Board Minutes
Regular Meeting, October 17, 2018
Board Office – Maple Meade School

1. Board President, Ms. Gonzalez, called the Regular Public Meeting of North Brunswick Township Board of Education to order at 7:00 p.m. The meeting was held at the Board Office, Maple Meade School.

2. Flag Salute to assembly

3. On a Roll call the following members were present: Mr. Brooks, Ms. Cortes, Ms. Dillon (arrived at 8:22 p.m.), Ms. Keefe, Mr. Liguori, Mr. Liu, Ms. Rubin(arrived at 7:20 p.m.) and Ms. Gonzalez
Absent: Mr. Duran-Harris
Present: Student Representatives: Laura Cannuni and Robert Neumann
Present: Superintendent, Dr. Zychowski ; Assistant Superintendent, Mr. Petela, Assistant Business Administrator/Board Secretary, Mr. Benanti and Board Attorney, Mr. Busch

4. Board President's Statement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting, which included the time, date and location was distributed by 3:00 p.m. on Tuesday, May 29, 2018 in the following manner:

A. Posted on the Bulletin Board reserved for announcements in the Board Office, Old Georges Road, North Brunswick.

B. Mailed to the Home News Tribune, Sentinel, and the Clerk of the Township of North Brunswick.

C. Delivered to the nine (9) duly elected board members.

5. **PRESENTATIONS:**

1. NBTHS - Washington Post High School Award

2. District Outstanding Music Award

3. Middle School STEAM Tank

4. High School STEAM Tank

5. School-Level Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Acts for the Period ending June 30, 2018 pursuant to NJSA 18A:17-46-by Dr. Zychowski and Mr. Petela

SUPERINTENDENT'S REPORT

Pursuant to N.J.S.A. 18A:17-46 and N.J.A.C 6A:16-5.3(f) the chief School Administrator for each school district is required to report to the Board of Education the District's Violence, Vandalism and Harassment, Intimidation or Bullying data submitted to the New Jersey Department of Education for Reporting Period 2 of the 2017-2018 school year (January 1, 2018 to June 30, 2018).

VIOLENCE AND VANDALISM REPORT OVERVIEW

	Incident Description	**Reporting Period 2 (1/1/18-6/30/18)**
Incidents (Violence, Vandalism, Substances, Weapons & HIB Confirmed)	Damaging School Property, Substance Abuse, Weapons, Physical Altercations	60
Other Incidents Leading To Removal	Tardy, Cutting Class, Insubordination, Disruptive Behavior, Academic Integrity	729
HIB Alleged	Harassment, Intimidation or Bullying	30
HIB Training	Harassment, Intimidation or Bullying District Trainings	33
HIB Programs	Harassment, Intimidation or Bullying District Programs	33

For Reporting Period Two – there were a total of 30 Harassment, Intimidation and Bullying investigations, for which 15 were confirmed under the definition of Harassment, Intimidation and Bullying.

Training – that included instruction on preventing bullying on the basis of protected categories and other distinguishing characteristics was provided to the following:

All District Level Administrators
District Anti-Bullying Coordinators
All School Level Administrators
All School Anti-Bullying Specialists
Teachers
Students
Contracted Service providers
All Non-Certified Staff
Parent/Teacher Organizations

Programs – HIB programs/Approaches/Initiatives conducted during reporting period two included the following:

High School:

- Positive Behavior Support In Schools
- Wyman's Teen Outreach Program
- STAND
- HIB Prevention

Middle School:
- Summertime Wellness and Safety
- Social Emotional Learning Fair
- Reverse PBIS Ticket
- PBIS PEP Rally
- Spirit Week
- Women and Men's Leadership
- Cultural Fair
- SEE SAW Challenge
- Respect Week
- Career Day
- Promote Peace Demonstration

Elementary Schools:
- Week of Respect
- School Violence Awareness Week
- School Pride Week
- International Night
- Self -Esteem/Empowerment Program
- Awards Assembly
- Penguin Breakfast
- No Name Calling Week
- Great Kindness Challenge
- Foot Prints for Life
- MLK Day Assembly
- Counseling Fair
- HIB Prevention
- Autism Awareness Activities
- NED Show Assembly
- Read Across America
- School Behavior Improvement
- Peer Mediation

North Brunswick Township Public Schools
School Self-Assessment for Determining Grades
Under the Anti-Bullying Bill of Rights Act
2017-2018 School Year

