Board Minutes
Regular Meeting, May 1, 2019
Public Hearing 2019-2020 Budget
Board Office, Maple Meade School

1. Board President, Ms. Gonzalez, called the Regular Public Meeting of North Brunswick Township Board of Education to order at 7:00 p.m. The meeting was held at the Board Office, Maple Meade School.

2. Flag Salute to Assembly

3. On a Roll call the following members were present: Mr. Brockman, Mr. Brooks (arrived 7:07 p.m.), Ms. Cortes, Mr. Duran Harris (arrived 7:02 p.m.), Ms. Keefe, Mr. Liguori, Mr. Liu, Ms. Rubin and Ms. Gonzalez
Absent: None
Present: Student Representatives: Robert Neumann (arrived 7:15 p.m.) and Laura Cannuni
Present: Superintendent, Dr. Zychowski; Assistant Superintendent and Secretary Pro Tem, Mr. Petela, and Board Attorney, Mr. Busch

4. Board President's Statement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting, which included the time, date and location was distributed by 3:00 P.M. on Monday, March 25, 2019 in the following manner:

A. Posted on the Bulletin Board reserved for announcements in the Board Office, Old Georges Road, North Brunswick.

B. Mailed to the Home News Tribune, Sentinel, and the Clerk of the Township of North Brunswick.

C. Delivered to the nine (9) duly elected board members.

PRESENTATIONS:

a) Amanda Collado - NBTHS DECA – Ms. Pendleton, DECA Teacher and Mr. Kneller, NBTHS Principal

Be it resolved by the Board of Education that the following resolution be approved:

WHEREAS, the Board of Education recognizes the efforts of our students to perform at their highest level of academic competition, it also recognizes the accomplishment of exceptional achievement; and,

WHEREAS, the Board of Education recognizes the importance of the pursuit of academic excellence, and values student accomplishments, and wishes to make known its pleasure to those teachers, advisors and students who have put forth a consistent effort throughout their high school careers; and,

WHEREAS, with a firm determination to be diligent while preserving excellence, and standing among her peers and representing the North Brunswick Township High School DECA Program in an exemplary manner;

NOW, THEREFORE BE IT RESOLVED that this public acclaim be given to Amanda Collado for her election as New Jersey DECA Central Region Vice President.

BE IT FURTHER RESOLVED that Amanda Collado shall be recognized appropriately, and that a copy of this resolution be spread in the permanent minutes of this Board.

b) Final Budget Presentation: Dr. Zychowski

5. **PUBLIC SESSION ON FINAL BUDGET:**

- Ms. Cipriani – community member who questioned why she has to pay for students to attend Charter Schools. Nobody has the right to charge taxpayers for Charter Schools. Should be paid for by the people who are attending the Charter Schools.
- Dr. Zychowski and Board Attorney, Mr. Busch explained that the North Brunswick Township Board of Education is involved in a lawsuit regarding Charter Schools.

A motion was made by Mr. Brockman and seconded by Mr. Duran Harris to close the Public portion on the 2019-2020 Budget.

The results of the motion were: All present voted aye.

6. A motion was made by Mr. Brooks and seconded by Mr. Liguori to authorize adoption of the fiscal year 2019-2020 school district budget as submitted to and approved by the New Jersey Department of Education.

BE IT RESOLVED, that the proposed budget be approved for the 2019-2020 School Year and the Superintendent and School Interim Business Administrator be authorized to submit the proposed budget to the Middlesex County Office of the State Department of Education for approval as follows:

General Fund			
General Current Expense	101,400,484	Budgeted Fund Balance	0
Capital Outlay	2,505,576	Withdrawal from Capital Reserve	2,505,576
Charter School	4,000,000	Withdrawal from Maintenance Reserve	0
		Withdrawal from Emergency Reserve	0
		Local Tax Levy	81,099,445
		Transportation Fees	110,000
		Miscellaneous Revenue	248,500
		State Aid	23,699,469
		Federal Aid	243,070
General Current Expense Subtotal	107,906,060	Revenue Subtotal	107,906,060
Grants and Entitlements			
		Local Sources	37,000
		State Sources	2,871,955
		Federal Sources	2,403,407
Grants and Entitlements Subtotal	5,312,362	Grants and Entitlements Subtotal	5,312,362
Debt Service Fund			
		Budgeted Fund Balance	668,940
		Debt Service Aid	151,666
		Budgeted Fund Balance	0
		Local Tax Levy	7,804,774
Repayment of Debt Subtotal	8,625,380	Repayment of Debt Subtotal	8,625,380
Total Operating Budget	121,843,802	Total Operating Budget	121,843,802

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A. The proposed enrollment for 2019-2020 is 6,479;

BE IT RESOLVED to acknowledge that the 2019-2020 school year budget as described results in a general fund tax levy of $81,099,445 and a debt service tax levy of $7,804,774 for a total tax levy of $88,904,219; and

BE IT RESOLVED that a withdrawal from the Capital Reserve Other Capital Project of $2,329,846 for costs related to the loan assessment and expenditures for the health and safety of the students; and

BE IT RESOLVED that the School Interim Business Administrator and the Board Secretary are authorized to advertise said tentative budget in the Home News Tribune as directed by the Department of Education in accordance with the format required by the State Department of Education and according to law: and

BE IT RESOLVED in accordance with the N.J.A.C. 6A:23B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2019-2020 tentative budget includes a maximum travel appropriation of $96,597 for all staff and board member and business travel rate of $.31 per staff member; and

BE IT FURTHER RESOLVED that a public hearing will be held in the Staff Development Conference Room of the Administrative Offices at 308 Old Georges Road, Maple Meade School, North Brunswick, NJ 08902 on May 1, 2019 at 7:00 p.m. for a public hearing on the budget for the 2019-2020 school year.

