

BELEN CONSOLIDATED SCHOOLS BOARD OF EDUCATION

CLOSED EXECUTIVE SESSION

REGULAR MEETING

JANUARY 13, 2026 MINUTES

Board Members Present: Jim Danner, Board President
Ralph Fernandez, Board Vice President (arrived 3:03)(left 6:48pm)
Larry B. Garley, Board Secretary (arrived 3:08pm)
Aubrey E. Tucker, Board Member
Joanne Silva, Board Member

Administrators Present: Lawrence A. Sanchez, Superintendent
Annette A. Torrez, Chief Financial Officer
E. Renee Sanchez, Assistant Superintendent
Ben Kingsolver, Technology Coordinator
Deborah Baca, Director Health Services
Antonio Sedillo, Director Support Services
James Collins, Athletic Coordinator
Rhett Burt, Principal Belen High School
Jessica Provencio, Assistant Principal Belen High School
David Jimenez, Principal Infinity High School
Caleb Crum, Principal Gil Sanchez Elementary
David Marquez, Principal Dennis Chavez Elementary
Cheri Montoya, Principal La Promesa Elementary

Others Present: Julia Dendinger, Valencia County News Bulletin
Approximately (11) individual(s) in attendance
Approximately (11) individuals watched via streaming

A. CALL TO ORDER-3:01pm

B. CLOSED EXECUTIVE SESSION- For the purpose of discussing Superintendent evaluation pursuant to §10-15-1(H)(2) and for the discussion of possible disposal of real property pursuant to §10-15-1(H)(8). Motion required to go into, and motion required to come out of Closed Executive Session pursuant to §10-15-1(J). Mr. Danner did a roll call to confirm quorum. Motion to go into Closed Executive Session made by Ms. Silva and seconded by Mr. Tucker. Motion passes with all members saying "aye". Motion to come out of closed executive session made by Mr. Tucker and seconded by Ms. Silva. Motion passes with all members saying "aye".

C. PLEDGE OF ALLEGIANCE/SALUTE TO THE FLAG OF NEW MEXICO-Mr. Danner led the pledges.

D. OATH OF OFFICE-Judge John Chavez sworn in Board Members: Jim Danner, Joanne Silva, Larry B. Garley. Mr. Danner thanked his fellow board members.

E. MODIFICATIONS/ADOPTION OF AGENDA-Superintendent recommends adoption of the agenda as is. Motion to adopt the agenda made by Mr. Fernandez and seconded by Mr. Garley. Motion

passes with all members saying “aye”.

- F. APPROVAL OF CONSENT ITEMS**-Superintendent recommends approval of consent items. Motion to approve consent items made by Ms. Silva and seconded by Mr. Tucker. Motion passes with all members saying “aye”.

(Discussion/Action) (Indicates Items for Consideration by Consent. There will be no discussion of these items unless a Board member so requests, in which event the item may be placed on the regular agenda.)*

AP Report: 12/04/2025-01/07/2026

Board of Education Regular Board Meeting Minutes: 12/09/2025

- *Donation from New Life Fellowship in the amount of \$7,487.04 for weekly snack bags consisting of snacks and meals for students in need
- *Donation from First Baptist Church Belen in the amount of \$5,334.00 for weekly snack bags consisting of snacks and meals for students in need
- *Donation from Valencia Health and Wellness in the amount of \$1300 for food items for students in need
- *Donation from KOATS for Kids in the estimated amount of \$3,360 approximately 168 coats/jackets for students in need
- *Grant for Gil Sanchez Elementary in the amount of \$2500 for education trips and activities for students and, PBIS rewards, and staff morale
- *Grant for Belen Middle School in the amount of \$5000 for PBIS rewards for students
- *Memorandum of Understanding with Graduation Reengagement Internship Program(GRIP): Work based Learning (WBL) Programs and/or Capstones in Community for Belen and Infinity High School
- *BARs

