies referring to this Title IX sexual harassment grievance procedure policy.

A district must have at least one policy explicitly stating it does not discriminate on the basis of sex in its education programs or activities under Title IX and its implementation regulations (34 C.F.R. Part 106). 34 C.F.R. §106.8(b)(1). Title IX jurisdiction is geographically limited to discrimination against a person in the United States. 34 C.F.R. §106.8(d). While all complaints of sexual harassment may not constitute sexual harassment under Title IX, Title IX's reach is broad because an alleged complainant or alleged respondent may be *anyone* in the District's educational program or activity in the United States – including applicants for employment, students, parents/guardians, any employee, and third parties.

[2] 34 C.F.R. §106.30. The definition of *sexual harassment* in the policy and in Title IX includes *unwelcome* conduct. Id. However, case law does not always distinguish between *welcome* and *unwelcome* conduct. See Mary M. v. North Lawrence Community Sch. Corp., 131 F.3d 1220 (7th Cir. 1997) (8th grade student did not need to show that a school employee's sexual advances were *unwelcome* in order to prove sexual harassment).

[3] 34 C.F.R. §106.30. This behavior is commonly called *quid pro quo* sexual harassment. See 85 Fed. Reg. 30036, f/n 94. By using the term individual, Title IX regulations do not limit quid pro quo sexual harassment to situations where the provision of an aid, benefit or service by an employee is conditioned on a current student's participation in unwelcome sexual conduct. By way of example, quid pro quo Title IX sexual harassment involving an employee and an individual other than a current student may be implicated when: an employee tells a former student she can only get a letter of recommendation if she participates in unwelcome sexual conduct; an employee selects a volunteer for a coveted field trip chaperone position if he participates in unwelcome sexual conduct; or a supervisory employee subjects a subordinate employee to unwelcome sexual conduct in exchange for a promotion.

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2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in 20 U.S.C. §1092(f)(6)(A)(v), *dating violence* as defined in 34 U.S.C. §12291(a)(11), *domestic violence* as defined in 34 U.S.C. §12291(a)(12), or *stalking* as defined in 34 U.S.C. §12291(a)(36). [4]

Examples of sexual harassment include, but are not limited to, touching, rape, sexual battery, sexual abuse, sexual coercion, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities.

Definitions from 34 C.F.R. §106.30

Complainant means an individual who is alleged to be the victim of conduct that could constitute sexual harassment. [5]

Education program or activity includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged sexual harassment occurs. [6]

Formal Title IX Sexual Harassment Complaint means a document filed by a *Complainant* or signed by the Title IX Coordinator[7] alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation. [8]

Respondent means an individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment. [9]

Supportive measures mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a Formal Title IX Sexual Harassment Complaint or where no Formal Title IX Sexual Harassment Complaint has been filed. [10]

Title IX Sexual Harassment Prevention and Response

The Superintendent or designee will ensure that the District prevents and responds to allegations of Title IX Sexual Harassment as follows:

1. Ensures that the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*, incorporates (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades pre-K through 12,[11] and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7-

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[4] See sample exhibit 2:265-E, *Title IX Glossary of Terms*, for these definitions and other definitions of italicized terms in this policy. Title IX regulations at 34 C.F.R. §106.30 contain pinpoint citations to the Violence Against Women Act (VAWA) (34 U.S.C. §12291 et seq.) for the definitions of *dating violence*, *domestic violence,* and *stalking*. VAWA was reauthorized in 2022 and the citations changed; however, 34 C.F.R. §106.30 has not been updated. This policy uses the updated VAWA citations.

[5] 34 C.F.R. §106.30.

[6] 34 C.F.R. §106.44(a).

[7] See f/n 17 in sample policy 2:260, *Uniform Grievance Procedure*.

[8] 34 C.F.R. §106.30.

[9] Id.

[10] Id. See sample administrative procedure 2:265-AP1, *Title IX Response*, for further discussion of supportive measures.

[11] Required by 105 ILCS 5/27-215(a)(4), renumbered by P.A. 104-391, and 105 ILCS 5/10-23.13 (*Erin's Law*).

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12.[12] This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.

2. Incorporates education and training for school staff as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager. [13]
3. Notifies applicants for employment,[14] students, parents/guardians, employees, and collective bargaining units of this policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District's website, if any, and in each handbook made available to such persons. [15]

Making a Report

A person who wishes to make a report under this Title IX grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking. [16]

School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator. [17]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[12] Required by 105 ILCS 5/27-240, renumbered by P.A. 104-391.

[13] Id. Detailed training requirements exist for Title IX coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process. 34 C.F.R. §106.45(b)(1)(iii). Title IX rules "[leave districts] discretion to determine the kind of training to other employees that will best enable the [district], and its Title IX Coordinator, to meet Title IX obligations." 85 Fed. Reg. 30114. Many attorneys agree the best practice is to train all district staff about the definition of sexual harassment, the scope of the district's education program or activity, all relevant district policies and procedures, and the necessity to promptly forward all reports of sexual harassment to the Title IX coordinator. See sample administrative procedure 2:265-AP1, *Title IX Response*.

[14] If your district is covered by Subpart C of Title IX, which "applies only to institutions of vocational education, professional education, graduate higher education, and public institutions of undergraduate higher education," amend this to state "applicants for admission or employment." 34 C.F.R. §106.15(d).

[15] 34 C.F.R. §106.8. See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*.

[16] Using "or any employee with whom the Complainant is comfortable speaking" ensures Title IX compliance because Title IX deems "any employee" of an elementary or secondary school who has notice of sexual harassment or allegations of sexual harassment to have *actual knowledge*. Therefore, a report to any employee triggers a district's duty to respond. 34 C.F.R. §106.30. This policy contains an item upon which collective bargaining may be required. Any policy that impacts wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

[17] Title IX regulations require districts to designate and authorize an employee to coordinate its efforts to comply with Title IX and to refer to that employee as the *Title IX Coordinator*. 34 C.F.R. §106.8(a). Districts must identify the Title IX Coordinator by name, office address, email address, and telephone number. Id. If a district has more than one Title IX Coordinator, it should designate one of its Title IX Coordinators to retain ultimate oversight to ensure the district's consistent compliance with its responsibilities under Title IX and its implementing regulations. A district's Nondiscrimination Coordinator often also serves as its Title IX Coordinator. See sample policy 2:260, *Uniform Grievance Procedure*.

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Title IX Coordinator:

_____

Name

_____

Address

_____

Email

_____

Telephone

Processing and Reviewing a Report

Upon receipt of a report made under this Title IX grievance procedure, the Title IX Coordinator and/or designee will promptly contact the Complainant to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the Complainant of the availability of supportive measures with or without the filing of a Formal Title IX Sexual Harassment Complaint, and (4) explain to the Complainant the process for filing a Formal Title IX Sexual Harassment Complaint. [18]

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it.[19] For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*;[20] 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action.

Reports of alleged sexual harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

The Title IX Coordinator with ultimate oversight should be listed in this policy. While the name and contact information is required by law to be listed, they are not part of the adopted policy and do not require board action. This allows for additions and amendments to the name and contact information when necessary. It is important for updated name and contact information to be inserted into this policy and regularly monitored.

[18] Required by 34 C.F.R. §106.44(a) and (b) regardless of whether a formal Title IX sexual harassment complaint is filed.

[19] See sample exhibit 2:265-E, *Title IX Glossary of Terms*, for a discussion of Title IX sexual harassment and non-Title IX sexual harassment. Consult the board attorney for further guidance.

[20] See sample administrative procedure 5:120-AP2, *Employee Conduct Standards*.

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Formal Title IX Sexual Harassment Complaint Grievance Process

When a Formal Title IX Sexual Harassment Complaint is filed, the Title IX Coordinator will investigate it or appoint a qualified person to undertake the investigation. [21]

The Superintendent or designee shall implement procedures to ensure that all Formal Title IX Sexual Harassment Complaints are processed and reviewed according to a Title IX grievance process that fully complies with 34 C.F.R. §106.45.[22] The District's grievance process shall, at a minimum: [23]

1. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with 34 C.F.R. §106.45 before the imposition of any disciplinary sanctions or other actions against a *Respondent*.
2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a *Complainant, Respondent,* or witness.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
    a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant* or *Respondent*.
    b. Receive training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially. [24]
4. Require that any individual designated by the District as an investigator receiving training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
5. Require that any individual designated by the District as a decision-maker receive training[25] on issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[21] This policy gives Title IX coordinators the flexibility to appoint another qualified individual to conduct an investigation. This may be appropriate when the neutrality or efficacy of the Title IX coordinator is an issue, and/or where the district wishes to have the expertise that an in-house or outside attorney may afford to an investigation. Alternative appointments are often made in consultation with the superintendent or other district-level administrator (except in cases involving complaints about those individuals) and the board attorney. If a complaint involves the superintendent or other district-level administrator, alternative appointments are often made in consultation with the board and the board attorney.

[22] 34 C.F.R. §106.45(b). See sample administrative procedures 2:265-AP1, *Title IX Response*, and 2:265-AP2, *Formal Title IX Complaint Grievance Process*.

[23] 34 C.F.R. §106.45(b)(1) lists the basic requirements for a grievance process.

[24] Aside from the general training requirements of 34 C.F.R. §106.45(b)(1)(iii), the DOE gives districts flexibility to determine certain training practices or techniques to best meet training requirements based upon their unique local conditions and resources within their educational community. 85 Fed. Reg. 30120. See also 85 Fed. Reg. 30084 (declining to specify that training of Title IX personnel must include implicit bias training, so long as training provides instruction on how to serve impartially and avoid prejudgment of the facts at issue, conflicts of interest, and bias, and that training materials avoid sex stereotypes).

[25] While live hearings are only required for postsecondary institutions, elementary and secondary schools may choose to offer them as part of their grievance process. **Consult the board attorney if the board wants the district to use a live hearing in its grievance process.**

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6. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the *preponderance of evidence* standard. [26]
10. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
11. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege. [27]

Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with student behavior policies.[28] Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

If using a live hearing during the grievance process, amend #5 by inserting the following underscored text: "Require that any individual designated by the District as a decision-maker receive training on any technology to be used at a live hearing and on issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant."

[26] 34 C.F.R. §106.45(b)(1)(vii) requires the Title IX sexual harassment grievance process to state the standard of proof it will use to determine responsibility of the respondent. The standard of proof selected must be applied "consistently to formal complaints alleging Title IX sexual harassment regardless of whether the respondent is a student or an employee." 85 Fed. Reg. 30373. This sample policy uses the *preponderance of evidence* standard of proof, not the *clear and convincing evidence* standard of proof. *Preponderance of evidence* is a standard of proof used in civil cases. It means "the greater weight of the evidence, not necessarily established by the greater number of witnesses testifying to a fact but by evidence that has the most convincing force." See *Black's Law Dictionary*, *11th ed. 2019*. *Preponderance of evidence* is the standard of proof used in sample policy 2:260, *Uniform Grievance Procedure*. *Clear and convincing* is a higher standard of proof, requiring more than *preponderance of evidence* but less than proof beyond a reasonable doubt. It means "evidence indicating that the thing to be proved is highly probable or reasonably certain." See *Black's Law Dictionary*, *11th ed. 2019*. **Consult the board attorney regarding the appropriate standard of proof for the district, as well as implications if a different standard of proof is used in this policy than in 2:260, *Uniform Grievance Procedure*.** For boards that choose the *clear and convincing evidence* standard of proof, delete "~~*preponderance of*~~" and insert "*clear and convincing*." Ensure the same standard of proof is used in 2:265-AP2, *Formal Title IX Complaint Grievance Process*.

[27] Examples of legally recognized privileges include attorney-client privilege, doctor-patient privilege, and spousal privilege. See 85 Fed. Reg. 30277.

[28] See sample policies 7:190, *Student Behavior*, and 7:230, *Misconduct by Students with Disabilities*. See also sample policies 7:200, *Suspension Procedures*, and 7:210, *Expulsion Procedures*, for due process requirements when student suspension or expulsion is recommended following a determination of responsibility for Title IX sexual harassment.

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This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law. [29]

Retaliation Prohibited [30]

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*. [31]

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.
Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).
Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[29] Examples of rights the district or parties may exercise ancillary to this Title IX grievance procedure include, but are not limited to: disciplinary processes for suspensions and expulsions of students under 105 ILCS 5/10-22.6; tenured teacher dismissal proceedings under 105 ILCS 5/24-12; any other pre-termination process required by an applicable collective bargaining agreement, employment policy or procedure, or employment contract; and student appeal of a sex equity grievance decision under 23 Ill. Admin. Code §200.40 (see sample policy 7:10, *Equal Educational Opportunities*).

[30] 34 C.F.R. §106.71.

[31] Retaliation complaints must be processed under sample policy 2:260, *Uniform Grievance Procedure*, because they are covered under the district's grievance procedure for resolving non-sexual harassment Title IX complaints. See 34 C.F.R. §106.8(c). Title IX sexual harassment regulations state that "[c]omplaints alleging retaliation may be filed according to the grievance procedures for sex discrimination required to be adopted under §106.8(c)." 34 C.F.R. §106.71.

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Operational Services

Incurring Debt [1]

The Superintendent shall provide early notice to the School Board of the District's need to borrow money. The Superintendent or designee[2] shall prepare all documents and notices necessary for the Board, at its discretion, to: (1) issue State Aid Anticipation Certificates,[3] tax anticipation warrants,[4] working cash fund bonds,[5] bonds,[6] notes,[7] and other evidence of indebtedness,[8] or (2) establish a line of credit with a bank or other financial institution.[9] The Superintendent shall notify the Ill. State Board of Education before the District issues any form of long-term or short-term debt that will result in outstanding debt that exceeds 75% of the debt limit specified in State law. [10]

Bond Issue Obligations [11]

In connection with the Board's issuance of bonds, the Superintendent shall be responsible for ensuring the District's compliance with federal securities laws, including the anti-fraud provisions of the

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[1] State law controls this policy's content. School districts are subject to a statutory debt limitation (105 ILCS 5/19-1(a)); other provisions in 5/19-1 contain exceptions. Not all forms of indebtedness are subject to the statutory debt limitations. Before incurring any debt, the board must be certain that the debt will be within the district's debt limitation.

[2] Boards that employ business managers may want to substitute "Business Manager", "Chief School Business Official", or another locally equivalent title for "Superintendent or designee" and "Superintendent" as they appear throughout this policy; the business manager most commonly performs the duties described in this policy.

[3] 50 ILCS 420/1 et seq. and 105 ILCS 5/18-18.

[4] 105 ILCS 5/17-16.

[5] 105 ILCS 5/20-2, amended by P.A. 103-591, 5/20-4, and 5/20-5; 30 ILCS 305/2.

[6] 105 ILCS 5/19-1 et seq.; 30 ILCS 350/. A district may borrow money and issue bonds for the purposes stated in 105 ILCS 5/19-3 provided the board properly adopted an election referendum and subsequently the voters approved the proposition. 10 ILCS 5/28-2. 105 ILCS 5/19-1(p-235), added by P.A. 103-591 and renumbered by P.A. 104-417, provides that bonds issued under 105 ILCS 5/19-3 that are authorized by an election held on or after 11-5-24 must mature within 30 years from their date. Districts have the authority to issue bonds for certain purposes without a direct referendum, e.g., School Fire Prevention and Safety Bonds, Working Cash Fund Bonds, Funding Bonds, and Insurance Reserve Bonds. However, as is the case with Working Cash Fund Bonds, certain types of bonds still require boards to follow backdoor referendum procedures.

[7] 50 ILCS 420/0.01 et seq. See also f/n 6, above.

[8] Other types of indebtedness include funding bonds and refunding bonds (105 ILCS 5/19-1 et seq.), as well as debt certificates and alternate bonds authorized by the Local Government Debt Reform Act (30 ILCS 350/).

[9] 105 ILCS 5/17-17.

[10] 105 ILCS 5/19-1(q).

[11] Optional. This subhead is offered for boards that want to: (1) expressly address their obligations to comply with federal securities laws; and (2) authorize the creation of written procedures to protect the status of tax-exempt (or otherwise tax-advantaged) bonds issued by the board. As a matter of best practice and to reduce potential future liabilities, many attorneys recommend that board policy address these obligations. Consult the board attorney and/or bond counsel for guidance.

The Internal Revenue Service strongly encourages, but does not currently require, issuers of tax-exempt bonds to establish written post-issuance compliance monitoring procedures. For guidance regarding the recommended content of such procedures, see *IRS Publication 4079*, *Tax-Exempt Governmental Bonds,* at: www.irs.gov/pub/irs-pdf/p4079.pdf. Such procedures may be included in a written bond resolution for a specific bond issue, and/or they may be established more generally. Consult the board attorney and/or bond counsel regarding the establishment of such procedures for tax-exempt bonds.

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Securities Act of 1933, as amended[12] and, if applicable, the continuing disclosure obligations under Rule 15c2-12 of the Securities Exchange Act of 1934, as amended. [13]

Additionally, in connection with the Board's issuance of bonds, the interest on which is excludable from *gross income* for federal income tax purposes, or which enable the District or bond holder to receive other federal tax benefits, the Board authorizes the Superintendent to establish written procedures for post-issuance compliance monitoring for such bonds to protect their tax-exempt (or tax-advantaged) status.

The Board may contract with outside professionals, such as bond counsel and/or a qualified financial consulting firm, to assist it in meeting the requirements of this subsection. [14]

LEGAL REF.: 15 U.S.C. §77a et seq., Securities Act of 1933.
15 U.S.C. §78a et seq., Securities Exchange Act of 1934.
17 C.F.R. §240.15c2-12.
30 ILCS 305/2, Bond Authorization Act.
30 ILCS 352/, Bond Issue Notification Act.
30 ILCS 350/, Local Government Debt Reform Act.
50 ILCS 420/, Tax Anticipation Note Act.
105 ILCS 5/17-16, 5/17-17, 5/18-18, and 5/19-1 et seq.

CROSS REF.: 4:10 (Fiscal and Business Management)

ADMIN. PROC.: 4:40-AP (Preparing and Updating Disclosures)

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If a board does not accept this subhead, delete the Administrative Procedure Reference and the following Legal References: 15 U.S.C.§77a et seq., Securities Act of 1933; 15 U.S.C.§78a et seq., Securities Exchange Act of 1934; and 17 C.F.R. §240.15c2-12.

[12] 15 U.S.C. §77q.

[13] 17 C.F.R. §240.15c2-12. See sample administrative procedure 4:40-AP, *Preparing and Updating Disclosures*, for a detailed set of sample procedures designed to facilitate a district's compliance with disclosure requirements of federal securities laws.

[14] Delete the last paragraph of this subhead if the board does not want to include a sentence in this policy that addresses the use of outside professionals for assistance with compliance. Boards that regularly utilize outside professionals to assist them in meeting bond disclosure requirements may want to include this language to memorialize their current practice. Contracts for the services of individuals possessing a high degree of professional skill, such as attorneys and financial consultants, are exempt from competitive bidding requirements. 105 ILCS 5/10-20.21(a)(i).

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Operational Services

Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors [1]

Child sexual abuse and grooming behaviors harm students, their parents/guardians, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn. The Board has a responsibility and obligation to increase awareness and knowledge of:[2] (1) issues regarding child sexual abuse, (2) likely warning signs that a child may be a victim of sexual abuse, (3) behaviors related to child sexual abuse and grooming, (4) how to report child sexual abuse, (5) appropriate relationships between District employees and students based upon State law, and (6) how to prevent child sexual abuse.

To address the Board's obligation to increase awareness and knowledge of these issues, prevent sexual abuse of children,[3] and define prohibited grooming behaviors,[4] the Superintendent or designee shall implement an Awareness and Prevention of Sexual Abuse and Grooming Behaviors Program. The Program will:

1. Educate students with:

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[1] Required by *Erin's Law*, 105 ILCS 5/10-23.13. Also infused into this policy are concepts from *Faith's Law,* 105 ILCS 5/22-85.5, which provides helpful guidance for districts to implement *Erin's Law* due to its vagueness. See f/ns 1 and 14 in sample policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, for further information regarding *Faith's Law*.

Two additional statutes address a district's responsibility to provide age-appropriate sexual abuse and assault awareness and prevention education programs:

1. 105 ILCS 27/215, renumbered by P.A. 104-391, Critical Health Problems and Comprehensive Health Education Act (requires districts to establish a Comprehensive Health Education Program that includes age-appropriate sexual abuse and assault awareness and prevention education in grades pre-K through 12) (see sample policy 6:60, *Curriculum Content*, and administrative procedure 6:60-AP1, *Comprehensive Health Education Program*);
2. 105 ILCS 5/27-1015(b), renumbered by P.A. 104-391 (requires comprehensive personal health and safety and comprehensive sexual health education a/k/a National Sex Education Standards (NSES) to: (a) be age and developmentally appropriate, medically accurate, complete, culturally appropriate, inclusive, and trauma informed, (b) replicate evidence-based or evidence-informed programs or substantially incorporate elements of evidence-based programs or evidence-informed programs or characteristics of effective programs, (c) provide information about local resources where students can obtain additional information and confidential services related to sexual violence (including sexual abuse and assault), and (d) provide information about State laws related to mandated reporting of child abuse and neglect, and school policies addressing the prevention of and response to sexual violence) (see sample policy 6:60, *Curriculum Content*, and administrative procedure 6:60-AP2, *Comprehensive Personal Health and Safety and Sexual Health Education Program (National Sex Education Standards (NSES))*); and

See sample administrative procedure 6:60-AP1, *Comprehensive Health Education Program*, at f/n 2, for information regarding the repeal of 105 ILCS 5/27-13.2, which formerly required districts to give parents/guardians of students in grades K-8 prior written notice of sexual abuse prevention instruction and the opportunity to opt their children out of such instruction upon written objection.

[2] 105 ILCS 5/10-23.13 at (b)(1).

[3] Id. at (b).

[4] Id. at (b).

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a. An age-appropriate and evidence-informed health and safety education[5] curriculum that includes methods for how to report child sexual abuse and grooming behaviors to authorities,[6] through Board policy 6:60, *Curriculum Content*; [7]
b. Information in Board policy 7:250, *Student Support Services*, about: (i) District counseling options, assistance, and intervention for students who are victims of or affected by sexual abuse,[8] and (ii) community-based Children's Advocacy Centers and sexual assault crisis centers and how to access those serving the District. [9]

2. Train District employees about child sexual abuse and grooming behaviors by January 31 of each school year with materials that include: [10]
   a. A definition of prohibited grooming behaviors and employee-student boundary violations pursuant to Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest;*
   b. Evidence-informed[11] content on preventing, recognizing, reporting, and responding to child sexual abuse, grooming behaviors, and employee-student boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Grievance Procedure*; 5:90, *Abused and Neglected Child Reporting*; 5:100, *Staff Development Program*; and 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; and
   c. How to report child sexual abuse, grooming behaviors, and/or employee-student boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Grievance Proce*dure; and 5:90, *Abused and Neglected Child Reporting*.
3. Provide information to parents/guardians in student handbooks about the warning signs[12] of child sexual abuse, grooming behaviors, and employee-student boundary violations with evidence-informed educational information that also includes: [13]

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[5] Id. at (b)(1).

[6] Id. at (b)(4).

[7] 105 ILCS 5/10-23.13(b). See policy 6:60, *Curriculum Content*, and administrative procedure 6:60-AP1, *Comprehensive Health Education Program*, for information on school board choices related to health and safety education, including sex education.

[8] Id. at (b)(2) and (3).

[9] Id. at (b)(5). See policy 5:90, *Abused and Neglected Child Reporting*, and administrative procedure 5:90-AP1, *Coordination with Children's Advocacy Center*, for more information on Children's Advocacy Centers.

[10] Citations for each letter:
a. 105 ILCS 5/10-23.13(b).
b. Id. at (b), (b)(1.5), and (c).
c. Id. at (b) and (b)(1.5).

[11] Two Illinois laws address "evidence-informed." *Evidence-informed* per *Erin's Law* means modalities that were created utilizing components of evidence-based treatments or curriculums. 105 ILCS 5/10-23.13(a). Contrast with NSES at 105 ILCS 5/27-1015(a), renumbered by P.A. 104-391, which defines an *evidence-informed program* as "a program that uses the best available research and practice knowledge to guide program design and implementation."

[12] 105 ILCS 5/10-23.13(b) and (b)(1); warning signs and *likely* warning signs are mentioned twice in the law. This policy uses likely in the purpose introduction. The Ill. Principals Association (IPA) maintains a handbook service that coordinates with **PRESS** material, Online Model Student Handbook (MSH), at https://ilprincipals.org/msh/.

[13] This information is listed in sample exhibit 7:190-E2, *Student Handbook Checklist*. Citations for each letter:
a. 105 ILCS 5/10-23.13(b) and (b)(1).
b. Id. at (b)(4) and (5).
c. Id. at (b).

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a. Assistance, referral, or resource information, including how to recognize grooming behaviors,[14] appropriate relationships between District employees and students based upon Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*,[15] and how to prevent child sexual abuse from happening;
b. Methods for how to report child sexual abuse, grooming behaviors, and/or employee-student boundary violations to authorities; and
c. Available counseling and resources for children who are affected by sexual abuse, including both emotional and educational support for students affected by sexual abuse, so that the student can continue to succeed in school pursuant to Board policy 7:250*, Student Support Services*.

LEGAL REF.: 105 ILCS 5/10-23.13, 5/22-85.5, and 5/27-1015.
105 ILCS 5/27-215, Critical Health Problems and Comprehensive Health Education Act.
325 ILCS 5/, Abused and Neglected Child Reporting Act.
720 ILCS 5/11-25, Criminal Code of 2012.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 7:20 (Harassment of Students Prohibited), 7:250 (Student Support Services)

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[14] Providing information to parents/guardians about how to recognize grooming behaviors is not in *Erin's Law*; it only addresses informing parents/guardians about the methods for increasing their awareness and knowledge of grooming behaviors. 105 ILCS 5/10-23.13(b)(1). This policy requires the district to provide information to parents/guardians about how to recognize grooming behaviors to: (1) effect the purpose of *Erin's Law*, (2) align with the intent of the statutes cited in f/n 1, above (educating all students to recognize and avoid sexual abuse and assault), and (3) align with the notification requirements in 105 ILCS 5/27-13.2 (parents/guardians of K-8 students prior to commencing instruction in recognizing and avoiding sexual abuse (see f/n 15, below)).

[15] 105 ILCS 5/22-85.5(e) requires the employee code of professional conduct policy be included in any staff, student or parent/guardian handbook provided by the district. See sample policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, and sample exhibit 7:190-E2, *Student Handbook Checklist*.

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General Personnel

Hiring Process and Criteria [1]

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School Board policy on equal employment opportunity and minority recruitment.[2] The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board.[3] If the Superintendent's recommendation is rejected, the Superintendent must submit another.[4] No individual will be employed who has been convicted of a criminal offense listed in 105 ILCS 5/21B-80(c). [5]

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[1] State or federal law controls this policy's content. This policy contains an item on which impact bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

[2] See sample policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Districts may not classify a job as either a *male* or *female* job. 29 C.F.R. §1604.5, 34 C.F.R. §106.55.

105 ILCS 5/22-96, added by P.A. 103-46 and renumbered by P.A. 103-564, requires school districts, when hiring or assigning educators for physical education, music, or visual arts, to prioritize the hiring or assigning of educators who hold an educator license and endorsement in those areas.

[3] Boards must consider the superintendent's recommendations concerning, among other things, "the selection, retention, and dismissal of employees." 105 ILCS 5/10-16.7. The board may want to use this alternative sentence:

All personnel decisions are made by the Board, but only on the recommendation of the Superintendent.

A board that fills a "new or vacant teaching position" must select a candidate based on: (1) certifications, (2) qualifications, (3) merit and ability (including performance evaluation, if available), and (4) relevant experience, provided that the length of continuing service with the district must not be considered a factor, unless all other factors are determined by the school district to be equal. 105 ILCS 5/24-1.5. The statute does not define "new or vacant teaching positions." The requirement does not apply to filling vacant positions under 105 ILCS 5/24-12 (reduction in force and recall). Consult the board attorney about these issues.

The Equal Pay Act of 2003, 820 ILCS 112/10(b-25), added by P.A. 103-539, makes it unlawful for employers with 15 or more employees to fail to include the "pay scale and benefits" for a position in any specific job posting. "Pay scale and benefits" means the wage or salary, or the wage or salary range, and a general description of benefits and other compensation. Id. at 112/5, amended by P.A. 103-539. To satisfy the posting requirement, an employer can include a hyperlink to a public webpage that includes the pay scale and benefit information. Id. at 112/10(b-25), added by P.A. 103-539. If an employer uses a third party to post its job postings, then the employer must provide the pay scale and benefits or a hyperlink containing the information to the third party. Id. The Act also requires employers to inform current employees of promotion opportunities within 14 calendar days after the employer posts externally for the position. Id. Employers are not prohibited from asking applicants about their wage or salary expectations for a position. Id.

[4] An additional optional sentence follows:

The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board's approval.

[5] 775 ILCS 5/2-103.1 prohibits employers from using conviction records as a basis to refuse to hire or to take any adverse action against an applicant or employee unless: (1) otherwise authorized by law; (2) there is a *substantial relationship* between the criminal offense and the employment sought; or (3) granting the employment would involve an unreasonable risk to property or to the safety or welfare of specific individuals or the general public. For the disqualifying offenses listed in 105 ILCS 5/21B-80, a district does not have to show a substantial relationship between the offense and the position or that hiring or continuing to employ the person would involve an unreasonable risk. However, the Ill. Dept. of Human Rights (IDHR) interprets the Ill. Human Rights Act (IHRA) to still require the employer to notify the applicant of the disqualification pursuant to law and to afford the applicant at least five business days to respond in case the applicant wants to dispute the accuracy of the conviction record. Id. at 5/2-103.1(C). See IDHR's *Conviction Record Protection – Frequently Asked Questions* (March 2021), at:

https://dhr.illinois.gov/conviction-record-protection-frequently-asked-questions.html.

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All applicants must complete a District application in order to be considered for employment. [6]

Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration. [7]

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Attorneys have different opinions as to whether the IHRA requires the *interactive assessment* outlined in 775 ILCS 5/2-103.1(c), which includes preliminary and final notices, when a disqualifying offense listed in 105 ILCS 5/21B-80 is found in a conviction record; **consult the board attorney for guidance on this issue**. See sample administrative procedure 5:30-AP2, *Investigations*, and its footnotes for more detail regarding the IHRA notice provisions and the need for districts to also comply with the seven-day notification requirement in the Ill. Uniform Conviction Information Act, 20 ILCS 2635/7. **Note:** The protections of 775 ILCS 5/2-103.1 do not cover *unpaid interns*, which may include student teachers in the K-12 context. The definition of *employee* in the IHRA only extends to include unpaid interns for civil rights violations involving sexual harassment. 775 ILCS 5/2-101(A)(1)(c) and 5/2-102(D).

105 ILCS 5/10-21.9(c); 105 ILCS 5/21B-80, allows individuals with criminal histories involving certain drug convictions to apply for or to reinstate their educator licenses seven years after their sentence for the criminal offense is completed. Consult the board attorney about whether the board wants to continue prohibiting employment for any individual who has a criminal history involving these exempted drug offenses.

For more discussion regarding criminal history records checks and screenings required by 105 ILCS 5/10-21.9, see f/ns 5 and 6 in sample policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*.

[6] Any person who applies for employment as a teacher, principal, superintendent, or other certificated employee who willfully makes a false statement on his or her application for employment, material to his or her qualifications for employment, which he or she does not believe to be true, is guilty of a Class A misdemeanor. 105 ILCS 5/22-6.5. District employment applications must contain a statement to this effect. Id. Each employment application for these positions must state the following (Id.):

> Failure to provide requested employment or employer history which is material to the applicant's qualifications for employment or the provision of statements which the applicant does not believe to be true may be a Class A misdemeanor.

Many districts ask applicants about disqualifying criminal convictions on their employment applications or at another point before a job offer is made. State law does not expressly prohibit this practice; however, guidance issued by IDHR regarding implementation of 775 ILCS 5/1-103(G-5) and 5/2-103.1 states "[u]nless authorized by law, an employer is prohibited from inquiring about an applicant's conviction record prior to making a job offer to the applicant." See *Conviction Record Protection – Frequently Asked Questions* guidance issued by IDHR (March 2021), at:
https://dhr.illinois.gov/conviction-record-protection-frequently-asked-questions.html.

While the School Code and Job Opportunities for Qualified Applicant Act do not prohibit districts from asking about disqualifying convictions before a job offer is made, it is unclear whether they affirmatively *authorize* such inquiries. The IDHR's guidance does not carry the force of law, but it may impact its handling of a discrimination charge based on a conviction record. It is also unclear if an applicant's mere disclosure of a disqualifying conviction on an application, absent results of a fingerprint-based criminal history records check, Ill. Sex Offender Registry check, or Violent Offender Against Youth Registry check, triggers the district's obligation to provide notice to the applicant under 775 ILCS 5/2-103.1(C); see also f/n 5, above. Consult the board attorney for advice on these issues and how they may affect application processes.

Any employer that asks applicants to record video interviews and uses an artificial intelligence (AI) analysis of the applicant-submitted videos must comply with the Artificial Intelligence Video Interview Act, 820 ILCS 42/. Employers should also be careful that use of AI, software, and algorithms to assess applicants does not violate the Americans with Disabilities Act (ADA) (42 U.S.C. §12101 et seq.) or the Ill. Human Rights Act (IHRA), 775 ILCS 5/2-101(N) and (O), added by P.A.s 103-804 and 104-417. See sample policy 5:10, *Equal Employment Opportunity and Minority Recruitment*, and its f/n 2 for discussion of the IHRA requirements regarding use of artificial intelligence in the hiring process. See the U.S. Department of Justice guidance document, *Algorithms, Artificial Intelligence, and Disability Discrimination in Hiring*, at: www.ada.gov/assets/pdfs/ai-guidance.pdf. Given the rapidly changing technologies in this area, please consult the board attorney.

[7] 105 ILCS 5/10-16.7. The foundation for a productive employment relationship begins with adherence to written board policy, a thoughtfully crafted employment contract and job description, and procedures for communications and ongoing assessment. See IASB's *Foundational Principles of Effective Governance*, **Principle 3. The board employs a superintendent**, at:

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The Superintendent shall develop and maintain a current comprehensive job description for each position or job category; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict. [8]

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law.[9] When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed.[10] The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database.[11] The School Code requires the Board President to keep a conviction

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www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/.

See also sample exhibit 3:40-E, *Checklist for the Superintendent Employment Contract Negotiation Process*, for best practice discussions about establishing the board-superintendent employment relationship and contract.

8 Job descriptions will become the basis for categorizing a teacher into one or more positions that the teacher is qualified to hold for reduction in force (RIF) dismissal and recall purposes. 105 ILCS 5/24-12(b). A board should consult with its attorney to review its current list of job descriptions and discuss the district's specific responsibilities.

A job description is evidence of a position's essential functions. 29 C.F.R. §1630.2(n). The ADA protects individuals who have a disability and are qualified, with reasonable accommodation, to perform the *essential functions* of the job. 42 U.S.C. §12101 et seq., amended by the ADA Amendments Act (ADAAA), Pub. L. 110-325. Determining which functions are essential may be critical to determining if an individual with a disability is qualified. An individual is qualified to perform a job even though he or she is unable, due to a disability, to perform tasks which are incidental to the job. Only when an individual is unable to perform the *essential functions* of a job may a district deny the individual employment opportunities. 29 C.F.R. §1630.2(m). For a definition of *essential functions* see Id. at 1630.2(n). Whether a particular function is essential is a factual determination.

Important: The ADAAA made significant changes to the ADA's definition of disability that broadened the scope of coverage and overturned a series of U.S. Supreme Court decisions that made it difficult to prove that an impairment was a qualifying disability. There is information about the regulations and a link to them at: www.eeoc.gov/laws/guidance/fact-sheet-eeocs-final-regulations-implementing-adaaa. Consult the board attorney regarding how these amendments impact the district's hiring processes.

9 The policy's requirements on criminal records checks for applicants for employment are mandated by 105 ILCS 5/10-21.9. See sample administrative procedure 5:30-AP2, *Investigations*, for the process, timing, and positions requiring criminal background investigation and what steps a district must take if it wants to disqualify an applicant based on a conviction record. The Statewide Sex Offender Database (a/k/a Sex Offender Registry) is available at: https://sor.isp.illinois.gov/sorpublic/. The Statewide Murderer and Violent Offender Against Youth Database is available at: https://sor.isp.illinois.gov/sorpublic/. For more discussion regarding criminal history records checks and screenings required by 105 ILCS 5/10-21.9, see f/n 5 in sample policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*. See sample policy 4:60, *Purchases and Contracts*, for requirements concerning (1) criminal background checks of employees of contractors who have *direct, daily contact* with students and (2) sexual misconduct related employment history reviews (EHRs) of employees of contractors who have *direct contact with children or students*.

10 Id. If a board wants to require additional background inquiries beyond the fingerprint-based criminal history records information check required by 105 ILCS 5/10-21.9 and the EHR required by 105 ILCS 5/22-94, including the federal *Rap Back Service* (20 ILCS 2630/3.3) and/or checks through consumer reporting agencies regulated by the Fair Credit Reporting Act (15 U.S.C. §1681 et seq.), consult the board attorney. For more detailed information, see the laws listed in sample exhibit 3:40-E, *Checklist for the Superintendent Employment Contract Negotiation Process*, under the checklist item entitled **Conditions of Employment**, in the **Other Background Check Laws** row.

11 105 ILCS 5/10-21.9(b) and 105 ILCS 5/21B-10. The School Code requires the board president to keep a conviction record confidential. It is impossible to know whether a fingerprint-based criminal history records check and a check of the Statewide Sex Offender and Violent Offender Against Youth Databases on a successful superintendent candidate will come back with a conviction record.

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record confidential and share it only with the Superintendent, Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, the Ill. State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law.[12] The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law. [13]

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in 105 ILCS 5/21B-80[14] or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction

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Therefore, in accordance with best practice (ensuring compliance and aligning with good governance principles), this policy does not assign a designee for the board president to complete this task. However, to balance the requirement to keep conviction records confidential with the practical implementation of ensuring a fingerprint-based criminal history records check and a check of the Statewide Sex Offender and Violent Offender Against Youth Databases are performed on each successful superintendent applicant, a board president may want to designate the duty to order these checks to the individuals otherwise listed in 105 ILCS 5/10-21.9(b). Those individuals include the board president, the superintendent or designee, regional superintendent (if the check was requested by the district), state superintendent of education, state Educator Preparation and Licensure Board, any other person necessary to the hiring decision, or for clarification purposes, the Ill. State Police and/or Statewide Sex Offender Registry.

[12] Id. at 5/10-21.9(b) and 105 ILCS 5/21B-85, amended by P.A. 103-51. The School Code continues to define the board president's role in conducting criminal background investigations and receiving the results of these investigations, including the results for employees of district contractors. 105 ILCS 5/10-21.9. Many districts delegate this task in the hiring process to a human resources department.

105 ILCS 5/21B-85, amended by P.A. 103-51, requires a board to provide prompt written notice to the board of trustees of the Teachers' Retirement System of the State of Illinois (TRS) when it learns that any teacher has been convicted of a felony offense (which provides for a sentence of death or imprisonment for one year or more). The notice to TRS is limited to (1) the name of the license holder, (2) fact of conviction, (3) name and location of the court in which the conviction occurred, and (4) the assigned case number from the court. Id.

Use this alternative for districts in suburban Cook County: replace "Regional Superintendent" with "appropriate Intermediate Service Center Executive Director."

For more discussion regarding responses to results obtained by criminal history records checks and screenings as required by 105 ILCS 5/10-21.9(e), see f/n 6 in sample policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*.

[13] Immigration Reform and Control Act, 8 U.S.C. §1324a et seq. Consult with the board attorney regarding the district's rights and responsibilities under Illinois law if the district uses any electronic employment verification system, including *E-Verify*. 820 ILCS 55/. The Right to Privacy in the Workplace Act (RPWA) at 820 ILCS 55/14, added by P.A. 104-455, prohibits employers from taking adverse action against an employee based only on the receipt of a notice of discrepancy (a *no-match letter*) between an employee's individual taxpayer identification number or other identifying documents from a federal agency or outside vendor not responsible for immigration law enforcement, such as the Social Security Administration, Internal Revenue Service, or an insurance company. The RPWA also requires employers to provide notice to the employee upon receipt of a no-match letter. Id., at 55/15-55/17 added by P.A. 104-455. Employers are subject to civil, monetary penalties for violations of the RPWA. Id. However, a safe harbor from penalties for employers and prospective employers is available for violations made in good faith while relying on guidance issued by the Ill. Dept. of Labor or the federal Dept. of Homeland Security, or if a bona fide administrative error occurs that does not affect an employee or prospective employee's employment or pay. Id., at 55/25, added by P.A. 104-455. See also https://labor.illinois.gov/laws-rules/conmed/privacy-workplace.html.

[14] See f/n 5, above.

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for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment. [15]

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following: [16]

1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position. [17]
2. The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria. [18]
3. The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation. [19]
4. The District does not request or require an applicant to disclose wage or salary history as a condition of employment. [20]
5. The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation. [21]

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[15] 105 ILCS 5/10-21.9(c) and (g). See f/n 6 in sample policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*, for further discussion.

[16] As an alternative to describing the prohibited investigations, a board may substitute this sentence:

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law, including without limitation, investigation into or inquiry concerning: (1) credit history or report unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; (2) claim(s) made or benefit(s) received under Workers' Compensation Act; and (3) access to an employee's or applicant's social networking website, including a request for passwords to such sites.

The default policy provision and the alternative stated above – whichever is selected – may be made a prohibition rather than a duty of the superintendent; to do this, delete the stricken text as follows: "The ~~Superintendent shall ensure that the~~ District does not engage"

[17] Employee Credit Privacy Act, 820 ILCS 70/10. This Act allows inquiries into an applicant's credit history or credit report or ordering or obtaining an applicant's credit report from a consumer reporting agency when a satisfactory credit history is an *established bona fide occupational requirement* of a particular position. The Act identifies circumstances that permit a satisfactory credit history to be a job requirement, such as, the position's duties include custody of or unsupervised access to cash or marketable assets valued at $2,500 or more.

[18] 820 ILCS 112/10(b-5). If an employer violates this subsection, the employee may recover in a civil action any damages incurred, special damages up to $10,000, injunctive relief, and costs and reasonable attorney's fees. 820 ILCS 112/30(a-5).

[19] Id. at 112/10(b-5).

[20] Id.

[21] 820 ILCS 112/10(b-10). **Note:** Attorneys caution that using the exceptions in 820 ILCS 112/10(b-10)(1) and (2) may trigger litigation. Violating this subsection entitles an employee to recover in a civil action any damages incurred, special damages up to $10,000, injunctive relief, and costs and reasonable attorney's fees. 820 ILCS 112/30(a-5).

A school board that wishes to preserve these exceptions should consult its board attorney; then they may supplement number 5 by adding the following after "compensation":

> unless the applicant's wage or salary history is a matter of public record, or is contained in a document completed by the applicant's current or former employer and then made available to the public by the employer, or then submitted or posted by the employer to comply with State or federal law; or the applicant is a current employee applying for a position with the same current employer.

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6. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act. [22]
7. The District does not request of an applicant or employee access in any manner to his or her personal online account, such as social networking websites, including a request for passwords to such accounts. [23]
8. The District provides equal employment opportunities to all persons. See Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

Sexual Misconduct Related Employment History Review (EHR) [24]

Prior to hiring an applicant for a position involving *direct contact with children or students*, the Superintendent shall ensure that an EHR is performed as required by State law. When the applicant is a superintendent candidate, the Board President shall ensure that the EHR is initiated before a successful superintendent candidate is offered employment by the Board.

Physical Examinations [25]

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician

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[22] Right to Privacy in the Workplace Act, 820 ILCS 55/10(a).

[23] Id. at 55/10(b) (commonly known as the *Facebook Password Law*). A *personal online account* is defined as an online account used primarily by a person for personal purposes. *Personal online account* does not include an account created, maintained, used, or accessed for the business purpose of a person's employer or prospective employer. Id. at 55/10(b)(6). Bracketed explanations follow the statutory language in 820 ILCS 55/10(b)(5):

"Nothing in this subsection shall prohibit or restrict an employer from complying with a duty to screen employees or applicants prior to hiring…provided that the password, account information, or access sought by the employer only relates to an online account that:

(A) an employer supplies or pays; or

(B) an employee creates or maintains on behalf of under the direction of an employer in connection with that employee's employment."

[Based on this explanation, it is implausible that an applicant would have an account, service, or profile for business purposes of a school employer.]

The statute specifically permits an employer to: (1) maintain workplace policies governing the use of the employer's electronic equipment, including policies regarding Internet use, social networking site use, and electronic mail use; and (2) monitor usage of the employer's (district's) electronic equipment and electronic mail. The statute also states that it does *not prohibit* an employer from obtaining information about an applicant or an employee that is in the public domain or that is otherwise obtained in compliance with the statute. Finally, the statute does not apply to all types of personal technology that employees may use to communicate with students or other individuals, such as text messages on a personal phone. Consult the board attorney about these issues.

[24] 105 ILCS 5/22-94, amended by P.A. 104-417. See sample administrative procedure 5:30-AP3, *Sexual Misconduct Related Employment History Review (EHR)*, for the process, timing, and positions requiring an EHR. See sample policy 4:60, *Purchases and Contracts*, and sample administrative procedure 4:60-AP4, *Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees*, for EHR requirements for employees of contractors who have *direct contact with children or students*.

[25] 105 ILCS 5/24-5. According to this statute, a new or existing employee or substitute teacher employee may be subject to additional health examinations, including tuberculosis screening, as required by rules adopted by the Ill. Dept. of Public Health (IDPH) or by order of a local public health official. The IDPH does not require school employees to be screened for tuberculosis other than workers in child day care and preschool settings. 77 Ill.Admin.Code §696.140(a)(3).

The last sentence of the first paragraph exceeds State law requirements and may be deleted.

Note that while examination by a spiritual leader/practitioner is sufficient for purposes of leaves, the statute does not permit an examination by a spiritual leader/practitioner for initial employment exams. This difference may present a constitutional issue; contact the board attorney for an opinion if an applicant wants to use an examination by a spiritual leader/practitioner.

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licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity.[26] The Board will pay the expenses of such examination. [27]

Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in Board policy 5:90, *Abused and Neglected Child Reporting*.

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Federal law limits pre-employment medical inquiries to whether the applicant is able to perform job-related functions; required medical examinations of applicants is forbidden. ADA, 42 U.S.C. §12112(d)(2); see also f/n 8 for an explanation regarding the ADAAA. Districts may condition an employment offer on taking and passing medical inquiries or physical exams, provided that all entering employees in the same classification receive the same conditional offer.

[26] The State law (105 ILCS 5/24-5) allowing boards to require physicals of current employees "from time to time," is superseded by the ADA. 42 U.S.C. §12112(d)(4). The ADA allows medical inquiries of current employees only when they are job-related and consistent with business necessity or part of a voluntary employee wellness program. Id. Districts may deny jobs to individuals with disabilities who pose a direct threat to the health or safety of others in the workplace, provided that a reasonable accommodation would not either eliminate the risk or reduce it to an acceptable level. 42 U.S.C. §12113; 29 C.F.R. §1630.2(r). See f/n 8 for an explanation regarding the ADAAA.

See f/n 25 for a discussion of examinations by spiritual leaders/practitioners.

[27] Consult the board attorney if a staff member requests more than one physical examination to obtain a second opinion.

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LEGAL REF.: 8 U.S.C. §1324a et seq., Immigration Reform and Control Act.
15 U.S.C. §1681 et seq., Fair Credit Reporting Act.
42 U.S.C. §12112, Americans with Disabilities Act; 29 C.F.R. Part 1630.
105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/10-22.34, 5/10-22.34b, 5/21B-10, 5/21B-80, 5/21B-85, 5/22-6.5, 5/22-94, and 5/24-5.
20 ILCS 2630/3.3, Criminal Identification Act.
820 ILCS 55/, Right to Privacy in the Workplace Act.
820 ILCS 70/, Employee Credit Privacy Act.
820 ILCS 112/, Equal Pay Act of 2003.
Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985), aff'd in part and remanded 115 Ill.2d 482 (Ill. 1987).
Kaiser v. Dixon, 127 Ill. App. 3d 251 (2nd Dist. 1984).
Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Duties and Qualifications)

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General Personnel

Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition [1]

All District workplaces are drug- and alcohol-free workplaces. [2]

An employee is *on call* when the District schedules the employee with at least 24 hours' notice to be on standby or otherwise responsible for performing employment-related tasks either at the District or

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[1] State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. The Right to Privacy in the Workplace Act (RPWA) allows employers to regulate employees' use of lawful products that impair an employee's ability to perform his or her assigned duties. 820 ILCS 55/5(b). The Cannabis Regulation and Tax Act (CRTA), 410 ILCS 705/10-35(a)(8), allows penalties issued by employers of law enforcement officers for consumption, possession, sale, purchase, or delivery of cannabis or cannabis-infused substances while on or off duty to be collectively bargained; districts that employ school resource officers should consult their board attorneys about this provision of the CRTA.

The federal Drug-Free Workplace Act applies only to the specific programs receiving federal funds. 41 U.S.C. §8101 et seq. For ease of administration, this policy makes its requirements applicable to all employees to avoid confusion during implementation and to avoid complications when obtaining and maintaining federal funds. The CRTA, 410 ILCS 705/, legalized cannabis, but it remains a *Schedule I* (c)(17) controlled substance under federal law, meaning that it has no currently accepted medical use in addition to a high potential for abuse. 21 U.S.C.A. §812 (exempting hemp as defined at 7 U.S.C.A.§1639o). 41 U.S.C. §§8101, 8102 and 8103. While not law, in June 2019, the U.S. House of Representatives, in a voice vote, voted in favor of an amendment to H.R. 3055, which was introduced by Reps. Earl Blumenauer (D-OR), Tom McClintock (R-CA), and Eleanor Holmes Norton (D-D.C.), prohibiting the U.S. Dept. of Justice (DOJ) from interfering with a state's decision to implement laws governing the legalization of cannabis (recreational and medicinal). This marked the first time that either branch of the U.S. Congress has voted to protect state recreational cannabis laws from federal enforcement actions. If the amendment becomes law, it would block the DOJ from using funds to intervene in state and territory cannabis legalization laws. This policy continues to prohibit employees from using cannabis as allowed by the CRTA. See f/n 9, below.

The federal Safe and Drug-Free Schools and Communities Act provides funds, upon application, for drug and violence prevention programs; it does not contain policy mandates. Illinois also has a Drug Free Workplace Act (30 ILCS 580/) that applies to districts with 25 or more employees working under a state contract or a grant of $5,000 or more.

[2] Replace this sentence with the district's drug- and alcohol- free policy goal(s), if any.

With the passage of the CRTA, 410 ILCS 705/, each board and superintendent may wish to engage in a risk-management conversation about the district's drug- and alcohol-free policy enforcement and discipline goals. Enforcement and discipline goals depend upon a board's risk-level tolerance and community expectations. Risk-level-tolerance decisions will depend upon many factors, including, but not limited to: (1) the board attorney's recommendations, (2) the district's budget parameters, if any, for reasonable suspicion training on identification of symptoms of impairment and/or being under the influence, (3) drug testing, and (4) the community's expectations. Answers to the following questions might structure this risk-management conversation:

1. Does the board want to implement a reasonable suspicion program (or any other type of *just cause* provisions in an applicable collective bargaining agreement) to identify employees suspected of being impaired and/or under the influence to enhance its ability to discipline?
2. Does the board want the superintendent to secure training for designated district employees to educate them to identify symptoms of impairment or being under the influence of the substances prohibited in this policy?
3. How does the board want to address employees in positions of leadership, e.g., the superintendent and/or building principal(s), who are perpetually on call due to the nature of their positions and responsibilities (see f/n 3, below)?
4. How will the district manage its duty to educate students about the dangers of drugs and alcohol against the reality that employees are allowed to use lawful products off duty and off the district's premises (820 ILCS 55/5(a))?
5. Will licensed educators be held to a higher standard than non-licensed employees due to their professional code of conduct expectations?
6. Will employees working directly with students be held to a higher standard than employees not working directly with students?

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another location previously designated by the District.[3] All employees are prohibited from engaging in any of the following activities while on District premises or while performing work or being on call for the District: [4]

1. Unlawful manufacture, dispensing, distribution, possession, or use of an illegal or controlled substance. [5]
2. Distribution, consumption, use, possession, or being impaired by or under the influence of an alcoholic beverage; being present on District premises or while performing work for the District when alcohol consumption is detectible, regardless of when and/or where the use occurred. [6]
3. Distribution, consumption, possession, use, or being impaired by or under the influence of cannabis; being present on District premises or while performing work for the District when impaired by or under the influence of cannabis, regardless of when and/or where the use occurred, unless distribution, possession, and/or use is by a school nurse or school administrator pursuant to *Ashley's Law*, 105 ILCS 5/22-33.[7] The District considers employees impaired by or under the influence of cannabis when there is a good faith belief that an employee manifests

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[3] 820 ILCS 55/5. Consult the board attorney regarding how the board wants to treat employees who may be considered *on call*, e.g., superintendents, principals, coaches, and/or maintenance workers, etc.

For boards that do not want to refer to employees on call, delete this sentence and the following phrase from the sentence that immediately follows it: ~~or being *on call*~~.

[4] To align with best practices for identifying and subsequently initiating discipline of employees for violating this policy (especially with the passage of the CRTA) and any possible collective bargaining agreement provisions, the superintendent may want to convene the **Employee Substance Abuse Prevention Committee** (see sample administrative procedure 2:150-AP, *Superintendent Committees*).

[5] These actions are prohibited by both federal (41 U.S.C.A. §§8101, 8102 and 8103) and State Workplace Acts. See f/n 13, below. These laws do not address *under the influence* but a board may add: ", or being impaired by or under the influence of any illegal substance or any detectible use of any illegal substance regardless of when or where the use occurred." This option is limited to *illegal* substances to avoid prohibiting employees from using lawfully prescribed controlled substances. See f/n 13. Contact the board attorney for advice concerning this provision and whenever the district wants to discipline or dismiss an employee using it. If a hearing is required before the district may discipline or discharge an employee under this provision, the district must put forth evidence that the employee violated it. A district would also have this burden if a grievance is filed under a *just cause* provision in a collective bargaining agreement. This policy's third paragraph addresses prescribed medications other than cannabis.

[6] Optional; alcohol is not addressed in either the federal or State Drug-Free Workplace Acts. Contact the board attorney for advice concerning this provision and whenever the district wants to discipline or dismiss an employee using it. If a hearing is required before the district may discipline or discharge an employee under this provision, the district must put forth evidence that the employee violated it. A district would also have this burden if a grievance is filed under a *just cause* provision in a collective bargaining agreement. The Ill. Court of Appeals held that when the policy defines *under the influence* as any "mental, emotional, sensory or physical **impairment** due to the use of drugs or alcohol," the school district must prove that the teacher showed signs of impairment even though she registered 0.056 blood-alcohol level on a Breathalyzer. Kinsella v. Bd. of Ed. of the City of Chicago, 27 N.E.3d 226 (Ill. App. Ct. 1st Dist. 2015).

[7] "[R]egardless of when and/or where the use occurred" is intended to mean that an employer may reach an employee's conduct on- or off duty depending upon the facts of the disciplinary situation; however, the CRTA contains a specific requirement that law enforcement employers adopt a policy outlining penalties for discipline of law enforcement employees for their on or off-duty conduct involving consumption, possession, sale, purchase, or delivery of cannabis or cannabis-infused substances. Id. at 10-35(a)(8). See also f/ns 1, above, and 9, below. Consult the board attorney if the district employs a school resource officer(s) (SRO(s)) as opposed to contracting with a local law enforcement agency for SRO services.

410 ILCS 130/25(b) prohibits discipline or arrest of school nurses and/or administrators for acting in accordance with *Ashley's Law*, 105 ILCS 5/22-33. Employers may enforce drug-free workplace policies when they are applied in a nondiscriminatory manner. 410 ILCS 705/10-50(a) includes disciplining employees – even those who are *registered qualifying patients* – for violating drug-free workplace policies (410 ILCS 130/50 and 705/10-35(a)(1)). Contact the board attorney for advice concerning the Compassionate Use of Medical Cannabis Program Act (Medical Cannabis Program Act (MCPA)).

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specific articulable symptoms[8] while working that decrease or lessen the employee's performance of the duties or tasks of the employee's job position. [9]

Upon the Superintendent or designee's reasonable suspicion of an employee's violation of any of the prohibited activities stated above, the Superintendent or designee may direct the employee to undergo a drug and/or alcohol test to corroborate or refute the alleged violation. State law protects the District from liability when it takes actions pursuant to a reasonable workplace drug policy, including but not limited to subjecting an employee or applicant to reasonable drug and alcohol testing, reasonable and nondiscriminatory random drug testing, discipline, termination of employment, or withdrawal of a job offer due to a failure of a drug test. [10]

For purposes of this policy, a controlled substance means a substance that is:

1. Not legally obtainable,
2. Being used in a manner different than prescribed,

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[8] Specific articulable symptoms listed in 410 ILCS 705/10-50(d) include: the employee's speech, physical dexterity, agility, coordination, demeanor, irrational or unusual behavior, or negligence or carelessness in operating equipment or machinery; disregard for the safety of the employee or others, or involvement in any accident that results in serious damage to equipment or property; disruption of a production or manufacturing process; or carelessness that results in any injury to the employee or others. In contrast to the CRTA, the MCPA, while listing the same specific, articulable, symptoms, does not require an employer to have a *good faith belief* that a *registered qualifying patient* is under the influence of cannabis. 410 ILCS 130/50(f).

[9] 410 ILCS 705/10-35 and 10-50(a) allow reasonable, nondiscriminatory, zero-tolerance policies. If the district seeks to discipline an employee on the basis that he or she is under the influence of or impaired by cannabis, it must afford the employee a reasonable opportunity to contest the basis of the determination. Id. at 10-50(d). See also f/n 7, above. **Contact the board attorney for advice concerning this provision and whenever the district seeks disciplinary action or dismissal of an employee on the basis of the cannabis prohibitions in the policy**.

See also the Ill. Vehicle Code 625 ILCS 5/11-501.2(b-5) number one: when an individual's tetrahydrocannabinol concentration (THC) is five nanograms or more in whole blood or 10 nanograms or more in another bodily substance, e.g., saliva, urine, etc., as defined in 625 ILCS 5/11-501.2(a), a presumption under Illinois law exits that the individual is under the influence of cannabis. Under 625 ILCS 5/11-501.2(b-5) number two: when an individual's THC is less than five nanograms in whole blood or less than 10 nanograms or more in another bodily substance, e.g., saliva, urine, etc., as defined in 625 ILCS 5/11-501.2(a), the individual may still be considered impaired.

