NORTH BRUNSWICK TOWNSHIP BOARD OF EDUCATION
Board Minutes
Wednesday, February 26, 2025
Linwood Campus - 7:00 p.m.

1. Call to Order

2. Pledge of Allegiance to the Flag

3. Board President, Ms. Toth, called the Regular Public Meeting of the North Brunswick Board of Education to order at 7:00 p.m. The meeting was held at the Board Office, Linwood Campus. This meeting of the North Brunswick Township Board of Education is being recorded and broadcast via YouTube.

   On a roll call, the following members were present: Mr. Ali, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Singh, Ms. Toth, Mr. Wen
   Absent: None

   Present: Assistant Superintendent, Ms. Kita, Business Administrator/Board Secretary, Ms. Hock, Board Attorney, Mr. Busch, SGO President, Ms. Keefe and SGO Representative, Ms. Monteiro
   Absent: Superintendent, Ms. Ciarrocca

4. Board President's Statement:

   The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting, which included the time, date, and location was distributed by 3:00 p.m. Tuesday, November 26, 2024 and Wednesday, November 27, 2024 in the following manner:

   a. Posted on the Bulletin Board reserved for announcements in the Board Office, 25 Linwood Place, North Brunswick, NJ 08902.

   b. Mailed to the Home News Tribune, Star-Ledger, NJ.com, and the Clerk of the Township of North Brunswick.

   c. Delivered to the nine (9) duly elected board members.

5. **Presentations:**

   Mrs. Kita, Assistant Superintendent, presented the Annual Violence and Vandalism Report for Reporting Period 1 for North Brunswick Township Schools (Presentation Attached).

6. **Meeting Minutes**:
   A motion was made by Mr. Carter and seconded by Mr. Wen to approve the following Board minutes:

   Conference Meeting Minutes - January 15, 2025
   Executive Meeting Minutes - January 15, 2025
   Regular Public Meeting Minutes - January 29, 2025
   Executive Meeting Minutes - January 29, 2025

   The results of the motion were:

Aye: Mr. Ali, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Singh, Ms. Toth, Mr. Wen.
Nay: None
Absent: None

7. **Communications**: None

8. **Reports:**

Old Business - None

New Business - None

Administrative Report: Read by Ms. Kita on behalf of Ms. Ciarrocca

Good evening to all of our families, guests, and viewers here tonight.

Mrs. Ciarrocca sends her regrets this evening. She is unable to be at the Board meeting tonight due to eye surgery she had on Monday. She will be back in the district in a few days. However, she did prepare the following administrative report.

As a reminder, North Brunswick Township School district is excited to announce that it has the unique opportunity to present a bond referendum to the North Brunswick Township residents to invest in much needed infrastructure in our schools at ZERO cost to the taxpayer! These projects are also eligible for 40% facilities funding by the NJ Department of Education.

The NBTSchools Bond Referendum will take place on March 11, 2025 from 2 to 8pm. It includes $63.79 million in improvements to our district schools with ZERO tax increase to our taxpayers. The ballot will have two questions. Please know that Question 2 cannot pass without Question 1 passing.

The first question will be for $52.5M and focuses on vital HVAC heating and cooling work in all buildings (except NBTMS), building envelope repairs to the brickwork at both NBTHS and Linwood to keep our buildings safe, and on the upgrade of bathrooms to ensure they are ADA, or handicapped compliant, which they currently are not. Question 2 is for $11.2M and can only pass if the first question passes. Question 2 focuses on replacing outdated windows and doors and locks throughout our facilities, improving security, energy efficiency, and safety.

Just as in any election, voters can vote by mail or in person. Polls will be open from 2:00-8:00 pm on March 11, 2025. Mail in ballot applications and voting information is available on the Middlesex County website.

More information, including project details, FAQs, informational presentations, and videos, can be found on the district website: nbtschools.org

As a reminder, we have several early closings in March. Thursday, March 20th and Friday, March 21 will be early dismissal days for Parent/ Teacher Conferences. Friday, March 28 will be an early dismissal day for staff professional learning that was cancelled in early February due to a delayed opening due to snow. Additionally, schools will be closed on Monday, March 31 for the Eid-al-Fitr holiday.

That is it for the Administrative report this evening, Madame President.

Student Report by SGO Representatives Ms. Keefe and Ms. Monteiro
On Friday, January 31st, SGO sponsored the annual talent show. We had 13 amazing acts showcase their talents. Many of our clubs participated in our Martin Luther King/Black History Month Assembly. Our Black Cultural Alliance, Band and Choir all contributed to the amazing event. On Thursday, February 13th, the Class of 2027 and 2028 co-sponsored a successful movie night event. This past Friday, February 21st, our Black Cultural Alliance hosted a successful BCA Night in celebration of Black History Month.
This coming Friday evening, NBTHS is hosting our annual Rock-a-thon. This is the 40th year that the event will take place, and students this year will be raising money for Hugs for Brady, the North Brunswick Food Bank and the SGO Charity.

