

SPRINGFIELD SCHOOL DISTRICT RE-4

Monday, September 16, 2024

REGULAR BOARD MEETING

6:00 PM @ 475 W. 5th Avenue, Springfield School District, MakerSpace Lab

I. CALL TO ORDER

A. ROLL CALL: The September 16, 2024, Regular Meeting of the Springfield School Board was called to order at 6:00 p.m. by Board President, Darrell Mackey.

B. MEMBERS PRESENT: Jennifer Esch, Andrea Keenan, Darrell Mackey and Heath Piper.

C. MEMBERS ABSENT: None (one vacant position)

D. SCHOOL PERSONNEL PRESENT: Shelly Swayne, Ginger Walker, Jerri-Ann Montoya, Pam Hartley, Julie Bengé, Deb Sharpe, Van Walker, Tanisha Hinds, Tiffany Hume, Carey George and Jeff Mort.

E. GUESTS IN ATTENDANCE: Jamie Smith, Dustin Hume, Quinten George, Tyanne Miller and Jackie Grigat.

II. **ADDITIONS TO THE AGENDA:** Superintendent Swayne requested the addition of Item A1: National FFA Convention to VII. Discussion and Action Items and the addition of supplemental staff assignments to Executive Session, Session 1. She also recommended the addition of Executive Session, Session 3: The board will convene in executive session pursuant to CRS 24-6-402(4)(c) to discuss contract items and negotiations regarding Golden Triangle Construction's PK-12 Campus Consolidation project.

III. CONSENT AGENDA:

A. Approval of Agenda: Heath Piper made a motion to approve the agenda with the additions as recommended by Superintendent Swayne: the addition of National FFA Convention to Discussion and Action Items, Item A-1, and the addition to Executive Session, Session 1 and the addition of Executive Session, Session 3. Andrea Keenan seconded the motion. Motion passed.

B. ROUTINE ITEMS:

1. APPROVAL OF MINUTES:

a) Regular Meeting: August 19, 2024

b) Special Meeting: August 12, 2024

C. FINANCIAL REPORTS:

D. CLAIMS PAYABLE: The board reviewed and discussed items on the financial reports and claims payable and requested some additional information. Andrea Keenan made a motion to approve the Consent Agenda. Darrell Mackey seconded the motion. Motion passed.

IV. PUBLIC FORUM:

Please Note: *Welcome to the open forum portion of our meeting. We appreciate your interest in participating in this conversation with the Springfield School District RE-4 Board of Education. A sign-up sheet was provided at the entrance to the Board meeting for all persons wishing to address the Board. Comments are requested to be limited to five minutes per speaker. Patrons are invited to share comments with the Board in an orderly manner consistent with the respect and dignity that should be part of a Board of Education public meeting. The Board will require that speakers and audience members adhere to basic standards of civility and, with limited time available, as the Board President, I may need to limit or terminate discussion to maintain decorum or to give as many people as possible the opportunity to speak. The Board will not take any action during this time. It is the preference of the Board*

that comments concerning District personnel be addressed in an executive session. Discussion of individual students must occur in the executive session. Please inform the Board if you intend to make comments concerning District personnel or students so those comments may be heard in the executive session.

Mrs. Jamie Smith asked about the district's intentions for year-round yard maintenance. She also inquired as to how the new Leader-in-me program is going and if there has been any success in achieving good temperature regulation throughout the new facility.

V. Curriculum Corner

A. Leadership Movement in Schools: Mrs. Tanisha Hinds reported on the progress and plans for the Leader in Me program. She shared that even though there are still areas of implementation, training and some financial needs that will continue to be worked through, the program is moving forward slowly, but steadily.

VI. Board Forum: President Mackey suggested that there should be opportunities for teachers and staff to speak to the board with or without administration present. It was decided that Staff Chats will start back up within the next 30 days. It was suggested that they could possibly be held during scheduled work days.