In addition to a zero-tolerance policy, the CRTA also allows civil, criminal, or other penalties for:

1. Engaging in tasks under the influence of cannabis when doing so would constitute negligence, professional malpractice, or professional misconduct (410 ILCS 705/10-35(a)(1));
2. Possessing cannabis on a school bus or on school grounds (Id. at 10-35(a)(2)(A)-(B) unless permitted under the MCPA);
3. Using cannabis on a school bus or on school grounds (Id. at 10-35(a)(3)(A)-(B) unless permitted under the MCPA);
4. Using cannabis in a public place while impaired or under the influence of cannabis(Id. at 10-35(a)(3)(F));
5. Knowingly being impaired by or under the influences of cannabis in close physical proximity to anyone under 21 years of age who is not a registered medical cannabis patient under the MCPA (Id. at 10-35(a)(3)(G));
6. Smoking [and/or *vaping* (see f/n 19, below for a definition of vaping)] it in any place where smoking is prohibited under the Smoke Free Illinois Act (Id. at 10-35(a)(4));
7. Using cannabis as an on-duty law enforcement officer, corrections officer, probation officer, or firefighter (Id. at 10-35(a)(8)), or consuming, possessing, selling, purchasing, or delivering cannabis or a cannabis-infused substance(s) while on or off duty [only if a policy has been adopted] Id. at 10-35(a)(8); or
8. Using cannabis while being on duty as an individual holding a school bus permit or Commercial Driver's License (Id. at 10-35(a)(9)).

[10] 410 ILCS 705/10-50(d). For boards that will not communicate to employees what will happen when reasonable suspicion exists, delete the first sentence of this paragraph: ~~Upon the Superintendent or designee's reasonable suspicion of an employee's violation of any of the prohibited activities stated above, the Superintendent or designee may direct the employee to undergo a drug and/or alcohol test to corroborate or refute the alleged violation.~~

410 ILCS 705/10-50(e)(1), protects the district from liability for actions described in the last sentence of this paragraph. Delete it if the board will not communicate this information to its employees.

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3. Legally obtainable, but has not been legally obtained, or
4. Referenced in federal or State controlled substance acts.

For purposes of this policy, *District premises*[11] means workplace as defined in the Cannabis Regulation and Tax Act (CRTA) in addition to District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a School Board meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities. School grounds means the real property comprising any school, any conveyance used to transport students to school or a school-related activity, and any public way within 1,000 feet of any school ground, designated school bus stops where students are waiting for the school bus, and school-sponsored or school-sanctioned events or activities. "Vehicles used for school purposes" means school buses or other school vehicles.

As a condition of employment, each employee shall: [12]

1. Abide by the terms of this Board policy respecting a drug- and alcohol-free workplace; and
2. Notify his or her supervisor of his or her conviction under any criminal drug statute for a violation occurring on the District premises or while performing work for the District, no later than five calendar days after such a conviction.

Unless otherwise prohibited by this policy, prescription and over-the-counter medications are not prohibited when taken in standard dosages and/or according to prescriptions from the employee's licensed health care provider, provided that an employee's work performance is not impaired. [13]

To make employees aware of the dangers of drug and alcohol abuse, the Superintendent or designee shall perform each of the following: [14]

1. Provide each employee with a copy of this policy.
2. Post notice of this policy in a place where other information for employees is posted. [15]
3. Make available materials from local, State, and national anti-drug and alcohol-abuse organizations. [16]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[11] 410 ILCS 705/10-35 and 10-50(a) allows employers to prohibit cannabis in the *workplace*. Many attorneys agree it is a best practice for employers to define workplace in policies that prohibit cannabis. 410 ILCS 705/10-50(h) defines *workplace* as the employer's premises, including any building, real property, and parking area under the control of the employer or area used by an employee while in performance of the employee's job duties, and vehicles, whether leased, rented, or owned – and may be further defined by the employer's written policy when it is consistent with this definition.

This policy's definition of workplace expands the above CRTA definition to areas that board policy and/or the School Code impose duties upon districts to keep students safe, including:

1. The *school property* definition from sample policy 8:30, *Visitors to and Conduct on School Property*;
2. The *school grounds* definition at 105 ILCS 5/10-27.1A(d); and
3. Places that school districts must prevent and respond to bullying, including vehicles used for school purposes. 105 ILCS 5/22-110, renumbered by P.A. 104-391.

[12] Required by the State and federal Drug-Free Workplace Acts.

[13] This optional paragraph is not addressed in State or federal drug-free workplace acts. An employer should generally not ask an employee about his or her use of medication. See rules implementing the Americans with Disabilities Act, 29 C.F.R. §1630.14. Consult the board attorney if an employee is suspected of working while impaired or under the influence.

[14] Numbers one through five in this paragraph are required by the State and federal Drug-Free Workplace Acts. 30 ILCS 580/3.

[15] As an alternative, replace the phrase "in a place where other information for employees is posted" with the district's local method, e.g., staff intranet, Internet, etc.

[16] 105 ILCS 5/22-81, added by P.A. 103-399 (a/k/a *Louie's Law*), required the Ill. State Board of Education (ISBE) and the Ill. Dept. of Human Services to develop and regularly update a comprehensive *Substance Use Prevention and Recovery Instruction Resource Guide* for public elementary and secondary schools across the state of Illinois. It is available at: www.isbe.net/Pages/Substance-Use-Prevention-and-Recovery-Instruction-Resource-Guide.aspx.

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4. Enlist the aid of community and State agencies with drug and alcohol informational and rehabilitation programs to provide information to District employees.
5. Establish a drug-free awareness program to inform employees about: [17]
    a. The dangers of drug abuse in the workplace,
    b. Available drug and alcohol counseling, rehabilitation, re-entry, and any employee assistance programs, and
    c. The penalties that the District may impose upon employees for violations of this policy.
6. Remind employees that Board policy 6:60, *Curriculum Content*, requires the District to educate students, depending upon their grade, about drug and substance abuse prevention and relationships between drugs, alcohol, and violence. [18]

E-Cigarette, Tobacco, and Cannabis Prohibition [19]

All employees are covered by the conduct prohibitions contained in policy 8:30, *Visitors to and Conduct on School Property*. The prohibition on the use of e-cigarettes,[20] tobacco, and cannabis products applies both (1) when an employee is on school property, and (2) while an employee is performing work for the District at a school event regardless of the event's location.

Tobacco has the meaning provided in 105 ILCS 5/10-20.5b.

Cannabis has the meaning provided in the CRTA, 410 ILCS 705/1-10.

E-Cigarette is short for electronic cigarette and includes, but is not limited to, any electronic nicotine delivery system (ENDS), electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape

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[17] The drug-free awareness program requirement can be met by developing a brochure on drug abuse or by contacting local, State, or national anti-drug abuse organizations for materials. The materials should be distributed to employees along with a list of places employees may call for assistance.

[18] Optional. This statement serves as a display of good judgement and a reminder to employees that 105 ILCS 5/27-255, added by P.A. 104-391, and 5/27-115 renumbered by P.A. 104-391 (provided it can be funded by private grants or the federal government) require districts to educate students about the prevention and avoidance of drugs abuse, the dangers of opioid and substance abuse, and the dangers of fentanyl.

[19] 105 ILCS 5/10-20.5b, The Smoke Free Illinois Act, 410 ILCS 82/, and the CRTA, 410 ILCS 705/10-35(a)(4)(smoking anyplace where smoking is prohibited under the Smoke Free Illinois Act). Federal law prohibits smoking inside schools. 20 U.S.C. §6083(a).

The prohibition in sample policy 8:30, *Visitors to and Conduct on School Property*, referred to here, applies "on school property or at a school event." Here, "at a school event" is clarified with the phrase "while … performing work for the District" in order to align with this policy's other prohibitions.

[20] While 720 ILCS 675/1, excludes e-cigarettes from its definition of tobacco, it does not address vaporization. Prohibiting *e-cigarettes* aligns with the district's obligation to maintain a safe, smoke-free environment and is a logical extension of 105 ILCS 5/10-20.5b, The Smoke Free Illinois Act (410 ILCS 82/), and The Prevention of Tobacco Use by Persons Under 21 Years of Age and Sale and Distribution of Tobacco Products Act, 720 ILCS 675 (provides the legal age to buy tobacco and e-cigarette products to 21 years of age). In addition, the U.S. Food and Drug Administration now regulates e-cigarettes. 21 C.F.R. Parts 1100, 1140, and 1143.

E-Cigarettes may resemble cigarettes but contain a battery-operated heating element that turns a liquid into an aerosol (or vapor) that sometimes includes nicotine, flavorings, and other chemicals. The act of inhaling and exhaling the aerosol is known as *vaping*. See https://nida.nih.gov/publications/drugfacts/vaping-devices-electronic-cigarettes. For ease of administration, this sample policy treats *vaping*, whether tobacco products or not, and smoking tobacco the same due to the outbreaks of lung disease associated with the use of e-cigarettes and vaping. Some e-cigarettes do not look like tobacco products; they are designed to resemble other objects, such as USB flash drives, to be more easily concealed. Like smoking tobacco, vaporization products may include nicotine, which is derived from and is the addictive drug in tobacco, and other potentially harmful chemicals. See *Tobacco/Nicotine and Vaping* at: https://nida.nih.gov/research-topics/tobacconicotine-vaping. Unlike smoking tobacco, vaping does not produce smoke, but rather the aerosol, often mistaken for water vapor and consisting of fine particles. Many of these particles contain varying amounts of toxic chemicals, which have been linked to cancer and respiratory and heart disease. For resources, see https://digitalmedia.hhs.gov/tobacco/educator_hub.

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pen, or similar product or device, and any components or parts that can be used to build the product or device. [21]

District Action Upon Violation of Policy

An employee who violates this policy may be subject to disciplinary action, including termination.[22] In addition or alternatively, the Board may require an employee to successfully complete an appropriate drug- or alcohol-abuse rehabilitation program.

The Board shall take disciplinary action with respect to an employee convicted of a drug offense in the workplace within 30 days after receiving notice of the conviction. [23]

Should District employees be engaged in the performance of work under a federal contract or grant, or under a State contract or grant of $5,000 or more, the Superintendent shall notify the appropriate State or federal agency from which the District receives contract or grant monies of the employee's conviction within 10 days after receiving notice of the conviction. [24]

Disclaimer [25]

The Board reserves the right to interpret, revise or discontinue any provision of this policy pursuant to the **Suspension of Policies** subhead in Board policy 2:240, *Board Policy Development*.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[21] Optional. If a district does not want to include the statutory example that includes the term *vape pen*, which provides notice that vaping products are also prohibited through the term e-cigarette, replace ~~, includes but is not limited to, any electronic nicotine delivery system (ENDS), electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, or similar product or device, and any components or parts that can be used to build the product or device~~ with "shall have the meaning provided in the Prevention of Tobacco Use by Persons Under 21 Years of Age and Sale and Distribution of Tobacco Products Act, 720 ILCS 675/1(a-9)."

[22] An employee who currently uses *illegal* drugs is not protected under the Americans With Disabilities Act (ADA) when the district acts on the basis of such use. 42 U.S.C. §12114. Legal drug abusers and alcoholics may still be protected as *handicapped* under the Rehabilitation Act of 1973 (29 U.S.C. §706 et seq.) or the Ill. Human Rights Act (IHRA). 775 ILCS 5/1-101 et seq. and 56 Ill.Admin.Code §2500.20. The Rehabilitation Act, however, excludes from protection "an alcohol or drug abuser whose current use of alcohol or drugs prevents such individual from performing the duties of the job in question or whose employment …would constitute a direct threat to the property or the safety of others." 28 C.F.R. §42.540(k)(1).

The ADA neither authorizes nor prohibits drug testing; it allows the results of such tests to be used as the basis for disciplinary action. 42 U.S.C. §12114; 29 C.F.R. §1630.16(c). Drug tests may still violate other laws, e.g., Title VI and the Rehabilitation Act. 42 U.S.C. §2000e et seq.; and 29 U.S.C. §701 et seq. Drug tests may also be a subject of collective bargaining. See paragraph one of f/n 1, above. Consult the board attorney before implementing a drug-testing program to enforce this policy.

[23] Required by both the federal and State Drug-Free Workplace Acts.

[24] Id.

[25] Optional best practice text.

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LEGAL REF.: 20 U.S.C. §7101 et seq., Safe and Drug-Free School and Communities Act of 1994.
21 U.S.C. §812, Controlled Substances Act; 21 C.F.R. §1308.11-1308.15.
41 U.S.C. §8101 et seq., Drug-Free Workplace Act of 1988.
42 U.S.C. §12114, Americans With Disabilities Act.
21 C.F.R. Parts 1100, 1140, and 1143.
30 ILCS 580/, Drug-Free Workplace Act.
105 ILCS 5/10-20.5b.
410 ILCS 82/, Smoke Free Illinois Act.
410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act.
410 ILCS 705/1-1 et seq., Cannabis Regulation and Tax Act.
720 ILCS 675, Prevention of Tobacco Use by Persons under 21 Years of Age and Sale and Distribution of Tobacco Products Act.
820 ILCS 55/, Right to Privacy in the Workplace Act.
23 Ill.Admin.Code §22.20.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 8:30 (Visitors to and Conduct on School Property)

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Professional Personnel

Leaves of Absence [1]

Each of the provisions in this policy applies to all professional personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave [2]

Each full-time professional staff member is granted 10 days sick leave each school year at full pay. Unused days are allowed to accumulate to 180 days. Sick leave is defined in State law as personal illness, mental or behavioral health complications, quarantine at home, serious illness or death in the immediate family or household, or birth, adoption, placement for adoption, or the acceptance of a child in need of foster care.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

This policy is consistent with the minimum requirements of State law. The local collective bargaining agreement may contain provisions that exceed these requirements. The introductory paragraph recognizes that an applicable collective bargaining agreement or individual employment contract will supersede a conflicting provision of the policy. It also provides policy coverage for those professional personnel who are not included in a bargaining unit or have employment contracts with conflicting provisions. Alternatively, if the policy's subject matter is superseded by a bargaining agreement, the board policy may state, "Please refer to the applicable collective bargaining agreement(s)."

Districts must coordinate leaves provided by State law and the local bargaining agreement with the leave granted by the Family and Medical Leave Act (FMLA) (29 U.S.C. §2612), amended by Sec. 565 of the National Defense Authorization Act for Fiscal Year 2010 (Pub. L. 111-84). The FMLA grants eligible employees 12 weeks unpaid leave each year for: (1) the birth and first-year care of a child; (2) the adoption or foster placement of a child; (3) the serious health condition of an employee's spouse, parent, or child; (4) the employee's own serious health condition; (5) the existence of any qualifying exigency arising out of the fact that the employee's spouse, son, daughter, or parent is on *covered active duty*; and (6) to care for the employee's spouse, child, parent, or next of kin who is a covered servicemember with a serious injury or illness. Districts are permitted to count paid leave (granted by State law or board policy) taken for an FMLA purpose against an employee's FMLA entitlement. 29 C.F.R. §825.207. See sample policy 5:185, *Family and Medical Leave*.

Many State laws grant leaves to employees of the State and municipalities but are not applicable to school districts, including the Employee Blood and Organ Donation Leave Act (820 ILCS 149/), Local Government Disaster Service Volunteer Act (50 ILCS 122/), Organ Donor Leave Act (5 ILCS 327/), Civil Air Patrol Leave Act (820 ILCS 148/), and Paid Leave for All Workers Act (820 ILCS 192/). See sample policy 5:185, *Family and Medical Leave*, for a discussion of the Military Leave Act (820 ILCS 151/) and its applicability to school districts.

[2] The provisions in this section are required by 105 ILCS 5/24-6. Each specified number of days in this section is the statutory minimum. Before adopting this policy or applying its provisions, the district should examine any applicable bargaining agreements.

Consult the board attorney about the Employee Sick Leave Act (ESLA). 820 ILCS 191/. It prohibits employers from limiting the use of sick time to an employee's own illnesses and allows employees to use employer-provided sick leave due to illness, injury, medical appointment, or *personal care* of a *covered family member*. Id. at 191/10(a). *Personal care* means: (1) activities to ensure a covered family member's basic medical, hygiene, nutritional, or safety needs are met, or to provide transportation to medical appointments, for a covered family member unable to meet those needs himself or herself; and (2) being physically present to provide emotional support to a covered family member with a serious health condition who is receiving inpatient or home care. Id. at 191/5. The ESLA defines *covered family members* as an employee's child, stepchild, spouse, domestic partner, sibling, parent, mother- or father-in-law, grandchild, grandparent, or stepparent. Id. Leave may be taken under the same terms for which the employee would be permitted to take leave for his or her own illness or injury.

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As a condition for paying sick leave after three days absence for personal illness or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a mental health professional licensed in Illinois providing ongoing care or treatment to the staff member, (3) a chiropractic physician licensed under the Medical Practice Act, (4) a licensed advanced practice registered nurse, (5) a licensed physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (6) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than three days for personal illness, the District shall pay the expenses incurred by the employee.

Staff members are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or Superintendent may require medical certification. [3]

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway. [4]

Family Bereavement Leave [5]

State law allows a maximum of 10 unpaid work days for eligible employees (Family and Medical Leave Act of 1993, 20 U.S.C. §2601 et seq.) to take family bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the Family Bereavement Leave Act.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[3] 105 ILCS 5/24-6 overturned the Illinois Supreme Court's decision in Dynak v. Bd. of Educ. of Wood Dale Sch. Dist. 7, 444 Ill.Dec. 651 (Ill. 2020) (finding that a teacher was not entitled to use 30 days of sick leave for birth consecutively before and after an intervening summer break). It is unclear from the language of the statute if an employee can be prohibited from *intermittent* use of 30 working sick days for birth, e.g., such as taking leave once a week. Consult the board attorney for guidance on this issue.

[4] 105 ILCS 5/24-6.

[5] Family Bereavement Leave Act, 820 ILCS 154/; 56 Ill.Admin.Code Part 252. These paragraphs discuss family bereavement leave. 820 ILCS 154/5 defines an *eligible employee* under the same terms as an employee under FMLA (29 U.S.C. §2601 et seq.). See f/n 1 above. The employer may require reasonable documentation as specified in 820 ILCS 154/10(d) but may not require that an employee identify which specific category under item (4) in the first paragraph of this subhead pertains to the leave. Note the term *Significant Event* does not appear in the statute; it is included in this sample policy as a shorthand term to refer to those events listed in 820 ILCS 154/10(a)(4).

Domestic partner, when used to refer to an unmarried employee, includes: (1) the person recognized as the domestic partner of the employee under any domestic partnership or civil union law of a state or political subdivision of a state, or (2) an unmarried adult who is in a committed, personal relationship with the employee, who is not a domestic partner as described in item (1) and who the employee designates as that employee's domestic partner. 820 ILCS 154/5.

The Act also provides that the leave must be completed within 60 days of the employee learning of the death of his or her *covered family member*, as defined by 820 ILCS 154/5. However, that 60-day limitation does not apply when more than one covered family member dies in a 12-month period. There may be times when an employer may want to grant more than 10 unpaid work days, e.g., when a deceased covered family member lived in a foreign country, etc. Consult the board attorney to resolve the complexities of determining whether an employee is an eligible employee under the FMLA that would trigger this Act.

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Eligible employees may use family bereavement leave, without any adverse employment action, for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of a covered family member, which includes an employee's child, stepchild, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent (2) making arrangements necessitated by the death of the covered family member, (3) grieving the death of the covered family member, or (4) absence from work due to a Significant Event, which includes: (i) miscarriage, (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure, (iii) a failed adoption match or an adoption that is not finalized because it is contested by another party, (iv) a failed surrogacy agreement, (v) a diagnosis that negatively impacts pregnancy or fertility, or (vi) a still birth. An employee qualifying for leave due to a Significant Event will not be required to identify which specific reason applies to the employee's request.

The leave must be completed within 60 days after the date on which the employee received notice of the death of the covered family member or the date on which an event under item (4) above occurs. However, in the event of the death of more than one covered family member in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the Family Bereavement Leave Act. This policy does not create any right for an employee to take family bereavement leave that is inconsistent with the Family Bereavement Leave Act.

Child Extended Bereavement Leave [6]

Unpaid leave from work is available to employees who experience the loss of a child by suicide or homicide. The Child Extended Bereavement Leave Act governs the duration, scheduling, continuity of benefits, and all other terms of the leave. Accordingly, if the District employs 250 or more employees on a full-time basis, an employee is entitled to a total of 12 weeks of unpaid leave within one year after the employee notifies the District of the loss.[7] An employee may elect to substitute other forms of leave to which the employee is entitled for the leave provided under the Child Extended Bereavement Leave Act.

Sabbatical Leave [8]

Sabbatical leave may be granted in accordance with the School Code.

Personal Leave [9]

Professional staff members are granted one personal leave day per year. A personal leave day is defined as a day to allow professional personnel time to conduct personal business (but not vacation, travel, or work stoppage), which is impossible to schedule at a time other than during a school day. Any unused personal leave day in a school year will be credited to the cumulative sick leave.

The use of a personal day is subject to the following conditions:

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[6] 820 ILCS 156/, added by P.A. 103-466. Delete this subhead and the Legal Reference to 820 ILCS 156/, Child Extended Bereavement Leave Act, if the district has fewer than 50 full-time employees.

[7] If the district employs at least 50 but fewer than 250 employees on a full-time basis, substitute the following sentence: "Accordingly, if the District employs at least 50 but not more than 249 employees on a full-time basis, an employee is entitled to a total of six weeks of unpaid leave within one year after the employee notifies the District of the loss." 820 ILCS 156/10, added by P.A. 103-466.

[8] State law provides guidelines for sabbatical leaves but does not require boards to offer them. 105 ILCS 5/24-6.1.

[9] State law does not address personal leave. It is not uncommon for professional staff to be granted more than one day of personal leave per year.

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1. Except in cases of emergency or unavoidable situations, personal leave requests should be submitted to the Building Principal three days in advance of the requested date,
2. No personal leave days may be used immediately before or immediately after a holiday unless the Superintendent grants prior approval,
3. Personal leave may not be used in increments of less than one-half day,
4. Personal leave days are subject to a substitute's availability,
5. Personal leave days may not be used during the first and/or last five days of the school year,
6. Personal leave days may not be used on in-service and/or institute training days, and
7. Personal leave may not be used by more than 10% of the teaching staff in each building at the same time.

Leave of Absence Without Pay [10]

The Board may grant a leave of absence without pay to tenured professional staff members who have rendered satisfactory service and desire to return to employment in a similar capacity at a time determined by the Board.

Each leave of absence shall be of the shortest possible duration required to meet the leave's purpose consistent with a reasonable continuity of instruction for students.

Leave to Serve as an Election Judge [11]

Any staff member who was appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The staff member is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

Child-Rearing Leave [12]

The Board shall grant a professional staff member's request for a non-paid, child-rearing leave, not to exceed the balance of the school year plus one additional school year (but in no event shall such leave exceed three semesters), provided the request complies with this policy. Nothing in this section shall prohibit a professional staff member from using paid sick days as provided in this policy. [13]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[10] State law does not address leaves of absence without pay other than stating that a mutually agreed leave will not affect a teacher's contractual continued service. 105 ILCS 5/24-13.

[11] This paragraph restates 10 ILCS 5/13-2.5. The statute does not state whether the notice requirement is *calendar* days or *business* days. Support for it being *calendar* days is found in 10 ILCS 5/1-6; support for it being *business* days is found in 10 ILCS 5/1-3.

Rather than duplicate the statute's requirements in separate policies, sample policy 5:330, *Sick Days, Vacation, Holidays, and Leaves*, grants the leave to support personnel on the terms applicable to professional staff.

[12] The School Code does not address child-rearing. FMLA grants eligible employees a combined total of 12 weeks each year, with exceptions for teachers at the end of the school year, for, among other things, a child's: (1) birth and first-year care, and (2) adoption or foster placement (see sample policy 5:185, *Family and Medical Leave*). Districts not covered by the FMLA must treat a request for child-care leave to care for an adopted infant on terms comparable to those given biological mothers. McWright v. Alexander, 982 F.2d 222 (7th Cir. 1992).

[13] Districts offering a child-rearing or maternity leave must be very careful not to violate anti-discrimination laws. Districts can prohibit pregnant teachers from combining paid disability leave with an unpaid maternity leave, provided that non-pregnant teachers are likewise prohibited from combining a paid disability leave with an unpaid general leave of absence. Maganuco v. Leyden Comm. High Sch. Dist. 212, 939 F.2d 440 (7th Cir. 1991); U.S. v. Consol. High Sch. Dist. 230, 983 F.2d 790 (7th Cir. 1993); E.E.O.C. v. Elgin Teachers' Ass'n., 780 F.Supp. 1195 (N.D.Ill. 1991). A sick leave bank exclusion of maternity benefits violates Title VII. U.S. v. Consol. High Sch. Dist. 230, supra.

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A teacher should request, if possible, a child-rearing leave by notifying the Superintendent in writing no later than 90 days before the requested leave's beginning date.[14] The request should include the proposed leave dates. The leave shall end before a new school year begins or before the first day of school after winter recess. [15]

Subject to the insurance carrier's approval, the teacher may maintain insurance benefits at his or her own expense during a child-rearing leave.

A professional staff member desiring to return before the leave's expiration will be assigned to an available vacancy for which the teacher is qualified, subject to scheduling efficiency and instruction continuity.

Leaves for Service in the Military [16]

Leaves for service in the U.S. Armed Services or any of its reserve components and the National Guard, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in military service does not acquire tenure.

General Assembly Leave [17]

Leaves for service in the General Assembly, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in the General Assembly does not acquire tenure.

Leave for Employment in Department of Defense [18]

The Board may grant teachers a leave of absence to accept employment in a Dept. of Defense overseas school.

School Visitation Leave

An eligible professional staff member is entitled to eight hours during any school year, no more than four hours of which may be taken on any given day, to attend school conferences, behavioral meetings, or academic meetings related to the teacher's child, if the conference or meeting cannot be scheduled during non-work hours.[19] Professional staff members must first use all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the professional staff member, except sick, and disability leave. [20]

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[14] The length of the notice - here 90 days - is *not* covered by State or federal law. If an employee fails to provide this notice, the employee still has the right to request a family and medical leave which has a much shorter notice requirement (see sample policy 5:185, *Family and Medical Leave*), and could be followed by a child-rearing leave.

[15] For a high school, omit "the first day of school after winter recess" and insert "at the semester break." Alternatively, the board may want to be more flexible by stating:

> Every effort shall be made to have the leave minimally interrupt instructional continuity by ending . . .

[16] Required by the School Code (105 ILCS 5/10-20.7b, 5/24-13, and 5/24-13.1); the Service Member Employment and Reemployment Rights Act (330 ILCS 61/, streamlining several job-related protection laws into one statute, mandating leave for *active service*, and requiring the public employer to make up the difference between military pay and regular compensation); and the Uniformed Services Employment and Reemployment Rights Act (38 U.S.C. §4301 et seq.).

[17] Required by 105 ILCS 5/24-13.

[18] State law provides guidelines for Dept. of Defense leaves but does not require boards to offer them. 105 ILCS 5/24-13.1.

[19] 820 ILCS 147/15.

[20] Id. The school visitation leave entitlement applies to both professional and educational support personnel. Rather than duplicate its requirements in separate policies, sample policy 5:330, *Sick Days, Vacation, Holidays, and Leaves*, grants the leave on the same terms applicable to professional staff.

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The Superintendent shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act. [21]

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence [22]

An unpaid leave from work is available to any staff member who: (1) is a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or (2) has a family or household member who is a victim of such violence whose interests are not adverse to the employee as it relates to the domestic violence, sexual violence, gender violence, or any other crime of violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance, and to grieve and attend to matters necessitated by the death of a family or household member who is killed in a crime of violence, without suffering adverse employment action.

The Victims' Economic Security and Safety Act (VESSA) governs the purpose, requirements, scheduling, and continuity of benefits, and all other terms of the leave. Accordingly, if the District employs at least 50 employees, and subject to any exceptions in VESSA, an employee is entitled to a total of 12 work weeks of unpaid leave during any 12-month period.[23] Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 (29 U.S.C. §2601 et seq.). [24]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[21] 820 ILCS 147/. Parents of children with *serious health conditions* may also be eligible to use FMLA leave for individualized education program (IEP) meetings. See U.S. Dept. of Labor *Wage and Hour Division Opinion Letter*, FMLA 2019-2-A (8-8-19), available at: www.dol.gov/sites/dolgov/files/WHD/legacy/files/2019_08_08_2A_FMLA.pdf.

[22] Required by the Victims' Economic Security and Safety Act, (VESSA) (820 ILCS 180/ and 56 Ill.Admin.Code Part 280). *Gender violence* means: (1) one or more acts of violence or aggression that is a criminal offense under State law committed, at least in part, on the basis of a person's actual or perceived sex or gender, (2) a physical intrusion or invasion of a sexual nature under coercive conditions that is a criminal offense under State law, or (3) a threat to commit one of these acts. 820 ILCS 180/10(12.5). *Other crime of violence* means conduct prohibited by 720 ILCS 5/9 (homicide), 720 ILCS 5/11 (sex offenses), 720 ILCS 5/12 (bodily harm), 720 ILCS 5/26.5 (harassing and obscene communications), 720 ILCS 5/29D (terrorism), and 720 ILCS 5/33A (armed violence), or similar provisions of the Criminal Code of 1961. 820 ILCS 180/10(2.5). *Sexual violence* is not specifically defined in VESSA. While the law applies to all school districts (820 ILCS 180/10(10)), the number of employees determines the number of total workweeks of leave available during any 12-month period (820 ILCS 180/20(a)(2)). The term *employee* includes part-time workers. The Ill. Dept. of Labor must furnish to all employers a notice summarizing the law's requirements (*Your Rights Under Illinois Employment Laws* at: https://labor.illinois.gov/employers/posters.html. All districts must post this notice in a conspicuous place where notices to employees are customarily posted.

[23] If the district employs fewer than 50 employees, it may substitute the following sentence: "Accordingly, if the District employs at least 15 but not more than 49 employees, and subject to any exceptions in VESSA, an employee is entitled to a total of eight work weeks of unpaid leave during any 12-month period." 820 ILCS 180/20(a)(2), amended by P.A. 103-314.

If the district employs at least one but not more than 14 employees, it may substitute the following sentence: "Accordingly, if the District employs at least one but not more than 14 employees, and subject to any exceptions in VESSA, an employee is entitled to a total four (4) work weeks of leave during any 12-month period." Id.

Under 820 ILCS 180/20(a)(4) an employee is not entitled to more than two work weeks (10 work days) if the leave is to attend a wake or funeral (or an alternative event), make end-of-life arrangements, or grieve due to the death of a family or household member killed in a crime of violence. In these circumstances, the leave must be completed within 60 days after the date on which the employee receives notice of the death. Employees may qualify for unpaid leave under both VESSA and the Family Bereavement Leave Act; leave taken under one act does not diminish the availability of leave under the other. Id.

[24] VESSA states that an employee does not have a right to take unpaid leave that exceeds the unpaid leave time allowed under the FMLA. 820 ILCS 180/20(a)(2). Section 25 creates an ambiguity by stating, "[t]he employer may not require the employee to substitute available paid or unpaid leave for [leave available to victims of domestic violence, sexual violence, or gender violence]," 820 ILCS 180/25. Contact the board attorney for advice about resolving this ambiguity.

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Leaves to Serve as an Officer, Trustee, or Representative of a Specific Organization

Upon request, the Board will grant: (1) an unpaid leave of absence to an elected officer of a State or national teacher organization that represents teachers in collective bargaining negotiations,[25] (2) up to 20 days of paid leave of absence per year to a trustee of the Teachers' Retirement System in accordance with 105 ILCS 5/24-6.3,[26] (3) a paid leave of absence for the local association president of a State teacher association that is an exclusive bargaining agent in the District, or his or her designee, to attend meetings, workshops, or seminars as described in 105 ILCS 5/24-6.2,[27] and (4) up to 10 days of paid leave per school term for teachers elected to represent a statewide teacher association in federal advocacy work in accordance with 105 ILCS 5/24-3.5. [28]

COVID-19 Paid Administrative Leave [29]

When applicable, paid administrative leave related to COVID-19 will be granted to eligible employees in accordance with State law.

Family Neonatal Intensive Care Leave [30]

An unpaid leave from work is available to any staff member whose child[31] is a patient in a neonatal intensive care unit (NICU) in accordance with the requirements of the Family Neonatal Intensive Care Leave Act. If the District employs at least 51 employees, an employee is entitled to a total of 20 days

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[25] Required by 105 ILCS 5/24-13.

[26] Required by 105 ILCS 5/24-6.3(a). See sample policy 5:330, *Sick Days, Vacation, Holidays, and Leaves*, for the leave for an elected trustee for the Ill. Municipal Retirement Fund.

[27] Required by 105 ILCS 5/24-6.2.

[28] 105 ILCS 5/24-3.5, added by P.A. 103-308. The statewide teacher association is required to reimburse a district for substitute teaching costs incurred due to the teacher's absence. Id.

[29] 105 ILCS 5/10-20.83. Whether some or all of the COVID-19 related reasons listed in 105 ILCS 5/10-20.83(b) and (c) apply will depend upon current health guidance and/or rules. The law prohibits districts from rescinding the paid leave if the definition of "fully vaccinated against COVID-19" is later updated by the CDC or IDPH to include recommended booster doses. Id.

Consult the board attorney for guidance about whether the board must accommodate an employee's religion or disability by exempting the employee from the COVID-19 vaccination prerequisite in 105 ILCS 5/10-20.83, and/or if the board and union may agree that this leave will extend to all unvaccinated employees. Title VII of the Civil Rights Act of 1964 requires employers to accommodate an employee's sincere religious objection to an employer vaccination requirement unless doing so would be an "undue hardship" on the employer. 42 U.S.C §2000e(j). Similarly, the Americans with Disabilities Act requires an employer to exempt an employee with a disability (including pregnancy-related disability) from a safety-related standard, such as a vaccination requirement, unless the employee poses a *direct threat* to the health or safety of the employee or others while on the job. 29 C.F.R. §1630.2(r). See also the U.S. Equal Employment Opportunity Commission guidance document, *What You Should Know About COVID-19 and the ADA, the Rehabilitation Act, and Other EEO Laws*, at: www.eeoc.gov/wysk/what-you-should-know-about-covid-19-and-ada-rehabilitation-act-and-other-eeo-laws.

[30] 820 ILCS 157/, added by P.A. 104-259, eff. 6-1-26. This leave is separate from FMLA leave, and an employer must allow the employee to take the leave in addition to FMLA leave. The term *employee* includes part-time workers.

[31] *Child* means an employee's son or daughter who is a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis.

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of unpaid leave while a child of the employee is a patient in a NICU.[32] The District may require reasonable verification of the employee's child's length of stay in a NICU. [33]

LEGAL REF.: 105 ILCS 5/10-20.83, 5/24-6, 5/24-6.1, 5/24-6.2, 5/24-6.3, 5/24-13, and 5/24-13.1.
10 ILCS 5/13-2.5, Election Code.
330 ILCS 61/, Service Member Employment and Reemployment Rights Act.
820 ILCS 147/, School Visitation Rights Act.
820 ILCS 154/, Family Bereavement Leave Act.
820 ILCS 156/, Child Extended Bereavement Leave Act.
820 ILCS 157/, Family Neonatal Intensive Care Leave Act.
820 ILCS 180/, Victims' Economic Security and Safety Act.

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

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[32] A district that employs 15 or fewer employees is not subject to the requirements of 820 ILCS 157/. A district that employs 50 or fewer employees may substitute the following sentence: "If the District employs at least 16 but not more than 50 employees, an employee is entitled to a total 10 days of unpaid leave while a child of the employee is a patient in a NICU." 820 ILCS 157/10, added by P.A. 104-259, eff. 6-1-26.

[33] An employer may not request confidential information protected by the Health Insurance Portability and Accountability Act or other law when asking for reasonable verification. Consult the board attorney for guidance on acceptable forms of verification.

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Educational Support Personnel

Sick Days, Vacation, Holidays, and Leaves [1]

Each of the provisions in this policy applies to all educational support personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave [2]

Full or part-time educational support personnel who work at least 600 hours per year receive 10 paid sick leave days per year. Part-time employees will receive sick leave pay equivalent to their regular

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[1] State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

This policy is consistent with the minimum requirements of State law. The local collective bargaining agreement may contain provisions that exceed these requirements. The introductory paragraph recognizes that an applicable collective bargaining agreement or individual employment contract will supersede a conflicting provision of the policy. Alternatively, if the policy's subject matter is superseded by a bargaining agreement, the board policy may state, "Please refer to the applicable collective bargaining agreement."

Districts must coordinate leaves provided by State law and the local bargaining agreement with the leave granted by the Family and Medical Leave Act (FMLA) (29 U.S.C. §2612), amended by Sec. 565 of the National Defense Authorization Act for Fiscal Year 2010 (Pub. L. 111-84). The FMLA grants eligible employees 12 weeks unpaid leave each year for: (1) the birth and first-year care of a child; (2) the adoption or foster placement of a child; (3) the serious health condition of an employee's spouse, parent, or child; (4) the employee's own serious health condition; (5) the existence of any qualifying exigency arising out of the fact that the employee's spouse, son, daughter, or parent is on (or has been notified of an impending call to) *covered active duty* in the Armed Forces; and (6) to care for the employee's spouse, child, parent, or next of kin who is a covered service member with a serious injury or illness. The definition of *covered servicemember* includes a veteran "who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness" if the veteran was a member of the Armed Forces "at any time during the period of 5 years preceding the date on which the veteran undergoes that medical treatment, recuperation, or therapy." 29 U.S.C. §2611(15). Districts are permitted to count paid leave (granted by State law or board policy) taken for an FMLA purpose against an employee's FMLA entitlement. 29 C.F.R. §825.207. See sample policy 5:185, *Family and Medical Leave*.

Many State laws grant leaves to employees of the State and municipalities, but are not applicable to school districts, including the Employee Blood and Organ Donation Leave Act (820 ILCS 149/), Local Government Disaster Service Volunteer Act (50 ILCS 122/), Organ Donor Leave Act (5 ILCS 327/), Civil Air Patrol Leave Act (820 ILCS 148/), and Paid Leave for All Workers Act (820 ILCS 192/). See sample policy 5:185, *Family and Medical Leave*, for a discussion of the Military Leave Act (820 ILCS 151/) and its applicability to school districts.

[2] This section contains the minimum benefits provided by 105 ILCS 5/24-6. Each specified number of days in this section is the statutory minimum. The School Code does not address whether an employee's 10 paid sick leave days are available upon employment, accrued over months, or after working for a certain period of time, e.g., one year. Also be aware that the Employee Sick Leave Act (ESLA) (820 ILCS 191/) allows employees to use employer-provided sick leave due to illness, injury, medical appointment, or *personal care* of a *covered family member*. See sample policy 5:250, *Leaves of Absence*, at f/n 2 for more information about the scope and application of the ESLA. Leave may be taken under the same terms for which the employee would be permitted to take leave for his or her own illness or injury.

Before adopting this policy or applying its provisions, the district should examine any applicable bargaining agreements. Strict accounting of unused sick days is important to avoid:

1. Employees accumulating sick time on a full-time basis when they are truly working part-time hours;
2. Inconsistent treatment; and
3. Inaccurate reporting to IMRF (credit is given for full day unused sick days upon retirement). 40 ILCS 5/7-139(a)(8).

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workday. Unused sick leave shall accumulate to a maximum of 180 days, including the leave of the current year. [3]

Sick leave is defined in State law as personal illness, mental or behavioral complications, quarantine at home, serious illness or death in the immediate family or household, or birth, adoption, placement for adoption, or the acceptance of a child in need of foster care. The Superintendent or designee shall monitor the use of sick leave.

As a condition for paying sick leave after three days absence for personal illness or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a mental health professional licensed in Illinois providing ongoing care or treatment to the staff member (3) a chiropractic physician licensed under the Medical Practice Act, (4) a licensed advanced practice registered nurse, (5) a licensed physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (6) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than three days for personal illness, the District shall pay the expenses incurred by the employee.

Employees are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or the Superintendent may require medical certification. [4]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

105 ILCS 5/24-6, amended by P.A.s 102-275, 102-697, and 102-866, required districts to return any sick leave days used by educational support personnel for a qualifying COVID-19 related reason during the 2021-2022 school year, provided the employee was "fully vaccinated against COVID-19" by 5-10-22. See sample policy 5:250, *Leaves of Absence*, at f/n 2, for more information.

[3] As this policy is consistent with the minimum requirements of State law, this provision on the maximum number of sick days that may be accumulated is based on the minimum number required as stated in 105 ILCS 5/24-6, amended by P.A.s 102-275, 102-697, and 102-866. The number may be increased to meet or exceed the number IMRF will recognize for retirement credit purposes. The following alternative does this: "Unused sick leave shall accumulate to the maximum number of days that IMRF will recognize for retirement credit purposes."

The following optional provisions apply to boards that want to address the IMRF's requirement that public bodies must have a written plan allowing eligible employees to convert their eligible accumulated sick leave to service credit upon their retirement. See 40 ILCS 5/7-139(a)(8). See also IMRF General Memorandum #555 at:

www.imrf.org/en/publications-and-archive/general-memos/2007-general-memos/general-memo-555.

Option 1: No collective bargaining agreement applies and the board wants to publicize its written plan. Insert the following sentence: This policy is the District's written plan allowing eligible employees to convert eligible accumulated sick leave to service credit upon a District employee's retirement under the Ill. Municipal Retirement Fund.

Option 2: A local collective bargaining agreement contains the written plan and the board wants to publicize it. Insert the following sentence: Please refer to the applicable collective bargaining agreement(s) for the District's written plan allowing eligible employees to convert eligible accumulated sick leave to service credit upon an employee's retirement under the Ill. Municipal Retirement Fund.

Option 3: A district maintains two separate sick leave plans, one for employees under a collective bargaining agreement, and one for non-unionized employees. Insert the text for both Option 1 and Option 2.

Note: If Options 1, 2, or 3 are chosen, add 40 ILCS 5/7-139 to the Legal References. If the board does not have a written sick leave plan for purposes of IMRF sick leave to service credit conversion or does not wish to include it in the policy, do not include any of the options above or add the citation to the Legal References.

[4] 105 ILCS 5/24-6.

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For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need to foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway. [5]

Vacation [6]

Twelve-month employees shall be eligible for paid vacation days according to the following schedule:

Length of Employment		Earned Per Month Accumulation	Maximum Vacation Leave Earned Per Year
From:	To:		
Beginning of year 2	End of year 5	0.83 Days	10 Days per year
Beginning of year 6	End of year 15	1.25 Days	15 Days per year
Beginning of year 16	End of year	1.67 Days	20 Days per year

Part-time employees who work at least half-time are entitled to vacation days on the same basis as full-time employees, but the pay will be based on the employee's average number of part-time hours per week during the last vacation accrual year. The Superintendent will determine the procedure for requesting vacation.

Vacation days earned in one fiscal year must be used by the end of the following fiscal year; they do not accumulate. Employees resigning or whose employment is terminated are entitled to the monetary equivalent of all earned vacation. [7]

Holidays [8]

Unless the District has a waiver or modification of the School Code pursuant to Section 2-3.25g or 24-2(b) allowing it to schedule school on a legal school holiday listed below, District employees will not be required to work on:

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[5] 105 ILCS 5/24-6.

[6] State law does not require districts to give employees vacations. This subhead should be customized based on local needs and conditions and in consultation with the board attorney. For example, some districts may wish to attract or retain employees by offering vacation during the first year of employment and/or by making vacation days available for use on the first day of employment, earned evenly throughout the year.

[7] Required by 820 ILCS 115/5 and 56 Ill.Admin.Code §300.520 (Earned Vacations).

[8] Holidays are listed in 105 ILCS 5/24-2(a), (e), amended by P.A. 103-467. For information on the waiver process allowed by 105 ILCS 5/24-2(b), see sample exhibit 2:20-E, *Waiver and Modification Request Resource Guide*. The General Assembly passed legislation adding General Election Day as a school holiday for 2020, 2022, and 2024. Language referring to a General Election holiday when required by law is maintained in this policy should this practice continue. Holidays not specified in the School or Election Codes may be added to the policy; however, boards adding additional holidays should monitor and review to ensure the list remains current.

A State-mandated school holiday on Good Friday is unconstitutional according to Metzl v. Leininger, 57 F.3d 618 (7th Cir. 1995). Closing school on religious holidays may be permissible for those districts able to demonstrate that remaining open would be a waste of educational resources because of widespread absenteeism. Also, districts may be able to close school on Good Friday by adopting a spring holiday rationale or ensuring that it falls within spring break. School districts should discuss their options, including the collective bargaining implications, with their board attorney.

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New Year's Day	Labor Day
Martin Luther King Jr.'s Birthday	Columbus Day
Abraham Lincoln's Birthday	Veterans Day
Casimir Pulaski's Birthday	General Election Day, when required by law
Memorial Day	
Juneteenth National Freedom Day	Thanksgiving Day
Independence Day	Christmas Day

A holiday will not cause a deduction from an employee's time or compensation.[9] The District may require educational support personnel to work on a school holiday during an emergency or for the continued operation and maintenance of facilities or property.

Personal Leave [10]

Full-time educational support personnel have one paid personal leave day per year. The use of a personal day is subject to the following conditions:

1. Except in cases of emergency or unavoidable situations, a personal leave request should be submitted to the Building Principal three days before the requested date.
2. No personal leave day may be used immediately before or immediately after a holiday, or during the first and/or last five days of the school year, unless the Superintendent grants prior approval.
3. Personal leave may not be used in increments of less than one-half day.
4. Personal leave is subject to any necessary replacement's availability.
5. Personal leave may not be used on an in-service training day and/or institute training days.
6. Personal leave may not be used when the employee's absence would create an undue hardship.

Leave to Serve as a Trustee of the Ill. Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with State law. [11]

Other Leaves

Educational support personnel receive the following leaves on the same terms and conditions granted professional personnel in Board policy 5:250, *Leaves of Absence*:

1. Leave for Service in the Military. [12]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[9] 105 ILCS 5/24-2(a), amended by P.A. 103-395, states that "[n]o deduction shall be made from the time or compensation of a school employee, including an educational support personnel employee, on account of any legal or special holiday in which that employee would have otherwise been scheduled to work but for the legal or special holiday." This language has caused confusion and disputes in the field. Some unions have claimed this language means educational school personnel must be paid for holidays, in addition to the days worked in the regular work year. Consult the board attorney for guidance.

[10] State law does not address personal leave. It is not uncommon for boards to grant educational support personnel the same number of personal leave days as are granted to professional staff.

[11] Required by 105 ILCS 5/24-6.3(b) and 40 ILCS 5/7-174.5. A similar leave exists for an elected trustee for the Ill. Teachers' Retirement System. See sample policy 5:250, *Leaves of Absence*.

[12] Military leave is governed by the School Code (105 ILCS 5/10-20.7b, 5/24-13, and 13.1); the Service Member Employment and Reemployment Rights Act (330 ILCS 61/, streamlining several job-related protection laws into one statute, mandating leave for *active service* and requiring the public employer to make up the difference between military pay and regular compensation); and the Uniformed Services Employment and Reemployment Rights Act (38 U.S.C. §4301 et seq.).

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2. Leave for Service in the General Assembly. [13]
3. School Visitation Leave. [14]
4. Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence. [15]
5. Family Bereavement Leave. [16]
6. Child Extended Bereavement Leave. [17]
7. Leave to serve as an election judge. [18]
8. COVID-19 Paid Administrative Leave. [19]
9. Family Neonatal Intensive Care Leave. [20]

LEGAL REF.: 105 ILCS 5/10-20.7b, 5/10-20.83, 5/24-2, 5/24-6, and 5/24-6.3.
10 ILCS 5/13-2.5, Election Code.
330 ILCS 61/, Service Member Employment and Reemployment Rights Act.
820 ILCS 147/, School Visitation Rights Act.
820 ILCS 154/, Family Bereavement Leave Act.
820 ILCS 156/, Child Extended Bereavement Leave Act.
820 ILCS 157/, Family Neonatal Intensive Care Leave Act.
820 ILCS 180/, Victims' Economic Security and Safety Act.
School Dist. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987); Elder v. Sch. Dist. No.127 1/2, 60 Ill.App.2d 56 (1st Dist. 1965).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence)

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[13] Granting General Assembly leave to ESPs is optional.

[14] 820 ILCS 147/. See sample policy 5:250, *Leaves of Absence*, and 5:250-AP, *School Visitation Leave*.

[15] Required by Victims' Economic Security and Safety Act (820 ILCS 180/, amended by P.A. 103-314) and 56 Ill.Admin.Code Part 280. Important information about this leave is discussed in f/ns 22, 23 and 24 of sample policy 5:250, *Leaves of Absence*.

[16] 820 ILCS 154/; 56 Ill.Admin.Code Part 252. Important information about this leave is discussed in f/n 5 of sample policy 5:250, *Leaves of Absence*.

[17] 820 ILCS 156/, added by P.A. 103-466. Delete this item and the Legal Reference to 820 ILCS 156/, Child Extended Bereavement Leave Act, if the district has fewer than 50 full-time employees. See sample policy 5:250, *Leaves of Absence*, and its f/ns 6 and 7 for important information about this leave.

[18] 10 ILCS 5/13-2.5.

[19] 105 ILCS 5/10-20.83. See sample policy 5:250, *Leaves of Absence*, and its f/n 29 for important information about this leave.

[20] 820 ILCS 157/, added by P.A. 104-259, eff. 6-1-26. See sample policy 5:250, *Leaves of Absence*, and its f/ns 30-33 for important information about this leave.

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Instruction

School Wellness [1]

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school-based activities, and meal programs.[2] This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA). [3]

The Superintendent will ensure: [4]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State or federal law requires this subject matter to be covered in policy and controls its content. The federal Child Nutrition and WIC Reauthorization Act of 2004 (Child Nutrition Act) (Pub. L. 108-265) requires school districts participating in a program authorized by the Richard B. Russell National School Lunch Act (NSLA) (42 U.S.C. §1751 et seq.) or the Child Nutrition Act to have a school wellness policy. Pub. L. 108-265, Sec. 204. State law required the Ill. State Board of Education (ISBE) to "establish a State goal that all school districts have a wellness policy." 105 ILCS 5/2-3.139(a). ISBE complied in October 2007 by "instruct[ing] all public school districts to establish a School Wellness Policy." The federal and State laws list mandatory topics for the policy. The second sentence of this policy should be deleted if the district does not participate in the NSLA or the Child Nutrition Act.

See ISBE's numerous resources at: www.isbe.net/Pages/Nutrition-and-Wellness.aspx and www.isbe.net/Pages/Local-School-Nutrition-Wellness-Policy.aspx. Action for Healthy Kids is a national organization dedicated to overcoming the "epidemic of overweight, undernourished and sedentary youth by focusing on changes in schools;" see its resources at: www.actionforhealthykids.org/.

This sample policy seeks to be both legally compliant and consistent with good governance principles. Both federal and State laws allow each school district to determine how the required topics are addressed. Good governance principles suggest that the board should establish goals with community and stakeholder input. The administration should determine how to achieve the goals. The board should monitor this policy by requesting and reviewing periodic implementation data.

[2] 7 C.F.R. §210.31(a) and (c)(1). The law requires that local school wellness policies include specific goals for nutrition promotion and education, physical activity, and school-based activities. Federal law requires consideration of evidence-based strategies and techniques when implementing school-based activities. See ISBE's *Local Wellness Policy Fact Sheet* at: www.isbe.net/Pages/Local-School-Nutrition-Wellness-Policy.aspx.

For boards that need technical assistance, see:

1. The U.S. Dept. of Agriculture (USDA) at: www.fns.usda.gov/tn/local-school-wellness-policy; and
2. The Alliance for a Healthier Generation (AHG) at: www.healthiergeneration.org/.

[3] Pub. L. 111-296, Healthy Hunger-Free Kids Act of 2010 (HHFKA); 42 U.S.C. §1758b (local school wellness policy); 7 C.F.R. §§210.10 (meal requirements for lunches and requirements for after-school snacks) and 210.31(a) (local school wellness policy).

[4] Id.; 7 C.F.R. §210.31(c)(4) (identification of school official responsible for implementation of the policy), §210.31 (d)(2) (informing the public about the policy and making it available on an annual basis), §210.31 (d)(3) (informing the public of the progress toward meeting the goals of the policy by making triennial assessments available), and §210.31(e) (policy implementation, assessments, and updates). See also f/n 20, below.

This sample policy identifies the superintendent as the school official responsible to ensure compliance and oversee the policy. When the rules require specific identification of a school official, the policy does not include the delegation language *or designee*. **[School boards] must identify the [school official(s)] responsible for oversight of [its wellness policy] to ensure compliance. [Boards] have discretion and are the most qualified to identify the best candidate for [their wellness] policy leadership as size, resources, and needs vary greatly among [school districts].** See Federal Register Vol. 81, No. 146 at 50155 at: www.gpo.gov/fdsys/pkg/FR-2016-07-29/pdf/2016-17230.pdf.

For boards that wish to identify a school official other than the superintendent, delete ~~Superintendent~~ and replace it with the responsible school official's title.

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1. Each school building complies with this policy;
2. The policy is available to the community on an annual basis through copies of or online access to the Board Policy Manual[5]; and
3. The community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion [6]

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board policy 6:60, *Curriculum Content*. [7]

Goals for Physical Activity [8]

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work

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The intent of the rule is that schools "notify households on an annual basis of the availability of the local school wellness policy information and provide information that would enable *interested households* to obtain additional details." Fed. Reg. Vol. 81, No. 146 at 50160. However, the rule states, "[i]nform the *public* about the content and implementation of the local school wellness policy, and make the policy and any updates to the policy available to the public on an annual basis."

To achieve the intent of this requirement, the regulations suggest several methods for districts, which include a common method many districts likely already use: post the policy on the websites for the *public*, and use the student handbook to distribute important information to *interested households*.

[5] For boards that distribute their wellness policies via student handbooks and want to list that in the text of their policies, insert "and distributed to students and their parents/guardians through student handbooks". For sample handbook language, see the Illinois Principals Association *Online Model Student Handbook (MSH)* at: www.ilprincipals.org/msh/.

[6] Goals for nutrition education and nutrition promotion are required topics, but the local board may determine what goals are appropriate. Pub. L. 108-265, Sec. 204(a)(1) and Pub. L. 111-296; 42 USC §1758b(b)(1); 105 ILCS 5/2-3.139(a)(2); and 7 C.F.R. §210.31(c)(1). Replace this policy's text with a board's own locally developed nutritional education and promotion goals.

Nutrition promotion, required by Pub. L. 111-296, is not well-described or defined. The Food Nutrition Service (FNS) describes *nutrition promotion* more clearly in its technical assistance materials and the proposed 7 C.F.R. Part 210 rules (Fed. Reg. Vol. 79, No. 38 at 10695), dated Feb. 26, 2014, which state, "… evidence based techniques and scientifically-based nutrition messages targeted to a specific audience to inspire and motivate them to take action and use these techniques and messages to create environments and food service venues (classroom, cafeteria, à la carte, vending machines, school stores, snack bars, fundraisers, home, etc.) that encourage healthy nutrition choices, as well as enhance and encourage participation in school meal programs."

More specific materials about nutrition education and promotion, including songs, games, posters, videos, event-planning booklets, wellness communication toolkits, school garden activities, and a graphics library, have also been developed by the FNS' Team Nutrition at: www.fns.usda.gov/tn/team-nutrition.

Technical assistance for:

Nutritional promotion at: www.fns.usda.gov/tn/local-school-wellness-policy.

Goals development for and implementation of nutrition education and promotion are available from AHG at: www.healthiergeneration.org/.

[7] 105 ILCS 5/27-215(a)(1), added by P.A. 104-391, and 23 Ill.Admin.Code §1.420(n).

[8] This is a required topic, but the local board may determine what goals are appropriate. 105 ILCS 5/2-3.139(a)(2); 42 USC §1758b(b)(1); and 7 C.F.R. §210.31(a) and (c)(1).

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cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See Board policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*. [9]

- During the school day, all students will be required to engage in a daily physical education course, unless otherwise exempted. See Board policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*. [10]
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the Ill. State Board of Education (ISBE). [11]

Goals for Other School-Based Activities [12]

The goals for school-based activities include the following:

- Schools will support and promote a healthy eating environment for students.
- Schools will promote and participate in wellness activities.
- Schools will offer other school-based activities to support student health and wellness, including coordinated events and clubs.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[9] 105 ILCS 5/27-705 and 27-710, amended and renumbered by P.A. 104-391; 23 Ill.Admin.Code §1.425. See also f/n 32 in sample policy 6:60, *Curriculum Content*. For standards-based lesson plans and curricula for pre-kindergarten through grade 8, classroom-based lesson plans, recipes, guidance to improve the quality of school meals, and other materials for nutrition education and promotion, including songs, games, posters, videos, event-planning booklets, wellness communication toolkits, school garden activities, and a graphics library, see the resources developed by the FNS' Team Nutrition at: www.fns.usda.gov/tn/team-nutrition.

[10] Id. This policy's sample text is based upon federal and State goals while sample policy 6:60, Curriculum Content's text is based only upon State curriculum requirements that require a minimum of three days of physical education per five-day week. Ensure the text in this policy's goal aligns with the district's practice stated in policy 6:60, *Curriculum Content*, for meeting the minimum requirements of 23 Ill.Admin.Code §1.425(b).

[11] Schools must "set student learning objectives which meet or exceed goals established by the State." 105 ILCS 5/2-3.63. The *Learning Standards* can be found on ISBE's website at: www.isbe.net/Pages/Standards-Courses.aspx. See State goals 19-24 for physical education and health at: www.isbe.net/Documents/Goals-19-24-and-Perf-Descrip.pdf.

105 ILCS 5/27-720, renumbered by P.A. 104-391, describes physical fitness assessments required for grades 3-12 in an effort to meet State Goal 20 of the *Illinois Learning Standards for Physical Development and Health*. See also 23 Ill.Admin.Code §1.425(f) and (h); ISBE's *IL Fitness Assessments and Data Reporting Requirements Questions and Answers (Rev. Nov. 2025)* at: www.isbe.net/Documents/Physical_Fitness_Assessment_FAQ.pdf.

[12] This is a required topic, but the local board may determine what goals are appropriate. 42 USC §1758b(b)(1); 7 C.F.R. §210.31(c)(1). The third sample goal comes from ISBE's *Local Wellness Policy Template for Schools*, which was formerly available on ISBE's website.

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Nutrition Guidelines for Foods Available During the School Day; Marketing Prohibited [13]

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board policy 4:120, *Food Services* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules). [14]

In addition, in order to promote student health and reduce childhood obesity,[15] the Superintendent or designee shall:

1. Restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods;
2. Comply with all ISBE rules; and
3. Prohibit marketing during the school day of foods and beverages that do not meet the standards listed in Board policy 4:120, *Food Services*, i.e., in-school marketing of food and beverage items must meet *competitive foods* standards. [16]

Competitive foods standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., brown bag lunches, foods for classroom parties, school celebrations, and reward incentives. [17]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[13] The policy must include the nutrition guidelines selected by the board for "all foods available during the school day with the objective of promoting student health and reducing childhood obesity." Pub. L. 108-265, Sec. 204(a)(2); 105 ILCS 5/2-3.139(a)(1); and 7 C.F.R. §§210.10 and 210.31(a), (c)(2), and (c)(3)(i)-(iv). 42 U.S.C. 1758b(b)(2)(A) requires that each local school wellness policy include nutrition guidelines for all foods and beverages available for sale on the school campus during the school day to ensure they are consistent with the statutory and regulatory provisions governing school meals (7 C.F.R. §§210.10, 220.8 and 220.10) and competitive foods (7 C.F.R. §210.11) as applicable.