Committee Reports:

Human Resource Report:
Chair of the Human Resource Committee, Dr. Patel reported the Human Resources / Community Relations Committee met on Wednesday, February 19, to discuss various personnel topics.

For those on tonight's agenda who are retiring or resigning, the Board thanks them for their service and wishes them well.

There are new staff and many new substitute staff on tonight's agenda. We welcome all of these new members to our district and we look forward to having you work with us here in North Brunswick.

As of our committee meeting, any remaining or new vacancies for the 2024-25 school year continue to be posted and can be found on our district website, social media pages and posted in each of our buildings. We discussed these vacancies along with upcoming leaves of absences and how those positions may be filled via daily subs, long-term subs or 6th teaching periods.

There are a few reassignments on tonight's agenda, and we thank our staff for taking on these new assignments.

Mrs. Kita shared that she is working with our administrators on attending at least 5 virtual job fairs coming up this Winter and Spring, one of which was last Thursday, February 20th. Current remaining vacancies were posted for potential candidates to consider. For any teaching positions, alternate route and traditional route candidates are both encouraged to apply.

The committee had their second & final reading of revised policies and regulations all related to the Uniform State Memorandum of Agreement for Education and Law Enforcement Officials. These include #5512 Harassment, Intimidation and Bullying, #7441 Electronic Surveillance in School Buildings and on School Grounds, and #9320 Cooperation with Law Enforcement Agencies. Additionally, we had our first reading of Policy #9163 on Spectator Code of Conduct for Interscholastic Events.

Lastly, Mrs. Kita reviewed the district's required Bi-Annual Violence and Vandalism Report for the reporting period of July 1, 2024 - December 31, 2024. The report can be find on tonight's agenda and Mrs. Kita will be presenting that information at our February Board of Education meeting

Education Committee Report
Chair of the Education Committee Mr.Ali reported that the Education Committee met on Wednesday, February 19, and discussed the following topics.

- Budget → State DEPT of Education informed school districts that state aid cuts will not exceed 3% for the 2025 – 2026 SY.

- Referendum → The website has been updated to provide more clarity and address some questions that have been coming from the community.
    - If you are voting by mail, you should have received your mail in ballot and for the people who prefer to vote in-person, remember to vote on Tuesday, March 11th between 2p – 8p

In the area of Assessments and Grants, the committee received updates from Mercy Chang

- Morning math & project achieve programs, which provide on-going academic support to elementary school students.
    - This is in addition to our on-going Title 1 tutoring at Linwood and NBTMS
- New Jersey Graduation Proficiency Assessments (NJGPA) will take place on March 10th/11th for students in 11th grade.
- We have finished our high impact tutoring grant period. We served 48 elementary students and several other high school students with this grant funding.
    - There was overall positive feedback, and we hope the state has future initiatives as such.
- We have been notified that the H.S. has been released from its Targeted support and improvement (TSI) status and we will drop this designation on June 30th.
- (A) We have made amendments to our Elementary and Secondary Education Act (ESEA) & Individuals w/ disabilities Education ACT (IDEA) grant funded programs to better meet the needs of students in the district. And that is all for Assessments & Grants.

In the area of Curriculum and Technology, the committee received updates from Dr. Johnson

- Students will be taken to the NJ state house in Trenton on Thursday, March 27th for the NJ stem month showcase. Students will be sharing the work they've done with others from around the state.
- We are integrating the Albatross Bolus environmental science curriculum into our environmental program at NBTHS.
- We are potentially reducing the number of dual language classes in our elementary classrooms, which will result in varying class sizes. However, all class sizes will meet the state requirements. And that is all for Curriculum & Technology

In the area of Pupil & Personnel Services, the committee received updates from Chris Harry

- Has one update – We have met the requirements for our State Targeted Review pertaining to indicators 4A/4B and no longer will be under review.
    - Discipline rates disparities pertaining to student demographics.

  And that is all for Pupil Personnel Services

We reviewed one policy for second reading:

- (A) Policy 5460/N.J.A.C. 6A:8-5.1 - Introduces new graduation requirements for SY 26/27 graduates
    - Graduating Seniors must fill out the FAFSA form, however, families can get waivers by submitting a waiver form with proper reasoning and documentation.

Lastly, March 28th will be a ½ half day for students. This will be a makeup Professional development day from one of the delayed openings we had earlier this year. And that is all for the Education Committee Report.

<u>Business Operations Committee Report:</u>

Mr. Carter reported the Business Operations Committee met on Wednesday, February 19, and discussed the following topics.

On the agenda this evening you will find the following items;

- A change order for additional work related to the Linwood chiller in Finance section 3f
- A motion to approve the contract to purchase 3 floor scrubbers to be used at Judd, Linwood and the high school in Finance section 3g
- And a second and final reading of policy 8500 in Policy section 1b of tonight's agenda

Finally we received status updates on….