Fund Code	Fund Name	BAR	Adjustment Total
21000	Food Services	087-000-2526-0100-I	\$192.66
27149	PreK Initiative	087-000-2526-0101-M	\$0.00
24106	Entitlement IDEA-B	087-000-2526-0102-T	\$0.00
27107	27107 GOB Library	087-000-2526-0103-I	\$69,883.00
11000	Operational	087-000-2526-0104-I	\$1,408.12
31200	Public School Capital Outlay	087-000-2526-0105-I	\$381,975.00
27178	School Buses	087-000-2526-0106-I	\$143,532.00
24154	Teacher/Principal Training & Recruiting	087-000-2526-0107-M	\$0.00
24190	Title I - Comprehensive Support and Improvement (CSI)	087-000-2526-0108-M	\$0.00
25153	Title XIX MEDICAID 3/21 Years	087-000-2526-0109-M	\$0.00
24101	Title I Part A - ESEA	087-000-2526-0110-M	\$0.00
26107	REC/District Fiscal Agent	087-000-2526-0111-M	\$0.00

OPEN FORUM –Public comments/observations regarding non-agenda items will be considered at this time. Action will not be taken on items presented but may be referred to staff/others. Derogatory comments regarding personnel or matters under litigation will not be allowed. Any person or persons addressing the Board are liable for their own statements NOT the Board

- G. RECOGNITION**-VISTAS site recognition-Gil Sanchez Elementary – VISTAS site recognition and ESEA Distinguished School Dennis Chavez Elementary. The board congratulated and thanked the principals and staff.

H. SUPERINTENDENT REPORTS

1. MOY IMSSA and Galileo-Lawrence A. Sanchez presented. Since going to SOFG it has been difficult at middle of year to determine if we are on track. When looking at Reading MOY chart we are looking to see if students are growing. We are not there yet but moving that way. The MOY Data Board Meeting slide text reports mid-year (MOY) assessment results and comparisons to beginning-of-year (BOY) data across IMSSA (grades 3–8) and Galileo

(high school) for Reading/ELA, Language Usage, and Math. For IMSSA Reading, 54.86% of students showed actual MOY growth districtwide (45.14% did not); expected growth categories show 16.83% Above Expected, 24.21% Expected, 25.03% Near Expected, and 33.93% Below Expected. BOY to MOY shifts increased On Target from 21.73% to 28.51%, slightly decreased Near Target, and reduced Needs Support from 43.58% to 39.42%. Grade highlights: Grade 3 had the largest On Target gain (14.62% to 31.84%) and reduced Needs Support; Grades 4 and 5 showed notable gains; Grade 6 had little net movement with Needs Support slightly higher; Grade 7 improved Near Target and modestly On Target; Grade 8 showed limited On Target growth. Reading skill claims emphasize comprehension, analysis/interpretation, and text-specific skills for literary and informational text. For IMSSA Language Usage, 59.18% achieved actual MOY growth; expected growth distribution was 17.55% Above, 25.22% Expected, 24.81% Near, and 32.41% Below. BOY to MOY shows Needs Support fell from 37.34% to 25.67%, Near Target became the largest group (45.83%), and On Target rose modestly to 28.49%. District trends note substantial reductions in Needs Support (~11.67 points) with many students near proficiency; Grade highlights call out large gains in Grades 3 and 7, Grade 5 having the highest On Target rate, and Grade 6 as an outlier with decreased On Target. Language Usage claims cover narrative, expository, argument writing, and conventions across grades 3–8. For IMSSA Math, 65.25% showed actual MOY growth; expected growth distribution was 21.66% Above, 25.93% Expected, 23.72% Near, and 28.69% Below. BOY to MOY shifts moved many students out of Needs Support (57.04% to 41.45%), increased Near Target (31.52% to 38.77%) and On Target (11.43% to 19.79%). Grade highlights include strong gains in early grades (Grades 3–4), solid On Target growth in several grades (notably Grade 6 and Grade 8), and mixed patterns in Grades 5 and 7. Math claims outline grade-appropriate standards for operations, number sense, fractions, geometry, algebra, functions, statistics, problem solving, reasoning, and modeling for grades 3–8. Galileo high-school ELA expected growth showed 65.68% expected to meet MOY growth and actual MOY growth was 70.22%; BOY to MOY shifts produced 41.24% Advanced, 11.02% Proficient, 18.36% Nearing Proficient, and 29.38% Novice at MOY with varied grade patterns (e.g., Grade 11 and 12 BOY distributions vs MOY increases in Advanced for several grades). Galileo high-school Math actual MOY growth was 75.35% with expected growth 69.01% Yes; MOY achievement shifted strongly toward Advanced and Proficient (overall MOY Advanced 52.21%, Proficient 20.72%, Nearing Proficient 18.78%, Novice 8.29%), with grade-level increases in Advanced across Algebra I, Algebra II, and Geometry. Overall, district trends across assessments show mid-year reductions in Needs Support and movement of many students into Near Target and On Target bands, with specific grade-level variations indicating areas of strong progress (notably lower grades in reading and several grades in math) and areas needing targeted acceleration (e.g., certain middle and high school cohorts).