The results of the motion were:

Aye: Mr. Brockman
Mr. Brooks
Ms. Cortes
Mr. Duran Harris
Ms. Keefe
Mr. Liguori
Ms. Rubin
Ms. Gonzalez
Nay: Mr. Liu
Abstain: None

MEETING MINUTES:

7. A motion was made by Ms. Keefe and seconded by Mr. Liguori to approve the following Board minutes:

Conference Meeting - March 13, 2019
Executive Session Meetings I and II - March 13, 2019
Special Meeting, 2019-2020 Budget Workshop - March 16, 2019
Regular Public Meeting - March 20, 2019
Executive Session Meeting - March 20, 2019

The results of the motion were: All present voted aye.

8. Communications: Dr. Zychowski read a letter he received from Linwood's Advanced Language Arts Classes thanking the Board of Education for supplementing a program where they could see Shakespeare LIVE! come to their school and perform. They enjoyed the play for its comedy and the enthusiasm all the actors had to make sure they had a good time.

REPORTS:

9. Administrative Report: Dr. Zychowski:

- The District Art Gallery is on Thursday, May 9, 2019 from 4:00 p.m. to 6:00 p.m. at NBTHS in the Auditorium Lobby.
- North Brunswick Municipal Alliance is hosting a program called "Hidden In Plain Sight" on Thursday, May 9th from 6:00 p.m. – 8:30 p.m. at the Township Municipal Building. This is for parents, caregivers, community members, educators and adults working with youth. Presentation will address the risk factors associated with early drug use; how common household items are used to mask drug detection and drugs. Complimentary childcare will be provided. No one under 21 will be permitted in the workshop.
- High School senior, Robert Neumann, was one of 25 students to receive the New Jersey Principals and Supervisors Association's Student Leadership Scholarship. This $2,000 award is being presented to him on June 5th for his excellent work he has done as a student leader.
- T-Mobile EmpowerED Award (Hotspot) Implementation Plan. 4,000 hot spot mobile devices with roaming Wi Fi available.
- May 3 – girls softball game, senior night at 7:00 p.m.
- May 4 – boys lacrosse, Senior day at 10:00 a.m.
- May 5 – boy's baseball playing at Somerset Patriots. Game at 12 noon.
- May 5 – Science Symposium at NBTHS in the Commons 9:00 a.m. through 3:00 p.m.
- Preschool lottery registration will begin on May 15 through 30, 2019. Must be 4 years old before October 1 and must be a North Brunswick resident.
- May 31 Pre-Kindergarten lottery with open spots will be on the parent portal.
- June 3 through 14 for Pre-Kindergarten spots, registrations must be completed at the Board Office for accepted students chosen.

Committee Reports:
Personnel Committee - Dr. Zychowski:

- Met April 17, 2019
- Renewals and non-renewals

Curriculum Committee-Mr. Liu:

- Met April 10, 2019
- HS Math and Science
  - Additional Advanced Math Course
  - Multivariable Calculus
    - Additional Science Classes:
  - CP Contemporary Biological Sciences
  - CP Contemporary Environmental Sciences
- STEM ACADEMY Update
  - Cybersecurity Course
- CTE - Career and Technical Education
  - Marketing
- Business Academy
- 3 Pathways for Courses - students can choose from:
  - Marketing (part of DECA)
  - Multimedia (members of TV Production Club)
  - Finance (Part of FBLA and participate in Consumer Bowl)

- Other courses:
  - Business Law (restarted this year)
  - Stock Market Analysis
  - Business Dynamics
  - Partnership meeting with Rutgers Business Dean
- Students attend and work with Rutgers - Create a Business Plan; participate in Seminars Resume building/SAT prep; Grade 12 - assist with College Application Process
- Summer Programs
  - Academy @ Linwood
  - Summer STEAM Ahead @HS (enrichment)
  - ESY
- Civics/Social Studies Education
  - No updates from Assembly/Legislature/DOE

Business Operations Committee – Mr. Liguori:

- Met April 17, 2019
- New School Update
- Pre-School Update
- ESIP Update
- Mechanical Bid Opening
- Lawn Maintenance Bid Opening
- NBTHS Chiller Delivery by helicopter on May 11, 2019
- Shared Services Agreement with Township is on the agenda tonight

Student Report:

- Prior to break, students participated in our Spring Pep Week to celebrate our Spring Sports teams. Students participated in spirit days such as Disney Day, Light It Up Blue for Autism, Superhero Day, College Day and Blue and Gold Day. During our pep rally, we held our first dance off competition and the Seniors were able to hold on to the Spirit Cup.
- SGO continued to raise money for the Where Angels Play Foundation, and is happy to announce that we have passed our $5,000 goal. We will present a check to Where Angels Play at our May 24th SGO meeting.
- SGO held officer elections for the 2019-2020 school year. All of our new officers are excited to play next year's activities at our leadership conference in early June.
- Junior Prom tickets go on sale this week for the Junior Prom on May 17th at the Pines Manor.
- The Class of 2022 will be holding a Relaxation Night this Friday, May 3rd beginning at 6:30 p.m. at NBTHS.
- National College Decision Day at NBTHS

10. A motion was made by Ms. Rubin and seconded by Ms. Cortes to approve the Administrative, Committee and Student Reports.

