SPRINGFIELD SCHOOL DISTRICT RE-4
Monday, August 19, 2024
REGULAR BOARD MEETING
6:00 PM @ 475 W. 5th Avenue, Springfield School District, MakerSpace Lab

I. CALL TO ORDER

A. ROLL CALL: Darrell Mackey, Board President, called the regular meeting of the Springfield School Board to order at 6:00 p.m.

B. MEMBERS PRESENT: Andrea Keenan, Darrell Mackey, Heath Piper

C. MEMBERS ABSENT: Jennifer Esch

D. SCHOOL PERSONNEL PRESENT: Shelly Swayne, Ginger Walker, Jerri-Ann Montoya, Pam Hartley, Julie Benge, Van Walker, Deb Sharpe and Tanisha Hinds.

E. GUESTS IN ATTENDANCE: Quinten George, Max Grant, Jamie Smith and James Brenner.

II. **ADDITIONS TO THE AGENDA:** Superintendent Swayne suggested that ACTIVITY FUND CASH BALANCES be added to CONSENT AGENDA, Item E.

III. CONSENT AGENDA:

A. Approval of Agenda

B. ROUTINE ITEMS:

1. APPROVAL OF MINUTES:
   a) Regular Meeting: July 18, 2024
   b) Special Meeting: August 12, 2024

C. FINANCIAL REPORTS: Director Piper asked that a comparison chart be made to compare history of monthly utility cost between school facility before construction with current costs.

D. CLAIMS PAYABLE

Heath Piper made a motion to approve the consent agenda as presented with the addition of Activity Fund Cash Balances to Routine Items. Andrea Keenan seconded the motion. Motion carried.

IV. PUBLIC FORUM:

Please Note: ***Welcome to the open forum portion of our meeting. We appreciate your interest in participating in this conversation with the Springfield School District RE-4 Board of Education. A sign-up sheet was provided at the entrance to the Board meeting for all persons wishing to address the Board. Comments are requested to be limited to five minutes per speaker. Patrons are invited to share comments with the Board in an orderly manner consistent with the respect and dignity that should be part of a Board of Education public meeting. The Board will require that speakers and audience members adhere to basic standards of civility and, with limited time available, as the Board President, I may need to limit or terminate discussion to maintain***

decorum or to give as many people as possible the opportunity to speak. The Board will not take any action during this time. It is the preference of the Board that comments concerning District personnel be addressed in an executive session. Discussion of individual students must occur in the executive session. Please inform the Board if you intend to make comments concerning District personnel or students so those comments may be heard in the executive session.

Mr. Brenner spoke to the board about his family's first day of school experience. Superintendent Swayne explained several processes that are security protocol. Administration will follow-up with Mr. Brenner.

Mrs. Jamie Smith presented questions in regards to the functionality of the Apptegy Rooms app. Superintendent Swayne shared that Apptegy Rooms has not synced well with PowerSchool which is the Student Information System used by the district. The parent portal in PowerSchool is a good source for student attendance and grades and an alternate app is being researched to be used for parent-teacher/coach communications.

V. Board Forum:

Superintendent Swayne shared a student conversation about the no-phone policy and the positive response. Principal Walker shared that there is no phone access during breakfast, only during lunch.

VI. DISCUSSION & ACTION ITEMS

A. <u>Policy Update from CASB</u>

Superintendent Swayne spoke to the board about the process for reviewing and adopting the sections of the policy handbook that CASB has completed. Each board member has been given on-line access to Sections A and B to allow them to read all the policies in those sections over the next 30 days. Discussion and first reading should be at the next regular board meeting. Board members requested a paper copy.

B. <u>Professional Development Goals</u>

Springfield staff spent four days in August participating in professional development before the beginning of school. Sessions included legal updates from Earnest & Caplan, Crisis Management and tabletop exercises, and the 7-Habits of Effective Leadership.