Director Piper requested utility comparisons going back several years to aid in the future budgeting of utility costs. He asked if deadlines have been met for holding drills since the start of school and if there is a procedure for sharing student eligibility with the SHS Target league. Director Keenan asked for clarification as to why the JH Pohl Leadership Summit was limited to only 25 students.

VII. DISCUSSION & ACTION ITEMS

A1. National FFA Conference: FFA members presented the itinerary and projected cost for attending the National FFA Conference in Indianapolis on October 19 through 25, 2024. There will be 13 students traveling with one male and one female sponsor at an approximate cost of \$840.00 per student. Andrea Keenan made a motion to approve the Springfield FFA trip to attend the National FFA Conference in Indianapolis, Indiana, October 19 to 25, 2024 with the full cost of the trip to be paid by the FFA and the school district will provide a school bus for transportation. Heath Piper seconded the motion. Motion passed.

A. Policy Update from CASB

Sections A and B of the policy handbook were shared over the last 30 days. Board members ask if the presentation of the policy changes could be simplified and the number to review at one time be reduced. In the present form, they felt it was a confusing and overwhelming task. Superintendent Swayne will contact CASB and speak with them about recommendations to accomplish this task in a timely, but more simplified manner.

B. Unused Discretionary Days Buyback

The board revisited discussions began in July about the costs and benefits of buying back unused discretionary time of staff. Terms of this process were included in the board packet as well as data from the last three fiscal years to help anticipate added costs. The board requested some projections from different scenarios and the related cost.

C. Activity Account Signatures

The new auditor hired by the school district to do the 2023-24 fiscal year audit has

recommended the removal of employees who are in charge of fund accounting from the authorized signature list on the activity accounts. This would require removing Julie Bengé and Pam Hartley as authorized signers for the Activity Fund Account.

Darrell Mackey made a motion to remove Julie Bengé and Pam Hartley as authorized signers from the Activity Fund Account #205000851 at Community State Bank effective November 19, 2024, and to add Ginger Walker, Jerri-Ann Montoya, Jeff Mort and Brooke Hartley as authorized signers to Account #20500081 at Community State Bank. Heath Piper seconded the motion. Motion passed.

D. PK-12 Consolidated Campus BEST Project Updates

The BEST project is near the end and at the point where all the budget and contingencies are posted and depleted. There are some final expenses and change orders that are left and go beyond the scope of this massive project budget. The data was shared in the BOE packet and through BOE communication with explanations of these final expenses.

Darrell Mackey made a motion to approve the payment of \$39,146.00 for Change Order #15 from the district's reserve budget balance. Andrea Keenan seconded the motion. Motion passed.

E. Bids for Grounds Maintenance

The board and Superintendent Swayne discussed the probability that grounds maintenance and mowing will add more to daily operations and could require extra manpower, and with the winter season approaching, snow removal on the large parking lots and bus lane will be an additional maintenance need. Andrea Keenan made a motion to prepare an RFP for maintenance activities that includes the option to bid for winter snow removal and spring mowing, individually or bundled. Darrell Mackey seconded the motion. Motion passed.

F. Board Strategic Planning

Superintendent Swayne reported that she met with President Mackey as directed and created options for strategic planning this fall. Options were shared with the BOE via email on September 04. The board directed Ms. Swayne to schedule CASB strategic planning for November 2, 2024 from 8:30 a.m. to 2:00 p.m.

VIII. ADMINISTRATIVE REPORTS

- A. Springfield Preschool: Deb Sharpe reviewed the topics included on her written BOE report. Current enrollment is 37, parent orientation was held on September 5, she and Mrs. Montoya hosted the September regional UPK, subs are not always available so they have worked short a few days, the PS team has completed over 40 hour of PD so far this year, they have requested a Pyramid Plus training cohort and a T-PoT assessment, the PS received the original CDEC license on September 10, a school nurse has not yet been in the preschool and this is becoming a critical need and they are happy that they are now able to use the new playground. Mrs. Sharpe mentioned that the preschool is struggling with the completion of the preschool punch list and reviewed the list as detailed on her written report.
- B. Principal Reports
Jerri-Ann Montoya, Elementary Principal reported that elementary enrollment is currently 121, attendance has been 94%, NWEA testing is completed, Family Reading Night starts in October, they had a one-hour training session on how to

utilize and understand the Leader in Me website and parent pick up and drop off is getting smoother.