2. Professional Learning Days-E. Renee Sanchez presented. Professional Learning that was offered included: Panorama Training, Active Student Engagement 2026; The Power of Clarity and Proficiency Scales, POP-The Power of Positivity, Neuroscience for Classroom Management, SAT Training, Discipline from the Rear View Mirror-Transportation, Understanding Hispanic Latino Culture with Reuben Perez, Assessment, 504 & Wave Behavioral Health for Counselors, Health Plans, Emergency Action Plans with Nurses, Cook Center, Site Secretary training, attendance coach and clerical trainings and Magic School. 134 submitted responses; average score of 4.0 on sessions provided, learned new strategies, and session expectations. 74% found sessions to be highly valuable and relevant. 75% found it directly applicable to daily work, and 72% met expectations. Some of the things they said did right: Trainings were informative, useful, and relevant to classroom needs. Presenters were engaging, professional, and provided practical strategies. On-site trainings at school sites saved travel time and allowed staff prep time. Panorama, SAT, POP, MLSS, and neuroscience content were valuable for interventions, behavior understanding, and classroom management. Handouts and online presentation outlines were helpful; follow-up

- emails/documentation were appreciated. Sessions boosted morale, reminded staff they're not alone, and renewed energy. Some sessions offered useful role-specific guidance (e.g., secretaries, SAT chairs). Well, organized sessions and useful materials noted by several respondents. Virtual/interactive elements worked well when technology cooperated. Areas that could use improvement: Differentiate PD by role and prior knowledge — avoid one-size-fits-all; provide targeted tracks for counselors, EAs, special education, experienced staff, etc. Allow more time to explore tools (Magic School/AI, Panorama) with grade-level or role-specific hands-on practice and follow-up trainings. Space out trainings to allow reflection and application time between sessions. Improve organization and communication: publish agendas, schedules, required supplies, locations, and follow-up plans in advance. Offer more modeling and hands on learning, with movement breaks and less lecture-heavy formats. Provide role-specific or advanced content for licensed professionals and specialist staff; offer opportunities for deeper dives (e.g., renew CPI certification). Share requested materials and update Panorama with current assessment data (e.g., Amira). Consider timing: some trainings would be more useful at the start of the school year; allow more prep/planning classroom time during PD days. Provide clearer alignment between district and PED content (MLSS/SAT discrepancies) and consider inviting PED representatives for district-wide sessions. Overall participants consistently reported that trainings were relevant, well-presented, and immediately useful—especially sessions focused on behavior, neuroscience, interventions, and classroom strategies—and appreciated on-site delivery, helpful handouts, and presenters who provided practical tools that renewed staff energy.
3. Fall Athletics-James Collins presented. Coach Collins stated it has been a fast fall. The mission and vision statement did not change from last year. One of the things that stands out in the vision is: Our programs will strive to reach the highest levels of success. We want all of our programs to be impressive and strive for a high level. Staffing and Teams: There was an increase in volunteer coaches this year. 21 High School Sports (up one with Girls Wrestling). 37 Teams. 8 Middle School Sports. 11 Teams. 17 Head Program Coaches. 38 Assistant Coaches and 9 Volunteer Coaches. Participation: Gender Counts: High School Girls 248 (Up 26), High School Boys 275 (Up 10), Middle School Girls 107 (Up 9) and Middle School Boys 128 (Up 11). At the Fall Parent Meeting we had Gary Allison, NMAA Assistant Director come down and speak at the preseason meeting. Notable: Football was District Runner up, First round victory over Valley. Several players were Class 5A First Team, received Honors, All District All Academic awards and All Metro awards. Cross Country was a young group this year. Girls Varsity placed 3rd in District and Qualified for State Meet, placing 10th. Girls and Boys soccer had a hard year. Several students placed All Academic Awards. Volleyball had a record of 15-9 and were State Qualifiers. Students received individual awards and all district. One of the first things that was added this year was the Hall of Fame. Inductees include: TEAMS: 1963 Belen Varsity Football and the 2008 Varsity Wrestling Team. INDIVIDUALS: Rex Henington, Raymond Jaramillo, Emilio Vallez, Marty Trujillo, Christian Pena, Kelli Schumacher Williams, Andrea Le Roux Urbina, and Jace Rivera. COACHES: Bull Padilla and Joanne Romero. SPECIAL INDUCTIONS: Charlie Pena (Friend of Belen) and Fred Peralta (Eagle Ambassador). NMAA new Districting for 2026-2027 Football: Lovington, Portales, Belen, Santa Teresa, Valencia, St. Pius, and Academy. All other sports: Academy, Hope Academy, Belen, Valencia, and Grants. Mr. Garley stated he attended the Hall of Fame banquet; it was very nice. Mr. Tucker requested the AC come back with another aspect of the program. How do Varsity coaches develop programs. What is the purpose of a booster club; fundraising. What are the needs the school need to provide that we are not providing. I don't want to see fundraising; I don't understand and don't want to see it. What will it take to eliminate fundraising from students. Mr. Sanchez asked he will be back in the Spring is that a good time. Mr. Tucker stated yes.
 4. SAT School Days-Rhett Burt and David Jimenez-David Jimenez presented on Graduation rates and SAT School Day. Mr. Jimenez introduced his staff. He stated yesterday they attended the Navigate Conference. They get a chance to collaborate with fellow MRI schools