C. <u>Policy Additions to the Student Handbook</u>

The board was provided with a list of add-ons to current statutes that were put into law in the late session of the Colorado legislature. Administrators were given details at the legal update meetings at the CASE Summer Workshops they attended. Schools are waiting on advice and guidance from CASB, but these policies will be required to be included in school policies.

D. 2024-2025 Preschool Handbook Proposal

The board was provided a copy of the 2024-25 preschool handbook for review. Mrs. Sharpe highlighted the few changes that were made. Andrea Keenan made a motion to accept the 2024-25 Preschool Handbook. Heath Piper seconded the motion. Motion carried.

VII. ADMINISTRATIVE REPORTS

A. Springfield Preschool: Mrs. Sharpe discussed aspects of her written August SPS report with the board. Preschool staff has been busy completing trainings, being present at community school events, planning Child Find and learning new routines and settling in. Health and fire inspections have been ongoing to meet licensing requirements, the preschool punch list is still not complete and UPK continues to be a fiasco.

B. Principal Reports:

Principal Montoya expressed appreciation for the meaningful professional development provided during staff in-service. Meet the Teacher Night and the Community Picnic were successful community engagements and students and staff were excited for the first day of elementary school in the new facility.

Principal Walker stated that it has been a good first week, the cell phone policy has gone well and students are finalizing class schedules. She and Ms. Thomas are working with students and parents to set up attendance plans for students who have struggled in the past. There have been a lot of people in the building during the Open House and Meet Your Teacher Night. Student Council spent time the first day with the elementary students which was a big help. There are still some urgent needs on the building punch lists.

C. Superintendent Report: Superintendent Swayne spoke about the CDE Finance workshop she and Julie Benge recently attended that reinforced the need for strategic planning in all areas. Board members affirmed they would welcome more work sessions and would like to have more reports from committees, like accountability, crisis management, STA and others. Ms. Swayne and Darrell will meet to develop a pathway to present to the board that can be a tool to help to set benchmarks and reach goals. The board discussed numerous punch list items.

VIII. EXECUTIVE SESSION

Session 1: The board will convene in executive session pursuant to CRS 24-6-402(4)(g) and 24-72-204(3)(a)(XI)(a) to consider documents protected by the mandatory non-disclosure provision of the Colorado Open Records Act. The particular matter(s) for discussion is the content of letters of reference & recommendations for preschool staffing, custodial staffing, and coaching staff (football, volleyball, spring sports).

Heath Piper made a motion to go into Executive Session. Andrea Keenan seconded the motion. Motion carried. Superintendent Swayne and Principals Walker and Montoya were invited to attend the executive session. The board entered Executive Session at 7:26 p.m. The board returned to Regular Session at 7:45 p.m.

IX. ACT ON EXECUTIVE SESSION(S)

a. Retirements, Resignations: None
b. Employment Recommendations

Superintendent Swayne made the following coaching recommendations for the 2024-25 school year:
Revise JH Volleyball to Co-coaches: Erin Netherton and Taylor Birdsong
HS Volleyball -Assistant: Laura Rosengrants
HS Football -Assistant: Darian Schaller
HS Head Track – Brooke Hartley

Heath Piper made a motion to approve the hiring of coaches as recommended by Superintendent Swayne. Andrea Keenan seconded the motion. Motion carried.

Superintendent Swayne made the following new hire recommendations:
Kris Ley – Custodian
Andrew Shumate – Preschool Support Staff

Heath Piper made a motion to approve the hiring of the two new hires as recommended by Superintendent Swayne. Andrea Keenan seconded the motion. Motion carried.

X. ADJOURNMENT

Heath Piper made a motion to adjourn. Andrea Keenan seconded the motion. Motion carried. The meeting adjourned at 7:49 p.m.

Darrell Mackey, President

Jeremy West, Vice President

Jennifer Esch, Secretary

Heath Piper, Treasurer

Andrea Keenan, Director