Core Element #1: HIB Programs, Approaches or Other initiatives (N.J.S.A. 18A:37-17a) (maximum score =15)
Core Element #2: Training on the BOE- approved HIB policy (N.J.S.A. 18A:37-17b and c) (maximum score= 9)
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A.18A:37-26a, N.J.S.A.18A-21d, N.J.S.A. 18A:26-8.2) (maximum score=15)
Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A.18A:37-29) (maximum score=6)
Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A.18A:37-20c, N.J.S.A.18A:37-21a) (maximum score= 9)
Core Element #6: School –Level HIB Incident Reporting Procedure (N.J.S.A.18A:37-15b(5), N.J.S.A.18A:37-15(6)(a)) (maximum score=6)
Core Element #7: HIB investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6) (a) and (b)) (maximum score= 12)
Core Element #8: HIB Reporting (N.J.S.A.18A:17-46) (maximum score = 6)
Total Possible Grade: 78

School	Element 1	Element 2	Element 3	Element 4	Element 5	Element 6	Element 7	Element 8	Total Grade	Percentage
John Adams	12	9	13	6	9	6	12	6	73	94%
Judd	14	8	12	6	8	6	12	6	72	92%
Livingston Park	13	**9**	12	5	7	6	12	6	70	90%
Parsons	13	**7**	13	5	7	6	12	6	70	90%
Linwood	13	**8**	15	5	8	6	12	5	72	92%
NBTHS	14	**7**	13	5	8	5	11	6	70	90%

6. **MEETING MINUTES**:

A motion was made by Ms. Cortes and seconded by Ms. Keefe to approve the following Board minutes:

Regular Public Meeting - September 26, 2018
Executive Session Minutes - September 26, 2018

The results of the motion were: All present voted aye.

7. **COMMUNICATIONS**: None

8. **REPORTS:**

a) Old Business - None

b) New Business - None

c) Administrative Report – Dr. Zychowski

- Upcoming Events:
  - Parent Teacher Conferences – All schools will have an early dismissal.
    Conference date/times as follows:
    -Wednesday, October 24, 2018: 6:30-8:30pm
    -Thursday, October 25, 2018: 6:30 – 8:30 p.m.
    -Friday, October 26, 2018:
    High School: 12:30 – 2:30 p.m.
    Middle School: 1:15 – 3:15 p.m.
    Elementary Schools: 1:45 – 3:45 p.m.
  - Purple for Pappas 5K is being held on Sunday, October 21st 9:00 a.m. at Community Park.
  - Care-to-Walk is being held on Sunday, October 28th 9:00 a.m. at NBTHS Steve Libro Field
  - Saturday, November 17, 2018 – "Think Tank"

d) Committee Reports -

Community Relations – Ms. Cortes

- Met October 10, 2018
- Community "Think Tank" – 11/17, 2/23. Hours 9-11
- Naming new school
- Live Link for meeting on websites

Student Services – Mr. Liguori

- Met Tuesday, September 25, 2018
- Discussed Summer programs including Kindergarten kickoff
- 170 students (Grades 3-5) participated in Summer music camp
- Summer Academy – 270 students (Grades 1-8)
- Parent-funded enrichment program for K-5
- Project Invention for Middle School STEAM CAMP
- PEEA (Preschool Education Expansion Aide) Grant approved $928,000 for funding to expand Pre-K
- NJ State Board of Education assessment of graduation requirements is on hold
- PARCC is not going away, new name (NJSLA) New Jersey Student Learning Assessment
- Bilingual Kindergarten classes
- Co-op Business/Bilingual Program – NBTHS student to Linwood to assist in main office
- Mental Health Initiative Update

Curriculum – Mr. Liguori

- Met Monday, October 8, 2018
- Summer updates – all went well even with roofing work
- New K-3 "Knowing Science" curriculum
- Discovery Education/Think CERCA for grades 4 & 5
- New reading units for grades 3-8
- Letterland Phonics for Grade 1
- Dual language program for Kindergarten
- NBTHS Stem Academy
- 1:1 Device Roll-out
- LEAD Program - drug program replacing DARE
- Professional Learning Day at high school – 11/5
- Young Audience for Life Learning grant

Business Operations – Mr. Liguori

- Met Monday, October 8, 2018
- Discussed ESIP – Energy Savings Improvement Plan with Schneider Electric
- Discussed future Bond sale
- Discussed Bond Interest appropriation
- Viewed pictures of construction of new school building

Policy/Legislation – Ms. Dillon

- Met Wednesday, October 8, 2018
- Reviewed policies for 1st reading
- HIB policy to be adopted after first meeting
- Shortage of bus drivers due to new requirements

e) Student Report – Laura Cannuni and Robert Neumann

- NBTHS celebrated a successful Homecoming Weekend on September 28th and 29th. Our Pep Week culminated with our Fall Pep Rally where we honored our athletes. The Seniors took home the spirit cup. Following the crowning of the Homecoming Court at Friday's football game, we had over 400 students attend our Middle Ages Semi Formal Dance.
- At our first General Assembly meeting, Where Angels Play Foundation was chosen as the school sponsored charity for the year. Where Angels Play began building playgrounds in honor of the students and teachers killed in Newtown, CT. Since then, it has gone to build playgrounds in honor of others who have lost their lives in both the United States and Rwanda.
- We are currently recruiting Junior and Seniors for our Fall Blood Drive on Thursday, November 15th. One pint of blood can help save 3 lives. With our two blood drives last year, we helped about 1000 people. We are hoping to increase that number this year.