Prior to July 2016 when 7 C.F.R. § 210.10 and 7 C.F.R § 210.31(c) (respectively) became effective, the current *Dietary Guidelines for Americans* published jointly by the U.S. Depts. of Health and Human Services and Agriculture (USDA) were used as nutrition guidelines.

[14] 7 C.F.R. §§210.10 (meal requirements for lunches and requirements for afterschool snacks); 210.11(c) (general nutrition standards for competitive food, i.e., *Smart Snacks*); and 210.31(a) and (c) (encompassing all other nutrition requirements, including foods not sold to students during the school day (classroom parties)).

[15] 7 C.F.R.§210.31(c)(3)(iv).

[16] 7 C.F.R. §§210.11(a)(2) and 210.31(c)(3)(iii); 23 Ill. Admin. Code §305.5. For a definition of *competitive foods*, see sample administrative procedure 4:120-AP, *Food Services; Competitive Foods; Exemptions*.

[17] 7 C.F.R. §210.31(c)(2). This sample policy does not apply competitive food standards to foods not sold in schools; i.e., foods that students bring into the school from home, etc.

The final [federal] rule does not require that local school wellness policy standards for *foods provided in schools during the school day but not available for sale* conform to the school meal requirements or the competitive foods standards. In fact, the preamble to the final rule reiterates this saying, "[a]gain, it should be noted that with regard to foods provided, but not sold, in schools, local jurisdictions have the discretion to adopt standards that conform to [the competitive food standards] or to adopt more or less stringent standards." Similarly, the preamble to the final rule clearly states the rule does not require school boards to address standards for food brought from home for individual consumption. See Federal Register Vol. 81, No. 146 at 50158 at: www.gpo.gov/fdsys/pkg/FR-2016-07-29/pdf/2016-17230.pdf. Emphasis added.

This sample policy adopts less stringent standards for foods not sold in schools. For boards that wish to adopt standards that conform to the competitive food standards or apply even more stringent standards to foods available, but not sold during the school day, delete the last sentence of this **Nutrition Guidelines for Foods Available During the School Day; Marketing Prohibited** subhead: ~~*Competitive foods* standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., foods for classroom parties, school celebrations, and reward incentives.~~ and choose one of the following sentences to replace it:

Option 1: The District applies competitive foods standards listed in Board policy 4:120, *Food Services*, to foods available, but not sold, in schools.

Option 2: The District applies more stringent standards than the competitive foods standards to foods available, but not sold, in schools. These include [list the chosen standards to foods available, but not sold, in schools].

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Exempted Fundraising Day (EFD) Requests [18]

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law.

ISBE rules prohibit EFDs for grades 8 and below in participating schools.

The Superintendent or designee in a participating school may grant an EFD for grades 9 through 12 in participating schools. To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs for grades 9 through 12 in participating schools is set by ISBE rule.

Guidelines for Reimbursable School Meals [19]

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program. [20]

Unused Food Sharing Plan [21]

In collaboration with the District's local health department, the Superintendent or designee will:

1. Develop and support a food sharing plan (Plan) for unused food that is focused on needy students. [22]
2. Implement the Plan throughout the District.
3. Ensure the Plan complies with the Richard B. Russell National School Lunch Act, as well as accompanying guidance from the U.S. Department of Agriculture on the Food Donation Program. [23]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

The AHG encourages school officials to consider prohibiting foods as a reward and using the *Smart Snacks* standards for foods available, but not sold during the school day. However, enforcing such standards against students who are sent to school with snacks from their parents/guardians is difficult and may be considered overreach. Further, such a standard may open the district to challenges. Consult the board attorney about enforcement of standards that meet the *competitive foods* standards – or even more stringent standards – upon foods available, but not sold during the school day, i.e., choosing Options 1 or 2, above.

[18] Required by 23 Ill.Admin.Code §305.15(c)(2), 7 C.F.R. §§210.11(b)(4) and (c)(2) and 210.31(c)(3) for participating schools that want to grant EFDs.

For elementary districts, delete these sentences: ~~The Superintendent or designee in a participating school may grant an EFD for grades 9 through 12 in participating schools. To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs for grades 9 through 12 in participating schools is set by ISBE rule.~~

For high school districts, delete this sentence: ~~EFDs are prohibited for grades eight and below in participating schools.~~

Detailed procedures are subject to change and are too complicated for policy text. This policy seeks to balance the requirement to include procedures in the policy for requesting an EFD by providing information about the initial steps and directing the superintendent or designee to inform the requestor of the current procedure. For a list of the number of available EFDs and a more detailed sample step-by-step procedure to request them, see sample administrative procedure 4:120-AP, *Food Services; Competitive Foods; Exemptions*.

[19] Inclusion in the policy is required for only those districts that participate in a program authorized by the NSLA or the Child Nutrition Act.

[20] Child Nutrition Act of 1966 (42 U.S.C. §1771 et seq.) and NSLA (42 U.S.C. §1758).

[21] 105 ILCS 5/2-3.189.

[22] *Needy students* is not defined by 105 ILCS 5/2-3.189.

[23] Required for districts that participate in child nutrition programs, the National School Lunch Program and National School Breakfast Program, the Child and Adult Care Food Program (CACFP), and the Summer Food Service Program (SFSP). See 105 ILCS 5/2-3.189.

Delete number 3 *only if* the district participates in none of the programs listed.

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4. Ensure that any leftover food items are properly donated to combat potential food insecurity in the District's community. *Properly* means in accordance with all federal regulations and State and local health and sanitation codes.

Monitoring [24]

At least every three years, the Superintendent shall provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy (a triennial report).[25] This triennial report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy
- How the District will make the results of the assessment available to the public
- Where the District will retain records of the assessment [26]

The Board will monitor and adjust the policy pursuant to Board policy 2:240, *Board Policy Development*.

Community Involvement [27]

The Board and Superintendent will actively invite suggestions and comments concerning the development, implementation, periodic reviews, and updates of the school wellness policy from

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Food sharing plans will depend on many local factors and require local health department involvement, so because of that, a sample **PRESS** administrative procedure is not practical and does not exist.

[24] The policy must establish a plan for measuring implementation of the local wellness policy, including designation of one or more persons within the local educational agency at each school, as appropriate, charged with operational responsibility for ensuring that the school meets the local wellness policy. Pub. L. 108-265, Sec. 204(a)(4); 105 ILCS 5/2-3.139(a)(4); and 7 C.F.R. §210.31(c)(5), (6), and (e)(1). 105 ILCS 5/27-235(a), renumbered by P.A. 104-391, requires ISBE to develop and maintain a nutrition and physical activity best practices database. Materials may be found at: www.isbe.net/Pages/Nutrition-and-Wellness.aspx.

42 U.S.C. §1758b(b)(5)(A) (Pub. L. 111-296) requires the public to receive periodic measures with the listed items. The accepted practice is annual reports. There is very little guidance to assist school districts in complying with this requirement. Without guidance, to ensure compliance, superintendents should contact their Regional Office of Education or Intermediate Service Center regarding their school districts' efforts to comply with this requirement. Guidance to help school districts conduct a triennial evaluation of local wellness policies is available at: https://www.isbe.net/Pages/Local-School-Nutrition-Wellness-Policy.aspx

[25] 7 C.F.R. §210.31(e)(2)(i)-(iii) and (3).

[26] Id. and §210.31(f); see also the Local Records Act, 50 ILCS 205/. It governs retention of district records; its definition of *public record* is narrower than the definition in the Freedom of Information Act. These communications must be retained only when they contain: (1) evidence of the district's organization, function, policies, procedures, or activities, or (2) informational data appropriate for preservation. Consult the board attorney for a more thorough analysis and a legal opinion about how to meet both of the federal records retention requirements discussed in f/n 29, below, and the Local Records Act.

[27] A board must establish a plan in its wellness policy for involving parents, students, and representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the public in the development of the school wellness policy. Pub.L. 108-265, Sec. 204(a)(5); 42 U.S.C. §1758b(b)(3) (Pub.L. 111-296); 105 ILCS 5/2-3.139(a)(3); 7 C.F.R. §210.31(c)(5) (requirement to describe involvement plan in policy), and 7 C.F.R. §210.31(d)(1) (requirement to allow certain stakeholders to participate in policy development, etc.).

School districts have discretion in exactly how they implement this requirement, and [e]ach [school district] is best suited to determine the distinctive needs of the community it serves. See Federal Register Vol. 81, No. 146 at 50155 at: www.gpo.gov/fdsys/pkg/FR-2016-07-29/pdf/2016-17230.pdf.

This requirement's awkward wording notwithstanding, a board may take compliance steps by:

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parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the community. Community involvement methods shall align their suggestions and comments to Board policy 2:140, *Communications To and From the Board* and/or the **Community Engagement** subhead in Board policy 8:10, *Connection with the Community*. [28]

Recordkeeping [29]

The Superintendent shall retain records to document compliance with this policy, the District's records retention protocols, and the Local Records Act.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

Seeking community input or involvement during this policy's adoption and monitoring phases, and inviting suggestions and comments during the public comment portion of board meetings from time to time. This method aligns with sample policies 2:140, *Communications To and From the Board*, and 2:240, *Board Policy Development*.

Establishing a "local school wellness committee." This method is discussed in the preamble to 7 C.F.R. §210.31(d)(1), which suggests "identifying individuals" to serve on a "local school wellness policy committee**." However, the final text of 7 C.F.R. §210.31(d)(1) does not specifically require districts to establish a local school wellness policy committee – only that they "permit [groups listed in the policy above] to participate …."** See also the citation to the Federal Register, in the second paragraph of this f/n, above, discussing policy implementation discretion.

The default text of this policy does not establish a local school wellness committee. For a district that wants to appoint or approve a local school wellness committee, add the following optional sentence as the last sentence of this subhead: "As necessary, the Superintendent or designee will convene a Wellness Committee with at least one representative from each of the listed groups." Also list the Wellness Committee in sample administrative procedure 2:150-AP, *Superintendent Committees*. As much of the work of developing a plan to involve local stakeholders is administrative/staff work rather than governance work, best practice is for a Wellness Committee be an administrative committee, but consult the board attorney for guidance. See f/n 3 in sample policy 2:150, *Committees,* for a discussion of Open Meetings Act implications of the Wellness Committee being a board committee.

If a board wants to comply with the USDA's *encouragement* to include Supplemental Nutrition Assistance Program Education (SNAP-ED) coordinators or educators in the group to provide input about the policy, add:

", Supplemental Nutrition Assistance Program Education (SNAP-ED) coordinators, educators" to the end of the first sentence in this subhead, immediately before: ", and community."

28 If a board has not adopted the **Community Engagement** subhead in policy 8:10, *Connection with the Community*, delete the phrase at the end of the second sentence: "Individuals shall align their suggestions and comments to policy 2:140, *Communications To and From the Board* ~~and/or the **Community Engagement** subhead in policy 8:10, *Connection with the Community*~~."

A board may also choose to post this policy on its website and include it in the student handbook.

29 7 C.F.R. §210.31(f). Records must include: (1) the policy; (2) documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public; and (3) documentation of the triennial assessment of the local school wellness policy for each school under its jurisdiction.

See f/n 26, above regarding the Local Records Act and sample administrative procedure 2:250-AP2, *Protocols for Record Preservation and Development of Retention Schedules*.

While 7 C.F.R. §210.31(f) does not require the policy text to state what records must be kept, a board that wants to include that information may insert the following text: "Records must include: (1) this policy; (2) documentation demonstrating compliance with community involvement, including requirements to make the policy and triennial assessments available to the public; and (3) documentation of the triennial assessment of this policy for each school under its jurisdiction."

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LEGAL REF.: Pub. L. 108-265, Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004.
42 U.S.C. §1751 et seq., Richard B. Russell National School Lunch Act.
42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010.
42 U.S.C. §1771 et seq., Child Nutrition Act of 1966.
42 U.S.C. §1779; 7 C.F.R. §§210.11 and 210.31.
50 ILCS 205/, Local Records Act.
105 ILCS 5/2-3.139 and 5/2-3.189.
23 Ill.Admin.Code Part 305, Food Program.
ISBE's *School Wellness Policy* Goal, adopted Oct. 2007.

CROSS REF.: 2:140 (Communications To and From the Board), 2:150 (Committees), 2:240 (Board Policy Development), 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education), 8:10 (Connection with the Community)

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Instruction

Student Social and Emotional Development [1]

Social and Emotional Learning (SEL) is defined as the process through which students enhance their ability to integrate thinking, feeling, and behaving to achieve important life tasks. Students competent in SEL are able to recognize and manage their emotions, establish healthy relationships, set positive goals, meet personal and social needs, and make responsible and ethical decisions. [2]

The Superintendent shall incorporate SEL into the District's curriculum and other educational programs consistent with the District's mission and the goals and benchmarks of the Ill. Learning Standards.[3] The Ill. Learning Standards include three goals for students: [4]

1. Develop self-awareness and self-management skills to achieve school and life success.
2. Use social awareness and interpersonal skills to establish and maintain positive relationships.
3. Demonstrate decision-making skills and responsible behaviors in personal, school, and community contexts.

The incorporation of SEL objectives into the District's curriculum and other educational programs may include but is not limited to: [5]

1. Classroom and school-wide programming to foster a safe, supportive learning environment where students feel respected and valued. This may include incorporating scientifically based, age- and culturally appropriate classroom instruction, and District-wide and school-wide strategies that teach SEL skills, promote optimal mental health, and prevent risk behaviors for all students. [6]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State law requires this subject matter be covered by policy. 405 ILCS 49/15(b).

[2] This text paraphrases the definition in the Ill. Children's Mental Health Partnership's 2005 Strategic Plan for Building a Comprehensive Children's Mental Health System in Illinois, pg. 73, Appendix C, starting at pg. 69. The Children's Mental Health Partnership's annual reports are available at: https://dph.illinois.gov/topics-services/life-stages-populations/maternal-child-family-health-services/child-health/icmhp.html.

[3] Required by the Children's Mental Health Act, 405 ILCS 49/1 et seq. ISBE incorporated social and emotional development standards into the Ill. Learning Standards. For more information see: www.isbe.net/sel. School social workers may implement a continuum of social and emotional education programs and services in accordance with students' needs. 405 ILCS 49/15(b).

[4] The goals, along with their benchmarks, performance descriptors and indicators are available at the link in f/n 3, above.

[5] The objectives are a matter of local school board discretion. A board may replace the sample objectives with its own local objectives. This sample policy lists the ISBE's SEL goals found on ISBE's website, cited in f/n 3, above.

[6] 20 ILCS 1705/76 requires the Ill. Dept. of Human Services (IDHS) to create and maintain an online mental health database and resource page on its website with mental health resources to: (1) assist school social workers, school counselors, parents, teachers, and school support personnel with the goal of connecting them with mental health resources related to bullying and school shootings; and (2) encourage information sharing among educational administrators, school security personnel, and school resource officers. See the IDHS *School Based Mental Health Database* at: www.dhs.state.il.us/page.aspx?item=118331.

20 ILCS 1705/76.2, added by P.A. 103-222, requires IDHS to partner with ISBE to provide technical assistance for the provision of mental health care for students during school days.

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2. Ongoing staff professional development and support to promote students' SEL development. [7]
3. Parent/Guardian and family involvement to promote students' SEL development. This may include providing parents/guardians and families with learning opportunities related to the importance of their children's optimal SEL development and ways to enhance it. [8]
4. Community partnerships to promote students' SEL development. This may include establishing partnerships with diverse community agencies and organizations to assure a coordinated approach to addressing children's mental health and SEL development.
5. Early identification and intervention to enhance students' school readiness, academic success, and use of good citizenship skills. This may include development of a system and procedures for periodic and universal screening, assessment, and early intervention for students who have significant risk factors for social, emotional, or mental health conditions that impact learning. [9]
6. Treatment to prevent or minimize mental health conditions in students. This may include building and strengthening referral and follow-up procedures for providing effective clinical services for students with social, emotional, and mental health conditions[10] that impact learning. This may include student and family support services, school-based behavioral health services, and school-community linked services and supports.
7. Assessment and accountability for teaching SEL skills to all students. This may include implementation of a process to assess and report baseline information and ongoing progress about school climate, students' social and emotional development, and academic performance. [11]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

105 ILCS 5/27-1080, added by P.A. 103-764 and renumbered by P.A. 104-391, allows districts to provide students with at least 20 minutes per week of *relaxation activities* to enhance students' mental and physical health as part of the school day. *Relaxation activities* may include mindful-based movements, yoga, stretching, meditation, breathing exercises, guided relaxation techniques, quiet time, walking, in-person conversation, and other stress-relieving activities. *Relaxation activities* may take place during a P.E. class, social emotional learning class, or student-support or advisory class or as a part of another similar class.

[7] See SEL resources to support instruction of the Ill. Learning Standards at: https://ilclassroomtech.weebly.com/social-emotional-learning.html. See professional development resources at: https://casel.org/state-resource-center/professional-development/#state-resource-center-professional-development.

[8] The Ill. Children's Mental Health Partnership provides resources for youth, caregivers, and professionals. See f/n 2, above.

20 ILCS 1705/11.4, added by P.A. 103-546, requires IDHS to create and maintain an online care portal to serve as a central resource for families with children who have significant and complex behavioral health needs. See the care portal, Behavioral Health Care and Ongoing Navigation (BEACON), at: https://beacon.illinois.gov/. IDHS, in coordination with various state agencies, is to develop training and communication for school districts, hospital social workers, and system partners to demonstrate how individuals can assist a family seeking youth behavioral health services.

[9] Information about Early Childhood Mental Health Consultation is available at: www.iecmhc.org/.

[10] 305 ILCS 5/5-5.23(g) created the *Family Support Program* (FSP) in the Ill. Dept. of Healthcare and Family Services. FSP is a restructure of the former Individual Care Grant program. Its purpose is to enable early treatment of youth, emerging adults, and transition-age adults with a serious mental illness or serious emotional disturbance. Eligibility criterion for FSPs are established at 89 Ill. Adm. Code Part 139.

[11] For information on this objective, see ISBE's Comprehensive System of Learning Supports at: www.isbe.net/Pages/Learning-Supports.aspx. Information about school climate is available from ISBE at: www.isbe.net/Pages/School-Climate.aspx.

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LEGAL REF.: 405 ILCS 49/, Children's Mental Health Act.

CROSS REF.: 1:30 (School District Philosophy), 6:10 (Educational Philosophy and Objectives), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

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Instruction

Using Animals in the Educational Program [1]

Animals may be brought into school facilities for educational purposes according to procedures developed by the Superintendent assuring: (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment. [2]

Animal Experiments

Experiments on living animals are prohibited; however, behavior studies that do not impair an animal's health or safety are permissible. [3]

Animal Dissection

The dissection of dead animals or parts of dead animals shall be allowed in the classroom only when the dissection exercise contributes to or is a part of an illustration of pertinent study materials. All dissection of animals shall be confined to the classroom and must comply with the School Code.

Students who object to performing, participating in, or observing the dissection of animals are excused from classroom attendance without penalty during times when such activities are taking place.[4] No student will be penalized or disciplined for refusing to perform, participate in, or observe a dissection. The Superintendent or designee shall inform students of: (1) their right to refrain from performing, participating in, or observing dissection, and (2) which courses contain a dissection unit and which of those courses offers an alternative project. [5]

LEGAL REF.: 105 ILCS 5/2-3.122 and 5/27-265.
105 ILCS 5/112, Dissection Alternatives Act.

CROSS REF.: 6:40 (Curriculum Development)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State or federal law controls this policy's content.

[2] This paragraph is optional and is not controlled by State or federal statute or rule.

[3] This sentence's first clause is required by 105 ILCS 5/27-265, renumbered by P.A. 104-391; the clause after the semi-colon is a reasonable interpretation that will allow the use of mouse-mazes.

[4] 105 ILCS 112/25 prohibits schools from penalizing a student who refuses to perform, participate in, or observe dissection.

[5] ISBE's guidelines for helping schools give notice to students, parents, teachers, and administrators are available at: www.isbe.net/Documents/alternatives_dissection_2000.pdf#search=dissection. State law does not require that objecting students receive an alternative project. Instead, it says that the student may be given an alternative project that provides the student, through means other than dissection, with knowledge similar to that expected to be gained during the dissection project.

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Instruction

Migrant Students [1]

The Superintendent will develop and implement a program to address the needs of migrant children in the District in accordance with federal law.

This program will:

1. Identify migrant students and assess their educational and related health and social needs.
2. Provide a full range of services to migrant students through appropriate local, State, and federal educational programs,[2] including applicable Title I programs, special education, gifted education, vocational education, language programs, counseling programs, and elective classes.
3. Provide migrant students with full and appropriate opportunities to meet the same challenging State academic standards that all children are expected to meet. [3]
4. Provide, to the extent feasible: [4]
    a. Advocacy and outreach programs to migrant children and their families, including helping such children and families gain access to other education, health, nutrition, and social services,
    b. Professional development programs, including mentoring, for District staff,
    c. Family literacy programs,
    d. The integration of information technology into educational and related programs, and
    e. Programs to facilitate the transition of secondary school students to postsecondary education or employment. [5]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] Federal law controls this policy's content. The first sentence of this policy allows a school board to consider the goals for its migrant education program and to amend the sample policy accordingly. The *Migrant Education Program* is a federally funded program authorized under Title I, Part C, of the Elementary and Secondary Education Act (ESEA). 20 U.S.C. §6391 et seq.; 34 C.F.R. §200.81 et seq. This policy may be deleted if the district does not receive Title I funds under the ESEA.

To qualify for the program, a migrant child must: (1) be younger than the age of 22, (2) have not earned a high school diploma or an equivalent degree, (3) have moved on his/her own as a migratory worker or with/to join/to precede a parent, spouse or guardian who is a migratory worker; and (4) have moved within the preceding 36 months due to economic necessity, from one school district to another, and from one residence to another. 20 U.S.C. §6399; see also www.isbe.net/Pages/Migrant-Education-Program.aspx. Although most of the requirements are directed to State agencies, local school districts that receive State money for these programs will be held to many of the same requirements by the State. For additional information, see ISBE's collection of material about the Migrant Education Program in Illinois at www.isbe.net/Pages/Migrant-Education-Program.aspx.

105 ILCS 5/22-105 (final citation pending), added by P.A. 104-288, requires that schools in the State, "[p]rotect the integrity of school learning environments for all children, so that no parent is discouraged from sending and no child is discouraged from attending school, including from the threat of immigration enforcement or other law enforcement activity on a school campus." Consult the board attorney for guidance on the intersection of federal and State law related to migrant students. See also sample policy 7:150, *Agency and Law Enforcement Requests*.

[2] 20 U.S.C. §§ 6394(b)(1)(A), 6396(a)(1)(E).

[3] 20 U.S.C. §§ 6391(3), 6394(b)(2), 6396(a)(1)(C).

[4] 20 U.S.C. §6394(c)(7).

[5] For an elementary school district that wants to delete subsection e, amend 4(c)-4(e) as follows:

c. Family literacy programs, and
d. The integration of information technology into educational and related programs, ~~, and~~

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f. Programs, activities, and procedures for the engagement of parents/guardians and family members of migrant students in an understandable format and language. [6]

Migrant Education Program for Parent/Guardian and Family Member Engagement

Parents/guardians and family members of migrant students will be involved in and regularly consulted about the development, implementation, operation, and evaluation of the migrant program.

Parents/guardians and family members of migrant students will receive instruction regarding their role in improving the academic achievement of their children.

LEGAL REF.: 20 U.S.C. §6318.
20 U.S.C. §6391 et seq., Education of Migratory Children.
34 C.F.R. §200.81 et seq.

CROSS REF.: 6:170 (Title I Programs), 7:150 (Agency and Law Enforcement Requests)

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~~e. Programs to facilitate the transition of secondary school students to postsecondary education or employment.~~

[6] 20 U.S.C. §6394(c)(3).

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Instruction

Title I Programs [1]

The Superintendent or designee shall pursue funding under Title I, Improving the Academic Achievement of the Disadvantaged, of the Elementary and Secondary Education Act, to supplement instructional services and activities in order to improve the educational opportunities of educationally disadvantaged or deprived children.

All District schools, regardless of whether they receive Title I funds, shall provide services that, taken as a whole, are substantially comparable. Teachers, administrators, and other staff shall be assigned to schools in a manner that ensures equivalency among the District's schools. Curriculum materials and instructional supplies shall be provided in a manner that ensures equivalency among the District's schools. [2]

Title I Parent and Family Engagement

The District maintains programs, activities, and procedures for the engagement of parents/guardians and families of students receiving services, or enrolled in programs, under Title I. These programs, activities, and procedures are described in District-level and School-level plans.

District-Level Parent and Family Engagement Plan [3]

The Superintendent or designee shall develop a District-Level Parent and Family Engagement Plan (District Plan) according to Title I requirements. This District Plan shall contain: (1) the District's expectations for parent and family engagement, (2) specific strategies for effective parent and family engagement activities to improve student academic achievement and school performance, and (3) other provisions as required by federal law. The Superintendent or designee shall ensure that the District Plan is distributed to parents/guardians of students receiving services, or enrolled in programs, under Title I.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State or federal law controls this policy's content. **This policy is mandatory for any district that receives or plans to receive Title I funds.** Title I is part of the Elementary and Secondary Education Act (ESEA). 20 U.S.C. §6301 et seq. It was amended by the Every Student Succeeds Act. Pub. L. 114-95. To comply with ESEA, a board must also incorporate by reference the district's exhibits 6:170-AP1, E1, *District-Level Parent and Family Engagement Plan*, and 6:170-AP1, E2, *School-Level Parent and Family Engagement Plan*. These exhibits contain all legally required components and are compatible with sample templates contained in the U.S. Dept. of Education's non-regulatory guidance titled *Parent and Family Engagement* (2025), at: www.ed.gov/media/document/parent-and-family-engagement-guidance-2025-109202.pdf.

Note: On December 15, 2015, the Every Student Succeeds Act (ESSA) amended multiple laws, including ESEA. If a source cites to ESEA through ESSA (as *Parent and Family Engagement* does), it uses ESSA's phrasing and states "Section 1116 of the ESEA." In contrast, materials that cite directly to ESEA, as **PRESS** does, cite to 20 U.S.C. §6318. These citations both reference the same law.

[2] This paragraph, or similar language, is mandatory for each district receiving Title I funds. 20 U.S.C. §6321(c)(2)(A)(iii).

[3] 20 U.S.C. §6318(a)(2) requires each district receiving Title I funds to "develop jointly with, agree on with, and distribute to, parents and family members of participating children a written parent and family engagement policy." This requirement is accomplished in this sample policy by mandating the superintendent or designee to develop a District-Level Parent and Family Engagement Plan, according to Title I requirements. A sample District-Level Parent and Family Engagement Plan is contained in 6:170-AP1, E1, *District-Level Parent and Family Engagement Plan*. A sample process for developing a parent and family engagement compact is contained in 6:170-AP1, *Checklist for Development, Implementation, and Maintenance of Parent and Family Engagement Compacts for Title I Programs*.

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School-Level Parent and Family Engagement Plan [4]

Each Building Principal or designee shall develop a School-Level Parent and Family Engagement Plan (School Plan) according to Title I requirements. This School Plan shall contain: (1) a process for continually involving parents/guardians in its development and implementation, (2) how parents/guardians, the entire school staff, and students share the responsibility for improved student academic achievement, (3) the means by which the school and parents/guardians build and develop a partnership to help children achieve the State's high standards, and (4) other provisions as required by federal law. Each Building Principal or designee shall ensure that the School Plan is distributed to parents/guardians of students receiving services, or enrolled in programs, under Title I.

Incorporated by Reference: 6:170-AP1, E1 (District-Level Parent and Family Engagement Plan) and 6:170-AP1, E2 (School-Level Parent and Family Engagement Plan)

LEGAL REF.: 20 U.S.C. §§6301-6514, Title I of the Elementary and Secondary Education Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:110 (Transportation), 5:190 (Teacher Qualifications), 5:280 (Duties and Qualifications), 6:15 (School Accountability), 6:140 (Education of Homeless Children), 6:145 (Migrant Students), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment and Intra-District Transfer), 7:60 (Residence), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 8:95 (Parental Involvement)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[4] 20 U.S.C. §6318(b)(1) requires each school served under Title I to "jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f)." This requirement is accomplished in this sample policy by mandating the building principal or designee to develop a School-Level Parent and Family Engagement Plan, according to Title I requirements. A sample School-Level Parent and Family Engagement Plan is contained in 6:170-AP1, E2, *School-Level Parent and Family Engagement Plan*. A sample process for developing a parental involvement compact is contained in 6:170-AP1, *Checklist for Development, Implementation, and Maintenance of Parent and Family Engagement Compacts for Title I Programs.*

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Instruction

Extended Instructional Programs [1]

The District may offer the following programs in accordance with State law and the District's educational philosophy:

1. Nursery schools for children between the ages of two and six years. [2]
2. Before-and after-school programs for students in grades K-6. [3]
3. Child care and training center for pre-school children and for students whose parents work. [4]
4. Model day care services program in cooperation with the Ill. State Board of Education. [5]
5. Tutorial program. [6]
6. Adult education program. [7]
7. Outdoor education program. [8]
8. Summer school, whether for credit or not. [9]
9. Independent study, whether for credit or not. [10]
10. Support services and instruction for students who are, or whose parents/guardians are, chemically dependent. [11]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State or federal law controls this policy's content. However, all programs listed in this policy are optional. The district may charge a fee for programs numbered 1-4, 6, 8, 9, and 14. Delete the sentences that the board does not offer.

[2] 105 ILCS 5/10-23.2.

[3] 105 ILCS 5/10-22.18b. A school district may offer a course on hunting safety as part of its curriculum during the school day or as part of an *after-school program*. 105 ILCS 5/27-1060, renumbered by P.A. 104-391. Unlike the before-and-after-school programs authorized by 105 ILCS 5/10-22.18b, no grade levels are specified for the hunting safety course or the after-school program in which it may be offered. Id.

[4] 105 ILCS 5/10-22.18a.

[5] 105 ILCS 5/10-22.18c. Student parents cannot be charged a fee for such day care services, however school personnel who use the services may be charged a fee. Id.

[6] 105 ILCS 5/10-22.20c.

[7] 105 ILCS 5/10-22.20. A school board may appoint a director of adult education. 105 ILCS 5/10-22.20b.

[8] 105 ILCS 5/10-22.29.

[9] 105 ILCS 5/10-22.33A and 5/10-22.33B. Each course offered for high school graduation must provide at least 60 hours of classroom instruction for the equivalent of one semester of high school course credit. 105 ILCS 5/27-905. 105 ILCS 5/10-22.33B authorizes districts to conduct a *high-quality* summer school program. Students at risk in language arts or mathematics may be required to attend such programs. 105 ILCS 5/10-22.33A permits districts "to fix and collect a charge for attendance at such courses in an amount not to exceed the per capita cost of the operation" or to waive such charges if the family of a pupil is indigent or if the pupil is required to attend such courses.

[10] Independent study allows students to expand their knowledge in curricular areas not offered as part of the district's basic program.

[11] 105 ILCS 5/27-255, added by P.A. 104-391. Such services and instruction may be offered as part of existing curricula during the school day or as part of an after-school program. Id.

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11. Anti-bias education and activities to address intergroup conflict resolution. [12]
12. Volunteer service credit program. [13]
13. Vocational academy. [14]
14. Advanced vocational training and/or career education program. [15]

LEGAL REF.: 105 ILCS 5/10-22.18a, 5/10-22.18b, 5/10-22.18c, 5/10-22.20, 5/10-22.20a, 5/10-22.20b, 5/10-22.20c, 5/10-22.29, 5/10-22.33A, 5/10-22.33B, 5/10-23.2, 5/27-255, 5/27-905, 5/27-1035, and 5/27-1050.
105 ILCS 433/, Vocational Academies Act.

CROSS REF.: 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:320 (High School Credit for Proficiency)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[12] 105 ILCS 5/27-1050, renumbered by P.A. 104-391. The statutory objectives of such a program are to "improve intergroup relations on and beyond the school campus, defusing intergroup tensions, and promoting peaceful resolution of conflict." A board that adopts a policy to incorporate activities to address anti-bias education and intergroup conflict resolution shall make certain information available to the public and include it on the district's website, if any, and make it available in the district's offices upon request. See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*. Districts may also include the information in a student handbook and in district newsletters. The Ill. Principals Association (IPA) maintains a handbook service that coordinates with **PRESS** material, Online Model Student Handbook (MSH), at: https://ilprincipals.org/msh/.

See also f/n 23 in sample policy 6:60, *Curriculum Content*, and ensure that these policies align. Consult the board attorney if the district wishes to offer intergroup conflict resolution separately from anti-bias education; it is unclear whether these topics may be offered separately because the law lists them together.

[13] 105 ILCS 5/27-1035. For secondary school students only. Id.

[14] Vocational Academies Act. 105 ILCS 433/. The Act's purpose is to "integrate workplace competencies and career and technical education with core academic subjects." School districts are permitted to partner with community colleges, local employers, and community-based organizations to establish a vocational academy that functions as a 2-year school within a school for grades 10 through 12. Grant funds may be available from ISBE at: www.isbe.net/Pages/Grants.aspx.

[15] 105 ILCS 5/10-22.20a, permits districts to enter joint agreements with community college districts and other school districts to provide career education or advanced vocational training to students in grade 11 and higher to prepare for a trade. The duration of such program may not exceed two years for any district pupil. Participating community colleges may bill participating districts, but payments may not exceed actual operating costs. Participating high schools may use State aid monies to pay the charges. Id.

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Students

Harassment of Students Prohibited [1]

No person, including a District employee, agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity[2]; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State or federal law requires this subject matter be covered by policy, controls this policy's content, and 105 ILCS 5/10-20.71 requires that every two years, each district within an Illinois county served by an accredited Children's Advocacy Center review all its existing sexual abuse investigation policies and procedures to ensure consistency with 105 ILCS 5/22-85. Each district must also have a policy on bullying. 105 ILCS 5/22-110, amended by P.A. 103-47 and renumbered by P.A. 104-391; see sample policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.

This policy's list of protected classifications aligns with the list in sample policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. The protected classifications are found in 105 ILCS 5/22-110(a), amended by P.A. 103-47 and renumbered by P.A. 104-391; 775 ILCS 5/1-103; 23 Ill.Admin.Code §1.240.

The list of protected classifications in sample policy 7:10, *Equal Educational Opportunities*, is different – it does not contain the classifications that are exclusively identified in the bullying statute. Id.

The Ill. Human Rights Act (IHRA) and an Ill. State Board of Education (ISBE) rule prohibit schools from discriminating against students on the basis of *sexual orientation* and *gender identity.* 775 ILCS 5/5-101(A)(11); 23 Ill.Admin.Code §1.240. *Sexual orientation* is defined as the "actual or perceived heterosexuality, homosexuality, bisexuality, or gender related identity, whether or not traditionally associated with the person's designated sex at birth." 775 ILCS 5/1-103(O-1). *Gender identity* is included in the definition of sexual orientation in the Act. The Act permits schools to maintain single-sex facilities that are distinctly private in nature, e.g., restrooms and locker rooms. 775 ILCS 5/5-103. Additionally, *race* is defined to include traits associated with race, including, but not limited to, hair texture and protective hairstyles such as braids, locks, and twists. 775 ILCS 5/1-103(M-5). 775 ILCS 5/1-102(A) added *order of protection status* to its list of protected categories. IHRA's jurisdiction regarding schools as a public accommodation is specifically limited to: (1) failing to enroll an individual, (2) denying access to facilities, goods, or services, or (3) failing to take corrective action to stop severe or pervasive harassment of an individual. 775 ILCS 5/5-102.2. It is also a violation of IHRA if a district is aware of an employee or agent's harassment towards a student but fails to take appropriate action to stop the harassment. 775 ILCS 5/5A-101 and 102, amended by P.A. 103-472.

[2] See f/n 4 in sample policy 7:10, *Equal Educational Opportunities*, for a discussion about Executive Order (EO) 2019-11 establishing the Affirming and Inclusive Schools Task Force (Task Force) that made policy and administrative procedure recommendations to ISBE that are discussed in its publication *Sample District Policy and Administrative Procedures* at www.isbe.net/supportallstudents.

For boards that want to incorporate ISBE's sample policy recommendation, insert the following in place of "gender identity;": gender; gender identity (whether or not traditionally associated with the student's sex assigned at birth);

If the board inserts this option, it must also insert the options in f/ns 4 and 9 of policy 7:10, *Equal Educational Opportunities*, but note the protected statuses list in this policy is different and should not be copied from here into 7:10, *Equal Educational Opportunities*.

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or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above. [3]

Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law.[4] See Board policies 2:265, *Title IX Grievance Procedure*, and 2:260, *Uniform Grievance Procedure*.

Making a Report or Complaint

Students are encouraged to promptly report claims or incidents of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the student is comfortable speaking. [5]

Reports under this policy will be considered a report under Board policy 2:260, *Uniform Grievance Procedure*, and/or Board policy 2:265, *Title IX Grievance Procedure*. The Nondiscrimination Coordinator, Title IX Coordinator, and/or Complaint Manager or designee shall process and review the

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[3] This list of examples of prohibited conduct is optional. While hate speech is not specifically mentioned in this paragraph, any hate speech used to harass or intimidate is banned. Hate speech without accompanying misconduct may be prohibited in response to actual incidents when hate speech interfered with the educational environment. West v. Derby Unified Sch. Dist., 206 F.3d 1358 (10th Cir. 2000).

[4] Two laws apply to sexual harassment of students in Illinois. Title IX of the Education Amendments of 1972 (Title IX) prohibits sexual harassment in any educational program or activity receiving federal financial assistance. 20 U.S.C. §1681. Title IX defines sexual harassment as conduct on the basis of sex that meets one or more of the following: (1) a district employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; (2) unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it denies a person equal access to the District's education program or activity; or (3) *sexual assault*, *dating violence*, *domestic violence*, or *stalking* as defined in federal law. 34 C.F.R. §106.30. See sample policy 2:265, *Title IX Grievance Procedure*, and sample exhibit 2:265-E, *Title IX Glossary of Terms*. Consult the board attorney to ensure the nondiscrimination coordinator and complaint managers are trained to appropriately respond to allegations of Title IX sexual harassment. See sample procedures 2:265-AP1, *Title IX Response*, and 2:265-AP2, *Formal Title IX Complaint Grievance Process*.

IHRA prohibits any district employee or agent from sexually harassing a student, and defines sexual harassment as any unwelcome sexual advances or requests for sexual favors made to a student, or any conduct of a sexual nature toward a student, when: (1) such conduct has the purpose of substantially interfering with the student's educational performance or creating an intimidating, hostile or offensive educational environment; or (2) the district employee or agent either explicitly or implicitly makes the student's submission to or rejection of such conduct as a basis for making various enumerated education-related determinations. 775 ILCS 5/5A-101(E).

School districts are liable for damage awards for an employee's sexual harassment of a student in limited situations. Liability occurs only when a district official who, at a minimum, has authority to institute corrective action, has actual notice of and is deliberately indifferent to the employee's misconduct. Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998). Schools are liable in student-to-student sexual harassment cases when school agents are deliberately indifferent to sexual harassment, of which they have actual knowledge that is so severe, pervasive, and objectively offensive that it can be said to deprive the victims of access to the educational opportunities or benefits provided by the school. Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999). The Ill. Dept. of Human Rights investigates charges of sexual harassment in violation of the IHRA, and it is a civil rights violation when a district fails to take remedial or disciplinary action against an employee the district knows engaged in sexual harassment. 775 ILCS 5/5A-102, amended by P.A. 103-472.

[5] Using "or any employee with whom the student is comfortable speaking" ensures compliance with Title IX regulations providing that "any employee" of an elementary or secondary school who has notice of sexual harassment or allegations of sexual harassment is deemed to have *actual knowledge* which triggers a district's duty to respond. 34 C.F.R. §106.30. By including "any employee" in this list, this policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

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report according to the appropriate grievance procedure. The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers. [6] [7]

Nondiscrimination Coordinator:	**Title IX Coordinator:**
Name	Name
Address	Address
Email	Email
Telephone	Telephone

Complaint Managers:

Name	Name
Address	Address
Email	Email
Telephone	Telephone

The Superintendent shall use reasonable measures to inform staff members and students of this policy by including:

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[6] While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. This allows for additions and amendments to the names and contact information when necessary. It is important for updated names and contact information to be inserted into this policy and regularly monitored.

Each district must communicate its bullying policy to students and their parents/guardians. 105 ILCS 5/22-110, amended by P.A. 103-47 and renumbered by P.A. 104-391; see sample policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.

[7] Title IX regulations require districts to identify the name, office address, email address, and telephone number of the person who is responsible for coordinating the district's compliance efforts. 34 C.F.R. §106.8(a). For further discussion of the Title IX Coordinator, see f/n 17 in sample policy 2:265, *Title IX Grievance Procedure*. A district's Nondiscrimination Coordinator often also serves as its Title IX Coordinator.

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1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school. [8]
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator, Title IX Coordinator, or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Title IX Coordinator or designee shall consider whether action under Board policy 2:265, *Title IX Grievance Procedure,* should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

For any other alleged student harassment that does not require action under Board policies 2:265, *Title IX Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited,* the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policies 2:260, *Uniform Grievance Procedure*, and/or 7:190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

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[8] In addition to notifying students of Board policies 2:260, *Uniform Grievance Procedure*, and 2:265, *Title IX Grievance Procedure*, a district must notify them of the name, office address, email address, and telephone number of district's Title IX Coordinator. 34 C.F.R. §106.8(a). 105 ILCS 5/10-20.69 requires districts to maintain and implement an *age-appropriate* policy on sexual harassment that is included in the school district's student handbook, as well as on a district's website and, if applicable, other areas where such information is posted in each school. The law does not expressly state that the age-appropriate policy is for students; however, that is the most logical interpretation. In practice, most districts maintain a student handbook for each building. Because the law only requires one policy, this policy manages the age-appropriate requirement by directing age-appropriate explanations of the policy be included in the building-level student handbook(s). Student handbooks can be developed by the building principals, but should be reviewed and approved by the superintendent and school board. The Ill. Principals Association maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/msh.

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Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in[9] 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action.

Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see Board policies 2:260, *Uniform Grievance Procedure*, 2:265, *Title IX Grievance* Procedure, and 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

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[9] Required for districts located within a county served by an accredited Children's Advocacy Center (CAC). Delete this subhead if your school district is within a county not served by an accredited CAC. 105 ILCS 5/22-85 (governing the investigation of an *alleged incident of sexual abuse* of any child within any Illinois counties served by a CAC). For a map of accredited CACs, and to identify a CAC that may serve your district, see www.childrensadvocacycentersofillinois.org/about/map. For further discussion see f/ns 14-16 in sample policy 5:90, *Abused and Neglected Child Reporting*.

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LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.
29 U.S.C. §791 et seq., Rehabilitation Act of 1973; 34 C.F.R. Part 104.
42 U.S.C. §2000d, Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.
105 ILCS 5/10-20.12, 5/10-22.5, 5/10-23.13, 5/22-110, 5/26A, and 5/27-1.
775 ILCS 5/1-101 et seq., Illinois Human Rights Act.
23 Ill.Admin.Code §1.240 and Part 200.
Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).
Franklin v. Gwinnett Co. Public Schs., 503 U.S. 60 (1992).
Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).
West v. Derby Unified Sch. Dist. No. 260, 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence)

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Students

School Admissions and Student Transfers To and From Non-District Schools [1]

Age [*Elementary or Unit Districts only*]

To be eligible for admission, a child must be five years old on or before September 1 of that school term.[2] A child entering first grade must be six years of age on or before September 1 of that school term.[3] Based upon an assessment of a child's readiness to attend school, the District may permit him or her to attend school prior to these dates.[4] A child will also be allowed to attend first grade based upon an assessment of his or her readiness if he or she attended a non-public preschool, continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately licensed teacher, and will be six years old on or before December 31.[5] A child with exceptional needs who qualifies for special education services is eligible for admission at three years of age.[6] Early

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[1] State law requires some of the subject matter contained in this sample policy to be covered by policy and controls this policy's content. Boards must adopt a policy on school admissions (105 ILCS 5/10-21.2) and restricting a student from transferring from another school while under a suspension or expulsion from that school (105 ILCS 5/10-22.6). A *registration guidance document*, updated annually, is available from the Ill. State Board of Education (ISBE) at: www.isbe.net/Documents/guidance_reg.pdf.

[2] 105 ILCS 5/10-20.12. The district may, however, establish a kindergarten for children between the ages of 4 and 6 years old. 105 ILCS 5/10-22.18. Any child between the ages of 7 and 17 (unless the child has already graduated from high school) must attend public or private school, with certain exceptions allowed for physical and mental disability, lawful employment, or other reasons as specified by statute. 105 ILCS 5/26-1. The phrase "a child between the ages of 7 and 17" is liberally construed to fully carry out the true intent and meaning of the General Assembly (5 ILCS 70/1.01), which is to ensure that students graduate from high school (105 ILCS 5/26-1). Therefore, "the ages of 7-17" means a child is 17 until his or her 18th birthday.

[3] Optional sentence.

[4] 105 ILCS 5/10-20.12.

[5] Id. Delete the first four sentences in this paragraph if the district operates a year-round school and use the following alternative:

> To be eligible for admission, a child must be at least five years old within 30 days after the commencement of that school term. Based upon an assessment of the child's readiness to attend school, the District may permit him or her to attend school prior to this date. A child may also attend first grade based upon an assessment of his or her readiness if he or she attended a non-public preschool and continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately licensed teacher, and will attain age six within four months after the commencement of the term.

[6] 105 ILCS 5/14-1.02 and 5/14-1.03a. An ISBE rule states: "Each school district shall be responsible for actively seeking out and identifying all children from birth through age 21 within the district (and those parentally-placed private school children for whom the district is responsible under 34 C.F.R. §300.131) who may be eligible for special education and related services." 23 Ill.Admin.Code §226.100. Note that after a child is determined to be eligible for special education services, the child must be placed in the appropriate program no later than the beginning of the next school semester. 105 ILCS 5/14-8.02.

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entrance to kindergarten or first grade may also be available through Board policy 6:135, *Accelerated Placement Program*. [7] [8]

Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent. Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate.[9] When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's permanent[10] record, and return the certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless he or she complies within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee shall so refer the case. The Superintendent or designee shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content. [11]

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[7] 105 ILCS 5/14A-17, Accelerated Placement Act (APA). For high school districts, delete this sentence and the cross reference to 6:135, *Accelerated Placement Program*. See sample policy 6:135, *Accelerated Placement Program*, and sample administrative procedure 6:135-AP, *Accelerated Placement Program Procedures*, for further detail.

Attorneys disagree whether the APA conflicts with 105 ILCS 5/10-20.12 (*School year – School age.)*. See f/n 4 in sample policy 6:135, *Accelerated Placement Program* for a discussion about reconciling the APA and 105 ILCS 5/10-20.12. **Consult the board attorney for guidance.**

[8] Districts should consider implementing specific and objective criteria for early admissions and address such issues as who pays the costs for assessments, etc. Using this exception defeats the age requirement rules because it only relies upon a child's readiness, regardless of his or her age.

[9] Presenting a certified copy of a student's birth certificate is a missing children's law enforcement issue that may not be used for denying enrollment. See Guidance Documents subhead in sample administrative procedure 7:50-AP, *School Admissions and Student Transfers To and From Non-District Schools*, for more information about enrollment and residency issues. Consult the board attorney if a student cannot produce a certified copy of his or her birth certificate and wishes to provide a passport, visa, or other governmental documentation of identity. To balance the tension between the missing children's laws reporting requirements, Plyler v. Doe (457 U.S. 202 (1982)), and 105 ILCS 5/22-105 (final citation pending), added by P.A. 104-288, many attorneys advise not to report a student's failure to produce a birth certificate; however always consult the board attorney for assistance based upon the specific facts of the enrollment situation (see f/n 11 below). See also f/n 6 in sample administrative procedure 7:150-AP, *Managing Agency and Law Enforcement Requests*, for discussion of place of birth as directory information.

[10] 23 Ill.Admin.Code §375.10 states that the *student permanent record* shall include basic identifying information, including the student's name, birth date and place, and gender, and evidence required under 325 ILCS 50/5(b)(1).

[11] Two almost identical laws govern this requirement: Missing Children Records Act (325 ILCS 50/) and Missing Children Registration Law (325 ILCS 55/). We reconciled their differences as much as possible but chiefly used the language from the Registration Law because it has the clearest explanation. The statutory enforcement requirements, as nonsensical as they may seem, are quoted in the policy. **Important:** Schools cannot deny admission based upon immigration status alone. Note that singling out foreign-looking students for visa requests is probably illegal discrimination. See Plyler v. Doe and 105 ILCS 5/22-105 (final citation pending), added by P.A. 104-288. See also f/n 18 below.

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2. Proof of residence, as required by Board policy 7:60, *Residence*.
3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, *Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students*. [12]

The individual enrolling a student shall be given the opportunity to voluntarily state whether the student has a parent or guardian who is a member of a branch of the U.S. Armed Forces and who is either deployed to active duty or expects to be deployed to active duty during the school year.[13] Students who are children of active duty military personnel transferring will be allowed to enter: (a) the same grade level in which they studied at the school from which they transferred, if the transfer occurs during the District's school year, or (b) the grade level following the last grade completed. [14]

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment.[15] Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Foster Care Students

The Superintendent will appoint at least one employee to act as a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Ill. Dept. of Children and Family Services (DCFS) when enrolling in or changing schools. The District's liaison ensures that DCFS' Office of

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According to the Ill. State Police, a certified copy of the student's birth certificate is the only acceptable proof of the child's identity and age. 20 Ill.Admin.Code §1290.60(a). For more discussion about acceptable proof of identity, see f/n 1 in sample administrative procedure 7:50-AP, *School Admissions and Student Transfers To and From Non-District Schools*. The Missing Children Records Act requires schools to make prompt copies of these certified copies. 325 ILCS 50/5(b)(1). Once made, schools need not request another certified copy with respect to that child for any other year in which the child is enrolled in that school or other entity. Id. While the Act does not mandate where the copy should be kept, it is appropriate for placement in the student's permanent record. See 23 Ill.Admin.Code §375.10 and f/n 10, above. The school person who receives the copy of the certified birth certificate should initial and date the document. That way, if there is a question or an investigation (which can happen even years after enrollment) there will not be an issue as to who received the document and the date it was processed.

A district must also *flag* a student's record on notification by the State police of the student's disappearance and report to the State police any request for a *flagged* student record. 325 ILCS 50/3, 50/5.

[12] Each school must maintain records for each student that reflect compliance with the examinations and immunizations required by 105 ILCS 5/22-105, renumbered by P.A. 104-391, and 23 Ill.Admin.Code §1.530(a). A tuberculosis skin test is required if the student lives in an area designated by the Ill. Dept. of Public Health as having a high incidence of tuberculosis. 105 ILCS 5/22-105(1), renumbered by P.A. 104-391.

[13] 105 ILCS 5/22-70. Districts must report this enrollment information as aggregate data to ISBE. Id.

[14] The Educational Opportunity for Military Children Act (105 ILCS 70/) further details enrollment and entrance requirements for children of active military personnel. 105 ILCS 70/33. After enrollment, the law allows a district to perform evaluations to ensure appropriate placement of the student. Course, program, graduation, extracurricular(s), and other placement options for this student population are further discussed in sample administrative procedure 7:50-AP, *School Admissions and Student Transfers To and From Non-District Schools*.

[15] Required by Education for Homeless Children Act (105 ILCS 45/) and the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11431 et seq.). See §11432(g)(3)(C)(i).

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Education and Transition Services receives all written notices and records pertaining to students in the legal custody of DCFS as required by State law. [16]

Student Transfers To and From Non-District Schools [17]

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent or designee. A student seeking to transfer into the District must serve the entire term

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[16] Required by 105 ILCS 5/10-20.59. These DCFS liaisons must be licensed under Article 21B of the School Code. 105 ILCS 5/10-20.59 directs how employees are prioritized for DCFS liaison appointment. DCFS liaisons are "encouraged to build capacity and infrastructure within their school district to support students in the legal custody of the Department of Children and Family Services." Schools are required to give DCFS liaisons certain notices, records, and meeting invitations. See 105 ILCS 5/10-20.77 (notice and invitation to attend parent-teacher conferences and other meetings); 105 ILCS 5/10-21.8 (copies of correspondence and reports upon request of DCFS); 105 ILCS 5/13B-60.10 (notice and invitation to attend alternative learning opportunities program conference); 105 ILCS 5/14-8.02 (notices related to special education); 105 ILCS 10/ (student records). See sample administrative procedure 7:340-AP1, *School Student Records*, for more information regarding DCFS access to the student records of children in its legal custody. The law does not specifically require that a district's DCFS liaison perform these duties; this policy assigns them to the DCFS liaison because they logically fit within the responsibilities outlined in 105 ILCS 5/10-20.59, which may include:

1. Streamlining the enrollment process for students in foster care;
2. Implementing student data tracking and monitoring mechanisms;
3. Ensuring that students in DCFS custody receive all school nutrition and meal programs available;
4. Coordinating student withdrawal from a school, record transfers, and credit recovery;
5. Becoming experts on the foster care system and State laws and policies in place that support students in DCFS custody;
6. Coordinating with child welfare partners;
7. Providing foster care-related information and training to the district;
8. Working with DCFS to help students maintain their school placement, if appropriate;
9. Reviewing student schedules to ensure students are on track to graduate;
10. Encouraging a successful transition into adulthood and postsecondary opportunities;
11. Encouraging involvement in extracurricular activities; and
12. Knowing what support is available within the district and community for students in DCFS custody.

[17] 105 ILCS 5/2-3.13a requires each transferor (original) school to keep documentation of transfers in the student's record. It also requires "notification [by the transferee (recipient) school] of the transfer on or before July 31 following the school year during which the student withdraws from the transferor school or school district or the student shall be counted in the calculation of the transferor school's or school district's annual student dropout rate." ISBE rule, 23 Ill.Admin.Code §375.75(e), is consistent with this requirement. The rule also requires the transferring school or district to maintain any documentation of the student's transfer, including records indicating the school or school district to which the student transferred, in that student's temporary record. Id.

Out-of-state transfer students, including children of military personnel, may use unofficial transcripts for admission to a school until official transcripts are obtained from the student's last school district. 105 ILCS 10/8.1(d) and 70/32. See also sample administrative procedure 7:50-AP, *School Admissions and Student Transfers To and From Non-District Schools*.

A board has two basic options for students transferring into the district who are serving a suspension or expulsion. Under option one, it may comply with the minimum requirements of 105 ILCS 5/2-3.13a by refusing to allow a student transferring from any public school to attend classes until the period of any suspension or expulsion has expired when the penalty was for: (1) knowingly possessing in a school building or on school grounds a weapon as defined in the Gun Free Schools Act; (2) knowingly possessing, selling, or delivering in a school building or on school grounds a controlled substance or cannabis; or (3) battering a staff member of the school. Under option two, a board may require a student who was suspended or expelled for *any* reason from any public or private school in this or any other state to complete the entire term of the suspension or expulsion before being admitted to the school district. The sample policy uses the second, more simple, more comprehensive alternative.

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of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

Foreign Students [*High School or Unit Districts only*] [18]

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A board may adopt a policy providing that if a student is suspended or expelled for any reason from any school, anywhere, the student must complete the suspension's or expulsion's entire term in an alternative school program under Article 13A (105 ILCS 5/13A, amended by P.A. 103-473) or an alternative learning opportunities program under Article 13B (105 ILCS 5/13B) before being admitted into the school district if there is no threat to the safety of students or staff in the alternative program. 105 ILCS 5/2-3.13a and 5/10-22.6(g), amended by P.A. 102-466, a/k/a *Ensuring Success in School (ESS) Law*. If a board adopts such a policy, it must allow for the consideration of any mitigating factors (including the student's status as a parent, expectant parent, or victim of domestic or sexual violence as defined in 105 ILCS 5/26A). 105 ILCS 5/10-22.6(g), amended by P.A. 102-466, a/k/a *ESS Law*. If a board wants to provide for this alternative, it may add the following to either of the above options and add 105 ILCS 5/26A to the Legal References:

> The Superintendent is authorized to allow a student who was suspended or expelled from any public or private school to be placed in an alternative school program established under Article 13A of the School Code or an alternative learning opportunities program established under Article 13B of the School Code for the remainder of the suspension or expulsion. When determining whether to authorize such placement, the Superintendent shall consider any mitigating factors relating to the suspension or expulsion, including the student's status as a parent, expectant parent, or victim of domestic or sexual violence as defined in 105 ILCS 5/26A.

18 Generally, a citizen of a foreign country who wishes to enter the U.S. must first obtain either: (1) a nonimmigrant visa (for temporary stay for tourism, medical treatment, business, temporary work, or study), or (2) an immigrant visa for permanent residence. Common visas presented by foreign students are:

1. J-1 nonimmigrant visas for participants in educational and cultural exchange programs designated by the U.S. Dept. of State (DOS), Exchange Visitor Program, and Designation Staff. These students are enrolled provided they otherwise qualify for admission. For information about J-1 visas and the Exchange Visitor Program, see j1visa.state.gov/programs.
2. F-1 nonimmigrant student visa. F-1 visas are not issued for attendance at an elementary or middle school (K-8). Before obtaining an F-1 student visa, the individual must submit evidence that the school district has been reimbursed for the unsubsidized per capita cost of the education. These students are enrolled provided they otherwise qualify for admission. However, attendance at U.S. public high schools cannot exceed a total of 12 months.
3. B-2 visitor nonimmigrant visas. There is disagreement over whether these students must be enrolled tuition-free. Their *visitor* visa is evidence of nonresident status. Call the district's attorney for guidance.
4. The qualified school-age child of an alien who holds another type of visa, i.e., A, E, H, I, L, etc., other than a visitor visa. These students are enrolled provided they otherwise qualify for admission. Likewise, dependents of foreign nationals on long-term visas are enrolled provided they otherwise qualify for admission.
5. No immigration documentation. Plyler v. Doe and 105 ILCS 5/22-105 (final citation pending), added by P.A. 104-288. A school cannot deny admission based upon immigration status alone. Note that singling out foreign-looking students for visa requests is probably illegal discrimination. Thus, undocumented aliens are enrolled, provided they otherwise qualify for admission. See sample policy 7:150, *Agency and Law Enforcement Requests,* and sample administrative procedure 7:150-AP, *Managing Agency and Law Enforcement Requests.*
6. Immigrant visa. These students are enrolled provided they otherwise qualify for admission.

