Board Minutes
Regular Meeting, April 25, 2018
Board Office, Maple Meade School

1. Board President, Ms. Gonzalez, called the Regular Public Meeting of North Brunswick Township Board of Education to order at 7:00 p.m. The meeting was held at the Board Office, Maple Meade School.

2. Flag Salute to Assembly

3. On a Roll call the following members were present: Mr. Brooks (arrived 7:05 p.m.), Ms. Cortes, Ms. Keefe, Mr. Liguori, Mr. Liu and Ms. Gonzalez
Absent: Ms. Dillon, Mr. Duran Harris and Ms. Rubin
Present: Student Representatives: Kena Chavva - Absent: Rishil Patel
Present: Superintendent, Dr. Zychowski; Assistant Superintendent, Mr. Petela, Assistant Business Administrator/Board Secretary, Mr. Benanti and Board Attorney, Mr. Busch

4. Board President's Statement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting, which included the time, date and location was distributed by 3:00 P.M. on Thursday, June 8, 2017 in the following manner:

A. Posted on the Bulletin Board reserved for announcements in the Board Office, Old Georges Road, North Brunswick.

B. Mailed to the Home News Tribune, Sentinel, and the Clerk of the Township of North Brunswick.

C. Delivered to the nine (9) duly elected board members.

PRESENTATIONS:

1. Presentation to Sean Moffitt -US National Para Olympic Soccer Team by Dr. Zychowski

Be it resolved by the Board of Education that the following resolution be approved:

WHEREAS, the Board of Education recognizes the efforts of our students to perform at their highest level of academic and athletic competition;

WHEREAS, the Board of Education recognizes the importance of the pursuit of student accomplishments, and it wishes to make known its pleasure to those who have put forth a consistent effort throughout their school careers; and,

WHEREAS, Sean Moffit has been selected by the United States Soccer Federation and U.S. Paralympic National Team to participate as a member of the U.S. Soccer Paralympic National Team. Sean was selected as one of the most talented male soccer players in our country. Sean continues to be an outstanding role model in and out of the classroom and serves as the exemplar for overcoming adversity.

NOW, THEREFORE BE IT RESOLVED that the North Brunswick Township Board of Education recognizes and commends Sean Moffit for this outstanding achievement.

BE IT FURTHER RESOLVED that a copy of this resolution be spread in the permanent minutes of this Board.

2. Lockheed Martin Video Challenge – Linwood Students Kushaan Jain, Jatin Chirra and Ronit Nagar – 2nd overall with a cash prize of $5,000. Challenge was to design a Habitation Module for the Mars Base Camp and present their module through a short video along with a visual representation of the habitation module.

Be it resolved by the Board of Education that the following resolution be approved:

WHEREAS, the Board of Education recognizes the efforts of our students to perform at their highest level of academic and athletic competition;

WHEREAS, the Board of Education recognizes the importance of the pursuit of student accomplishments, and it wishes to make known its pleasure to those who have put forth a consistent effort throughout their school careers; and,

WHEREAS, Sean Moffit has been selected by the United States Soccer Federation and U.S. Paralympic National Team to participate as a member of the U.S. Soccer Paralympic National Team. Sean was selected as one of the most talented male soccer players in our country. Sean continues to be an outstanding role model in and out of the classroom and serves as the exemplar for overcoming adversity.

NOW, THEREFORE BE IT RESOLVED that the North Brunswick Township Board of Education recognizes and commends Sean Moffit for this outstanding achievement.

BE IT FURTHER RESOLVED that a copy of this resolution be spread in the permanent minutes of this Board.

3. Violence and Vandalism Report - Pursuant to N.J.S.A. 18A:17-46 and N.J.A.C. 6A:16-5.3(f) the Chief School Administrator for each school district is required to report to the Board of Education the District's Violence, Vandalism, and Harassment, Intimidation or Bullying data submitted to the New Jersey Department of Education for Reporting Period 1 of the 2017-2018 school year (July 1, 2017 to December 31, 2017).

5. **PRESENTATION OF 2018-2019 BUDGET – Dr. Zychowski**

6. **PUBLIC SESSION ON BUDGET:**

- Mr. Liu – questioned the property tax increase
- Dr. Zychowski explained the tax

A motion was made by Ms. Cortes and seconded by Ms. Keefe to close the Public portion on the 2018-2019 Budget.

The results of the motion were: All present voted aye

7. A motion was made by Ms. Keefe and seconded by Mr. Liguori to authorize adoption of the fiscal year 2018-2019 school district budget as submitted to and approved by the New Jersey Department of Education.