- Linwood chiller, fire up date still scheduled for April
- Middle school leak forensics - waiting on final estimate

- John Adams divider has been installed
- Livingston Park paving and traffic flow bid date of 4/9 estimated
- ECC courtyard drainage repairs scheduled for the spring
- District-wide HVAC control upgrades are ongoing, as is lead water testing

NBT Council and SBA Middlesex County Liaison

Liaison, Mr. Liguori reported that 4 of 9 BOE members attended the virtual County SBA meeting. Topics discussed were the upcoming Superintendent annual evaluation, New Board Member Orientation, and the new requirement for increase petition signatures from 10 to 25 to register to run for School Board seats. Mr. Gopal discussed the SFRA and Charter Schools. As for the Township, Mr. Liguori thanked Mayor Womack and Councilwoman Guadagino for their support for the March 11 referendum.

Negotiations Committee Report: None
Chair Ms. Keefe

BOE President Report: None
Ms. Toth

9. A motion was made by Dr. Patel and seconded by Mr. Carter to approve the Administrative, Student, and Committee Reports.

The results of the motion were:
Aye: Mr. Ali, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Singh, Ms. Toth, Mr. Wen.
Nay: None
Absent: None

10. Review of Agenda for February 26, 2025

11. Public Session on Agenda Items Only: None

12. A motion was made by Mr. Liguori and seconded by Mr. Ali to close the public portion of the meeting.

The results of the motion were:
Aye: Mr. Ali, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Singh, Ms. Toth, Mr. Wen.
Nay: None
Absent: None

13. Consent Agenda:

A motion was made by Ms. Keefe and seconded by Mr. Wen to approve the following consent agenda items: Personnel, Curriculum, Miscellaneous, Finance Items 1-3, Policy and Transportation.
The results of the motion made on roll call were:
Aye: Mr. Ali, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Singh, Ms. Toth, Mr. Wen.
Nay: None
Absent: None

Personnel:

1. Action relative to personnel, for the 2024-2025 school year, as recommended by the Superintendent of Schools:

a. accept, with regret, the resignation of the following personnel as they retire:

Last Name, First Name	Position	Location	District Years of Service	Effective Date
Hall-Best, Debora	Secretary - 12 Months	District	24 Years, 10 Months	July 31, 2025

b. accept, with regret, the resignation of the following personnel as they retire, pending final approval from the New Jersey Department of Pensions and Benefits:

Last Name, First Name	Position	Location	District Years of Service	Effective Date
Perdun, Dean	Maintenance	District	22 Years, 7 Months	April 30, 2025

c. accept the resignation of the following personnel:

Last Name, First Name	Position	Location	Effective Date
Bullard, Lauren	Language Arts Teacher	Linwood	March 31, 2025 or sooner to be determined by the Superintendent
Caturano-Lepski, Christina	Teacher of Students with Disabilities	NBTMS	April 21, 2025 or sooner to be determined by the Superintendent
Kannan, Priyadharshini	Instructional Aide	Judd	March 21, 2025 or sooner to be determined by the Superintendent
Pal, Ruma	Bus Aide	District	March 25, 2025
Rios, David	Bus Driver	District	March 6, 2025 or sooner to be determined by the Superintendent
Soto, Luis	Building Aide	NBTMS	February 20, 2025
Sullivan, Michelle	Literacy Coach	Parsons	March 13, 2025

d. accept the resignation of the following stipend positions:

Last Name, First Name	Position	Location	Effective Date
Williams, Francis	Class of 2026 Co-Advisor	NBTHS	April 1, 2025

e. approve the following leaves of absence, without pay, for the following personnel: (tentative dates)

Employee I.D.	Effective Dates	Reason
#4922	February 1, 2025 through April 25, 2025	LOA
#7616	February 6, 2025 through June 30, 2025	Intermittent FMLA

#8422	February 10, 2025 through February 14, 2025	FMLA
#8328	February 12, 2025 through May 14, 2025	FMLA
#8313	February 18, 2025 through May 16, 2025	FMLA
#6024	February 20, 2025 through June 30, 2025	Intermittent FMLA
#7588	February 25, 2025 through May 23, 2025	FMLA
#8088	February 25, 2025 through May 23, 2025	FMLA
#8347	March 3, 2025 through March 14, 2025	FMLA
#7095	March 10, 2025 through March 28, 2025	CCLOA
#8536	March 13, 2025 through June 13, 2025	FMLA

f. approve the following leaves of absence, without pay or benefits, for the following personnel: (tentative dates)

Employee I.D.	**Effective Dates**	**Reason**
#8313	May 19, 2025 through June 30, 2025	CCLOA
#7588	May 24, 2025 through June 30, 2025	CCLOA
#8088	May 24, 2025 through June 30, 2025	CCLOA
#8536	June 16, 2025 through June 30, 2025	CCLOA

g. approve the reassignment of the following non-certified personnel, pending certification:

Last Name, First Name	**From**	**To**	**Base Salary**	**Step/ Level**	**Stipend(s)**	**Effective Date**	**Reason**
Villano, Carolina	Instructional Aide (Bilingual) Livingston Park	Elementary Teacher Livingston Park	$64,390	Step E4 BA	Professional Development $309	February 27, 2025 or sooner as determined by the Superintendent	Resignation: J. Perez

h. approve the reassignment of the following non-certified personnel, with no change in compensation:

Last Name, First Name	**From**	**To**	**Effective Date**	**Reason**
Greene, George	Custodian Part-Time Evenings NBTHS	Custodian Part-Time Evenings Parsons	February 3, 2025	Vacancy: M. Henderson

i. approve the appointment of the following personnel pending state-mandated certification and background check:

1. Non-certified staff not to exceed 8 hours:

Last Name, First Name	Position	Location	HourlyRate/ Base Salary	Step/ Level	Stipend(s)	Effective Date	Reason
Juliao Matos, Michell	Bus Aide	District	$16.50	H4	Bus $300	February 27, 2025	Resignation: S. Banton
Wood, Jennifer	Bus Driver	District	$30.96	1	N/A	March 10, 2025	Resignation: D. Rios

j. approve the appointment of the following long-term substitutes at the rate of $297.83 per day without benefits, if assignment exceeds 60 school days benefits will be offered: (Tentative Dates)

Last Name, First Name	Location	Position	Effective Dates	Reason
Orfan, Brianna	Music Teacher	Linwood	February 10, 2025 through June 30, 2025	Reassignment: S. Affilito
Zhang, Yating	ESL Teacher	Judd	March 13, 2025 through May 14, 2025	CCLOA

k. approve the following sixth-period teaching assignments for the 2024-2025 school year (prorated):

Last Name, First Name	Location	Subject/Position	Stipend	Effective Date(s)	Reason
Briggs, Allison	NBTHS	English	$12,066	March 20, 2025 through end of assignment	FMLA
Crerand, Joanna	NBTHS	English	$8,941	March 20, 2025 through end of assignment	FMLA
Hassenkamp, Carolyn	NBTHS	English	$12,524	March 20, 2025 through end of assignment	FMLA
McElgunn, Mark	NBTHS	English	$9,991	March 20, 2025 through end of assignment	FMLA
Pierre, Wendy	NBTHS	English	$12,474	March 20, 2025 through end of assignment	FMLA

l. approve the additional stipend for the following personnel:

Last Name, First Name	Position	Location	Stipend	Effective Date	Reason
Comninel, Patrice	Instructional Aide	NBTECC	$3.50/hr Substitute Certificate	February 13, 2023	Contractual
Hill, Richard	Custodian	NBTMS	Boiler License	March 1, 2025	Contractual
Santos, Melissa	Instructional Aide	Livingston Park	$3.50/hr Substitute Certificate	January 29, 2025	Contractual

m. approve the following coaches, at the NBTEA stipend contractual rate for the 2024-2025 school year:

SEASON	COACH	TITLE	SPORT	SCHOOL	EFFECTIVE DATE
Spring	Little, Kambui	Assistant Coach	Boys/Girls Track	NBTHS	March 1, 2025

n. approve the following Club/Activity Advisors, at the NBTEA stipend contractual rate for the 2024-2025 school year (prorated):

CLUB/ACTIVITY	ADVISOR/CO-ADVISOR	SCHOOL	EFFECTIVE DATE
School Theater Club Director	Gunter, Kevin	Parsons	February 1, 2025
School Theater Club Director	Perryman, Elizabeth	Judd	September 1, 2024

o. approve the following IDEA grant-funded position, at the NBTEA stipend contractual rate for the 2024-2025 school year:

Last Name, First Name	Position	School	Effective Date	Reason
Kindler, Andrew	Subject-Area Leader Special Education	NBTHS	February 10, 2025	Resignation: M. Marx

p. approve the following substitutes, pending state-mandated approval and background check for the 2024-2025 school year.

Last Name, First Name	Substitute	Effective Date
Balasubramanian, Balarohini	Teacher	February 27, 2025
Begum, Saliha	Lunchroom/Playground Aide	February 27, 2025
Brown, Abigail	Teacher	February 27, 2025
Cocco, Lisa	Substitute Secretary (Retired)	February 27, 2025
Figueroa, Nayara	Teacher	February 27, 2025
Gassaway, Angelina	Teacher	February 27, 2025
Khalil, Amal	Teacher	February 27, 2025
More, Vaishnavi	Teacher	February 27, 2025
Nieto-Aguilar, Anel	Teacher	February 27, 2025
Nicell, Elizabeth	Teacher	February 27, 2025
Rajendran, Unnamalai	Teacher	February 27, 2025
Reed, Celeste	Teacher	February 27, 2025

Rodriguez, Belsy	Lunchroom/Playground Aide/Secretary	February 27, 2025
Schneider, PJ	Teacher	February 27, 2025
Seetha, Aruna	Lunchroom/Playground Aide	February 27, 2025
Singh, Isha	Lunchroom/Playground Aide/Bus Aide	February 27, 2025
Soto, Luis	Building Aide	February 27, 2025
Wood, Jennifer	Lunchroom/Playground Aide	March 10, 2025

q. approve to convert the following absences to Worker's Compensation days:

Employee I.D.	**# of Days**	**Dates**
#6170	1	January 31, 2025
#8526	3	February 4, 2025 - February 6, 2025
#8622	3.5	February 10, 2025 - February 13, 2025

r. approve the following contractual, reimbursable days (account # 11-000-291-290-77-10)

Last Name, First Name	**Position**	**Location**	**Attachment**
Hendersen, Michael	Part-Time Custodian	Linwood	1

CURRICULUM AND INSTRUCTION:

1. Approve the following actions relative to Curriculum and Instruction items for the 2024-2025 school year:

a. approve attendance for the following professional workshops:

Last Name, First Name	**Workshop Title**	**Registration**	**Dates**	**Mileage**	**Hotel/Meals Expenses**
Ballard, Jenna	NJ Third Annual Literacy Summit featuring Natalie Wexler, Monroe, NJ	$0.00	5/5/2025	$11.28	
Bardar, Brie Anna	NJ Third Annual Literacy Summit featuring Natalie Wexler, Monroe, NJ	$0.00	5/5/2025	$11.93	
Barrett, Elizabeth	Women's Leadership Conference, Somerset, NJ	$459.00	4/7/2025, 4/8/2025	$20.68	
Beck, Elizabeth	Learning Forward Day of Learning: Becoming an Architect: Design & Implement Professional Learning, Monroe, NJ	$149.00	3/11/2025	$12.22	

Carroll, Paul	NJ School Building & Grounds Association, Atlantic City, NJ	$350.00	3/23/2025 through 3/26/2025	$96.82	$339.63 $170.00
Cosini, Lauren	Closing Math Learning Gaps through Fluency, Carteret, NJ	$0.00	3/13/2025	$18.80	
Crea, Rozaliya ****	"Action Steps For Educators Who Work With MultiLingual Learners At Risk of Being Deported", Ewing, NJ	$225.00	3/7/2025	$13.16	
Dominguez, Kimberly	NJ State School Nurse Association Conference, East Brunswick, NJ	$220.00	3/29/2025	$4.70	
Dwyer, Katelyn*	NJ Council of Teachers of English- Spring Conference, Ewing, NJ	$125.00	3/20/2025	$22.56	
Eriksen, Teresa	Community of Practice for Special Education Specifically with Adults Ages 18-21, Trenton, NJ	$0.00	3/6/2025	$19.27	
Gnerre, Meredith	NJ Third Annual Literacy Summit featuring Natalie Wexler, Monroe, NJ	$0.00	5/5/2025	$9.40	
Griffith, Meaghan	Insight Manville, Manville, NJ	$0.00	3/7/2025	$9.40	
Halasz, Colleen *	IMSE Literacy Summit 2025 Reader Leaders Rising: Fueling a Future of Literacy, Virtual	$20.00	3/5/2025		
Harry, Christopher	NASW-NJ Annual Conference 2025, Atlantic City, NJ	$700.00	3/30/2025, 3/31/2025 and 4/1/2025	$192.00	
Hock, Rosa	NJ Association of Business Administrators, Atlantic City, NJ	$500.00	6/3/2025 through 6/6/2025	$120.00	$382.91 $238.00
Kantor, Alison	NJ Third Annual Literacy Summit featuring Natalie Wexler, Monroe, NJ	$0.00	5/5/2025	$12.22	
Keegan, Megan *	NJ Council of Teachers of English- Spring Conference, Ewing, NJ	$125.00	3/20/2025	$22.56	
LaMagra, Andrea	Productive Struggle in Math Grades 3-8, New Brunswick, NJ	$100.00	5/8/2025		
Levine, Sheryl	Closing Math Learning Gaps through Fluency, Carteret, NJ	$0.00	3/13/2025	$17.86	
Major, Meghan	Insight Manville 2025, Manville, NJ	$0.00	3/7/2025	$3.05	
Mory, Kimberly	Closing Math Learning Gaps through Fluency, Carteret, NJ	$0.00	3/13/2025	$17.86	

Mory, Kimberly*	Productive Struggle in Math in Grades 3-8, New Brunswick, NJ	$100.00	5/8/2025	$4.70	
Piciocco, Christina ***	2025 OGA Conference - Upholding the Gold Standard in the Orton-Gillingham Approach, Virtual	$225.00	3/4/2025		
Rodriguez, Annabelle	NJ State School Nurse Association Conference, East Brunswick, NJ	$199.00	3/29/2025	$3.76	
Russell, Karen	Closing Math Learning Gaps through Fluency, Carteret, NJ	$0.00	3/13/2025	$17.86	
Schilder, Kristine	Becoming Learning Architect, Monroe, NJ	$149.00	3/11/2025		
VanLangen, Patricia **	NJ Council of Teachers of English- Spring Conference, Ewing, NJ	$125.00	3/20/2025	$21.62	
Yuhas, Suzanne	Behavioral Threat Assessment and Management Best Practices, Sayreville, NJ	$0.00	2/28/2025	$13.16	

Title I *
Title SIA **
Title II ***
Title III ****

b. approve the overnight and/or out-of-state trips:

ID/Trip Date	School	Class/Teacher	Destination/Location	Rationale
571 - 3/4/2025	NBTHS	Track/S. Grimes II	NY Armory, New York, NY	Track Nationals
555 - 3/4/2025 through 3/6/2025	NBTHS	Business/L. Pendleton	Harrah's Resort, Atlantic City, NJ	DECA
572 - 3/5/2025 through 3/8/2025	NBTHS	Construction Technology/ D. Saley	Convention Center, Atlantic City	Girls Wrestling Tournament
570 - 3/26/2025 through 3/28/2025	NBTHS	Science Biological/D. Lamar, Asst. Principal/ A. Speller, Asst. Principal/ R. Gamble	NC Agricultural & Technical State University, Greensboro, NC	College Tour
558 - 4/11/2025	NBTHS	Science/R. Goldman	Martin Guitar Factory, St. Nazareth, PA	Woodworking
563 - 5/8/2025	NBTHS	Spanish/M. Rojas	Repertorio Espanol, New York, NY	Spanish

c. approve Home Instruction for the following students:

Student#	Placement	Effective Date
2590945	Home Instruction	February 2, 2025 through June 23, 2025
2696007	Home Instruction	February 4, 2025 through February 11, 2025
2765795	Home Instruction	February 4, 2025 through February 11, 2025
2770305	Home Instruction	January 25, 2025 through February 24, 2025
2790156	Home Instruction	February 17, 2025 through June 17, 2025
2855303	Home Instruction	February 4, 2025 through March 4, 2025
2855342	Home Instruction	February 3, 2025 through February 10, 2025
2890789	Home Instruction	January 16, 2025 through June 17, 2025
3270925	Home Instruction	December 18, 2024 through January 24, 2025
3195159	Home Instruction	February 21, 2025 through March 3, 2025
24040200	Home Instruction	February 14, 2025 through June 17, 2025
26300047	Home Instruction	January 31, 2025 through February 28, 2025
26551160	Home Instruction	February 6, 2025 through February 13, 2025
26901024	Home Instruction	February 4, 2025 through February 11, 2025
27040574	Home Instruction	February 4, 2025 through February 11, 2025
27040610	Home Instruction	February 4, 2025 through February 11, 2025
27901197	Home Instruction	February 6, 2025 through March 28, 2025
28040587	Home Instruction	December 21, 2024 through February 3, 2025
30070121	Home Instruction	January 30, 2025 through February 28, 2025
31551423	Home Instruction	January 22, 2025 through February 28, 2025

d. approve the following reimbursement as receiving District:

Student #	Sending District	Effective Date	Tuition
28040609	South Brunswick Public Schools	12/16/24	$13,385.22
29300325	South Brunswick Public Schools	12/16/24	$13,241.96
32065373	Linden Public Schools	01/15/25	$12,110.80

e. approve the contracts with New Jersey Commission of the Blind and Visually Impaired, to provide the following services, effective January 1, 2025 through June 30, 2025 for student #40339 not to exceed $1,446.00.

f. approve the adjusted tuition for the 23/24 school year for student #32090490 who attended Jardine Academy/Cerebral Palsy League, in the amount of $308.00.

g. approve the placement of student ID #1530925684 attending Green Brook Academy for the 24/25 school year, at a prorated tuition of $40,413.70, effective February 10, 2025.

h. approve Brilliant Minds Services, for the 24/25 school year, to provide the following:

Educational Evaluation (LDTC) $700.00
Bi-Lingual Educational Evaluations $900.00
Learning Disabilities Teacher Consultant Service $90.00/hr
Pre/Post Evaluation conference $95.00 /hr
IEP Conference fee $95.00 /hr
IEP Manifestation Determination (CST) $95.00/hr
IEP Development Fee $95.00/hr
Annual Reviews $ 95.00/hr
Review of Records $95.00/hr
CST Consultation (Per Diem) $420.00 / 2.5hrs.
Parent or Teacher Interview/Input $95.00/hr
Classroom Observation $65.00/per period (3 periods minimal.)
Amendment with a Meeting $95.00/hr
De-Classification Summary $95.00/hr
Amendment without a Meeting (DEAB) $95.00/hr

i. approved Beautiful Mind Psychological Services, for the 24/25 school year for bilingual psychological evaluation at a cost of $700, a psychological evaluation at a cost of $325 and CST meetings (initial, re-eval, etc) at a cost of $85.

j. approve the agreement between The American National Red Cross and the North Brunswick Township Board of Education, for the purpose of licensing Red Cross training materials and curriculum from February 13, 2025 through February 12, 2027.

MISCELLANEOUS:

1. **Approve the following Miscellaneous items for the 2024-2025 school year:**

   a. approve the Harassment, Intimidation, and Bullying Report for February 2025.

   b. approve the Annual Violence and Vandalism Report for North Brunswick Township Public Schools as presented to the Board of Education by Assistant Superintendent/District Anti-Bullying Coordinator, Mrs. Amy Kita.

