Regular Board Minutes - Melrose Area Public Schools
Monday, August 26, 2024

Vice-Chair Dufner called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited. The following members were present. Vice-Chair Dufner, Treasurer Heidgerken, Clerk Feldewerd, Director Uphoff, Director Poepping & Director Seanger. Chair Heller was absent. Also present were: Superintendent Winter & Business Manager Uittenbogaard, Principal Pearson, Principal Doetkott & Principal Anderson.

Treasurer Heidgerken moved, with a second by Director Poepping, to approve the agenda. The Motion was unanimously carried.

There were some parents at Open Forum with some concerns. No action taken.

Board reports were given. No action was taken.

Administrative reports were given. No action was taken.

The Board held a first review of Policy 205 - Open Meetings & Closed Meetings. No action was taken.

The Board held a first review of Policy 207 - Public Hearings. No action was taken.

The Board held a first review of Policy 209 - Code of Ethics. No action was taken.

The Board held a first review of Policy 212 - School Board Member Development. No action was taken.

The Board held a first review of Policy 506 - Student Discipline. No action was taken.

The Board held a first review of Policy 507 - Corporal Punishment. No action was taken.

The Board held a first review of Policy 534 - Schools Meal Policy. No action was taken.

Director Uphoff moved, with a second by Treasurer Heidgerken, to approve the following Consent Agenda items:

- July 22, 2024 Regular Board Minutes
- August 19, 2024 Special Board Minutes
- Bills & Wire Transfers in the amount of $1,944,354.13
- New Hire - Heidi Hollenkamp - Food Service Director - District - Full time - Effective 8-12-24
- New Hire - April Kalal (BA+45 - Step 10) - Teacher - MS/HS - Full time - Effective 8-26-24
- New Hire - Jasmine Fleischacker (Step 2) - Paraprofessional - MS/HS - Full time - Effective 8-26-24
- New Hire - All Schelske (Step 3) - Paraprofessional - MS/HS - Full time - Effective 8-26-24
- New Hire - Elizabeth Engebretson (Step 3) - Paraprofessional - Elementary - Full time - Effective 8-26-24
- New Hire - Megan VanHavermaet - BA - Step 1) - Daily Sub Teacher - District - Full time - Effective 8-26-24
- New Hire - Antonia Gomez Comacho (Step 2) - Paraprofessional - MS/HS - Full time - Effective 8-26-24

- New Hire - Julianne Morelos (Step 1) - Daily Para Sub - District - Full time - Effective 8-26-24
- New Hire - Jada Gettle - DEC - Community Education - Part time - Effective 8-26-24
- New Hire - Alejandro Bravo - Boys Soccer Coach - High School - Volunteer - Effective 8-12-24
- New Hire - Jamie Klasen - Girls Tennis Coach - High School - Volunteer - Effective 8-12-24
- New Hire - Madison Worms (Step 1) - Asst. Girls Tennis Coach - High School - Part time - Effective
- 8-12-24
- New Hire - Megan Beckius (Step 2) - Volleyball Coach - JH - Part time - Effective 8-26-24
- New Hire - Grant Ludwig (Step 1) - Football Coach - JH - Part time - Effective 8-26-24
- Resignation - Heather Shorten Gruba - Paraprofessional - MS/HS - Full time - Effective 8-23-24
- Resignation - Grace Alverson - Paraprofessional - Elementary - Full time - Effective 8-21-24
- Resignation - Briana Schmiesing - Volleyball Coach - JH - Part time - Effective 7-24-24
- Resignation - Cade Jepson - Football Coach - JH - Part time - Effective 8-13-24
- Resignation - Fatima Hidalgo Salazar - Paraprofessional - Elementary - Full time - Effective 8-23-24
- LOA - Hannah Mellesmoen - Teacher - Elementary - Full time - Effective - Approx. 1-29-25
- Position Authorization - Volleyball Coach - JV Coach - High School - Part time

The Motion was unanimously carried.

Director Seanger moved, with a second by Director Poepping, to approve the Treasurer's Report. The Motion was unanimously carried.

Director Poepping moved, with a second by Treasurer Heidgerken, to approve the following donation:

- 7-24-24 - Melrose Lions - Comm. Ed. - Preschool Program - $500.00

Upon a roll call vote being taken those voting in favor thereof: Vice-Chair Dufner, Clerk Feldewerd, Treasurer Heidgerken, Director Uphoff, Director Poepping & Director Seanger. Chair Heller was absent.

Those voting against the same: None

The Motion was unanimously carried.

Treasurer Heidgerken moved, with a second by Director Uphoff, to approve the Staff Handbook. The Motion was unanimously carried.

Director Uphoff moved, with a second by Director Seanger, to approve Policy 212 - School Board Member Development. The Motion was unanimously carried.

Director Poepping moved, with a second by Treasurer Heidgerken, to approve Policy 412.1 - Daily & Long Term Substitute. The Motion was unanimously carried.

Director Seanger moved, with a second by Director Uphoff, to approve the Sub Pay Rates as follows:

- Teacher Sub pay is $21.43 per hour
- Paraprofessional sub pay is $15.00 per hour
- Custodial sub pay is $15.00 per hour
- Food Service Sub Pay is $12.25 per hour

The Motion was unanimously carried.

Director Poepping moved, with a second by Director Seanger, to approve Thursday, November 14, 2024 at 7:00 am to Canvass the Election. The Motion was unanimously carried.
Treasurer Heidgerken moved, with a second by Director Poepping, to approve the Resolution Providing For a Public Hearing to Consider Granting a Proposed Property Tax Abatement. The Motion was unanimously carried.

Director Poepping moved, with a second by Director Uphoff, to approve the Resolution to Authorize Mr. Winter to submit the Review & Comment to MDE. The Motion was unanimously carried.

Treasurer Heidgerken moved, with a second by Director Poepping, to approve the MSHSL Resolution to apply for a grant for a Special NFHS AED Form B Grant. The Motion was unanimously carried.

Director Uphoff moved, with a second by Director Poepping, to approve Heidi Hollenkamp's Contract for the 2024-25 & 2025-26 school years. The Motion was unanimously carried.

Director Poepping moved, with a second by Director Seanger, to adjourn the meeting at 7:21 pm. The Motion was unanimously carried.

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Becky Feldewerd, Clerk