BE IT RESOLVED, that the proposed budget be approved for the 2018-2019 School Year and the Superintendent and School Interim Business Administrator be authorized to submit the proposed budget to the Middlesex County Office of the State Department of Education for approval as follows:

General Fund			
General Current Expense	94,687,580	Budgeted Fund Balance	20,000
Capital Outlay	1,563,945	Withdrawal from Capital Reserve	1,563,945
Charter School	3,000,000	Withdrawal from Maintenance Reserve	600,000
		Withdrawal from Emergency Reserve	-
		Local Tax Levy	80,254,358
		Transportation Fees	110,000
		Miscellaneous Revenue	248,500
		State Aid	16,352,249
		Federal Aid	102,473
General Current Expense Sub Total	99,251,525	Revenue Sub Total	99,251,525
Grants and Entitlements			
		Local Sources	37,000
		State Sources	56,715
		Federal Sources	2,452,882
Grants and Entitlements Sub Total	2,546,597	Grants and Entitlements Sub Total	2,546,597
Debt Service Fund			
		Budgeted Fund Balance	1,325,000
		Debt Service Aid	194,898
		Withdrawal from Debt Service Reserve	-
		Local Tax Levy	6,189,010
Repayment of Debt Sub-Total	7,708,908	Repayment of Debt Sub-Total	7,708,908
Total Operating Budget	**109,507,030**	**Total Operating Budget**	**109,507,030**

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A. The proposed enrollment for 2018-2019 is 6,475

BE IT RESOLVED to acknowledge that the 2018-2019 school year budget as described results in a general fund tax levy of $80,254,358 and a debt service tax levy of $6,189,010 for a total tax levy of $86,443,368; and

BE IT RESOLVED that the need for and amount of the unused spending authority "adjustment for health care costs" be included in the base budget in the amount of $270,000; and

BE IT RESOLVED that a withdrawal from the Capital Reserve Other Capital Project of $1,563,945 for costs related to the loan assessment and expenditures for the health and safety of the students; and

BE IT RESOLVED that a withdrawal from the Maintenance Reserve of $600,000 for required maintenance in the eight buildings; and

BE IT RESOLVED that the School Interim Business Administrator and the Board Secretary are authorized to advertise said tentative budget in the Home News Tribune as directed by the Department of Education in accordance with the format required by the State Department of Education and according to law: and

BE IT RESOLVED in accordance with the N.J.A.C. 6A:23B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2018-2019 tentative budget includes a maximum travel appropriation of $96,597 for all staff and board member and business travel rate of $.31 per staff member; and

BE IT FURTHER RESOLVED that a public hearing will be held in the Staff Development Conference Room of the Administrative Offices at 308 Old Georges Road, Maple Meade School, North Brunswick, NJ 08902 on April 25, 2018 at 7:00 p.m. for a public hearing on the budget for the 2018-2019 school year.

The results of the motion were:

Aye: Mr. Brooks, Ms. Cortes, Ms. Keefe, Mr. Liguori, Ms. Gonzalez
Nay: Mr. Liu
Abstain: None

MEETING MINUTES:

8. A motion was made by Mr. Liu and seconded by Mr. Liguori to approve the following Board minutes:

Conference Meeting - March 14, 2018
Special Meeting - 2018-2019 Budget Workshop - March 24, 2018
Regular Public Meeting - March 28, 2018
Executive Session Meeting - March 28, 2018

The results of the motion were: All present voted aye

REPORTS:

9. Administrative Report: Dr. Zychowski:

- High School senior, Samantha Persaud, is being recognized as the 2017 Outstanding Student at the Middlesex County Principals Association Banquet this evening.
- The High School STEAM team has been selected to compete at the third annual STEAM Tank challenge at Workshop 2018 on October 23 and 24 in Atlantic City.
- There will be a Science Symposium on Sunday, May 6, 2018 at NBTHS from 10:00am to 2:00 pm.
- The District Art Gallery is on May 10, 2018 from 5:30 to 8:00 p.m. in the Media Center at NBTHS.
- Thank you to the George Street Playhouse for the grant funded play about Opioids. This play was well received and they stayed to speak with the AVID students for their feedback about the program.

Committee Reports:
Business Operations Committee: Mr. Harris – Dr. Zychowski gave the report:

- Business Operations met April 18, 2018
- Building Project Updates
- Bid/RFP Updates
- Budget Updates
- ESIP Interviews- will take place at our next meeting
- Shared Services – Bus

Personnel – Ms. Rubin – Mr. Petela gave the report:

- Personnel Committee met on April 18, 2018
- Discussed Open Positions
- Retirements and Resignations
- Non-Renewals and other confidential items

Student Report: Kena Chavva:

- SGO sponsored our spring Pep Week and Pep Rally. Spirit days included: Light It Up Blue for Autism, Twin Day, College Day, Band T-shirt Day and Blue and Gold Day. Our Spring Pep Rally honored our athletes, and featured our class competition where the Seniors won their final Spirit Cup.
- Our elections for the 2018/2019 school year have been held and our new officers are awaiting our leadership conference on May 29th where we will plan next year's activities.
- SGO is proud to announce that we have reached our $5000 fundraising goal for POAC Autism Services. Our charity links competition as part of Pep Week put us over the tops, where we raised over $900. Representatives from POAC Autism Services will be attending our May SGO meeting where they will be presented with a check.

A motion was made by Mr. Brooks and seconded by Mr. Liguori to approve the Administrative, Committee and Student Reports

The results of the motion were: All present voted aye.

