Department of Higher Education

College Credit Plus

INTENT TO PARTICIPATE IN COLLEGE CREDIT PLUS

PUBLIC SCHOOLS

Please Indicate the Academic Year for which this Intent Form is for	
School Name	
Student Name	
Student Grade Level Next Year	
Parent/Guardian Name	
Home Address	
Parent Phone Number	
Parent Email Address	
Student Phone Number	
Student Email Address	

Select Date of Submission	☐ **April 1st (For the upcoming Academic Year)** ☐ **November 1st (For the next semester or term only)** ***Any student who provides notification by the first day of April may be approved to participate in the program for the next full school year. Any student who provides notification by the first day of November may be approved to participate in the program for the next semester or term only. Any student who fails to provide the notification by the required date may not participate in the program in the next semester or term without the written consent of the principal, or equivalent.***

DECLARATION OF INTENT

I would like to declare my intent to participate in the College Credit Plus program. I understand that signing this form does not require that I participate during the upcoming school year or the next semester or term, and I may decide not to participate without consequence.

I also understand that it is my responsibility to notify my school if I do not gain admission to my selected institution of higher education or choose not to participate in the program.

In addition, I certify that I have received counseling about the College Credit Plus program concerning the rules and regulations for both my school and the college, and that I understand my responsibilities, the benefits and possible risks of participating in the College Credit Plus program.

Please sign and return this form to the secondary school by **the deadline period selected above.**

Parent Signature _____ Date _____

Student Signature _____ Date _____

Department of Higher Education

College Credit Plus

Counseling Session for College Credit Plus Participation

This document provides confirmation of counseling for the College Credit Plus program.

Date	
Student's Name	
Parent's or Guardian's Name	

The counseling session must occur before the student participates in the College Credit Plus program. Each public and participating nonpublic secondary school shall provide counseling services to students in grades six through eleven and to their parents before the students participate in the College Credit Plus program to ensure that students and parents are fully aware of the possible consequences and benefits of participation.

Counseling information shall include:

- Program eligibility;
- The process for granting academic credits;
- Any necessary financial arrangements for tuition, textbooks, and fees;
- Criteria for any transportation aid;
- Available support services;
- Scheduling;
- Communicating the possible consequences and benefits of participation, including all of the following:
    - The consequences of failing or not completing a course under the program, including the effect on the student's ability to complete the secondary school's graduation requirements;
    - The effect of the grade attained in a course under the program being included in the student's grade point average, as applicable;
    - The benefits to the student for successfully completing a course under the program, including the ability to reduce the overall costs of, and the amount of time required for, a college education.
- The academic and social responsibilities of students and parents under the program;
- Information about and encouragement to use the counseling services of the college in which the student intends to enroll;
- The standard packet of information for the program developed by the Chancellor of the Ohio Department of Higher Education. *(See the highered.ohio.gov/ccp for more information.)*
- Information about the potential for mature subject matter, as defined in section 3365.035 of the Revised Code, in courses in which the student intends to enroll through the program and notification that courses will not be modified based upon program enrollee participation regardless of where course instruction occurs. The information shall include the permission slip described in division (B) of section 3365.035 of the Revised Code (attached).
- Secondary schools must also provide information of the administrative rules of Course Eligibility (OAC 3333-1-65.12) and Underperforming Students (OAC 3333-1-65.13).

This information is provided to students as required by Ohio Revised Code 3365.04 and Ohio Administrative Codes 3333-1-65.12 and 3333-1-65.13. *Form created by the Ohio Department of Higher Education.*

- Information about Options A and B to include the following details:

  Public Schools

  - Option A: The student/family will be financially responsible for tuition and the cost of all textbooks, materials, and fees associated with the College Credit Plus course.
    - Under Option A, the student/ family must work directly with the college to arrange to make payment
    - Option A allows the student to choose to earn both college credit and high school credit OR only college credit
    - Option A must be elected at the time the student registers for college courses
    - Students must inform the college and the secondary school of electing Option A and whether student wants to earn both high school and college credits or only college credits
  - Option B: The state of Ohio is financially responsible for the eligible course(s) in which the student chooses to enroll.
    - If Option B is selected, the funding for the course will be deducted from the secondary school and redirected to the college.
    - The student will receive high school and college credit.
  - Combination of Options A & B: Student/family chooses to be responsible for all tuition, textbooks, materials, and fees for one or more courses. If this option is chosen, the student must inform the college which course(s) will be under Option A and which will be under option B.
  - The final date to change the election of Option A or Option B is on or before the college's no-fault withdrawal date

  Nonpublic Schools

  - For a participating nonpublic secondary school, counseling information shall also include an explanation that funding may be limited and that not all students who wish to participate may be able to do so.[1]
  - When students apply for state funding, they must submit the Funding Award letter to each higher education institution they attend.
  - Nonpublic students that were not awarded all of the requested credits in their Funding Award (Option B) may take additional courses under Option A.