The Student and Exchange Visitor Information System (SEVIS) is an Internet-based system that provides tracking and monitoring, with access to accurate and current information on nonimmigrant students (F and M visas) and exchange visitors (J visa), and their dependents (F-2, M-2, and J-2). 8. U.S.C. §1372(c)(2), implemented by 8 C.F.R. §214.1(h), is an exception to the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) authorizing and requiring districts to report information concerning an F, J, or M nonimmigrant to the extent necessary to comply with 8. U.S.C. §1372 and 8 C.F.R. §214.3(g) to certify these students for enrollment. SEVIS enables schools and program sponsors to transmit electronic information and event notifications, via the Internet, to the U.S. Dept. of Homeland Security (DHS) and DOS throughout a student's or exchange visitor's stay. SEVIS will provide system alerts, event notifications, and reports to the end-user schools and programs, as well as for DHS and DOS offices.

According to federal regulations, students who apply for F-1, M-1, F-3, J-1, or M-3 visas must pay a fee to the DHS. The regulations describe when and how the fee is to be paid, who is exempt from the fee, and the consequences for failure to pay, 8 C.F.R. Parts 103, 214, and 299.

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The District accepts foreign exchange students with a J-1 visa and who reside within the District as participants in an exchange program sponsored by organizations screened by administration. Exchange students on a J-1 visa are not required to pay tuition. [19]

Privately sponsored exchange students on an F-1 visa may be enrolled if an adult resident of the District has temporary guardianship, and the student lives in the home of that guardian. Exchange students on an F-1 visa are required to pay tuition at the established District rate.[20] F-1 visa student admission is limited to high schools, and attendance may not exceed 12 months.

The Board may limit the number of exchange students admitted in any given year. Exchange students must comply with District immunization requirements. Once admitted, exchange students become subject to all District policies and regulations governing students.

Re-enrollment [21] [*High School or Unit Districts only*]

Re-enrollment shall be denied to any individual 19 years of age or above who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. However, at the Superintendent's or designee's discretion and depending on program availability, the individual may be enrolled in a graduation incentives program established under 105 ILCS 5/26-16 or an alternative learning opportunities program established under 105 ILCS 5/13B-1 (see 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*). Before being denied re-enrollment, the District will offer the individual due process as required in cases of expulsion under policy 7:210, *Expulsion Procedures*. A person denied re-enrollment will be offered counseling and be directed to alternative educational programs, including adult education programs that lead to graduation or receipt of a GED diploma. This section does not apply to students eligible for special education under the Individuals with Disabilities Education Improvement Act or accommodation plans under the Rehabilitation Act, Section 504.

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[19] Optional. State law allows, but does not require, boards to waive nonresident tuition for these students. 105 ILCS 5/10-22.5a.

[20] Exchange students on F-1 visas must pay the full-unsubsidized public education costs before entering the U.S. 8 U.S.C. §1101(a)(15)(F); 8 U.S.C. §1184(m). Boards may not waive the fee.

[21] 105 ILCS 5/26-2(b). The requirements in this section are provided in State law, that is: (1) it is mandatory that a district deny re-enrollment as provided in this section; (2) it is permissive whether to enroll the individual in a district graduation incentives program or alternative learning opportunities program (although depending on circumstances, a student below the age of 20 may be entitled to enroll in a graduation incentives program); (3) it is mandatory to provide due process before denying re-enrollment; (4) it is mandatory to offer the individual who is denied re-enrollment counseling and to direct that person to alternative educational programs; and (5) it is mandatory that this section not apply to students eligible for special education.

105 ILCS 5/26-2(c) allows a district to deny enrollment to a student 17 years of age or older for one semester for failure to meet minimum academic or attendance standards if certain conditions are met. See sample policy 7:70, *Attendance and Truancy*.

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LEGAL REF.: 8 U.S.C. §1101 et seq., Illegal Immigrant and Immigrant Responsibility Act of 1996.
20 U.S.C. §1232g, Family Educational Rights and Privacy Act.
20 U.S.C. §1400 et seq., Individuals With Disabilities Education Improvement Act.
29 U.S.C. §794, Rehabilitation Act of 1973, Section 504.
42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.
105 ILCS 5/2-3.13a, 5/10-20.12, 5/10-20.59, 5/10-22.5a, 5/14-1.02, 5/14-1.03a, 5/22-105, 5/26-1, and 5/26-2.
105 ILCS 10/8.1, Ill. School Student Records Act.
105 ILCS 45/, Education for Homeless Children Act.
105 ILCS 70/, Educational Opportunity for Military Children Act.
325 ILCS 50/, Missing Children Records Act.
325 ILCS 55/, Missing Children Registration Law.
410 ILCS 315/2, Communicable Disease Prevention Act.
20 Ill.Admin.Code Part 1290, Missing Person Birth Records and School Registration.
23 Ill.Admin.Code Part 226, Special Education.
23 Ill.Admin.Code Part 375, Student Records.

CROSS REF.: 4:110 (Transportation), 6:30 (Organization of Instruction), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 7:60 (Residence), 7:70 (Attendance and Truancy), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:150 (Agency and Law Enforcement Requests), 7:340 (Student Records)

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Students

Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students [1]

Required Health Examinations and Immunizations

A student's parents/guardians shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering kindergarten or the first grade; [2]
2. Entering the sixth and ninth grades;[3] and
3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country). [4]

Proof of immunization against meningococcal disease is required for students in grades 6 and 12. [5]

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice registered nurse, or a physician assistant who has been delegated the performance of health examinations by a supervising physician. [6]
2. A diabetes screening is a required part of each health examination; diabetes testing is not required. [7]
3. An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination.[8] A student will not be excluded from

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[1] State or federal law controls this policy's content. The policy restates 105 ILCS 5/22-105, renumbered by P.A. 104-391. Immunization requirements are found in 77 Ill.Admin.Code §665.240. A tuberculosis skin test is required if the student lives in an area designated by the Ill. Dept. of Public Health (IDPH) as having a high incidence of tuberculosis. See also *Questions & Answers Regarding School Health Requirements*, revised May 2013, and available at: www.dhs.state.il.us/onenetlibrary/27897/documents/schoolhealth/faq_2013.pdf.

[2] 105 ILCS 5/22-105(1), renumbered by P.A. 104-391; 77 Ill.Admin.Code §§665.140 and 665.240 et seq.

[3] Id.

[4] Id. If grade levels are not assigned, examinations must be completed within one year prior to the school year in which the child reaches the ages of five, 11, and 15. 77 Ill.Admin.Code §665.140(b).

[5] 410 ILCS 315/1.10; 77 Ill.Admin.Code §665.240(l). For students attending school programs where grade levels (kindergarten through 12) are not assigned, including special education programs, students must show proof that they have received one dose of meningococcal conjugate vaccine in the school year in which the child reaches age 11 and a second dose in the school year in which the child reaches age 16 (but if the first dose is administered when the child is 16 years of age or older, only one dose is required). Students eligible to remain in public school beyond grade 12 (special education) shall meet the requirements for 12th grade.

[6] 105 ILCS 5/22-105(2), renumbered by P.A. 104-391; 77 Ill.Admin.Code §665.130.

[7] 105 ILCS 5/22-105(2), renumbered by P.A. 104-391; 77 Ill.Admin.Code §665.700.

[8] 105 ILCS 5/22-105(2), renumbered by P.A. 104-391; 77 Ill.Admin.Code Part 664. The health care provider must only record whether or not the social and emotional screening was completed.

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school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening. [9]

4. Before admission and in conjunction with required physical examinations, parents/guardians of children between the ages of one and seven years must provide a statement from a physician that their child was *risk-assessed* or screened for lead poisoning. [10]
5. The IDPH will provide all students entering sixth grade and their parents/guardians information about the link between human papillomavirus (HPV) and HPV-related cancers and the availability of the HPV vaccine. [11]
6. The District will provide informational materials regarding influenza and influenza vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parents/guardians. [12]

Unless an exemption or extension applies, the failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the District.[13] New students who register after October 15 of the current school

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[9] 105 ILCS 5/22-105(2.5), renumbered by P.A. 104-391; 77 Ill.Admin.Code §664.140. Item #3 may be supplemented with any of the following options:

Option 1: If proof of the developmental screening or the social and emotional screening portions of the health examination are not presented by October 15 of the current school year, qualified school support personnel may, with a parent/guardian's consent, offer the screenings to the child.

Option 2: Once a student presents proof that he or she received a developmental screening or a social and emotional screening, the school may, with a parent/guardian's consent, make available appropriate school personnel to work with the parent/guardian, child, and provider who signed the screening form to obtain any appropriate evaluations and services.

Option 3:(The use of both Option 1 and 2.)

a. If proof of the developmental screening or the social and emotional screening portions of the health examination are not presented by October 15 of the current school year, qualified school support personnel may, with a parent/guardian's consent, offer the screenings to the child.
b. Once a student presents proof that he or she received a developmental screening or a social and emotional screening, the school may, with a parent/guardian's consent, make available appropriate school personnel to work with the parent/guardian, child, and provider who signed the screening form to obtain any appropriate evaluations and services.

Note: Even if the district does not offer the above optional services, consult the board attorney about whether the presence of developmental or social and emotional screening information on the Child Health Examination form triggers Child Find obligations under the Individuals with Disabilities Education Act and/or Section 504 of the Rehabilitation Act of 1973.

[10] Required by 410 ILCS 45/7.1. Physicians are required to screen children over 7 years of age for lead poisoning when, in the physician's judgment, a child is at risk. 410 ILCS 45/6.2.

[11] This sentence restates the requirement in the Communicable Disease Prevention Act regarding HPV-related cancer prevention. 410 ILCS 315/2e.

[12] 105 ILCS 5/22-105(8.5), amended by P.A. 103-985 and renumbered by P.A. 104-391.

[13] 105 ILCS 5/22-105(5), renumbered by P.A. 104-391, requires compliance by October 15 unless a district establishes an earlier date with 60 days' notice. If an earlier date is established, replace "October 15" in this paragraph with the earlier locally established date. During any student's exclusion from school for non-compliance with this policy, the student's parents/guardians shall be considered in violation of 105 ILCS 5/26-1 and subject to any penalty imposed by 105 ILCS 5/26-10, as provided in 105 ILCS 5/22-105(5), renumbered by P.A. 104-391. 105 ILCS 5/22-105(2.5), renumbered by P.A. 104-391, exempts developmental or social and emotional screenings from the exclusion from school requirement.

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year shall have 30 days following registration to comply with the health examination and immunization regulations.[14] If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay.[15] The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by October 15 may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations.[16] If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.[17]

Eye Examination [18]

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required. [19]

Parents/guardians of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches, or a licensed optometrist, must perform the required eye examination.

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Note: 77 Ill.Admin.Code §665.240(n) states "It is not the intent of this Part that any child whose parents comply with the intent of this Part, the Act or the School Code should be excluded from a child care facility or school. A child or student shall be considered in compliance with the law if there is evidence of the intent to comply. Evidence may be: 1) a signed statement from a health care provider that he or she has begun, or will begin, the necessary immunization procedures; or 2) the parent's or legal guardian's written consent for the child's participation in a school or other community immunization program." Consult with the board attorney about the impact this regulation may have on the district's ability to and procedures for excluding students for non-compliance with this policy.

[14] This sentence is optional. The timeframe of 30 days is a matter of local discretion except that out-of-state transfer students who fail to provide proof of the required vaccinations after 30 days must be excluded until such proof is properly submitted. 105 ILCS 5/22-105(5), renumbered by P.A. 104-391. Consult the board attorney about establishing timeframes other than 30 days.

[15] This sentence and the following sentence restate 105 ILCS 5/22-105(5), renumbered by P.A. 104-391.

[16] Id. The special treatment of out-of-state transfer students resulted from the enactment of the Educational Opportunity for Military Children Act, 105 ILCS 70/. There are no more sunset dates in this law, which eliminates its constituents' need to continually revisit the law and extend its effective dates.

[17] 105 ILCS 5/22-105, renumbered by P.A. 104-391.

[18] Required by 105 ILCS 5/22-105(1.10) and 5/22-105(2), both renumbered by P.A. 104-391. The IDPH's rules are published at 77 Ill.Admin.Code §665.610 et seq. §§665.150 and 665.630 prescribe the statewide eye examination report form, available at: www.idph.state.il.us/HealthWellness/EyeExamReport.pdf or 77 Ill.Admin.Code §665, Appendix A.

[19] While 105 ILCS 5/22-105, renumbered by P.A. 104-391, requires eye examinations for students entering kindergarten or an Illinois school for the first time, it still encourages parents/guardians to have their children undergo eye examinations at the same points in time as their required health examinations. The IDPH must require that individuals conducting vision screenings give a child's parent/guardian a written notification stating (105 ILCS 5/22-105(2), renumbered by P.A. 104-391):

> Vision screening is not a substitute for a complete eye and vision evaluation by an eye doctor. Your child is not required to undergo this vision screening if an optometrist or ophthalmologist has completed and signed a report form indicating that an examination has been administered within the previous 12 months.

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If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination [20]

All children in kindergarten and the second, sixth, and ninth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the second, sixth, or ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions [21]

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease*, and State rules if there is an outbreak of one or more diseases from which the student is not protected. [22]
2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced practice registered nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parents/guardians show an undue burden or a lack of access to a dentist.

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[20] Required by 105 ILCS 5/22-105(1.5), renumbered by P.A. 104-391. The IDPH's rules are published at 77 Ill.Admin.Code §665.410 et seq. §§665.150 and 665.430 prescribe the statewide dental examination report form, available at: https://dph.illinois.gov/content/dam/soi/en/web/idph/forms/topics-services/prevention-wellness/oral-health/proof-school-dental-exam-042025.pdf or 77 Ill.Admin.Code §665, Appendix D.

[21] Id.; 105 ILCS 5/22-105(1.10) and 5/22-105(8), both renumbered by P.A. 104-391.

[22] Id.; 77 Ill.Admin.Code §665.510. The Certificate of Religious Exemption form is available on IDPH's website at: https://dph.illinois.gov/content/dam/soi/en/web/idph/files/forms/religious-exemption-form-081815-040816.pdf. To direct parents/guardians to the detailed exclusionary requirements pursuant to 77 Ill.Admin.Code Part 690, see sample exhibit 7:280-E2, *Reporting and Exclusion Requirements for Common Communicable Diseases*. The IDPH maintains communicable disease guidance for school nurses, which includes a chart detailing mode of transmission, symptoms, incubation period, period of communicability, criteria for exclusion from school, reporting requirements, and prevention and control measures at: https://dph.illinois.gov/topics-services/diseases-and-conditions/infectious-diseases/cd-school-nurse-guidance.html.

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Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment.[23] Board policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.: 42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.
105 ILCS 5/22-105.
105 ILCS 45/1-20, Education for Homeless Children Act.
410 ILCS 45/7.1, Lead Poisoning Prevention Act.
410 ILCS 315/2e, Communicable Disease Prevention Act.
23 Ill.Admin.Code §1.530.
77 Ill.Admin.Code Part 664, Socio-Emotional and Developmental Screening.
77 Ill.Admin.Code Part 665, Child and Student Health Examination and Immunization.
77 Ill.Admin.Code Part 690, Control of Notifiable Diseases and Conditions Code.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease)

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[23] Required by 105 ILCS 45/1-20 (Education for Homeless Children Act). Also required by the McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11432(g)(3)(C)(i).

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Students

Teen Dating Violence Prohibited [1]

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited.[2] For purposes of this policy, *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship. [3]

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence that: [4]

1. Fully implements and enforces each of the following Board policies: [5]
   a. 2:260, *Uniform Grievance Procedure*. This policy provides a method for any student, parent/guardian, employee, or community member to file a complaint if he or she believes that the School Board, its employees, or its agents have violated his or her rights under the State or federal Constitution, State or federal statute, Board policy, or various enumerated bases.
   b. 2:265, *Title IX Grievance Procedure*. This policy prohibits a District employee, agent, or student from engaging in sexual harassment in violation of Title IX of the Education Amendments of 1972. Prohibited conduct includes but is not limited to sexual assault, dating violence, domestic violence, and stalking.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] All school boards must have a policy on teen dating violence. 105 ILCS 5/27-240, renumbered by P.A. 104-391. This sample policy is designed to align with a district's already-existing procedures for reporting bullying and school violence. See f/n 7. The curriculum components for teen dating violence education, which apply to districts with students enrolled in grades 7 through 12, are listed in sample administrative procedure 6:60-AP1, *Comprehensive Health Education Program*.

[2] 105 ILCS 5/27-240(b)(1), renumbered by P.A. 104-391. School officials must proceed carefully before disciplining a student for out-of-school conduct. A school's authority over off-campus conduct is much more limited than incidents that occur on school grounds. However, school officials may generally: (1) remove a student from extracurricular activities when the conduct code for participation requires students to conduct themselves at all times as good citizens and exemplars of the school (see sample policy 7:240, *Conduct Code for Participants in Extracurricular Activities*); and (2) suspend or expel a student from school attendance when the student's expression causes substantial disruption to school operations.

[3] 105 ILCS 5/27-240(a), renumbered by P.A. 104-391. For districts that wish to broaden the ages (e.g., perhaps include 11-12 year olds in a middle school setting), delete the following phrase from the first sentence: "~~who is 13 to 19 years of age~~". The law defines *dating* or *dating relationship* as an "ongoing social relationship of a romantic or intimate nature between two persons." The terms do not include "a casual relationship or ordinary fraternization between two persons in a business or social context."

[4] Required by 105 ILCS 5/27-240(b)(3), renumbered by P.A. 104-391.

[5] Be sure the referenced board policies, as adopted locally, contain the language paraphrased in this policy. If not, either substitute similar language from the locally adopted board policies on the same topics, or just insert the titles from relevant locally adopted policies.

The statutory content requirements for a teen dating policy include "establish[ing] procedures for the manner in which employees of a school are to respond to incidents of teen dating violence." This policy fulfills this requirement by incorporating by reference the following administrative procedure: 7:180-AP1, *Prevention, Identification, Investigation, and Response to Bullying*. This means that 7:180-AP1 should be considered to be part of this policy.

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c. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person, including a District employee, agent, or student, from harassing intimidating, or bullying a student based on the student's actual or perceived characteristics of sex; sexual orientation; gender identity; and gender-related identity or expression (this policy includes more protected statuses).

d. 7:180*, Prevention of and Response to Bullying, Intimidation, and Harassment*. This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.

2. Encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals: [6]
   a. Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence. [7]
   b. The Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager identified in Board policy 7:20, *Harassment of Students Prohibited*. [8]
3. Incorporates age-appropriate instruction in grades 7 through 12, in accordance with the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*. [9]
4. Incorporates education for school staff, as recommended by the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager. [10]
5. Notifies students and parents/guardians of this policy. [11]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[6] 105 ILCS 5/27-240(b)(4), renumbered by P.A. 104-391, requires the policy to identify by job title which school officials are responsible for receiving reports related to teen dating violence.

[7] Id. at f/ns 5 and 6. Sexual violence is one listed component of teen dating violence. 105 ILCS 5/27-240(a), renumbered by P.A. 104-391. Sexual violence has also been found by the Ill. Gen. Assembly to be a component of bullying and school violence. 105 ILCS 5/22-110, renumbered by P.A. 104-391. Thus, identifying *any school staff member* is consistent with sample administrative procedure 7:180-AP1, *Prevention, Identification, Investigation, and Response to Bullying*, which uses the student-friendly reporting system outlined in sample exhibit 7:180-AP1, E2, *Be a Hero by Reporting Bullying*.

[8] Id. Under any reporting system, a report involving bullying and school violence that is based upon a protected status (often teen dating violence will involve conduct based upon the target's sex) must be referred to the district's Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager (7:20, *Harassment of Students Prohibited*). Customize this list to reflect local conditions. These individuals may also take reports directly from students.

[9] Required by 105 ILCS 5/27-240(b)(2), renumbered by P.A. 104-391. The curriculum-specific components for teen dating violence education are listed in 6:60-AP1, *Comprehensive Health Education Program*.

[10] Id. For boards that add the optional paragraphs in policy 5:100, *Staff Development Program*, add the phrase "and Board policy 5:100, *Staff Development Program*."

[11] Required by 105 ILCS 5/27-240(b)(5), renumbered by P.A. 104-391. Boards must communicate this policy to students and their parents/guardians. This may be accomplished, in part, by (1) sending exhibit 7:185-E, *Memo to Parents/Guardians Regarding Teen Dating Violence*, and (2) amending the district's anti-bullying campaign statement(s), such as the following, in the student handbook and school website:

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Incorporated by Reference: 7:180-AP1 (Prevention, Identification, Investigation, and Response to Bullying)

LEGAL REF.: 105 ILCS 5/27-240.

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

Bullying, teen dating violence, intimidation, and harassment are not acceptable in any form and will not be tolerated at school or any school-related activity. The School District will take disciplinary action against any student who participates in such conduct or who retaliates against someone for reporting incidents of bullying, teen dating violence, intimidation, or harassment.

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Students

Bus Conduct [1]

All students must follow the District's School Bus Safety Rules.

School Bus Suspensions

The Superintendent, or any designee as permitted in the School Code, is authorized to suspend a student from riding the school bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following:

1. Prohibited student conduct as defined in School Board policy 7:190, *Student Behavior*.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.
5. Repeated willful disobedience of a directive from a bus driver or other supervisor.
6. Such other behavior as the Superintendent or designee deems to threaten the safe operation of the bus and/or its occupants.

If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons. The District's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus. [2]

Academic Credit for Missed Classes During School Bus Suspension [3]

A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] All districts must have a policy on student discipline. 105 ILCS 5/10-20.14, amended by P.A.s 104-391 and 104-430; 23 Ill.Admin.Code §1.280. Ill. State Board of Education (ISBE) *School Bus Safety Guidance* is available at: www.isbe.net/Documents/Bus-Safety-Guidance-June-2025.pdf. State law requires the parent-teacher advisory committee, in cooperation with school bus personnel, to develop with the board, school bus safety procedures. 105 ILCS 5/10-20.14(c). See sample administrative procedure 4:110-AP3, *School Bus Safety Rules*.

[2] Attorneys disagree whether 105 ILCS 5/10-22.6(b) applies to school bus suspensions; this sentence applies the law to school bus suspensions. Sample policy 7:200, *Suspension Procedures*, satisfies the procedural requirements in 105 ILCS 5/10-22.6(b). Delete this sentence only at the direction of the board attorney.

[3] The first sentence of this subhead is required by 105 ILCS 5/10-22.6(b-30).

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Electronic Recordings on School Buses [4]

Electronic visual and audio recordings may be used on school buses to monitor conduct and to promote and maintain a safe environment for students and employees when transportation is provided for any school related activity. Notice of electronic recordings shall be displayed on the exterior of the vehicle's entrance door and front interior bulkhead in compliance with State law and the rules of the Illinois Department of Transportation, Division of Traffic Safety.

Students are prohibited from tampering with electronic recording devices. Students who violate this policy shall be disciplined in accordance with the Board's discipline policy and shall reimburse the School District for any necessary repairs or replacement.

LEGAL REF.: 20 U.S.C. §1232g, Family Educational Rights and Privacy Act; 34 C.F.R. Part 99.
105 ILCS 5/10-20.14 and 5/10-22.6.
105 ILCS 10/, Ill. School Student Records Act.
720 ILCS 5/14-3(m).
23 Ill.Admin.Code Part 375, Student Records.

CROSS REF.: 4:110 (Transportation), 4:170 (Safety), 7:130 (Student Rights and Responsibilities), 7:170 (Vandalism), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:230 (Misconduct by Students with Disabilities), 7:340 (Student Records)

ADMIN. PROC.: 4:110-AP3 (School Bus Safety Rules)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[4] This section is optional; it contains the statutory prerequisites for districts that want to use electronic audio and visual recording devices on school buses. 720 ILCS 5/14-3(m). These required prerequisites reside in an exception to the criminal eavesdropping statute. The criminal eavesdropping statute prohibits recording a conversation in which someone has a reasonable expectation of privacy without the consent of all parties but allows citizens to record public conversations without obtaining consent. While the criminal eavesdropping statute was legislatively corrected as of 12-30-2014, 720 ILCS 5/14-3(m) remains the same. Districts should consult with their board attorney regarding the requirements of the statute.

In addition, consult with the board attorney concerning the status of video and/or audio recordings that were made on school buses. Confusion surrounds whether or not videotapes are education records for purposes of the federal Family Education Rights and Privacy Act (20 U.S.C.§1232g) and/or school student records as defined in the Ill. School Student Records Act (ISSRA) (105 ILCS 10/). ISBE considerably reduced the confusion by stating in its rule that school student records do not include video or other electronic recordings "created at least in part for law enforcement or security or safety reasons or purposes." 23 Ill.Admin.Code §375.10. ISBE rules also specify that: (1) electronic recordings made on school buses, as defined in the exemption from the criminal offense of eavesdropping in 720 ILCS 5/14-3(m), are not school student records, and (2) no image on a school security recording may be designated as directory information. 23 Ill.Admin.Code §§ 375.10, 375.80(a)(2)(B). This treatment exempts school bus videos from the multiple requirements in ISSRA. However, when responding to a request under the Freedom of Information Act (5 ILCS 140/) for recordings on school buses, a district will need to find an exemption other than the recording is a school student record.

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Students

Misconduct by Students with Disabilities [1]

Behavioral Interventions [2]

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The School Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

Discipline of Special Education Students [3]

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Ill. State Board of Education's *Special Education* rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State or federal law controls this policy's content. State law requires each district to have a policy on student behavior (105 ILCS 5/10-20.14; 23 Ill.Admin.Code §1.280) plus "policies and procedures" on behavioral interventions (105 ILCS 5/14-8.05). In its continuing commitment to help school districts and special education cooperatives comply with the Ill. State Board of Education's requirements for policy and procedure, the Ill. Council of School Attorneys, special education committee, reviewed this policy and prepared extensive procedures, *Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities*. These procedures, plus other material, are available gratis on the IASB website at: www.iasb.com/policy-services-and-school-law/guidance-and-resources/special-education/special-education-procedures-and-sample-policies/.

[2] State law specifies what must be covered in the mandatory "policies and procedures" on behavioral interventions. 105 ILCS 5/14-8.05(c). They must "be developed with the advice of parents with students with disabilities and other parents, teachers, administrators, advocates for persons with disabilities, and individuals with knowledge or expertise in the development and implementation of behavioral interventions for persons with disabilities." Id. A board that wants to highlight the components of the procedures may add the following:

> The committee shall review the Ill. State Board of Education's guidelines on the use of behavioral interventions and use them as a non-binding reference. This policy and the behavioral intervention procedures shall be furnished to the parents/guardians of all students with individual education plans (IEPs) within 15 days after their adoption or amendment by, or presentation to, the School Board or at the time an individual education plan is first implemented for a student; all students shall be informed annually of this policy and the procedures. At the annual IEP review, this policy shall be given to the parents/guardians and the behavioral interventions procedures explained and made available to them on request.

[3] A special education student may not be expelled for behavior or a condition that is a manifestation of the student's disability. 34 C.F.R. §300.530.

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LEGAL REF.: Individuals With Disabilities Education Improvement Act of 2004, 20 U.S.C. §§1412, 1413, and 1415.
Gun-Free Schools Act, 20 U.S.C. §7151 et seq.
34 C.F.R. §§300.101, 300.530 - 300.536.
105 ILCS 5/10-22.6 and 5/14-8.05.
23 Ill.Admin.Code §226.400.
Honig v. Doe, 484 U.S. 305 (1988).

CROSS REF.: 2:150 (Committees), 6:120 (Education of Children with Disabilities), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct)

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Students

Conduct Code for Participants in Extracurricular Activities [1]

The Superintendent or designee, using input from coaches and sponsors of extracurricular activities, shall develop a conduct code for all participants in extracurricular activities consistent with School Board policy.[2] The conduct code shall: (1) require participants in extracurricular activities to conduct themselves as good citizens and exemplars of their school at all times, including after school, on days when school is not in session, and whether on or off school property; (2) emphasize that hazing and bullying activities are strictly prohibited; and (3) notify participants that failure to abide by it could result in discipline, up to and including removal from the activity. Participants who violate the conduct code will be allowed to give an explanation before being progressively disciplined.[3] The conduct code shall be reviewed by the Building Principal periodically at his or her discretion and presented to the Board.

Participants in extracurricular activities must abide by the conduct code for the activity and Board policy 7:190, *Student Behavior*. All coaches and sponsors of extracurricular activities shall annually review the conduct code with participants and provide participants with a copy. In addition, coaches and sponsors of interscholastic athletic programs shall provide instruction on steroid abuse prevention to students in grades 7 through 12 participating in these programs. [4]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State or federal law controls this policy's content.

[2] Optional:

…and the rules adopted by any association in which the School District maintains a membership.

[3] In most cases involving a student's removal from an extracurricular activity, courts have ruled that participation in extracurricular programs is a privilege rather than a right. Clements v. Bd. of Educ. of Decatur Public Sch. Dist. No. 61, 133 Ill.App.3d 531 (4th Dist. 1985). The deprivation of a privilege does not trigger the Constitution's due process provision. Consequently, unlike school attendance, students generally have no constitutional right to participate in extracurricular programs. See also Kevin Jordan v. O'Fallon THSD 203, 302 Ill.App.3d 1070 (5th Dist. 1999). This case involved a type of *good citizen* rule in which all student-participants in extracurricular activities agreed to abide by the school's ban on alcohol and drug use. Pursuant to this rule, the school suspended a star football player who police had found intoxicated at a convenience store around 3:00 A.M. The suspension was upheld.

Compare with Mahanoy Area Sch. Dist. v. B.L., 594 U.S. 180 (2021), which involved a student suspended from the cheerleading squad for one year after she posted two vulgar *snaps* on Snapchat while off campus during the weekend. The U.S. Supreme Court held that while schools may have a special interest in regulating some off-campus student speech, e.g., teaching good manners and preventing disruption, here the school's interests were insufficient to overcome the student's interest in free expression, and the one-year suspension violated the student's First Amendment rights. The Court noted that the school's interest in regulation was diminished by the fact that the student's speech did not identify the school, did not target any member of the school community, and was transmitted through a personal cell phone to an audience consisting of her private circle of Snapchat friends. Comments during oral argument suggest the Court was particularly struck by the severity of the discipline issued as well. Careful factual analysis, in consultation with the board attorney, should occur when considering discipline of participants for off-campus activity. See sample administrative procedure 7:240-AP1, *Code of Conduct for Extracurricular Activities*.

[4] 105 ILCS 5/27-255(d), renumbered by P.A. 104-391.

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Extracurricular Drug and Alcohol Testing Program [5]

The District maintains an extracurricular drug and alcohol testing program in order to foster the health, safety, and welfare of its students. Participation in extracurricular activities is a privilege and participants need to be exemplars. The program promotes healthy and drug-free participation.

Each student and his or her parents/guardians must consent to having the student submit to random drug and alcohol testing in order to participate in any extracurricular activity. Failure to sign the District's *Consent to Participate in Extracurricular Drug and Alcohol Testing Program* form will result in non-participation.

If a test is *positive*, the student will not participate in extracurricular activities until after a *follow-up* test is requested by the Building Principal or designee and the results are reported. The Building Principal or designee will request a *follow-up* test after such an interval of time that the substance previously found would normally be eliminated from the body. If this *follow-up* test is negative, the student will be allowed to resume extracurricular activities. If a *positive* result is obtained from the *follow-up* test, or any later test, the same previous procedure shall be followed.

The Superintendent or designee shall develop procedures to implement this policy. No student shall be expelled or suspended from school as a result of any verified positive test conducted under this program other than when independent reasonable suspicion of drug and/or alcohol usage exists. This program does not affect the District policies, practices, or rights to search or test any student who at the time exhibits cause for reasonable suspicion of drug and/or alcohol use.

Performance Enhancing Drug Testing of High School Student Athletes [6]

The Illinois High School Association (IHSA) prohibits participants in an athletic activity sponsored or sanctioned by IHSA from ingesting or otherwise using any performance enhancing substance on its banned substance list, without a written prescription and medical documentation provided by a licensed physician who evaluated the student-athlete for a legitimate medical condition. IHSA administers a performance-enhancing substance testing program. Under this program, student athletes are subject to random drug testing for the presence in their bodies of performance-enhancing substances on the IHSA's banned substance list. In addition to being penalized by IHSA, a student may be disciplined according to Board policy 7:190, *Student Behavior*.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[5] This program is optional. The U.S. Supreme Court upheld the constitutionality of a student activities drug testing policy that required all middle and high school students to consent to random urinalysis testing for drugs in order to participate in any extracurricular activity. Bd. of Educ. of Independent Sch. Dist. No. 92 v. Earls et al., 536 U.S. 822 (2002). This sample policy, as well as the procedures and forms implementing it, are based on the policy approved by the Seventh Circuit in Todd v. Rush County Schs., 133 F.3d 984 (7th Cir. 1998). Alternatively, this program may be limited to extracurricular athletic participants; if so, add the Drug and Alcohol Testing Program to policy 7:300, *Extracurricular Athletics*, and delete it from here.

[6] For a list of classes of banned substances, the testing program, and other related resources, see the IHSA Performance-Enhancing Drug Testing Policy in the *IHSA Handbook*, available online at: www.ihsa.org/about/constitution-by-laws-policies.

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LEGAL REF.: Mahanoy Area Sch. Dist. v. B.L., 594 U.S. 180 (2021).
Bd. of Educ. of Independent Sch. Dist. No. 92 v. Earls, 536 U.S. 822 (2002).
Vernonia Sch. Dist. 475 v. Acton, 515 U.S. 646 (1995).
Clements v. Bd. of Educ. of Decatur, 133 Ill.App.3d 531 (4th Dist. 1985).
Kevin Jordan v. O'Fallon THSD 203, 302 Ill.App.3d 1070 (5th Dist. 1999).
Todd v. Rush County Schs., 133 F.3d 984 (7th Cir. 1998).
105 ILCS 5/24-24 and 5/27-255(d).

CROSS REF.: 5:280 (Duties and Qualifications), 6:190 (Extracurricular and Co-Curricular Activities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:300 (Extracurricular Athletics)

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Students

Exemption from Physical Education [1]

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act.[2] The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request.[3] Upon written notice from a student's parent/guardian, a student will be excused from engaging in the physical activity components of physical education during a period of religious fasting. [4]

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practice Act, prevents his or her participation in the physical education course. [5]

State law prohibits the Board from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District. [6]

A student who is eligible for special education may be excused from physical education courses in either of the following situations: [7]

1. He or she (a) is in grades 3-12, (b) his or her Individualized Educational Program/Plan (IEP) requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] An ISBE rule requires boards to have a policy defining the types of parental excuses that will be accepted in order for a student to be exempted from P.E. 23 Ill.Admin.Code §1.425(e), amended at 42 Ill.Reg. 11542-43. State or federal law controls this policy's content.

For elementary districts, delete ~~6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*~~ from the cross references of this sample policy.

[2] Medical Practice Act is found in 225 ILCS 60/; 23 Ill.Admin.Code §1.425(d).

[3] Required by 23 Ill.Admin.Code §1.425(d)(1) and (2). School boards must identify any evidence/support they will require for excuses they will deem appropriate. Before the board adopts this sample policy, it should have a conversation with the superintendent to discuss and review and/or amend the sample reasons for excusal offered in this sample policy. Topics for discussion include determining whether (a) the sample reasons are sufficient, (b) more reasons are needed, and/or (c) the sample reasons should be amended. These conversations should be based upon the community's needs.

[4] 105 ILCS 5/27-710(b-5), renumbered by P.A. 104-391; 23 Ill.Admin.Code §1.425(f). A note from clergy or a religious leader is unnecessary to excuse a student from the physical education components of physical education class during a period of religious fasting, and should not be requested by a district. Only a note from a student's parent/guardian is required.

[5] Required by 105 ILCS 5/27-710, renumbered by P.A. 104-391 and 23 Ill.Admin.Code §1.425(d)(3).

[6] 105 ILCS 5/27-710(b), renumbered by P.A. 104-391; 23 Ill.Admin.Code §1.425(e)(6). See sample policy 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*, for a list of categories of students in grades 9-12 who may be excused from P.E. due to participation in school district athletic training, activities, or competitions.

[7] 105 ILCS 5/27-710(b), renumbered by P.A. 104-391 and 23 Ill.Admin.Code §1.425(e)(5)(A) and (B).

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2. He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education must receive that service in accordance with his or her IEP. [8]

A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated in Board policy 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*. [9]

Students in grades 7 and 8 may submit a written request to the Building Principal to be excused from physical education courses because of his or her ongoing participation in an interscholastic or extracurricular athletic program.[10] The Building Principal will evaluate requests on a case-by-case basis.

The Superintendent or designee shall maintain records showing that the criteria set forth in this Board policy were applied to the student's individual circumstances, as appropriate. [11]

Students who have been excused from physical education shall return to the course as soon as practical.[12] The following considerations will be used to determine when a student shall return to a physical education course: [13]

1. The time of year when the student's participation ceases;
2. The student's class schedule; and
3. The student's future or planned additional participation in activities qualifying for substitutions for physical education as outlined in Board policy 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*. [14]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[8] 105 ILCS 5/27-710(b), renumbered by P.A. 104-391.

[9] 105 ILCS 5/27-710, renumbered by P.A. 104-391; 23 Ill.Admin.Code §1.425(e). Delete this sentence for elementary school districts.

[10] Optional. Id. See f/n 19 in sample policy 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*, for discussion of what constitutes an *interscholastic* or *extracurricular athletic program*. Delete this paragraph for high school districts.

For elementary or unit school boards that want to explain the meaning of *interscholastic or extracurricular athletic program*, insert the following option:

> Interscholastic or extracurricular athletic programs are organized school-sponsored or school-sanctioned activities for students that are not part of the curriculum, not graded, not for credit, generally take place outside of school instructional hours, and under the direction of a coach, athletic director, or band leader.

[11] 23 Ill.Admin.Code §1.425(e). Districts must maintain records showing that the criteria set forth in 105 ILCS 5/27-710, renumbered by P.A. 104-391, was applied to the student's individual circumstances.

[12] 23 Ill.Admin.Code §1.425(e)(1)(A)-(C).

[13] Insert any additional criteria the board may want to use.

[14] Delete item #3 for elementary districts, move "and" to the end of sentence number 1, delete the semicolon at the end of number 2 and insert a period.

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LEGAL REF.: 105 ILCS 5/27-710.
225 ILCS 60/, Medical Practice Act.
23 Ill.Admin.Code §1.420(p) and §1.425(d), (e).

CROSS REF.: 6:60 (Curriculum Content), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students)

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Students

Communicable and Chronic Infectious Disease [1]

A student with or carrying a communicable and/or chronic infectious disease has all rights, privileges, and services provided by law and the School Board's policies.[2] The Superintendent will develop procedures to safeguard these rights while managing health and safety concerns.

LEGAL REF.: 105 ILCS 5/10-21.11.
23 Ill.Admin.Code §§1.610 and 226.300.
77 Ill.Admin.Code Part 690, Control of Notifiable Diseases and Conditions Code.
20 U.S.C. §1400 et seq., Individuals With Disabilities Education Improvement Act of 2004.
29 U.S.C. §794(a), Rehabilitation Act of 1973, Section 504.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] 105 ILCS 5/10-21.11 requires all boards to adopt a policy on the appropriate manner of managing children with chronic infectious diseases. State or federal law controls this policy's content. This policy concerns an area in which the law is unsettled in that competing interests (balancing the protection of the afflicted student's rights against the protection of the health and safety of the student body) have not been completely resolved.

[2] A student with a contagious disease is probably an *individual with a disability* under Section 504 of the Rehabilitation Act of 1973. 29 U.S.C. §794(a). See Sch. Bd. of Nassau Co. v. Arline, 480 U.S. 273 (1987) (teacher with tuberculosis was covered under Section 504); Thomas v. Atascadero Unified Sch. Dist., 662 F.Supp. 376 (C.D. Ca. 1986) (a child with AIDS was covered under Section 504); Dist. 27 Cmty. Sch. Bd. v. Bd. of Educ. of the City of New York, 502 N.Y.S.2d 325 (1986).

Students with contagious diseases may also qualify for special education under the Individuals With Disabilities Education Improvement Act of 2004. 20 U.S.C. §1400 et seq. Each school district, independently or in cooperation with other districts, must provide a comprehensive program of special education that meets the needs of children from ages 3 through 21 with exceptional characteristics as identified in State law, specifically including physical or health impairments. 105 ILCS 5/14.

Decisions to place a student in a class outside regular classes due to infectious disease must be based on medical evaluations indicating a need to protect the health and safety of others. Cmty. High Sch. Dist. 155 v. Denz, 124 Ill.App.3d 129 (2nd Dist. 1984).

Cases involving contagious diseases are highly fact-specific. Generally, the appropriate treatment of a student depends on the severity of the disease and the risk of infecting others, but in all cases, the board attorney should be consulted.

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Students

Extracurricular Athletics

Student participation in school-sponsored extracurricular athletic activities is contingent upon the following:

1. The student must meet the academic criteria set forth in Board policy 6:190, *Extracurricular and Co-Curricular Activities*. [1]
2. A parent/guardian of the student must provide written permission for the student's participation, giving the District full waiver of responsibility of the risks involved. [2]
3. The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice registered nurse, or a physician assistant. The ***Pre-Participation Physical Examination Form***, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness.[3]
4. The student must show proof of accident insurance coverage either by an insurance policy purchased through the District-approved insurance plan or a parent/guardian written statement that the student is covered under a family insurance policy. [4]

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] State or federal law controls this policy's content.

A comprehensive Student Handbook can provide notice to parents and students of the school's conduct rules, extracurricular and athletic participation requirements, and other important information. The building principal usually develops the Handbook, subject to review and approval by the superintendent and board.

Each board in a district that maintains any of grades 9 through 12 must have a *no pass-no play* policy. 105 ILCS 5/10-20.30. See sample policy 6:190, *Extracurricular and Co-Curricular Activities*, for complete details.

For purposes of clarity, the IASB uses a curricular-extracurricular dichotomy. All classes are included in the category *curricular* as well as what was formally known as *co-curricular*, e.g., band and choral performances that are a required part of the class. The category *extracurricular* includes all school-sponsored activities that are not a part of a student's educational program as reflected in the student's class schedule. Examples include football, cheerleading, French club, Key Club, and student government. Note that extracurricular activities may be curriculum-related or non-curriculum-related for purposes of determining access to school facilities under the federal Equal Access Act. See sample policy 7:330, *Student Use of Buildings - Equal Access.*

[2] At a minimum, schools should: (1) fully inform and warn students and their parents/guardians of risks inherent in a sport, (2) assist their understanding and appreciation of these risks, and (3) document the school's efforts. See sample exhibit 7:300-E1, *Agreement to Participate.* This form's provision concerning waiver of liability and hold harmless should be reviewed with the board attorney. The district may not be able to waive gross negligence or recklessness on its part, but the waiver language in the form serves to alert the student and his/her parents/guardians to the seriousness of potential injuries.

[3] Students participating in interscholastic athletics must have an annual physical exam. 23 Ill.Admin.Code §1.530(b)(2). Ill. High School Association (IHSA) bylaw 2.150 requires schools to have on file for each student participating in interscholastic athletics a certificate of physical fitness issued by a licensed physician, physician assistant, or nurse practitioner not more than 395 days preceding any date of participation; a form is available on the IHSA website at: www.ihsa.org/resources/download-center.

[4] This item ensures that students are covered by insurance for medical expenses up to $50,000 (before the district's catastrophic accident insurance kicks in) and that students who are not covered by the district's catastrophic insurance are otherwise covered by insurance.

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5. The student must agree to follow all conduct rules and the coaches' instructions.
6. The student and his or her parents/guardians must provide written consent to random drug and alcohol testing pursuant to the Extracurricular Drug and Alcohol Testing Program. [5]
7. The student and his or her parents/guardians must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, the Illinois High School Association, or the Southern Illinois Junior High School Athletic Association),[6] and (b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about Board policy 7:305, *Student Athlete Concussions and Head Injuries*. [7]

The Superintendent or designee (1) is authorized to impose additional requirements for a student to participate in extracurricular athletics, provided the requirement(s) comply with Board policy 7:10, *Equal Educational Opportunities*, and (2) shall maintain the necessary records to ensure student compliance with this policy.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

105 ILCS 5/22-15 requires (with limited exceptions) each school district having grades 9-12 to maintain catastrophic insurance coverage for student athletes who sustain an accidental injury while participating in interscholastic athletic events sanctioned by IHSA that results in medical expenses in excess of $50,000. A district maintaining grades K-8 may, but is not required to, provide accident and/or health insurance on a group or individual basis for students injured while participating in any school-sponsored athletic activity. For more information see sample policy 4:100, *Insurance Management*.

[5] Optional; delete if the district does not have such a program. Be sure this provision is consistent with sample policy 7:240, *Conduct Code for Participants in Extracurricular Activities*, and sample administrative procedure 7:240-AP2, *Extracurricular Drug and Alcohol Testing Program*. The Seventh Circuit upheld the constitutionality of a high school's random drug testing program for students involved in extracurricular activities in Todd v. Rush County Schs., 133 F.3d 984 (7th Cir. 1998).

[6] Participants in an IHSA-sponsored or sanctioned athletic event are subject to testing for banned substances. For a list of banned substance classes, the testing program, and other related resources, see the IHSA Handbook at: www.ihsa.org/about/constitution-by-laws-policies and www.ihsa.org/resources/download-center.

The sponsoring organization's rules/bylaws/policies govern decisions related to transgender student participation in extracurricular athletic activities. See:

1. IESA Handbook: *Policy and School Recommendations for Transgender Participation* at: www.iesa.org/documents/handbook/IESA-Policies.pdf;
2. IHSA Handbook: Policy #34, *Policy and School Recommendations for Transgender Participation*, at: www.ihsa.org/about/constitution-by-laws-policies; and
3. SIJHSAA *Transgender Participation Policy* at: www.sijhsaa.com/images/stories/pdf/TRANSGENDER_PARICIPATION_POLICY_Revised_10-17-18.pdf.

For further information on accommodating transgender students, see sample administrative procedure 7:10-AP1, *Accommodating Transgender, Nonbinary, or Gender Nonconforming Students*. See also two Ill. State Board of Education non-regulatory guidance documents entitled *Supporting Transgender, Nonbinary and Gender Nonconforming Students* and *Sample District Policy and Administrative Procedures*, at: www.isbe.net/supportallstudents. Federal administrations have taken varying positions on whether transgender students can compete consistent with their gender identity; consult the board attorney for guidance on this evolving area of law.

[7] IHSA eligibility information and required forms are available at: www.ihsa.org/resources/download-center.

A district must include information concerning the board's concussion policy in any agreement, contract, code, or other written instrument that the district requires a student athlete and his or her parent(s) or guardian(s) to sign before participating in practice or interscholastic competition. 23 Ill.Admin.Code §1.530(b)(1). Sample exhibit 7:300-E1, *Agreement to Participate*, contains the requirements in this policy. In addition, the student and student's parent/guardian must sign a form approved by IHSA acknowledging receiving and reading written information on concussions. 105 ILCS 5/22-80(e).

The IHSA website contains many helpful resources, available at: www.ihsa.org/resources.

Concussion information is available from the Ill. Elementary School Assoc. at: www.iesa.org/activities/concussion.asp.

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LEGAL REF.: 105 ILCS 5/10-20.30 and 5/22-80.
23 Ill.Admin.Code §1.530(b).

CROSS REF.: 4:100 (Insurance Management), 4:170 (Safety), 6:190 (Extracurricular and Co-Curricular Activities), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:305 (Student Athlete Concussions and Head Injuries), 7:340 (Student Records)

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Community Relations

Parent Organizations and Booster Clubs

Parent organizations and booster clubs are invaluable resources to the District's schools. While parent organizations and booster clubs have no administrative authority and cannot determine Board policy, the School Board welcomes their suggestions and assistance.

Parent organizations and booster clubs may be recognized by the Board and permitted to use the District's name, a District school's name, a District school's team name, or any logo attributable to the District provided they first receive the Superintendent or designee's express written consent. Consent to use one of the above-mentioned names or logos will generally be granted if the organization or club has bylaws containing the following: [1]

1. The organization's or club's name and purpose, such as, to enhance students' educational experiences, to help meet educational needs of students, to provide extra athletic benefits to students, to assist specific sports teams or academic clubs through financial support, or to enrich extracurricular activities.
2. The rules and procedures under which it operates.
3. An agreement to adhere to all Board policies and administrative procedures.
4. A statement that membership is open and unrestricted, meaning that membership is open to all parents/guardians of students enrolled in the school, District staff, and community members.
5. A statement that the District is not, and will not be, responsible for the organization's or club's business or the conduct of its members, including on any organization or club websites or social media accounts.
6. An agreement to maintain and protect its own finances.
7. A recognition that money given to a school cannot be earmarked for any particular expense. Booster clubs may make recommendations, but cash or other valuable consideration must be given to the District to use at its discretion. The Board's legal obligation to comply with Title

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[1] For boards that want to require all parent organizations and booster clubs to have 501(c)(3) status, use the following paragraph:

> Parent organizations and booster clubs may be recognized by the Board and permitted to use the District's name, a District school's name, a District school's team name, or any logo attributable to the District provided they first receive the Superintendent or designee's express written consent. Consent to use one of the above-mentioned names or logos will generally be granted if the organization or club is a 501(c)(3) that has submitted proof of its status and has by-laws containing the following:
>
> > A 501(c)(3) organization is an organization that qualifies for exemption from federal income tax because it is organized and operated exclusively for one or more of the following purposes: religious; charitable; scientific; testing for public safety; literary; educational; fostering national or international amateur sports competition (but only if none of its activities involve providing athletic facilities or equipment); or the prevention of cruelty to children or animals. For more information, see www.irs.gov/charities-and-nonprofits.

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IX by providing equal athletic opportunity for members of both genders will supersede an organization's or club's recommendation. [2]

Permission to use one of the above-mentioned names or logos may be rescinded at any time and does not constitute permission to act as the District's representative. At no time does the District accept responsibility for the actions of any parent organization or booster club regardless of whether it was recognized and/or permitted to use any of the above-mentioned names or logos.[3] The Superintendent shall designate an administrative staff member to serve as the recognized liaison to parent organizations or booster clubs. The liaison will serve as a resource person and provide information about school programs, resources, policies, problems, concerns, and emerging issues. Building staff will be encouraged to participate in the organizations.

CROSS REF.: 8:80 (Gifts to the District)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

[2] Booster clubs are selective in their support. However, by accepting booster club assistance that creates vast gender differences, a board may face claims that it has violated Title IX. Title IX's focus is on equal funding opportunities, equal facility availability, similar travel and transportation treatment, comparable coaching, and comparable publicity. See 34 C.F.R. Part 106.

[3] Booster clubs present potential liabilities to a school district beyond loss of funds because they seldom are properly organized (they generally are not incorporated or otherwise legally recognized), carry no insurance, raise and handle large sums, and club members hold themselves out as agents of the school (after all, no funds could be raised but for the school connection). A disclaimer, such as the one presented here, may not be sufficient. A district may take several actions, after discussion with its board attorney, to minimize liability, such as adding a requirement to item 6 above that the club: (1) operate under the school's authority (activity accounts); or (2) be properly organized and demonstrate fiscal responsibility by being a 501(c)(3) organization, obtaining a bond, and/or arranging regular audits. Ultimately, the best way to minimize liability is to be sure that the district's errors and omissions insurance covers parent organizations and booster clubs.

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Alison Boone <aboone@galesburg205.org>

Fwd: Summer Wrestling Camp

1 message

Nick Young <nyoung@galesburg205.org> Wed, Mar 11, 2026 at 8:56 AM
To: Alison Boone <aboone@galesburg205.org>
Cc: John Asplund <jasplund@galesburg205.org>

Hello,

Please add to the next Board Meeting agenda (overnight trip).
Thanks!

---------- Forwarded message ---------
From: **Greg Leibach** <gleibach@galesburg205.org>
Date: Wed, Mar 11, 2026 at 8:34 AM
Subject: Summer Wrestling Camp
To: Nick Young <nyoung@galesburg205.org>

Hi Nick,

Can I please submit this overnight/out-of-state travel for School Board approval?

Wrestling
Event: Iron Sharpens Iron Camp
Date: June 8-11
Location: Iowa Central Community College - Ft. Dodge, IA
Estimated # of Participants: 25
Transportation: 2 Activity Buses
Lodging: ICCC Dorms

Let me know if other details or a specific form are needed.
Thank you, Nick.

Greg

--
Nick Young
Athletic Director
Galesburg Jr./Sr. High School
(309)-973-2268

District Type:
[X] School District
[ ] Joint Agreement

Accounting Basis:
[ ] Cash
[X] Accrual

ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

SCHOOL DISTRICT/JOINT AGREEMENT BUDGET FORM *
July 1, 2025 - June 30, 2026

Is this an amended budget? Yes

Date of Amended Budget: 05/11/2026
(MM/DD/YY)

District Name: **Galesburg CUSD 205**

District RCDT No: **33048205026**

Unbalanced budget; however, a Deficit Reduction Plan is not required at this time.

If your FY2025 AFR states that you need to do a deficit reduction plan and your FY2026 budget is balanced, please state the measures you took to have your budget become balanced. (Bckgrnd-Assumpt 25-26)

Budget of Galesburg CUSD 205 *, County of* Knox ,
State of Illinois, for the Fiscal Year beginning July 1, 2025 *and ending* June 30, 2026 .

WHEREAS the Board of Education of Galesburg CUSD 205 ,
County of Knox , *State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;*

AND WHEREAS a public hearing was held as to such budget on the 9th *day of* September , *20* 25 ,
notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:

Section 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be beginning July 1, 2025 *and ending* June 30, 2026 .

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and expenditures from each be and the same is hereby adopted as the budget of this school district for said fiscal year.

ADOPTION OF BUDGET

The budget shall be approved and signed below by members of the School Board. Adopted this 9th *day of* September , *20* 25
by a roll call vote of 7 *Yeas, and* 0 *Nays, to wit:*

** MEMBERS VOTING YEA:	** MEMBERS VOTING NAY:
Rod Scherpe	
Luan Statham	
Maury Lyon	
Courtney Rodriguez	
Jake Taylor	
Rodney Phelps	
Jamie Harter	

* Based on the 23 Illinois Administrative Code-Part 100 and inconformity with Section 17-1 of the School Code.

** Type in the members who voted "YEA" nor "NAY". Actual school board member signatures are not required for electronic submission.

(1) A certified copy of this document must be filed with the county clerk within 30 days of adoption as required by Section 18-50 of the Property Tax Code (35 ILCS 200/18-50).

(2) Districts are required to submit the adopted/amended budget electronically to ISBE within 30 days of adoption or by October 30, whichever comes first. Budgets are submitted through IWAS: https://apps.isbe.net/iwas/asp/login.asp?js=true

Please type the member signatures before submitting to ISBE. We do not accept PDF copies.