10. Motion to approve the following consent agenda items Personnel, 1-4, Curriculum, 1-2, Finance, 1-4, Miscellaneous and Transportation, 1-2, as listed:

PERSONNEL:

1. Action relative to certified personnel, for the 2017-2018 school year, as recommended by the Superintendent of Schools:

a) approve the resignation of the following certified personnel:

Teresa Cuesta, Media Specialist, Livingston Park, effective June 30, 2018
Mollie Dunnigan, Kindergarten Teacher, Parsons, effective June 30, 2018
Christopher Marion, Math Teacher, Judd, effective June 30, 2018
Kelly McGeary, English Teacher, Linwood, effective June 30, 2018
Alyssa Riva, French Teacher, NBTHS effective June 30, 2018
Brianna Soviero, Teacher of Students with Disabilities, Livingston Park, effective June 30, 2018

b) approve the appointment of the following long-term substitutes at the rate of $273.02 per day without benefits, if assignment exceeds 60 school days benefits will be offered: (tentative dates)

Angela Buza, School Nurse, Livingston Park, effective April 9, 2018 through end of assignment (A. Tupe: Reassignment)
Kimberly Hoover, Social Studies Teacher, NBTHS, effective April 9, 2018 through end of assignment (medical)

c) approve a family medical leave of absence without pay for the following certified personnel:

(tentative dates)

Jaclyn Fedor, Elementary Teacher, Livingston Park, effective April 30, 2018 through June 22, 2018
Edgardo Fernandez, Social Worker, Linwood/John Adams, effective May 14, 2018 through May 29, 2018
Kimberly George, Computer Teacher, Livingston Park, effective April 24, 2018 through June 22, 2018
Risa Krasnove, ESL Teacher, Parsons, effective May 4, 2018 through June 4, 2018

d) approve the following volunteer Linwood Coaches:

Ashley Machalany, Girls Lacrosse
Daniel Wolf, Baseball

e) approve the following Linwood Club Advisors, effective April 1, 2018 (prorated):

Nada Marsh, Student Council, co-advisor $2,867
Staci Beyer, Student Council, from advisor to co-advisor $2,867

f) approve to convert the following absences to Worker's Compensation days:

Megan Stefanidis, Mathematics Teacher, Linwood- 1.5 sick days (March 28, 2018 ½ day and March 29, 2018)

g) approve the following substitute teachers:

Last Name	**First Name**
Aburi	Esli
Barnes	Scott
Bevel	Susan
Figliolino	Jamie
Martino	Brittany
Parikh	Kunal
Samaan	Hany
Shohdy	Mariam

h) approve a sixth teaching period assignment for the following certified personnel, effective September 1, 2017:

Danielle Nudelman, Music Teacher, Linwood - $8,690

2. Action relative to non-certified personnel, for the 2017-2018 school year, as recommended by the Superintendent of Schools:

a) approve the resignation of the following non-certified personnel:

Shannon Melanson, Instructional Aide, John Adams, effective May 10, 2018
Heba Taher, Lunchroom/Playground Aide, Parsons, effective April 1, 2018
Yvonne Walker, Lunchroom/Playground Aide, Parsons, effective April 10, 2018

b) approve the appointment of the following non-certified personnel:

Brittany Martino, Substitute Lunchroom/Playground Aide, District, effective April 26, 2018 or sooner to be determined by the Superintendent
Andrew Pitre, Substitute Custodian, District effective April 26, 2018 or sooner to be determined by the Superintendent
David Soto, Substitute Custodian, District effective April 26, 2018 or sooner to be determined by the Superintendent
Velencia Walker, Instructional Aide, Linwood, at the hourly rate of $13.10, Step G, 6.75 hours daily, (salary includes $444 Classroom Support Stipend and the Classroom Support Substitute Certificate Stipend) effective April 26, 2018 or sooner to be determined by the Superintendent (Resignation: K. Yanchurak)
Deliah Williams, Substitute Custodian, District effective April 26, 2018 or sooner to be determined by the Superintendent

c) approve a family medical leave of absence without pay for the following non-certified personnel: (tentative dates)

Jagruti Nagda, Instructional Aide, Parsons effective March 28, 2018 through April 13, 2018

d) approve a leave of absence, without pay or benefits for the following non-certified personnel:

Jeffrey Cooke, Part-Time Custodian, Judd, effective April 23 through May 2, 2018

e) approve the additional Classroom Support Substitute Certificate stipend for the following non-certified personnel:

Shannon Dyson, Instructional Aide, NBTECC, effective May 1, 2018
Ashton Whalen, Instructional Aide, John Adams, effective February 22, 2018

f) approve the following non-affiliated personnel:

Paul Carroll, Supervisor of Buildings and Grounds at the annual salary of $98,000 (prorated), effective June 1, 2018 (Resignation: F. Primiani)

3. Action relative to administrative personnel for the 2018-2019 school year, as recommended by the Superintendent of Schools:

a) accept with regret the resignation of Kathleen Cave, Director of Elementary Instruction, Livingston Park School, as she retires after 16 years of service, effective September 1, 2018

b) approve the appointment and salary of the following non-tenured Administrators effective July 1, 2018 (salary includes $284 Professional Development stipend: (Attachment # 1)

c) approve the reassignment of the following administrative personnel, effective July 1, 2018:

Louis Emanuel, from 12 month Interim Assistant Principal, to 12 month Assistant Principal, NBTHS at the annual salary of $146,340 (salary includes $284 professional development stipend) (Transfer: M. Kneller)
Amy Rafano, from 10 month Assistant Principal, NBTHS to 12 month Assistant Principal, NBTHS at the annual salary of $121,687 (salary includes $284 professional development stipend) (New Budgeted)
Janton Shorter, from 10 month Assistant Principal, Linwood to 12 month Assistant Principal, Linwood at the annual salary of $120,187 (salary includes $284 professional development stipend) (New Budgeted)

4. Action relative to certified personnel, for the 2018-2019 school year, as recommended by the Superintendent of Schools:

a) accept with regret the resignation of Irene Reinish, Teacher of Students with Disabilities, as she retires after 18 years of service, effective July 1, 2018

b) accept with regret the resignation of Cynthia Totten, Physical Education Teacher, NBTHS, as she retires after 31 years of service, effective July 1, 2018

c) approve the appointment and salary of the non-tenured teaching staff, effective September 1, 2018 (salary includes $275 Professional Development stipend) (Attachment # 2)

d) approve a child care leave of absence without pay or benefits for the following certified personnel:

Alexandra Allen, Elementary Teacher, Livingston Park, effective September 1, 2018 through June 30, 2019
Jodi Reiner, Elementary Teacher, Judd, effective September 1, 2018 through June 30, 2019

e) approve a family medical leave of absence without pay for the following certified personnel: (tentative dates)

Edgardo Fernandez, Social Worker, Linwood/John Adams, effective September 1, 2018 through September 17, 2018

f) approve the reassignment of the following certified personnel with no change in compensation, effective September 1, 2018:

Lisa Barkley, from Teacher of Students with Disabilities, NBTHS to Attendance Officer, NBTHS (New Budgeted)

CURRICULUM AND INSTRUCTION:

1. Approve the following action relative to Curriculum and Instruction items for the 2017-2018 school year:

a) terminate home instruction for the following students:

Student #	Placement	Effective Date
195224	Home Instruction	March 20, 2018
1790436	Home Instruction	March 12, 2018
1840236	Home Instruction	March 14, 2018
1940378	Home Instruction	March 30, 2018
2065755	Home Instruction	March 12, 2018
2065771	Home Instruction	March 13, 2018

b) approve home instruction for the following students:

Student #	Placement	Effective Date
1840185	Home instruction	March 26, 2018 through April 26, 2018
1840367	Home instruction	April 9, 2018 through June 30, 2018
1940148	Home instruction	April 9, 2018 through May 17, 2018
1940378	Home instruction	March 13, 2018 through May 1, 2018
2260336	Home instruction	March 10, 2018 through March 29, 2018
2360448	Home instruction	January 18, 2018 through June 30, 2018
2265361	Home instruction	March 16, 2018 through May 4, 2018
2365345	Home instruction	March 26, 2018 through March 29, 2018
2390571	Home instruction	April 13, 2018 through April 19, 2018
2855392	Home instruction	March 5, 2018 through June 30, 2018

c) approve Tiny Tots Therapy to provide needs assessment for occupational therapy, physical therapy, speech therapy, consulting, and management for related services rate of $80 per hour for the 2017-2018 school year.

d) approve Extended School Year (ESY) from July 9, 2018 through August 9, 2018, Monday through Thursday, from 9:30 a.m. to 12:30 p.m. at the North Brunswick Township Early Childhood Center and Judd school

e) approve attendance for the following professional workshops:

Staff Member	Workshop Title	Registration	Transportation	Meals and/or Lodging	Dates
Aloisio, Kari	NJAFPA Spring Conference, Princeton, New Jersey*	$149.00			5/31/2018
Aschettino, Jennifer	NJAFPA Spring Conference, Princeton, New Jersey*	$149.00			5/31/2018
Barrett, Elizabeth	NJAFPA Spring Conference, Princeton, New Jersey*	$149.00			5/31/2018
Benanti, Alex	NJASBO Annual Conference, Atlantic City, New Jersey	$275.00	$65.72	$418.00	6/5/18 through 6/8/18
Ciarrocca, Janet	NJAFPA Spring Conference, Princeton, New Jersey*	$149.00			5/31/2018
Cortes, Claribel	BrandED with Eric Sheniger and Trish Rubin, Somerset, New Jersey	$249.00			5/21/18
Gonzalez, Gloria	BrandED with Eric Sheniger and Trish Rubin, Somerset, New Jersey	$249.00			5/21/18
Harry, Christopher	NJASA/NJAPSA Conference, Atlantic City, New Jersey	$550.00		$358.00	5/16/2018 through 5/18/2018
Havens, Catherine	New Jersey Special Education Law, Princeton, New Jersey	$349.00			5/2/2018
Kneller, Michael	NJAFPA Spring Conference, Princeton, New Jersey*	$149.00			5/31/2018
Lamagra, Andrea	NJAFPA Spring Conference, Princeton, New Jersey*	$149.00			5/31/2018
Lanphear Jeannine	NJAFPA Spring Conference, Princeton, New Jersey*	$149.00			5/31/2018
Molfese, Alyssa	NJSHA, Long Branch, New Jersey	$350.00			4/26/2018 and 4/27/2018
Nunez, Francesca	New Jersey Positive Behavior Support in	$14.50			5/31/2018

