SPRINGFIELD SCHOOL DISTRICT RE-4

Monday, July 17, 2023

REGULAR BOARD MEETING

6:00 PM @ Springfield Elementary School Library

I. CALL TO ORDER: Tyler Gibson, Board President, called the July 17, 2023 regular board meeting to order at 6:03 p.m.

A. ROLL CALL

B. MEMBERS PRESENT: Jennifer Esch, Tyler Gibson, Darrell Mackey, Larkin Smith

C. MEMBERS ABSENT: Clinton Arbuthnot

D. SCHOOL PERSONNEL PRESENT: Shelly Swayne, Ginger Walker, Jerri-Ann Montoya, Pam Hartley, Deb Sharpe, Van Walker and Carey George.

E. GUESTS IN ATTENDANCE: Quinten George, Kent Homsher, Max Grant and Lexi Brooks (Plainsman Herald).

II. **ADDITIONS TO THE AGENDA:** Superintendent Swayne requested the addition of two items to DISCUSSION & ACTION ITEMS: Item E. Appoint Designated Election Official and Item F. Approve Bids for Services during the 2023-2024 School Year.

III. APPROVAL OF AGENDA: Larkin Smith made a motion to approve the July 17, 2023 agenda with the addition of Item E. Appoint Designated Election Official and Item F. Approve Bids for Services During the 2023-2024 School Year to DISCUSSION & ACTION ITEMS. Darrell Mackey seconded the motion. Motion passed.

IV. ROUTINE ITEMS:

A. APPROVAL OF MINUTES:

1. Regular Meeting: 06/19//2023
2. Special Meeting/ Work session: 06/29/2023
3. Special Meeting/ Work session: 07/11/2023

Darrell Mackey made a motion to approve the minutes of the 6/19/23 regular board meeting, the 6/29/23 special board meeting and the 7/11/23 special board meeting as presented. Larkin Smith seconded the motion. Motion passed.

B. FINANCIAL REPORTS: The board reviewed the July financial reports.

C. CLAIMS PAYABLE: Board members commented that they like the new reporting format for payroll expenses. Larkin Smith made a motion to approve the July Claims Payable as presented. Jennifer Esch seconded the motion. Motion passed.

V. PUBLIC FORUM:

Please Note: ***Welcome to the open forum portion of our meeting. We appreciate your interest in participating in this conversation with the Springfield School District RE-4 Board of Education. A sign-up sheet was provided at the entrance to the Board meeting for all persons wishing to address the Board. It is requested that comments be limited to five minutes per speaker. Patrons are invited to share comments with the Board in an orderly manner that is consistent with the respect and dignity that should be part of a Board of Education public meeting. The Board will require that speakers and audience members adhere to basic standards of civility and, with limited time available, as the Board President, I may need to limit or terminate discussion to maintain decorum or to give as many people as possible the opportunity to speak. The Board will not take any action during this time. It is the preference of the Board that comments concerning District personnel be addressed in an executive session. Discussion of individual students must occur in the executive session. Please inform the Board if you intend to make comments concerning District personnel or students so those comments may be heard in the executive session.***

Ms. Deb Sharpe gave a short update on preschool. She mentioned that summer preschool will end this week and spoke about the constant changes with the new UPK program and the challenge to keep up with all of it. The preschool parent handbook is almost ready, pending information from the elementary handbook. She reported that the preschool has submitted all the necessary reports and received the 10th stimulus grant money, plus an additional bonus.

VI. DISCUSSION & ACTION ITEMS

A. **Class of 1973 Memorial Discussion:** Mr. Kent Homsher represented the Springfield High School Class of 1973. He spoke to the board on behalf of his class about their desire to refurbish and relocate the memorial Longhorn statue that was originally purchased and placed over the entrance to the high school. The class members are willing to pay the cost to repair and refurbish the Longhorn if the board will grant them permission to place the Longhorn on the school campus. It was the consensus of the board to allow the Longhorn to be placed back on the school campus in a location to be determined when campus construction is completed and the repairs to the Longhorn are done.

B. Handbooks Approval: The board has previously discussed and reviewed proposed changes and additions to both the Elementary Handbook and Jr. /Sr. High School Handbook. They questioned building principals on how some of the changes would support some of the district's high, at-risk students. Jennifer Esch made a motion to approve the 2023-2024 Elementary Handbook and the 2023-2024 Jr. /Sr. High School Handbook. Larkin Smith seconded the motion. Motion passed.

C. Network Security and Management: Superintendent Swayne presented a proposal to the board from Flair Data Systems, Colorado Springs, CO. They will provide network management service for the next 18 months during construction. Once construction is complete, a new request for proposals will be opened. Darrell Mackey made a motion to approve the 18-month contractual agreement with Flair Data Systems for $11,502. Larkin Smith seconded the motion. Motion passed.

D. Preschool Site/Building Discussion: Caplan & Ernest attorney advised that the process to transfer ownership of the preschool building will take a minimum of 6 months. Superintendent Swayne stated that in order to remain on time with construction, a decision must be made. After clarification on a stipulation for the inclusion of a Reversion Clause and assurance that the District will not lose money on the transfer, Jennifer Esch made a motion to approve the transfer of ownership of the preschool building. Larkin Smith seconded the motion. Motion passed. Yes - Esch, Smith, No-Gibson, Mackey recused himself

E. Approve Designated Election Official: Darrell Mackey made a motion to appoint Pam Hartley as the local designated election official for the Springfield School District for the general election in November, 2023. Larkin Smith seconded the motion. Motion passed.