	A	B	C	D	E	F	G	H	I	J	K	L
1	*Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.*		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
3	ESTIMATED BEGINNING FUND BALANCE (without Student Activity Funds)1 as of July 1, 2025		41,910,678	8,005,243	5,774,474	2,147,055	1,404,186	820,465	418,544	1,788,168	625,116	
4	RECEIPTS/REVENUES (without Student Activity Funds)											
5	LOCAL SOURCES	1000	18,905,706	2,212,699	6,541,869	1,000,182	1,125,764	2,450,000	299,562	2,764,267	241,357	
6	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0		0	0					
7	STATE SOURCES	3000	23,341,063	3,358,677	0	2,074,379	250,000	50,000	0	0	0	
8	FEDERAL SOURCES	4000	5,911,755	0	0	0	0	0	0	0	0	
9	Total Direct Receipts/Revenues [8]		48,158,524	5,571,376	6,541,869	3,074,561	1,375,764	2,500,000	299,562	2,764,267	241,357	
10	Receipts/Revenues for "On Behalf" Payments [2]	3998										
11	Total Receipts/Revenues		48,158,524	5,571,376	6,541,869	3,074,561	1,375,764	2,500,000	299,562	2,764,267	241,357	
12	DISBURSEMENTS/EXPENDITURES (without Student Activity Funds)											
13	INSTRUCTION	1000	30,881,033				760,759			0		
14	SUPPORT SERVICES	2000	14,187,526	8,931,245		3,587,089	853,183	3,050,283		2,766,060	0	
15	COMMUNITY SERVICES	3000	869,167	0		0	14,918			0		
16	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	869,172	0	0	0	0	0		0	0	
17	DEBT SERVICES	5000	0	0	6,444,151	0	0			0	0	
18	PROVISION FOR CONTINGENCIES	6000	362,000	20,500	0	0	0	0		0	0	
19	Total Direct Disbursements/Expenditures [9]		47,168,898	8,951,745	6,444,151	3,587,089	1,628,860	3,050,283		2,766,060	0	
20	Disbursements/Expenditures for "On Behalf" Payments [2]	4180	0	0	0	0	0	0		0	0	
21	Total Disbursements/Expenditures		47,168,898	8,951,745	6,444,151	3,587,089	1,628,860	3,050,283		2,766,060	0	
22	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		989,626	(3,380,369)	97,718	(512,528)	(253,096)	(550,283)	299,562	(1,793)	241,357	
23	OTHER SOURCES/USES OF FUNDS											
24	OTHER SOURCES OF FUNDS (7000)											
25	PERMANENT TRANSFER FROM VARIOUS FUNDS											
26	Abolishment the Working Cash Fund [16]	7110										
27	Abatement of the Working Cash Fund [16]	7110										
28	Transfer of Working Cash Fund Interest	7120										
29	Transfer Among Funds	7130										
30	Transfer of Interest	7140										
31	Transfer from Capital Projects Fund to O&M Fund	7150		0								
32	Transfer of Excess Fire Prev & Safety Tax & Interest [3] Proceeds to O&M Fund	7160		0								
33	Transfer of Excess Accumulated Fire Prev & Safety Bond and Int [3a] Proceeds to Debt Service Fund	7170			0							
34	SALE OF BONDS (7200)											
35	Principal on Bonds Sold [4]	7210										
36	Premium on Bonds Sold	7220										
37	Accrued Interest on Bonds Sold	7230										
38	Sale or Compensation for Fixed Assets [5]	7300						51,825				
39	Transfer to Debt Service to Pay Principal on Leases	7400			0							
40	Transfer to Debt Service to Pay Interest on Leases	7500			0							
41	Transfer to Debt Service Fund to Pay Principal on Revenue Bonds	7600			0							
42	Transfer to Debt Service Fund to Pay Interest on Revenue Bonds	7700			0							
43	Transfer to Capital Projects Fund	7800						0				
44	ISBE Loan Proceeds	7900										
45	Other Sources Not Classified Elsewhere	7990						5,000,000				
46	Total Other Sources of Funds [8]		0	0	0	0	0	5,051,825	0	0	0	

	A	B	C	D	E	F	G	H	I	J	K	L
1	*Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.*		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	**Description: Enter Whole Numbers Only**	**Acct #**	**Educational**	**Operations & Maintenance**	**Debt Service**	**Transportation**	**Municipal Retirement/ Social Security**	**Capital Projects**	**Working Cash**	**Tort**	**Fire Prevention & Safety**	
47	**OTHER USES OF FUNDS (8000)**											
49	**TRANSFER TO VARIOUS OTHER FUNDS (8100)**											
50	Abolishment or Abatement of the Working Cash Fund [16]	8110							0			
51	Transfer of Working Cash Fund Interest	8120							0			
52	Transfer Among Funds	8130										
53	Transfer of Interest [6]	8140										
54	Transfer from Capital Projects Fund to O&M Fund	8150										
55	Transfer of Excess Fire Prev & Safety Tax & Interest [3] Proceeds to O&M Fund	8160										
56	Transfer of Excess Accumulated Fire Prev & Safety Bond [3a] and Int Proceeds to Debt Service Fund	8170										
57	Taxes Pledged to Pay Principal on Leases	8410										
58	Grants/Reimbursements Pledged to Pay Principal on Leases	8420										
59	Other Revenues Pledged to Pay Principal on Leases	8430										
60	Fund Balance Transfers Pledged to Pay Principal on Leases	8440										
61	Taxes Pledged to Pay Interest on Leases	8510										
62	Grants/Reimbursements Pledged to Pay Interest on Leases	8520										
63	Other Revenues Pledged to Pay Interest on Leases	8530										
64	Fund Balance Transfers Pledged to Pay Interest on Leases	8540										
65	Taxes Pledged to Pay Principal on Revenue Bonds	8610										
66	Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds	8620										
67	Other Revenues Pledged to Pay Principal on Revenue Bonds	8630										
68	Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640										
69	Taxes Pledged to Pay Interest on Revenue Bonds	8710										
70	Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds	8720										
71	Other Revenues Pledged to Pay Interest on Revenue Bonds	8730										
72	Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740										
73	Taxes Transferred to Pay for Capital Projects	8810										
74	Grants/Reimbursements Pledged to Pay for Capital Projects	8820										
75	Other Revenues Pledged to Pay for Capital Projects	8830										
76	Fund Balance Transfers Pledged to Pay for Capital Projects	8840										
77	Transfer to Debt Service Fund to Pay Principal on ISBE Loans	8910										
78	Other Uses Not Classified Elsewhere	8990										
79	**Total Other Uses of Funds** [9]		0	0	0	0	0	0	0	0	0	
80	**Total Other Sources/Uses of Fund**		0	0	0	0	0	5,051,825	0	0	0	
81	**ESTIMATED ENDING FUND BALANCE (without Student Activity Funds) as of June 30, 2026**		42,900,304	4,624,874	5,872,192	1,634,527	1,151,090	5,322,007	718,106	1,786,375	866,473	
82												
83	**Student Activity (Fund 11) ESTIMATED BEGINNING FUND BALANCE as of July 1, 2025**		228,146									
84	**RECEIPTS/REVENUES (For Student Activity Funds)**											
85	**Total Student Activity Direct Receipts/Revenues (Local Sources)**	1799	405,941									
86	**DISBURSEMENTS/EXPENDITURES (For Student Activity Funds)**											
87	**Total Student Activity Direct Disbursements/Expenditures**	1999	392,985									
88	**Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures**		12,956									
89	**Student Activity ESTIMATED ENDING FUND BALANCE as of June 30, 2026**		241,102									
90												

	A	B	C	D	E	F	G	H	I	J	K	L
1	*Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.*		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
91	Total ESTIMATED BEGINNING FUND BALANCE (All Sources Including Student Activity Funds) as of July 1, 2025		42,138,824	8,005,243	5,774,474	2,147,055	1,404,186	820,465	418,544	1,788,168	625,116	
92	RECEIPTS/REVENUES (All Sources with Student Activity Funds)											
93	LOCAL SOURCES	1000	19,311,647	2,212,699	6,541,869	1,000,182	1,125,764	2,450,000	299,562	2,764,267	241,357	
94	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0		0	0					
95	STATE SOURCES	3000	23,341,063	3,358,677	0	2,074,379	250,000	50,000	0	0	0	
96	FEDERAL SOURCES	4000	5,911,755	0	0	0	0	0	0	0	0	
97	Total Direct Receipts/Revenues [8]		48,564,465	5,571,376	6,541,869	3,074,561	1,375,764	2,500,000	299,562	2,764,267	241,357	
98	Receipts/Revenues for "On Behalf" Payments [2]	3998	0	0	0	0	0	0		0	0	
99	Total Receipts/Revenues		48,564,465	5,571,376	6,541,869	3,074,561	1,375,764	2,500,000	299,562	2,764,267	241,357	
100	DISBURSEMENTS/EXPENDITURES (All Sources with Student Activity Funds)											
101	INSTRUCTION	1000	31,274,018				760,759			0		
102	SUPPORT SERVICES	2000	14,187,526	8,931,245		3,587,089	853,183	3,050,283		2,766,060	0	
103	COMMUNITY SERVICES	3000	869,167	0		0	14,918			0		
104	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	869,172	0	0	0	0	0		0	0	
105	DEBT SERVICES	5000	0	0	6,444,151	0	0			0	0	
106	PROVISION FOR CONTINGENCIES	6000	362,000	20,500	0	0	0	0		0	0	
107	Total Direct Disbursements/Expenditures [9]		47,561,883	8,951,745	6,444,151	3,587,089	1,628,860	3,050,283		2,766,060	0	
108	Disbursements/Expenditures for "On Behalf" Payments [2]	4180	0	0	0	0	0	0		0	0	
109	Total Disbursements/Expenditures		47,561,883	8,951,745	6,444,151	3,587,089	1,628,860	3,050,283		2,766,060	0	
110	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		1,002,582	(3,380,369)	97,718	(512,528)	(253,096)	(550,283)	299,562	(1,793)	241,357	
111	OTHER SOURCES/USES OF FUNDS											
112	OTHER SOURCES OF FUNDS (7000)											
113	Total Other Sources of Funds [8]		0	0	0	0	0	5,051,825	0	0	0	
114	OTHER USES OF FUNDS (8000)											
116	Total Other Uses of Funds [9]		0	0	0	0	0	0	0	0	0	
117	Total Other Sources/Uses of Fund		0	0	0	0	0	5,051,825	0	0	0	
118	ESTIMATED ENDING FUND BALANCE (All Sources with Student Activity Funds) as of June 30, 2026		43,141,406	4,624,874	5,872,192	1,634,527	1,151,090	5,322,007	718,106	1,786,375	866,473	
119												
120	SUMMARY OF EXPENDITURES Without Student Activity Funds (by Major Object)											
121			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
122	Description	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	Total By Object
123	Object Name											
124	Salaries	100	32,468,345	349,366		89,845		0		942,175	0	33,849,731
125	Employee Benefits	200	4,863,025	46,821		9,782	1,628,860	0		119,549	0	6,668,037
126	Purchased Services	300	3,045,761	6,949,070	0	3,473,462		3,050,283		1,624,286	0	18,142,862
127	Supplies & Materials	400	3,044,099	1,525,988		14,000		0		5,050	0	4,589,137
128	Capital Outlay	500	858,957	60,000		0		0		75,000	0	993,957
129	Other Objects	600	2,731,432	20,500	6,444,151	0	0	0		0	0	9,196,083
130	Non-Capitalized Equipment	700	157,279	0		0		0		0	0	157,279
131	Termination Benefits	800	0	0		0				0		0
132	Total Expenditures		47,168,898	8,951,745	6,444,151	3,587,089	1,628,860	3,050,283		2,766,060	0	73,597,086

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
3	**BEGINNING CASH BALANCE ON HAND (without Student Activity Funds)7 as of July 1, 2025**		41,910,678	8,005,243	5,774,474	2,147,055	1,404,186	820,465	418,544	1,788,168	625,116
4	**Total Direct Receipts & Other Sources** [8]		48,158,524	5,571,376	6,541,869	3,074,561	1,375,764	7,551,825	299,562	2,764,267	241,357
5	**OTHER RECEIPTS**										
6	Interfund Loans Payable (Loans from Other Funds)	411									
7	Interfund Loans Receivable (Repayment of Loans)	141									
8	Notes and Warrants Payable	433									
9	Other Current Assets	199									
10	**Total Other Receipts**		0	0	0	0	0	0	0	0	0
11	**Total Direct Receipts, Other Sources, & Other Receipts**		48,158,524	5,571,376	6,541,869	3,074,561	1,375,764	7,551,825	299,562	2,764,267	241,357
12	**Total Amount Available**		90,069,202	13,576,619	12,316,343	5,221,616	2,779,950	8,372,290	718,106	4,552,435	866,473
13	**Total Direct Disbursements & Other Uses** [9]		47,168,898	8,951,745	6,444,151	3,587,089	1,628,860	3,050,283	0	2,766,060	0
14	**OTHER DISBURSEMENTS**										
15	Interfund Loans Receivable (Loans to Other Funds) [10]	141									
16	Interfund Loans Payable (Repayment of Loans)	411									
17	Notes and Warrants Payable	433									
18	Other Current Liabilities	499									
19	**Total Other Disbursements**		0	0	0	0	0	0	0	0	0
20	**Total Direct Disbursements, Other Uses, & Other Disbursements**		47,168,898	8,951,745	6,444,151	3,587,089	1,628,860	3,050,283	0	2,766,060	0
21	**ENDING CASH BALANCE ON HAND (without Student Activity Funds) as of June 30, 2026**		42,900,304	4,624,874	5,872,192	1,634,527	1,151,090	5,322,007	718,106	1,786,375	866,473
22											
23	**Activity Funds BEGINNING CASH BALANCE ON HAND7 as of July 1, 2025**		228,146								
24	**Total Direct Receipts & Other Sources** [8]		405,941								
25	**Total Amount Available**		634,087								
26	**Total Direct Disbursements & Other Uses** [9]		392,985								
27	**Activity funds ENDING CASH BALANCE ON HAND7 as of June 30, 2026**		241,102								
28											
29	**Total BEGINNING CASH BALANCE ON HAND (with Student Activity Funds)7 as of July 1, 2025**		42,138,824	8,005,243	5,774,474	2,147,055	1,404,186	820,465	418,544	1,788,168	625,116
30	**Total Direct Receipts & Other Sources** [8]		48,564,465	5,571,376	6,541,869	3,074,561	1,375,764	7,551,825	299,562	2,764,267	241,357
31	**Total Other Receipts**		0	0	0	0	0	0	0	0	0
32	**Total Direct Receipts, Other Sources, & Other Receipts**		48,564,465	5,571,376	6,541,869	3,074,561	1,375,764	7,551,825	299,562	2,764,267	241,357
33	**Total Amount Available**		90,703,289	13,576,619	12,316,343	5,221,616	2,779,950	8,372,290	718,106	4,552,435	866,473
34	**Total Direct Disbursements & Other Uses** [9]		47,561,883	8,951,745	6,444,151	3,587,089	1,628,860	3,050,283	0	2,766,060	0
35	**Total Other Disbursements**		0	0	0	0	0	0	0	0	0
36	**Total Direct Disbursements, Other Uses, & Other Disbursements**		47,561,883	8,951,745	6,444,151	3,587,089	1,628,860	3,050,283	0	2,766,060	0
37	**Total ENDING CASH BALANCE ON HAND (with Student Activity Funds)7 as of June 30, 2026**		43,141,406	4,624,874	5,872,192	1,634,527	1,151,090	5,322,007	718,106	1,786,375	866,473

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
3	**RECEIPTS/REVENUES FROM LOCAL SOURCES (1000)**										
4	**AD VALOREM TAXES LEVIED BY LOCAL EDUCATION AGENCY**	**1100**									
5	Designated Purposes Levies [11] (1110-1120)	-	15,605,575	1,732,396	4,832,362	860,572	961,810		285,157	2,419,614	225,115
6	Leasing Purposes Levy [12]	1130									
7	Special Education Purposes Levy	1140	341,569								
8	FICA and Medicare Only Levies	1150									
9	Area Vocational Construction Purposes Levy	1160									
10	Summer School Purposes Levy	1170									
11	Other Tax Levies *(Describe & Itemize)*	1190									
12	**Total Ad Valorem Taxes Levied by District**		15,947,144	1,732,396	4,832,362	860,572	961,810	0	285,157	2,419,614	225,115
13	**PAYMENTS IN LIEU OF TAXES**	**1200**									
14	Mobile Home Privilege Tax	1210	5,000	700	1,500	300	500		100	1,000	100
15	Payments from Local Housing Authority	1220									
16	Corporate Personal Property Replacement Taxes[13]	1230	1,266,577				111,000	650,000		307,875	
17	Other Payments in Lieu of Taxes *(Describe & Itemize)*	1290									
18	**Total Payments in Lieu of Taxes**		1,271,577	700	1,500	300	111,500	650,000	100	308,875	100
19	**TUITION**	**1300**									
20	Regular Tuition from Pupils or Parents (In State)	1311									
21	Regular Tuition from Other Districts (In State)	1312									
22	Regular Tuition from Other Sources (In State)	1313									
23	Regular Tuition from Other Sources (Out of State)	1314									
24	Summer School Tuition from Pupils or Parents (In State)	1321									
25	Summer School Tuition from Other Districts (In State)	1322									
26	Summer School Tuition from Other Sources (In State)	1323									
27	Summer School Tuition from Other Sources (Out of State)	1324									
28	CTE Tuition from Pupils or Parents (In State)	1331									
29	CTE Tuition from Other Districts (In State)	1332									
30	CTE Tuition from Other Sources (In State)	1333									
31	CTE Tuition from Other Sources (Out of State)	1334									
32	Special Education Tuition from Pupils or Parents (In State)	1341									
33	Special Education Tuition from Other Districts (In State)	1342									
34	Special Education Tuition from Other Sources (In State)	1343									
35	Special Education Tuition from Other Sources (Out of State)	1344									
36	Adult Tuition from Pupils or Parents (In State)	1351									
37	Adult Tuition from Other Districts (In State)	1352									
38	Adult Tuition from Other Sources (In State)	1353									
39	Adult Tuition from Other Sources (Out of State)	1354									
40	**Total Tuition**		0								
41	**TRANSPORTATION FEES**	**1400**									
42	Regular Transportation Fees from Pupils or Parents (In State)	1411									
43	Regular Transportation Fees from Other Districts (In State)	1412									
44	Regular Transportation Fees from Other Sources (In State)	1413									
45	Regular Transportation Fees from Co-curricular Activities (In State)	1415				23,000					
46	Regular Transportation Fees from Other Sources (Out of State)	1416									
47	Summer School Transportation Fees from Pupils or Parents (In State)	1421									
48	Summer School Transportation Fees from Other Districts (In State)	1422									
49	Summer School Transportation Fees from Other Sources (In State)	1423									
50	Summer School Transportation Fees from Other Sources (Out of State)	1424									
51	CTE Transportation Fees from Pupils or Parents (In State)	1431									
52	CTE Transportation Fees from Other Districts (In State)	1432									
53	CTE Transportation Fees from Other Sources (In State)	1433									
54	CTE Transportation Fees from Other Sources (Out of State)	1434									
55	Special Education Transportation Fees from Pupils or Parents (In State)	1441									
56	Special Education Transportation Fees from Other Districts (In State)	1442				20,000					

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
57	Special Education Transportation Fees from Other Sources (In State)	1443									
58	Special Education Transportation Fees from Other Sources (Out of State)	1444									
59	Adult Transportation Fees from Pupils or Parents (In State)	1451									
60	Adult Transportation Fees from Other Districts (In State)	1452									
61	Adult Transportation Fees from Other Sources (In State)	1453									
62	Adult Transportation Fees from Other Sources (Out of State)	1454									
63	**Total Transportation Fees**					43,000					
64	**EARNINGS ON INVESTMENTS**	**1500**									
65	Interest on Investments	1510	1,318,165	141,857	175,519	90,845	52,454	100,000	14,305	35,778	16,142
66	Gain or Loss on Sale of Investments	1520									
67	Unrealized Gain or Loss on Investments	1530									
68	**Total Earnings on Investments**		1,318,165	141,857	175,519	90,845	52,454	100,000	14,305	35,778	16,142
69	**FOOD SERVICE**	**1600**									
70	Sales to Pupils - Lunch	1611	1,500								
71	Sales to Pupils - Breakfast	1612	100								
72	Sales to Pupils - A la Carte	1613	15,000								
73	Sales to Pupils - Other *(Describe & Itemize)*	1614	600								
74	Sales to Adults	1620	8,250								
75	Other Food Service *(Describe & Itemize)*	1690	120,000								
76	**Total Food Service**		145,450								
77	**DISTRICT/SCHOOL ACTIVITY INCOME**	**1700**									
78	Admissions - Athletic	1711	50,000								
79	Admissions - Other	1719									
80	Fees	1720	33,100								
81	Book Store Sales	1730									
82	Other District/School Activity Revenue *(Describe & Itemize)*	1790									
83	Student Activity Fund Revenues	1799	405,941								
84	**Total District/School Activity Income (without Student Activity Funds 1799)**		83,100	0							
85	**Total District/School Activity Income (with Student Activity Funds 1799)**		489,041								
86	**TEXTBOOK INCOME**	**1800**									
87	Textbook Rentals - Regular Textbooks	1811	2,200								
88	Textbook Rentals - Summer School Textbooks	1812									
89	Textbook Rentals - Adult/Continuing Education Textbooks	1813									
90	Textbook Rentals - Other *(Describe & Itemize)*	1819									
91	Textbook Sales - Regular Textbooks	1821									
92	Textbook Sales - Summer School	1822									
93	Textbook Sales - Adult/Continuing Education	1823									
94	Textbook Sales - Other *(Describe & Itemize)*	1829									
95	Other Textbook Income *(Describe & Itemize)*	1890									
96	**Total Textbooks**		2,200								
97	**OTHER REVENUE FROM LOCAL SOURCES**	**1900**									
98	Rentals	1910		157,000							
99	Contributions and Donations from Private Sources	1920	11,850								
100	Impact Fees from Municipal or County Governments	1930									
101	Services Provided Other Districts	1940									
102	Refund of Prior Years' Expenditures	1950									
103	Payments of Surplus Moneys from TIF Districts	1960									
104	Drivers' Education Fees	1970	34,400								
105	Proceeds from Vendors' Contracts	1980									
106	School Facility Occupation Tax Proceeds	1983			1,532,488			1,700,000			
107	Payment from Other Districts	1991									
108	Sale of Vocational Projects	1992									
109	Other Local Fees *(Describe & Itemize)*	1993									
110	Other Local Revenues *(Describe & Itemize)*	1999	91,820	180,746		5,465					
111	**Total Other Revenue from Local Sources**		138,070	337,746	1,532,488	5,465	0	1,700,000	0	0	0

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
112	**Total Receipts/Revenues from Local Sources (without Student Activity Funds 1799)**	**1000**	18,905,706	2,212,699	6,541,869	1,000,182	1,125,764	2,450,000	299,562	2,764,267	241,357
113	**Total Receipts/Revenues from Local Sources (with Student Activity Funds 1799)**		19,311,647								
114	**FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT (2000)**										
115	Flow-Through Revenue from State Sources	2100									
116	Flow-Through Revenue from Federal Sources	2200									
117	Other Flow-Through Revenue *(Describe & Itemize)*	2300									
118	**Total Flow-Through Receipts/Revenues From One District to Another District**	**2000**	0	0		0	0				
119	**RECEIPTS/REVENUES FROM STATE SOURCES (3000)**										
120	**UNRESTRICTED GRANTS-IN-AID (3001-3099)**										
121	Evidence Based Funding Formula (Section 18-8.15)	3001	20,330,265	3,338,677		500,000	250,000				
122	Reorganization Incentives (Accounts 3005-3021)	3005									
123	Other Unrestricted Grants-In-Aid From State Sources *(Describe & Itemize)*	3099									
124	**Total Unrestricted Grants-In-Aid**		20,330,265	3,338,677	0	500,000	250,000	0		0	0
125	**RESTRICTED GRANTS-IN-AID (3100-3900)**										
126	**SPECIAL EDUCATION**										
127	Special Education - Private/Public Facility Tuition	3100	948,163								
128	Special Education - Orphanage - Individual	3120	445,000								
129	Special Education - Orphanage - Summer Individual	3130									
130	Special Education - Other *(Describe & Itemize)*	3199									
131	**Total Special Education**		1,393,163	0		0					
132	**CAREER AND TECHNICAL EDUCATION (CTE)**										
133	CTE - Technical Education - Tech Prep	3200									
134	CTE - Secondary Program Improvement (CTEI)	3220									
135	CTE - WECEP	3225									
136	CTE - Agriculture Education	3235	9,024								
137	CTE - Instructor Practicum	3240									
138	CTE - Student Organizations	3270									
139	CTE - Other *(Describe & Itemize)*	3299									
140	**Total Career and Technical Education**		9,024	0			0				
141	State Free Lunch & Breakfast	3360	29,000								
142	School Breakfast Initiative	3365									
143	Driver Education	3370	21,000								
144	Adult Education (from ICCB)	3410									
145	Adult Education - Other *(Describe & Itemize)*	3499									
146	**TRANSPORTATION**										
147	Transportation - Regular and Vocational	3500				674,972					
148	Transportation - Special Education	3510				628,720					
149	Transportation - Other *(Describe & Itemize)*	3599									
150	**Total Transportation**		0	0		1,303,692	0				
151	Learning Improvement - Change Grants	3610									
152	Scientific Literacy	3660									
153	Truant Alternative/Optional Education	3695									
154	Early Childhood - Block Grant	3705	1,077,056	20,000		270,687					
155	Chicago General Education Block Grant	3766									
156	Chicago Educational Services Block Grant	3767									
157	School Safety & Educational Improvement Block Grant	3775									
158	Technology - Technology for Success	3780									
159	State Charter Schools	3815									
160	Extended Learning Opportunities - Summer Bridges	3825									
161	Infrastructure Improvements - Planning/Construction	3920									

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
162	School Infrastructure - Maintenance Projects	3925						50,000			
163	Other Restricted Revenue from State Sources *(Describe & Itemize)*	3999	481,555								
164	**Total Restricted Grants-In-Aid**		3,010,798	20,000	0	1,574,379	0	50,000	0	0	0
165	**Total Receipts/Revenues from State Sources**	**3000**	23,341,063	3,358,677	0	2,074,379	250,000	50,000	0	0	0
166	**RECEIPTS/REVENUES FROM FEDERAL SOURCES (4000)**										
167	**UNRESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT. (4001-4009)**										
168	Federal Impact Aid	4001									
169	Other Unrestricted Grants-In-Aid Received from Fed. Govt. *(Describe & Itemize)*	4009									
170	**Total Unrestricted Grants-In-Aid Received Directly from Fed Govt**		0	0	0	0	0	0	0	0	0
171	**RESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT (4045-4090)**										
172	Head Start	4045									
173	Construction (Impact Aid)	4050									
174	MAGNET	4060									
175	Other Restricted Grants-In-Aid Received from Fed. Govt. *(Describe & Itemize)*	4090									
176	**Total Restricted Grants-In-Aid Received Directly from Federal Govt.**		0	0		0	0	0			0
177	**RESTRICTED GRANTS-IN-AID RECEIVED FROM FEDERAL GOVT. THRU THE STATE (4100-4999)**										
178	**TITLE V**										
179	Title V - Flexibility and Accountability	4100									
180	Title V - SEA Projects	4105									
181	Title V - Rural Education Initiative (REI)	4107	144,410								
182	Title V - Other *(Describe & Itemize)*	4199									
183	**Total Title V**		144,410	0		0	0				
184	**FOOD SERVICE**										
185	Breakfast Start-Up Expansion	4200									
186	National School Lunch Program	4210	1,600,000								
187	Special Milk Program	4215									
188	School Breakfast Program	4220	700,000								
189	Summer Food Service Admin/Program	4225									
190	Child and Adult Care Food Program	4226									
191	Fresh Fruit and Vegetables	4240									
192	Food Service - Other *(Describe & Itemize)*	4299									
193	**Total Food Service**		2,300,000				0				
194	**TITLE I**										
195	Title I - Low Income	4300	2,024,713								
196	Title I - Low Income - Neglected, Private	4305									
197	Title I - Migrant Education	4340									
198	Title I - Other *(Describe & Itemize)*	4399									
199	**Total Title I**		2,024,713	0		0	0				
200	**TITLE IV**										
201	Title IV - Student Support & Academic Enrichment Grant	4400	7,632								
202	Title IV - Part A – Student Support & Academic Enrichment Grants Safe and Drug Free Schools	4415									
203	Title IV - 21st Century	4421									
204	Title IV - Other *(Describe & Itemize)*	4499									
205	**Total Title IV**		7,632	0		0	0				
206	**FEDERAL - SPECIAL EDUCATION**										
207	Federal Special Education - Preschool Flow-Through	4600	26,550								
208	Federal Special Education - Preschool Discretionary	4605									
209	Federal Special Education - IDEA Flow Through	4620	1,061,746								
210	Federal Special Education - IDEA Room & Board	4625									

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	**Description: Enter Whole Numbers Only**	**Acct #**	**Educational**	**Operations & Maintenance**	**Debt Service**	**Transportation**	**Municipal Retirement/ Social Security**	**Capital Projects**	**Working Cash**	**Tort**	**Fire Prevention & Safety**
211	Federal Special Education - IDEA Discretionary	4630									
212	Federal Special Education - IDEA - Other *(Describe & Itemize)*	4699									
213	**Total Federal Special Education**		1,088,296	0		0	0				
214	**CTE - PERKINS**										
215	CTE - Perkins-Title IIIE Tech Prep	4770									
216	CTE - Other *(Describe & Itemize)*	4799									
217	**Total CTE - Perkins**		0	0			0				
218	Federal - Adult Education	4810									
219	Qualified Zone Academy Bond Tax Credits	4866									
220	Qualified School Construction Bond Credits	4867									
221	Build America Bond Tax Credits	4868									
222	Build America Bond Interest Reimbursement	4869									
223	**Total Stimulus Programs**		0	0	0	0	0	0		0	0
224	Race to the Top Program	4901									
225	Race to the Top - Preschool Expansion Grant	4902									
226	Title III - Instruction for English Learners & Immigrant Students	4905	7,653								
227	Title III - English Language Acquistion	4909	25,434								
228	McKinney Education for Homeless Children	4920									
229	Title II - Eisenhower - Professional Development Formula	4930									
230	Title II - Teacher Quality	4932	249,817								
231	Title II - Part A – Supporting Effective Instruction – State Grants	4935									
232	Federal Charter Schools	4960									
233	State Assessment Grants	4981									
234	Grant for State Assessments and Related Activities	4982									
235	Medicaid Matching Funds - Administrative Outreach	4991									
236	Medicaid Matching Funds - Fee-For-Service Program	4992									
237	Other Restricted Grants Received from Fed. Govt. thru State *(Describe & Itemize)*	4998	63,800								
238	**Total Restricted Grants-In-Aid Received from Federal Govt. Thru the State**		5,911,755	0	0	0	0	0		0	0
239	**TOTAL RECEIPTS/REVENUES FROM FEDERAL SOURCES**	**4000**	5,911,755	0	0	0	0	0	0	0	0
240	**TOTAL DIRECT RECEIPTS/REVENUES (without Student Activity Funds 1799)**		48,158,524	5,571,376	6,541,869	3,074,561	1,375,764	2,500,000	299,562	2,764,267	241,357
241	**TOTAL DIRECT RECEIPTS/REVENUES (with Student Activity Funds 1799)**		48,564,465								

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	**Description: Enter Whole Numbers Only**	**Funct #**	**Salaries**	**Employee Benefits**	**Purchased Services**	**Supplies & Materials**	**Capital Outlay**	**Other Objects**	**Non-Capitalized Equipment**	**Termination Benefits**	**Total**
3	**10 - EDUCATIONAL FUND (ED)**										
4	**INSTRUCTION (ED)**	**1000**									
5	Regular Programs	1100	16,434,949	2,147,321	218,414	1,052,609	36,980	3,308			19,893,581
6	Tuition Payment to Charter Schools	1115									0
7	Pre-K Programs	1125	802,098	175,860	7,216	12,119	2,316				999,609
8	Special Education Programs (Functions 1200 - 1220)	1200	5,548,560	911,245	92,894	15,500					6,568,199
9	Special Education Programs Pre-K	1225									0
10	Remedial and Supplemental Programs K-12	1250									0
11	Remedial and Supplemental Programs Pre-K	1275									0
12	Adult/Continuing Education Programs	1300									0
13	CTE Programs	1400			465	565	861				1,891
14	Interscholastic Programs	1500	592,061	14,106	314,000	136,000	7,250	5,250			1,068,667
15	Summer School Programs	1600									0
16	Gifted Programs	1650									0
17	Driver's Education Programs	1700	12,000	250	2,600	4,200					19,050
18	Bilingual Programs	1800	572,003	96,436	400	5,993					674,832
19	Truant Alternative & Optional Programs	1900	78,266	11,293	5,300						94,859
20	Pre-K Programs - Private Tuition	1910									0
21	Regular K-12 Programs Private Tuition	1911									0
22	Special Education Programs K-12 Private Tuition	1912						1,560,345			1,560,345
23	Special Education Programs Pre-K Tuition	1913									0
24	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
25	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
26	Adult/Continuing Education Programs Private Tuition	1916									0
27	CTE Programs Private Tuition	1917									0
28	Interscholastic Programs Private Tuition	1918									0
29	Summer School Programs Private Tuition	1919									0
30	Gifted Programs Private Tuition	1920									0
31	Bilingual Programs Private Tuition	1921									0
32	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
33	Student Activity Fund Expenditures	1999						392,985			392,985
34	**Total Instruction[14] (Without Student Activity Funds 1999)**	**1000**	24,039,937	3,356,511	641,289	1,226,986	47,407	1,568,903	0	0	30,881,033
35	**Total Instruction (With Student Activity Funds 1999)**	**1000**	24,039,937	3,356,511	641,289	1,226,986	47,407	1,961,888	0	0	31,274,018
36	**SUPPORT SERVICES (ED)**	**2000**									
37	**Support Services - Pupil**	**2100**									
38	Attendance & Social Work Services	2110	7,200	834							8,034
39	Guidance Services	2120	1,086,398	186,387	12,718	10,792					1,296,295
40	Health Services	2130	17,895		525	20,500					38,920
41	Psychological Services	2140			28,702						28,702
42	Speech Pathology & Audiology Services	2150	95,651	20,759	61,646						178,056
43	Other Support Services - Pupils *(Describe & Itemize)*	2190			7,455						7,455
44	**Total Support Services - Pupil**	**2100**	1,207,144	207,980	111,046	31,292	0	0	0	0	1,557,462
45	**Support Services - Instructional Staff**	**2200**									
46	Improvement of Instruction Services	2210	607,114	79,487	197,337	3,000		11,400			898,338
47	Educational Media Services	2220	117,326	19,607	717,945	45,625	771,500	38,203	89,279		1,799,485
48	Assessment & Testing	2230			38,455						38,455
49	**Total Support Services - Instructional Staff**	**2200**	724,440	99,094	953,737	48,625	771,500	49,603	89,279	0	2,736,278
50	**Support Services - General Administration**	**2300**									
51	Board of Education Services	2310	281,706	44,619	105,500			53,500			485,325
52	Executive Administration Services	2320	268,611	68,610	61,250	34,000		42,800			475,271
53	Special Area Administration Services	2330	326,287	69,016							395,303
54	Tort Immunity Services	2361, 2365									0
55	**Total Support Services - General Administration**	**2300**	876,604	182,245	166,750	34,000	0	96,300	0	0	1,355,899
56	**Support Services - School Administration**	**2400**									
57	Office of the Principal Services	2410	1,929,323	348,992	427	19,175					2,297,917
58	Other Support Services - School Administration *(Describe & Itemize)*	2490	65,909	12,974							78,883
59	**Total Support Services - School Administration**	**2400**	1,995,232	361,966	427	19,175	0	0	0	0	2,376,800

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	**Description: Enter Whole Numbers Only**	**Funct #**	**Salaries**	**Employee Benefits**	**Purchased Services**	**Supplies & Materials**	**Capital Outlay**	**Other Objects**	**Non-Capitalized Equipment**	**Termination Benefits**	**Total**
60	**Support Services - Business**	**2500**									
61	Direction of Business Support Services	2510	134,090	23,865							157,955
62	Fiscal Services	2520	599,009	53,276	25,083						677,368
63	Operation & Maintenance of Plant Services	2540	1,204,243	206,186	130						1,410,559
64	Pupil Transportation Services	2550			1,152						1,152
65	Food Services	2560	953,657	228,436	71,850	1,590,062	40,050	15,750	68,000		2,967,805
66	Internal Services	2570			260,494						260,494
67	**Total Support Services - Business**	**2500**	2,890,999	511,763	358,709	1,590,062	40,050	15,750	68,000	0	5,475,333
68	**Support Services - Central**	**2600**									
69	Direction of Central Support Services	2610									0
70	Planning, Research, Development & Evaluation Services	2620									0
71	Information Services	2630			82,940	10,500					93,440
72	Staff Services	2640			29,999	33,803					63,802
73	Data Processing Services	2660			41,093						41,093
74	**Total Support Services - Central**	**2600**	0	0	154,032	44,303	0	0	0	0	198,335
75	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**	155,970	24,869	291,548	15,032					487,419
76	**Total Support Services**	**2000**	7,850,389	1,387,917	2,036,249	1,782,489	811,550	161,653	157,279	0	14,187,526
77	**COMMUNITY SERVICES (ED)**	**3000**	578,019	118,597	137,927	34,624					869,167
78	**PAYMENTS TO OTHER DIST & GOVT UNITS (ED)**	**4000**									
79	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
80	Payments for Regular Programs	4110			38,550						38,550
81	Payments for Special Education Programs	4120			191,746			130,000			321,746
82	Payments for Adult/Continuing Education Programs	4130									0
83	Payments for CTE Programs	4140						508,876			508,876
84	Payments for Community College Programs	4170									0
85	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
86	**Total Payments to Other Dist & Govt Units (In-State)**	**4100**			230,296			638,876			869,172
87	Payments for Regular Programs - Tuition	4210									0
88	Payments for Special Education Programs - Tuition	4220									0
89	Payments for Adult/Continuing Education Programs - Tuition	4230									0
90	Payments for CTE Programs - Tuition	4240									0
91	Payments for Community College Programs - Tuition	4270									0
92	Payments for Other Programs - Tuition	4280									0
93	Other Payments to In-State Govt Units - Tuition *(Describe & Itemize)*	4290									0
94	**Total Payments to Other Dist & Govt Units - Tuition (In State)**	**4200**						0			0
95	Payments for Regular Programs - Transfers	4310									0
96	Payments for Special Education Programs - Transfers	4320									0
97	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
98	Payments for CTE Programs - Transfers	4340									0
99	Payments for Community College Program - Transfers	4370									0
100	Payments for Other Programs - Transfers	4380									0
101	Other Payments to In-State Govt Units - Transfers *(Describe & Itemize)*	4390									0
102	**Total Payments to Other Dist & Govt Units-Transfers (In State)**	**4300**			0			0			0
103	Payments to Other Dist & Govt Units (Out of State)	4400									0
104	**Total Payments to Other Dist & Govt Units**	**4000**			230,296			638,876			869,172
105	**DEBT SERVICE (ED)**	**5000**									
106	**Debt Service - Interest on Short-Term Debt**	**5100**									
107	Tax Anticipation Warrants	5110									0
108	Tax Anticipation Notes	5120									0
109	Corporate Personal Property Repl Tax Anticipated Notes	5130									0
110	State Aid Anticipation Certificates	5140									0
111	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
112	**Total Debt Service - Interest on Short-Term Debt**	**5100**						0			0
113	**Debt Service - Interest on Long-Term Debt**	**5200**									0
114	**Total Debt Service**	**5000**						0			0
115	**PROVISION FOR CONTINGENCIES (ED)**	**6000**						362,000			362,000
116	**Total Direct Disbursements/Expenditures (without Student Activity Funds (1999)**		32,468,345	4,863,025	3,045,761	3,044,099	858,957	2,731,432	157,279	0	47,168,898

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	**Description: Enter Whole Numbers Only**	**Funct #**	**Salaries**	**Employee Benefits**	**Purchased Services**	**Supplies & Materials**	**Capital Outlay**	**Other Objects**	**Non-Capitalized Equipment**	**Termination Benefits**	**Total**
117	**Total Direct Disbursements/Expenditures (with Student Activity Funds (1999)**		32,468,345	4,863,025	3,045,761	3,044,099	858,957	3,124,417	157,279	0	47,561,883
118	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (without Student Activity Funds 1999)**										989,626
119	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (with Student Activity Funds 1999)**										1,002,582
120											
121	**20 - OPERATIONS AND MAINTENANCE FUND (O&M)**										
122	**SUPPORT SERVICES (O&M)**	**2000**									
123	**Support Services - Pupil**	**2100**									
124	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
125	**Support Services - Business**	**2500**									
126	Direction of Business Support Services	2510	44,696	7,957	2,000	1,000					55,653
127	Facilities Acquisition & Construction Services	2530			6,175,295						6,175,295
128	Operation & Maintenance of Plant Services	2540	304,670	38,864	771,775	1,524,988	60,000				2,700,297
129	Pupil Transportation Services	2550									0
130	Food Services	2560									0
131	**Total Support Services - Business**	**2500**	349,366	46,821	6,949,070	1,525,988	60,000	0	0	0	8,931,245
132	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**									0
133	**Total Support Services**	**2000**	349,366	46,821	6,949,070	1,525,988	60,000	0	0	0	8,931,245
134	**COMMUNITY SERVICES (O&M)**	**3000**									0
135	**PAYMENTS TO OTHER DIST & GOVT UNITS (O&M)**	**4000**									
136	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
137	Payments for Regular Programs	4110									0
138	Payments for Special Education Programs	4120									0
139	Payments for CTE Program	4140									0
140	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
141	**Total Payments to Other Dist & Govt Units (In-State)**	**4100**			0			0			0
142	Payments to Other Dist & Govt Units (Out of State) [14]	4400									0
143	**Total Payments to Other Dist & Govt Unit**	**4000**			0			0			0
144	**DEBT SERVICE (O&M)**	**5000**									
145	**Debt Service - Interest on Short-Term Debt**	**5100**									
146	Tax Anticipation Warrants	5110									0
147	Tax Anticipation Notes	5120									0
148	Corporate Personal Prop Repl Tax Anticipated Notes	5130									0
149	State Aid Anticipation Certificates	5140									0
150	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
151	**Total Debt Service - Interest on Short-Term Debt**	**5100**						0			0
152	**Debt Service - Interest on Long-Term Debt**	**5200**									0
153	**Total Debt Service**	**5000**						0			0
154	**PROVISION FOR CONTINGENCIES (O&M)**	**6000**						20,500			20,500
155	**Total Direct Disbursements/Expenditures**		349,366	46,821	6,949,070	1,525,988	60,000	20,500	0	0	8,951,745
156	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										(3,380,369)
157											
158	**30 - DEBT SERVICE FUND (DS)**										
159	**PAYMENTS TO OTHER DIST & GOVT UNITS (DS)**	**4000**									
160	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
161	Payments for Regular Programs	4110									0
162	Payments for Special Education Programs	4120									0
163	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
164	**Total Payments to Other Dist & Govt Units (In-State)**	**4000**						0			0
165	**DEBT SERVICE (DS)**	**5000**									
166	**Debt Service - Interest on Short-Term Debt**	**5100**									
167	Tax Anticipation Warrants	5110									0
168	Tax Anticipation Notes	5120									0
169	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
170	State Aid Anticipation Certificates	5140						3,084,951			3,084,951

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	**Description: Enter Whole Numbers Only**	**Funct #**	**Salaries**	**Employee Benefits**	**Purchased Services**	**Supplies & Materials**	**Capital Outlay**	**Other Objects**	**Non-Capitalized Equipment**	**Termination Benefits**	**Total**
171	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
172	**Total Debt Service - Interest On Short-Term Debt**	**5100**						3,084,951			3,084,951
173	**Debt Service - Interest on Long-Term Debt**	**5200**						3,355,000			3,355,000
174	**Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired)** *(Describe & Itemize)*	**5300**									0
175	**Debt Service - Other** *(Describe & Itemize)*	**5400**						4,200			4,200
176	**Total Debt Service**	**5000**			0			6,444,151			6,444,151
177	**PROVISION FOR CONTINGENCIES (DS)**	**6000**									0
178	**Total Direct Disbursements/Expenditures**				0			6,444,151			6,444,151
179	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										97,718
180											
181	**40 - TRANSPORTATION FUND (TR)**										
182	**SUPPORT SERVICES (TR)**	**2000**									
183	**Support Services - Pupils**	**2100**									
184	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
185	**Support Services - Business**										
186	Pupil Transportation Services	2550	89,845	9,782	3,473,462	14,000					3,587,089
187	Other Support Services - Business *(Describe & Itemize)*	2900									0
188	**Total Support Services**	**2000**	89,845	9,782	3,473,462	14,000	0	0	0	0	3,587,089
189	**COMMUNITY SERVICES (TR)**	**3000**									0
190	**PAYMENTS TO OTHER DIST & GOVT UNITS (TR)**	**4000**									
191	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
192	Payments for Regular Program	4110									0
193	Payments for Special Education Programs	4120									0
194	Payments for Adult/Continuing Education Programs	4130									0
195	Payments for CTE Programs	4140									0
196	Payments for Community College Programs	4170									0
197	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
198	**Total Payments to Other Dist & Govt Units (In-State)**	**4100**			0			0			0
199	**Payments to Other Dist & Govt Units (Out-of-State)** *(Describe & Itemize)*	**4400**									0
200	**Total Payments to Other Dist & Govt Units**	**4000**			0			0			0
201	**DEBT SERVICE (TR)**	**5000**									
202	**Debt Service - Interest on Short-Term Debt**	**5100**									
203	Tax Anticipation Warrants	5110									0
204	Tax Anticipation Notes	5120									0
205	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
206	State Aid Anticipation Certificates	5140									0
207	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
208	**Total Debt Service - Interest On Short-Term Debt**	**5100**						0			0
209	**Debt Service - Interest on Long-Term Debt**	**5200**									0
210	**Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired)** *(Describe & Itemize)*	**5300**									0
211	**Debt Service - Other** *(Describe & Itemize)*	**5400**									0
212	**Total Debt Service**	**5000**						0			0
213	**PROVISION FOR CONTINGENCIES (TR)**	**6000**									0
214	**Total Direct Disbursements/Expenditures**		89,845	9,782	3,473,462	14,000	0	0	0	0	3,587,089
215	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										(512,528)
216											
217	**50 - MUNICIPAL RETIREMENT/SOC SEC FUND (MR/SS)**										
218	**INSTRUCTION (MR/SS)**	**1000**									
219	Regular Program	1100		338,654							338,654
220	Pre-K Programs	1125		1,650							1,650
221	Special Education Programs (Functions 1200-1220)	1200		370,664							370,664
222	Special Education Programs Pre-K	1225									0
223	Remedial and Supplemental Programs K-12	1250									0

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	**Description: Enter Whole Numbers Only**	**Funct #**	**Salaries**	**Employee Benefits**	**Purchased Services**	**Supplies & Materials**	**Capital Outlay**	**Other Objects**	**Non-Capitalized Equipment**	**Termination Benefits**	**Total**
224	Remedial and Supplemental Programs Pre-K	1275									0
225	Adult/Continuing Education Programs	1300									0
226	CTE Programs	1400		108							108
227	Interscholastic Programs	1500		39,053							39,053
228	Summer School Programs	1600									0
229	Gifted Programs	1650									0
230	Driver's Education Programs	1700		329							329
231	Bilingual Programs	1800		9,019							9,019
232	Truant Alternative & Optional Programs	1900		1,282							1,282
233	**Total Instruction**	**1000**		760,759							760,759
234	**SUPPORT SERVICES (MR/SS)**	**2000**									
235	**Support Services - Pupil**	**2100**									
236	Attendance & Social Work Services	2110		173							173
237	Guidance Services	2120		12,925							12,925
238	Health Services	2130		46,106							46,106
239	Psychological Services	2140		120							120
240	Speech Pathology & Audiology Services	2150		1,410							1,410
241	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
242	**Total Support Services - Pupil**	**2100**		60,734							60,734
243	**Support Services - Instructional Staff**	**2200**									
244	Improvement of Instruction Services	2210		14,867							14,867
245	Educational Media Services	2220		13,933							13,933
246	Assessment & Testing	2230									0
247	**Total Support Services - Instructional Staff**	**2200**		28,800							28,800
248	**Support Services - General Administration**	**2300**									
249	Board of Education Services	2310		4,632							4,632
250	Executive Administration Services	2320		4,806							4,806
251	Special Area Administrative Services	2330		5,384							5,384
252	Claims Paid from Self Insurance Fund	2361									0
253	Risk Management and Claims Services Payments	2365									0
254	**Total Support Services - General Administration**	**2300**		14,822							14,822
255	**Support Services - School Administration**	**2400**									
256	Office of the Principal Services	2410		109,090							109,090
257	Other Support Services - School Administration *(Describe & Itemize)*	2490		1,025							1,025
258	**Total Support Services - School Administration**	**2400**		110,115							110,115
259	**Support Services - Business**	**2500**									
260	Direction of Business Support Services	2510		2,839							2,839
261	Fiscal Services	2520		99,672							99,672
262	Facilities Acquisition & Construction Services	2530									0
263	Operation & Maintenance of Plant Service	2540		287,095							287,095
264	Pupil Transportation Services	2550		14,598							14,598
265	Food Services	2560		162,143							162,143
266	Internal Services	2570									0
267	**Total Support Services - Business**	**2500**		566,347							566,347
268	**Support Services - Central**	**2600**									
269	Direction of Central Support Services	2610									0
270	Planning, Research, Development & Evaluation Services	2620									0
271	Information Services	2630									0
272	Staff Services	2640									0
273	Data Processing Services	2660									0
274	**Total Support Services - Central**	**2600**		0							0
275	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**		72,365							72,365
276	**Total Support Services**	**2000**		853,183							853,183
277	**COMMUNITY SERVICES (MR/SS)**	**3000**		14,918							14,918
278	**PAYMENTS TO OTHER DIST & GOVT UNITS (MR/SS)**	**4000**									
279	Payments for Regular Programs	4110									0
280	Payments for Special Education Programs	4120									0
281	Payments for CTE Programs	4140									0

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	**Description: Enter Whole Numbers Only**	**Funct #**	**Salaries**	**Employee Benefits**	**Purchased Services**	**Supplies & Materials**	**Capital Outlay**	**Other Objects**	**Non-Capitalized Equipment**	**Termination Benefits**	**Total**
282	**Total Payments to Other Dist & Govt Units**	**4000**		0							0
283	**DEBT SERVICE (MR/SS)**	**5000**									
284	**Debt Service - Interest on Short-Term Debt**	**5100**									
285	Tax Anticipation Warrants	5110									0
286	Tax Anticipation Notes	5120									0
287	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
288	State Aid Anticipation Certificates	5140									0
289	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
290	**Total Debt Service**	**5000**						0			0
291	**PROVISION FOR CONTINGENCIES (MR/SS)**	**6000**									0
292	**Total Direct Disbursements/Expenditures**			1,628,860				0			1,628,860
293	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										(253,096)
294											
295	**60 - CAPITAL PROJECTS (CP)**										
296	**SUPPORT SERVICES (CP)**	**2000**									
297	**Support Services - Business**										
298	Facilities Acquisition & Construction Services	2530			3,050,283						3,050,283
299	Other Support Services - Business *(Describe & Itemize)*	2900									0
300	**Total Support Services**	**2000**	0	0	3,050,283	0	0	0	0		3,050,283
301	**PAYMENTS TO OTHER DIST & GOVT UNITS (CP)**	**4000**									
302	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
303	Payments to Regular Programs	4110									0
304	Payment for Special Education Programs	4120									0
305	Payment for CTE Programs	4140									0
306	Payments to Other Govt Units - Programs (In-State) *(Describe & Itemize)*	4190									0
307	**Total Payments to Other Districts & Govt Units**	**4000**			0			0			0
308	**PROVISION FOR CONTINGENCIES (CP)**	**6000**									0
309	**Total Direct Disbursements/Expenditures**		0	0	3,050,283	0	0	0	0		3,050,283
310	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										(550,283)
311											
312	**70 WORKING CASH FUND (WC)**										
313											
314	**80 - TORT FUND (TF)**										
315	**INSTRUCTION (TF)**	**1000**									
316	Regular Programs	1100									0
317	Tuition Payment to Charter Schools	1115									0
318	Pre-K Programs	1125									0
319	Special Education Programs (Functions 1200 - 1220)	1200									0
320	Special Education Programs Pre-K	1225									0
321	Remedial and Supplemental Programs K-12	1250									0
322	Remedial and Supplemental Programs Pre-K	1275									0
323	Adult/Continuing Education Programs	1300									0
324	CTE Programs	1400									0
325	Interscholastic Programs	1500									0
326	Summer School Programs	1600									0
327	Gifted Programs	1650									0
328	Driver's Education Programs	1700									0
329	Bilingual Programs	1800									0
330	Truant Alternative & Optional Programs	1900									0
331	Pre-K Programs - Private Tuition	1910									0
332	Regular K-12 Programs Private Tuition	1911									0
333	Special Education Programs K-12 Private Tuition	1912									0
334	Special Education Programs Pre-K Tuition	1913									0
335	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
336	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
337	Adult/Continuing Education Programs Private Tuition	1916									0
338	CTE Programs Private Tuition	1917									0

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	**Description: Enter Whole Numbers Only**	**Funct #**	**Salaries**	**Employee Benefits**	**Purchased Services**	**Supplies & Materials**	**Capital Outlay**	**Other Objects**	**Non-Capitalized Equipment**	**Termination Benefits**	**Total**
339	Interscholastic Programs Private Tuition	1918									0
340	Summer School Programs Private Tuition	1919									0
341	Gifted Programs Private Tuition	1920									0
342	Bilingual Programs Private Tuition	1921									0
343	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
344	**Total Instruction**[14]	**1000**	0	0	0	0	0	0	0	0	0
345	**SUPPORT SERVICES (TF)**	**2000**									
346	**Support Services - Pupil**	**2100**									
347	Attendance & Social Work Services	2110									0
348	Guidance Services	2120									0
349	Health Services	2130	295,684	26,107							321,791
350	Psychological Services	2140									0
351	Speech Pathology & Audiology Services	2150									0
352	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
353	**Total Support Services - Pupil**	**2100**	295,684	26,107	0	0	0	0	0	0	321,791
354	**Support Services - Instructional Staff**	**2200**									
355	Improvement of Instruction Services	2210									0
356	Educational Media Services	2220	70,908	7,302							78,210
357	Assessment & Testing	2230									0
358	**Total Support Services - Instructional Staff**	**2200**	70,908	7,302	0	0	0	0	0	0	78,210
359	**Support Services - General Administration**	**2300**									
360	Board of Education Services	2310			151,000						151,000
361	Executive Administration Services	2320			10,500						10,500
362	Special Area Administration Services	2330									0
363	Claims Paid from Self Insurance Fund	2361									0
364	Risk Management and Claims Services Payments	2365			1,332,474	2,100	75,000				1,409,574
365	**Total Support Services - General Administration**	**2300**	0	0	1,493,974	2,100	75,000	0	0	0	1,571,074
366	**Support Services - School Administration**	**2400**									
367	Office of the Principal Services	2410	93,581	21,250							114,831
368	Other Support Services - School Administration *(Describe & Itemize)*	2490				2,950					2,950
369	**Total Support Services - School Administration**	**2400**	93,581	21,250	0	2,950	0	0	0	0	117,781
370	**Support Services - Business**	**2500**									
371	Direction of Business Support Services	2510									0
372	Fiscal Services	2520									0
373	Facilities Acquisition & Construction Services	2530									0
374	Operation & Maintenance of Plant Services	2540	233,214	39,906							273,120
375	Pupil Transportation Services	2550									0
376	Food Services	2560									0
377	Internal Services	2570									0
378	**Total Support Services - Business**	**2500**	233,214	39,906	0	0	0	0	0	0	273,120
379	**Support Services - Central**	**2600**									
380	Direction of Central Support Services	2610									0
381	Planning, Research, Development & Evaluation Services	2620									0
382	Information Services	2630									0
383	Staff Services	2640									0
384	Data Processing Services	2660									0
385	**Total Support Services - Central**	**2600**	0	0	0	0	0	0	0	0	0
386	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**	248,788	24,984	130,312						404,084
387	**Total Support Services**	**2000**	942,175	119,549	1,624,286	5,050	75,000	0	0	0	2,766,060
388	**COMMUNITY SERVICES (TF)**	**3000**									0
389	**PAYMENTS TO OTHER DIST & GOVT UNITS (TF)**	**4000**									
390	**Payments to Other Dist & Govt Units (In-State)**	4100									
391	Payments for Regular Programs	4110									0
392	Payments for Special Education Programs	4120									0
393	Payments for Adult/Continuing Education Programs	4130									0
394	Payments for CTE Programs	4140									0
395	Payments for Community College Programs	4170									0

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	**Description: Enter Whole Numbers Only**	**Funct #**	**Salaries**	**Employee Benefits**	**Purchased Services**	**Supplies & Materials**	**Capital Outlay**	**Other Objects**	**Non-Capitalized Equipment**	**Termination Benefits**	**Total**
396	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
397	**Total Payments to Other Dist & Govt Units (In-State)**	**4100**			0			0			0
398	Payments for Regular Programs - Tuition	4210									0
399	Payments for Special Education Programs - Tuition	4220									0
400	Payments for Adult/Continuing Education Programs - Tuition	4230									0
401	Payments for CTE Programs - Tuition	4240									0
402	Payments for Community College Programs - Tuition	4270									0
403	Payments for Other Programs - Tuition	4280									0
404	Other Payments to In-State Govt Units - Tuition *(Describe & Itemize)*	4290									0
405	**Total Payments to Other Dist & Govt Units - Tuition (In State)**	**4200**						0			0
406	Payments for Regular Programs - Transfers	4310									0
407	Payments for Special Education Programs - Transfers	4320									0
408	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
409	Payments for CTE Programs - Transfers	4340									0
410	Payments for Community College Program - Transfers	4370									0
411	Payments for Other Programs - Transfers	4380									0
412	Other Payments to In-State Govt Units - Transfers *(Describe & Itemize)*	4390									0
413	**Total Payments to Other Dist & Govt Units-Transfers (In State)**	**4300**			0			0			0
414	Payments to Other Dist & Govt Units (Out of State)	4400									0
415	**Total Payments to Other Dist & Govt Units**	**4000**			0			0			0
416	**DEBT SERVICE (TF)**	**5000**									
417	**Debt Service - Interest on Short-Term Debt**										
418	Tax Anticipation Warrants	5110									0
419	Tax Anticipation Notes	5120									0
420	Corporate Personal Property Replacement Tax Anticipation Notes	5130									0
421	State Aid Anticipation Certificates	5140									0
422	Other Interest or Short-Term Debt *(Describe & Itemize)*	5150									0
423	**Debt Service - Interest on Long-Term Debt**	**5200**									0
424	**Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired)** *(Describe & Itemize)*	**5300**									0
425	**Debt Service - Other** *(Describe & Itemize)*	**5400**									0
426	**Total Debt Service**	**5000**			0			0			0
427	**PROVISION FOR CONTINGENCIES (TF)**	**6000**									0
428	**Total Direct Disbursements/Expenditures**		942,175	119,549	1,624,286	5,050	75,000	0	0	0	2,766,060
429	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										(1,793)
430											
431	**90 - FIRE PREVENTION & SAFETY FUND (FP&S)**										
432	**SUPPORT SERVICES (FP&S)**	**2000**									
433	**Support Services - Business**	**2500**									
434	Facilities Acquisition & Construction Services	2530			0						0
435	Operation & Maintenance of Plant Service	2540									0
436	**Total Support Services - Business**	**2500**	0	0	0	0	0	0	0		0
437	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**									0
438	**Total Support Services**	**2000**	0	0	0	0	0	0	0		0
439	**PAYMENTS TO OTHER DISTRICTS & GOVT UNITS (FP&S)**	**4000**									
440	Payments to Regular Programs	4110									0
441	Payments to Special Education Programs	4120									0
442	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
443	**Total Payments to Other Districts & Govt Units (FPS)**	**4000**						0			0
444	**DEBT SERVICE (FP&S)**	**5000**									
445	**Debt Service - Interest on Short-Term Debt**	**5100**									
446	Tax Anticipation Warrants	5110									0
447	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
448	**Total Debt Service - Interest on Short-Term Debt**	**5100**						0			0
449	**Debt Service - Interest on Long-Term Debt**	**5200**									0
450	**Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired)** *(Describe & Itemize)*	**5300**									0

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
451	Total Debt Service	5000						0			0
452	PROVISIONS FOR CONTINGENCIES (FP&S)	6000									0
453	Total Direct Disbursements/Expenditures		0	0	0	0	0	0	0		0
454	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										241,357

	B	C	D	E	F	G	H
1	**If there is an amount in column C or column G, please describe the type of revenue or expenditure in column D or column H.**						
2	**Revenue Check:**	**OK**					
3	**Expenditure Check:**	**OK**					
4	**Revenues Acct. (EstRev tab)**	**Amount**	**Describe Revenue**		**Expenditures Fund-Function (EstExp tab)**	**Amount**	**Describe Expenditures**
5	**1190**				**10-2190**	**$ 7,455**	Commencement supplies and materials
6	**1290**				**10-2490**	**$ 78,883**	Athletic Director Salary & Benefits
7	**1614**	**$ 600**	Sales to Pupils - Milk $600		**10-2900**	**$ 487,419**	Common Grounds Salaries, Technology Salaries & Benefits, Medica
8	**1690**	**$ 120,000**	Common Grounds $40,000; RAES meals $30,000; Misc $50,000		**10-4190**		
9	**1790**				**10-4290**		
10	**1819**				**10-4390**		
11	**1829**				**10-4400**		
12	**1890**				**10-5150**		
13	**1993**				**20-2190**		
14	**1999**	**$ 278,031**	Ryner Farms $58,420; Musicals/Theatre $3,400; Misc Education		**20-2900**		
15	**2300**				**20-4190**		
16	**3099**				**20-4400**		
17	**3199**				**20-5150**		
18	**3299**				**30-4190**		
19	**3499**				**30-5150**		
20	**3599**				**30-5300**		
21	**3999**	**$ 481,555**	Library grant $3,000; Orphanage Tuition $131,476; Teacher Vaca		**30-5400**	**$ 4,200**	Administrative Fee
22	**4009**				**40-2190**		
23	**4090**				**40-2900**		
24	**4199**				**40-4190**		
25	**4299**				**40-4400**		
26	**4399**				**40-5150**		
27	**4499**				**40-5300**		
28	**4699**				**40-5400**		
29	**4799**				**50-2190**		
30	**4998**	**$ 63,800**	Dept of Rehab $35,800; 21st Century grant $28,000		**50-2490**	**$ 1,025**	Athletic DirectorBenefits
31					**50-2900**	**$ 72,365**	Common Grounds Benefits and Technology Salaries & Benefits,
32					**50-5150**		
33					**60-2900**		
34					**60-4190**		
35					**80-2190**		
36					**80-2490**	**$ 2,950**	Mileage and Safety Unifroms
37					**80-2900**	**$ 404,084**	Security Salaries & Benefits, Technology Director and Police Liaison
38					**80-4190**		
39					**80-4290**		
40					**80-4390**		
41					**80-4400**		
42					**80-5150**		
43					**80-5300**		
44					**80-5400**		
45					**90-2900**		
46					**90-4190**		
47					**90-5150**		
48					**90-5300**		

DEFICIT BUDGET SUMMARY INFORMATION - Operating Funds Only (School Districts Only)					
Description	**EDUCATIONAL FUND (10)**	**OPERATIONS & MAINTENANCE FUND (20)**	**TRANSPORTATION FUND (40)**	**WORKING CASH FUND (70)**	**TOTAL**
Direct Revenues	48,158,524	5,571,376	3,074,561	299,562	**57,104,023**
Direct Expenditures	47,168,898	8,951,745	3,587,089		**59,707,732**
Difference	989,626	(3,380,369)	(512,528)	299,562	**(2,603,709)**
Estimated Fund Balance - June 30, 2026	42,900,304	4,624,874	1,634,527	718,106	**49,877,811**

Unbalanced budget; however, a Deficit Reduction Plan is not required at this time.