	Schools (PBSIS) Annual Leadership Forum, Mercer, New Jersey				
Petela, John	Strauss Esmay HIB Training, Toms River, New Jersey	$145.00			5/22/2018
Rich, Alexis	New Special Education Accountability Standards, North Brunswick, New Jersey	$199.00			5/14/2018
Ruiz, Altagracia	New Jersey Positive Behavior Support in Schools (PBSIS) Annual Leadership Forum, Mercer, New Jersey	$14.50			5/31/2018
Rumbo, Amy	NJAFPA Spring Conference, Princeton, New Jersey*	$149.00			5/31/2018
Zychowski, Brian	BrandED with Eric Sheniger and Trish Rubin, Somerset, New Jersey	$249.00			5/21/18
Zychowski, Brian	NJASA/NJAPSA Leadership Conference, Atlantic City, New Jersey	$550.00		$100.00	5/16 through 5/18/2018

*Title IIA Grant Funded

f) approve six (6) Board of Education buses and one box truck to be used as transportation for the NBTHS chorus, band and orchestra for graduation at the Cure Insurance Arena, Trenton, New Jersey on June 21, 2018 at 3:00 p.m.

g) approve the 2017-2018 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials

2. Approve the following action relative to Curriculum and Instruction items for the 2018-2019 school year:

a) approve the appointment of Brian A. Zychowski to the Representative Assembly of the Educational Services Commission of New Jersey for the period June 1, 2018 to June 30, 2019 as per P.L.192-1989, Chapter 254.

b) approve the following out of state or overnight competition/tournament:

Date	School	Class/Teacher	Destination/Location	Rationale
8/15 through 8/18/2018	NBTHS	Health & Physical Education, I. Fox, Social Studies, A. Doyle	Pine Forest Chestnut Lake Cheer Camp, Honesdale, Pennsylvania	Cheer Camp

MISCELLANEOUS:

1. Approve the following Miscellaneous items for the 2017-2018 school year:

a) approve the District's Violence, Vandalism, and Harassment, Intimidation or Bullying data submitted to the New Jersey Department of Education for Reporting Period 1 of the 2017-2018 school year (July 1, 2017 to December 31, 2017).

NORTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS
ANNUAL VIOLENCE & VANDALISM REPORT

TO THE BOARD OF EDUCATION

Presented by Dr. Brian Zychowski
Superintendent of Schools
April 25, 2018

SUPERINTENDENT'S REPORT

Pursuant to N.J.S.A. 18A:17-46 and N.J.A.C. 6A:16-5.3(f) the Chief School Administrator for each school district is required to report to the Board of Education the District's Violence, Vandalism, and Harassment, Intimidation or Bullying data submitted to the New Jersey Department of Education for Reporting Period 1 of the 2017-2018 school year (July 1, 2017 to December 31, 2017).

The New Jersey Department of Education (NJDOE) has developed a new Student Safety Data System (SSDS) for the 2017-2018 school year to help districts streamline data entry and ensure more accurate reporting. This system combines and replaces both the Electronic Violence and Vandalism Reporting System (EVVRS) and the Harassment, Intimidation, and Bullying-Investigations, Trainings, and Programs (HIB-ITP) system.

The new features and data reporting changes in the SSDS were developed to focus only on what is required for state and federal data collection. Changes to the data entry process are intended to simplify the collection of data. Reporting of incidents will no longer be separated into sections and categories. The NJDOE has established a simplified reporting system combining sections and categories as a pooled incident (Violence, Vandalism, Substances, Weapons and HIB Confirmed).

VIOLENCE AND VANDALISM REPORT OVERVIEW

	Incident Description	Reporting Period 1 (7/1/17 to 12/31/17)
Incidents (Violence, Vandalism, Substances, Weapons & HIB Confirmed)	Damaging School Property, Substance Abuse, Weapons, Physical Altercations	44
Other Incidents Leading To Removal	Tardy, Cutting Class, Insubordination, Disruptive Behavior, Academic Integrity	310
HIB Alleged	Harassment, Intimidation or Bullying	22
HIB Trainings	Harassment, Intimidation or Bullying District Trainings	56
HIB Programs	Harassment, Intimidation or Bullying District Programs	38

For Reporting Period One – there were a total of 22 Harassment, Intimidation and Bullying investigations, for which 7 were confirmed under the definition of Harassment, Intimidation and Bullying.