Ohio law requires students enrolled in public secondary schools seeking to participate in the College Credit Plus program and the student's parent to sign a form, provided by the school, stating that they have received the counseling required and that they understand the responsibilities they must assume in the program in order for the student to participate in the program. By signing this document, the undersigned understand and agree that they have received the counseling required and understand the responsibilities they must assume in the College Credit Plus program.

Parent/Guardian Signature_____ Date_____

Student Signature_____ Date_____

[1] See highered.ohio.gov for funding application deadline, information, and links.

This information is provided to students as required by Ohio Revised Code 3365.04 and Ohio Administrative Codes 3333-1-65.12 and 3333-1-65.13. *Form created by the Ohio Department of Higher Education.*

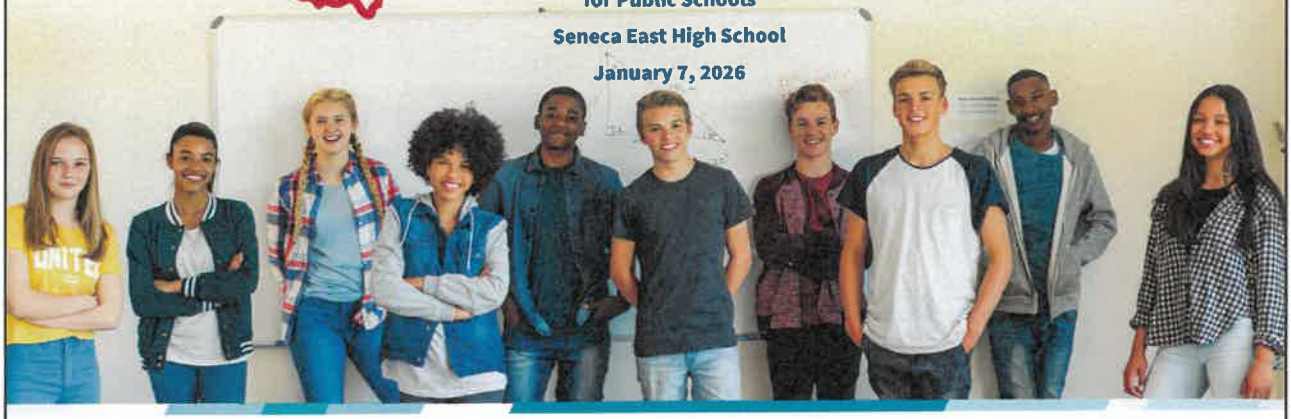
College Credit Plus

Annual Information Session

for Public Schools

Seneca East High School

January 7, 2026



Department of Education & Workforce | Department of Higher Education

HigherEd.Ohio.gov/CCP

What is College Credit Plus?

College Credit Plus is Ohio's dual credit program

- Students can earn high school and college credit at the same time
- Ohio residents in grades 7-12 who are enrolled at a public/private high school or are homeschooled can participate
- Students can take a variety of courses at any public and participating private college in Ohio
- Courses can be held at the high school, on a college campus, or online

College Credit Plus ORC 3365.02, ORC 3365.03

HigherEd.Ohio.gov/CCP

What is College Credit Plus?

- Students may apply to and may attend multiple colleges at one time
- Students may take classes during the summer, fall, and spring semesters – the 26/27 CCP year begins in the Summer '26 and ends in the Spring '27

How can students participate?

Step 1: Eligibility

- A student is eligible for the College Credit Plus program if the student meets any of the following criteria:
  - Obtains a remediation-free score on one of the standard assessment exams
  - Has a cumulative unweighted high school grade point average of at least 3.00
  - Has a cumulative unweighted high school grade point average of at least 2.75 but less than 3.00 and received an "A" or "B" grade in a relevant high school course

How can students participate?