and what they are doing to increase graduation rates. They acknowledge that the graduation rate right now does fall below the state standard. The staff is committed to getting that graduation rate up. He went over the Freshman Support plan and credit-success calendar for 2025–26, that he had shown the board previous. He stated that everything on there from August to date they have done. In December Freshman that did earn the 3.5 credits their parents would be called, and they would be required to attend the extended learning program in January. If freshman fall behind it is harder to catch them up. Four freshmen have been notified they will attend until they get caught up. Graduation-rate in SY 24/25 57% - the cohort 2025 data will be released in March. So, whatever that cohort data for 2025, they will average with the 2024 and 2023. If we are at the 66.7% average between the three, we will exit the MRI status it is a three-year cycle. If we do not average that we will stay on MRI status for another three-year cycle. The overall average graduation growth rate increased +14.6% from the previous three years. The staff is really happy with these numbers. We will do what we need to do to get to the 66.7% rate. We have goals and hope to exit MRI status soon. Spring 2025 SAT data for 11th graders (33 test takers) indicate low benchmark attainment: 6% met both benchmarks, 42% met ERW, 9% met Math, and 55% met none. Yearly comparisons show IHS ELA and Math proficiency generally below state levels, with chronic math proficiency under 20%. Assessment summaries report overall scores of 56% (PSAT R/W), 58% (PSAT Math), 40% (SAT R/W), and 37% (SAT Math). The board thanked Mr. Jimenez.

5. Graduation Rates-Rhett Burt and David Jimenez-Rhett Burt presented on Graduation rates and SAT School Days. Overall, the four-year graduation rate: 24/25 – 66.5%, 23/24 –72.2%, and 23/24 –72.2%. The three-year trend shows in 22/23 there was a -13% drop-in graduation rate, 23/24 a -2.6% and 24/25 a 0.1% drop-in graduation rate. Which says the average is right around 66.5%. Attendance and remote learning have been issues over the last few years. Around 40%-45% of our students are chronic absent. Some interventions they are working on for graduation is quarterly check in with all grade levels. Every quarter they run an audit report that have failed or behind on credits, meeting with all at risk students. Our families that are the hardest to reach to get into the meeting are the students that are the highest risk and need level with attendance and academic. Don't have a fix but keep trying to reach out to them. Have been able to meet with about 90% of the families of students at risks. Mr. Danner asked how many were identified at the first quarter that were at risk. Mr. Burt stated about 36-at the quarter failing more than one class. Those failing just one class were also reached out to. Mr. Danner asked what kind of interventions. Mr. Burt stated it depends. Is it attendance, behavior, lack of academic performance. A plan is set up, the student acknowledges if they continue it can be hard for them to graduate. Weekly counselor meetings and check-ins. Reach out to the teachers, have staffing to figure out what is going on and how to support them. Mr. Sanchez stated he had a training last week on Panorama so they can have target interventions and smart goals that identify who's responsive. Out of the 55 teachers, the majority responded well to what Mr. Burt requested of them. He asked each student development teachers to identify the greatest at risk, that would give us over 100 students. If done with rigor and fidelity they won't get lost. Mr. Danner asked of the thirty identified have their scholastic behaviors changed. Mr. Burt stated the majority continued to fail; a lot due to lack of overall academic performance. Some are just reluctant non-learners. At a loss where to support them other than to keep trying and how to get them to engage in school. The majority this is not this year problem but a long-standing problem that they haven't engaged in school. Very few is it that going to the high school it has triggered something. Ms. Silva asked if the interventions discussing now is it aligned to focus on ninth grade. Mr. Burt stated yes, at this time we will have met with our ninth-grade students. At the beginning of the school year Mr. Burt and Mr. Sanchez pulled the list of the highest risk that were identified based off eighth grade performance, and she started with those. Ms. Silva asked if some of those were part of the thirty-six. Mr. Burt stated it was a large part of them. Mr. Sanchez stated they looked at the Spring