A deficit reduction plan is required if the local board of education adopts (or amends) the 2025-2026 school district budget in which the "operating funds" listed above result in direct revenues (line 9, BudgetSum 2-4) being less than direct expenditures (line 19, BudgetSum 2-4) by an amount equal to or greater than one-third (1/3) of the ending fund balance (line 81, BudgetSum 2-4).

Note: *The balance is determined using only the four funds listed above. That is, if the estimated ending fund balance is less than three times the deficit spending, the district must adopt and file with ISBE a deficit reduction plan to balance the shortfall within three years.*

Per School Code (105 ILCS 5/17-1) - If the Deficit AFR Summary Information tab from the 2024-2025 Annual Financial Report (AFR) reflects a deficit as defined above, then the school district shall adopt and submit a deficit reduction plan (found here on page 23-27) to ISBE within 30 days after acceptance of the AFR.

The deficit reduction plan, if required, is developed using ISBE guidelines and format.

	A	B	C	D	E	F	G
1	**School Districts Only*		**DEFICIT REDUCTION PLAN**				
2			**ESTIMATED BUDGET**				
3	***33048205026***		**FY2025-2026**				
4	*District Number*						
5	***Galesburg CUSD 205***						
6	*District Name*		**Educational Fund**	**Operations & Maintenance Fund**	**Transportation Fund**	**Working Cash Fund**	**Total**
7	**ESTIMATED BEGINNING FUND BALANCE** ***(must equal prior Ending Fund Balance)***		41,910,678	8,005,243	2,147,055	418,544	52,481,520
8	**RECEIPTS/REVENUES**	**Acct #**					
9	**LOCAL SOURCES**	**1000**	18,905,706	2,212,699	1,000,182	299,562	22,418,149
10	**FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT**	**2000**	0	0	0		0
11	**STATE SOURCES**	**3000**	23,341,063	3,358,677	2,074,379	0	28,774,119
12	**FEDERAL SOURCES**	**4000**	5,911,755	0	0	0	5,911,755
13	**Total Receipts/Revenues**		48,158,524	5,571,376	3,074,561	299,562	57,104,023
14	**DISBURSEMENTS/EXPENDITURES**	**Funct #**					
15	**INSTRUCTION**	**1000**	30,881,033				30,881,033
16	**SUPPORT SERVICES**	**2000**	14,187,526	8,931,245	3,587,089		26,705,860
17	**COMMUNITY SERVICES**	**3000**	869,167	0	0		869,167
18	**PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS**	**4000**	869,172	0	0		869,172
19	**DEBT SERVICES**	**5000**	0	0	0		0
20	**PROVISION FOR CONTINGENCIES**	**6000**	362,000	20,500	0		382,500
21	**Total Disbursements/Expenditures**		47,168,898	8,951,745	3,587,089		59,707,732
22	**Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures**		989,626	(3,380,369)	(512,528)	299,562	(2,603,709)
23	**OTHER SOURCES/USES OF FUNDS**						
24	**OTHER SOURCES OF FUNDS (7000)**		0	0	0	0	0
25	**OTHER USES OF FUNDS (8000)**		0	0	0	0	0
26	**TOTAL OTHER SOURCES/USES OF FUNDS**		0	0	0	0	0
27	**ESTIMATED ENDING FUND BALANCE**		42,900,304	4,624,874	1,634,527	718,106	49,877,811

	A	B	H	I	J	K	L
1	**School Districts Only*		ESTIMATED BUDGET FY2026-2027				
2							
3	*33048205026*						
4	*District Number*						
5	*Galesburg CUSD 205*						
6	*District Name*		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE *(must equal prior Ending Fund Balance)*		42,900,304	4,624,874	1,634,527	718,106	49,877,811
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		42,900,304	4,624,874	1,634,527	718,106	49,877,811

	A	B	M	N	O	P	Q
1	**School Districts Only*		ESTIMATED BUDGET FY2027-2028				
2							
3	*33048205026*						
4	*District Number*						
5	*Galesburg CUSD 205*						
6	*District Name*		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE *(must equal prior Ending Fund Balance)*		42,900,304	4,624,874	1,634,527	718,106	49,877,811
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		42,900,304	4,624,874	1,634,527	718,106	49,877,811

	A	B	R	S	T	U	V
1	**School Districts Only*		ESTIMATED BUDGET FY2028-2029				
2							
3	*33048205026*						
4	*District Number*						
5	*Galesburg CUSD 205*						
6	*District Name*		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE *(must equal prior Ending Fund Balance)*		42,900,304	4,624,874	1,634,527	718,106	49,877,811
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		42,900,304	4,624,874	1,634,527	718,106	49,877,811

	A	B	W	X	Y	Z
1	**School Districts Only*		**SUMMARY**			
2			**BUDGET ADDENDUM - DEFICIT REDUCTION PLAN**			
3	***33048205026***		**ESTIMATED BUDGET**			
4	*District Number*		*Date of Adoption:*			
5	***Galesburg CUSD 205***				*(Enter as MM/DD/YY)*	
6	*District Name*		**FY2025-2026**	**FY2026-2027**	**FY2027-2028**	**FY2028-2029**
7	**ESTIMATED BEGINNING FUND BALANCE** ***(must equal prior Ending Fund Balance)***		52,481,520	49,877,811	49,877,811	49,877,811
8	**RECEIPTS/REVENUES**	**Acct #**				
9	**LOCAL SOURCES**	**1000**	22,418,149	0	0	0
10	**FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT**	**2000**	0	0	0	0
11	**STATE SOURCES**	**3000**	28,774,119	0	0	0
12	**FEDERAL SOURCES**	**4000**	5,911,755	0	0	0
13	**Total Receipts/Revenues**		57,104,023	0	0	0
14	**DISBURSEMENTS/EXPENDITURES**	**Funct #**				
15	**INSTRUCTION**	**1000**	30,881,033	0	0	0
16	**SUPPORT SERVICES**	**2000**	26,705,860	0	0	0
17	**COMMUNITY SERVICES**	**3000**	869,167	0	0	0
18	**PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS**	**4000**	869,172	0	0	0
19	**DEBT SERVICES**	**5000**	0	0	0	0
20	**PROVISION FOR CONTINGENCIES**	**6000**	382,500	0	0	0
21	**Total Disbursements/Expenditures**		59,707,732	0	0	0
22	**Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures**		(2,603,709)	0	0	0
23	**OTHER SOURCES/USES OF FUNDS**					
24	**OTHER SOURCES OF FUNDS (7000)**		0	0	0	0
25	**OTHER USES OF FUNDS (8000)**		0	0	0	0
26	**TOTAL OTHER SOURCES/USES OF FUNDS**		0	0	0	0
27	**ESTIMATED ENDING FUND BALANCE**		49,877,811	49,877,811	49,877,811	49,877,811

Deficit Reduction Plan-Background/Assumptions (School Districts Only)
Fiscal Year 2025-2026
through Fiscal Year 2028-2029

Galesburg CUSD 205 ***33048205026***

Please complete the following schedule and include a brief description to identify any areas of the budget that will be impacted from one year to the next. If the deficit reduction plan relies upon new local revenues, identify contingencies for further budget reductions which will be enacted in the event those new revenues are not available.

1. **Background and Narrative of Budget Reductions:**

2. **Assumptions Used in the Deficit Reduction Plan:**

- EBF and Estimated New Tier Funding:

- Equal Assessed Valuation and Tax Rates:

- Employee Salaries and Benefits:

Deficit Reduction Plan-Background/Assumptions (School Districts Only)
Fiscal Year 2025-2026
through Fiscal Year 2028-2029

- Short- and Long-Term Borrowing:

- Educational Impact:

- Other Assumptions:

- Has the district considered shared services or outsourcing (Ex: Transportation, Insurance)? If yes, please explain:

Evidence-Based Funding: Fiscal Year 2026 Spending Plan
Galesburg CUSD 205

Part I: Achieving Student Growth and Making Progress Toward State Education Goals

The questions below allow you to indicate the strategic priorities and strategies that will drive your efforts to achieve student growth and make progress toward state education goals. These may involve investing in any combination of an Organizational Unit's core resources: time, money, people, and programs.

Collaboration Opportunity - Organizational Units may find that Part I is most easily and effectively completed if led by program leaders in consultation with finance leaders.

1) What are the Organizational Unit's strategic goals for student success for the 2025-26 school year? What measures will be used to evaluate progress? (*No more than 2000 characters, including spaces.*)

Galesburg CUSD 205 is committed to preparing every student for success in college, career, and life. Guided by the District's Strategic Plan, the organizational unit's goals for the 2025-26 school year emphasize academic growth, equity, student well-being, and readiness for the future. These priorities are designed to strengthen achievement, expand opportunities, and create supportive environments for all learners.

A key focus will be improving literacy and numeracy across all grade levels while raising the rigor of middle and high school coursework. The District will continue early identification of learning gaps, expand interventions, and apply evidence-based instructional practices. Progress will be measured through growth on the Illinois Assessment of Readiness, the SAT, local benchmarks, and intervention data.

Equity and access will remain central. Advanced coursework, dual credit, and career and technical pathways will be expanded so all students, regardless of background, have equal opportunity. Monitoring will include enrollment and completion rates, graduation outcomes, and participation in enrichment activities, ensuring gaps narrow and opportunities widen.

	Top Strategy 1	Top Strategy 2	Top Strategy 3
2) Select the top three strategies that the Organizational Unit will employ to achieve student growth and make progress toward state education goals. (Select three different responses from the dropdown list.)	Increase the number of high-quality educators dedicated to special student groups	Improve programs, curriculum, and/or learning tools	Maintain or expand pupil support services

If "Other" was selected in question 2, please describe. (*No more than 1000 characters, including spaces.*)

Part II: Planned Use of Evidence-Based Funding

The questions below provide an opportunity to document the stakeholders with whom you consulted and the data you analyzed as you determined your strategic allocations of FY 2026 EBF dollars. Key statistics related to EBF distributions are provided for your reference. Form 50-36/50-39 is typically released before current-year appropriations are known. Therefore, the figures provided are for the prior fiscal year.

Collaboration Opportunity *- Organizational Units may find that questions in this section are most easily and effectively completed if led by finance leaders in consultation with program leaders.*

Evidence-Based Funding Organizational Unit Results (FY 2025)					
	Final Resources / Adequacy Target = ***Percent of Adequacy***	**Average Student Enrollment**	*3,681.37*	**Adequacy Target**	*$56,556,717*
		Final Resources	*$43,113,142*	**Percent of Adequacy**	*76%*
	Base Funding Minimum + *Tier Funding =* ***Gross State Contribution***	**Tier Assignment**	*1*	**Gross State Contribution**	*$23,838,627*
		FY25 Base Funding Minimum	*$23,080,265*	**FY 2025 Tier Funding**	*$758,362*
	Within FY 2025 Gross State Contribution, Resources Attributable to ***Specific Populations***	**Low-Income Students**	*$5,628,307*		
		English Learners (ELs)	*$157,445*		
		Special Education	*$1,991,108*		

	FY 2026 Tier Funding	Funding Type (Select)	**Note: Tier Funding allocations are published annually at https://www.isbe.net/Pages/ebfdistribution.aspx . Amounts are available in early August. Districts must use actual funding amounts if they are available before submitting the budget to ISBE.*
1) FY 2026 Tier Funding Allocation*: Enter the dollar amount of Tier Funding (e.g., NEW MONEY only) allocated to the Organizational Unit for FY 2026. Select whether the amount is estimated or actual funding.	*$580,315*	Actual	

	Data Source 1	Data Source 2	Data Source 3
2) Select the top three sources of data used to inform the Organizational Unit's planned allocation of EBF dollars. (Select three different responses.)	Student growth and achievement data, disaggregated by student groups	Student grades or other local academic performance data	Site-based expenditure data

3)	**Indicate with which groups the Organizational Unit engaged to inform its intended allocation of EBF dollars. (Select any that apply; otherwise leave blank.)**	Bilingual Program Director(s)	Yes	Principals	Yes	Bilingual Parent Advisory Committee	Yes
		Special Ed. Program Director(s)	Yes	School Improvement Teams	Yes	Other Parent Group(s)	
		Other Program Leaders	Yes	Teacher or Support Staff Unions		Community Focus Group(s)	Yes
		School Board Members	Yes	Other School Staff	Yes	Other	Yes
	[Optional] Provide a brief description of the Organizational Unit's process for consulting with internal and external stakeholders in determining the allocation of EBF dollars. (*No more than 1000 characters, including spaces.*)						

		Priority Investment 1	Priority Investment 2	Priority Investment 3
4)	**Given the data analyzed, the stakeholders consulted, and the priorities identified in Part I, indicate the top three priority investments the Organizational Unit will make with its FY 2026 Base Funding Minimum (e.g., excluding Tier Funding). Choose "Other" if investments do not match the provided list. (Select three different responses. "Other" may be selected more than once if needed.)**	Core Teachers	Low-Income Pupil Support Staff	Specialist Teachers
	If "Other" was selected in question 4, please describe. (*No more than 1000 characters, including spaces.*)			

5) **Cost Factor Table**

The table below presents the regionally adjusted amount embedded in the Organizational Unit's FY 2025 Adequacy Target for each of the 34 cost factors in the Evidence-Based Funding model (Column F). Column G is required for all Organizational Units that receive at least $5,000 in Tier Funding, while column H is optional. Organizational Units may choose to provide additional narrative context in Columns I-M to elaborate on the figures included in the table. ISBE has produced guidance for populating the cost factor table. The guidance includes a definition for each cost factor, along with suggestions for using Employee Information System position codes and common expenditure accounts to support a determination of expenditures. This guidance is available at https://www.isbe.net/ebfspendingplan.

Column G: If the Organizational Unit will receive at least $5,000 in FY 2026 Tier Funding (as entered in Q2.1/cell G31), column G is required. Please indicate the Organizational Unit's planned expenditures in FY 2026 from Tier Funds only. Organizational Units are not expected to place a value in each cell. Rather, the table allows for the communication of priority investments with new state resources for the current fiscal year. During years in which there is no new Tier Funding, column G will not be required. During years in which Tier Funding is available, the amount of new Tier Funding entered in Q2.1/cell G31 above must equal the sum in cell G90 below. If some or all Tier Funding is invested outside of the cost factors, enter a dollar amount in cell G89 and provide additional context in the space for a narrative beginning in row 93.

Column H: Optionally, Organizational Units may populate column H with total planned expenditures in FY 2026 for each cost factor from all revenue sources (e.g., not just from EBF). By comparing the figures in column F to the figures entered in column H, the Organizational Unit may engage local stakeholders in productive dialogue about resource allocation decisions.

Cost Factors		Amount in FY 2025 Adjusted Adequacy Target	Budgeted FY 2026 Investments with New Tier Funding [Required]	Budgeted FY 2026 Expenditures (All Resources) [Optional]	Optional District Narratives
Core Investments	Core Teachers	$12,460,124	$480,108		*Enter optional context for core investment decisions.*
	Specialist Teachers	$3,014,492			
	Instructional Facilitator	$1,241,498			
	Core Intervention Teacher	$503,567			
	Substitute Teachers	$454,860			
	Guidance Counselor	$854,523			
	Nurse	$273,315			
	Supervisory Aide	$473,880			
	Librarian	$556,485			
	Librarian Aide	$342,153			
	Principal	$820,363			
	Assistant Principal	$714,518			
	School Site Staff	$568,628			
	Subtotal	$22,278,407	**$480,108**		

Per Student Investments	Gifted	$329,786			*Enter optional context for per student investment decisions.*
	Professional Development	$460,171			
	Instructional Materials	$1,196,445			
	Assessments	$125,167			
	Computer & Tech Equipment	$2,102,062			
	Student Activities	$1,514,356			
	Maintenance & Operations	$5,525,736			
	Central Office	$3,681			
	Employee Benefits	$11,217,629			
	Subtotal*	$25,808,853			
Additional Investments	Low-Income Intervention Teacher	$1,211,417			*Enter optional context for additional investment decisions.*
	Low-Income Pupil Support Staff	$1,211,417			
	Low-Income Extended Day Teacher	$1,262,288			
	Low-Income Summer School Teacher	$1,262,288			
	EL Intervention Teacher	$139,727			
	EL Pupil Support Staff	$139,727			
	EL Extended Day Teacher	$145,831			
	EL Summer School Teacher	$145,831			
	EL Core Teacher	$174,998			
	Sp Ed Teacher	$1,770,324	$100,207		
	Sp Ed Instructional Assistant	$728,401			
	Sp Ed Psychologist	$277,208			
	Subtotal	**$8,469,457**	**$100,207**		
	Other Investments				$580,315.00
	Total**	**$56,556,717**	**$580,315**		**Tier Funding Check (Cell G90)** **Complete, G90=G31**

*The subtotal for Per Student Investments is a calculated figure that adjusts salary portions of Central Office and Maintenance & Operations to account for regional salary differences. As a result, the sum of each individual cost factor will not equal the subtotal.

**The total is the Final Adequacy Target (adjusted for Regionalization Factor) calculated in the Full FY 2025 EBF Calculation file. Due to differences in rounding, this figure may vary slightly from the sum of the subtotals in this table.

If some or all Tier Funding was invested outside of the cost factors, please describe. (*No more than 1000 characters, including spaces.*)	

Part III: Support for Special Student Groups

EBF statute sets aside specific allocations to be spent for special education, English learners, and low-income students. Per statue these designated funds must be spent on programs and services benefiting these specific student groups. Funds for English learners and low-income students must be spent in addition to, and not in lieu of, funding that supports general programs of instruction for all students. Funds attributable to special education must be used for the provision of special education facilities and services as outlined in ILCS 14-1.08. Current-year EBF amounts attributable to each of the special student groups must be reported in Question 1 below (cells G100-G102). If the Organizational Unit received at least $5,000 for any of the student groups, a response to Questions 2 through 4 below is required. For amounts less than $5,000, a response is optional for those questions. All other EBF funds may be spent in any manner deemed appropriate by the school district.

Collaboration Opportunity *- Organizational Units may find that questions in this section are most easily and effectively completed through collaboration between program leaders affiliated with each student group and finance leaders.*

			Enter Amounts	Select type	
1)	**FY 2026 Student Population Allocations*: Enter the dollar amount of resources attributable to Specific Populations within the FY26 Gross State Contribution. Enter "0" if no funds are allocated for a student group. Select whether amounts are estimated or actual.**	**Low-Income Students**	*$5,720,694*	Actual	**Note: Allocations for each of the three student groups are published annually at isbe.net/ebfdist under "Reports." Amounts are typically available by September 1. Districts must use actual funding amounts if they are available before submitting the budget to ISBE.*
		English Learners	*$168,935*	Actual	
		Special Education	*$2,029,989*	Actual	

2)	**Organizational Unit investment of EBF dollars for low-income students: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.)** **Response Required**	Low-Income Intervention Teacher	Yes	Low-Income Extended Day Teacher	Yes	Other Investments	
		[Optional - Enter $]		*[Optional - Enter $]*		*[Optional - Enter $]*	
		Low-Income Pupil Support Staff	Yes	Low-Income Summer School Teacher	Yes		
		[Optional - Enter $]		*[Optional - Enter $]*			
	Additional context for the Organizational Unit's planned use of dollars attributable to low-income students in FY 2026. (*Required if "Other Investments" selected above. No more than 500 characters, including spaces.*)						
3)	**Organizational Unit investment of EBF dollars for English learners: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.)** **Response Required**	English Learner Intervention Teacher	Yes	English Learner Extended Day Teacher		English Learner Core Teacher	
		[Optional - Enter $]		*[Optional - Enter $]*		*[Optional - Enter $]*	
		English Learner Pupil Support Staff	Yes	English Learner Summer School Teacher		Other Investments	
		[Optional - Enter $]		*[Optional - Enter $]*		*[Optional - Enter $]*	
	Additional context for the Organizational Unit's planned use of dollars attributable to English learners in FY 2026. (*Required if "Other Investments" selected above. No more than 500 characters, including spaces.*)						
4)	**Organizational Units investment of EBF dollars for Special Education: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.)** **Response Required**	Special Education Teacher	Yes	Special Education Psychologist	Yes		
		[Optional - Enter $]		*[Optional - Enter $]*			
		Special Education Instructional Assistant	Yes	Other Investments			
		[Optional - Enter $]		*[Optional - Enter $]*			
	Additional context for the Organizational Unit's planned use of dollars attributable to Special Education students in FY 2026. (*Required if "Other Investments" selected above. No more than 500 characters, including spaces.*)						

Plan Assurances

Please complete the assurances below related to Article 14C of the Illinois School Code, which contains provisions for EL services, parent participation, and the use of EBF dollars provided for English learners. It is the joint responsibility of home and serving entities to ensure compliance related to the use of state funding provided for English learners. Organizational Units should maintain supporting documentation (e.g., sign-in sheets, meeting agendas) to affirm the veracity of the below assurances. Responses in this section are only required if an Organizational Unit receives any amount of EBF dollars attributable to English learners.

Collaboration Opportunity *- Organizational Units may find that the plan assurances are most easily and effectively completed if led by program leaders.*

1). "I hereby affirm that at least 60% of the school district's state funds attributable to English learners will be used for instructional costs of programs and services for English learners (function 1000), in accordance with Article 14C of the Illinois School Code. The remaining balance of state funds attributable to English learners will also be used to serve English learners."

Required Yes

2). "My school district has at least one attendance center with 20 or more English learners (including parental refusals) who speak the same home language other than English in grades K-12. Alternatively and/or additionally, my school district has at least one attendance center with 20 or more English learners (including parent refusals) who speak the same home language other than English in pre-K."

Required Yes

3). "I hereby affirm that the school district's BPAC will review this EBF Spending Plan by or before October 31, 2025."

Required Yes

4). Enter the anticipated date on which the BPAC review will take place and the name of the BPAC chair for SY 2025-26.

Required	**BPAC Meeting (MM/DD/YYYY)**	6/5/2025
	Name of Chair	John Prats

Spending Plan Completion Tracker		
Use the information below to confirm completion of all required questions. Note that the "status" column adjusts to responses, so the tracker is most helpful to consult after you have completed the spending plan.		
Question	**Status**	**Acceptance Criteria**
Part 1, Q1	Complete	Character length of response must be >10 and <=2000, including spaces.
Part 1, Q2	Complete	A different response must be selected in G11, I11, and L11; cells cannot be blank.
Part 1, Q2 (Narrative)	Complete	Response required only if "Other" selected in G11, I11, or L11; character length of response must be >10 and <=1000, including spaces.
Part 2, Q1	Complete	A numeric value must be entered in cell G31 (estimated or actual Tier Funding, or 0 if appropriations did not include Tier Funding). A type must be selected in cell H31.
Part 2, Q2	Complete	A different response must be selected in G35, I35, and L35; cells cannot be blank.
Part 2, Q3	Complete	At least one response must be selected.
Part 2, Q4	Complete	Cells G43, I43, and L43 cannot be blank. "Other" may be selected more than once, but other responses may not be repeated.
Part 2, Q4 (Narrative)	Complete	Response required only if "Other" selected in G43, I43, or L43; character length of response must be >10 and <=1000, including spaces.
Part 2, Q5 (Cell G90)	Complete	Cell G90 must be equal to the value in cell G31.
Part 2, Q5 (Narrative)	Complete	Response required only if a value was entered in cell G89; character length of response must be >10 and <=1000, including spaces.
Part 3, Q1 Low-Income Funds	Complete	A numeric value must be entered. A type must be selected in cell H100.
Part 3, Q1 English Learner Funds	Complete	A numeric value must be entered, which may be "0" if the organizational unit received no funding for the specified student group. A type must be selected in cell H101.
Part 3, Q1 Spec. Ed. Funds	Complete	A numeric value must be entered. A type must be selected in cell H102.
Part 3, Q2	Complete	At least one response must be selected.
Part 3, Q2 (Narrative)	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Part 3, Q3	Complete	At least one response must be selected.
Part 3, Q3 (Narrative)	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Part 3, Q4	Complete	At least one response must be selected.
Part 3, Q4 (Narrative	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Assurances 1	Complete	Response required if the value entered in cell G101>0.
Assurances 2	Complete	Response required if the value entered in cell G101>0.
Assurances 3	Complete	Response required if "Yes" selected in cell E133.
Assurances 4 (Meeting Date)	Complete	Response required if "Yes" selected in cell E133; enter date in MM/DD/YYYY format.
Assurances 4 (Name of Chair)	Complete	Response required if "Yes" selected in cell E133.

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS (School Districts Only)

(For Local Use Only)

This is an estimated Limitation of Administrative Costs Worksheet only and will not be accepted for Official Submission of the Limitation of Administrative Costs Worksheet.

The worksheet is intended for use during the budgeting process to estimate the district's percent increase of FY2026 budgeted expenditures over actual FY2025 expenditures.
Budget information is copied to this page. Insert the prior year estimated actual expenditures to compute the estimated percentage increase (decrease).

The official Limitation of Administrative Costs Worksheet is attached to the end of the Annual Financial Report (ISBE Form 50-35) and must be submitted in conjunction with that report.
An official Limitation of Administrative Costs Worksheet can also be found on the ISBE website at: Limitation of Administrative Costs

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS WORKSHEET
(Section 17-1.5 of the School Code)

School District Name: **Galesburg CUSD 205**
RCDT Number: **33048205026**

	Description	Funct. No.	Estimated Actual Expenditures, Fiscal Year 2025 (10) Educational Fund	(20) Operations & Maintenance Fund	(80) Tort Fund	Total	Budgeted Expenditures, Fiscal Year 2026 (10) Educational Fund	(20) Operations & Maintenance Fund	(80) Tort Fund	Total
1.	Executive Administration Services	2320	413,000		5,094	418,094	475,271		10,500	485,771
2.	Special Area Administration Services	2330	599,619			599,619	395,303		0	395,303
3.	Other Support Services - School Administration	2490	76,438		110,632	187,070	78,883		2,950	81,833
4.	Direction of Business Support Services	2510	146,298	48,766		195,064	157,955	55,653	0	213,608
5.	Internal Services	2570				0	260,494		0	260,494
6.	Direction of Central Support Services	2610				0	0		0	0
7.	Deduct - Early Retirement or other pension obligations required by state law and included above.					0				0
8.	**Totals**		1,235,355	48,766	115,726	1,399,847	1,367,906	55,653	13,450	1,437,009
9.	**Estimated Percent Increase (Decrease) for FY2026 (Budgeted) over (Actual) FY 2025**									3%

REPORTING OF PUBLIC VENDOR CONTRACTS OF $1,000 OR MORE (School Districts Only)

*In accordance with the School Code, Section 10-20.21, all **school districts** are required to file a report listing 'vendor contracts' as an attachment to their budget. In this context, the term "vendor contracts" refers to "all contracts and agreements that pertain to goods and services that were intended to generate additional revenue and other remunerations for the **school district** in excess of $1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services.* ***The report is to list information regarding such contracts for the fiscal year immediately preceding the fiscal year of the budget.*** *All such contracts executed on or after July 1, 2007 must be approved by the school board.*

See: School Code, Section 10-20.21 - Contracts

Name of Vendor	Product or Service Provided	Net Revenue	Non-Monetary Remuneration	Purpose of Proceeds	Distribution Method and Recipient of Non-Monetary Remunerations Distributed
Blast Athletics	spiritwear	12,338		Boys/Girls BB-travel expenses	
Culver's Restaurant	% of food sales	5,622		Student activities	
Scholastic Books	book fair	1,500	Scholastic dollars	Student books & activities	free books for students/library
SAT/Leading Edge	discount cards	7,482		FB uniforms, travel exps.	
SAT/Leading Edge	online donation platform	2,059		Wrestling-travel	

Reference Description

1 Each fund balance should correspond to the fund balance reflected on the books as of June 30th - Balance Sheet Accounts #720 and #730 (audit figures, if available).

2 Accounting and Financial Reporting for Certain Grants and Other Financial Assistance. The "On-Behalf" Payments should only be reflected on this page (Budget Summary, Lines 10 and 20).

3 Requires the secretary of the school board to notify the county clerk (within 30 days of the transfer approval) to abate an equal amount of taxes to be next extended. See Sec. 10-22.14 & 17-2.11.

3a Requires notification to the county clerk to abate an equal amount from taxes next extended. See section 10-22.14

4 Principal on Bonds Sold:

(1) Funding Bonds are to be entered in the fund or funds in which the liability occurs.

(2) Refunding Bonds can be entered in the Debt Services Fund only.

(3) Building Bonds can be entered in the Capital Projects Fund only.

(4) Fire Prevention and Safety Bonds can be entered in the Fire Prevention & Safety Fund only.

5 The proceeds from the sale of school sites, buildings, or other real estate shall be used first to pay the principal and interest on any outstanding bonds on the property being sold, and after all such bonds have been retired, the remaining proceeds from the sale next shall be used by the school board to meet any urgent district needs as determined under Sections 2-3.12 and 17-2.11 of the School Code. Once these issues have been addressed, any remaining proceeds may be used for any other authorized purpose and for deposit into any district fund.

6 The School Code, Section 10-22.44 prohibits the transfer of interest earned on the investment of "any funds for purposes of Illinois Municipal Retirement under the Pension Code." This prohibition does not include funds for Social Security and Medicare-only purposes. For additional requirements on interest earnings, see 23 Illinois Administrative Code, Part 100, Section 100.50.

7 Cash plus investments must be greater than or equal to zero.

8 For cash basis budgets, this total will equal the Budget Summary - Total Direct Receipts/Revenues (Line 9) plus Total Other Sources of Funds (Line 46).

9 For cash basis budgets, this total will equal the Budget Summary - Total Direct Disbursements/Expenditures (Line 19) plus Total Other Uses of Funds (Line 79).

10 Working Cash Fund loans may be made to any district fund for which taxes are levied (Section 20-5 of the School Code).

11 Include revenue accounts 1110 through 1115, 1117,1118 & 1120.

12 The School Code Section 17-2.2c. Tax for leasing educational facilities or computer technology or both, and for temporary relocation expense purposes.

13 Corporate personal property replacement tax revenue must be first applied to the Municipal Retirement/Social Security Fund to replace tax revenue lost due to the abolition of the corporate personal property tax (30 ILCS 115/12). This provision does not apply to taxes levied for Medicare-Only purposes.

14 Only tuition payments made to private facilities. See Functions 4200 or 4400 for estimated public facility disbursements/expenditures.

15 Payment towards the retirement of lease/purchase agreements or bonded/other indebtedness (principal only) otherwise reported within the fund - e.g.: alternate revenue bonds. (Describe & Itemize)

16 Only abolishment of Working Cash Fund must transfer its funds directly to the Educational Fund upon adoption of a resolution and at the close of the current school Year (see 105 ILCS 5/20-8 for further explanation)
Only abatement of working cash fund can transfer its funds to any fund in most need of money
(see 105 ILCS 5/20-10 for further explanation)

CHECK FOR ERRORS
This worksheet checks various cells to assure that selected items are in balance.

Please fix errors below before submitting to ISBE.

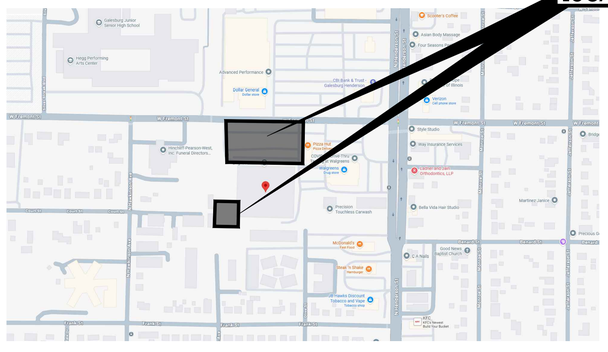
Budget Item References	Message
1. Deficit Reduction Plan (DefReductPlan 23-27 tab)	
Is Deficit Reduction Plan Required? **(Joint Agreements do not complete Deficit Reduction Plan.)**	Deficit Reduction Plan is not required
If required, is Deficit Reduction Plan completed? **(DefReductPlan 23-27 tab)**	
2. Cover Page (Cover tab)	
District Name must be selected from **drop-down**. **(Cell H13)**	OK
Accounting Basis must be selected on Cover sheet.	OK
Dates **(Day, Month, Year)** must be input on Cover sheet.	OK
Board Names must be typed on Cover sheet.	OK
3. Budget Summary: Other Sources (BudgetSum 2-4 tab - Acct 7000) must equal Other Uses (BudgetSum 2-4 tab - Acct 8000).	
Estimated Beginning Fund Balance July, 1 2025 for all Funds **(Cells C3 - K3)** **(Line must have a number or zero. Do not leave blank.)**	OK
Estimated Activity Fund Beginning Fund Balance July, 1 2025 **(Cell C83)** **(Cell must have a number or zero. Do not leave blank.)**	OK
Transfer Among Funds **(Funds 10, 20, 40 - Acct 7130 - Cells C29, D29, F29)**, must equal **(Funds 10, 20 & 40 - Acct 8130 - Cells C52, D52, F52)**.	OK
Transfer of Interest **(Funds 10 thru 90 - Acct 7140 - Cells C30:K30)**, must equal **(Funds 10 thru 60, & 80 - Acct 8140 - Cells C53:H53, J53)**.	OK
Transfer to Debt Service to Pay Principal on GASB 87 Leases **(Fund 30 - Acct 7400 - Cell E39)** must equal **(Funds 10, 20 & 60 - Acct 8400 Cells C57:H60)**.	OK
Transfer to Debt Service to Pay Interest on GASB 87 Leases **(Fund 30 - Acct 7500 - Cell E40)** must equal **(Funds 10, 20 & 60 - Acct 8500 - Cells C61:H64)**.	OK
Transfer to Debt Service Fund to Pay Principal on Revenue Bonds **(Fund 30 - Acct 7600 - Cell E41)** must equal **(Funds 10 & 20 - Acct 8600 - Cells C65:D68)**.	OK
Transfer to Debt Service to Pay Interest on Revenue Bonds **(Fund 30 - Acct 7700 - Cell E42)** must equal **(Funds 10 & 20 - Acct 8700 - Cells C69:D72)**.	OK
Transfer to Capital Projects Fund **(Fund 60 - Acct 7800 - Cell H43)** must equal **(Fund 10 & 20, Acct 8800 - Cells C73:D76)**.	OK
4. Summary of Cash Transactions: Beginning Cash Balance on Hand July 1, 2024 (CashSum 5 tab, All Funds) cannot be negative.	
Educational **(Fund 10 - Cell C3)**	OK
Operations & Maintenance **(Fund 20 - Cell D3)**	OK
Debt Service **(Fund 30 - Cell E3)**	OK
Transportation **(Fund 40 - Cell F3)**	OK
Municipal Retirement/Social Security **(Fund 50 - Cell G3)**	OK
Capital Projects **(Fund 60 - Cell H3)**	OK
Working Cash **(Fund 70 - Cell I3)**	OK
Tort **(Fund 80 - Cell J3)**	OK
Fire Prevention & Safety **(Fund 90 - Cell K3)**	OK
Activity Funds **(Cell C23)**	OK
5. Summary of Cash Transactions: Ending Cash Balance on Hand June 30, 2024 (CashSum 5 tab - All Funds) cannot be negative.	
Educational **(Fund 10 - Cell C21)**	OK
Operations & Maintenance **(Fund 20 - Cell D21)**	OK
Debt Service **(Fund 30 - Cell E21)**	OK
Transportation **(Fund 40 - Cell F21)**	OK
Municipal Retirement/Social Security **(Fund 50 - Cell G21)**	OK
Capital Projects **(Fund 60 - Cell H21)**	OK
Working Cash **(Fund 70 - Cell I21)**	OK
Tort **(Fund 80 - Cell J21)**	OK
Fire Prevention & Safety **(Fund 90 - Cell K21)**	OK
6. Summary of Cash Transactions: Other Receipts (CashSum 5 tab) must equal Other Disbursements (CashSum 5 tab).	
Interfund Loans Payable **(Funds 10:60, 80, 90 - Acct 411 - Cells C6:H6, J6:K6)** must equal Interfund Loans Receivable **(Funds 10:20, 40, 70 - Acct 141 - Cells C15:D15, F15, I15)**.	OK
Interfund Loans Receivable **(Funds 10, 20, 40, 70 - Acct 141 - Cells C7:D7, F7, I7)** must equal Interfund Loans Payable **(Funds 10:60, 80, 90 - Acct 411 - Cells C16:H16, J16, K16)**.	OK
7. Estimated Revenue (EstRev 6-11 tab)	
Amounts must be input for revenue.	OK
8. Estimated Expenditures (EstExp 12-20 tab)	
Amounts must be input for expenditures.	OK
9. Itemization Notes: Revenues/Expenditures reported that require note on Itemize 21 tab.	
Include brief note(s) describing revenue source.	OK
Include brief note(s) describing expenditure use.	OK
10. EBF Spending Plan	
All required questions have been answered.	OK

End of Balancing

SYMBOL AND LINE LEGEND

VALVE VAULT	WATERMAIN PIPE
WATER B-BOX	STORM SEWER PIPE
WATER VALVE BOX	STORM UNDERDRAIN
FIRE HYDRANT	SANITARY SEWER PIPE
WELL HEAD	IRRIGATION SLEEVE/PIPING
FIRE DEPARTMENT CONNECTION	ELECTRICAL DUCT BANK
STORM INLET	NATURAL GAS LINE
STORM MANHOLE	COMMUNICATIONS LINE
CATCH BASIN	CHILLED WATER SUPPLY
STORM CLEANOUT	CHILLED WATER RETURN
DOWNSPOUT	TELEVISION CABLE
FLARED END SECTION	UNDERGROUND WIRE
SANITARY MANHOLE	TELEPHONE CABLE
SANITARY CLEANOUT	FIBER OPTIC CABLE
LIGHT POLE	AERIAL WIRES
TELEPHONE MANHOLE	CONSTRUCTION LIMITS
POWER POLE	PROPERTY LINE
GAS VALVE	EASEMENT LINE
GAS METER	VENT LINE
HAND HOLE	HIGH WATER LINE
MAIL BOX	NORMAL WATER LINE
ELECTRICAL MANHOLE	CHAIN LINK FENCE
CABLE TV PEDESTAL	BARBED-WIRE FENCE
TELEPHONE PEDESTAL	WOODEN FENCE
TRAFFIC OR STREET SIGN	SILT FENCE
SOIL BORING	
21.56 SPOT ELEVATION	DECIDUOUS TREE
SURFACE FLOW	
100-YEAR OVERFLOW	SHRUB OR BUSH
	EVERGREEN TREE

LOCATION MAP



PRELIMINARY ENGINEERING PLANS

GALESBURG COMMUNITY SCHOOL DISTRICT PARKING LOT IMPROVEMENTS
940 W. FREMONT, GALESBURG, IL

OWNER INFORMATION
NAME: Galesburg CUSD #205
PHONE: (309) 973-2000
ADDRESS: 1135 W. Fremont Street, Galesburg, IL 61401

NOTES

1. SITE ACCESS CONTROL INCLUDING SAFETY FENCES AND TRAFFIC CONTROL, ALL CONSTRUCTION MEANS AND METHODS, AND SITE SAFETY ARE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
2. THE CONTRACTORS SHALL NOTIFY ALL UTILITY COMPANIES FOR FIELD LOCATIONS OF THEIR FACILITIES PRIOR TO BEGINNING CONSTRUCTION. THE CONTRACTOR WILL BE RESPONSIBLE FOR THE MAINTENANCE AND PRESERVATION OF THESE FACILITIES. ALL UTILITIES SHOWN IN THE PLANS ARE FROM RECORDS OR FIELD OBSERVABLE IN FORMATION LOCATED BY SURVEYOR. ANY UTILITY LOCATIONS SHOWN SHALL BE VERIFIED BY THE CONTRACTOR IN THE FIELD.

DUTY TO INDEMNIFY

THE CONTRACTOR SHALL DEFEND, INDEMNIFY, KEEP AND SAVE HARMLESS THE MUNICIPALITY, OWNER, AND ENGINEER, AND THEIR RESPECTIVE BOARD MEMBERS, REPRESENTATIVES, AGENTS AND EMPLOYEES, IN BOTH INDIVIDUAL AND OFFICIAL CAPACITIES, AGAINST ALL SUITS, CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING ATTORNEY'S FEES, CAUSED BY, GROWING OUT OF, OR INCIDENTAL TO, THE PERFORMANCE OF THE WORK UNDER THE CONTRACT BY THE CONTRACTOR OR ITS SUBCONTRACTORS TO THE FULL EXTENT AS ALLOWED BY THE LAWS OF THE STATE OF ILLINOIS AND NOT BEYOND ANY EXTENT WHICH WOULD RENDER THESE PROVISIONS VOID OR UNENFORCEABLE. THIS OBLIGATION INCLUDES BUT IS NOT LIMITED TO, THE ILLINOIS LAWS REGARDING STRUCTURAL WORK (IL REV. STAT. CH. 48, PAR.60 AT SEQ.), AND REGARDING THE PROTECTION OF ADJACENT LANDOWNERS (IL REV. STAT. CH.17 ½ PAR.51 ET. SEQ.). IN THE EVENT OF ANY SUCH INJURY (INCLUDING DEATH) OR LOSS OR DAMAGE, OR CLAIMS THEREFORE, THE CONTRACTOR SHALL GIVE PROMPT NOTICE TO THE OWNER.

Sheet List Table

Sheet Number	Sheet Title
C000	COVER SHEET
C101	EXISTING CONDITIONS AND DEMOLITION PLAN
C201	SITE PLAN
C301	GRADING PLAN
C401	SOIL EROSION AND SEDIMENT CONTROL PLAN

BENCHMARKS

SOURCE BENCHMARK #1:

BM/MAGSPIKE
ELEVATION = 778.66

BM1/MAGSPIKE
ELEVATION = 778.38

BM2/MAGSPIKE
ELEVATION = 779.10

Know what's below.
Call before you dig.
CALL 48 HOURS BEFORE YOU DIG WITH THE FOLLOWING INFORMATION

COUNTY NAME: KNOX
TOWNSHIP, RANGE : 11N, 1E
SECTION NUMBER: 09

LEGAT ARCHITECTS
Design with a Difference

GALESBURG
CUSD #205

2025 FACILITES IMPROVEMENTS PHASE 3

Galesburg Board of Education
940 W Fremont St, Galesburg, IL 61401

ARCHITECT
Legat Architects, Inc.
1515 5th Avenue, Suite 108
Moline, IL 61265
P: 309.517.5540
www.legat.com

CIVIL ENGINEER
RTM ENGINEERING
5137 Utica Ridge Rd
Davenport, IA 52807
P: 563.726.6310
www.rtmec.com

SIGNATURE

DATE

REVISIONS

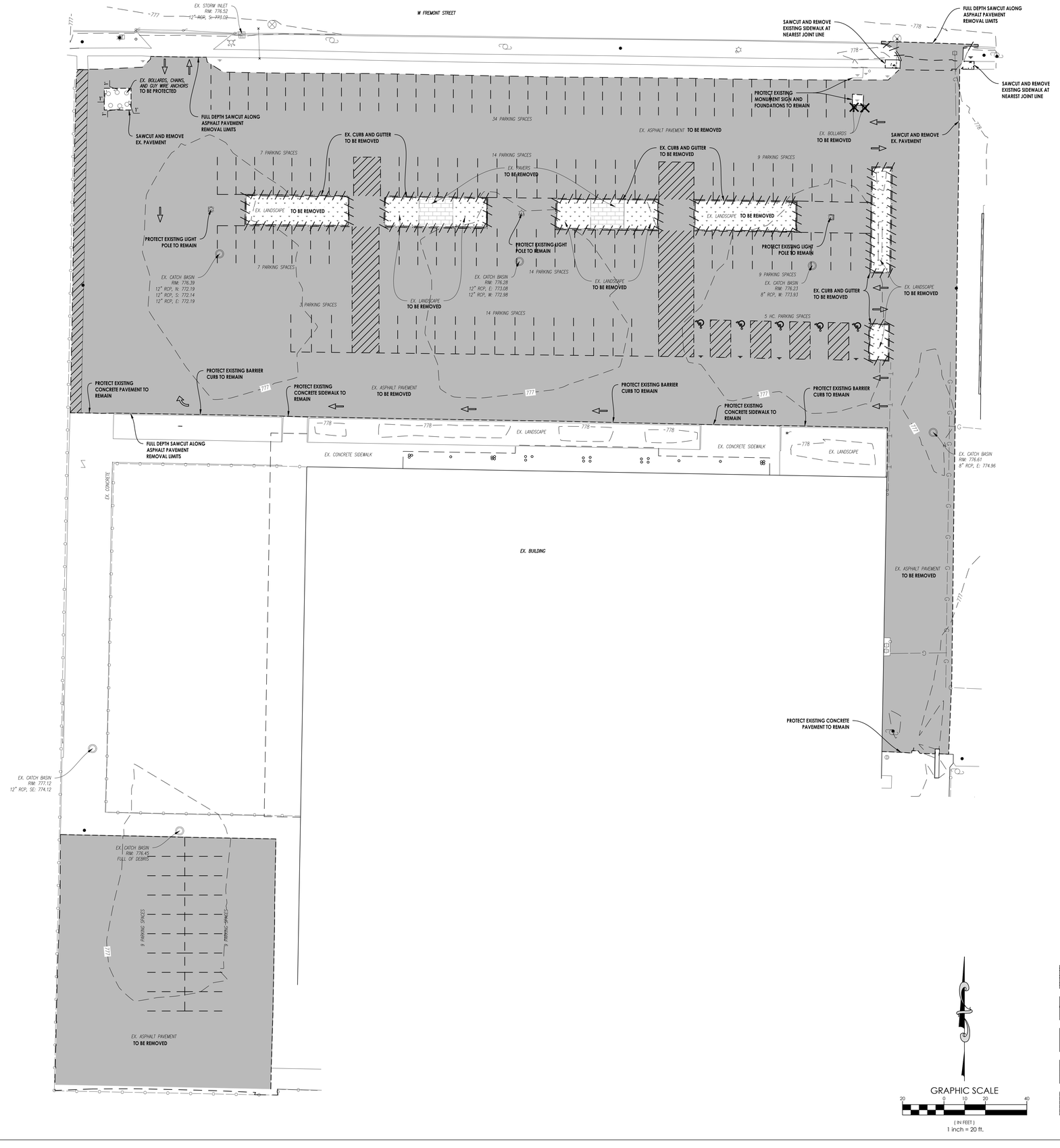
NO.	DESCRIPTION	DATE

PROJECT NUMBER	0498.1690
DATE OF ISSUE	03/27/2026
DRAWN BY	DT
REVIEWED BY	CM

COVER SHEET

C000
PRELIMINARY

User: andrew.quentel Files: \\Vaclidfnk\corp1\CIVIL\01-Proj\0498.1690 LTA Galesburg District Office Parking Lot\03 DWG\02 SHEET SETS\GALESBURG OFFICE - COVER SHEET.dwg Time: Mar 27, 2026 - 2:17pm



NOTES:

1. SITE ACCESS CONTROL INCLUDING SAFETY FENCES AND TRAFFIC CONTROL, ALL CONSTRUCTION MEANS AND METHODS, AND SITE SAFETY ARE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
2. CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY. THIS REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS. CONTRACTOR FURTHER AGREES TO DEFEND, INDEMNIFY, AND HOLD THE OWNER AND DESIGN PROFESSIONAL HARMLESS OF ANY AND ALL LIABILITY, REAL OR ALLEGED IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE OWNER OR DESIGN PROFESSIONAL.
3. ALL SITE CLEARING, TOPSOIL STRIPPING, EXCAVATION, EMBANKMENT, GRADING, COMPACTION, SUB GRADE PREPARATION AND OTHER WORK HEREIN CONTEMPLATED SHALL BE CONSTRUCTED IN CONFORMANCE WITH THE APPLICABLE SECTIONS OF THE STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, ILLINOIS DEPARTMENT OF TRANSPORTATION, JANUARY 2016 EDITION, (HEREINAFTER REFERRED TO AS STANDARD SPECIFICATIONS) EXCEPT THAT PAYMENT WILL BE DEFINED AS DETAILED IN THE STANDARD SPECIFICATIONS FOR WATER AND SEWER SIXTH EDITION, 2009.
4. THE EXISTENCE AND LOCATION OF UNDERGROUND UTILITIES SHALL BE INVESTIGATED AND VERIFIED IN THE FIELD BY THE CONTRACTOR BEFORE STARTING WORK IN THE CONSTRUCTION AREA. EXCAVATION IN THE VICINITY OF EXISTING STRUCTURES AND UNDERGROUND UTILITIES SHALL BE PERFORMED BY HAND. THE CONTRACTOR SHALL BE HELD RESPONSIBLE FOR ANY AND ALL DAMAGES TO EXISTING FACILITIES. MAINTENANCE AND PROTECTION OF EXISTING UTILITIES AND STRUCTURES SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
5. THE CONTRACTOR IS TO UNCOVER ALL LINES BEING TIED INTO AND VERIFY SIZE AND ELEVATION BEFORE ANY CONSTRUCTION.
6. CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING ALL STREET AND SIDEWALK CLOSURES WITH THE MUNICIPALITY.
7. CONDUCT DEMOLITION OPERATIONS AND REMOVAL OF DEBRIS AND SPOILS TO INSURE MINIMAL INTERFERENCE WITH OWNER OPERATIONS.
8. ENSURE SAFE PASSAGE OF PERSONS AROUND AREAS OF DEMOLITION. REMOVE FROM SITE ALL DEBRIS, RUBBISH AND OTHER MATERIALS RESULTING FORM DEMOLITION AND LAWFULLY DISPOSE OF SAME.
9. ALL ITEMS TO BE REMOVED SHALL BE PROPERLY AND LEGALLY DISPOSED OF BY THE CONTRACTOR.
10. AT LOCATIONS OF UTILITY REMOVAL, ANY OPEN TRENCHES REQUIRED, SHALL BE BACKFILLED WITH COMPACTED TRENCH BACKFILL.
11. NOTIFY UTILITY OWNER 72 HOURS IN ADVANCE OF ANY UTILITY SHUTDOWN.
12. THE CONTRACTOR SHALL COORDINATE WITH THE OWNER ALL ITEMS DESIGNATED TO BE REMOVED OR RELOCATED.
13. IF ANY ITEMS ARE ENCOUNTERED IN THE FIELD THAT ARE NOT SHOWN ON THE PLAN WHICH REQUIRE DEMOLITION OR RELOCATION, THE CONTRACTOR SHALL NOTIFY THE A/E IMMEDIATELY.
14. THE SURVEY BASE PROVIDED HEREIN IS FOR INFORMATIONAL PURPOSES ONLY. THE OWNER, ARCHITECT & ENGINEER(S) ARE NOT RESPONSIBLE FOR ANY MISCHARTED OR UNCHARTED UTILITIES, OR OTHER DESCREPENCIES DETECTED. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY ALL SITE CONDITIONS.
15. THE CONTRACTOR WILL PROTECT ALL UTILITIES, STREETS, STRUCTURES, VEGETATION, AND ADJACENT PROPERTY DESIGNATED TO REMAIN. ANY DAMAGE BY THE CONTRACTOR TO UTILITIES, STREETS, STRUCTURES, VEGETATION AND ADJACENT PROPERTY WILL BE REPLACED OR REPAIRED AT THE CONTRACTOR'S EXPENSE.
16. THE CONTRACTOR WILL PAY ALL REQUISITE FEES TO THE MUNICIPALITY, AND ANY OTHER AGENCY REQUIRED, FOR COMPLETION OF DEMOLITION WORK.
17. CONTRACTOR TO ADJUST RIMS OF EXISTING STRUCTURES WITHIN SCOPE OF WORK TO FINAL GRADE ELEVATIONS.
18. EXISTING LATERAL CONNECTIONS FOR UTILITIES SHALL BE COORDINATED WITH THE CORRESPONDING UTILITY COMPANY FOR CAPPING AND CUT OFF WITHIN THE SCOPE OF WORK.
19. THE CONTRACTOR IS TO COMPLY WITH FEDERAL, STATE, AND LOCAL ORDINANCES WITH REGARD TO REMOVAL AND DISPOSAL OF MATERIALS FOR ALL ITEMS TO BE DEMOLISHED. WORK INCLUDES THE COMPLETE REMOVAL AND LEGAL DISPOSAL OF ALL OBJECTS AND MATERIALS (REGARDLESS OF THEIR NATURE) INCLUDING BUT NOT LIMITED TO TREE ROOTS, ORGANIC SOIL, DRUMS, TIRES, WOOD, BROKEN CONCRETE PIECES, AND FENCES ABOVE THE REQUIRED ELEVATION.
20. BURNING ON OWNERS PROPERTY IS NOT PERMITTED.
21. FULL DEPTH SAWCUTS ARE REQUIRED FOR PAVEMENT REMOVALS, ADJACENT TO EXISTING PAVEMENT TO REMAIN.
22. SAWCUT ALL TREE ROOTS ENCOUNTERED IN LIEU OF USING SHOVELS (HAND SHOVELS OR MECHANICAL). SEE LANDSCAPE PLANS FOR TREE PROTECTION REQUIREMENTS.
23. POLES, BUILDING, FENCE, STORAGE, ETC. FOUNDATIONS SHALL BE COMPLETELY REMOVED BELOW GRADE TYP.
24. UTILITIES TO BE CAPPED AND FILLED WITH CONTROLLED LOW STRENGTH MATERIAL

LEGEND:

- SAWCUT LINE
- LINEAR ITEM REMOVAL
- ITEM REMOVAL
- LINEAR CURB REMOVAL
- EXISTING BUILDING / FOUNDATION REMOVAL
- FULL-DEPTH CONCRETE PAVEMENT/SIDEWALK REMOVAL
- FULL-DEPTH ASPHALT PAVEMENT REMOVAL
- CLEARING AND GRUBBING
- PAVERS REMOVAL

GRAPHIC SCALE
20 0 10 20 40
(IN FEET)
1 inch = 20 ft.

LEGAT ARCHITECTS
Design with a Difference

GALESBURG CUSD #205

2025 FACILITES IMPROVEMENTS PHASE 3

Galesburg Board of Education
940 W Fremont St, Galesburg, IL 61401

ARCHITECT
Legat Architects, Inc.
1515 5th Avenue, Suite 108
Moline, IL 61265
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CIVIL ENGINEER
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P: 563.726.6310
www.rtmec.com

SIGNATURE _____

DATE _____

REVISIONS

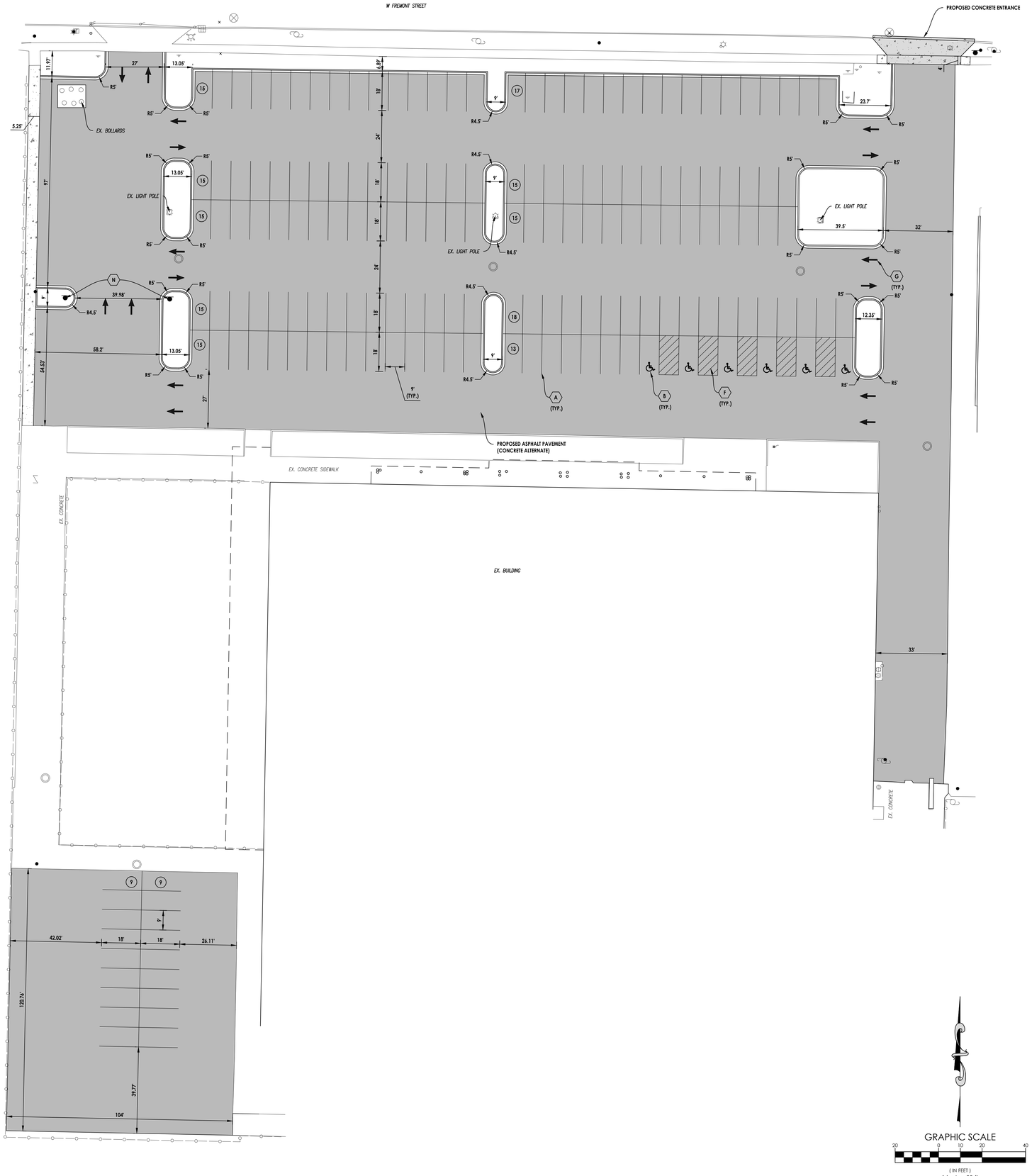
NO.	DESCRIPTION	DATE

PROJECT NUMBER	0498.1690
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REVIEWED BY	CM

EXISTING CONDITIONS AND DEMOLITION PLAN

C101
PRELIMINARY

User: andrew.duesbed File: \\ad.clark.com\root\CHI\01-Proj\0498.1690 LTA Galesburg District Office Parking Lot\03 DWG\02 SHEET SET\GALESBURG OFFICE - EXISTING CONDITIONS AND DEMOLITION PLAN.dwg Time: Mar 27, 2026 - 2:17pm



NOTES:

1. ALL DIMENSIONS ALONG CURB LINES ARE TO FACE OF CURB, UNLESS NOTED OTHERWISE.
2. BUILDINGS AND ADJACENT TO BUILDING IMPROVEMENTS SHOWN ON THESE PLANS ARE BASED UPON THE BUILDING PLANS PROVIDED BY OTHERS AT THE DATE OF THESE PLANS BEING PREPARED. BUILDING PLANS NORMALLY CONTINUE TO CHANGE AFTER SITE PLANS HAVE BEEN APPROVED. THEREFORE THE CONTRACTOR SHALL USE THE BUILDING PLANS FOR FINAL BUILDING IMPROVEMENTS, AND VERIFY THAT ALL ADJACENT IMPROVEMENTS ARE CONSISTENT WITH THE DESIGN INTENT AND REQUIREMENTS OF THE SITE PLANS. THE CONTRACTOR SHALL NOTIFY ENGINEER IMMEDIATELY IF CLARIFICATION IS NEEDED, OR IF CONFLICTS OR INCONSISTENCIES EXIST.
3. ADA DETECTIBLE WARNING STRIPS SHALL BE CAST IRON TILES, WET SET INTO CONCRETE SURFACE. PER MANUFACTURERS INSTALLATION RECOMMENDATIONS.
4. TOPOGRAPHIC AND BOUNDARY SURVEY PREPARED BY ABBITT SURVEY AND DEVELOPMENT, PLLC.

