LEWIS COUNTY C-I SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES
JUNE 14, 2017

PRESIDENT	RANDY SHARPE
VICE-PRESIDENT	NEIL JENNINGS
MEMBER	JAMIE BRENNAN
MEMBER	SUE ANN GAUS
MEMBER	ROBERT REED MILLER
MEMBER	DONNA REID
MEMBER	TAMMY TATE
SUPERINTENDENT	JOHN M. FRENCH
SECRETARY	PATTY UHLMEYER
TREASURER	JACKIE KENNEDY

OPEN SESSION 5:30 P.M. (in Central Office, Board Room)

1. Call to Order

Having a quorum the meeting was called to order by President, Randy Sharpe. The board secretary took the roll with 7 members being present. Jamie Brennan – Yes, Sue Ann Gaus – Yes, Neil Jennings – Yes, Robert Reed Miller – Yes, Donna Reid – Yes, Randy Sharpe – Yes, Tammy Tate – Yes.

2. Executive Session

Motion was made by Jamie Brennan seconded by Sue Ann Gaus to go into closed session with a closed record and closed vote pursuant to subsection 610.021 of the Revised Statutes of Missouri to discuss the following items # 1, 3, 12, 13, and 14. Roll call vote was taken: Jamie Brennan – Yes, Sue Ann Gaus – Yes, Neil Jennings – Yes, Robert Reed Miller – Yes, Donna Reid – Yes, Randy Sharpe – Yes, Tammy Tate - Yes. Motion carried 7-0.

OPEN SESSION 6:00 P.M.

4. Pledge of Allegiance

President, Randy Sharpe asked Kim Koch and Dana Klocke to lead the Board in the Pledge of Allegiance.

5. Approve/Amend the Agenda

Motion was made by Jamie Brennan, seconded by Sue Ann Gaus to approve the agenda as presented. Motion carried 7-0.

6. Special Awards and Recognition

a. None at this time

7. Public Comment

a. CTA: Amy Winters – nothing at this time

b. Public:

1. **Debbie O'Brien** – GPS & Town Pickup Points
2. **Kim Koch** – Track Facilities
3. **Dana Klocke** – Track Facilities

8. Consent Items

a. Approval of Open Minutes from the **May 10, 2017** open session Regular meeting.

b. Set Special Meeting date – **June 28, 2017 at 5:30 p.m.** (final bills for the fiscal year, approve 17/18 budget, and adopt non-certified hourly pay schedules)

c. Next meeting date and time – Regular Monthly Meeting – **July 19, 2017 at 5:30 p.m.**

d. Approval for payment of Bills.

e. Accept Resignation Notifications

Motion was made by Sue Ann Gaus, seconded by Jamie Brennan to approve the consent agenda as presented. Motion carried 5-0, 2 abstained (Randy Sharpe and Neil Jennings).

9. Superintendent's Report

a. Monthly MSBA Board Report

Superintendent, John French, presented the monthly MSBA Board Report for viewing.

b. MSBA Conference – October 5-8

The following members that will be attending the Fall Conference this year:

1. **Randy Sharpe**
2. **Robert Reed Miller**
3. **Donna Reid**

c. Budget Update – Superintendent, John French reviewed the financial report as of the end of **May 2017**.

1. **Lagoon Inspection**

   They are asking for an all-weather road be built to the gate entrance of the Lagoon.

2. **Mark Twain Transmission Project** – (Tax rate – issue like the pipeline)

   a. **Replacement power line photo (in packet)**

   b. **Testimony by Joe LaMacchia from Ameren (in the packet)**

10. **OLD BUSINESS**

a. Summer School

A report was given by Superintendent, John French.

b. New Buses –

Superintendent, John French reported that the new buses are completely ready for use with cameras installed and everything. (one will be used, tomorrow, Thursday, June 15, 2017.)

c Concrete work at HES

Scheduled for July, with all currently in order, but may need to add more concrete to allow for the requirements of the Mobile Dental Unit.

d. FBLA trip request – (an additional amount of approximately $446.00)

Motion was made by Sue Ann Gaus, seconded by Jamie Brennan to authorize the additional expenditures as needed to allow Garrett Catron to represent Highland at the National FBLA competition. Motion carried 7-0.

e. Summer Maintenance

1. **HES Library Re-carpeting** – put on hold because of time factors.

2. **Mobile Dental Unit** – will be needing a concrete or asphalt parking spot and electrical hookup at each building.

f. Outstanding RFP's

1. **Bus GPS System** – Holding off until the County Commission and 911 addresses have been resolved and/or if we determine the need for the routing software. Town pickup locations are planned for the 2017/18 school year.

2. ShopBot CNC Router

Motion was made by Jamie Brennan, seconded by Robert Reed Miller to approve the purchase of the ShopBot CNC Router and accessories as presented. Motion carried 7-0.

3. Epoxy Flooring at the High School

After seeking three quotes Epoxy Coating Specialists was chosen, based on the pricing. Plans are to be installed at the end of June.

11. NEW BUSINESS

a. **Track & Field Facilities**

Motion was made by Sue Ann Gaus, seconded by Jamie Brennan to authorize the Superintendent to seek cost proposals and suggested timelines for improving the facilities for the Board to consider. Motion carried 7-0.

b. District Vehicle Maintenance and Service Contract –

Troy has already signed the contract and basically everything is the same as last year. It is likely that we will see a 5% increase in fees for the following year's contract.