NMMSSA scores. There was not a student on there that struggled with both English and Math NMMASSA that was strong in attendance or grades. Ms. Duran did start with those students. Mr. Burt stated he attends a good portion of these meetings with the parents. And also, in the attendance meetings. It seems to be the same students and same parents. Parents are asking him what they want him to do that their students are 14-15 years old. Mr. Danner stated that the problem is the teacher or principal can't make the change until the student is ready to make that change. Mr. Garley asked what time they run these meetings, is that why parents can't get there. Mr. Burt stated they are pretty open; he has told parents he will meet them at whatever time so they can make that meeting. The graduation rate is 66.5% but had nine students in the graduation class of 2025 that were enrolled, not H5, that did not graduate on time. But those are the students we have control of. He does not know how to get those students who are no longer in our purview across the line. Recently discussed the number of students going to an online platform with MR. Sanchez. At semester we had 34, 37 up to today leaving to go to online school. IT is down from last year; this time last year 50+. Mr. Burt went over SAT Data. Spring 2025-Math 4% (State 12%), ERW 29% (State 38%). Spring 2024-Math 5% (State 12%), ERW 30% (State 36%). Spring 2023-Math 15% (State 19%), ERW 26% (State 41%). They had their SAT/PSAT day in October. First time they used Progress Learning; had access to it one week prior and staff trained two days prior. We want the data but also putting students in front of the platform when they will be taking the SAT. 10th grade took the State PSAT. 9th took the Mock PSAT through Progress Learning. (we know this is not valid data-there is not a secure testing window where they can't cheat). In the Spring (April 2nd) the 11th graders take the official SAT. The 9th graders take the Mock PSAT, second version. Hoping for comparative data. 10th graders will take the Mock SAT. 12th graders can take either the Mock ASVAB, SAT, ACT or nothing. All other students were provided an ELA project. If they chose to take the Mock test they were exempt from that project. In the Spring it is all similar, but seniors will do courts in the classroom and register to vote. All departments have been tasked to create Common formative Assessments. SAT/PSAT practice in ELA and Math every Tuesday and Wednesday in Student Development. The questions are formatted, but it is just practice. SAT day testing issues: network issues, not ours, Clever did have an issue all southwest region crash; so a lot of students and staff frustrated. AI, due to students being able to cheat with extensions. Not all but sure there is a large number of students using it to cheat. Need a more secure testing kiosk and device monitoring system to reduce the ability for students to cheat. Staff new to the system. Mr. Danner thanked Mr. Burt.

I. BOARD REPORTS

1. Policy Committee Meeting November 19, 2025-Mr. Tucker went over second reads.
 - a. Second read New Policy Non-Consensual Intimate Imagery (NCII)
 - b. Second read K-0150 Parental Involvement in Education Title I Parent Engagement with changes
 - c. Second read G-1800 Staff Grievances with changes