(X) SIGNING AND STRIPING SCHEDULE

A. 4" YELLOW STRIPING
B. YELLOW HANDICAP PARKING STRIPING (SEE DETAIL)
C. "ACCESSIBLE" PARKING STALL SIGN ASSEMBLY (SXXX FINE)
D. "STOP" SIGN R1-1 (30"X30")
E. 24" WHITE THERMOPLASTIC STOP BAR
F. 4" PAINTED CROSS STRIPING 4' C-C
G. DIRECTIONAL ARROW
H. RIGHT TURN ONLY R3-5 (24"X30")
I. THERMOPLASTIC RIGHT TURN ONLY STRIPING
J. 4" YELLOW LINES, 5.5' C-C SKIP-DASH AND SOLID
K. 6" SOLID WHITE THERMOPLASTIC.
L. "NO LEFT TURN" SIGN (30"X36")
M. 6" WHITE THERMOPLASTIC 6' SKIP 2' DASH
N. "DO NOT ENTER" SIGN

STRIPING NOTE: ON-SITE PAVEMENT MARKINGS AND GRAPHICS SHALL CONSIST OF TWO (2) COATS OF TRAFFIC-RATED PAINT APPLIED A MINIMUM OF 30 DAYS APART. STRIPING AND GRAPHICS AT ENTRY DRIVES SHALL BE THERMOPLASTIC AS NOTED. MATERIALS SHALL MEET DEPARTMENT OF TRANSPORTATION STANDARDS.

(X) PARKING SUMMARY

	EXISTING	PROPOSED
REGULAR STALLS (9'x18')	129	165
ACCESSIBLE STALLS (14'x18')	5	6
TOTAL STALL COUNT	134	171

LEGEND:

- ADA TRUNCATED DOMES
- EXISTING BARRIER CURB
- EXISTING CURB AND GUTTER
- EXISTING CURB AND GUTTER - DEPRESSED
- B6.12 CURB AND GUTTER UNLESS NOTED OTHERWISE
- B6.12 CURB AND GUTTER - DEPRESSED
- B6.12 CURB AND GUTTER - TRANSITION (ZERO TO FULL HEIGHT)
- BARRIER CURB UNLESS NOTED OTHERWISE
- BARRIER CURB - DEPRESSED
- B6.12 CURB - TRANSITION (ZERO TO FULL HEIGHT)
- SAWCUT LINE
- PROPOSED FULL-DEPTH PAVEMENT.
- PROPOSED CONCRETE SIDEWALK.

GRAPHIC SCALE
20 0 10 20 40
(IN FEET)
1 inch = 20 ft.

LEGAT ARCHITECTS
Design with a Difference

GALESBURG
CUSD #205

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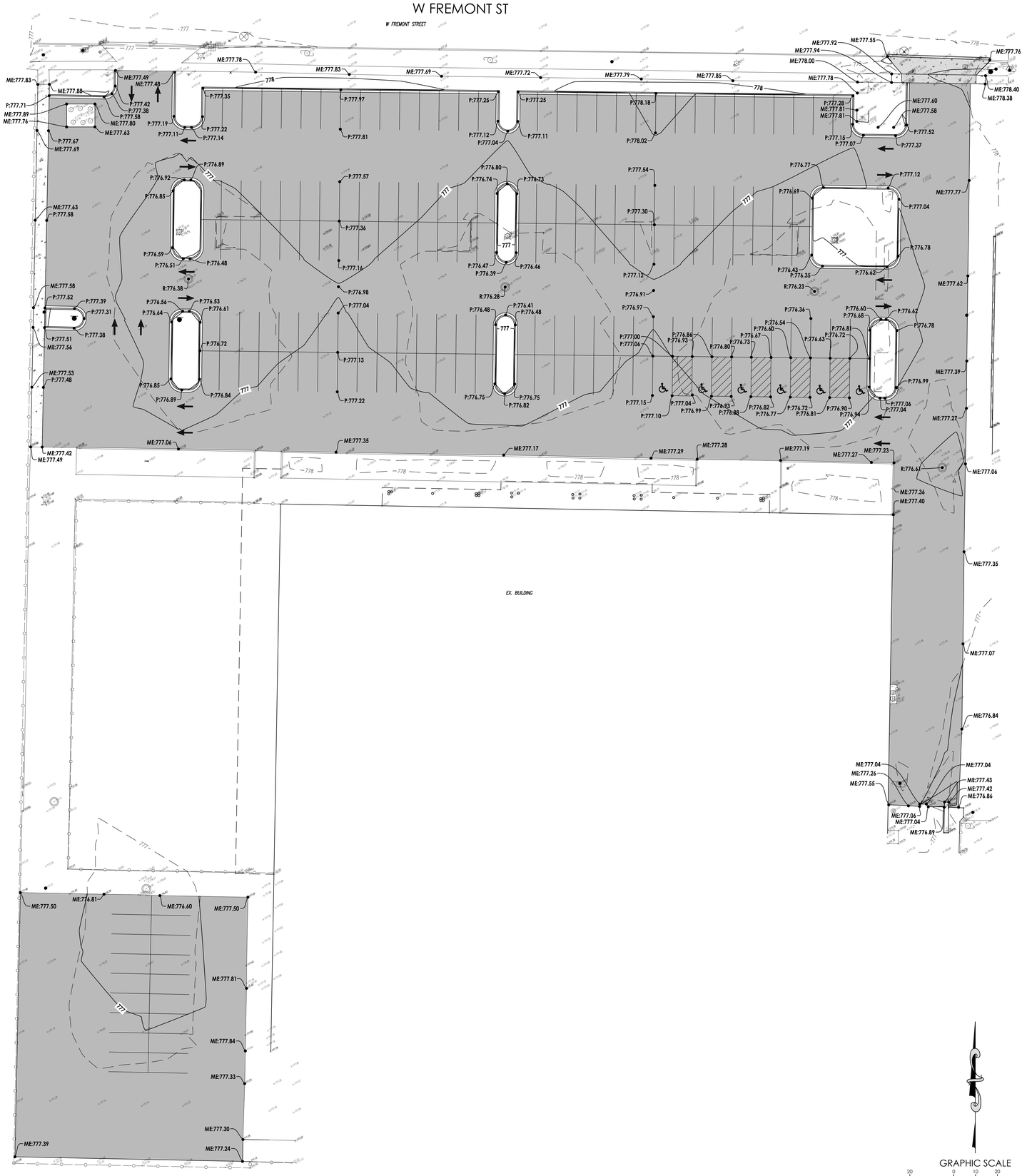
NO.	DESCRIPTION	DATE

PROJECT NUMBER 0498.1690
DATE OF ISSUE 03/27/2026
DRAWN BY DT
REVIEWED BY CM

SITE PLAN

C201
PRELIMINARY

User: andrew.quettel File: \\Acadlink\core1\Civil\01-Proj\0498.1690 LN Galesburg District Office Parking Lot\03 DWG\02 SHEET SET\GALESBURG OFFICE - SITE PLAN.dwg Time: Mar 27, 2026 - 2:17pm



NOTES:

1. PROPOSED ELEVATIONS SHOWN ON PROPOSED CURB LINES ARE FLOW LINE ELEVATIONS UNLESS NOTED OTHERWISE. ADD 0.50' TO OBTAIN TOP OF CURB ELEVATIONS.
2. A CONSTANT SLOPE SHALL BE MAINTAINED BETWEEN SPOT GRADES.
3. 2% MINIMUM SLOPE AND 3:1 MAXIMUM SLOPE IN TURF AREAS AND 1% MINIMUM SLOPE AND 5% MAXIMUM SLOPE IN PAVED AREAS.
4. RIM GRADES ALONG CURBS ARE FLOW LINE ELEVATIONS.
5. TOPOGRAPHIC AND BOUNDARY SURVEY PREPARED BY xxxxxxxxxxxxxxxxxx

LEGEND:

	EXISTING	PROPOSED
1 FOOT CONTOUR		
5 FOOT CONTOUR		
GRADE	+ 0.00	0.00
RIDGE LINE		
TOP OF CURB		C:XX.XX
TOP OF WALK		W:XX.XX
TOP OF PAVEMENT		P:XX.XX
FLOW LINE @ DEPRESSED CURB		D:XX.XX
FLOW LINE		F:XX.XX
EDGE OF PAVEMENT		E:XX.XX
FINISHED GROUND		G:XX.XX
RIM GRADE		R:XX.XX
MATCH EXISTING		ME:XX.XX
FINISHED FLOOR		FF:XX.XX
FLOW ARROW		
OVERFLOW		

GRAPHIC SCALE
20 0 10 20 40
(IN FEET)
1 inch = 20 ft.

LEGAT ARCHITECTS
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GALESBURG
CUSD #205

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SIGNATURE _____

DATE _____

REVISIONS

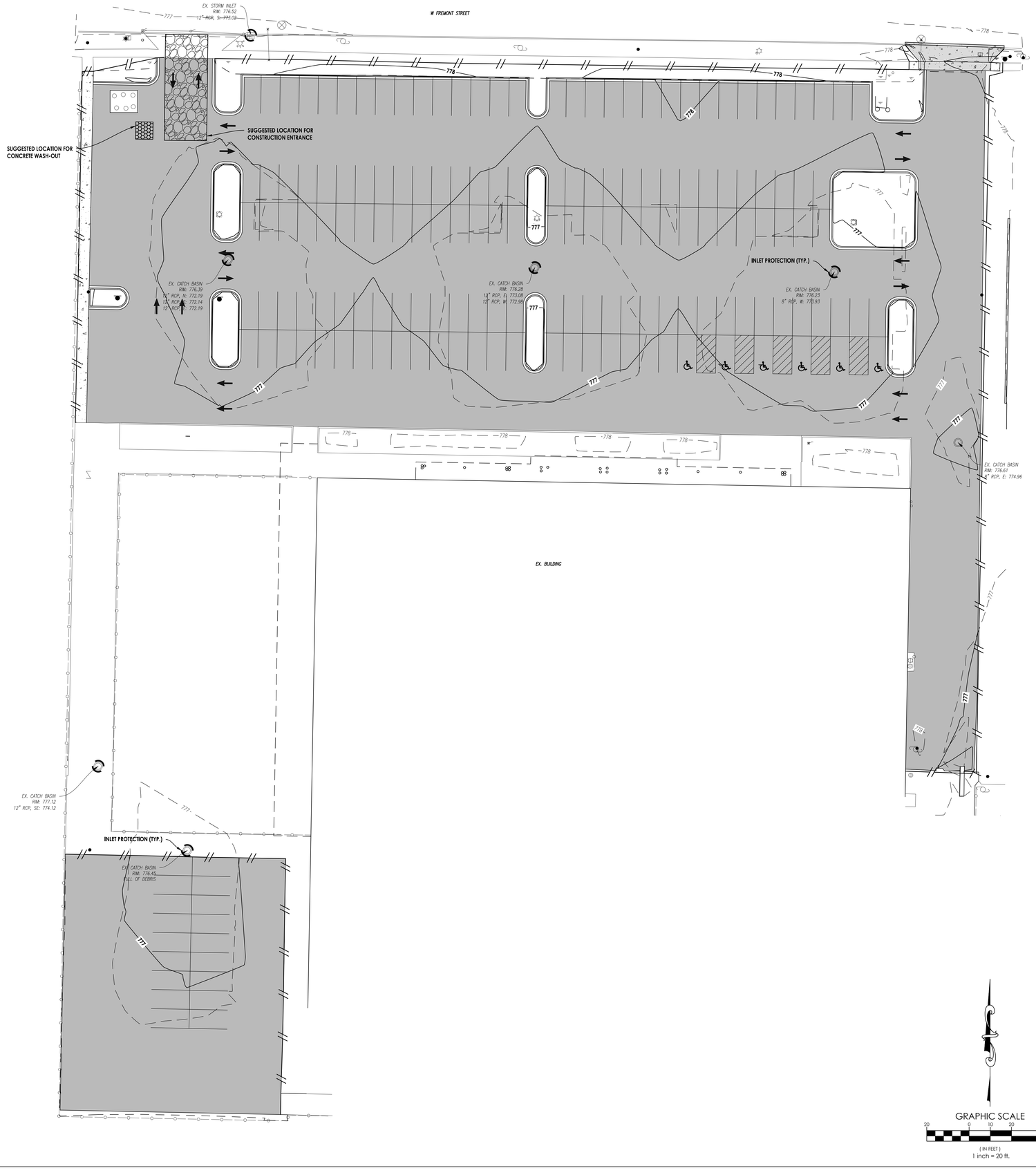
NO.	DESCRIPTION	DATE

PROJECT NUMBER	0498.1690
DATE OF ISSUE	03/27/2026
DRAWN BY	DT
REVIEWED BY	CM

GRADING PLAN

C301
PRELIMINARY

User: andrew.quested File: \\Uc08fs4\Ucse1\CIV\01-Proj\0498.1690 IA Galesburg District Office Parking\ col\03 DWG\02 SHEET SET\GALESBURG OFFICE - GRADING PLAN.dwg Time: Mar 27, 2026 - 2:17pm



GENERAL SEDIMENTATION AND EROSION CONTROL NOTES:

1. UNLESS OTHERWISE INDICATED, ALL VEGETATIVE AND STRUCTURAL EROSION AND SEDIMENT CONTROL PRACTICES WILL BE CONSTRUCTED ACCORDING TO MINIMUM STANDARDS AND SPECIFICATIONS IN THE ILLINOIS URBAN MANUAL REVISED FEBRUARY 2002.
2. THE MUNICIPALITY MUST BE NOTIFIED ONE WEEK PRIOR TO THE PRE-CONSTUCTION CONFERENCE, ONE WEEK PRIOR TO THE COMMENCEMENT OF LAND DISTURBING ACTIVITIES, AND ONE WEEK PRIOR TO THE FINAL INSPECTION.
3. A COPY OF THE APPROVED EROSION AND SEDIMENT CONTROL PLAN SHALL BE MAINTAINED ON THE SITE AT ALL TIMES.
4. PRIOR TO COMMENCING LAND-DISTURBING ACTIVITIES IN AREAS OTHER THAN INDICATED ON THESE PLANS (INCLUDING BUT NOT LIMITED TO, ADDITIONAL PHASES OF DEVELOPMENT AND OFF-SITE BORROW OR WASTE AREAS) A SUPPLEMENTARY EROSION CONTROL PLAN SHALL BE SUBMITTED TO THE OWNER FOR REVIEW BY THE MUNICIPALITY.
5. THE CONTRACTOR IS RESPONSIBLE FOR INSTALLATION OF ANY ADDITIONAL EROSION CONTROL MEASURES NECESSARY TO PREVENT EROSION AND SEDIMENTATION AS DETERMINED BY THE MUNICIPALITY.
6. DURING DEWATERING OPERATIONS, WATER WILL BE PUMPED INTO SEDIMENT BASINS OR SILT TRAPS. DEWATERING DIRECTLY INTO FIELD TILES OR STORMWATER STRUCTURES IS PROHIBITED.
7. "IT IS THE RESPONSIBILITY OF THE LANDOWNER AND/OR GENERAL CONTRACTOR TO INFORM ANY SUB-CONTRACT(S) WHO MAY PERFORM WORK ON THIS PROJECT, OF THE REQUIREMENTS IN IMPLEMENTING AND MAINTAINING THESE EROSION CONTROL PLANS AND THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT REQUIREMENTS SET FORTH BY THE ILLINOIS EPA".
8. ALL NON-COMPLIANCE REPORTS TO THE STATE SHALL ALSO BE SENT TO THE MUNICIPAL PUBLIC WORKS (ENGINEERING) DEPARTMENT.

GRAPHIC SCALE
20 0 10 20 40
(IN FEET)
1 inch = 20 ft.

LEGEND:

- INLET PROTECTION, SEE DETAIL
- SILT FENCE, SEE DETAIL
- STABILIZED CONSTRUCTION ENTRANCE, SEE DETAIL
- EROSION CONTROL BLANKET, SEE DETAIL
- CONCRETE/MORTAR WASHOUT FACILITY, SEE DETAIL

LEGAT ARCHITECTS
Design with a Difference

GALESBURG
CUSD #205

2025 FACILITES IMPROVEMENTS PHASE 3

Galesburg Board of Education
940 W Fremont St, Galesburg, IL 61401

ARCHITECT
Legat Architects, Inc.
1515 5th Avenue, Suite 108
Moline, IL 61265
P: 309.517.5540
www.legat.com

CIVIL ENGINEER
RTM ENGINEERING
5137 Utica Ridge Rd
Davenport, IA 52807
P: 563.726.6310
www.rtmec.com

SIGNATURE _____
DATE _____

REVISIONS

NO.	DESCRIPTION	DATE

PROJECT NUMBER	0498.1690
DATE OF ISSUE	03/27/2026
DRAWN BY	DT
REVIEWED BY	CM

SOIL EROSION AND SEDIMENT CONTROL PLAN

C401

PRELIMINARY

User: andrew.questad File: \\ucd9fs\Ucse1\CIV\01-Proj\0498.1690.11A Galesburg District Office Parking Lot\03 DWG\02 SHEET SET\GALESBURG OFFICE - SOIL EROSION AND SEDIMENT CONTROL PLAN.dwg Time: Mar 27, 2026 - 2:17pm

LEGAT ARCHITECTS

Design with a Difference

April 6, 2026 VIA EMAIL

Dr. John Asplund
Superintendent
Galesburg CUSD #205
940 West Fremont Street
Galesburg, IL 61401

RE 2027 Mustain Pool Renovations
Proposal to Provide Professional Architectural Services

Dear Dr Asplund:

Legat Architects is pleased to have the opportunity to continue to provide professional architectural services to Galesburg CUSD#205 ("Client"). The purpose of this letter is to confirm our understanding of the scope of work and to identify the professional services to be provided and related fees.

1.0 Project Parameters

1.1 Project Objective:
- 1.1.1 Galesburg Jr/Sr High School Mustain Pool
  - 1.1.1.1 Items identified as priority one and two in Counsilman Hunsaker's swimming pool assessment.

1.2 Schedule Parameters:
- 1.2.1 Design: 4 – 5 months
- 1.2.2 IDPH Permit: 4 – 6 months
- 1.2.3 Biding: Early 2027
- 1.2.4 Construction: May – September 2027

1.3 Budget Parameters:
- 1.3.1 $750,000

1.4 Project Delivery Method: It is the Architect's understanding the Client intends to use a design-bid-build delivery method and award a construction contract(s) to a general contractor.

2.0 Architect's Scope of Services

2.1 Construction Document Phase:
- 2.1.1 The Architect will provide a visual assessment of the existing conditions affected by the scope of work line items; and
- 2.1.2 The Architect will assist the Client to modify the scope of work line items as required based on the results of the visual assessment and/or detailed investigations and to assess the impact on the initial estimate of probable cost; and
- 2.1.3 The Architect will coordinate mechanical, electrical, plumbing, and aquatic consultants; and
- 2.1.4 The Architect will complete drawings and specifications suitable for bidding; and
- 2.1.5 The Architect will consult as required with authorities which may jurisdiction over scope of work line item(s); and

2.1.6 The Architect will facilitate the review of drawings and specifications by the Client at significant milestones as determined by the Client and Architect.

2.2 IDPH Submission:
- 2.2.1 The Architect will submit all required forms and information for IDPH permit; and
- 2.2.2 The Architect will coordinate and submit any required variances; and
- 2.2.3 The Architect will coordinate all required re-submissions based on IDPH comments until a permit is received.

2.3 Bidding & Negotiations Phase:
- 2.3.1 The Architect will assist the Client in bidding the project and in the selection of the most qualified bidder; and
- 2.3.2 The Architect will prepare and submit necessary building permit paperwork to authorities having jurisdiction over scope of work line items(s) associated with the design of architectural, mechanical, electrical, and plumbing disciplines; and
- 2.3.3 The Architect will attend a reasonable number of meetings as required to complete this phase and assist the client with the approval of construction contract(s) by the Client.

2.4 Construction Phase:
- 2.4.1 The Architect will assist in administering the Contract for Construction; and
- 2.4.2 The Architect will attend Pre-Construction Meetings , Mobilization Meetings, weekly Owner-Architect-General Contractor meetings while construction operations are in progress, and Closeout Coordination Meetings; and
- 2.4.3 The Architect will perform weekly job-site observations while construction operations are in progress; and
- 2.4.4 The Architect may perform additional observations at instances of critical construction activity; and
- 2.4.5 The Architect will assist the Client with facilitating project closeout.

3.0 Deliverables

3.1 Construction Documents will consist of drawings and specifications setting forth in detail the quality levels of materials and systems and other requirements for the construction of the Work.

4.0 Project Schedule

4.1 Once established, the project schedule is subject to decisions made in timely manner pertaining to the documents submitted by the Architect for review in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

5.0 Compensation

5.1 The Client will compensate the Architect for the basic services outlined in AIA Document B101 on a Lump Sum basis in the amount of $32,500. Legat Architects reserves the right to renegotiate the lump sum amount should the Scope of Work as currently defined be reasonably altered.

5.2 The Client plans to hire a separate contractor to address electrical items identified in Helm's pool report. If design documentation is needed to complete or bid this work Legat Architect's will formulate an additional lump sum proposal for approval.

5.3 Reimbursable Expenses will be in addition to the Architect's compensation and shall be invoiced using the multipliers indicated below times the expenses incurred by Legat Architects.

5.3.1 Reproduction costs for drawings, specifications, addenda, reports, etc. required to be submitted at the end of each contractual phase and for bidding purposes shall be invoiced at 1.10 times.
5.3.2 Postage and delivery charges for bid documents and materials requested by the Client or required by authorities having jurisdiction shall be invoiced at 1.10 times.
5.3.3 Necessary consultants, including professional civil engineering services, as approved by the Client will be invoiced at 1.25 times.
5.3.4 Specialty consultants to provide boundary and topographic surveys and construction materials testing will be invoiced at 1.10 times.
5.3.5 Other specialty consultants as approved by the Client will be invoiced at 1.25 times.

6.0 Client's Responsibilities

6.1 The Client will provide access to the Project Locations and facilities and to all original construction drawings, as-built documents, etc. that document the existing conditions.

6.2 The Client will provide floor plans for each Project Location in a digital format compatible with either Autodesk AutoCAD software or Autodesk Revit software.

6.3 The Client will designate a representative authorized to act on the Client's behalf with respect to the projects. The authorized representative will render decisions in a timely manner pertaining to documents submitted by the Architect in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

6.4 The Client plans to hire a separate contractor to address electrical items identified in Helm's pool report. If design documentation is needed to complete or bid this work

7.0 Miscellaneous Provisions

7.1 Unless otherwise provided in this Agreement, Legat Architects and Legat Architects' consultants will have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the Project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances.

If you are in agreement with this proposal, you can authorize Legat Architects to proceed by signing below. Please note that Legat Architects will not begin work until written authorization to proceed is received.

If you have any questions regarding this proposal, please contact me at your earliest convenience.

Thank you.

Sincerely,

Bryan Archibald
Studio Director

Legat Architects, Inc.
1515 5th Avenue, Suite 108
Moline, IL 61265

AUTHORIZATION We accept the terms of this Proposal:

OWNER	ARCHITECT
Galesburg CUSD #205 940 West Fremont Street Galesburg, IL 61401	Legat Architects, Inc. 1515 5th Avenue, Suite 108 Moline, IL 61265
SIGNATURE	SIGNATURE
PRINT NAME	Bryan Archibald PRINT NAME
TITLE	Studio Director TITLE
DATE	April 6, 2026 DATE

Galesburg Community Unit School District 205

940 West Fremont Street
Galesburg, IL 61401
Ph. (309) 973-2000
Fax (309) 343-7757
www.galesburg205.org

To: Board of Education Members

Fm: Jennifer Hamm
Assistant Superintendent for Finance and Operations

Date: 4-9-2026

Re: Districtwide Technology Hardware Plan and Purchase Request

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Background

Throughout the current school year, members of the administrative team have identified the need to reevaluate our one-to-one technology initiative. A growing body of research points to a direct correlation between increased reliance on educational technology since COVID-19 and decreased concept acquisition and retention among students. Additional research continues to emerge regarding the negative impact of screen time on adolescent behavior and mental health. These findings align with what teachers and administrators have observed firsthand within our district.

Galesburg District 205 was among the first school districts in the nation to implement a ban on cell phones during the school day — a decision grounded in these same concerns. As we evaluate our curriculum and resources annually, we are taking the next step to ensure that our use of technology is thoughtful, research-based, and producing the desired outcomes in support of student learning.

Process

With these goals in mind, the Curriculum and Technology Departments sought feedback from staff and administration. A staff technology survey was deployed in January 2026, and an administrative survey regarding the proposed technology plan was deployed in March 2026. The results of both surveys, summarized below, have served as the foundation for the plan outlined in this memo.

Key survey findings:

- Staff widely reported that many current devices are in poor condition and approaching end-of-life.
- Staff and Administration supported a more intentional, curriculum-driven approach to technology integration.

Galesburg Community Unit School District 205

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Galesburg, IL 61401
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Fax (309) 343-7757
www.galesburg205.org

2026–2030 Technology Hardware Plan Proposal

The following outlines the specific hardware changes proposed for the 2026–2030 period, organized by student grade band, staff, and district infrastructure.

Student Devices

Grades K–1

- iPads will be available in each K–1 classroom for limited use in station-based activities. These devices do not require replacement at this time.

Grades 2–8

- Beginning with the 2026–2027 school year, devices will no longer be assigned to individual students. Instead, devices will be available in technology carts and deployed at the discretion of the classroom teacher when a device directly supports curriculum goals.
- There will be one cart for every two classrooms within each building, with mini-carts available for smaller, low incident special education programs.
- Based on survey feedback regarding the poor condition of many devices districtwide and upcoming end-of-life dates, we are recommending the replacement of all grade 2–12 devices.
- Devices purchased for 12th grade last year will be repurposed as testing carts, available district-wide for state testing and local assessments.

Grades 9–12

- Students in grades 9–12 will continue to be assigned individual devices during the school year. All individually assigned devices will be equipped with hard cases for added durability.

Staff Devices

- The District began replacing staff laptops during the 2025–2026 school year. To ensure all staff have reliable devices, an additional 175 laptops will be purchased and distributed prior to the start of the 2026–2027 school year.

Classroom Technology

- Beginning in the 2026–2027 school year, the Technology Department will partner with the Curriculum Department to evaluate next-generation interactive boards for classrooms that require this technology. As our Promethean Boards reach end-of-life (the Silas Willard boards are currently 10 years old), replacements will be prioritized for classrooms with the greatest instructional need.

Galesburg Community Unit School District 205

940 West Fremont Street
Galesburg, IL 61401
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Fax (309) 343-7757
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Infrastructure

- The new E-Rate funding cycle begins in 2026. The Board will receive a separate proposal in May regarding the use of E-Rate funds to replace wireless access points in each building, ensuring adequate Wi-Fi coverage and reliability district-wide.

Budget Considerations

Cost estimates will reflect device replacement for grades 2–12 and staff laptop. Phased interactive board replacement quotes will be presented at a later date. E-Rate funds are expected to offset a portion of the infrastructure costs. The budget will be presented at the Board meeting on April 13, 2026.

Conclusion

We believe this plan will meet the needs of students and staff for the next four years and provide the right digital tools to support a thoughtful, curriculum-driven approach to technology. We respectfully request the Board's review and approval of the proposed 2026–2030 Technology Hardware Plan.

GJSHS Cardio Room



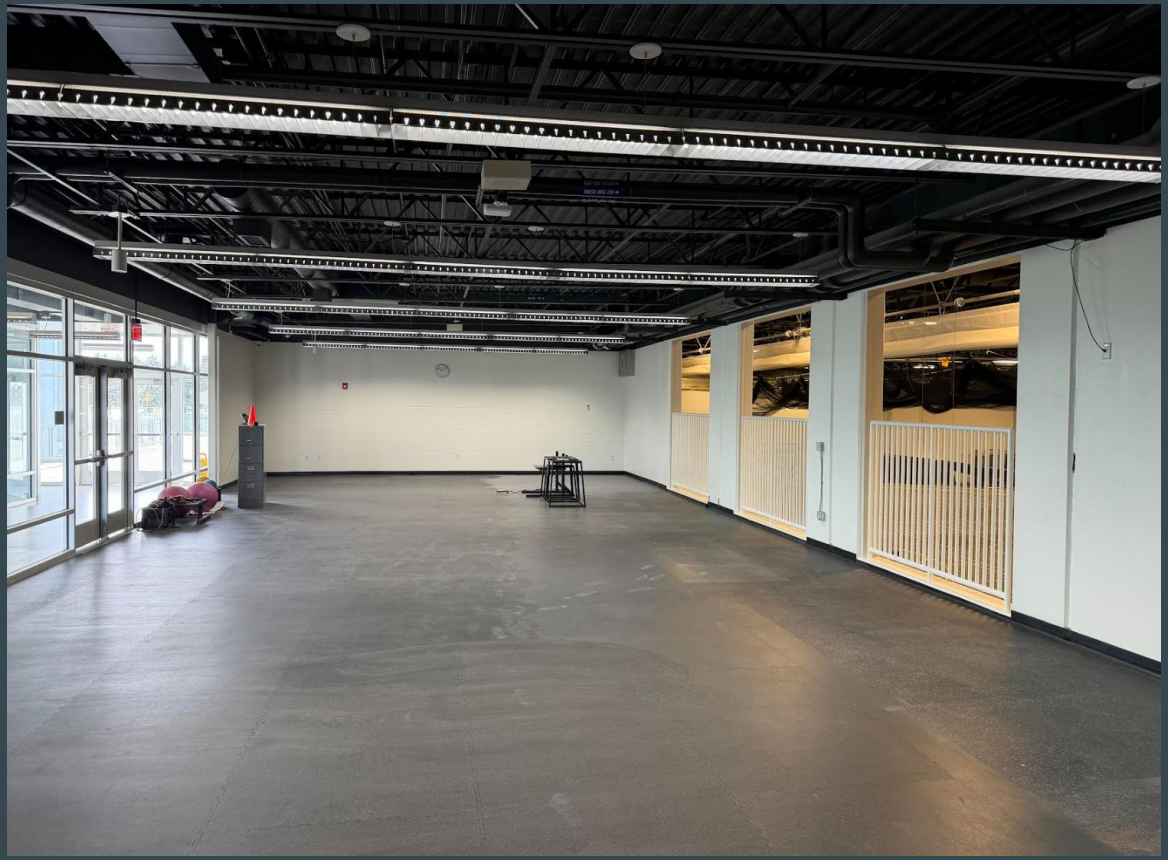
Cardio Room

- Fresh Paint, Drywall repair, and Cleaning
  - Great work by our Custodial and Maintenance Staff

- Existing Weight Equipment was sold at Auction

- Worked with Physical Education Department Head Jim Noonan on vision and design of new room
  - Consulted YMCA/Adam Sampson





Equipment

- We received 5 quotes for Equipment

  Request Equipment:

  - Treadmills (6)
  - Ellipticals (3)
  - Ascent/Steppers (3)
  - Recumbent Bike (4)
  - Upright Bike (4)
  - Rower (3)

Vendor & Resources

- Matrix Fitness
  - Cottage Grove, WI
    - Reputable in the industry
    - Comes recommended from our local YMCA
    - Govt. coop/Public Sector Pricing
    - 3-Year Warranty on Parts and Labor
    - Free Delivery and Installation
    - Lead time of 3-5 Weeks
    - Quote of $62,174

Supporters

- Galesburg Public Schools Foundation
  - $15,000
- Give Back Galesburg
  - $3,000
- Solar on Earth
  - $2,000
- Proceeds from old Equipment (Auction)
  - $8,000
- Naming Rights Proceeds to cover the remaining cost


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AMORTIZATION SCHEDULE

Principal	Loan Date	Maturity	Loan No	Call / Coll	Account	Officer	Initials
$5,000,000.00	04-15-2026	04-15-2031	16001224	700	CAA6922	***	

References in the boxes above are for Lender's use only and do not limit the applicability of this document to any particular loan or item. Any item above containing "***" has been omitted due to text length limitations.

Borrower: Community Unit School District 205
940 W Fremont St
Galesburg, IL 61401-2558

Lender: CBI Bank & Trust
Galesburg - Main St
21 East Main St
PO Box 1208
Galesburg, IL 61402-1208
(309) 343-7141

Disbursement Date: April 15, 2026
Interest Rate: 4.540

Repayment Schedule: Installment
Calculation Method: 365/360 U.S. Rule

Payment Number	Payment Date	Payment Amount	Interest Paid	Principal Paid	Remaining Balance
1	07-15-2026	281,336.04	57,380.56	223,955.48	4,776,044.52
2	10-15-2026	281,336.04	55,412.73	225,923.31	4,550,121.21
2026 TOTALS:		**562,672.08**	**112,793.29**	**449,878.79**	
3	01-15-2027	281,336.04	52,791.52	228,544.52	4,321,576.69
4	04-15-2027	281,336.04	49,049.90	232,286.14	4,089,290.55
5	07-15-2027	281,336.04	46,929.15	234,406.89	3,854,883.66
6	10-15-2027	281,336.04	44,725.22	236,610.82	3,618,272.84
2027 TOTALS:		**1,125,344.16**	**193,495.79**	**931,848.37**	
7	01-15-2028	281,336.04	41,980.01	239,356.03	3,378,916.81
8	04-15-2028	281,336.04	38,776.82	242,559.22	3,136,357.59
9	07-15-2028	281,336.04	35,993.19	245,342.85	2,891,014.74
10	10-15-2028	281,336.04	33,542.20	247,793.84	2,643,220.90
2028 TOTALS:		**1,125,344.16**	**150,292.22**	**975,051.94**	
11	01-15-2029	281,336.04	30,667.24	250,668.80	2,392,552.10
12	04-15-2029	281,336.04	27,155.47	254,180.57	2,138,371.53
13	07-15-2029	281,336.04	24,540.19	256,795.85	1,881,575.68
14	10-15-2029	281,336.04	21,830.46	259,505.58	1,622,070.10
2029 TOTALS:		**1,125,344.16**	**104,193.36**	**1,021,150.80**	
15	01-15-2030	281,336.04	18,819.62	262,516.42	1,359,553.68
16	04-15-2030	281,336.04	15,430.93	265,905.11	1,093,648.57
17	07-15-2030	281,336.04	12,550.83	268,785.21	824,863.36
18	10-15-2030	281,336.04	9,570.25	271,765.79	553,097.57
2030 TOTALS:		**1,125,344.16**	**56,371.63**	**1,068,972.53**	
19	01-15-2031	281,336.04	6,417.16	274,918.88	278,178.69
20	04-15-2031	281,336.04	3,157.35	278,178.69	0.00
2031 TOTALS:		**562,672.08**	**9,574.51**	**553,097.57**	
TOTALS:		**5,626,720.80**	**626,720.80**	**5,000,000.00**	

NOTICE: This is an estimated loan amortization schedule. Actual amounts may vary if payments are made on different dates or in different amounts.

LaserPro, Ver. 25.1.10.006 Copr. Finastra USA Corporation 1997, 2026 All Rights Reserved - IL C:\HARLAND\CFI\LPL\AMORT.FC TR-51602 PR-158

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GOVERNMENTAL CERTIFICATE

Principal	Loan Date	Maturity	Loan No	Call / Coll	Account	Officer	Initials
$5,000,000.00	04-15-2026	04-15-2031	16001224	700	CAA6922	***	

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Entity: Community Unit School District 205
940 W Fremont St
Galesburg, IL 61401-2558

Lender: CBI Bank & Trust
Galesburg - Main St
21 East Main St
PO Box 1208
Galesburg, IL 61402-1208
(309) 343-7141

WE, THE UNDERSIGNED, DO HEREBY CERTIFY THAT:

THE ENTITY'S EXISTENCE. The complete and correct name of the governmental entity is Community Unit School District 205 ("Entity"). The Entity is a governmental entity which is, and at all times shall be, duly organized, validly existing, and in good standing under and by virtue of the laws and regulations of the State of Illinois. The Entity has the full power and authority to own its properties and to transact the business and activities in which it is presently engaged or presently proposes to engage. The Entity maintains an office at 940 W Fremont St, Galesburg, IL 61401-2558. The Entity shall do all things necessary to preserve and to keep in full force and effect its existence, rights and privileges, and shall comply with all regulations, rules, ordinances, statutes, orders and decrees of the Entity and any other governmental or quasi-governmental authority or court applicable to the Entity and the Entity's business activities.

CERTIFICATES ADOPTED. At a meeting of the appropriate governing body of the Entity, duly called and held on **April 15, 2026**, at which a quorum was present and voting, or by other duly authorized action in lieu of a meeting, the resolutions set forth in this Certificate were adopted.

OFFICIALS. The following named persons is an Officials of Community Unit School District 205:

NAMES	TITLES	AUTHORIZED	ACTUAL SIGNATURES
John Asplund	Agent/Manager	Y	X _____
Courtney Rodriguez	Board Member	Y	X _____

ACTIONS AUTHORIZED. Any two (2) of the authorized persons listed above may enter into any agreements of any nature with Lender, and those agreements will bind the Entity. Specifically, but without limitation, any two (2) of such authorized persons is authorized, empowered, and directed to do the following for and on behalf of the Entity:

Borrow Money. To borrow, as a cosigner or otherwise, from time to time from Lender, on such terms as may be agreed upon between the Entity and Lender, such sum or sums of money as in their judgment should be borrowed, without limitation.

Execute Notes. To execute and deliver to Lender the promissory note or notes, or other evidence of the Entity's credit accommodations, on Lender's forms, at such rates of interest and on such terms as may be agreed upon, evidencing the sums of money so borrowed or any of the Entity's indebtedness to Lender, and also to execute and deliver to Lender one or more renewals, extensions, modifications, refinancings, consolidations, or substitutions for one or more of the notes, any portion of the notes, or any other evidence of credit accommodations.

Grant Security. To mortgage, pledge, transfer, endorse, hypothecate, or otherwise encumber and deliver to Lender any property now or hereafter belonging to the Entity or in which the Entity now or hereafter may have an interest, including without limitation all of the Entity's real property and all of the Entity's personal property (tangible or intangible), as security for the payment of any loans or credit accommodations so obtained, any promissory notes so executed (including any amendments to or modifications, renewals, and extensions of such promissory notes), or any other or further indebtedness of the Entity to Lender at any time owing, however the same may be evidenced. Such property may be mortgaged, pledged, transferred, endorsed, hypothecated or encumbered at the time such loans are obtained or such indebtedness is incurred, or at any other time or times, and may be either in addition to or in lieu of any property theretofore mortgaged, pledged, transferred, endorsed, hypothecated or encumbered.

Execute Security Documents. To execute and deliver to Lender the forms of mortgage, deed of trust, pledge agreement, hypothecation agreement, and other security agreements and financing statements which Lender may require and which shall evidence the terms and conditions under and pursuant to which such liens and encumbrances, or any of them, are given; and also to execute and deliver to Lender any other written instruments, any chattel paper, or any other collateral, of any kind or nature, which Lender may deem necessary or proper in connection with or pertaining to the giving of the liens and encumbrances. Notwithstanding the foregoing, any one of the above authorized persons may execute, deliver, or record financing statements.

Negotiate Items. To draw, endorse, and discount with Lender all drafts, trade acceptances, promissory notes, or other evidences of indebtedness payable to or belonging to the Entity or in which the Entity may have an interest, and either to receive cash for the same or to cause such proceeds to be credited to the Entity's account with Lender, or to cause such other disposition of the proceeds derived therefrom as they may deem advisable.

Further Acts. In the case of lines of credit, to designate additional or alternate individuals as being authorized to request advances under such lines, and in all cases, to do and perform such other acts and things, to pay any and all fees and costs, and to execute and deliver such other documents and agreements, **including agreements waiving the right to a trial by jury and confessing judgment against the Entity,** as the Officials may in their discretion deem reasonably necessary or proper in order to carry into effect the provisions of this Certificate.

ASSUMED BUSINESS NAMES. The Entity has filed or recorded all documents or filings required by law relating to all assumed business names used by the Entity. Excluding the name of the Entity, the following is a complete list of all assumed business names under which the Entity does business: **None.**

NOTICES TO LENDER. The Entity will promptly notify Lender in writing at Lender's address shown above (or such other addresses as Lender may designate from time to time) prior to any (A) change in the Entity's name; (B) change in the Entity's assumed business name(s); (C)

change in the structure of the Entity; (D) change in the authorized signer(s); (E) change in the Entity's principal office address; (F) change in the Entity's principal residence; or (G) change in any other aspect of the Entity that directly or indirectly relates to any agreements between the Entity and Lender.

CERTIFICATION CONCERNING OFFICIALS AND CERTIFICATES. The Officials named above is duly elected, appointed, or employed by or for the Entity, as the case may be, and occupy the positions set opposite their respective names. This Certificate now stands of record on the books of the Entity, is in full force and effect, and has not been modified or revoked in any manner whatsoever.

CONTINUING VALIDITY. Any and all acts authorized pursuant to this Certificate and performed prior to the passage of this Certificate are hereby ratified and approved. This Certificate shall be continuing, shall remain in full force and effect and Lender may rely on it until written notice of its revocation shall have been delivered to and received by Lender at Lender's address shown above (or such addresses as Lender may designate from time to time). Any such notice shall not affect any of the Entity's agreements or commitments in effect at the time notice is given.

IN TESTIMONY WHEREOF, we have hereunto set our hand and attest that the signatures set opposite the names listed above is their genuine signatures.

We each have read all the provisions of this Certificate, and we each personally and on behalf of the Entity certify that all statements and representations made in this Certificate are true and correct. This Governmental Certificate is dated April 15, 2026.

CERTIFIED TO AND ATTESTED BY:

X_____
John Asplund, Agent/Manager of Community Unit School District 205

X_____
Courtney E Rodriguez, Board Member of Community Unit School District 205

NOTE: If the Officials signing this Certificate is designated by the foregoing document as one of the officials authorized to act on the Entity's behalf, it is advisable to have this Certificate signed by at least one non-authorized official of the Entity.

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BUSINESS LOAN AGREEMENT

Principal	Loan Date	Maturity	Loan No	Call / Coll	Account	Officer	Initials
$5,000,000.00	04-15-2026	04-15-2031	16001224	700	CAA6922	***	

References in the boxes above are for Lender's use only and do not limit the applicability of this document to any particular loan or item.
Any item above containing "***" has been omitted due to text length limitations.

Borrower: Community Unit School District 205
940 W Fremont St
Galesburg, IL 61401-2558

Lender: CBI Bank & Trust
Galesburg - Main St
21 East Main St
PO Box 1208
Galesburg, IL 61402-1208
(309) 343-7141

THIS BUSINESS LOAN AGREEMENT dated April 15, 2026, is made and executed between Community Unit School District 205 ("Borrower") and CBI Bank & Trust ("Lender") on the following terms and conditions. Borrower has received prior commercial loans from Lender or has applied to Lender for a commercial loan or loans or other financial accommodations, including those which may be described on any exhibit or schedule attached to this Agreement. Borrower understands and agrees that: (A) in granting, renewing, or extending any Loan, Lender is relying upon Borrower's representations, warranties, and agreements as set forth in this Agreement; (B) the granting, renewing, or extending of any Loan by Lender at all times shall be subject to Lender's sole judgment and discretion; and (C) all such Loans shall be and remain subject to the terms and conditions of this Agreement.

TERM. This Agreement shall be effective as of April 15, 2026, and shall continue in full force and effect until such time as all of Borrower's Loans in favor of Lender have been paid in full, including principal, interest, costs, expenses, attorneys' fees, and other fees and charges, or until such time as the parties may agree in writing to terminate this Agreement.

CONDITIONS PRECEDENT TO EACH ADVANCE. Lender's obligation to make the initial Advance and each subsequent Advance under this Agreement shall be subject to the fulfillment to Lender's satisfaction of all of the conditions set forth in this Agreement and in the Related Documents.

Loan Documents. Borrower shall provide to Lender the following documents for the Loan: (1) the Note; (2) together with all such Related Documents as Lender may require for the Loan; all in form and substance satisfactory to Lender and Lender's counsel.

Borrower's Authorization. Borrower shall have provided in form and substance satisfactory to Lender properly certified resolutions, duly authorizing the execution and delivery of this Agreement, the Note and the Related Documents. In addition, Borrower shall have provided such other resolutions, authorizations, documents and instruments as Lender or its counsel, may require.

Payment of Fees and Expenses. Borrower shall have paid to Lender all fees, charges, and other expenses which are then due and payable as specified in this Agreement or any Related Document.

Representations and Warranties. The representations and warranties set forth in this Agreement, in the Related Documents, and in any document or certificate delivered to Lender under this Agreement are true and correct.

No Event of Default. There shall not exist at the time of any Advance a condition which would constitute an Event of Default under this Agreement or under any Related Document.

REPRESENTATIONS AND WARRANTIES. Borrower represents and warrants to Lender, as of the date of this Agreement, as of the date of each disbursement of loan proceeds, as of the date of any renewal, extension or modification of any Loan, and at all times any Indebtedness exists:

Organization. Borrower is a governmental entity which is, and at all times shall be, duly organized, validly existing, and in good standing under and by virtue of the laws of the State of Illinois. Borrower is duly authorized to transact business in all other states in which Borrower is doing business, having obtained all necessary filings, governmental licenses and approvals for each state in which Borrower is doing business. Specifically, Borrower is, and at all times shall be, duly qualified as a foreign in all states in which the failure to so qualify would have a material adverse effect on its business or financial condition. Borrower has the full power and authority to own its properties and to transact the business in which it is presently engaged or presently proposes to engage. Borrower maintains an office at 940 W Fremont St, Galesburg, IL 61401-2558. Unless Borrower has designated otherwise in writing, the principal office is the office at which Borrower keeps its books and records including its records concerning the Collateral. Borrower will notify Lender prior to any change in the location of Borrower's state of organization or any change in Borrower's name. Borrower shall do all things necessary to preserve and to keep in full force and effect its existence, rights and privileges, and shall comply with all regulations, rules, ordinances, statutes, orders and decrees of any governmental or quasi-governmental authority or court applicable to Borrower and Borrower's business activities.

Assumed Business Names. Borrower has filed or recorded all documents or filings required by law relating to all assumed business names used by Borrower. Excluding the name of Borrower, the following is a complete list of all assumed business names under which Borrower does business: **None.**

Authorization. Borrower's execution, delivery, and performance of this Agreement and all the Related Documents have been duly authorized by all necessary action by Borrower and do not conflict with, result in a violation of, or constitute a default under (1) any provision of any agreement or other instrument binding upon Borrower or (2) any law, governmental regulation, court decree, or order applicable to Borrower or to Borrower's properties.

Financial Information. Each of Borrower's financial statements supplied to Lender truly and completely disclosed Borrower's financial condition as of the date of the statement, and there has been no material adverse change in Borrower's financial condition subsequent to the date of the most recent financial statement supplied to Lender. Borrower has no material contingent obligations except as disclosed in such financial statements.

Legal Effect. This Agreement constitutes, and any instrument or agreement Borrower is required to give under this Agreement when delivered will constitute legal, valid, and binding obligations of Borrower enforceable against Borrower in accordance with their respective

terms.

Properties. Except as contemplated by this Agreement or as previously disclosed in Borrower's financial statements or in writing to Lender and as accepted by Lender, and except for property tax liens for taxes not presently due and payable, Borrower owns and has good title to all of Borrower's properties free and clear of all Security Interests, and has not executed any security documents or financing statements relating to such properties. All of Borrower's properties are titled in Borrower's legal name, and Borrower has not used or filed a financing statement under any other name for at least the last five (5) years.

Hazardous Substances. Except as disclosed to and acknowledged by Lender in writing, Borrower represents and warrants that: (1) During the period of Borrower's ownership of the Collateral, there has been no use, generation, manufacture, storage, treatment, disposal, release or threatened release of any Hazardous Substance by any person on, under, about or from any of the Collateral. (2) Borrower has no knowledge of, or reason to believe that there has been (a) any breach or violation of any Environmental Laws; (b) any use, generation, manufacture, storage, treatment, disposal, release or threatened release of any Hazardous Substance on, under, about or from the Collateral by any prior owners or occupants of any of the Collateral; or (c) any actual or threatened litigation or claims of any kind by any person relating to such matters. (3) Neither Borrower nor any tenant, contractor, agent or other authorized user of any of the Collateral shall use, generate, manufacture, store, treat, dispose of or release any Hazardous Substance on, under, about or from any of the Collateral; and any such activity shall be conducted in compliance with all applicable federal, state, and local laws, regulations, and ordinances, including without limitation all Environmental Laws. Borrower authorizes Lender and its agents to enter upon the Collateral to make such inspections and tests as Lender may deem appropriate to determine compliance of the Collateral with this section of the Agreement. Any inspections or tests made by Lender shall be at Borrower's expense and for Lender's purposes only and shall not be construed to create any responsibility or liability on the part of Lender to Borrower or to any other person. The representations and warranties contained herein are based on Borrower's due diligence in investigating the Collateral for hazardous waste and Hazardous Substances. Borrower hereby (1) releases and waives any future claims against Lender for indemnity or contribution in the event Borrower becomes liable for cleanup or other costs under any such laws, and (2) agrees to indemnify, defend, and hold harmless Lender against any and all claims, losses, liabilities, damages, penalties, and expenses which Lender may directly or indirectly sustain or suffer resulting from a breach of this section of the Agreement or as a consequence of any use, generation, manufacture, storage, disposal, release or threatened release of a hazardous waste or substance on the Collateral. The provisions of this section of the Agreement, including the obligation to indemnify and defend, shall survive the payment of the Indebtedness and the termination, expiration or satisfaction of this Agreement and shall not be affected by Lender's acquisition of any interest in any of the Collateral, whether by foreclosure or otherwise.

Litigation and Claims. No litigation, claim, investigation, administrative proceeding or similar action (including those for unpaid taxes) against Borrower is pending or threatened, and no other event has occurred which may materially adversely affect Borrower's financial condition or properties, other than litigation, claims, or other events, if any, that have been disclosed to and acknowledged by Lender in writing.

Taxes. To the best of Borrower's knowledge, all of Borrower's tax returns and reports that are or were required to be filed, have been filed, and all taxes, assessments and other governmental charges have been paid in full, except those presently being or to be contested by Borrower in good faith in the ordinary course of business and for which adequate reserves have been provided.

Lien Priority. Unless otherwise previously disclosed to Lender in writing, Borrower has not entered into or granted any Security Agreements, or permitted the filing or attachment of any Security Interests on or affecting any of the Collateral directly or indirectly securing repayment of Borrower's Loan and Note, that would be prior or that may in any way be superior to Lender's Security Interests and rights in and to such Collateral.

Binding Effect. This Agreement, the Note, all Security Agreements (if any), and all Related Documents are binding upon the signers thereof, as well as upon their successors, representatives and assigns, and are legally enforceable in accordance with their respective terms.

AFFIRMATIVE COVENANTS. Borrower covenants and agrees with Lender that, so long as this Agreement remains in effect, Borrower will:

Notices of Claims and Litigation. Promptly inform Lender in writing of (1) all material adverse changes in Borrower's financial condition, and (2) all existing and all threatened litigation, claims, investigations, administrative proceedings or similar actions affecting Borrower or any Guarantor which could materially affect the financial condition of Borrower or the financial condition of any Guarantor.

Financial Records. Maintain its books and records in accordance with GAAP, or an OCBOA acceptable to Lender, applied on a consistent basis, and permit Lender to examine and audit Borrower's books and records at all reasonable times.

Financial Statements. Furnish Lender with the following:

Additional Requirements.
Business Financial Statement - Audited: Borrower will provide an audited financial statement annually within 395 days of the prior statement date or within 150 days of borrower fiscal year end.

All financial reports required to be provided under this Agreement shall be prepared in accordance with GAAP, or an OCBOA acceptable to Lender, applied on a consistent basis, and certified by Borrower as being true and correct.

Additional Information. Furnish such additional information and statements, as Lender may request from time to time.

Insurance. Maintain fire and other risk insurance, public liability insurance, and such other insurance as Lender may require with respect to Borrower's properties and operations, in form, amounts, coverages and with insurance companies acceptable to Lender. Borrower, upon request of Lender, will deliver to Lender from time to time the policies or certificates of insurance in form satisfactory to Lender, including stipulations that coverages will not be cancelled or diminished without at least twenty (20) days prior written notice to Lender. Each insurance policy also shall include an endorsement providing that coverage in favor of Lender will not be impaired in any way by any act, omission or default of Borrower or any other person. In connection with all policies covering assets in which Lender holds or is offered a security interest for the Loans, Borrower will provide Lender with such lender's loss payable or other endorsements as Lender may require.

Insurance Reports. Furnish to Lender, upon request of Lender, reports on each existing insurance policy showing such information as Lender may reasonably request, including without limitation the following: (1) the name of the insurer; (2) the risks insured; (3) the amount of the policy; (4) the properties insured; (5) the then current property values on the basis of which insurance has been obtained, and the manner of determining those values; and (6) the expiration date of the policy. In addition, upon request of Lender (however not more often than annually), Borrower will have an independent appraiser satisfactory to Lender determine, as applicable, the actual cash value or replacement cost of any Collateral. The cost of such appraisal shall be paid by Borrower.

Other Agreements. Comply with all terms and conditions of all other agreements, whether now or hereafter existing, between Borrower and any other party and notify Lender immediately in writing of any default in connection with any other such agreements.

Loan Proceeds. Use all Loan proceeds solely for Borrower's business operations, unless specifically consented to the contrary by Lender in writing.

Taxes, Charges and Liens. Pay and discharge when due all of its indebtedness and obligations, including without limitation all assessments, taxes, governmental charges, levies and liens, of every kind and nature, imposed upon Borrower or its properties, income, or profits, prior to the date on which penalties would attach, and all lawful claims that, if unpaid, might become a lien or charge upon any of Borrower's properties, income, or profits. Provided however, Borrower will not be required to pay and discharge any such assessment, tax, charge, levy, lien or claim so long as (1) the legality of the same shall be contested in good faith by appropriate proceedings, and (2) Borrower shall have established on Borrower's books adequate reserves with respect to such contested assessment, tax, charge, levy, lien, or claim in accordance with GAAP or an OCBOA acceptable to Lender.

Performance. Perform and comply, in a timely manner, with all terms, conditions, and provisions set forth in this Agreement, in the Related Documents, and in all other instruments and agreements between Borrower and Lender. Borrower shall notify Lender immediately in writing of any default in connection with any agreement.

Operations. Maintain executive and management personnel with substantially the same qualifications and experience as the present executive and management personnel; provide written notice to Lender of any change in executive and management personnel; conduct its business affairs in a reasonable and prudent manner.

Environmental Studies. Promptly conduct and complete, at Borrower's expense, all such investigations, studies, samplings and testings as may be requested by Lender or any governmental authority relative to any substance, or any waste or by-product of any substance defined as toxic or a hazardous substance under applicable federal, state, or local law, rule, regulation, order or directive, at or affecting any property or any facility owned, leased or used by Borrower.

Compliance with Governmental Requirements. Comply with all laws, ordinances, and regulations, now or hereafter in effect, of all governmental authorities applicable to the conduct of Borrower's properties, businesses and operations, and to the use or occupancy of the Collateral, including without limitation, the Americans With Disabilities Act. Borrower may contest in good faith any such law, ordinance, or regulation and withhold compliance during any proceeding, including appropriate appeals, so long as Borrower has notified Lender in writing prior to doing so and so long as, in Lender's sole opinion, Lender's interests in the Collateral are not jeopardized. Lender may require Borrower to post adequate security or a surety bond, reasonably satisfactory to Lender, to protect Lender's interest.

Beneficial Ownership Information. Comply with all beneficial ownership information reporting requirements of the Corporate Transparency Act and its implementing regulations (collectively the CTA), if applicable to that Borrower. Any Borrower that is or becomes a reporting company as defined in the CTA: (1) has filed, or will file within required timeframes a complete and accurate report of its beneficial ownership information with the Financial Crimes Enforcement Network (FinCEN) as required by the CTA; (2) will update or correct its beneficial ownership information with FinCEN within required timeframes upon any change in its beneficial ownership information; (3) will provide Lender with a copy of its beneficial ownership information report filed with FinCEN upon request; (4) consents to allow Lender to obtain from FinCEN beneficial ownership information filed by Borrower; and (5) will notify Lender in writing of any change in its beneficial ownership information within 30 days of such change.

Inspection. Permit employees or agents of Lender at any reasonable time to inspect any and all Collateral for the Loan or Loans and Borrower's other properties and to examine or audit Borrower's books, accounts, and records and to make copies and memoranda of Borrower's books, accounts, and records. If Borrower now or at any time hereafter maintains any records (including without limitation computer generated records and computer software programs for the generation of such records) in the possession of a third party, Borrower, upon request of Lender, shall notify such party to permit Lender free access to such records at all reasonable times and to provide Lender with copies of any records it may request, all at Borrower's expense.

Environmental Compliance and Reports. Borrower shall comply in all respects with any and all Environmental Laws; not cause or permit to exist, as a result of an intentional or unintentional action or omission on Borrower's part or on the part of any third party, on property owned and/or occupied by Borrower, any environmental activity where damage may result to the environment, unless such environmental activity is pursuant to and in compliance with the conditions of a permit issued by the appropriate federal, state or local governmental authorities; shall furnish to Lender promptly and in any event within thirty (30) days after receipt thereof a copy of any notice, summons, lien, citation, directive, letter or other communication from any governmental agency or instrumentality concerning any intentional or unintentional action or omission on Borrower's part in connection with any environmental activity whether or not there is damage to the environment and/or other natural resources.