SUPERINTENDENT'S REPORT

Pursuant to N.J.S.A. 18A:17-46 and N.J.A.C 6A:16-5.3(f) the Chief School Administrator for each school district is required to report to the Board of Education the District's Violence, Vandalism and Harassment, Intimidation or Bullying data submitted to the New Jersey Department of Education for Reporting Period 1 of the 2024-2025 school year (July 1, 2024 to December 31, 2024).

VIOLENCE AND VANDALISM REPORT OVERVIEW

	Incident Description	**Reporting Period 1 (07/01/2023-12/31/2023)**	**Reporting Period 1 (07/01/2024-12/31/2024)**
Incidents (Violence, Vandalism, Substances, Weapons & HIB Confirmed)	Damaging School Property, Substance Abuse, Weapons, Physical Altercations	65	59
Other Incidents Leading To Removal	Tardy, Cutting Class, Insubordination, Disruptive Behavior, Academic Integrity	450	356
HIB Alleged	Harassment, Intimidation or Bullying	23	15
HIB Training	Harassment, Intimidation or Bullying District Trainings	45	54
HIB Programs	Harassment, Intimidation or Bullying District Programs	66	63

Training – that included instruction on preventing bullying on the basis of protected categories and other distinguishing characteristics was provided to the following:

- District Anti-Bullying Coordinators
- School Level Administrators
- School Anti-Bullying Specialists

- Teachers
- Students
- Parents
- Other School Staff
- Contract Service Providers
- Other

Programs – HIB Programs/Approaches/Initiatives conducted during period one included the following:

High School:

- Anti Violence Week
- P.O.W.E.R.
- Week of Respect
- PBSIS
- Principal's Student Advisory Council
- ABS Check-Ins

Middle School:

- Week Of Respect
- Violence Prevention Curriculum For Adolescents
- Group Counseling
- Awareness Buddies
- Humanitarian Club
- Pappas Club
- Positive Behaviors In School (PBIS)
- National Jr. Honor Society
- Mentoring
- Mental Health & Wellness
- ABS Check-Ins

Elementary Schools/Preschool:

- New Student Check-Ins
- Positive Behavior Intervention and Support (PBIS)
- NJ Bully Busting Curriculum
- Counseling Groups
- Counselor Class Meetings
- REBOUND
- Mentor Program
- Student of the Month Celebrations
- Cyberbullying
- Cougar Champs Breakfast
- Character Ed Assemblies
- Sensational 7 Character Trait
- School Safety Team
- Social Emotional Learning
- School Welcome Program
- Week of Respect
- Conflict Resolutions
- Individual Counseling
- Peace Week
- Character Education

- Morning Announcements
- Move This World
- Violence Prevention
- ABS Check-Ins

FINANCE:

1. **Approve the following bill list dated February 26, 2025:**

Capital Funds	$28,045.08
General Funds	$4,795,796.55
Supplementary	$15,482,083.42

2. **Approve the following financial reports:**

   a. Board Secretary's and Treasurer's Reports dated January 31, 2025 which are in agreement.

   b. Budget Status Report dated January 31, 2025 which includes budget transfers and certifies that there has not been an over expenditure of a budget line item.

   c. Pursuant to N.J.A.C. 6A:23-2.10(c)3, that as of January 31, 2025 the members of the North Brunswick Township Board of Education, after reviewing the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certify that to the best of their knowledge no line item or account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.10(a), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

   d. Pursuant to N.J.A.C. 6A:23-2.10(c)4, that as January 31, 2025 of the members of the North Brunswick Township Board of Education, after review of the Board Secretary's and Treasurer's monthly reports, and upon consultation with the appropriate district officials, certify to the best of their knowledge that no major account or fund has been overextended in violation of N.J.A.C. 6A23-2.10(b).

3. **Approve the following Finance Items for the 2024-2025 school year:**

   a. approve the following contract items:

Name	Rationale	Dates	Not To Exceed
Amplify	Amplify Desmos Math Digital Licenses	7/1/2024 - 6/30/2025	$12,521
Frontline	Frontline Central Employee Onboarding	3/1/2025-6/30/2025	$5,000
Swank	Streaming Services for NBTHS	10/1/2024-9/30/2025	$2,426

b. approve the disposal of the following obsolete/damaged items:

Quantity	Item/Description	Location
1	Metal Bookcase	Judd
1	Metal Index Card Holder File Cabinet	Judd
27	Handheld Two Way Radio Walkie Talkies	Judd
14	Samsung Phones	District
4	Apple iPhones	District

c. approve the Greater Middlesex County cooperative sports participation for an ice hockey program between North Brunswick Township Schools, South Brunswick School District, and Monroe School Township to share annual expenses on a per-player cost analysis based on ice time, officials' fees, and coaching salary for 2025-2026 and 2026-2027.

d. approve the payment to the Educational Services Commission of New Jersey for the revised 2024-2025 funding statement for the following services under Chapter 192/193:

Program	Additional Pupils	Additional Funding
Initial Exam & Class	1	$380

e. amend the following contract item originally motioned on June 26, 2024:

Name	Rationale	From:	To:	Not To Exceed
CDW	HYCU Backup Software	7/1/2024 - 6/30/2025	4/1/2025- 6/30/2026	$7,845

f. approve the Linwood HVAC Proposed Chiller Project - Change Order #1 - additional work with In-Line Heating & Air Conditioning, dated February 11, 2025 for a total of $9,936. Pricing per ESCNJ Bid #ESCNJ 23/24-23

Furnish and Install heat trace	$9,936.00

g. approve the purchase of Tornado scrubbers from Simplify Chemical Solutions Inc. not to exceed the amount of $35,202 for the following locations: Purchase funded by the Food Service Enterprise, Fund 60.