9. A motion was made by Mr. Liguori and seconded by Ms. Keefe to approve the Administrative, Committee and Student Reports.

The results of the motion were: All present voted aye.

10. Review of Agenda for October 17, 2018

11. **Public Session on Agenda Items Only**: None

12. A motion was made by Mr. Liguori and seconded by Ms. Dillon to close the public portion of the meeting.

The results of the motion were: All present voted aye.

13. **Consent Agenda:**

A motion was made by Ms. Keefe and seconded by Mr. Liguori to approve the following consent agenda items: Personnel, Curriculum Items 1 through 2, Miscellaneous, Finance, items 1 through 3, Policy and Transportation.

PERSONNEL:

1. Action relative to personnel, for the 2018-2019 school year, as recommended by the Superintendent of Schools:

a) accept the resignation of the following personnel as they retire:

Last Name, First Name	Position	School	Years of Service	Effective Date
Fama, Rose	Lunchroom/Playground Aide	JA	24 years, 11 months	November 30, 2018
Razzano, Tracey	Building Aide	LP	12 years, 8 months	September 30, 2018

b) accept the resignation of the following personnel:

Last Name, First Name	Position	School	Effective Date
Chiles, Joanne	Bus Driver	District	November 5, 2018 or sooner to be determined by the Superintendent
Greco, Jeffrey	JV Volleyball Coach	NBTHS	October 18, 2018
Magno-Pohopin, Darlyne	Bus Driver	District	October 31, 2018 or sooner to be determined by the Superintendent
Ruiz, Altagracia	Latin Club Advisor	NBTHS	September 27, 2018
Steinman, Marcia	Building Aide	Linwood	November 15, 2018 or sooner determined by the Superintendent

c) approve the transfer, with no change in compensation, of the following personnel:

Last Name, First Name	Position	From School	To School	Effective Date
Bishop, Gadala	Social Worker	LP/Parsons	JA/Parsons	September 1, 2018
Stott, Beverly	Speech Teacher	Judd	NBTHS	September 1, 2018

d) approve the change in assignment for the following personnel:

Last Name, First Name	From	To	Effective Date	Reason
Golazeski, Richard	Advisor Drama Club Linwood	Co-Advisor Drama Club Linwood	October 18, 2018	Co-Advisor Requested
Helfand, Jeffrey	Full-Time Building Aide Linwood	Part-Time Building Aide Linwood	November 15, 2018 or sooner to be determined by the Superintendent	Reassignment: A. Marques
Marques, Adriana	Part-Time Building Aide Linwood	Full-Time Building Aide Linwood	November 15, 2018 or sooner to be determined by the Superintendent	Reassignment: M. Steinman
Muthukumarasamy, Malika	Part-time Instructional Aide Parsons Classroom Support Stipend $457	Full-time Instructional Aide Parsons (not to exceed 7 hours) $372 Academic Shadow Stipend $1,382 Custodial Stipend	October 31, 2018 or sooner to be determined by the Superintendent	Resignation: D. Perez

e) approve the following leaves of absence, without pay, for the following personnel (tentative dates):

Last Name, First Name	Position	School	Effective Dates	Reason
Beer, Terry	Building Aide	JA	November 1, 2018 through February 1, 2019	FMLA
Conroy, Robert	RPO	NBTHS	September 28, 2018 through October 6, 2018	LOA
Girgis, Michelle	K-5 Literacy Coach	JA	October 23, 2018 through January 30, 2019	FMLA
Hassenkamp, Carolyn	English Teacher	NBTHS	October 25, 2018 through February 7, 2019	FMLA
Lee, Diane	School Counselor	Judd	September 17, 2018 through June 30, 2019	FMLA
LoChiatto, Sharon	Language Arts	Linwood	December 3, 2018 through June 30, 2019	LOA
Micallef, Jeanna	Elementary Teacher	JA	October 22, 2018 through January 25, 2019	FMLA
Treadwell, Karla	Building Aide	NBTHS	October 29, 2018 through December 7, 2018	FMLA
Welch, Alison	Elementary Teacher	Parsons	October 30, 2018 through January 31, 2019	FMLA

f) approve the following leave of absence, without pay or benefits, for the following personnel (tentative dates):

