Board Minutes
Special Meeting, August 30, 2017
Board Office, 7:00 p.m.

1. Board President, Ms. Gonzalez called the Special Meeting of North Brunswick Township Board of Education to order at 7:00 p.m. The meeting was held in at the Board Office, Maple Meade School.

2. Pledge of Allegiance to the Flag

3. On a Roll call the following members were present: Mr. Brockman, Mr. Brooks, Ms. Cortes, Mr. Duran Harris, Ms. Keefe, Ms. Rubin and Ms. Gonzalez
Absent: Ms. Dillon and Ms. Mikolajewski
Present: Superintendent, Dr. Zychowski; Assistant Superintendent, Mr. Petela; and Board Attorney, Ms. Murphy
Absent: Assistant Business Administrator/Board Secretary; Mr. Benanti

4. Board President's Statement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting, which included the time, date and location was distributed by3:00 p.m. on Saturday, August 19, 2017 in the following manner:

A. Posted on the Bulletin Board reserved for announcements in the Board Office, Old Georges Road, North Brunswick.

B. Mailed to the Home News Tribune, Sentinel, and the Clerk of the Township of North Brunswick.

C. Delivered to the nine (9) duly elected board members.

PRESENTATION:

1. Board, District, and Superintendent Merit Goals – Dr. Zychowski

- Board of Education Goals
  - Support and Facilitate the District's 3 year Strategic Plan
  - Support process to ensure construction of new middle school in a timely manner
  - To focus on fair and responsible fiscal practices
- District Goals
  - Smart Goals that focus on best practices to close the achievement gap
  - Pre-K – 12 continuum – impact the learning environment for diverse population
  - Implementation of 3 year strategic plan
- Superintendent's Merit Goals – Quantitative
  - Ensure district English Language Learners (ELL) in grades K-8 achieve growth by a minimum of 10% on Language Arts and Mathematics assessments
  - Ensure students enrolled in grades 3-5 achievement growth by 10% on Language Arts assessments within the following targeted subgroups:
    - 70% of total students
    - 30% of Special Education students
  - Ensure students enrolled in grades 3-5 achievement growth by 10% on Mathematics assessments within the following targeted subgroups:
    - 70% of total students
    - 30% of Special Education students

- Superintendent will support district schools, community, prioritize the development and importance of early warning prevention and intervention systems that identify students who are, or are at risk of becoming, chronically absent.
- Work with community stakeholder group to fortify School Security/Safety Plans, procedures, and entrances to go beyond the requirements of the State of New Jersey for the benefit of the school population and community at large. Includes working with local police department implementing Class 3 Officers to ensure training and assimilation into the culture of the district schools resulting in an enhanced safe learning environment.

Dr. Zychowski reported that he received a letter from Kimberly Harrington, Acting Commissioner of Education informing the district that Linwood Middle School has met the eligibility requirements to exit Focus status as of June 30, 2017.

A motion was made by Ms. Keefe and seconded by Mr. Brockman to approve the Board, District and Superintendent Merit Goals as presented by Dr. Zychowski.

The results of the motion were:

Aye: Mr. Brockman
Mr. Brooks
Ms. Cortes
Mr. Duran Harris
Ms. Keefe
Ms. Rubin
Ms. Gonzalez
Nay: None
Abstain: None

5. A motion was made by Ms. Keefe and seconded by Mr. Brooks to approve the following consent agenda items as listed; Personnel, 1 -3, Curriculum, Finance, and Transportation:

PERSONNEL:

1. Action relative to certified personnel, for the 2017-2018 school year, as recommended by the Superintendent of Schools:

a) rescind the motion of August 16, 2017approving Mirtha Perez, Spanish Teacher, Linwood at the annual salary of $55,575, Bachelor's Level, Step E (Resignation: C. Felici)

b) approve the following resignations:

Liliana Falzon, Chemistry Teacher, NBTHS effective October 29, 2017 or sooner to be determined by the Superintendent
Dustin Sweet, Behaviorist and Freshman Baseball Coach, NBTHS effective October 29, 2017 or sooner to be determined by the Superintendent
Suzanne Watters, Mathematics Teacher, NBTHS effective October 23, 2017 or sooner to be determined by the Superintendent

c) approve the reassignment of the following certified personnel:

Erika Cox, from Kindergarten to Child Development Teacher, Parsons with no change in compensation effective September 1, 2017 (Reassignment: D. Bauer)

d) approve the transfer of the following certified personnel with no change in compensation:

Rosemarie Frugoni, School Nurse, from Parsons to NBTECC effective September 1, 2017

e) approve the following substitutes:

Last Name	First Name
DeMato	Jenna
Gago	Samantha
Kiley	Chelsea
Lopez	Kizette
Lustig	Hanna
McAdam	Nancy

f) approve the appointment of the following non-tenured teaching staff effective September 1, 2017 (salary includes $267 Professional Development stipend):

Brianna Bisconti, Elementary Teacher, John Adams at the annual salary of $55,170, Bachelor's Level, Step B (Reassignment: B. Iverson)

Keith Chapman, Science Teacher, NBTHS at the annual salary of $62,895, Master's Level, Step H, effective September 15, 2017 or sooner to be determined by the Superintendent (Resignation: L.Falzon)

Teresa Cuesta, Media Specialist, Livingston Park, at the annual salary of $60,645, Master's Level, Step F (Resignation: K. Pucciariello)

Leslie Engel, Teacher of Students with Disabilities, Linwood at the annual salary of $57,745, Bachelor's Level, Step F (Reassignment: S. Beyer)

Heidi Falanga, World Language Teacher, Livingston Park, at the annual salary of $58,675, Master's Level, Step E (New)

Danielle McMullin, Math Teacher, NBTHS at the annual salary of $ 58,675, Master's Level, Step D, effective October 16, 2017 or sooner to be determined by the Superintendent (Resignation: S. Watters)

Javier Rodriguez, World Language Teacher, Linwood, at the annual salary of $58, 675, Master's Level, Step E (Resignation: C. Felici)

Elyse Schrier, Elementary Teacher, John Adams, at the annual salary of $54,870, Bachelor's Level, Step A (Reassignment: C.Pereira)

Emily Schubert, Teacher of Students with Disabilities, John Adams at the annual salary of $55,170, Bachelor's Level, Step B (New)

Brianna Soviero, Teacher of Students with Disabilities, Livingston Park at the annual salary of $54,870, Bachelor's Level, Step A, effective September 1, 2017 (Reassignment: M. Russo)

g) approve the appointment of the following long-term substitutes at the rate of $273.02 per day without benefits, if assignment exceeds 60 school days benefits will be offered: (tentative dates)

Samantha Gago, Elementary Teacher, Parsons, effective September 1, 2017 through January 16, 2018 (FMLA)
Lizette Lopez, Elementary Teacher, Parsons, effective September 1, 2017 through January 16, 2018 (FMLA)
Hanna Lustig, Elementary Teacher, Livingston Park, effective September 1, 2017 through June 30, 2018 (FMLA)
Nancy McAdam, Elementary, Judd effective September 1, 2017 through June 30, 2018 (FMLA)
Kelli Myron, Teacher of Students with Disabilities, NBTHS, effective September 1, 2017 through November 27, 2017 (FMLA)

h) approve the appointment of the following long-term substitute at the rate of $110 per day without benefits, if assignment exceeds 60 school days the rate will be increased to $273.02 and benefits will be offered: (tentative dates)

Chelsea Kiley, Elementary Teacher, Parsons, effective September 1, 2017 through October 11, 2017 (FMLA)

i) approve the following personnel to serve as substitute at his current per diem rate:

Bryan Knox, Instructional Aide, NBTHS effective September 1, 2017 through end of assignment (FMLA)

j) approve the following certified personnel, at the per diem rate of $300, without benefits, effective September 1, 2017 (student needs):

Josephine Cortese, School Psychologist, District

k) approve the following NBTHS Coaches effective September 1, 2017:

Megan Knoth	Asst JV	Girls Soccer	$6,711
Maureen Shamy	Freshman	Girls Volleyball	$5,515

l) approve the following job description:

Supervisor of Special Programs and Autism, J.D. 3.9d

2. Action relative to administrative personnel, for the 2017-2018 school year, as recommended by the Superintendent of Schools (action subject to successful ratification of the contract agreement between the North Brunswick Township Board of Education and the North Brunswick Township Administrative Education Association when applicable):

a) approve the appointment of the following non-tenured administrator:

Sidney Dawson III, Principal, Livingston Park, at an annual salary of $127,784, Step 6, (salary includes $284 Professional Development stipend) effective November 1, 2017 or sooner to be determined by the superintendent (Reassignment: J. Ciarrocca)

b) approve the reassignment of the following non-tenured administrators:

Kayne Ellis, from English Supervisor, NBTHS to ELL/World Language Supervisor, District, at an annual salary of $100,066, Step 4 (salary includes $284 Professional Development and $1,543 Doctorate stipend) effective October 1, 2017 or sooner to be determined by the Superintendent (New)
Jennifer Nicosia, from Supervisor of Special Education Grades 6-8 to Supervisor of Special Programs-Autism/NBTECC, at an annual salary of $112,806 (Step 5) (salary includes $284 Professional Development, $1,022 Longevity and $10,000 Preschool Administrator stipend) (New)
Diana Whalen, Principal/Supervisor of Nursing, NBTECC to Principal, Parsons, with no change in compensation, effective September 1, 2017 (Resignation: L. Ramirez)

c) approve Jillian Lutz, Math Interventionalist Coach, Judd, to receive an additional $106.78 per diem to serve as Interim Director of Elementary Instruction Livingston Park, effective September 1, 2017 through end of assignment

3. Action relative to non-certified personnel, for the 2017-2018 school year, as recommended by the Superintendent of Schools:

a) approve the resignation of the following non-certified personnel:

Demi Moreland, Instructional Aide, Judd, effective September 17, 2017 or sooner to be determined by the Superintendent
Zsuzsanna Russo, Lunchroom/Playground Aide, Parsons effective September 24, 2017 or sooner to be determined by the Superintendent
Daniel Seaman, Instructional Aide, NBTHS effective September 9, 2017 or sooner to be determined by the Superintendent
Daniel Seaman, Fall/Winter Strength Coach
Emily Schubert, Instructional Aide, Parsons, effective August 31, 2017
Maureen Shamy, Assistant JV Girls Soccer, NBTHS
Javier Valle, Maintenance Manager, District effective September 15, 2017 or sooner to be determined by the Superintendent

b) approve the transfer of the following non-certified personnel with no change in compensation:

Michelle Conrad, Nurse Clerk, from NBTECC to Parsons effective September 1, 2017

c) approve the appointment of the following non-certified personnel:

Lori Adelberg, Instructional Aide, NBTHS at the hourly rate of $13.10 , Step G, 6.75 hours daily (salary includes $444 Classroom Support stipend) effective September 30, 2017 or sooner to be determined by the Superintendent (Resignation: D. Seaman)

Donna Baginski, Instructional Aide, Livingston Park, at the hourly rate of $13.10, Step F, 6.75 hours daily, effective September 30, 2017 or sooner to be determined by the Superintendent (New)

Ruma Chattapadhyay, Instructional Aide, Linwood at the hourly rate of $13.10 , Step G, 6.75 hours daily (salary includes $1,342 Custodial Aide stipend) effective September 1, 2017 (Reassignment: R. Cleaver)

Eshaya Draper, Computer Tech I, District, at the annual salary of $35,127, Step C effective September 30, 2017 or sooner to be determined by the Superintendent (Resignation: R. Washington)

Corrie Hopson, 12-Month School Calendar Secretary, NBTHS at the annual salary of $38,256, Step H, effective October 1, 2017 (Retirement: K. Mistretta)

Brendan Kingsley, Instructional Aide, Judd at the hourly rate of $13.10, Step D, 6.75 hours daily, (salary includes $1,342 Custodial aide stipend), effective September 1, 2017 (Reassignment: K. Airey)

Rebecca Nonon, Instructional Aide, Livingston Park, at the hourly rate of $13.10, Step G, 6.25 hours daily (salary includes $444 Classroom Support stipend) September 30, 2017 or sooner to be determined by the Superintendent (Reassignment: K. Friedman)

Rose Sgroi, Instructional Aide, Judd at the hourly rate of $13.10, Step G, 6.75 hours daily (salary includes $1,342 Custodial Aide stipend) effective September 30, 2017 or sooner to be determined by the Superintendent (Reassignment: S. Knopf)

d) approve a stipend for the following non-certified personnel effective September 1, 2017:

Emanuel Vitone, Bus Aide stipend $258

e) approve the settlement agreement between Employee #4776 and the Board, and authorize the Board Attorney and Board President to take all steps necessary to ensure the agreement is executed and carried out

d) approve the following Non-Affiliated personnel, effective September 1, 2017:

Domenica Tavella, Human Resources Coordinator, District at the annual salary of $64,000 (Retirement: R. Finn)

Joshua Hetzel, Plant Manager, Parsons, at the annual salary of $68,000 (Retirement: F. Raciti)

CURRICULUM AND INSTRUCTION:

1. Approve the following action relative to Curriculum and Instruction items for the 2017-2018 school year:

a) amend the motion of July 19, 2017 approving the professional workshop for Carlie Cummings and Elizabeth Viola to attend the AMTNJ's 27th Annual Two –Day Conference: Growth, Mindsets in Mathematics and Implementing the New NJ Mathematics Standards on October 26 and 27, 2017 as follows:

Registration: **FROM**: $265.00 **TO**: $295.00

b) amend the motion from June 21, 2017 approving the 2017-2018 out of district placements, including the 2017 Extended School Year program, for the following Public school students (attachments # 4)

FROM:

School Name	ID	ESY tuition for 2017	# of Days for ESY	Tuition 2017-2018	Total Days ESY + School year
NuView Academy Annex	**205120**	$ 4,727.00	29	$ 59,640.00	214

TO:

School Name	ID	ESY tuition for 2017	# of Days for ESY	Tuition 2017-2018	Total Days ESY + School year
NuView Academy Annex	**2260317**	$ 4,727.00	29	$ 59,640.00	214

c) approve counseling sessions for student #2270380 at the Cranford Achievement Program School (CAP) for the 2017-2018 Extended School Year - ESY, at a total cost of $200

d) approve out of district placement for student #179198 at the Gloucester County Special Services District, for the 2017-2018 Extended School Year – ESY, at a total cost of $4,140

e) approve Project Hire to provide Transition services at a rate of $55 per hour (includes transportation for school to work), at a rate of $53 per hour (excluding transportation for school to work) and a rate of $55 per hour as a Job Coach.

f) approve attendance for the following professional workshops:

Staff Member	Workshop Title	Registration	Transportation	Meals and/or Lodging	Dates
Ayudant, Grace	2017 Annual School Counselor Conference	$125.00			9/29/2017
Barry, Carol	Aural Rehabilitation: For Speech Language Pathologists and Audiologists	$175.00			9/07/2017
Kelly, Jennifer	2017 Annual School Counselor Conference	$125.00			9/29/2017
Lutz, Jillian	Association of Mathematics Teachers of New Jersey Annual Conference	$295.00			10/26/2017 through 10/27/2017
Pizzulli, Lynne	Growth Mindsets in Mathematics and Implementing the New Jersey Mathematics Standards	$295.00			10/26/2017 through 10/27/2017
Snyder, Valerie	Art Educators of New Jersey	$185.00			10/02 and 10/03/2017
Yuhas, Suzanne *	Associations of Mathematics Teachers of New Jersey Fall Conference –* 2nd day of conference added	0			10/27/2017

g) approve the following personnel for student fieldwork/observations/Student Teachers:

Student Name	College	Subject	School	Date
Angelini, Sabrina	Rutgers University	ESL	Parsons	Fall 2017
Hayes, Kelly	Monmouth University	Social Worker Intern	Parson/JA -Gadala Bishop	Fall 2017
Romo, Sheila	Rider University	ESL	Livingston Park	Fall 2017

h) approve the contract with STS Education for Dell Optiplex 990 SFF Intel Core, not to exceed $23,228

i) approve the 2017 Pilot program with Kinvolved, Inc, at $33,500 for the Fall 2017 to increase student attendance, including on-site attendance workshops and summits with staff and community-based organizations

j) approve the District Professional Development Plan and District Mentoring Plan for the 2017-2018 school year and the submission of the Statement of Assurance for the requirements of both plans to the county office.

k) approve the submission and Change of Use of Educational Space for the following classroom at NBTHS for the 2017-2018 school year: Room 111 to be authorized by the New Jersey State Department of Education, Middlesex County Office, Department of Education Business Official

FINANCE:

1. Approve the following bill list dated August 28, 2017:

General Funds	$1,030,881.18

TRANSPORTATION

1. Approve the following Transportation items for the 2017-2018 school year:

a) amend the motion of August 16, 2017 approving the following non-public jointure agreements for the 2017-2018 school year: (North Brunswick is host district and will provide transportation)

FROM:

Joiner District	Destination	Our Route #	# of Students	Amount
Franklin Township	Bishop Ahr High School	Bis Ahr 1	3	$2,652.00

TO:

Joiner District	Destination	Our Route #	# of Students	Amount
Franklin Township	Bishop Ahr High School	Bis Ahr 1	4	$3,536.00

b) approve the day care transportation agreement for the following day care facility:

Tree of Life

c) approve the ESY and Special Needs Out of District student to and from transportation routes, contracted through Hunterdon County Educational Services Commission:

Acct # 11-000-270-514-52-60			
OOD Special Needs			
	Route #	**Destination**	**Total Cost**
	1710	CEA at South Hunterdon, effective July 5, 2017 Student # 1840327 ESY – July 5 through 22, 2017 – 35 days	$4,366.60
	1710	CEA at South Hunterdon, effective September 5, 2017 Student #1840327 2017-2018 School Year	$22,456.80

d) approve the Special Needs, Out of District and Special Needs Shared Time, Charter School, Vocation School and Displaced/Homeless, to and from transportation routes, contracted though the Educational Services Commission of New Jersey:

Acct # 11-000-270-514-52-60
OOD Special Needs

Route #	**Destination**	**Total Cost**
7111	Academy Learning Center wheel chair	$44,192.36
8500	Academy Learning Center wheel chair	$32,515.60
7126	Academy Learning Center wheel chair	$44,386.68
7137	Academy Learning Center wheel chair	$41,683.82
4012	Bright Beginnings wheel chair	$46,599.28
4089	Bright Beginnings wheel chair	$45,600.72
6064	Bright Beginnings wheel chair	$54,147.13
6063	Center For Lifelong Learning	$58,418.41
7124	Center School	$50,396.74
8208	Children's Center of Monmouth	$44,725.20
8200	Collier School	$50,434.80
8215	CPC High Point	$41,142.40
7128	Cranford Achievement	$54,975.84
8210	Honor Ridge Academy	$34,444.80
6062	Judd Wheel Chair	$32,855.47
8201	Marie Katzenbach	$43,867.20
4056	Lakeview School Wheel Chair	$43,345.38
7620	Lakeview School - medical	$47,722.74
5347	Montgomery Academy	$61,383.18
7640	Newmark High School	$34,501.95
8529	NuView Academy	$25,781.60
8202	NuView Academy Anex	$28,090.40
7123	Rutger's - UMDNJ	$47,654.09
7125	Rock Brook School	$36,990.72
7122	Summit Speech	$54,770.31
7655	Shepard Prep Academy	$49,156.76
7112	Developmental Learning - Warren	$38,750.40
7139	East Mountain School & NBTHS- shared time	$27,025.44

7133	Linwood Middle School - wheel chair	$22,089.60
7130	New Roads School - Parlin	$36,706.80
7127	NuView Academy	$29,244.80
Acct # 11-000-270-511-00-60		
Vocational School		
7135	NBTHS-PVT Shared Time	$29,478.38
7184	Academy of Health & Biomed	$44,506.60
PVT-2	Piscataway Vocational	$40,219.92
Acct # 11-000-270-514-53-60		
Homeless		
7631	John Adams School	$22,464.00
7657	North Brunswick High School	$36,990.72
Acct # 11-000-270-513-57-60		
Charter School		
CJNB-1	Central Jersey College Prep	$53,352.00
CJN-02	Central Jersey College Prep	$48,672.00

The results of the motion were:

Aye: Mr. Brockman
Mr. Brooks
Ms. Cortes
Mr. Duran Harris
Ms. Keefe
Ms. Rubin
Ms. Gonzalez
Nay: None
Abstain: None

6. **PUBLIC SESSION:**

- Dr. Zychowski recognized Mr. Sidney Dawson as the new Principal of Livingston Park.
- Mr. Dawson thanked the Board
- Mr. Ragati- NBTEA President – recognized that there have been a lot of personnel changes on this agenda and previous summer agendas and is excited to move forward.

A motion was made by Mr. Brockman and seconded by Ms. Keefe to close the public portion of the meeting.

The results of the motion were: All present voted aye.

7. **ADJOURNMENT:**

A motion was made by Ms. Keefe at 7:46 p.m. and seconded by Ms. Cortes that the meeting be adjourned.

The results of the motion were: All present voted aye.

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John M. Petela, Secretary Pro Tem