The results of the motion were: All present voted aye.

11. **PUBLIC SESSION ON AGENDA ITEMS ONLY:**

- Ms. Pacheca – teacher who is resigning June 30, 2019 from the dual language position. Thanked the Board for her position and hopes that the program will go forward with continued success. Township is very diverse and this program will be very helpful.

12. A motion was made by Mr. Brockman and seconded by Ms. Keefe to close the Public portion of the meeting.

The results of the motion were: All present voted aye.

13. A motion was made by Mr. Duran Harris and seconded by Ms. Keefe to approve the following consent agenda items, Personnel, items 1 and 2, Curriculum, Finance, items 1 through 4, Policy and Transportation as listed:

PERSONNEL:

1. Action relative to personnel for the 2018-2019 school year, as recommended by the Superintendent of Schools:

a) accept, with regret, the resignation of the following personnel as they retire:

Last Name, First Name	Position	School	Years of Service	Effective Date
Compton, Joan	Elementary Teacher	Judd	24 Years	June 30, 2019

b) accept the resignation of the following personnel :

Last Name, First Name	Position	School	Effective Date
Allen, Alexandra	Elementary Teacher	Livingston Park	June 30, 2019
Beyer, Staci	Student Council	Linwood	March 29, 2019
Chattopadhyay, Ranjan	Science Teacher	NBTHS	March 28, 2019
DeFina, Toni	Instructional Aide	Judd	May 27, 2019 or sooner to be determined by the Superintendent
Ethe, Lilah	Elementary Teacher	Livingston Park	June 30, 2019
Gaven, Megan	Language Arts Teacher	Linwood	June 30, 2019
Hunt, Amy	Elementary Teacher	Judd	June 30, 2019
Lent, Sarah	Elementary Teacher	Judd	June 30, 2019
LoChiatto, Sharon	Language Arts Teacher	Linwood	June 30, 2019
Pacheco, Elena	Bilingual Teacher	Livingston Park	June 30, 2019
Reiner, Jodi	Elementary Teacher	Judd	June 30, 2019
Salerno, John	Retired Police Officer	NBTHS	March 28, 2019
Walker, Velencia	Instructional Aide	Linwood	May 28, 2019 or sooner to be determined by the Superintendent
Waters, Erica	Teacher of Students with Disabilities	Parsons	June 30, 2019

c) rescind the motion of January 23, 2019 approving the following non-certified personnel: (pending state mandated approval and background check)

Last Name, First Name	Position	School	Hourly Rate/Annual Salary	Step	Stipend(s)	Effective Date	Reason
Sherman, Anita	Bus Aide	District	$11.24	C	$266	February 15, 2019 or sooner to be determined by the Superintendent	Retirement: M. Butler

d) approve the transfer, with no change in compensation, of the following personnel:

Last Name, First Name	Position	From	To	Effective Date	Reason
Fields, Sharief	Building Aide (Evenings)	NBTHS	Linwood	March 25, 2019	Transfer: H. Solares
McCormick, Sharon	Medical Aide (not to exceed 8 hours)	John Adams	Livingston Park	April 9, 2019	Student Needs
Solares, Henry	Building Aide (Evenings)	Linwood	NBTHS	March 25, 2019	Transfer: S. Fields

e) approve the change in assignment for the following personnel:

Last Name, First Name	From	Step Hourly Rate Stipend	To	Step Hourly Rate Stipend	Effective Date	Reason
Lopez, Ileana	Clerical Aide, Livingston Park	D $12.26 Clerical $399	Bilingual Instructional Aide, Livingston Park Not to exceed 7 hours	D $13.12 Classroom Support $457	TBD	Student Needs

f) approve the following leaves of absence, without pay, for the following personnel: (tentative dates)

Last Name, First Name	Position	School	Effective Dates	Reason
Buzney, Gina	Spanish Teacher	Judd	May 1, 2019 through May 23, 2019	FMLA
Del Borrello, Francesca	Elementary Teacher	Livingston Park	April 29, 2019 through June 30, 2019	FMLA
Dwyer, Katelyn	Language Arts/Social Studies Supervisor 6-8	Linwood	May 2, 2019 through June 30, 2019	FMLA

g) approve the following leaves of absence, without pay or benefits, for the following personnel: (tentative dates)

Last Name, First Name	Position	School	Effective Dates	Reason
Adelberg, Lori	Instructional Aide	NBTHS	April 18, 2019 through May 5, 2019	CCLOA
August-Nudelman, Maxine	Nurse Clerk	District	March 25, 2019 through June 30, 2019	LOA
Lepre, Bradley	Math Teacher	Linwood	June 3, 2019 through June 21, 2019	Intermittent LOA
Romaniecki, Laura	Elementary Teacher	Judd	April 4, 2019 through June 30, 2019	LOA
Waddell, LaToya	Math Teacher	Linwood	April 15, 2019 through June 30, 2019	LOA

h) approve the appointment of the following personnel (prorated) pending state mandated approval and background check:

1. Non-Certified staff not to exceed 8 hours:

Last Name, First Name	Position	School	Hourly Rate/Annual Salary	Step	Stipend(s)	Effective Date	Reason
Hernandez, Geneldy	Clerical Aide	Liv Park	$11.94	C	Clerical Aide $399	May 2, 2019 or sooner to be determined by the Superintendent	Reassignment: I. Lopez
Nelsen, Jessica	Instructional Aide	NBTECC	$13.12	D	Custodial $1,382 Classroom Support $457	May 2, 2019 or sooner to be determined by the Superintendent	Resignation: N. Lodhie
Romero-Espinoza, Lisestrella	AVID Tutor	NBTHS	$15/Hour	N/A	N/A	May 2, 2019 or sooner to be determined by the Superintendent	AVID Program

i) approve the following substitutes:

Last Name	First Name	Position	Effective Date
Francois	Romiche	Substitute Teacher	May 2, 2019
Gabra	Sherri	Substitute Teacher	March 29, 2019
Waters	Kim Angel	Substitute Teacher	May 2, 2019

j) approve the appointment of the following long-term substitutes at the rate of $273.02 per day without benefits, if assignment exceeds 60 school days benefits will be offered: (tentative dates)

Last Name, First Name	Position	School	Effective Dates	Reason
Fedorczyk, Marie	Math Teacher	NBTHS	May 28, 2019 through June 30, 2019	FMLA
Gabra, Sherri	Social Studies Teacher	Linwood	April 9, 2019 through June 30, 2019	FMLA
Johnsen, Scott	Physical Education Teacher	NBTHS	May 31, 2019 through June 30, 2019	FMLA

k) approve the following Coach:

Last Name, First Name	Activity	School	Effective Date	Stipend
Ballard, William	Freshman Softball	NBTHS	Spring	$6,381

l) approve the following Club/Activity Advisors, (prorated):

Last Name, First Name	Club	School	Stipend	Effective	Reason
Dani, Alpa	Mediterrasian Club Co-Advisor	NBTHS	$2,535	March 29, 2019	Open
Marcus, Sara	Mediterrasian Club Co-Advisor	NBTHS	$2,535	March 29,2019	Open
Marsh, Nada	Student Council From Co-Advisor to Advisor	Linwood	$2,953	April 1, 2019	Resignation: S. Beyer

m) approve the additional Classroom Support Substitute Certificate stipend for the following non-certified personnel effective May 1, 2019:

Last Name	First Name
Muthukumaraswamy	Mallika
Walsh	Kathleen

n) amend the motion of September 26, 2018 approving the additional Classroom Support Substitute Certificate stipend for the following personnel as follows:

Last Name	First Name	From	To
Patel	Divya	Effective October 1, 2018	Effective September 1, 2018

o) approve a sixth period teaching assignment for the following certified personnel through end of assignment (prorated):

Last Name	First Name	School	Subject	Stipend	Reason	Effective Date
Hernandez	Hansylin	NBTHS	Science	$11,509	Resignation: R. Chattopadhyay	March 28, 2019 through June 30, 2019
Kestlinger	Michael	NBTHS	Science	$8,947	Resignation: R. Chattopadhyay	March 28, 2019 through June 30, 2019
LaMar	Dorothy	NBTHS	Science	$11,395	Resignation: R. Chattopadhyay	April 1, 2019 through June 30, 2019
Macias	Felipe	NBTHS	Science	$11,509	Resignation: R. Chattopadhyay	March 28, 2019 through June 30, 2019
Strouse	Thomas	NBTHS	Science	$11,495	Resignation: R. Chattopadhyay	March 28, 2019 through June 30, 2019

p) approve the following revised Job Descriptions:

Director of Accountability and Special Programs, J.D. 2.09
Supervisor of Special Services Preschool through Grade 5, J.D. 3.9
Supervisor of Preschool Programs/Principal, J.D. 3.9d
Supervisor of STEAM Integration and Future-Ready Programs, J.D. 3.9f
Director of Elementary Instruction, J.D. 3.11

q) approve to convert the following absence to a Worker's Compensation day:

Last Name, First Name	Position	Location	Days	Dates
Guarino, Tommaso	Physical Education Teacher	Judd	1	March 7, 2019
Pineiro, Ramon	Instructional Aide	Linwood	2	April 5, 2019 April 8, 2019

r) approve the following contractual, reimbursable days (account # 11-000-291-290-77-10)

Last Name, First Name	Position	Location	Days	Attachment
Compton, Joan	Elementary Teacher	Judd	Sick Days	1
Puleio, Patricia	Director of Elementary Instruction	Parsons	Sick Days	2

s) approve the following grant-funded salary for the 2018-19 school year (prorated):

Location	Name	Title	Total Salary	Grant Salary	Local Salary	Grant Funding Percentage	Local Funding Percentage
NBTECC	Jennifer Nicosia	PEEA (Preschool Education Expansion Aid)	$117,046	$58,523	$58,523	50%	50%

2. Action relative to personnel, for the 2019-2020 school year, as recommended by the Superintendent of Schools

a) approve the appointment and salaries of the Administrators/ Non-Affiliated /*Buildings and Grounds Managers pending successful ratification of the contract agreement between the North Brunswick Township Board of Education and the *North Brunswick Township Building/Grounds Managers Association (attachment # 3)

b) approve the appointment and salaries/hourly rates (not to exceed 8 hours) of the following (pending successful ratification of the contract agreement between the North Brunswick Township Board of Education and the North Brunswick Township Education Association)

