Regular School Board Meeting - Melrose Area Public Schools
Monday, May 22, 2023

Acting Chair Dufner called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited. The following members were present: Mr. Dufner, Mr. Heidgerken, Mrs. Uphoff, Mrs. Klassen, Mrs. Poepping, & Mrs. Feldewerd. Mr. Heller was absent. Also present were: Mr. Winter, Ms. Noska, Mrs. Pearson, Mr. Anderson, & Mr. Doetkott.

Mr. Heidgerken moved, with a second by Mrs. Uphoff, to approve the agenda. The Motion was unanimously carried.

There were a few community members at Open Forum with concerns. No action was taken.

Board reports were given. No action was taken.

Administrative reports were given. No action was taken.

Mrs. Klassen moved, with a second by Mrs. Poepping, to approve the following consent agenda items:

- April 24, 2023 School Board Minutes
- Bills & Wire Transfers in the amount of $1,477,747.98
- New Hire - Sarah Coltvet - Teacher - Elementary - Long Term Sub - Effective 8-28-23
- New Hire - Mikayla Meece - Teacher - Elementary - Full time - Effective 8-28-23
- New Hire - Brooke Olmscheid (BA - Step 8) - Teacher - Elementary - Full time - Effective 8-28-23
- New Hire - Maddie Middendorf (BA - Step 1) - Teacher Elementary - Full time - Effective 8-28-23
- New Hire - Sara Gustafson (BA - Step 2) - Teacher - High School - Full time - Effective 8-28-23
- New Hire - Sandy Enright (Jump Start) - Teacher - Elementary - Part time - Effective 8-21-23
- New Hire - Hannah Slinden (Jump Start) - Teacher - Elementary - Part time - Effective 8-21-23
- New Hire - Abby Jemmings (Jump Start) - Teacher - Elementary - Part time - Effective 8-21-23
- New Hire - Kaitlin Bosl (Jump Start) - Teacher - Elementary - Part time - Effective 8-21-23
- New Hire - Jordan Welle (Step 8) - Head Girls Basketball Coach - High School - Part time - Effective 11-13-23
- New Hire - Matt Myers (Step 7) - Asst. Girls Basketball Coach - High School - Part time - Effective 11-13-23
- New Hire - Colleen Schmiesing (Step 12) - 9th Grade Volleyball Coach - High School - Part time - Effective 8-14-23
- New Hire - Abby Jemmings (Step 2) - 9th Grade Girls Basketball Coach - High School - Part time Effective 11-13-23
- New Hire - Jara Malchow (Jump Start) - Paraprofessional - Elementary - Part time - Effective 8-21-23
- Resignation - Stacey Austing-Jacobson - Community Education Director - District - Full time - Effective 5-29-23
- Retirement - Laura Hellmann (21 years) - Food Service - District - Full time - Effective 6-8-23
- Resignation - Nick Sunderman - Teacher - Elementary - Full time - Effective 6-2-23
- Resignation - Jennarae Barton - Teacher - Elementary - Full time - Effective 6-2-23
- Resignation - Tatum Holdvogt - Screening Coordinator - Community Education - Part time - Effective 6-30-23

- ➢ Retirement - Karen Meyer (30 years) - Paraprofessional - High School - Full time - Effective 6-30-23
- ➢ Resignation - Amy Notch - Curriculum Director - District - Full time - Effective 6-30-23
- ➢ Resignation - Emily Krogstad - Teacher - District - Full time - Effective 6-2-23

Mrs. Uphoff moved, with a second by Mrs. Klassen, to approve the Treasurer's Report. The Motion was unanimously carried.

Mrs. Uphoff moved, with a second by Mrs. Klassen, to approve Policy 206 - Public Participation in School Board Meetings. The Motion was unanimously carried.

Mr. Heidgerken moved, with a second by Mrs. Poepping to approve Policy 211 - Criminal or Civil Action Against School District, School Board Member, Employee, or Student. The Motion was unanimously carried.

Mr. Heidgerken moved, with a second by Mrs. Poepping, to approve Policy 414 - Mandated Reporting of Child Neglect, Physical, or Sexual Abuse. The Motion was unanimously carried.

Mrs. Poepping moved, with a second by Mrs. Uphoff, to approve Policy 425 - Staff Development. The Motion was unanimously carried.

Mrs. Klassen moved, with a second by Mrs. Poepping, to approve Policy 516.5 - Overdose Medication. The Motion was unanimously carried.

Mrs. Uphoff moved, with a second by Mr. Heidgerken, to approve the Job Description for the Tech Support Specialist. The Motion was unanimously carried.

Mrs. Poepping moved, with a second by Mrs. Uphoff, to approve the TOPS Plan for the 2023-24 school year.

Mr. Heidgerken moved, with a second by Mrs. Klassen, to approve the Renewal of Membership in the MSHSL. The Motion was unanimously carried.

Mrs. Poepping moved, with a second by Mrs. Uphoff, to approve Holly Berscheit's Notice of Assignment for the 2022-23 school year. The Motion was unanimously carried.

Mr. Heidgerken moved, with a second by Mrs. Poepping, to approve Bev Lieser's Notice of Assignment for the 2022-23 school year. The Motion was unanimously carried.

Mrs. Uphoff moved, with a second by Mrs. Klassen, to approve Kristie Ekstrom's Notice of Assignment for the 2022-24 school years. The Motion was unanimously carried.

Mr. Heidgerken moved, with a second by Mrs. Poepping, to approve Jayme Boecker's Notice of Assignment for the 2022-23 school year. The Motion was unanimously carried.

Mrs. Uphoff moved, with a second by Mrs. Klassen, to approve Vicki Herdering's Notice of Assignment for the 2022-23 school year. The Motion was unanimously carried.

Mrs. Poepping moved, with a second by Mr. Heidgerken, to approve Greg Winter as the Designated Official with Authority for EDIAM with Tammy Oliver serving as the proxy. The Motion was unanimously carried.

Mrs. Uphoff moved, with a second by Mr. Heidgerken, to adjourn the meeting at 7:05 pm. The Motion was unanimously carried.

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Becky Feldewerd, Clerk