1. State Inspection Results

Motion was made by Jamie Brennan, seconded by Neil Jennings to approve and sign the contract with Robert's Garage for the 2017-18 fiscal year as presented. Motion carried 6-0, 1 abstained (Randy Sharpe).

c. Decommission Surplus items –

Motion was made by Jamie Brennan, seconded by Tammy Tate to decommission the items as presented and for the items to be listed for sale on govdeals. Motion carried 7-0.

d. NEE Contract –

Motion was made by Sue Ann Gaus, seconded by Tammy Tate to approve the contract as presented. Motion carried 7-0.

e. District Professional Development Plan –

Amy Winters presented the introduction of the proposed Professional Development Plan for the 2017-18 school year. Amy, Keli Geisendorfer, Kelley Jennings, and Mr. French recently went to a conference regarding PD Funds and the PD Plan.

f. Technology Forms/Fees -

1. **Staff Device Agreement** – Susan Moore, along with administration are recommending this form to be signed by all district staff for use with district chrome books, iPads, etc.

   Motion was made by Jamie Brennan, seconded by Tammy Tate to authorize the use of the staff device agreement and to hold the employees responsible for district devices in their possession. Motion carried 7-0.

2. **Student Tech Fees** – There are several districts that are charging each student a technology fee to help cover the repair and replacement of damaged devices and then use the surplus to help with the upkeep of technology devices within the district.

   Motion was made by Jamie Brennan, seconded by Sue Ann Gaus to use the 2017-18 school year to gather and compile data with a goal to make a decision regarding technology fees for the 2018-19 school year. Motion carried 7-0.

g. The 2017A updates of policies and procedures to be adopted are listed below:

POLICIES

1. **JO – Student Records**
2. **JFCL – A+ Schools Program**
3. **JCC – Interdistrict Transfers**
4. **IKF – Graduation Requirements**
5. **IGCE – District Sponsored Instruction Options**
6. **GDPE - Non renewal & Termination of Support Staff**
7. **GDPD – Suspension of Support Staff**
8. **GCPD - Suspension of Professional Staff**
9. **GBLB - References**
10. **BBE – School Board Vacancies**

11. GBL – Personnel Records

Motion was made by Jamie Brennan, seconded by Sue Ann Gaus to approve the board policies as presented. Motion carried 7-0.

PROCEDURES

1. **JO – AP1 – Student Records**
2. **JFCL – AP1 – A+ Schools Program**
3. **DJFA – AP2 – Federal Programs and Projects**

STUDENT DRUG TESTING POLICIES and PROCEDURES

1. **JFCI – Student Drug Testing**
2. **JFCI – AP1 – Accompanying Administrative Procedure**
3. **JFCI – AF1 – Accompanying Administrative Form**

Motion was made by Tammy Tate, seconded by Neil Jennings, to table the adoption of the Student Drug Testing policy. Motion carried 7-0.

12. Administrative Reports

a. HES – Larry Post

1. **2017-18 Student Handbook**

b. HHS – Alan Koch

1. **2017-18 Student Handbook**
2. **Specific Revisions Made**
3. **Discipline** – Ben Buening

c. Athletics – Ben Buening

d. Transportation – Ben Buening

e. Special Education – Julie Flanagan

13 Executive Session – NA

14. Go Back Into Open Session - NA

15. ADJOURNMENT – 7:40 P.M.

Motion was made by Jamie Brennan, seconded by Robert Reed Miller to adjourn open session. Motion carried 7-0.

ITEMS DISCUSSED:

PLEDGE OF ALLEGIANCE
AGENDA
SPECIAL AWARDS & RECOGNITION – None
PUBIC COMMENT –
- **CTA – Amy Winters - None**
- **Public – 1. Debbie O'Brien, 2. Kim Koch, 3. Dana Klocke**

CONSENT
- **Approved – Minutes from Regular Meeting – May 10, 2017**
- **Set Special Meeting date – June 28, 2017 at 5:30 p.m. (last Wed.)**
- **Set next regular monthly meeting date – July 19, 2017 at 5:30 (third Wed.)**
- **Approved - Payment of bills**
- **Accept Resignations**

MSBA BOARD REPORT
MSBA Conference Oct. 5-8
BUDGET UPDATE – as of May
LAGOON INSPECTION
MARK TWAIN TRANSMISSION PROJECT (Tax Rate)
SUMMER SCHOOL
NEW BUSES
SUMMER CONCRETE – HES
FBLA Trip (expense change)
SUMMER MAINTENANCE
- **HES Library - Carpet**
- **Mobile Dental Unit**

OUTSTANDING RFP's
- **Bus GPS System**
- **ShopBot CNC Router**
- **Epoxy Flooring at the HS**

TRACK & FIELD FACILITIES
DISTRICT VEHICLE MAINTENANCE & SERVICE CONTRACT
- **State Inspection Results**

DECOMMISSION SURPLUS Items
NEE CONTRACT
DISTRICT PROFESSIONAL DEVELOPMENT PLAN
TECHNOLOGY FORMS/FEES
- **Staff Device Agreement**
- **Student Tech Fees**

2017ABOARD POLICY UPDATES
ADMINISTRATIVE REPORTS

Patricia A Mulvey — Secretary
Randall Rapp — President

6-28-17
Date