1. Teachers (Attachment # 4)
2. Bus Drivers/Bus Aides/Building Aides/Clerical Aides/Lunchroom Playground Aides (Attachment # 5)
3. Computer Technicians/Custodians/Maintenance/Grounds (Attachment# 6)
4. Instructional / Medical Aides (Attachment # 7)
5. Secretaries / Nurse Clerks (Attachment # 8)

c) approve the appointment of the following personnel, as recommended by the Superintendent of Schools (action subject to successful ratification of the contract agreement between the North Brunswick Township Board of Education and the North Brunswick Township Education Association when applicable):

1. Certified staff (salary includes $275 Professional Development stipend):

Last Name, First Name	Position	School	Salary	Level and Step	Effective Date	Reason
Cash, Allison	Spanish	Linwood or NBTHS	$58,378	Step C Master's Level	September 1, 2019	Resignation: R. Ruggiero
Mason, Isaiah	Instrumental Music Teacher	John Adams	$55,178	Step B Bachelor's Level	September 1, 2019	Retirement: D. Mitchell

d) approve the change in assignment for the following personnel:

Last Name, First Name	From	To	Effective Date
Aschettino, Jennifer	10-Month Supervisor of STEAM Program K-12	12 Month Supervisor of STEAM Integration and Future- Ready Programs	July 1, 2019
Havens, Catherine	10 Month Supervisor of Special Services Preschool through Grade 5	12 Month Supervisor of Special Services Preschool through Grade 5	July 1, 2019
Rumbo, Amy	Supervisor of Assessments and Grants	Director of Accountability and Special Programs	July 1, 2019

e) approve the appointment of the following long-term substitutes at the rate of $273.02 per day without benefits, if assignment exceeds 60 school days benefits will be offered: (tentative dates)

Last Name, First Name	Position	School	Effective Dates	Reason
Marino, Rachel	Physical Education Teacher	NBTHS	September 1, 2019 through December 2, 2019	FMLA

CURRICULUM AND INSTRUCTION:

1. Approve the following action relative to Curriculum and Instruction items:

a) approve home instruction for the following students:

Student #	Placement	Effective Date
195006	Home instruction	March 11, 2019 through April 11, 2019
195262	Home instruction	March 14, 2019 through June 25, 2019
197029	Home instruction	January 30, 2019 through February 1, 2019
199010	Home instruction	April 8, 2019 through June 21, 2019
199208	Home instruction	January 23, 2019 through January 25, 2019
207054	Home instruction	March 15, 2019 through April 1, 2019
1955122	Home instruction	March 15, 2019 through March 22, 2019
2040243	Home instruction	April 2, 2019 through April 9, 2019
2040362	Home instruction	February 28, 2019 through April 18, 2019

2040464	Home instruction	April 1, 2019 through June 25, 2019
2055036	Home instruction	March 25, 2019 through April 5, 2019
2065019	Home instruction	March 27, 2019 through April 10, 2019
2065038	Home instruction	March 21, 2019 through April 12, 2019
2070964	Home instruction	March 13, 2019 through May 1, 2019
2140632	Home instruction	April 3, 2019 through April 10, 2019
2155033	Home instruction	March 20, 2019 through April 20, 2019
2155079	Home instruction	March 25, 2019 through April 25, 2019
2170739	Home instruction	January 2, 2019 through January 18, 2019
2240602	Home instruction	April 3, 2019 through June 25, 2019
2260336	Home instruction	April 5, 2019 through April 30, 2019
2265472	Home instruction	April 3, 2019 through April 10, 2019
2355286	Home instruction	April 2, 2019 through June 30, 2019
2355928	Home instruction	March 21, 2019 through March 22, 2019
2365558	Home instruction	April 8, 2019 through May 3, 2019
2390571	Home instruction	March 11, 2019 through June 21, 2019
2455181	Home instruction	February 13, 2019 through February 21, 2019
2460248	Home instruction	March 29, 2019 through April 12, 2019
2555755	Home instruction	March 19, 2019 through June 21, 2019
2555777	Home instruction	March 25, 2019 through April 19, 2019
2555777	Home instruction	April 20, 2019 through May 17, 2019
2655924	Home instruction	March 18, 2019 through April 18, 2019
2660792	Home instruction	January 23, 2019 through June 21, 2019
2770060	Home instruction	January 8, 2019 through February 5, 2019
2960286	Home instruction	January 15, 2019 through June 21, 2019
3195092	Home instruction	March 20, 2019 through May 20, 2019

b) approve the termination of home instruction for the following students:

Student #	**Placement**	**Effective End Date**
2260623	Home instruction	April 7, 2019

c) approve the termination of out of district placement for the following students:

Student ID#	**Placement**	**Effective Date**
2270380	Cranford Achievement Program	March 13, 2019
2365559	NuView Academy	April 5, 2019

d) approve tuition contract for the following student:

Student ID #	**Home District**	**Effective Date**	**Reimbursement to North Brunswick**
2265218	South Brunswick	April 1, 2019	$8,499.15 plus $77 per hour for related services

e) approve tuition contract for the following student:

Student ID #	**Home District**	**Effective Date**	**Payment to:**
NJ #10286053	North Brunswick	September 6, 2018	South Brunswick tuition $12,851.00

e) approve adjusted tuition for student #135700 for the school year 2017-2018, at Children's Center of Monmouth County, in the amount of $135

f) approve adjusted tuition for the following students for the school year 2017-2018, at Lakeview School:

Student ID #	Adjusted Tuition Amount
176287	$1,839.60
205018	$1,839.60
2895009	$1,576.80
3095003	$1,839.60

g) approve attendance for the following professional workshops:

Staff Member	Workshop Title	Registration	Transportation	Meals and/or Lodging	Dates
Ayudant, Grace	NJ Alliance for Social, Emotional and Character Development Conference, Lawrenceville, New Jersey	$149.00	$13.00		5/31/2019
Bardar, Brie Anna	Literacy Symposium, Lawrenceville, New Jersey	$0.00	$12.40		5/15/2019
Catuogno, Alyssa	New Jersey Association of School Psychologist Conference, Edison, New Jersey	$150.00	$6.20		5/10/2019
Ciarrocca, Janet	37th Annual NJASA/NJAPSA Spring Leadership Conference, Atlantic City, New Jersey	$290.00	$64.00		5/16/2019
Harry, Christopher	37th Annual NJASA/NJAPSA Spring Leadership Conference, Atlantic City, New Jersey	$550.00	$64.00	$188.00	5/15/2019 through 5/17/2019
Havens, Catherine	37th Annual NJASA/NJAPSA Spring Leadership Conference, Atlantic City, New Jersey	$340.00	$64.00		5/16/2019
Kuehner, Raymond	School Transportation Supervisors of New Jersey, Atlantic City, New Jersey			$88.00	3/28/2019 and 3/29/2019
Pendleton, Laura	OSHA 10 Plus, Somerset, New Jersey	$272.00	$5.00		7/17/2019 and 7/18/2019
Pendleton, Laura	Federal Wage and Hour and Child Labor Laws, Regulations, and Hazardous Orders, Piscataway, New Jersey	$132.00			5/5/2019
Pendleton, Laura	New Jersey Wage and Hour and Wage Payment and Child Labor Laws, Regulations, and Hazardous, Trenton, New Jersey	$132.00	$16.75		6/6/2019
Pendleton, Laura	Designing and Implementing Student Training Plans, Trenton, New Jersey	$396.00	$16.75		7/8/2019 through 7/10/2019
Rumbo, Amy*	NJAFPA Spring Conference, Princeton, New Jersey	$149.00			5/30/2019
Schilder, Kristine*	NJAFPA Spring Conference, Princeton, New Jersey	$149.00			5/30/2019

Schneider, Martin	National Seminar Training, Edison, New Jersey	$199.00			6/13/2019
Shor, Jane	New Jersey Association of School Psychologists Spring Conference, Edison, New Jersey	$170.00			5/10/2019
Wagner, Kerri	Literacy Symposium, Lawrenceville, New Jersey	$0.00	$12.40		5/15/2019
Zinnikas, Rebecca	Hot Topics for Speech Language Specialist/ASHA's Roles of Responsibilities in School, Union, New Jersey	$99.00			5/10/2019
Zychowski, Brian	37th Annual NJASA/NJAPSA Spring Leadership Conference, Atlantic City, New Jersey	$550.00		$188.00	5/15/2019 through 5/17/2019

* Grant Funded Title IA

h) approve the following personnel for student fieldwork/Student Teachers:

Student Name	College	Subject/Area	School	Date
Ansalone, Jessica	Rowan University	Special Education	Judd	Spring

i) approve six (6) Board of Education buses and one box truck to be used as transportation for the NBTHS Chorus, Band and Orchestra for Graduation at Rutgers Athletic Center, 83 Rockafeller Road, Piscataway, New Jersey 08854 on June 25, 2019

j) approve the award acceptance of the Elementary and Secondary Education Act (ESEA) Reallocated Title IA grant award for $44,106 for the period of February 1, 2019 through September 30, 2019

k) approve the contract with Kinvolved, Software License not to exceed $26,000, effective July 1, 2019 through June 30, 2020

FINANCE:

1. Approve the following bill list dated April 29, 2019:

General Funds	$4,240,335.14
Supplementary	$13,076.00
Capital Projects	$3,178,086.50

2. Approve the following financial reports:

a) Board Secretary's and Treasurer's Reports dated March 31, 2019**,** which are in agreement

b) Budget Status Report dated March 31, 2019 which includes budget transfers and certifies that there has not been an over expenditure of a budget line item.

c) Pursuant to N.J.A.C. 6A:23-2.10(c)3, that as of March 31, 2019 the members of the North Brunswick Township Board of Education, after reviewing the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certify that to the best of their knowledge no line item or account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.10(a), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

d) Pursuant to N.J.A.C. 6A:23-2.10(c)4, that as of March 31, 2019 the members of the North Brunswick Township Board of Education, after review of the Board Secretary's and Treasurer's monthly reports, and upon consultation with the appropriate district officials, certify to the best of their knowledge that no major account or fund has been overextended in violation of N.J.A.C. 6A23-2.10(b).