Last Name, First Name	Position	School	Effective Dates	Reason
Hassenkamp, Carolyn	English Teacher	NBTHS	February 8, 2019 through June 30, 2019	CCLOA

g) approve the appointment of the following personnel (prorated) pending state mandated approvals and background check:

1. Non-Certified staff :

Last Name, First Name	Position	School	Hourly Rate/ Annual Salary	Step	Stipend(s)	Effective Date	Reason
Carter, Lynda	Building Aide	Linwood	$12.05	B	Building Aide Stipend $399	November 15, 2018 or sooner to be determined by the Superintendent	Reassignment: J. Helfand
Craig, Allison	Instructional Aide (not to exceed 7 hours)	Livingston Park	$13.12	D	Academic Shadow $372, Custodial $1,382 and Classroom Support Substitute Certificate $2	October 30, 2018 or sooner to be determined by the Superintendent	Resigned: E. Ebrahim

DeLeo, Donald	Instructional Aide (not to exceed 7 hours)	NBTHS	$13.46	G	Classroom $457 and Classroom Support Substitute Certificate $2	October 30, 2018 or sooner to be determined by the Superintendent	Resignation: K.Tagliareni
Jeannot-Quintanilla, Daniella	Co-Op Student Worker	Linwood	High School Rate $9.75	N/A	N/A	October 18, 2018	Co-Op
Montalvo, Jeanette	Building Aide	LP	$13.18	F	Building Aide Stipend $399	November 15, 2018 or sooner to be determined by the Superintendent	Retirement: T. Razzano
Steinman, Marcia	Retired Police Officer	Linwood	$28.56	N/A	N/A	November 15, 2018 or sooner to be determined by the Superintendent	New Position Evenings

h) approve the following substitutes:

Last Name	**First Name**	**Position**
Ciemierkiewicz	Margaret	Substitute Custodian
Comunale	Morgan	Substitute Teacher
Ebrahim	Ester	Substitute Teacher
Farrell	Jennifer	Substitute Teacher
Hall	Debora	Substitute Teacher
Marrero	Jerilyn	Substitute Teacher
Miriam	Michael	Substitute Teacher
Ramos	Nina	Substitute Teacher
Rankins	Glenn	Substitute Custodian
Zazzarino	Hugo	Substitute Teacher

i) approve the appointment of the following long-term substitutes at the rate of $273.02 per day, without benefits, if assignment exceeds 60 school days benefits will be offered (tentative dates):

Last Name, First Name	**Position**	**School**	**Effective Dates**	**Reason**
Buza, Angela	Nurse Clerk	District	October 1, 2018 through end of assignment	FMLA
Olmstead, Patricia	Middle School ELA/ISS	Linwood	September 4, 2018 through end of assignment	Medical

j) approve the following contractual, reimbursable days (account # 11-000-291-290-77-10):

Last Name, First Name	**Position**	**Location**	**Days**	**Attachment**
Fama, Rose	Lunchroom/Playground Aide	John Adams	Sick days	#1
Frattalone, Thomas	Part Time Custodian	Board Office	Vacation days	#2
Razzano, Tracey	Building Aide	Livingston Park	Sick days	#3

k) approve the appointments of the following Coaches/Volunteers:

Last, First Name	Activity	School	Effective Date	Stipend
Greco, Jeffrey	JV Boys Volleyball	NBTHS	Spring	Volunteer
Harris, Brian	Boys Soccer	NBTHS	Fall	Volunteer
Rutsky, Jenna	Assistant Bowling Coach	NBTHS	Winter	$5,904

l) approve the following Club/Activity Advisors, effective October 18, 2018 (prorated):

Last, First Name	Club	School	Stipend	Reason
Brown, Lindsey	Art Co-Advisor	Linwood	$2,462	New
Carter, Leanna	Art Co-Advisor	Linwood	$2,462	New
DeBari, Christina	National Junior Honor Society	Linwood	$2,462	Open
Dhrolia, Insiya	Technology	NBTHS	$2,535	New
Grimes, Leslie	Drama Co-Advisor	Linwood	$2,581	Open
Knoth, Megan	Aubrey Pappas Foundation	Linwood	$2,462	New
Machalany, Ashley	Book	Linwood	$2,462	Open
Marx, Marcy	Theatre Revue	NBTHS	$2,535	New
O'Dowd, Adela	Latin American Co-Advisor	NBTHS	$2,535	Resignation: A. Ruiz
Pineiro, Melissa	Rock-A-Thon Co-Advisor	NBTHS	$2,535	New
Rahim, Sayyada	Humanitarian	Linwood	$2,462	New
Salcedo, Juana	Latin American Co-Advisor	NBTHS	$2,535	Resignation: A. Ruiz
Silver, Traci	Slice	Linwood	$2,462	Open
Wolf, Daniel	PBIS	Linwood	$2,462	Resignation: S. Beyer
Wright, Margaret	Rock-A-Thon Co-Advisor	NBTHS	$2,535	New

m) approve the additional stipend for the following personnel:

Last Name	First Name	School	Subject	Stipend	Effective Date
Catuogno	Alyssa	NBTECC	National Board Certified School Psychologist	$1,330	October 1, 2018

n) approve the additional Classroom Support Substitute Certificate stipend for the following Non-Certified personnel effective November 1, 2018:

Last Name	First Name
Carlucci	Crystal
Marrero	Jerilyn
Perez	Stefanie

o) approve to convert the following absence to a Worker's Compensation day:

Last Name, First Name	Position	Location	Days	Dates
Ball, Betty	Lunchroom/Playground Aide	Parsons	1 sick day	October 2, 2018

p) approve the following Linwood Subject-Area Leader for $2,435, for the 2018-19 school year, effective November 1, 2018 (grant funded Title IA) :

Special Education - Ralph Attorelli

CURRICULUM AND INSTRUCTION:

1. Approve the following action relative to Curriculum and Instruction items for the 2017-2018 school year:

a) approve home instruction for the following students:

Student #	Placement	Effective Date
196106	Home instruction	April 19, 2018 through June 21, 2018
1740667	Home instruction	June 18, 2018 through June 20, 2018
2040371	Home instruction	March 27, 2018 through April 30, 2018
2040464	Home instruction	June 2, 2018 through June 5, 2018
2190532	Home instruction	June 7, 2018 through June 10, 2018
2390571	Home instruction	May 19 ,2018 through June 22, 2018

b) approve the out of district placement and tuition for the following students:

Student ID #	Placement	Effective Date	Tuition
2040371	Archway Programs/Willingboro	May 1, 2018 through June 30, 2018	$6,848.00 (prorated)

2. Approve the following action relative to Curriculum and Instruction items for the 2018-2019 school year:

a) approve home instruction for the following students:

Student #	Placement	Effective Date
195006	Home instruction	October 15, 2018 through November 15, 2018
195242	Home instruction	September 24, 2018 through December 21, 2018
195262	Home instruction	October 9, 2018 through October 24, 2018
199137	Home instruction	September 5, 2018 through October 27, 2018
1840250	Home instruction	September 24, 2018 through December 24, 2018
205151	Home instruction	October 3, 2018 through June 30, 2019
2155029	Home instruction	October 1, 2018 through October 26,2018
2165175	Home instruction	September 5, 2018 through June 25, 2019
2355286	Home instruction	October 8, 2018 through November 6, 2018
2360110	Home instruction	September 21, 2018 through October 19, 2018
2365558	Home instruction	October 6, 2018 through October 30, 2018
2490685	Home instruction	September 29, 2018 through October 19, 2018
2565489	Home instruction	September 29, 2018 through October 30, 2018
2570881	Home instruction	September 20, 2018 through October 19, 2018
2690532	Home instruction	October 3, 2018 through October 16, 2018
2995054	Home instruction	October 1, 2018 through October 19, 2018
3195092	Home instruction	September 25, 2018 through March 20, 2019
23901080	Home instruction	October 10, 2018 through October 25, 2018

b) approve the out of district placement and tuition for the following students:

Student ID #	Placement	Effective Date	Tuition
179198	Gloucester County-Bankridge	September 6, 2018 through June 30, 2019	$3,000
207057	NuView Academy Annex	September 5, 2018 through June 30, 2019	$37,740

c) approve Elizabeth Manzi to provide bilingual Speech evaluations, at a cost of $450 per evaluation and provide bilingual speech therapy at a rate of $99 per hour, for the 2018-2019 school year.

d) approve attendance for the following professional workshops:

Staff Member	Workshop Title	Registration	Transportation	Meals and/or Lodging	Dates
Angeles, Emily	Supporting English Learners in the Reading Workshop, Livingston, New Jersey	$249.00	$21.70		12/6/2018
Aouini, Kalthoum	World Languages for Everyone: Helping Students with Learning Difficulties, Monroe, New Jersey	$175.00			10/25/2018
Beaugris, Jennifer	Dodge Poetry Festival Teacher's Day, Newark, New Jersey	-0-	$18.60		10/18/2018
Beck, Elizabeth	51st Annual Reading & Writing Conference, New Brunswick, New Jersey	$180.00			10/26/2018
Beck, Elizabeth	Co-Teaching Conference (Bureau of Education and Research), Voorhees, New Jersey	$449.00			12/5/2018 & 12/6/2018