Step 2: College Admission

- Students must apply for admission at each institution
  - Admission is reviewed per the requirements of the college or university; contact the college to find specific information
- College applications include the permission slip for mature content and a questionnaire about emotional maturity
- Colleges have the final decision on student admission

How can students participate?

Step 3: Course Registration

- The college will discuss course options with the student, based on assessment scores, prerequisites, and other requirements-students will adhere to the policies and requirements of the college
- School counselors can help students understand graduation requirements and CCP course substitutions
  - Example: ENG141 at Tiffin University can replace a SE English course
- High schools and colleges develop 15 and 30 credit hour pathways to help you determine your plan (for SE, this can be found on pg. 13 of the 26/27 Program of Studies on the school website)

Course Eligibility Rules

Students must complete their first 15 credits in Level I courses, which include:

- Transferable courses
- Courses in IT, Computer Science, Anatomy & Physiology, foreign language
- Courses that are part of a technical certificate
- Courses that are part of a 15- or 30-credit pathway
- Courses in study skills, academic, or career success

Course Eligibility Rules

Non-allowable courses include:

- Private applied courses with one-on-one instruction (such as performing art lessons)
- Courses with high fees
- Study abroad courses
- Physical education courses
- Pass/Fail graded courses
- Remedial courses or sectarian/religious courses

How many classes can students take?

Students may be enrolled in up to 30 credits per year, which includes high school courses:

- Calculation: 30 – (HS credits x 3) = max CCP credit hours
  - One CCP 3+ semester hour course = 1 high school credit; one CCP 2 semester hour course = 0.67 high school credit; one CCP 1 semester hour course = 0.33 high school credit
- The maximum number of college credits a student can complete while participating in the program is 120
- If a student enrolls in more than 30 credits for the year, they can:
  - Drop the course prior to the no-fault withdrawal date
  - Pay for the entire course at the college's standard rates (Option A)

Additional Considerations

Grades

- Student must successfully complete the course to earn the credit
- The final grade earned in the college course is the same grade that will be on the high school transcript
  - CCP course grades will be factored into high school and college GPAs, no matter what grade the student earns, including a failure or withdraw grade

Grade Weighting

- High schools must weight all advanced standing courses in a subject area consistently(CCP, AP, IB, Honors)

Additional Considerations

Selective Service – https://www.sss.gov/

- Male students who are at least 18 years of age and Ohio residents are required to be registered with the Selective Service System
- Students are required to provide their Selective Service number to the public college or university within 30 days of their 18th birthday
- Failure to submit the Selective Service number will result in the student not being considered a College Credit Plus participant for that semester or term
  - The student will be responsible for any tuition, textbooks, or fees associated with the course(s)

What are differences between high school & college?

	High School	College
Study Time	Required homework ranges between 1-3 hours per day	2-3 hours of studying/reading for each hour of class
Knowledge Acquisition	Information provided mostly in class, assignments to follow what was covered	Out-of-class work in advance of in-class discussion
Tests	Given weekly or at the end of each unit	Less frequent and cover more material

What are differences between high school & college?

	High School	College
Grades	Numerous quizzes, tests, homework assignments, etc.	Fewer tests and few homework assignments
Role of Parents/Guardians	Guardians advocate, involved and work with teachers & counselors	Student has more responsibility; guardians more of a mentor/support
Accommodations	Parents and students work with high school staff to determine what assistance or accommodations can be made for students with IEPs or 504 plans	Students must work directly with college staff to determine if accommodations are needed; IEPs and 504 plans may or may not be included in the discussions

What does it mean to be "college-ready"?

Being "college-ready" is more than just being academically ready

- Consider emotional and social transition and college expectations
- Consider time management and organizational skills
- Consider maturity level of student

What are benefits of participating in College Credit Plus?

Students can:

- ❖Earn high school and college credits at the same time
- ❖Get a head start on career planning and earn degrees or certificate completions
- ❖Experience college early to understand the expectations of college life
- ❖Save tuition and textbook costs

What are the consequences of underperforming?

Families may be asked to reimburse courses if:

- ❖The student does not earn a passing grade in a course
- ❖The student withdraws after the no-fault deadline at the college

NOTE: A student that is considered "economically disadvantaged" can not be asked to reimburse the cost of the course(s)

What are the consequences of underperforming?