Judd Cafeteria
Linwood Cafeteria
High School Cafeteria

POLICY:

1. Approve the following Policy item for the 2024-2025 school year:

a. approve the first reading of the following Policies and Regulations:

Policy/Regulation#	Title
P 9163	Spectator Code of Conduct for Interscholastic Events

b. approve the second and final reading of the following Policies and Regulations:

Policy/Regulation#	Title
P 5460	High School Graduation
P 5512	Harassment, Intimidation, or Bullying
P & R 7441	Electronic Surveillance in School Buildings and on School Grounds
P 8500	Food Services
R 9320	Cooperation with Law Enforcement Agencies

TRANSPORTATION:

1. Approve the following Transportation items for the 2024-2025 school year:

a. amend the following 2024 - 2025 School Year To & From transportation routes, contracted through Somerset County Educational Services Commission of New Jersey due to an additional student.

Account # 11-000-270-512-57-60 Originally motioned October 30, 2024

Route#	Destination	Student ID#	Effective Date(s)	Total Cost
23125	Somerset Academy	29065041 Additional Student 3195124	9/3/2024 1/6/2025	**From:** $8,165.70 **To:** $21,785.38

b. approve the below 2024 - 2025 School Year, Change from Temporary to Permanent To & From transportation routes, contracted through Middlesex Education Services Commission of New Jersey.

Account # 11-000-270-514-53-60 Originally Approve 9/25/2024

Route #	Destination	Student ID	Effective Date	Total Cost
T-064	North Brunswick MS	30060072	9/13/2024	$22,400.00

Account # 11-000-270-514-53-60

Route #	Destination	Student ID	Effective Date	Total Cost
2446	North Brunswick MS	30060072	2/24/2025	$12,694.50

14. **PUBLIC SESSION on Any Matter**

A motion was made by Ms. James and seconded by Mr. Ali to close the public portion of the meeting.

The results of the motion were:
Aye: Mr. Ali, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Singh, Ms. Toth, Mr. Wen.
Nay: None
Absent: None

15. **MOTION TO GO INTO CLOSED SESSION**:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 PL.1975 permits the Exclusion of the public from a meeting in certain circumstances; and
WHEREAS, this public body is of the opinion that such circumstances presented exist;
NOW, THEREFORE, BE IT RESOLVED by the North Brunswick Township Board of Education that the public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
The general nature of the subject matter to be discussed is as follows:

1. Personnel Matters
2. Legal Matters

It is anticipated at this time that the above-stated subject matter shall be made Public at such time as the need for non-disclosure no longer exists. This Resolution shall take effect immediately.

A motion was made by Ms.Keefe and seconded by Mr. Carter to go into closed session at 7:45 p.m.

The results of the motion were:
Aye: Mr. Ali, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Singh, Ms. Toth, Mr. Wen.
Nay: None
Absent: None

16. **OPEN SESSION:**

A motion was made by Ms. Keefe and seconded by Dr. Patel that the meeting be returned to open session at 8:30 p.m.

The results of the motion were:
Aye: Mr. Ali, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Singh, Ms. Toth, Mr. Wen.
Nay: None
Absent: None

17. A motion was made by Dr. Patel and seconded by Ms. Keefe to approve the termination of Employee #9026 effective March 5, 2025.

The results of the motion on roll call were:
Aye: Mr. Ali, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Singh, Ms. Toth, Mr. Wen.
Nay: None
Absent: None

18. A motion was made by Dr. Patel and seconded by Ms. Keefe to appoint Dr. Brian Zychowski to the position of Interim Superintendent of Schools for the period from July 1, 2025 through June 30. 2026; and approve the previously submitted employment contract with Dr. Zychowski, which has been approved by the Middlesex County Executive Superintendent of Schools.

The results of the motion on roll call were:
Aye: Mr. Ali, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Singh, Ms. Toth, Mr. Wen.
Nay: None
Absent: None

19. **ADJOURNMENT:**

A motion was made by Mr. Wen and seconded by Dr. Patel that the meeting be adjourned at 8:33 p.m.

The results of the motion were:
Aye: Mr. Ali, Mr. Carter, Ms. James, Ms. Keefe, Mr. Liguori, Dr. Patel, Mr. Singh, Ms. Toth, Mr. Wen.
Nay: None
Absent: None



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Rosa Hock, Board Secretary