Training - that included instruction on preventing bullying on the basis of protected categories and other distinguishing characteristics was provided to the following:

All District Level Administrators
District Anti-Bullying Coordinator
All School Level Administrators
All School Anti-Bullying Specialists
Teachers
Students
Contracted Service Providers
All Non-certified staff
Parent/Teacher Organizations

Programs – HIB programs/Approaches/Initiatives conducted during reporting period one included the following:

High School:

- Positive Behavior Support in Schools
- Poem in Your Pocket
- School Violence Awareness Week
- Wyman's Teen Outreach Program
- Do the Right Thing
- Week of Respect
- Sticking Together Against Negative Decisions (STAND)

Middle School:

- Positive Behavior Support in Schools
- Anti-Bullying – Advisory Program
- Community Day
- Mentor Program
- See Saw Activity
- Hispanic Heritage Event
- School Spirit Week
- Toy Drive For Robert Wood John Children's Hospital

Elementary Schools

- Peace Week
- Student of the Month
- Stop Bullying
- Respect Assembly
- Violence Awareness
- Week of Respect Activities
- Community Coaches Club Meetings
- Mix It Up Lunch
- Positive Behavior Support in Schools
- Power of One Assembly
- Peacemaker Breakfast
- Lunch Club Group
- Student to Student Shout Outs
- New Student Meeting
- Student Council
- Buddy Benches for Recess
- Personal Responsibility / Problem Solving
- Penguin Breakfasts
- Self Esteem/Empowerment Program
- Parsons Pride
- International Night
- North Brunswick Township Police Department- Safety

FINANCE:

1. Approve the following financial reports:

   a) Board Secretary's and Treasurer's Reports dated March 30, 2018**,** which are in agreement

   b) Budget Status Report dated March 30, 2018 which includes budget transfers and certifies that there has not been an over expenditure of a budget line item.

   c) Pursuant to N.J.A.C. 6A:23-2.10(c)3, that as of March 30, 2018 the members of the North Brunswick Township Board of Education, after reviewing the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certify that to the best of their knowledge no line item or account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.10(a), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

   d) Pursuant to N.J.A.C. 6A:23-2.10(c)4. that as of March 30, 2018 the members of the North Brunswick Township Board of Education, after review of the Board Secretary's and Treasurer's monthly reports, and upon consultation with the appropriate district officials, certify to the best of their knowledge that no major account or fund has been overextended in violation of N.J.A.C. 6A23-2.10(b).

2. Approve the following bill list dated April 20, 2018

General Funds	$3,392,740.78
Capital Projects	$269,116.22
Supplementary	$10,307,348.37

3. Approve the following Finance items for the 2017-2018 school year:

   a) approve $250 for an advertisement in the 2018 Yearbook for our students that attended Middlesex County Arts High School and Middle School

   b) approve an amendment (number 4), to the shared services agreement dated May 24, 2017, with the Township of North Brunswick, specifically for the purchase of a 54 passenger school bus for $75,000.

   c) approve PFS Investments, Inc. as a 403(b) vendor, for the North Brunswick Township Board of Education, effective May 1, 2018

   d) authorize the Superintendent of Schools, Dr. Brian Zychowski and the Interim Business Administrator, Dr. Brian Falkowski, to approve any change order less than $20,000 in association with the New Middle School Project through end of project.

   e) approve the following professional service contract for the 2017-2018 school year:

      WHEREAS, there exists a need for professional services for the North Brunswick Board of Education in accordance with Title 18A: 23-1 to 18A: 23-11 of the New Jersey State Statutes, and
      WHEREAS, funds are available for this purpose, and
      WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised,
      NOW, THEREFORE BE IT RESOLVED by the Board of Education of the Township of North Brunswick Middlesex County, as follows:

Auditor: Gerard Stankiewicz, CPA, RMA, PSA of Samuel Klein and Company, be awarded a professional services contract to provide auditing services. Compensation for this contract shall be set at $42,500 for the General Fund, Special Revenue Fund, Debt Service Fund, Other Trust Funds and the Enterprise Fund including the ASSA/DRTRS, assuming the existing NJDOE audit requirements for the 2017-2018 annual school audit pursuant to N.J.S.A. 18A:23-1 et seq. Fee for the SEC Required continuing Disclosure Document Review and Transmission will not exceed $2,000. Audit of Capital Projects Fund related to the $77 million referendum services are estimated to be $3,500 to $5,000.

Hourly rates for additional services will be billed as follows:

Partners or Principals	$110 to $150
Managers or Supervisors	$80 to $110
Staff Members and Para-Professionals	$50 to $80

f) approve the following resolution authorizing participation in a cooperative purchasing agreement with the Pennsylvania Educational Purchasing Program (PEPPM) as follows:

WHEREAS, N.J.S.A 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration;

WHEREAS, the Pennsylvania Educational Purchasing Program hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of good and services;

WHEREAS, the North Brunswick Township Board of Education ("Board") has an ongoing need for various technology goods and services throughout the district;

WHEREAS, the PEPPM Technology Bidding and Purchasing Program contracts are awarded by a governmental entity, procured through a competitive bidding process and intended for cooperative use;

WHEREAS, on April 25, 2018 the governing body of the North Brunswick Township Board of Education, County of Middlesex, State of New Jersey duly considered participation in the Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the (CONTRACTING UNIT)

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Superintendent of Schools, Dr. Brian Zychowski, is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

g) approve additional payment to the Educational Services Commission of New Jersey for the 2017-2018 funding statement for additional services under Chapter 192/193, for a total cost of $682.00:

Program-Under Chapter 192/193	Funding
Annual Exam & Class (additional)	$365.00
Supplementary Instruction (additional)	$317.00

4. Approve the following Finance items for the 2018-2019 school year:

a) approve the following tuition rates for the 2018-2019 school year:

Pre-School Disabilities (1/2 day session)	$26,129
Pre-School Disabilities (Full Time)	$18,146
Kindergarten	$11,796
Grades 1 through 5	$13,655
Grades 6 through 8	$13,589
Grades 9 - 12	$14,158
Learning Language Disabilities (LLD)	$24,698
Multiple Disabilities (MD)	$38,605
Autism (AUT)	$33,300
Behavioral Disabilities (BD)	$27,816

b) approve the attached payment schedule to receive the General Fund Tax Levy and the Debt Service Tax Levy for the 2018- 2019 school year. (Attachment #3)

c) approve the submission of a Safety Grant application through the New Jersey Schools Insurance Group (NJSIG) Safety and Loss Control Assessment and Educational Risk Insurance consortium/North (ERIC NORTH) Subfund, in the amount of $33,410.82 for the period July 1, 2018 through June 30, 2019.

d) approve the Licensed Site Remediation Professional of Record – Distinct Engineering Solutions, Inc. –for the North Brunswick Township Board of Education, for a period of time commencing July 1, 2018 through June 30, 2019. Said agreement shall provide Licensed Site Remediation Professional (LSRP) for $200 per hour (Principal) providing services for design, construction administration and quality contract of site and any other services beyond those included in the scope of work. Other fees include:

Professional Title	Average Loaded Rate ($)
Principal/Senior Project Manager	$200
Licensed Site Remediation Professional/Project Manger	$160
Project Engineer	$140
Assistant Project Engineer	$125
Senior Staff Engineer/Scientist/Health and Safety Officer	$100
Staff Engineer/Scientist	$80
Field Technician	$70
Technical Typist/Aid	$70

All expenses incurred for the project will be billed at a cost plus 10%.

TRANSPORTATION

1. Approve the following Transportation items for the 2017-2018 school year:

a) approve a temporary Special Needs Out of District to and from transportation route contracted through the Educational Services Commission of New Jersey:

Acct # 11-000-270-514-52-60
OOD Special Needs

Route #	Destination	Cost
T-1181	Honor Ridge Academy Student # 2365345, Effective April 16, 2018	$10,140.00 Cost is for 50-days remaining temporary route.

2. Approve the following Transportation items for the 2018-2019 school year:

a) approve the following to and from public school transportation routes and contracts for the 2018-2019 school year:

Public School To & From Routes				
Acct # 's				
11-000-270-511-07-60	**11-000-270-511-06-60**	**11-000-270-511-04-60**		
11-000-270-511-03-60	**11-000-270-511-02-60**	**11-000-270-511-01-60**		
Contractor	**Contractor Location**	**Contract #**	**2018-2019 Cost**	**Increase % over prior year**
First Student	Monmouth Junction, NJ	07FS1	$667,039.49	1.51%
First Student	Monmouth Junction, NJ	LIN55-LP78	$30,327.49	1.51%
Irvin Raphael	East Brunswick, NJ	17-18 IR14	$601,893.39	1.51%
Public School Late Buses				
11-000-270-512-16-60	**11-000-270-512-17-60**			
Contractor	**Contractor Location**	**Contract #**	**2018-2019 Cost**	**Increase % over prior year**
First Student	Monmouth Junction, NJ	HS - LIN 345 - 400	$53,083.53	1.51%
First Student	Monmouth Junction, NJ	HS - LIN 500 - 545	$76,846.77	1.51%
Vocational Public School Buses				
11-000-270-511-00-60				
Contractor	**Contractor Location**	**Contract #**	**2018-2019 Cost**	**Increase % over prior year**
First Student	Monmouth Junction, NJ	EBVT-1	$39,626.82	1.51%
First Student	Monmouth Junction, NJ	EBVT-2	$39,626.82	1.51%
Non-Public School To and From Routes				
11-000-270-513-00-60				
Contractor	**Contractor Location**	**Contract #**	**2018-2019 Cost**	**Increase % over prior year**
Durham School Services	Freehold, N.J.	St A's 1 & 2	$70,293.77	1.51%
Durham School Services	Freehold, N.J.	St Joe-1	$35,527.13	1.51%
First Student	Monmouth Junction, NJ	St. Bart's 1	$38,585.37	1.51%

Charter School Buses				
11-000-270-513-57-60				
Contractor	**Contractor Location**	**Contract #**	**2018-2019 Cost**	**Increase % over prior year**
First Student	Monmouth Junction, NJ	GBC-1	$53,872.29	1.51%
First Student	Monmouth Junction, NJ	TEESS 1-2	$107,744.58	1.51%

b) approve the renewal prices for class trips and if needed athletic trips with First Student Transportation Bid# B-08-08 at a 1.51% increase.

c) approve the following, Bid #17-05, for Public to and from Transportation Routes:

WHEREAS, the North Brunswick Township Board of Education (the "Board") solicited bid proposals for Student Transportation Services Public to and from school for the 2018-2019 school year, Bid # 17-05; and

WHEREAS, on April 19, 2018, Bid Proposals were received and publicly read; and

WHEREAS, in accordance with the Bid Solicitation, the Board sought annual rate cost for routes/contract numbers inclusive of the cost of liability insurance for each day the school was in session for the 2018-2019 school year;

WHEREAS, the lowest responsive and responsible bidder was Mercy Transportation, with a 3% bulk bid discount, for a total of $284,423.40;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby awards the Contract for Transportation Services Public to and from school, Bid #17-05, in the amount designated hereinabove, for the 2018-2019 school year;

BE IT FURTHER RESOLVED that District professional staff takes any and all action necessary to effectuate the purposes of this Resolution.