F. Open and Approve Bids for Milk, Fuel and Trash:
MILK: Only one bid received – from Meadow Gold.
.3617 1% half pints white
.3537 skim white milk
.3617 1% chocolate
(this is an escalation/de-escalation bid)
Darrell Mackey made a motion to approve the bid for milk from Meadow Gold. Jennifer Esch seconded the motion. Motion carried.

TRASH: Only one bid received – Plains Disposal, LCC
Will provide 8 dumpsters to be emptied twice per week. $975.00/month=$11,700.00/year.
Jennifer Esch made a motion to approve the bid from Plains Disposal. Larkin Smith seconded the motion. Motion passed

FUEL: Only one bid received – Cook's Fuel
3.29 per gallon, Unleaded
3.26 per gallon, Diesel
(price fluctuates based on market)
Darrell Mackey made a motion to approve the fuel bid from Cook Fuel for the 2023-24 School year. Larkin Smith seconded the motion. Motion passed.

VII. ADMINISTRATIVE REPORTS

A. Principal Reports

Jerri-Ann Montoya, Elementary Principal, reviewed her July report. Students will start the school year with reading and math testing. Parents complete paperwork while students test. A starting day assembly will introduce new and returning staff and new rules. She shared a few components that parents and students will be introduced to that included parking and drop off components, parent check in when entering the building and student voice in creating classroom rules and consequences.

Ginger Walker, Jr. /Sr. High School Principal reported that 6th – 12th grade students can register July 31 through August 3. Classes will start on Wednesday, August 9. A 6th grade transition night will be hosted on July 24 and the new school building will be open to the public from 3-5 p.m. on Friday and Saturday during the fair. Mrs. Walker shared a draft of the master schedule and the excitement at being able to offer both band and art and expand the physical education and health instruction.

B. Superintendent Report: Ms. Swayne discussed items on her BOE report included in the board packets. Items included mention of the Open Houses and Back-to-school picnic on August 17, the Elite Vision clinic hosted by SHS in July, and a summary of the agenda for staff development days before school starts. She also shared with the board that principals Montoya and Walker and her will be attending the CASE conference the last week of July.

C. Board Forum/ Comments: Mr. Gibson mentioned the recently passed Senate Bill that contains regulations for ASA compatibility for online documents.

VIII. EXECUTIVE SESSION

Session I: The board will meet in an executive session per CRS 24-6-402(4) (g) and 24-72-204(3) (a) (XI) (a) to consider documents protected by the mandatory non-disclosure provision of the Colorado Open Records Act. The particular matter(s) for discussion is the content of letters of reference & recommendations for Special Education Teacher(s), Classroom Support Professionals, Music teacher(s) Art teacher(s), Maintenance positions, Administrative Assistant positions, and Coaching assignments for 2023-2024.

Larkin Smith made a motion to go into executive session. Darrell Mackey seconded the motion. Motion passed. Superintendent Swayne, Principal Montoya and Principal Walker were invited to the session. Executive Session started at 7:05 p.m. The board returned to Regular Session at 7:35 p.m.

IX. ACT ON EXECUTIVE SESSION(S): Superintendent Swayne made the following recommendations for coaching positions:
Assistant JH Football: Jeff Mort
Head JH Cheer: Amber Dukes
Assistant JH Cheer: Alayah Meltabarger
Assistant JH VB: Taylor Birdsong
Student Council Sponsor: Kira Oliver
Larkin Smith made a motion to approve hiring of coaches as recommended by Superintendent Swayne. Darrell Mackey seconded the motion. Motion passed.

Superintendent Swayne recommended the hiring of Colette West for 6-12 Art instructor and Charles Pattie for part-time 6-12 Band instructor. Darrell Mackey made a motion to approve the hiring of Colette West and Charles Pattie. Jennifer Esch seconded the motion. Motion passed.

Superintendent Swayne recommended the reassignment of Jeff Mort to Head Maintenance Director. Larkin Smith made a motion to approve Jeff Mort for the position of Head Maintenance Director. Darrell Mackey seconded the motion. Motion passed.

Superintendent Swayne presented the list of currently certified substitute teachers for the board's approval. Larkin Smith made a motion to approve the Substitute List as presented for the 2023-2024 school year. Darrell Mackey seconded the motion. Motion passed.

Resignations were presented from:
Robyne Westphal, Secondary Math
Karen Jett, Elementary School Secretary
Cortney Rosengrants, Secondary Special Education

Larkin Smith made a motion to accept resignations. Jennifer Esch seconded the motion. Motion passed. Yes-Esch, Mackey, Smith; No-Gibson

X. <u>ADJOURNMENT:</u> Darrell Mackey made a motion to adjourn. Larkin Smith seconded the motion. Motion passed. Meeting was adjourned at 7:40 p.m.

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Tyler Gibson, President | Clinton Arbuthnot, Vice President

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Jennifer Esch, Secretary | Larkin Smith, Treasurer

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Darrell Mackey, Director