Additional Assurances. Make, execute and deliver to Lender such promissory notes, mortgages, deeds of trust, security agreements, assignments, financing statements, instruments, documents and other agreements as Lender or its attorneys may reasonably request to evidence and secure the Loans and to perfect all Security Interests.

LENDER'S EXPENDITURES. If any action or proceeding is commenced that would materially affect Lender's interest in the Collateral or if Borrower fails to comply with any provision of this Agreement or any Related Documents, including but not limited to Borrower's failure to discharge or pay when due any amounts Borrower is required to discharge or pay under this Agreement or any Related Documents, Lender on Borrower's behalf may (but shall not be obligated to) take any action that Lender deems appropriate, including but not limited to discharging or paying all taxes, liens, security interests, encumbrances and other claims, at any time levied or placed on any Collateral and paying all costs for insuring, maintaining and preserving any Collateral. All such expenditures incurred or paid by Lender for such purposes will then bear interest at the rate charged under the Note from the date incurred or paid by Lender to the date of repayment by Borrower. All such expenses will become a part of the Indebtedness and, at Lender's option, will (A) be payable on demand; (B) be added to the balance of the Note and be apportioned among and be payable with any installment payments to become due during either (1) the term of any applicable insurance policy; or (2) the remaining term of the Note; or (C) be treated as a balloon payment which will be due and payable at the Note's maturity.

CESSATION OF ADVANCES. If Lender has made any commitment to make any Loan to Borrower, whether under this Agreement or under any other agreement, Lender shall have no obligation to make Loan Advances or to disburse Loan proceeds if: (A) Borrower or any Guarantor is in default under the terms of this Agreement or any of the Related Documents or any other agreement that Borrower or any Guarantor has with Lender; (B) Borrower or any Guarantor dies, becomes incompetent or becomes insolvent, files a petition in bankruptcy or similar proceedings, or is adjudged a bankrupt; (C) there occurs a material adverse change in Borrower's financial condition, in the financial condition of any Guarantor, or in the value of any Collateral securing any Loan; or (D) any Guarantor seeks, claims or otherwise attempts to limit, modify or revoke such Guarantor's guaranty of the Loan or any other loan with Lender; or (E) Lender in good faith deems itself insecure, even though no Event of Default shall have occurred.

RIGHT OF SETOFF. To the extent permitted by applicable law, Lender reserves a right of setoff in all Borrower's accounts with Lender (whether checking, savings, or some other account). This includes all accounts Borrower holds jointly with someone else and all accounts Borrower may open in the future. However, this does not include any IRA or Keogh accounts, or any trust accounts for which setoff would be prohibited by law. Borrower authorizes Lender, to the extent permitted by applicable law, to charge or setoff all sums owing on the debt against any and all

such accounts, and, at Lender's option, to administratively freeze all such accounts to allow Lender to protect Lender's charge and setoff rights provided in this paragraph.

DEFAULT. Each of the following shall constitute an Event of Default under this Agreement:

Payment Default. Borrower fails to make any payment when due under the Loan.

Other Defaults. Borrower fails to comply with or to perform any other term, obligation, covenant or condition contained in this Agreement or in any of the Related Documents or to comply with or to perform any term, obligation, covenant or condition contained in any other agreement between Lender and Borrower.

Default in Favor of Third Parties. Borrower or any Grantor defaults under any loan, extension of credit, security agreement, purchase or sales agreement, or any other agreement, in favor of any other creditor or person that may materially affect any of Borrower's or any Grantor's property or Borrower's or any Grantor's ability to repay the Loans or perform their respective obligations under this Agreement or any of the Related Documents.

False Statements. Any warranty, representation or statement made or furnished to Lender by Borrower or on Borrower's behalf under this Agreement or the Related Documents is false or misleading in any material respect, either now or at the time made or furnished or becomes false or misleading at any time thereafter.

Death or Insolvency. The death of Borrower or the dissolution or termination of Borrower's existence as a going business, the insolvency of Borrower, the appointment of a receiver for any part of Borrower's property, any assignment for the benefit of creditors, any type of creditor workout, or the commencement of any proceeding under any bankruptcy or insolvency laws by or against Borrower.

Defective Collateralization. This Agreement or any of the Related Documents ceases to be in full force and effect (including failure of any collateral document to create a valid and perfected security interest or lien) at any time and for any reason.

Creditor or Forfeiture Proceedings. Commencement of foreclosure or forfeiture proceedings, whether by judicial proceeding, self-help, repossession or any other method, by any creditor of Borrower or by any governmental agency against any collateral securing the Loan. This includes a garnishment of any of Borrower's accounts, including deposit accounts, with Lender. However, this Event of Default shall not apply if there is a good faith dispute by Borrower as to the validity or reasonableness of the claim which is the basis of the creditor or forfeiture proceeding and if Borrower gives Lender written notice of the creditor or forfeiture proceeding and deposits with Lender monies or a surety bond for the creditor or forfeiture proceeding, in an amount determined by Lender, in its sole discretion, as being an adequate reserve or bond for the dispute.

Adverse Change. A material adverse change occurs in Borrower's financial condition, or Lender believes the prospect of payment or performance of the Loan is impaired.

Insecurity. Lender in good faith believes itself insecure.

Events Affecting Guarantor. Any of the preceding events occurs with respect to any Guarantor of any of the Indebtedness or any Guarantor dies or becomes incompetent, or revokes or disputes the validity of, or liability under, any Guaranty of the Indebtedness.

EFFECT OF AN EVENT OF DEFAULT. If any Event of Default shall occur, except where otherwise provided in this Agreement or the Related Documents, all commitments and obligations of Lender under this Agreement or the Related Documents or any other agreement immediately will terminate (including any obligation to make further Loan Advances or disbursements), and, at Lender's option, all Indebtedness immediately will become due and payable, all without notice of any kind to Borrower, except that in the case of an Event of Default of the type described in the "Insolvency" subsection above, such acceleration shall be automatic and not optional. In addition, Lender shall have all the rights and remedies provided in the Related Documents or available at law, in equity, or otherwise. Except as may be prohibited by applicable law, all of Lender's rights and remedies shall be cumulative and may be exercised singularly or concurrently. Election by Lender to pursue any remedy shall not exclude pursuit of any other remedy, and an election to make expenditures or to take action to perform an obligation of Borrower or of any Grantor shall not affect Lender's right to declare a default and to exercise its rights and remedies.

ERRORS AND OMISSIONS. The borrower agrees, if requested by the Lender, to fully cooperate in the correction, if necessary, in the reasonable discretion of the lender of any and all closing documents so that all documents accurately describe the loan between the borrower and lender. The borrower agrees to assume all costs including by the way of illustration and not limitation, actual expenses, legal fees and marketing losses for failing to reasonably comply with the lenders requests within thirty (30) days.

LINE OF CREDIT. This Note evidences a straight line of credit. Once the total amount of principal has been advanced, Borrower is not entitled to further loan advances. Advances under this Note may be requested orally by Borrower or as provided in this paragraph. All oral requests shall be confirmed in writing on the day of the request. All communications, instructions, or directions by telephone or otherwise to Lender are to be directed to Lender's office shown above. The following person or persons are authorized to request advances and authorize payments under the line of credit until Lender receives from Borrower, at Lender's address shown above, written notice of revocation of such authority: **Courtney E. Rodriquez, Agent John A. Asplund, Agent/Manager** Borrower agrees to be liable for all sums either: (A) advance in accordance with the instructions of an authorized person or (B) credited to any of Borrower's accounts with Lender. The unpaid principal balance owing on this Note at any time may be evidence by endorsements on this Note or by Lender's internal records, including daily computer print-outs. Lender will have no obligation to advance funds under this Note if: (A) Borrower or guarantor is in default under the terms of this Note or any agreement that Borrower or any guarantor has with Lender, including any agreement made in connection with the signing of this Note; (B) Borrower or any guarantor ceases doing business or is insolvent; (C) any guarantor seeks, claims or otherwise attempts to limit, modify or revoke such guarantor's guarantee of this Note or any other loan with Lender; or (D) Borrower has applied funds pursuant to this Note for purposes other than those authorized by Lender.

STRAIGHT LINE OF CREDIT. The Straight Line of Credit on this note will end April 15, 2031.

MISCELLANEOUS PROVISIONS. The following miscellaneous provisions are a part of this Agreement:

Amendments. This Agreement, together with any Related Documents, constitutes the entire understanding and agreement of the parties as to the matters set forth in this Agreement. No alteration of or amendment to this Agreement shall be effective unless given in writing and signed by the party or parties sought to be charged or bound by the alteration or amendment.

Attorneys' Fees; Expenses. Borrower agrees to pay upon demand all of Lender's costs and expenses, including Lender's attorneys' fees and Lender's legal expenses, incurred in connection with the enforcement of this Agreement. Lender may hire or pay someone else to help enforce this Agreement, and Borrower shall pay the costs and expenses of such enforcement. Costs and expenses include Lender's attorneys' fees and legal expenses whether or not there is a lawsuit, including attorneys' fees and legal expenses for bankruptcy proceedings (including efforts to modify or vacate any automatic stay or injunction), appeals, and any anticipated post-judgment collection services. Borrower also shall pay all court costs and such additional fees as may be directed by the court.

Caption Headings. Caption headings in this Agreement are for convenience purposes only and are not to be used to interpret or define the provisions of this Agreement.

Consent to Loan Participation. Borrower agrees and consents to Lender's sale or transfer, whether now or later, of one or more participation interests in the Loan to one or more purchasers, whether related or unrelated to Lender. Lender may provide, without any limitation whatsoever, to any one or more purchasers, or potential purchasers, any information or knowledge Lender may have about Borrower or about any other matter relating to the Loan, and Borrower hereby waives any rights to privacy Borrower may have with respect to such matters. Borrower additionally waives any and all notices of sale of participation interests, as well as all notices of any repurchase of such participation interests. Borrower also agrees that the purchasers of any such participation interests will be considered as the absolute owners of such interests in the Loan and will have all the rights granted under the participation agreement or agreements governing the sale of such participation interests. Borrower further waives all rights of offset or counterclaim that it may have now or later against Lender or against any purchaser of such a participation interest and unconditionally agrees that either Lender or such purchaser may enforce Borrower's obligation under the Loan irrespective of the failure or insolvency of any holder of any interest in the Loan. Borrower further agrees that the purchaser of any such participation interests may enforce its interests irrespective of any personal claims or defenses that Borrower may have against Lender.

Governing Law. This Agreement will be governed by federal law applicable to Lender and, to the extent not preempted by federal law, the laws of the State of Illinois without regard to its conflicts of law provisions. This Agreement has been accepted by Lender in the State of Illinois.

Choice of Venue. If there is a lawsuit, Borrower agrees upon Lender's request to submit to the jurisdiction of the courts of Knox County, State of Illinois.

No Waiver by Lender. Lender shall not be deemed to have waived any rights under this Agreement unless such waiver is given in writing and signed by Lender. No delay or omission on the part of Lender in exercising any right shall operate as a waiver of such right or any other right. A waiver by Lender of a provision of this Agreement shall not prejudice or constitute a waiver of Lender's right otherwise to demand strict compliance with that provision or any other provision of this Agreement. No prior waiver by Lender, nor any course of dealing between Lender and Borrower, or between Lender and any Grantor, shall constitute a waiver of any of Lender's rights or of any of Borrower's or any Grantor's obligations as to any future transactions. Whenever the consent of Lender is required under this Agreement, the granting of such consent by Lender in any instance shall not constitute continuing consent to subsequent instances where such consent is required and in all cases such consent may be granted or withheld in the sole discretion of Lender.

Notices. Any notice required to be given under this Agreement shall be given in writing, and shall be effective when actually delivered, when actually received by telefacsimile (unless otherwise required by law), when deposited with a nationally recognized overnight courier, or, if mailed, when deposited in the United States mail, as first class, certified or registered mail postage prepaid, directed to the addresses shown near the beginning of this Agreement. Any party may change its address for notices under this Agreement by giving formal written notice to the other parties, specifying that the purpose of the notice is to change the party's address. For notice purposes, Borrower agrees to keep Lender informed at all times of Borrower's current address. Unless otherwise provided or required by law, if there is more than one Borrower, any notice given by Lender to any Borrower is deemed to be notice given to all Borrowers.

Severability. If a court of competent jurisdiction finds any provision of this Agreement to be illegal, invalid, or unenforceable as to any circumstance, that finding shall not make the offending provision illegal, invalid, or unenforceable as to any other circumstance. If feasible, the offending provision shall be considered modified so that it becomes legal, valid and enforceable. If the offending provision cannot be so modified, it shall be considered deleted from this Agreement. Unless otherwise required by law, the illegality, invalidity, or unenforceability of any provision of this Agreement shall not affect the legality, validity or enforceability of any other provision of this Agreement.

Subsidiaries and Affiliates of Borrower. To the extent the context of any provisions of this Agreement makes it appropriate, including without limitation any representation, warranty or covenant, the word "Borrower" as used in this Agreement shall include all of Borrower's subsidiaries and affiliates. Notwithstanding the foregoing however, under no circumstances shall this Agreement be construed to require Lender to make any Loan or other financial accommodation to any of Borrower's subsidiaries or affiliates.

Successors and Assigns. All covenants and agreements by or on behalf of Borrower contained in this Agreement or any Related Documents shall bind Borrower's successors and assigns and shall inure to the benefit of Lender and its successors and assigns. Borrower shall not, however, have the right to assign Borrower's rights under this Agreement or any interest therein, without the prior written consent of Lender.

Survival of Representations and Warranties. Borrower understands and agrees that in making the Loan, Lender is relying on all representations, warranties, and covenants made by Borrower in this Agreement or in any certificate or other instrument delivered by Borrower to Lender under this Agreement or the Related Documents. Borrower further agrees that regardless of any investigation made by Lender, all such representations, warranties and covenants will survive the making of the Loan and delivery to Lender of the Related Documents, shall be continuing in nature, and shall remain in full force and effect until such time as Borrower's Indebtedness shall be paid in full, or until this Agreement shall be terminated in the manner provided above, whichever is the last to occur.

Time is of the Essence. Time is of the essence in the performance of this Agreement.

Waive Jury. All parties to this Agreement hereby waive the right to any jury trial in any action, proceeding, or counterclaim brought by any party against any other party.

DEFINITIONS. The following capitalized words and terms shall have the following meanings when used in this Agreement. Unless specifically stated to the contrary, all references to dollar amounts shall mean amounts in lawful money of the United States of America. Words and terms used in the singular shall include the plural, and the plural shall include the singular, as the context may require. Words and terms not otherwise defined in this Agreement shall have the meanings attributed to such terms in the Uniform Commercial Code. Accounting words and terms not otherwise defined in this Agreement shall have the meanings assigned to them in accordance with generally accepted accounting principles as in effect on the date of this Agreement:

Advance. The word "Advance" means a disbursement of Loan funds made, or to be made, to Borrower or on Borrower's behalf on a line of credit or multiple advance basis under the terms and conditions of this Agreement.

Agreement. The word "Agreement" means this Business Loan Agreement, as this Business Loan Agreement may be amended or modified from time to time, together with all exhibits and schedules attached to this Business Loan Agreement from time to time.

Borrower. The word "Borrower" means Community Unit School District 205 and includes all co-signers and co-makers signing the Note and all their successors and assigns.

Collateral. The word "Collateral" means all property and assets granted as collateral security for a Loan, whether real or personal property, whether granted directly or indirectly, whether granted now or in the future, and whether granted in the form of a security interest,

mortgage, collateral mortgage, deed of trust, assignment, pledge, crop pledge, chattel mortgage, collateral chattel mortgage, chattel trust, factor's lien, equipment trust, conditional sale, trust receipt, lien, charge, lien or title retention contract, lease or consignment intended as a security device, or any other security or lien interest whatsoever, whether created by law, contract, or otherwise.

Environmental Laws. The words "Environmental Laws" mean any and all state, federal and local statutes, regulations and ordinances relating to the protection of human health or the environment, including without limitation the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended, 42 U.S.C. Section 9601, et seq. ("CERCLA"), the Superfund Amendments and Reauthorization Act of 1986, Pub. L. No. 99-499 ("SARA"), the Hazardous Materials Transportation Act, 49 U.S.C. Section 1801, et seq., the Resource Conservation and Recovery Act, 42 U.S.C. Section 6901, et seq., or other applicable state or federal laws, rules, or regulations adopted pursuant thereto.

Event of Default. The words "Event of Default" mean any of the events of default set forth in this Agreement in the default section of this Agreement.

GAAP. The word "GAAP" means generally accepted accounting principles.

Grantor. The word "Grantor" means each and all of the persons or entities granting a Security Interest in any Collateral for the Loan, including without limitation all Borrowers granting such a Security Interest.

Guarantor. The word "Guarantor" means any guarantor, surety, or accommodation party of any or all of the Loan.

Guaranty. The word "Guaranty" means the guaranty from Guarantor to Lender, including without limitation a guaranty of all or part of the Note.

Hazardous Substances. The words "Hazardous Substances" mean materials that, because of their quantity, concentration or physical, chemical or infectious characteristics, may cause or pose a present or potential hazard to human health or the environment when improperly used, treated, stored, disposed of, generated, manufactured, transported or otherwise handled. The words "Hazardous Substances" are used in their very broadest sense and include without limitation any and all hazardous or toxic substances, materials or waste as defined by or listed under the Environmental Laws. The term "Hazardous Substances" also includes, without limitation, petroleum and petroleum by-products or any fraction thereof and asbestos.

Indebtedness. The word "Indebtedness" means the indebtedness evidenced by the Note or Related Documents, including all principal and interest together with all other indebtedness and costs and expenses for which Borrower is responsible under this Agreement or under any of the Related Documents.

Lender. The word "Lender" means CBI Bank & Trust, its successors and assigns.

Loan. The word "Loan" means any and all loans and financial accommodations from Lender to Borrower whether now or hereafter existing, and however evidenced, including without limitation those loans and financial accommodations described herein or described on any exhibit or schedule attached to this Agreement from time to time.

Note. The word "Note" means Any or all notes or credit agreements from grantor and any cosigners to lender, together with all renewals of, extensions of, modifications of, refinancing of, consolidation of and substitutions for the notes or credit agreements.

OCBOA. The term "OCBOA" means Other Comprehensive Basis of Accounting, as designated by Lender in writing as an acceptable alternative to GAAP.

Related Documents. The words "Related Documents" mean all promissory notes, credit agreements, loan agreements, environmental agreements, guaranties, security agreements, mortgages, deeds of trust, security deeds, collateral mortgages, and all other instruments, agreements and documents, whether now or hereafter existing, executed in connection with the Loan.

Security Agreement. The words "Security Agreement" mean and include without limitation any agreements, promises, covenants, arrangements, understandings or other agreements, whether created by law, contract, or otherwise, evidencing, governing, representing, or creating a Security Interest.

Security Interest. The words "Security Interest" mean, without limitation, any and all types of collateral security, present and future, whether in the form of a lien, charge, encumbrance, mortgage, deed of trust, security deed, assignment, pledge, crop pledge, chattel mortgage, collateral chattel mortgage, chattel trust, factor's lien, equipment trust, conditional sale, trust receipt, lien or title retention contract, lease or consignment intended as a security device, or any other security or lien interest whatsoever whether created by law, contract, or otherwise.

BORROWER ACKNOWLEDGES HAVING READ ALL THE PROVISIONS OF THIS BUSINESS LOAN AGREEMENT AND BORROWER AGREES TO ITS TERMS. THIS BUSINESS LOAN AGREEMENT IS DATED APRIL 15, 2026.

BORROWER:

COMMUNITY UNIT SCHOOL DISTRICT 205

By: _____
John Asplund, Agent/Manager of Community Unit School District 205

By: _____
Courtney Rodriguez, Board Member of Community Unit School District 205

LENDER:

CBI BANK & TRUST

By: _____
Trent D Cox, VP Commercial Banking Manager

00000000016001224%0955%04152026

PROMISSORY NOTE

Principal	Loan Date	Maturity	Loan No	Call / Coll	Account	Officer	Initials
$5,000,000.00	04-15-2026	04-15-2031	16001224	700	CAA6922	***	

References in the boxes above are for Lender's use only and do not limit the applicability of this document to any particular loan or item.
Any item above containing "***" has been omitted due to text length limitations.

Borrower: Community Unit School District 205
940 W Fremont St
Galesburg, IL 61401-2558

Lender: CBI Bank & Trust
Galesburg - Main St
21 East Main St
PO Box 1208
Galesburg, IL 61402-1208
(309) 343-7141

Principal Amount: $5,000,000.00 **Date of Note: April 15, 2026**

PROMISE TO PAY. Community Unit School District 205 ("Borrower") promises to pay to CBI Bank & Trust ("Lender"), or order, in lawful money of the United States of America, the principal amount of Five Million & 00/100 Dollars ($5,000,000.00), together with interest on the unpaid principal balance from April 15, 2026, calculated as described in the "INTEREST CALCULATION METHOD" paragraph using an interest rate of 4.540%, until paid in full. The interest rate may change under the terms and conditions of the "INTEREST AFTER DEFAULT" section.

PAYMENT. Borrower will pay this loan in full immediately upon Lender's demand. If no demand is made, Borrower will pay this loan in 20 payments of $281,336.04 each payment. Borrower's first payment is due July 15, 2026, and all subsequent payments are due on the same day of each quarter after that. Borrower's final payment will be due on April 15, 2031, and will be for all principal and all accrued interest not yet paid. Payments include principal and interest. Unless otherwise agreed or required by applicable law, payments will be applied first to any accrued unpaid interest; then to principal; then to any escrow or reserve account payments as required under any mortgage, deed of trust, or other security instrument or security agreement securing this Note; then to any late charges; and then to any unpaid collection costs. Borrower will pay Lender at Lender's address shown above or at such other place as Lender may designate in writing.

INTEREST CALCULATION METHOD. Interest on this Note is computed on a 365/360 basis; that is, by applying the ratio of the interest rate over a year of 360 days, multiplied by the outstanding principal balance, multiplied by the actual number of days the principal balance is outstanding. All interest payable under this Note is computed using this method.

PREPAYMENT. Borrower may pay without penalty all or a portion of the amount owed earlier than it is due. Early payments will not, unless agreed to by Lender in writing, relieve Borrower of Borrower's obligation to continue to make payments under the payment schedule. Rather, early payments will reduce the principal balance due and may result in Borrower's making fewer payments. Borrower agrees not to send Lender payments marked "paid in full", "without recourse", or similar language. If Borrower sends such a payment, Lender may accept it without losing any of Lender's rights under this Note, and Borrower will remain obligated to pay any further amount owed to Lender. **All written communications concerning disputed amounts, including any check or other payment instrument that indicates that the payment constitutes "payment in full" of the amount owed or that is tendered with other conditions or limitations or as full satisfaction of a disputed amount must be mailed or delivered to: CBI Bank & Trust, 301 Iowa Ave Muscatine, IA 52761.**

LATE CHARGE. If a payment is 10 days or more late, Borrower will be charged 5.000% of the unpaid portion of the regularly scheduled payment or $100.00, whichever is greater.

INTEREST AFTER DEFAULT. Upon default, including failure to pay upon final maturity, the interest rate on this Note shall be increased to 18.000%. However, in no event will the interest rate exceed the maximum interest rate limitations under applicable law.

DEFAULT. Each of the following shall constitute an event of default ("Event of Default") under this Note:

Payment Default. Borrower fails to make any payment when due under this Note.

Other Defaults. Borrower fails to comply with or to perform any other term, obligation, covenant or condition contained in this Note or in any of the related documents or to comply with or to perform any term, obligation, covenant or condition contained in any other agreement between Lender and Borrower.

Default in Favor of Third Parties. Borrower or any Grantor defaults under any loan, extension of credit, security agreement, purchase or sales agreement, or any other agreement, in favor of any other creditor or person that may materially affect any of Borrower's property or Borrower's ability to repay this Note or perform Borrower's obligations under this Note or any of the related documents.

False Statements. Any warranty, representation or statement made or furnished to Lender by Borrower or on Borrower's behalf under this Note or the related documents is false or misleading in any material respect, either now or at the time made or furnished or becomes false or misleading at any time thereafter.

Death or Insolvency. The death of Borrower or the dissolution or termination of Borrower's existence as a going business, the insolvency of Borrower, the appointment of a receiver for any part of Borrower's property, any assignment for the benefit of creditors, any type of creditor workout, or the commencement of any proceeding under any bankruptcy or insolvency laws by or against Borrower.

Creditor or Forfeiture Proceedings. Commencement of foreclosure or forfeiture proceedings, whether by judicial proceeding, self-help, repossession or any other method, by any creditor of Borrower or by any governmental agency against any collateral securing the loan. This includes a garnishment of any of Borrower's accounts, including deposit accounts, with Lender. However, this Event of Default shall not apply if there is a good faith dispute by Borrower as to the validity or reasonableness of the claim which is the basis of the creditor or forfeiture proceeding and if Borrower gives Lender written notice of the creditor or forfeiture proceeding and deposits with Lender monies or a surety bond for the creditor or forfeiture proceeding, in an amount determined by Lender, in its sole discretion, as being an adequate reserve or bond for the dispute.

Adverse Change. A material adverse change occurs in Borrower's financial condition, or Lender believes the prospect of payment or performance of this Note is impaired.

Insecurity. Lender in good faith believes itself insecure.

Events Affecting Guarantor. Any of the preceding events occurs with respect to any guarantor, endorser, surety, or accommodation party

of any of the indebtedness or any guarantor, endorser, surety, or accommodation party dies or becomes incompetent, or revokes or disputes the validity of, or liability under, any guaranty of the indebtedness evidenced by this Note.

LENDER'S RIGHTS. Upon default, Lender may declare the entire unpaid principal balance under this Note and all accrued unpaid interest immediately due, and then Borrower will pay that amount.

ATTORNEYS' FEES; EXPENSES. Lender may hire or pay someone else to help collect this Note if Borrower does not pay. Borrower will pay Lender that amount. This includes, subject to any limits under applicable law, Lender's attorneys' fees and Lender's legal expenses, whether or not there is a lawsuit, including attorneys' fees, expenses for bankruptcy proceedings (including efforts to modify or vacate any automatic stay or injunction), and appeals. If not prohibited by applicable law, Borrower also will pay any court costs, in addition to all other sums provided by law.

JURY WAIVER. Lender and Borrower hereby waive the right to any jury trial in any action, proceeding, or counterclaim brought by either Lender or Borrower against the other.

GOVERNING LAW. This Note will be governed by federal law applicable to Lender and, to the extent not preempted by federal law, the laws of the State of Illinois without regard to its conflicts of law provisions. This Note has been accepted by Lender in the State of Illinois.

CHOICE OF VENUE. If there is a lawsuit, Borrower agrees upon Lender's request to submit to the jurisdiction of the courts of Knox County, State of Illinois.

CONFESSION OF JUDGMENT. Borrower hereby irrevocably authorizes and empowers any attorney-at-law to appear in any court of record and to confess judgment against Borrower for the unpaid amount of this Note as evidenced by an affidavit signed by an officer of Lender setting forth the amount then due, attorneys' fees plus costs of suit, and to release all errors, and waive all rights of appeal. If a copy of this Note, verified by an affidavit, shall have been filed in the proceeding, it will not be necessary to file the original as a warrant of attorney. Borrower waives the right to any stay of execution and the benefit of all exemption laws now or hereafter in effect. No single exercise of the foregoing warrant and power to confess judgment will be deemed to exhaust the power, whether or not any such exercise shall be held by any court to be invalid, voidable, or void; but the power will continue undiminished and may be exercised from time to time as Lender may elect until all amounts owing on this Note have been paid in full. Borrower hereby waives and releases any and all claims or causes of action which Borrower might have against any attorney acting under the terms of authority which Borrower has granted herein arising out of or connected with the confession of judgment hereunder.

DISHONORED ITEM FEE. Borrower will pay a fee to Lender of $30.00 if Borrower makes a payment on Borrower's loan and the check or preauthorized charge with which Borrower pays is later dishonored.

RIGHT OF SETOFF. To the extent permitted by applicable law, Lender reserves a right of setoff in all Borrower's accounts with Lender (whether checking, savings, or some other account). This includes all accounts Borrower holds jointly with someone else and all accounts Borrower may open in the future. However, this does not include any IRA or Keogh accounts, or any trust accounts for which setoff would be prohibited by law. Borrower authorizes Lender, to the extent permitted by applicable law, to charge or setoff all sums owing on the debt against any and all such accounts, and, at Lender's option, to administratively freeze all such accounts to allow Lender to protect Lender's charge and setoff rights provided in this paragraph.

COLLATERAL. This loan is unsecured.

BALLOON PROVISION. This loan is payable in full at maturity. The borrower must then repay the entire principal balance of the loan and unpaid interest then due. The lender is under no obligation to refinance the loan at that time. The borrower will, therefore, be required to make payment out of other assets that the borrower may own, or the borrower will have to find a lender, which may be the same lender you have this loan with, willing to lend the borrower the money. If the borrower refinances this loan at maturity, the borrower may have to pay some or all closing costs normally associated with a new loan even if the borrower has obtained refinancing from the same lender.

ERRORS AND OMISSIONS. The borrower agrees, if requested by the Lender, to fully cooperate in the correction, if necessary, in the reasonable discretion of the lender of any and all closing documents so that all documents accurately describe the loan between the borrower and lender. The borrower agrees to assume all costs including by the way of illustration and not limitation, actual expenses, legal fees and marketing losses for failing to reasonably comply with the lenders requests within thirty (30) days.

AUTO DEBIT AUTHORIZATION. AUTO DEBIT AUTHORIZATION. If auto debit has been authorized and the funds in the account are insufficient to cover any payment, Lender shall not
be obligated to advance funds to cover the payment. Should insufficient funds be available in the checking or savings account, all normal overdraft charges will be applied. At any time and for any reason, I or Lender may voluntarily terminate automatic payments. By signing below, I certify that I am authorized to make the above arrangements for the identified accounts, that the information above is correct and that I hereby authorize and make this request.

PURPOSE OF LOAN. The specific purpose of this loan is: Construction of a new warehouse and continue existing renovations on baseball and softball fields, additional improvements on small storage building in Jr. High boys football locker room

LINE OF CREDIT. This Note evidences a straight line of credit. Once the total amount of principal has been advanced, Borrower is not entitled to further loan advances. Advances under this Note may be requested orally by Borrower or as provided in this paragraph. All oral requests shall be confirmed in writing on the day of the request. All communications, instructions, or directions by telephone or otherwise to Lender are to be directed to Lender's office shown above. The following person or persons are authorized to request advances and authorize payments under the line of credit until Lender receives from Borrower, at Lender's address shown above, written notice of revocation of such authority: **Courtney E. Rodriquez, Agent John A. Asplund, Agent/Manager** Borrower agrees to be liable for all sums either: (A) advance in accordance with the instructions of an authorized person or (B) credited to any of Borrower's accounts with Lender. The unpaid principal balance owing on this Note at any time may be evidence by endorsements on this Note or by Lender's internal records, including daily computer print-outs. Lender will have no obligation to advance funds under this Note if: (A) Borrower or guarantor is in default under the terms of this Note or any agreement that Borrower or any guarantor has with Lender, including any agreement made in connection with the signing of this Note; (B) Borrower or any guarantor ceases doing business or is insolvent; (C) any guarantor seeks, claims or otherwise attempts to limit, modify or revoke such guarantor's guarantee of this Note or any other loan with Lender; or (D) Borrower has applied funds pursuant to this Note for purposes other than those authorized by Lender.

STRAIGHT LINE OF CREDIT. The Straight Line of Credit on this note will end April 15, 2031.

SUCCESSOR INTERESTS. The terms of this Note shall be binding upon Borrower, and upon Borrower's heirs, personal representatives, successors and assigns, and shall inure to the benefit of Lender and its successors and assigns.

NOTIFY US OF INACCURATE INFORMATION WE REPORT TO CONSUMER REPORTING AGENCIES. Borrower may notify Lender if Lender reports any inaccurate information about Borrower's account(s) to a consumer reporting agency. Borrower's written notice describing the specific inaccuracy(ies) should be sent to Lender at the following address: CBI Bank & Trust 301 Iowa Ave Muscatine, IA 52761.

GENERAL PROVISIONS. This Note is payable on demand. The inclusion of specific default provisions or rights of Lender shall not preclude Lender's right to declare payment of this Note on its demand. If any part of this Note cannot be enforced, this fact will not affect the rest of the Note. Lender may delay or forgo enforcing any of its rights or remedies under this Note without losing them. Borrower and any other person who signs, guarantees or endorses this Note, to the extent allowed by law, waive presentment, demand for payment, and notice of dishonor. Upon any change in the terms of this Note, and unless otherwise expressly stated in writing, no party who signs this Note, whether as maker, guarantor, accommodation maker or endorser, shall be released from liability. All such parties agree that Lender may renew or extend (repeatedly and for any length of time) this loan or release any party or guarantor or collateral; or impair, fail to realize upon or perfect Lender's security interest in the collateral; and take any other action deemed necessary by Lender without the consent of or notice to anyone. All such parties also agree that Lender may modify this loan without the consent of or notice to anyone other than the party with whom the modification is made. The obligations under this Note are joint and several.

PRIOR TO SIGNING THIS NOTE, BORROWER READ AND UNDERSTOOD ALL THE PROVISIONS OF THIS NOTE. BORROWER AGREES TO THE TERMS OF THE NOTE.

BORROWER ACKNOWLEDGES RECEIPT OF A COMPLETED COPY OF THIS PROMISSORY NOTE.

BORROWER:

COMMUNITY UNIT SCHOOL DISTRICT 205

By: _____
John Asplund, Agent/Manager of Community Unit School District 205

By: _____
Courtney Rodriguez, Board Member of Community Unit School District 205

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PROMISSORY NOTE

Principal	Loan Date	Maturity	Loan No	Call / Coll	Account	Officer	Initials
$5,000,000.00	04-15-2026	04-15-2031	16001224	700	CAA6922	***	

References in the boxes above are for Lender's use only and do not limit the applicability of this document to any particular loan or item.
Any item above containing "***" has been omitted due to text length limitations.

Borrower: Community Unit School District 205
940 W Fremont St
Galesburg, IL 61401-2558

Lender: CBI Bank & Trust
Galesburg - Main St
21 East Main St
PO Box 1208
Galesburg, IL 61402-1208
(309) 343-7141

Principal Amount: $5,000,000.00 **Date of Note: April 15, 2026**

PROMISE TO PAY. Community Unit School District 205 ("Borrower") promises to pay to CBI Bank & Trust ("Lender"), or order, in lawful money of the United States of America, the principal amount of Five Million & 00/100 Dollars ($5,000,000.00), together with interest on the unpaid principal balance from April 15, 2026, calculated as described in the "INTEREST CALCULATION METHOD" paragraph using an interest rate of 4.540%, until paid in full. The interest rate may change under the terms and conditions of the "INTEREST AFTER DEFAULT" section.

PAYMENT. Borrower will pay this loan in full immediately upon Lender's demand. If no demand is made, Borrower will pay this loan in 20 payments of $281,336.04 each payment. Borrower's first payment is due July 15, 2026, and all subsequent payments are due on the same day of each quarter after that. Borrower's final payment will be due on April 15, 2031, and will be for all principal and all accrued interest not yet paid. Payments include principal and interest. Unless otherwise agreed or required by applicable law, payments will be applied first to any accrued unpaid interest; then to principal; then to any escrow or reserve account payments as required under any mortgage, deed of trust, or other security instrument or security agreement securing this Note; then to any late charges; and then to any unpaid collection costs. Borrower will pay Lender at Lender's address shown above or at such other place as Lender may designate in writing.

INTEREST CALCULATION METHOD. Interest on this Note is computed on a 365/360 basis; that is, by applying the ratio of the interest rate over a year of 360 days, multiplied by the outstanding principal balance, multiplied by the actual number of days the principal balance is outstanding. All interest payable under this Note is computed using this method.

PREPAYMENT. Borrower may pay without penalty all or a portion of the amount owed earlier than it is due. Early payments will not, unless agreed to by Lender in writing, relieve Borrower of Borrower's obligation to continue to make payments under the payment schedule. Rather, early payments will reduce the principal balance due and may result in Borrower's making fewer payments. Borrower agrees not to send Lender payments marked "paid in full", "without recourse", or similar language. If Borrower sends such a payment, Lender may accept it without losing any of Lender's rights under this Note, and Borrower will remain obligated to pay any further amount owed to Lender. All written communications concerning disputed amounts, including any check or other payment instrument that indicates that the payment constitutes "payment in full" of the amount owed or that is tendered with other conditions or limitations or as full satisfaction of a disputed amount must be mailed or delivered to: CBI Bank & Trust, 301 Iowa Ave Muscatine, IA 52761.

LATE CHARGE. If a payment is 10 days or more late, Borrower will be charged 5.000% of the unpaid portion of the regularly scheduled payment or $100.00, whichever is greater.

INTEREST AFTER DEFAULT. Upon default, including failure to pay upon final maturity, the interest rate on this Note shall be increased to 18.000%. However, in no event will the interest rate exceed the maximum interest rate limitations under applicable law.

DEFAULT. Each of the following shall constitute an event of default ("Event of Default") under this Note:

Payment Default. Borrower fails to make any payment when due under this Note.

Other Defaults. Borrower fails to comply with or to perform any other term, obligation, covenant or condition contained in this Note or in any of the related documents or to comply with or to perform any term, obligation, covenant or condition contained in any other agreement between Lender and Borrower.

Default in Favor of Third Parties. Borrower or any Grantor defaults under any loan, extension of credit, security agreement, purchase or sales agreement, or any other agreement, in favor of any other creditor or person that may materially affect any of Borrower's property or Borrower's ability to repay this Note or perform Borrower's obligations under this Note or any of the related documents.

False Statements. Any warranty, representation or statement made or furnished to Lender by Borrower or on Borrower's behalf under this Note or the related documents is false or misleading in any material respect, either now or at the time made or furnished or becomes false or misleading at any time thereafter.

Death or Insolvency. The death of Borrower or the dissolution or termination of Borrower's existence as a going business, the insolvency of Borrower, the appointment of a receiver for any part of Borrower's property, any assignment for the benefit of creditors, any type of creditor workout, or the commencement of any proceeding under any bankruptcy or insolvency laws by or against Borrower.

Creditor or Forfeiture Proceedings. Commencement of foreclosure or forfeiture proceedings, whether by judicial proceeding, self-help, repossession or any other method, by any creditor of Borrower or by any governmental agency against any collateral securing the loan. This includes a garnishment of any of Borrower's accounts, including deposit accounts, with Lender. However, this Event of Default shall not apply if there is a good faith dispute by Borrower as to the validity or reasonableness of the claim which is the basis of the creditor or forfeiture proceeding and if Borrower gives Lender written notice of the creditor or forfeiture proceeding and deposits with Lender monies or a surety bond for the creditor or forfeiture proceeding, in an amount determined by Lender, in its sole discretion, as being an adequate reserve or bond for the dispute.

Adverse Change. A material adverse change occurs in Borrower's financial condition, or Lender believes the prospect of payment or performance of this Note is impaired.

Insecurity. Lender in good faith believes itself insecure.

Events Affecting Guarantor. Any of the preceding events occurs with respect to any guarantor, endorser, surety, or accommodation party

of any of the indebtedness or any guarantor, endorser, surety, or accommodation party dies or becomes incompetent, or revokes or disputes the validity of, or liability under, any guaranty of the indebtedness evidenced by this Note.

LENDER'S RIGHTS. Upon default, Lender may declare the entire unpaid principal balance under this Note and all accrued unpaid interest immediately due, and then Borrower will pay that amount.

ATTORNEYS' FEES; EXPENSES. Lender may hire or pay someone else to help collect this Note if Borrower does not pay. Borrower will pay Lender that amount. This includes, subject to any limits under applicable law, Lender's attorneys' fees and Lender's legal expenses, whether or not there is a lawsuit, including attorneys' fees, expenses for bankruptcy proceedings (including efforts to modify or vacate any automatic stay or injunction), and appeals. If not prohibited by applicable law, Borrower also will pay any court costs, in addition to all other sums provided by law.

JURY WAIVER. Lender and Borrower hereby waive the right to any jury trial in any action, proceeding, or counterclaim brought by either Lender or Borrower against the other.

GOVERNING LAW. This Note will be governed by federal law applicable to Lender and, to the extent not preempted by federal law, the laws of the State of Illinois without regard to its conflicts of law provisions. This Note has been accepted by Lender in the State of Illinois.

CHOICE OF VENUE. If there is a lawsuit, Borrower agrees upon Lender's request to submit to the jurisdiction of the courts of Knox County, State of Illinois.

CONFESSION OF JUDGMENT. Borrower hereby irrevocably authorizes and empowers any attorney-at-law to appear in any court of record and to confess judgment against Borrower for the unpaid amount of this Note as evidenced by an affidavit signed by an officer of Lender setting forth the amount then due, attorneys' fees plus costs of suit, and to release all errors, and waive all rights of appeal. If a copy of this Note, verified by an affidavit, shall have been filed in the proceeding, it will not be necessary to file the original as a warrant of attorney. Borrower waives the right to any stay of execution and the benefit of all exemption laws now or hereafter in effect. No single exercise of the foregoing warrant and power to confess judgment will be deemed to exhaust the power, whether or not any such exercise shall be held by any court to be invalid, voidable, or void; but the power will continue undiminished and may be exercised from time to time as Lender may elect until all amounts owing on this Note have been paid in full. Borrower hereby waives and releases any and all claims or causes of action which Borrower might have against any attorney acting under the terms of authority which Borrower has granted herein arising out of or connected with the confession of judgment hereunder.

DISHONORED ITEM FEE. Borrower will pay a fee to Lender of $30.00 if Borrower makes a payment on Borrower's loan and the check or preauthorized charge with which Borrower pays is later dishonored.

RIGHT OF SETOFF. To the extent permitted by applicable law, Lender reserves a right of setoff in all Borrower's accounts with Lender (whether checking, savings, or some other account). This includes all accounts Borrower holds jointly with someone else and all accounts Borrower may open in the future. However, this does not include any IRA or Keogh accounts, or any trust accounts for which setoff would be prohibited by law. Borrower authorizes Lender, to the extent permitted by applicable law, to charge or setoff all sums owing on the debt against any and all such accounts, and, at Lender's option, to administratively freeze all such accounts to allow Lender to protect Lender's charge and setoff rights provided in this paragraph.

COLLATERAL. This loan is unsecured.

BALLOON PROVISION. This loan is payable in full at maturity. The borrower must then repay the entire principal balance of the loan and unpaid interest then due. The lender is under no obligation to refinance the loan at that time. The borrower will, therefore, be required to make payment out of other assets that the borrower may own, or the borrower will have to find a lender, which may be the same lender you have this loan with, willing to lend the borrower the money. If the borrower refinances this loan at maturity, the borrower may have to pay some or all closing costs normally associated with a new loan even if the borrower has obtained refinancing from the same lender.

ERRORS AND OMISSIONS. The borrower agrees, if requested by the Lender, to fully cooperate in the correction, if necessary, in the reasonable discretion of the lender of any and all closing documents so that all documents accurately describe the loan between the borrower and lender. The borrower agrees to assume all costs including by the way of illustration and not limitation, actual expenses, legal fees and marketing losses for failing to reasonably comply with the lenders requests within thirty (30) days.

AUTO DEBIT AUTHORIZATION. AUTO DEBIT AUTHORIZATION. If auto debit has been authorized and the funds in the account are insufficient to cover any payment, Lender shall not
be obligated to advance funds to cover the payment. Should insufficient funds be available in the checking or savings account, all normal overdraft charges will be applied. At any time and for any reason, I or Lender may voluntarily terminate automatic payments. By signing below, I certify that I am authorized to make the above arrangements for the identified accounts, that the information above is correct and that I hereby authorize and make this request.

PURPOSE OF LOAN. The specific purpose of this loan is: Construction of a new warehouse and continue existing renovations on baseball and softball fields, additional improvements on small storage building in Jr. High boys football locker room

LINE OF CREDIT. This Note evidences a straight line of credit. Once the total amount of principal has been advanced, Borrower is not entitled to further loan advances. Advances under this Note may be requested orally by Borrower or as provided in this paragraph. All oral requests shall be confirmed in writing on the day of the request. All communications, instructions, or directions by telephone or otherwise to Lender are to be directed to Lender's office shown above. The following person or persons are authorized to request advances and authorize payments under the line of credit until Lender receives from Borrower, at Lender's address shown above, written notice of revocation of such authority: **Courtney E. Rodriquez, Agent John A. Asplund, Agent/Manager** Borrower agrees to be liable for all sums either: (A) advance in accordance with the instructions of an authorized person or (B) credited to any of Borrower's accounts with Lender. The unpaid principal balance owing on this Note at any time may be evidence by endorsements on this Note or by Lender's internal records, including daily computer print-outs. Lender will have no obligation to advance funds under this Note if: (A) Borrower or guarantor is in default under the terms of this Note or any agreement that Borrower or any guarantor has with Lender, including any agreement made in connection with the signing of this Note; (B) Borrower or any guarantor ceases doing business or is insolvent; (C) any guarantor seeks, claims or otherwise attempts to limit, modify or revoke such guarantor's guarantee of this Note or any other loan with Lender; or (D) Borrower has applied funds pursuant to this Note for purposes other than those authorized by Lender.

STRAIGHT LINE OF CREDIT. The Straight Line of Credit on this note will end April 15, 2031.

SUCCESSOR INTERESTS. The terms of this Note shall be binding upon Borrower, and upon Borrower's heirs, personal representatives, successors and assigns, and shall inure to the benefit of Lender and its successors and assigns.

NOTIFY US OF INACCURATE INFORMATION WE REPORT TO CONSUMER REPORTING AGENCIES. Borrower may notify Lender if Lender reports any inaccurate information about Borrower's account(s) to a consumer reporting agency. Borrower's written notice describing the specific inaccuracy(ies) should be sent to Lender at the following address: CBI Bank & Trust 301 Iowa Ave Muscatine, IA 52761.

GENERAL PROVISIONS. This Note is payable on demand. The inclusion of specific default provisions or rights of Lender shall not preclude Lender's right to declare payment of this Note on its demand. If any part of this Note cannot be enforced, this fact will not affect the rest of the Note. Lender may delay or forgo enforcing any of its rights or remedies under this Note without losing them. Borrower and any other person who signs, guarantees or endorses this Note, to the extent allowed by law, waive presentment, demand for payment, and notice of dishonor. Upon any change in the terms of this Note, and unless otherwise expressly stated in writing, no party who signs this Note, whether as maker, guarantor, accommodation maker or endorser, shall be released from liability. All such parties agree that Lender may renew or extend (repeatedly and for any length of time) this loan or release any party or guarantor or collateral; or impair, fail to realize upon or perfect Lender's security interest in the collateral; and take any other action deemed necessary by Lender without the consent of or notice to anyone. All such parties also agree that Lender may modify this loan without the consent of or notice to anyone other than the party with whom the modification is made. The obligations under this Note are joint and several.

PRIOR TO SIGNING THIS NOTE, BORROWER READ AND UNDERSTOOD ALL THE PROVISIONS OF THIS NOTE. BORROWER AGREES TO THE TERMS OF THE NOTE.

BORROWER ACKNOWLEDGES RECEIPT OF A COMPLETED COPY OF THIS PROMISSORY NOTE.

BORROWER:

COMMUNITY UNIT SCHOOL DISTRICT 205

By: COPY
John Asplund, Agent/Manager of Community Unit School District 205

By: COPY
Courtney Rodriguez, Board Member of Community Unit School District 205

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DISBURSEMENT REQUEST AND AUTHORIZATION

Principal	Loan Date	Maturity	Loan No	Call / Coll	Account	Officer	Initials
$5,000,000.00	04-15-2026	04-15-2031	16001224	700	CAA6922	***	

References in the boxes above are for Lender's use only and do not limit the applicability of this document to any particular loan or item. Any item above containing "***" has been omitted due to text length limitations.

Borrower: Community Unit School District 205
940 W Fremont St
Galesburg, IL 61401-2558

Lender: CBI Bank & Trust
Galesburg - Main St
21 East Main St
PO Box 1208
Galesburg, IL 61402-1208
(309) 343-7141

LOAN TYPE. This is a Fixed Rate (4.540%) Nondisclosable Loan to a Government Entity for $5,000,000.00 due on demand and, if no demand, on April 15, 2031.

PRIMARY PURPOSE OF LOAN. The primary purpose of this loan is for:

☐ **Personal, Family, or Household Purposes or Personal Investment.**

☒ **Business.**

SPECIFIC PURPOSE. The specific purpose of this loan is: Construction of a new warehouse and continue existing renovations on baseball and softball fields, additional improvements on small storage building in Jr. High boys football locker room.

DISBURSEMENT INSTRUCTIONS. Borrower understands that no loan proceeds will be disbursed until all of Lender's conditions for making the loan have been satisfied. Please disburse the loan proceeds of $5,000,000.00 as follows:

Other Disbursements:	$5,000,000.00
$5,000,000.00 Undisbursed Funds	
Note Principal:	$5,000,000.00

CHARGES PAID IN CASH. Borrower has paid or will pay in cash as agreed the following charges:

Prepaid Finance Charges Paid in Cash:	$0.00
Other Charges Paid in Cash:	$1,000.00
$1,000.00 Documentation Fee	
Total Charges Paid in Cash:	$1,000.00

FINANCIAL CONDITION. BY SIGNING THIS AUTHORIZATION, BORROWER REPRESENTS AND WARRANTS TO LENDER THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT AND THAT THERE HAS BEEN NO MATERIAL ADVERSE CHANGE IN BORROWER'S FINANCIAL CONDITION AS DISCLOSED IN BORROWER'S MOST RECENT FINANCIAL STATEMENT TO LENDER. THIS AUTHORIZATION IS DATED APRIL 15, 2026.

BORROWER:

COMMUNITY UNIT SCHOOL DISTRICT 205

By: _____
John Asplund, Agent/Manager of Community Unit School District 205

By: _____
Courtney Rodriguez, Board Member of Community Unit School District 205

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DISBURSEMENT REQUEST AND AUTHORIZATION

Principal	Loan Date	Maturity	Loan No	Call / Coll	Account	Officer	Initials
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BORROWER:

COMMUNITY UNIT SCHOOL DISTRICT 205

By: COPY
John Asplund, Agent/Manager of Community Unit School District 205

By: COPY
Courtney Rodriguez, Board Member of Community Unit School District 205

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Community **U**nit **S**chool **D**istrict #205

Job Title:	New Educator Mentor		
Location:	Galesburg Schools	**Terms of Employment:**	To Be Determined
Reports To:	Director for Curriculum and Evaluations	**Board Approved:**	Pending 4/13/26
Evaluation:	Evaluated yearly using rubric		

Qualifications:

1. Illinois Teacher's Certificate
2. Bachelor's Degree
3. Ten years of successful teaching experience
4. Knowledge of building and district programs and procedures
5. Strong interpersonal and communication skills
6. Ability to provide constructive, supportive feedback
7. Knowledge of current instructional best practices

Job Goals:

1. Supports new teachers individually and as a cohort
2. Provides instructional and professional support to early-career and new-to-district teachers.
3. Focuses on strengthening classroom practice, supporting classroom management, fostering professional growth, and improving teacher retention.

Responsibilities: The New Educator Mentor shall be responsible for supporting early-career and new-to-district teachers. Duties shall include the following:

1. Meet regularly with assigned mentees (weekly or biweekly).
2. Participate in planning and leading New Educator Orientation.
3. Provide professional development and individual support for New Educators to understand how to use programs such as Skyward, Frontline, Magic School, EvaluWise, NWEA Map, Progress Learning, and other programs.
4. Support mentees in setting up their classrooms and developing classroom management procedures.
5. Assist teachers with lesson planning, pacing, assessment design, and differentiation.
6. Support implementation of IEP, 504, and ELL accommodations.
7. Help new teachers understand school procedures and expectations.
8. Offer guidance on parent communication, grading practices, and documentation.
9. Support teachers in reflective practice and goal setting.
10. Collaborate with administrators, instructional coaches, and department teams to support new educators.
11. Maintain confidentiality and professional boundaries.
12. Document mentoring activities and progress when required.
13. Participate in mentor training and ongoing professional development.
14. Performs other duties as assigned

Employee Name:		Date:	
Employee Signature			

Community **U**nit **S**chool **D**istrict #205

Job Title:	Operations Specialist		
Location:	Warehouse	**Terms of Employment:**	12 Month - Exempt
Report To:	Director of Building and Grounds / Assistant Superintendent of Finance and Operations	**Board Approved:**	Pending 4/13/26
Evaluation:	In accordance with the provisions of the Board of Education's policy on Evaluation of Support Services Personnel.		

Qualifications:

1. Strong proficiency in Microsoft Office and Google Workspace (Excel/Sheets required).
2. Experience with Skyward or similar student information systems preferred.
3. Experience in transportation coordination, logistics, inventory, or operations support preferred.
4. Strong organizational, communication, and problem-solving skills.
5. Ability to manage multiple priorities and respond effectively in time-sensitive situations.
6. Experience working with vendors, staff, and the public in a professional and service-oriented manner.

Job Goal:

To support the efficient operation of district-wide systems—including transportation, compliance, purchasing, and facilities coordination—by providing high-level operational, logistical, and administrative support to the Director of Operations.

Responsibilities:

1. Coordinates day-to-day operations of the district's transportation program in collaboration with contracted service providers.
2. Assists in developing and adjusting bus routes to improve efficiency, safety, and service delivery.
3. Serves as the primary point of contact for transportation-related inquiries from families, staff, and vendors.
4. Coordinates all field trips, extracurricular transportation, and special routing needs.
5. Provides on-call support for transportation issues and resolves concerns in a timely manner.
6. Reviews transportation data (e.g., route recordings, incidents) and communicates concerns to the Director of Operations.
7. Ensures all district vehicle drivers meet state and federal requirements and maintains documentation of compliance.
8. Prepares and submits required state transportation reports and claims.
9. Coordinates hazardous area applications and required transportation approvals.
10. Maintains compliance records related to inspections, licensing, and operational requirements.
11. Tracks and coordinates required inspections (e.g., boilers, elevators, fire systems, water testing, bleachers) and ensures documentation is complete and current.
12. Coordinates purchasing of supplies and services for maintenance, custodial, and operational needs.

13. Assists in the preparation, bidding, and monitoring of contracts in compliance with state and district requirements.
14. Maintains vendor relationships and oversees service agreements (e.g., waste management, pest control, copiers, transportation contracts).
15. Processes invoices, billing, and inter-district charges related to transportation and operations.
16. Supports budget tracking and cost monitoring for operational services.
17. Supports the Director of Operations in maintaining efficient work order and asset management systems (e.g., Incident IQ).
18. Assists in tracking maintenance projects, matching invoices to work orders, and maintaining accurate records.
19. Maintains service logs for district vehicles and equipment, including scheduling repairs and preventive maintenance.
20. Tracks required staff trainings and certifications in coordination with leadership.
21. Assists with inventory management, including ordering, tracking, and asset tagging.
22. Supports warehouse operations, including receiving, processing, and distributing goods.
23. Serves as backup to the Warehouse Manager and assists with annual inventory processes.
24. Maintains calendars, schedules, and documentation for the Director of Operations.
25. Communicates effectively across departments to ensure alignment and follow-through on operational needs.
26. Identifies opportunities to improve processes, increase efficiency, and strengthen operational systems.
27. Performs other duties as assigned by the Director of Operations.

Employee Name:		Date:	
Employee Signature			

Community **U**nit **S**chool **D**istrict #205

Job Title:	Director of Operations (Facilities, Grounds & Transportation)		
Location:	District Wide	**Terms of Employment:**	12 Month, Salary determined by the Board
Reports To:	Assistant Superintendent for Finance and Operations	**Board Approved:**	Pending 4/13/26
Evaluation:	In accordance with the provisions of the Board of Education's policy on Evaluation of Support Services Personnel.		

Qualifications:

a. Demonstrated expertise in facilities management, construction operations, blueprint reading, mechanical, electrical, HVAC, controls systems, and building codes.
b. Strong knowledge of transportation systems, fleet management, routing logistics, and student transportation safety requirements.
c. Proven leadership in operations management, including supervision, budgeting, and large-scale project coordination.
d. Demonstrated ability to lead teams, manage complex systems, and build collaborative relationships across departments.
e. Strong planning, problem-solving, and data-informed decision-making skills.
f. Experience managing contracts, vendors, and compliance requirements.
g. Such alternatives to the above qualifications as may be appropriate and acceptable.

Job Goal:

To provide strategic leadership and oversight of district operations—including facilities, grounds, maintenance, and transportation—ensuring safe, efficient, and high-quality environments that support teaching, learning, and organizational effectiveness.

Responsibilities:

1. Provides leadership and supervision of maintenance, custodial, grounds, and transportation staff.
2. Develops and implements a comprehensive district operations plan aligned with district goals and priorities.
3. Collaborates with the Superintendent and district leadership team to establish long-term operational strategies and capital improvement plans.
4. Builds strong, responsive relationships with building principals to ensure high-quality service and support.
5. Oversees all maintenance, repair, and preventive maintenance programs for district facilities and grounds.
6. Conducts regular inspections to ensure compliance with safety, health, and regulatory standards.
7. Coordinates all major construction, renovation, and capital improvement projects, including planning, bidding, and execution.
8. Ensures efficient operation of HVAC, electrical, plumbing, and mechanical systems.
9. Oversees grounds maintenance including mowing, landscaping, and snow removal.
10. Promotes and enforces high standards of safety, cleanliness, and operational excellence across all sites.
11. Provides direct oversight of the district transportation program, including routing, scheduling, and fleet operations.
12. Ensures compliance with all state and federal transportation regulations and student safety requirements.
13. Monitors transportation efficiency, including route optimization, cost control, and service quality.
14. Oversees maintenance, inspection, and replacement planning of district transportation vehicles.

15. Collaborates with contractors or internal staff to ensure reliable and safe student transportation services.
16. Develops and manages the operations budget, including facilities, maintenance, and transportation.
17. Oversees purchasing, inventory control, and cost-effective use of resources.
18. Identifies opportunities for operational efficiencies and cost savings.
19. Assists in hiring, training, supervising, and evaluating maintenance, custodial, and transportation staff.
20. Supports the administration of collective bargaining agreements in collaboration with Human Resources.
21. Verifies time records and ensures compliance with labor laws and district policies.
22. Ensures staff receive required certifications, safety training, and ongoing professional development.
23. Works with insurance carriers and district leadership to identify risk areas and implement corrective actions.
24. Ensures compliance with all applicable laws, codes, and district policies related to facilities and transportation.
25. Leads emergency response coordination related to facilities and operational systems.
26. Implements systems for tracking work orders, preventive maintenance, and operational performance metrics.
27. Uses data to drive decision-making, improve efficiency, and enhance service delivery.
28. Leads continuous improvement efforts across all operational areas.
29. Assists with the use and rental of district facilities.
30. Oversees district-owned vehicle fleet (non-transportation vehicles).
31. Performs other duties as assigned by the Assistant Superintendent for Finance and Operations.

Employee Name:		Date:	
Employee Signature			