Boily-Keuscher, Nicole	NJASBO Purchasing Course, Mount Laurel, New Jersey	$100.00	$10.85		3/19/2019
Dulin, Anna	Special Education Laws Made Simple, Hasbrouck Heights, New Jersey	$359.00	$26.04		12/12/2018
Egan,James	NJ Music Education Association Conference, New Brunswick, New Jersey	$170.00			2/21/2019 through 2/23/2019
Engel, Mary Ellen	NJ Collaborating Center for Nursing, New Brunswick, New Jersey	$60.00			10/12/2018
Esser, Benjamin	Autism Sexuality Education - Navigating Relationships, Avoiding Victimization, and Becoming Empowered, Lakewood, New Jersey	$60.00	$32.86		2/7/2019
Havens, Catherine	Autism NJ Annual Conference, Atlantic City, New Jersey	$500.00	$53.56		10/18/2018 and 10/19/2018
Hock, Rosa	NJ Association of School Business Officials Professional Development Academy, Robbinsville, New Jersey	$200.00	$49.84		12/11/2018, 1/30/2019, 3/27/2019, 5/14/2019
Jacunski, Nicole	Center for Literacy Development Annual Series, New Brunswick, New Jersey	$180.00			10/26/2018
Jacunski, Nicole	Co-Teaching Conference (Bureau of Education and Research), Voorhees, New Jersey	$449.00			12/5/2018 and 12/6/2018
Litman, Cheryl	New Jersey Science Convention, Princeton, New Jersey	$295.00	$8.06		10/23/2018
Martin, Suzanne	NJ Association School Librarians Fall Conference, Long Branch, New Jersey	$175.00	$23.56		12/3/2018 and 12/4/2018
Nunez, Francesca	Northeast Conference on the Teaching of World Language, New York New York	$275.00			1/7/2019 through 1/8/2019 and 1/12/2019
Rafano, Amy	2018 NJSBA Workshop, Atlantic City, New Jersey	$94.12			10/24/2018
Richardson, Rina	Special Education Laws Made Simple, Hasbrouck Heights, New Jersey	$359.00	$24.80		12/12/2018
Ruiz, Altagracia	Northeast Conference of Teaching of Foreign Language, New York, New York	$225.00			2/7/2019 and 2/8/2019
Salcedo, Juana	Northeast Conference of Teaching of Foreign Language, New York, New York	$225.00			2/7/2019 and 2/8/2019
Sedano, Linneth	Autism NJ Annual Conference, Atlantic City, New Jersey	$255.00	$63.24		10/18/2018

Shor, Jane	Special Education Laws Made Simple, Toms River, New Jersey	$359.00	$31.62		12/10/2018
Sklar, Laurie	Conference for School Based Occupational Therapist, Edison, New Jersey	$269.00			12/3/2018
Sterner, Carolyn	Autism NJ Annual Conference, Atlantic City, New Jersey	$450.00	$116.56		10/18/2018 and 10/19/2018
Stewart, Nicole	Everyday Practices that Engage and Empower Readers and Writers, Philadelphia, PA	$239.00	$37.20		12/3/2018
VanLangen, Patricia	PCAST: Utilizing Person entered Approaches to Improve IEP Meetings, Trenton, New Jersey	-0-	$14.88		12/12/2018 and 12/13/2018
VanLangen, Patricia	Positive Psychology and the Mental Wellness for Individuals with IDD, Annendale, New Jersey	-0-	$23.56		11/14/2018

e) approve the following personnel for student fieldwork/observations/Student Teachers:

Student Name	**College**	**Subject/Area**	**School**	**Date**
Mountanez, Samuel	Kean University	Social Work/SE	Linwood	Spring

f) approve the following out of state or overnight trips/competition/tournament:

Trip Date	School	Class/Teacher	Destination/Location	Rationale
11/20/2018	Linwood	German/Janice Mehalick	Bethlehem Christkindlmarkt, Bethlehem,	World Language German
12/15/2018	NBTHS	Track/Schwann Grimes	New York Armory, New York, NY	Track Meet
12/28/2018	NBTHS	Track/Schwann Grimes	Ocean Breeze, Staten Island, NY	Track Competition
12/30/2018	PA NBTHS	Track/Schwann Grimes	Ocean Breeze, Staten Island, NY	Track Competition
1/9/2019	NBTHS	Track/Schwann Grimes	New York Armory, New York, NY	Track Trials
1/26/2019	NBTHS	Track/Schwann Grimes	New York Armory, New York, NY	Track State Championship
2/8/2019	NBTHS	Computer Technology/Insiya Dhiolia	Microsoft Office, New York, NY	Technology Competition
2/9/2019	NBTHS	Track/Schwann Grimes	New York Armory, New York, NY	Track Showcase
2/26/2019	NBTHS	Track/Schwann Grimes	New York Armory, New York, NY	Track Regional
3/8/2019 through 3/10/2019	NBTHS	Track/Schwann Grimes	New York Armory, New York, NY	Track National Championship
3/20/2019 through 3/22/2019	NBTHS	Business/Richard Kopik	Harrah's Waterfront Conference Center, Atlantic City, New Jersey	FBLA Conference
5/30/2019	Judd	Elementary/Gianna Hanna	The Crayola Factory, Easten, PA	Arts and Science
4/3/2019	NBTHS	Music/Vanessa Moreno	Sony Hall, New York, NY	Music

