

North Kingstown School District

Request for Proposal (RFP)

NKHS Stadium Sound System – RFP No. 2025-25

Bid Release Date: 8/1/25

I. INTRODUCTION

The North Kingstown School District invites proposals from qualified providers to install a new sound system for our outdoor athletics stadium.

II. OBJECTIVE

The objective of this RFP is to secure a vendor that will:

- A. Design, implement, and install a sound system that includes public address capabilities, along with the playing of music/entertainment
- B. Collaborate with the district athletic department and facilities department to install a system that aligns to the functionality that we are looking to utilize.

III. SCOPE OF WORK

The selected provider will be responsible for:

- A. Removing the existing system
- B. Installing the new system
- C. Teaching NKSD necessary staff on how to use the system
- D. Providing a standard industry warrantee covering all components and labor

IV. PROPOSAL REQUIREMENTS

Executive Summary

- A. Present a brief written overview of the systems/packages available for purchase/installation
- B. Present all costs involved with the entire project

Experience

- A. Minimum of five years in this specific field
- B. Licensure/certifications aligned to this work
- C. Demonstrated success collaborating with public school districts for at least five (5) years.

Implementation Plan

- A. Timeline and plan to have the system installed by September 2, 2025.

References

- A. Three (3) references from current or recent contracts in Rhode Island public or private schools.

V. EVALUATION CRITERIA & SCORING RUBRIC

All proposals will be reviewed by the Athletic and Facilities department representatives. Proposals will be scored based on the following weighted criteria. Each criterion will be rated on a scale of 1 to 5, and then multiplied by its weight to determine the total score.

Criteria	Weight	Score Range (1-5)	Weighted Score (Max)
Experience and Qualifications	50%	1 = Inadequate 3 = Satisfactory 5 = Exceptional	250 points
Collaboration and Communication	25%	1 = Inadequate 3 = Satisfactory 5 = Exceptional	125 points
References and Past Performance	25%	1 = Weak/Unverified 3 = Solid 5 = Strong/Verifiable	125 points

Point of Contact:

David Tober
Director of Athletics
(401) 268-6281
david_tober@nksd.net

VII. TIMELINE (TENTATIVE)

RFP Released	August 1, 2025
Site Tour	August 7, 2025
Deadline for Questions	August 8, 2025 12:00pm
Proposals Due	August 15, 2025 2:00pm
Anticipated date of project award	August 18, 2025
Mandatory Project Completion	September 2, 2025

VIII. TERMS & CONDITIONS

- A. The North Kingstown School District reserves the right to accept or reject any or all proposals, in whole or in part, and to waive informalities as deemed appropriate.
- B. All submitted proposals will become the property of the district.
- C. The selected provider will be required to enter into a formal written agreement with the North Kingstown School District.
- D. Two (2) printed copies of the proposal must be submitted in an envelope clearly marked: **“RFP 2025-25, Stadium Sound System”**
- E. Mail or hand deliver both sealed bid proposals to the following address by the date and time identified in the schedule:

David Tober - Director of Athletics

North Kingstown School Department

150 Fairway Drive

North Kingstown RI 02852

- F. Hand delivered bids can be dropped at the main office of the high school at the same address

This RFP is not an offer to contract. Acceptance of a proposal neither commits our school district to award a contract to any Vendor, even if all requirements stated in this RFP are met, nor limits our right to negotiate in our best interest. We reserve the right to contract with a vendor for reasons other than the lowest price. We will thoroughly examine each proposal for the best price, quality, and alignment of specific credentials, performance measures, flexibility, and opportunities for collaboration.