3. Approve the following Finance Items for the 2018-2019 school year:

a) approve payment to the Educational Services Commission of New Jersey for the 2018-2019 funding statement for services under Chapter 192/193, for a total cost of $730

Annual Exam and Class	$730.00
Total	$730.00

b) approve the following professional service contracts for the 2018-2019 school year:

WHEREAS, there exists a need for professional services for the North Brunswick Board of Education in accordance with Title 18A: 23-1 to 18A: 23-11 of the New Jersey State Statutes, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised,

NOW, THEREFORE BE IT RESOLVED by the Board of Education of the Township of North Brunswick Middlesex County, as follows:

a) Auditor: Gerard Stankiewicz, CPA, RMA, PSA of Samuel Klein and Company, be awarded a professional services contract to provide auditing services. Compensation for this contract shall be set at $44,000 for the General Fund, Special Revenue Fund (except for Preschool Aid), Debt Service Fund, Other Trust Funds and the Enterprise Fund including the ASSA/DRTRS, assuming the existing NJDOE audit requirements. This fee is based on anticipated cooperation from our personnel, which the books and accounts are ready for examination and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary to complete the audit, or we are called upon to perform additional services beyond those previously stated, we will discuss the matter with you and obtain authorization to proceed. Preschool Aid Audit will not exceed $1,750. Fee for the SEC Required Continuing Disclosure Document Review and Transmission will not exceed $2,000. Additional audit services are required that are not included in the basic audit fee. Fee for 2018-2019 are estimated to be $3,500 to $5,000. Any additional projects will be billed at an agreed upon rate.

Hourly rates for additional services will be billed as follows:

Partners or Principals	$110 to $160
Managers or Supervisors	$80 to $110
Staff Members and Para-Professionals	$50 to $80
For 2018-2019 and 2019-2020, Gerard Stankiewicz or equivalent will be billed at $160 per hour. (No change from prior year)	

c) approve Ricoh USA, Inc. through their authorized dealer Atlantic Tomorrows to provide Managed Print Services, under New Jersey State contract pricing for a term of thirty-six (36) months at a monthly cost of $4,400, effective June 1, 2019

d) approve Kleinfelder for professional services for Proposal for Project File Duplication Services NJDEP Case No. 03-07-18-1500-30, NJDEP SRP PI No. 022977 for a total cost of $30,975 with the North Brunswick Township Board of Education share being twenty percent (20%) of the total, at a cost of $6,195

e) approve a five (5) year Inter - local Shared Service Agreement with the Township of North Brunswick located at Hermann Road, North Brunswick, New Jersey 08902

f) approve the North Brunswick Township Board of Education to join the National Purchasing Cooperative Organizational Interlocal Agreement as follows:

WHEREAS, the North Brunswick Township Board of Education Board of Education, Middlesex County, New Jersey ("Board" or "District") has elected to join the National Purchasing Cooperative (the "Cooperative" operating as "National BuyBoard", a program created for the benefit of school districts and other governmental entities nationwide; and

WHEREAS, the District is authorized to enter into the National Purchasing Cooperative by executing the National Purchasing Cooperative Organizational Interlocal Agreement (which is incorporated herein by reference) pursuant to N.J.S.A. 40A:11-11(5) et seq, N.J.S.A. 18A:18A et seq and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35; and

WHEREAS, the District desires to participate and join with other governmental entities in the discharge of their respective public and governmental purposes, objectives, needs, programs, functions and services relative to purchasing;

NOW, THEREFORE, BE IT RESOLVED, that the North Brunswick Township Board of Education, Middlesex County, New Jersey, hereby authorizes its Interim Business Administrator or Superintendent, to execute the National Purchasing Cooperative Organizational Interlocal Agreement.

BE IT FURTHER RESOLVED, that execution of this Resolution is conclusive evidence of the Board's approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument.

4. Approve the following Finance Items for the 2019-2020 school year:

a) approve the submission of a Safety Grant application through the New Jersey Schools Insurance Group (NJSIG) Safety and Loss Control Assessment and Educational Risk Insurance consortium/North (ERIC NORTH) Subfund, in the amount of $41,741.84 for the period July 1, 2019 through June 30, 2020.

b) approve participation in coordinated transportation service with the Education Services Commission of New Jersey to provide contract services as needed for transportation of special education, non-public, public and vocational school students to specific destinations as requested, effective July 1, 2019 through June 30, 2020

c) approve the following tuition rates for the 2019-2020 school year:

Pre-School Disabilities (1/2 day session)	$62,165
Pre-School Disabilities (Full Time)	$35,361
Kindergarten	$12,650
Grades 1 through 5	$14,631
Grades 6 through 8	$14,336
Grades 9 - 12	$14,954
Learning Language Disabilities (LLD)	$19,642
Multiple Disabilities (MD)	$41,228
Autism (AUT)	$26,344
Behavioral Disabilities (BD)	$28,418

d) approve the attached payment schedule to receive the General Fund Tax Levy and the Debt Service Tax Levy for the 2019- 2020 school year. (Attachment # 9)

POLICY:

1. approve the second reading for final adoption of the following policies and regulations:

Policy/Regulation #	**Policy/Regulation Title**
P 2415.06	Unsafe School Choice Option
P 2422	Health and Physical Education
P 2431.3	Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities
R 2460.8	Special Education- Free and Appropriate Public Education
P 2610	Educational Program Evaluation
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing
P & R 5111	Eligibility of Resident/Nonresident Students

TRANSPORTATION

1. Approve the following Transportation items:

a) approve the following Displaced students, Temporary and Special Needs Out of District, to and from transportation routes contracted through the Educational Services Commission of New Jersey:

Acct. #11-000-270-514-53-60			
Displaced			
	Route #	**Residing in-Attending School**	**Total**
Replaces temporary route T-338 which was approved December 19, 2018.	9389	North Brunswick to Jamesburg, 2 students to J.F.K. and 1 student to Grace Breckwedel, effective April 2, 2019	$8,268.00
	T-1167	Elizabeth to NBTHS, 1 student, effective April 2, 2019	$11,119.68
Acct #11-000-270-514-52-60			
OOD Special Needs			
	Route #	**Destination**	**Total**
Replaces temporary route T-335 which was approved February 27, 2019	9390	John Adams Elementary School, 10 students, effective April 2, 2019	$14,220.96
	T-1148	Academy Learning Center, 1 student , effective March 25, 2019	$15,163.20

b) award the following Bid#18-09 for the School Related Athletic Activities Transportation Services for the 2019-2020 School Year for the District, as follows:

WHEREAS, the North Brunswick Township School Board of Education (the "Board") solicited bid proposals for all school related athletic activities; and

WHEREAS, on April 3, 2019, bid proposals were received and publicly read; and

WHEREAS, the Board has determined that the lowest responsive and responsible bidder for the School Related Athletic Activities for the 2019 – 2020 School Year is First Student, 221 Henderson Road, Monmouth Junction NJ. The cost of the Bid, is as follows:

Route	**Cost**
HS-50	$440
HS-100	$460
HS-150	$490
LIN-50	$430
LIN-100	$450
LIN-150	$475

c) award the following Bid#18-10 for the School Related Activities Transportation Services for the 2019-2020 School Year for the District, as follows:

WHEREAS, the North Brunswick Township School Board of Education (the "Board") solicited bid proposals for all school related activities; and

WHEREAS, on April 3, 2019, bid proposals were received and publicly read; and

WHEREAS, the Board has determined that the lowest responsive and responsible bidder for the School Related Activities for the 2019 – 2020 School Year is First Student, 221 Henderson Road, Monmouth Junction NJ. The cost of the Bid, is as follows:

Route	**Cost**
FT-1-8-4	$625
FTOS-8-4	$775
FT2-9-3	$555
FTOS9-3	$695
FT3-9-2	$530
FTOS9-2	$665
FT4 9-12	$295
FT5 12-3	$395
FT-6-AH	$735
FTOS-AH	$865

d) as required by New Jersey Administrative Code (NJAC 6A:27-11-2) bus evacuations have been conducted for all busing students as listed:

Date Conducted	**Administrator**	**Building**	**Tme**	**Location**
4/3 through 4/5/2019	Michael Misurell, Security Manager	NBTHS	7:15 a.m.	Bus unloading area at side of school
4/9, 4/10 and 4/11/2019	Edward Kowalski, Assistant Principal	Linwood	7:50 a.m.	Bus loading/unloading area at rear of school
3/20/2019	Jennifer Nicosia, Principal, and Frank Petrillo, Class III Officer	NBTECC	8:55 a.m.	Bus loading/unloading area at rear of school
3/26/2019	Susan Stern, Director of Elementary Instruction	John Adams	8:50 a.m.	Front bus loading areas of school
3/11/2019	Dominy Adlerman, Instructional Deal and Steve Dunkel, Class III Officer	Judd	8/50 a.m.	Front and Back bus areas of school
4/18/2019	Denise Wright, Instructional Dean and Michael Roundtree, Class III Officer	Livingston Park	8:50 a.m.	Bus unloading area at rear of school
3/28/2019	Diana Whalen, Principal	Parsons	8:50 a.m.	Bus parking area

e) approve the replacement of a temporary route to permanent route for Displaced student, contracted through Educational Services Commission of New Jersey:

Acct. #11-000-270-514-53-60			
Displaced			
	Route #	**Residing in-Attending School**	**Total**
Replaces motion of September 17, 2018 for Route T-107	9394	Highland Park to NBTHS, 1 student, effective May 8, 2019	$3,967.60

14. **PUBLIC SESSION on Any Matter:**

- Mr. Ragati, NBTEA President – lovely job on the budget. Negotiations will be next Monday. Looking forward to it.

A motion was made by Mr. Liguori and seconded by Ms. Rubin to close the public portion of the meeting.

The results of the motion were: All present voted aye.

15. **MOTION TO GO INTO CLOSED SESSION**:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 PL.1975 permits the Exclusion of the public from a meeting in certain circumstances; and
WHEREAS, this public body is of the opinion that such circumstances presented exist;
NOW, THEREFORE, BE IT RESOLVED by the North Brunswick Township Board of Education that the public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
The general nature of the subject matter to be discussed is as follows:

1. Harassment, Intimidation and Bullying Report
2. Student Matters
3. Potential Litigation Matters
4. Attorney/Client Privilege Matters

It is anticipated at this time that the above-stated subject matter shall be made Public at such time as the need for non-disclosure no longer exists. This Resolution shall take effect immediately.

A motion was made by Ms. Keefe at 8:23 p.m. and seconded by Mr. Liguori to go into closed session .

The results of the motion were: All present voted aye.

16. **OPEN SESSION:**

A motion was made by Ms. Keefe at 8:47 p.m. and seconded by Mr. Liguori that the meeting be returned to open session

The results of the motion were: All present voted aye.

17. A motion was made by Ms. Rubin and seconded by Ms. Keefe that the Board of Education hereby approves the Harassment, Intimidation and Bullying Report as submitted for the month of April 2019.

The results of the motion were: All present voted aye.

18. **ADJOURNMENT:**

A motion was made by Mr. Brockman at 8:50 p.m. and seconded by Ms. Cortes that the meeting be adjourned.

The results of the motion were: All present voted aye.

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John M. Petela, Secretary Pro Tem