The results of the motion were:

Aye: Mr. Brooks, Personnel, items 1-4, Curriculum, items 1-2, Finance, items 1-4, Miscellaneous and Transportation, items 1-2.
Ms. Cortes, Personnel, items 1-4, Curriculum, items 1(a) through 1 (d), 1(f) through 1 (g), Finance, items 1-4, Miscellaneous and Transportation, items 1-2
Ms. Keefe, Personnel items 1-4, Curriculum items 1-2, Finance items 1-4, Miscellaneous and Transportation item 1(a), and 2 (b) through 2 (c)
Mr. Liguori, Personnel, items 1-4, Curriculum, items 1-2, Finance, items 1-4, Miscellaneous and Transportation, items 1-2.
Ms. Gonzalez, Personnel, items 1-4, Curriculum, items 1(a) through 1 (d), 1(f) through 1 (g), Finance, items 1-4, Miscellaneous and Transportation, items 1-2
Nay: None
Abstain: Ms. Cortes – Curriculum item 1 (e) as it pertains to herself
Ms. Keefe – Transportation Item 2 (a), as it pertains to family
Ms. Gonzalez – Curriculum item 1 (e) as it pertains to herself

11. **PUBLIC SESSION:**

- Ms. DeNicuolo – Policy about Kindergarten admission.
- Dr. Zychowski said this could be brought up as the next Policy committee meeting which is scheduled for May 9, 2018.
- Ms. Olmstead – Pappas Foundation – October 21, 2018 at Community Park. Thank you for your support of the sick student at Linwood.

A motion was made by Mr. Liguori and seconded by Ms. Cortes to close the public portion of the meeting.

The results of the motion were: All present voted aye.

12. **MOTION TO GO INTO CLOSED SESSION**:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 PL.1975 permits the Exclusion of the public from a meeting in certain circumstances; and
WHEREAS, this public body is of the opinion that such circumstances presented exist;
NOW, THEREFORE, BE IT RESOLVED by the North Brunswick Township Board of Education that the public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
The general nature of the subject matter to be discussed is as follows:

1. Student Matters, Monthly Harassment, Intimidation and Bullying Report
2. Personnel Matters
3. Attorney/ Client Privileged, Negotiations with Contractor Matters

It is anticipated at this time that the above-stated subject matter shall be made Public at such time as the need for non-disclosure no longer exists. This Resolution shall take effect immediately.

A motion was made by Ms. Gonzalez at 8:45 p.m. and seconded by Ms. Keefe to go into closed session .

The results of the motion were: All present voted aye.

13. **OPEN SESSION:**

A motion was made by Ms. Keefe at 9:25 p.m. and seconded by Ms. Cortes that the meeting be returned to open session .

The results of the motion were: All present voted aye.

14. A motion was made by Mr. Brooks and seconded by Mr. Liu to approve to withhold the employment and adjustment increments of the following employees for the 2018-2019 school year such that his/her salary for the 2018-2019 school year shall be fixed at the same amount as his/her salary for the 2017-2018 school year :

Employee #6550
Employee #4267

The results of the motion were:

Aye:	Mr. Brooks, Ms. Cortes, Ms. Keefe, Mr. Liguori, Mr. Liu and Ms. Gonzalez
Nay:	None
Abstain:	None

15. A motion was made by Mr. Liguori and seconded by Ms. Keefe to approve a leave of absence, without pay or benefits based upon the staff member's great attendance and evaluations to be memorialized by the Board Attorney for the following certified personnel for the 2018-2019 school year:

Megan Gaven, English Teacher, Linwood, effective September 1, 2018 through June 30, 2019

The results of the motion were:

Aye: Mr. Brooks, Ms. Cortes, Ms. Keefe, Mr. Liguori, Mr. Liu and Ms. Gonzalez
Nay: None
Abstain: None

16. A motion was made by Ms. Keefe and seconded by Ms. Cortes to approve Change Order #3, dated April 19, 2018, for the North Brunswick Middle School Early Bid Package, Site Preparation with Vollers Excavating & Construction Company, Inc. for the net amend of $117,500 credit.

The results of the motion were:

Aye: Mr. Brooks, Ms. Cortes, Ms. Keefe, Mr. Liguori, Mr. Liu and Ms. Gonzalez
Nay: None
Abstain: None

17. A motion was made by Ms. Keefe and seconded by Ms. Cortes to approve the Harassment, Intimidation and Bullying Report as submitted for the month of April, 2018.

The results of the motion were: All present voted aye.

18. **ADJOURNMENT:**

A motion was made by Ms. Gonzalez at 9:34 p.m. and seconded by Mr. Liguori that the meeting be adjourned.

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Alex Benanti, Board Secretary