J. ACTION ITEMS

1. Consideration of approval: New Policy Non-Consensual Intimate Imagery (NCII)- Superintendent recommends approval. Motion to approve made by Mr. Tucker and seconded by Ms. Silva. Individual votes 4-0, motion passes.
2. Consideration of approval: Policy K-0150 Parental Involvement in Education Title I Parent Engagement with changes-Superintendent recommends approval. Motion to approve made by Ms. Silva and seconded by Mr. Garley. Individual votes 4-0, motion passes.
3. Consideration of approval: Policy G-1800 Staff Grievances with changes-Superintendent recommends approval. Motion to approve made by Mr. Garley and seconded by Mr. Tucker. Individual votes 4-0, motion passes.
4. Consideration of approval: for the purchase to A-Com Technologies, LLC for security camera

- replacement at Belen Middle School in the amount of \$79,411.17 fund 31200-Superintendent recommends approval. Motion to approve made by Mr. Tucker and seconded by Mr. Danner. Individual votes 3-0, motion passes.
5. Consideration of approval: for the purchase to A-Com Technologies, LLC for security camera replacement at Gil Sanchez Elementary in the amount of \$82,105.74 fund 31200-Superintendent recommends approval. Motion to approve made by Ms. Silva and seconded by Mr. Tucker. Individual votes 3-0, motion passes.
 6. Consideration of approval: for the purchase to Creamland, Dean Dairy for milk for student meals district wide in the amount of \$75,000 fund 21000-Superintendent recommends approval. Motion to approve made by Mr. Tucker and seconded by Ms. Silva. Individual votes 3-0, motion passes.
 7. Consideration of approval: for the purchase to Yearout Services, LLC for water heaters replacement at Belen High School in the amount of \$191,719.00 fund 11000-Superintendent recommends approval. Motion to approve made by Ms. Silva and seconded by Mr. Tucker. Individual votes 3-0, motion passes.
 8. *Consideration of approval: Donation from New Life Fellowship in the amount of \$7,487.04 for weekly snack bags consisting of snacks and meals for students in need
 9. *Consideration of approval: Donation from First Baptist Church Belen in the amount of \$5,334.00 for weekly snack bags consisting of snacks and meals for students in need
 10. *Consideration of approval: Donation from First Baptist Church Belen in the amount of \$5,334.00 for weekly snack bags consisting of snacks and meals for students in need
 11. *Consideration of approval: Donation from KOATS for Kids in the estimated amount of \$3,360 approximately 168 coats/jackets for students in need
 12. *Consideration of approval: Grant for Gil Sanchez Elementary in the amount of \$2500 for education trips and activities for students and, PBIS rewards, and staff morale
 13. *Consideration of approval: Grant for Belen Middle School in the amount of \$5000 for PBIS rewards for students
 14. *Consideration of approval: Memorandum of Understanding with Graduation Reengagement Internship Program(GRIP): Work based Learning (WBL) Programs and/or Capstones in Community for Belen and Infinity High School

As allowed by the New Mexico Open Meetings Act, on occasion a quorum of board members will attend the same function, including those held at school sites, at the district level, as well as sports functions, conferences, workshops, trainings, and community events. Members agree to refrain from discussing and/or acting upon board issues in those settings.

K. ADVANCED PLANNING

1. Regular Board Meeting January 27, 2026 5:00 pm
2. NMSBA Board Member Institute February 5-7, 2026

- L. BOARD ORGANIZATION**-Mr. Danner called for nominations for Belen School Board. Ms. Silva nominated Mr. Danner, seconded by Mr. Garley. Individual votes 4-0, motion passes. Mr. Danner nominates Ralph Fernandez for Vice-President, seconded by Ms. Silva. Individual votes 4-0, motion passes. Mr. Danner nominates Larry Garley for Secretary, seconded by Ms. Silva. Individual votes 4-0, motion passes.

- M. BOARD COMMENTS**-Mr. Tucker stated he brought up things he would like to see on board presentations. Parents will spend upwards of \$10,000 on club ball. When will we get parents to put in as much to academic clubs as they do athletics. Mr. Danner stated it is when you vote. Mr. Tucker thanked New Life Fellowship for their donation, First Baptist Church in Belen, and KOAT for Kids, for our students. Thank you very much for those donations to our district. Mr. Garley commented that we talk about student scholars all the time. He attended the Spelling Bee and it was very well done and thanked all those involved. Everyone was presented a gift for

participating. These truly are BCS Scholars. Thank you for doing that.

N. ADJOURNMENT-7:36 pm.

Jim Danner, Board President

Larry B. Garley, Board Secretary

Respectfully submitted:

Cyndi Shawver, Recording Secretary