Ginger Walker, Jr./Sr. High School Principal shared that the enforcement of the cell phone policy has gone pretty well, NWEA testing has been completed, we have 59 students enrolled in concurrent enrollment classes, a Leadership class was added to Ms. Oliver's class schedule this year, and 25 students participated in the JH Pohl Leadership Summit and these students have already accepted the responsibility to find ways to help with school culture. We have entered into a partnership with the SE Area Tobacco Coalition to promote no vaping and no tobacco use among students, and all students grades 6 – 12 will attend a special presentation by a survivor of the World Trade Center attack.

C. Superintendent Report: Superintendent Swayne welcomed any questions from the board about items listed on her September BOE report. She highlighted these items: The large activity parking lot will open the week of September 16, the scoreboard for the Red, White & Blue gym has been received, another Crisis Team meeting will be held on September 16, there will be some resurfacing of Cedar Street in October and she will be attending the Colorado School Finance Project Fall Conference to learn more about bills on the upcoming election.

IX. EXECUTIVE SESSION

Session 4 2: The board will convene in executive session pursuant to CRS 24-6-402(4)(g) and 24-72-204(3)(a)(XI)(a) to consider documents protected by the mandatory non-disclosure provision of the Colorado Open Records Act. The particular matter(s) for discussion is the content of letters of reference & recommendations for substitute staffing and paraprofessional support staff and supplemental staff assignments.

Session 2 3: The board will convene in executive session pursuant to CRS 24-6-402(4)(f) to discuss personnel and evaluation matters concerning Junior High Volleyball Coaching.

Session 3 1: The board will convene in executive session pursuant to CRS 24-6-402(4)(c) to discuss contract items and negotiations regarding Golden Triangle Construction's PK-12 Campus Consolidation project.

Andrea Keenan made a motion to go into Executive Session and to move Executive Session 3 to Session 1, and to invite the NV5 owner representative to Session 1 and Superintendent Swayne and Principals Walker and Montoya to Session 1, 2 and 3. Darrell Mackey seconded the motion. Motion passed.

After a short break the board entered Executive Session 1 at 8:12 p.m. to 8:21 p.m., Executive Session 2 from 8:53 p.m. to 9:09 p.m., Executive Session 3 from 9:09 p.m. to 9:32 p.m.

The board returned to regular session at 9:32 p.m.

X. ACT ON EXECUTIVE SESSION(S)

a. Retirements, Resignations:

i. Amber Dukes, SHS Asst. Cheerleading

Darrell Mackey made a motion to accept the resignation of Amber Dukes as assistant high school cheer coach and the resignation of Michelle Cheek as elementary custodian. Andrea Keenan seconded the motion. Motion passed.

b. Employment Recommendations:

Andrea Keenan made a motion to approve the following new hires:

Shambrey Rosengrants – substitute teacher

Ali Parks – substitute teacher

Janet Burhurn – substitute school nurse

Diana Sylvester – substitute cafeteria

Kylie Parks – elementary para-professional

Jennifer Esch seconded the motion. Motion passed: Yes-Esch, Keenan, Piper
Abstain-Mackey.

XI. ADJOURNMENT:

Andrea Keenan made a motion to adjourn. Darrell Mackey seconded the motion.
Motion passed. The meeting was adjourned at 9:35 p.m.

Darrell Mackey, President

(VACANT), Vice-President

Jennifer Esch, Secretary

Heath Piper, Treasurer

Andrea Keenan, Director