College Credit Plus Probation

- A student will be placed on CCP probation if:
  - They earn less than a cumulative 2.0 GPA in CCP courses or
  - They withdraw from 2 or more courses in one academic term

What are the consequences of underperforming?

While on CCP Probation, the student:

- May only enroll in one College Credit Plus course for one college term (semester or quarter)
- May not enroll in a college course in the same subject in which student previously earned D, F, NC grade (or equivalent grade)
- If students on CCP probation do not increase their CCP GPA to a 2.0 or above during the probation term, they will be placed on CCP Dismissal

What are the consequences of underperforming?

College Credit Plus Dismissal

- If a student does not raise grade during the probation term, the student is dismissed from CCP
- While on CCP Dismissal, students may not enroll in any College Credit Plus courses
- A student can request (appeal) to be reinstated in the program

What are the consequences of underperforming?

Appeals for Underperformance:

CCP Probation:

- Student may appeal to take a course in the same subject in which they previously earned a non-passing grade or received no credit

CCP Dismissal:

- Within 5 days of being dismissed, the student may submit an appeal to the secondary school to appeal CCP Dismissal or the student may appeal at the end of the CCP Dismissal semester

Note: Each school district must have a policy describing the process for appeals

What are the consequences of underperforming?

After HS Graduation:

- Grades earned in CCP will remain on students' college transcripts permanently
- If students fail or withdraw often, future financial aid may be also impacted negatively
  - Satisfactory Academic Progress (SAP) is a requirement for financial aid
  - Standards vary by institution

What are the expenses for College Credit Plus?

Option A:

- The family/student can choose to self-pay for college courses at the standard rate of tuition, fees, and textbooks
  - Students/families should arrange a plan for payment with the college or university
- Students can choose to earn college credit and high school credit OR only college credit
  - Students must inform the school of their choice of credit for courses

What are the expenses for College Credit Plus?

Option B:

- The "default" or standard option for College Credit Plus
- All college course tuition, fees, and textbooks will be paid by the state of Ohio
  - Supported by the school's foundation funds and the college's funds
- Students will earn college credit and high school credit

What are support services are available for students?

Students receive support from both the HS and College:

- High school counselors continue to provide assistance to all College Credit Plus students
- College advisors provide course selection assistance
- Colleges must provide the same academic supports to CCP students such as tutoring, library access, advising, etc.

What about athletic eligibility?

Student athletes should:

- ❖ Learn the Ohio High School Athletic Association (OHSAA) requirements – to be eligible, students must be passing five one-credit courses or the equivalent, per grading period, to participate in athletics the following grading period
- ❖ Know that summer term CCP courses cannot be used to bring a student into compliance with the OHSAA requirements for interscholastic athletic participation

What about athletic eligibility?

Example of 1st Quarter Schedule:

Subject	School	Credit & Duration	Credit Equivalence
History	HS	1 (year course)	1x1 =1
Literature	CCP	3 semester hours	1x2=2
Calculus	CCP	5 semester hours	1x2=2
Nutrition	CCP	2 semester hours	0.67x2=1.34
			Total Credits = 6.34

Student is eligible for the 2nd Quarter as long as student successfully passes 5 of these credits during the 1st Quarter (SE also has a 1.5 minimum GPA requirement per quarter to participate in athletics)

Will the course credits transfer?

- Certain general education and technical courses will transfer, especially from one Ohio public college to another Ohio public college
- Students must check with colleges to confirm transferability
- Students should also visit https://transfercredit.ohio.gov and transferology.com for transfer information
- Students should take courses that are going to be both transferable and applicable to future career goals

What are the deadlines?

Intent to Participate and Counseling Session forms

- April 1: Complete and return Intent to Participate and Counseling Session form to the school counselor. Submitting your forms before this deadline allows you to participate in CCP for the full academic year
- November 1: If you do not submit an Intent to Participate and Counseling Session form before the April 1 deadline, you may complete and return your form before this deadline. Submitting your form before this deadline allows you to participate in CCP during the subsequent term.