5/31/2019	Judd	Music/Elizabeth Perryman	Freedom High School, Bethlehem, PA Dorney Park, Allentown, PA	Music
9/29/2018	NBTHS	Track/Julie Mercier	Lehigh University, Bethlehem, PA	Cross Country
1/17/2019 through 1/20/2019	NBTHS	Spanish/Francesca Nunez,	Columbia University, New York, NY	Model UN Conference

g) approve the following teacher, Nicole Palmero, to attend the Livingston Park School 5th Grade Stokes –New Jersey Conservation Environmental Trip in Branchville, New Jersey on October 17, 2018 through October 19, 2018.

h) approve the following list of teachers to attend the Teacher's College Conference trip in New York, New York on Saturday, October 20, 2018 with no cost to the district.

Staff Names	
Angeles, Emily	Hohwald, Christine
Bardar, Brie Anna	Krall, Candice
Beck, Elizabeth	Mitchell, Susan
Bergen, Diana	Norbut, Jessica
Cohen, Jessica	Pasqualetti, Laura
Farber, Erica	Sullivan, Michelle
Grimes, Leslie	

i) approve the following presenters for November 5, 2018 Professional Development Day:

Presenter	Subject	Cost
Alice Keeler	Google Technology: Technology Integration	Not to exceed $6,000
Phyllis Alongi	Society Prevention of Teen Suicide	$2,000

MISCELLANEOUS:

1. Approve the following Miscellaneous items for the 2018-2019 school year:

a) Approve the following Annual Violence and Vandalism Report for North Brunswick Township Public Schools as presented to the Board of Education by Dr. Brian Zychowski and Mr. John Petela:

FINANCE:

1. Approve the following bill list dated October 15, 2018:

General Funds	$3,968,380.83
Supplementary	$8,742,400.74
Capital Projects	$2,663,297.58

2. Approve the following financial reports:

   a) Board Secretary's and Treasurer's Reports dated September 30, 2018**,** which are in agreement

   b) Budget Status Report dated September 30, 2018 which includes budget transfers and certifies that there has not been an over expenditure of a budget line item.

   c) Pursuant to N.J.A.C. 6A:23-2.10(c)3, that as of September 30, 2018 the members of the North Brunswick Township Board of Education, after reviewing the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certify that to the best of their knowledge no line item or account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.10(a), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

   d) Pursuant to N.J.A.C. 6A:23-2.10(c)4, that as of September 30, 2018 the members of the North Brunswick Township Board of Education, after review of the Board Secretary's and Treasurer's monthly reports, and upon consultation with the appropriate district officials, certify to the best of their knowledge that no major account or fund has been overextended in violation of N.J.A.C. 6A23-2.10(b).

3. Approve the following Finance Items for the 2018-2019 school year:

   a) approve the Annual Comprehensive Maintenance Plan and M-1 form:

      WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting "required" maintenance activities for each of its public school facilities, and

      WHEREAS, the required maintenance activities for the various school facilities of the North Brunswick Township School District are consistent with these requirements, and

      WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

      NOW THEREFORE BE IT RESOLVED, that the North Brunswick Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 form for the North Brunswick Township School District in compliance with Department of Education requirements.

   b) approve Change Order #10, dated September 21, 2018, for labor, material and equipment for unsuitable soils at footings at the New Middle School Project with Terminal Construction Corporation, for the net amount of $8,251.33.