Check ACT and SAT testing dates

- Test early to meet college/university admission deadlines (if required)

Semester deadlines

- Summer semester deadline will be early as classes usually start in May
- Check with the college for all other semester deadlines

Next Steps

- Complete the Intent to Participate form and Counseling Session form and turn in to the school counselor by April 1 (Full Academic Year) or by November 1 (Half Year)
- Contact the college and discuss testing requirements
- Apply for admission at the college of choice and turn in all required paperwork by deadline – make sure to ask your school counselor to submit a high school transcript to the college after you have applied
- Attend the required CCP Orientation at your CCP Institution
- Meet with your school counselor to discuss scheduling and graduation requirements
- Read ALL communications from the college so that you don't miss anything – do not use your school email address when communicating with colleges
- Work with your high school counselor to schedule into any college courses offered at SE, and work with your CCP advisor to schedule any online or seated CCP classes

Do you have other questions?

Visit the CCP website for additional resources:
https://highered.ohio.gov/initiatives/access-acceleration/college-credit-plus

Follow up with us:
ODHE CCP Team (Higher Ed) CCP@highered.ohio.gov
ODEW CCP Team (K-12) CCP@education.ohio.gov

Additional Information

- Students should consider personal academic goals and courses in a career pathway of interest
- Students should communicate future career goals with CCP advisor and also research course requirements for potential future college major
- Students need to work with high school counselor to make sure they are meeting all graduation credit and state testing requirements
  - Students are permitted to substitute End-Of-Course exams in US History and Government with a successful final grade in a college US History and/or Government class

CCP Taught at SE in 26/27 (pending college approval)

- Terra State Community College
  - DLS1090, Digital Literacy and Applications, 3 semester hours
- Bowling Green State University
  - BIOL1040, Introduction to Biology, 4 semester hours
  - BIOL1080, Life in the Sea, 3 semester hours
  - BIOL1010 and Lab, Environment of Life and Lab, 4 semester hours
  - HIST1250, Early America, 3 semester hours
  - HIST1260, Modern America, 3 semester hours

CCP Taught at SE in 26/27 (pending college approval)

- Tiffin University
  - PSY101, Introduction to Psychology, 3 semester hours
  - SOC101, Principles of Sociology, 3 semester hours
  - COM130, Intro into Speech Communication, 3 semester hours
  - ENG141, Rhetoric and Introd. Research Writing, 3 semester hours
    - Requires 18 ACT sub score or a 5 on the Write Placer
  - ENG142, Rhetoric & Academic Writing, 3 semester hours
    - Requires a "C" or higher in ENG141
  - MAT181, College Algebra, 3 semester hours
    - Requires 16 ACT sub score or a qualifying Accuplacer score (QAS)

CCP Lab at Seneca East

- In most cases, underclassmen are assigned to a CCP Lab (study hall) one period for each of the online CCP classes that they are enrolled in each semester
- Students can choose NOT to be scheduled into a CCP Lab – students can work on CCP course outside of the SE school day
- Seniors have the opportunity to participate in the Late Arrival/Early Release program – additional paperwork must be completed with the school counselor to participate

Testing at Seneca East

- Juniors have the opportunity to take the ACT for free on Tuesday, February 24
- Students can register for the ACT at www.act.org
- Tiffin University will tentatively offer the Accuplacer at Seneca East at 3:15 on Thursday, January 29 – student must complete TU admissions application by January 23 in order to take the Accuplacer and must sign up for the Accuplacer with the high school counselor

Finally…

- Submit a copy of your CCP schedule to your high school counselor immediately after scheduling college course – notify counselor of any scheduling changes ASAP
- Follow the college's procedure for obtaining textbooks (normally, you can find required textbook information on the course syllabus, by contacting the professor, or by contacting the college bookstore

College Information

Bowling Green State University, https://www.bgsu.edu/college-credit-plus.html

Heidelberg University, https://www.heidelberg.edu/admission-aid/non-traditional-students/college-credit-plus

North Central State College, https://ncstatecollege.edu/ccp/

The Ohio State University, Mansfield, https://mansfield.osu.edu/apply/college-credit-plus-academy

Owens Community College, https://www.owens.edu/collegecreditplus/

Terra State Community College, https://www.terra.edu/apply_aid/how_to_apply/college_credit_plus/index.php

Tiffin University, https://www.tiffin.edu/admissions/college-credit-plus/

The University of Findlay, https://www.findlay.edu/admissions/college-credit-plus/