POLICY:

1. approve the first reading for adoption of the following policies and regulations:

Policy/Regulation #	Policy/Regulation Title
R 7510	Use of School Facilities
P 7523	School District Provided Technology Devices to Students
P/R 1613	Disclosure and Review of Applicant's Employment History
P/R 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
P 8561	Procurement Procedures for School Nutrition Programs

TRANSPORTATION

1. Approve the following Transportation items for the 2018-2019 school year:

   a) approve the following Special Needs Out of District, to and from transportation routes:

Acct. #11-000-000-270-514-52-60			
OOD Special Needs			
	Route #	**Destination**	**Total**
	A-1	Archway Upper School, Marlton, NJ 1 student, effective 09/20/2018	$23,099.40

   b) approve the following route to and from transportation contracted through Educational Services Commission of New Jersey:

Acct. #11-000-000-270-514-53-60			
Displaced			
	Route #	**Destination**	**Total**
	T-179	Elizabeth to NBTHS 1 student effective October 2, 2018	$31,824.00

The results of the motion were:

Aye: Mr. Brooks, Personnel, Curriculum Items 1 through 2, Miscellaneous, Policy, Finance, Items 1 through 3, and Transportation.
Ms. Cortes, Personnel, Curriculum Items 1 through 2, Miscellaneous, Policy, Finance, Items 1 through 3, and Transportation.
Ms. Dillon: Personnel, Curriculum Items 1 through 2, Miscellaneous, Policy, Finance, Items 1 through 3, and Transportation.
Mr. Duran Harris, Personnel, Curriculum Items 1 through 2, Miscellaneous, Policy, Finance, Items 1 through 3, and Transportation.
Ms. Keefe, Personnel, Curriculum Items 1 through 2, Miscellaneous, Policy, Finance, Items 1 through 3, and Transportation.
Mr. Liguori, Personnel, Curriculum Items 1 through 2, Miscellaneous, Policy, Finance, Items 1 through 3, and Transportation.
Mr. Liu, Personnel, Curriculum Items 1 through 2, Miscellaneous, Policy, Finance, Items 1 through 3, and Transportation.
Ms. Rubin, Personnel, Curriculum Items 1 through 2, Miscellaneous, Policy, Finance, Items 1 through 3, and Transportation.
Ms. Gonzalez, Personnel, Curriculum Items 1 through 2, Miscellaneous, Policy, Finance, Items 1 through 3, and Transportation.

Nay: None
Abstain: None

14. **PUBLIC SESSION on Any Matter:**

- Eman Arafa, Candidate for North Brunswick Board of Education introduced herself. Thanked Ms. Gonzalez for her help in process and thanked Dr. Zychowski for all he does for the school district.

- Arwen Kapusta, Vice President of the NBTEA, eagerly awaiting negotiations

A motion was made by Mr. Liguori and seconded by Ms. Rubin to close the public portion of the meeting.

The results of the motion were: All present voted aye.

15. **MOTION TO GO INTO CLOSED SESSION**:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 PL.1975 permits the Exclusion of the public from a meeting in certain circumstances; and
WHEREAS, this public body is of the opinion that such circumstances presented exist;
NOW, THEREFORE, BE IT RESOLVED by the North Brunswick Township Board of Education that the public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
The general nature of the subject matter to be discussed is as follows:

1. Personnel Matters
2. Student Matters/HIB Report
3. Attorney Client Privilege Legal Matters

It is anticipated at this time that the above-stated subject matter shall be made Public at such time as the need for non-disclosure no longer exists. This Resolution shall take effect immediately.

A motion was made by Ms. Gonzalez at 8:42 p.m. and seconded by Ms. Dillon to go into closed session .

The results of the motion were: All present voted aye.

16. **OPEN SESSION:**

A motion was made by Ms. Keefe at 9:56 p.m. and seconded by Ms. Dillon that the meeting be returned to open session.

The results of the motion were: All present voted aye.

17. A motion was made by Mr. Liguori and seconded by Ms. Rubin that the Board of Education hereby suspends "District Policy 0131 – Bylaws and Policies" for this meeting only, which requires two readings for the revision of a Board policy, so that the proposed revision to "District Policy 5512 – Harassment, Intimidation and Bullying" be adopted on first reading.

The results of the motion were: All present voted aye.

18. A motion was made by Ms. Rubin and seconded by Ms. Keefe that the Board of Education hereby approves the previously submitted revisions to "District Policy 5512 – Harassment, Intimidation and Bullying" on first reading, the result of which shall mean that the revisions to this Policy shall take effect immediately.

The results of the motion were: All present voted aye.

19. A motion was made by Ms. Dillon and seconded by Ms. Rubin that the Board of Education hereby approves the Harassment, Intimidation and Bullying Report as submitted for the month of September 2018.

The results of the motion were: All present voted aye.

20. A motion was made by Ms. Rubin and seconded by Ms. Keefe that the Board of Education hereby approves the following leave of absence with benefits:

LoChiatto, Sharon	Language Arts	Linwood	December 3, 2018 through June 30, 2019	Leave of Absence With Benefits

The results of the motion were: All present voted aye.

21. **ADJOURNMENT:**

A motion was made by Ms. Rubin at 10:00 p.m. and seconded by Ms. Dillon that the meeting be adjourned.

The results of the motion were: All present voted aye.

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Alex Benanti, Board Secretary