SPRINGFIELD SCHOOL DISTRICT RE-4
Thursday, July 18, 2024
REGULAR BOARD MEETING
6:00 PM @ 475 W. 5th Avenue, Springfield School District, MakerSpace Lab

I. CALL TO ORDER

A. ROLL CALL: Darrell Mackey, Board President, called the Thursday, July 18, 2024 Regular School Board meeting to order at 6:01 p.m.

B. MEMBERS PRESENT: Jennifer Esch, Andrea Keenan, Darrell Mackey, Heath Piper and Jeremy West.

C. MEMBERS ABSENT: None

D. SCHOOL PERSONNEL PRESENT: Shelly Swayne, Ginger Walker, Jerri-Ann Montoya, Pam Hartley, Julie Benge, Julia Mondragon, Deb Sharpe, Van Walker, Kathy Self and Tanisha Hinds.

E. GUESTS IN ATTENDANCE: Max Grant, Jamie Smith, Karina Garcia and Joy West.

II. **ADDITIONS TO THE AGENDA:** Superintendent requested that Item H: Approval of Substitute Teacher staff list be added to Discussion and Action Items.

III. CONSENT AGENDA:

A. Approval of Agenda
B. ROUTINE ITEMS:
1. APPROVAL OF MINUTES:
a) Regular Meeting: June 17, 2024
b) Special Meeting: June 25, 2024
C. FINANCIAL REPORTS
D. CLAIMS PAYABLE

Jennifer Esch made a motion to approve items A, B, C and D as listed under CONSENT AGENDA with the recommended addition of Item H to Discussion and Action. Darrell Mackey seconded the motion. Motion passed unanimously.

IV. PUBLIC FORUM:

Please Note: ***Welcome to the open forum portion of our meeting. We appreciate your interest in participating in this conversation with the Springfield School District RE-4 Board of Education. A sign-up sheet was provided at the entrance to the Board meeting for all persons wishing to address the Board. It is requested that comments be limited to five minutes per speaker. Patrons are invited to share comments with the Board in an orderly manner that is consistent with the respect and dignity that should be part of a Board of Education public meeting. The Board will require that speakers and audience members adhere to basic standards of civility and, with limited time available, as the Board President, I may need to limit or terminate discussion to maintain decorum or to give as many people as possible the opportunity to speak. The Board will not take any action during this time. It is the preference of the Board that comments concerning District personnel be addressed in an executive session. Discussion of individual students must occur in the executive session. Please inform the Board***

if you intend to make comments concerning District personnel or students so those comments may be heard in the executive session.

Jamie Smith presented information about state statues and guidance for the appointment and composition of the SAC (School Accountability Committees). Mrs. Smith spoke to the board about their responsibility to appoint the SAC members and asked about their intended process to identify persons who might be interested in serving on the committee.

Deb Sharpe reported that most preschool news was shared with the board last month. She stated her appreciation to Mr. Jeremy West, board vice president, for his support and involvement with the school board and throughout the district and community and wished him and his family well as they move out of our community.

V. Curriculum Corner:

A. Springfield High School FCCLA : Mrs. Kathy Self introduced FCCLA National Qualifiers, Joy West and Karina Garcia. They spoke to the board about their attendance at the FCCLA National Leadership Conference in Seattle, Washington where they presented their project. The girls reported that they did not place, but shared many highlights of their time there.

B. Springfield High School FBLA : Mr. Thomas Schmidt will be presenting details of his trip at the August school board meeting.

VI. Board Forum

Mr. Darrell Mackey reviewed the cell phone policy. Board members discussed certain aspects of the already existing policy and gave strong directives for enforcement of the policy. They also directed administration to provide early notice of the policy to students and parents before the start of school.
Mr. Jeremy West stated that he is resigning from the school board, effective July 19. He and his family are moving to Akron, Colorado.
Mr. Heath Piper noted that the meeting room was unacceptably hot and asked about problems with the HVAC system. He also inquired about getting the process started for the shooting club.
Mr. Mackey mentioned he had received some questions about the HS JV Cheering squad.

VII. DISCUSSION & ACTION ITEMS

A. <u>Contract Structures for 12-Month Employees</u>

Traditionally, the 12-month employees have been given 10 days of vacation time. When the district transitioned to a 4-day work week the 10 days did not change. It was discussed of this should be 8 days versus 10 days. It was the consensus of the board that it remains at 10 vacation days, with possible consideration being given to a tiered format based on years of service.

B. <u>District Days Buy Back</u>

Superintendent Swayne suggested that the current procedure to purchase

discretionary days or hours back from employees needs to be reviewed. The board asked that cost data be prepared based on different payback options for them to review.

C. Per diem Discussion

The current per diem for meals in our district provides staff with $7 per meal and students with $5 per meal when traveling for professional business or state competitions. Following discussion, Jennifer Esch made a motion to set per diem for students and staff at $15.00 per meal for up to 3 meals per day when traveling for a qualifying event. Jeremy West seconded the motion. Motion passed unanimously.

D. 2024-2025 Student Handbook Proposal

The 24-25 student handbook was presented to the board for approval. The former Elementary Handbook and Jr./Sr. High School handbook were compiled into a single student handbook. Principals Walker and Montoya reviewed the changes and additions. Andrea Keenan made a motion to approve the 2024-2025 Student Handbook as presented. Jennifer Esch seconded the motion. Motion passed unanimously.

E. Capital Construction Conversations

Capital construction ideas were discussed. Projects included track reconstruction and stage curtains. Also mentioned were weight room equipment, managing device replacement, stadium bleachers/ accessibility, fleet vehicles or buses, house renovations for other purposes, benches for playground and courtyards and maintenance/ custodial equipment for campus cleaning.

Heath Piper made a motion to approve the purchase of weight room equipment not to exceed $10,000.00. Darrell Mackey seconded the motion. Motion passed unanimously.

Andrea Keenan made a motion to approve the purchase of a shower cleaning machine from Pur-o-zone in the amount of $6,543.82. Jennifer Esch seconded the motion. Motion passed unanimously.

F. Back to School Dates & Events

Superintendent Swayne provided the board with a list of back-to-school events for students, parents, staff and/or community. The Community Picnic was scheduled for Thursday, August 15, starting at 6:00 p.m. on the football field. The district will provide hamburger and chips. SUPPORT will provide watermelon and First Farm Bank is serving all the drinks.

Click here for a current list of events.

G. Service Bids, FY25

Service bids for the fiscal year 2025 were reviewed.

a. Fuel –Only one bid for fuel was received. Cook Oil Fuel Service submitted a bid for fuel for the 2024-25 school year. No set cost is locked in due to unstable fuel costs so prices may be adjusted daily. The price on date of bid was $2.63/gal for unleaded and $2.72/gal for diesel.

b. Milk –
Shamrock Price: $.41 per 8 0z. for 1% white and $.40 per 8 oz. for 1% chocolate.
Meadow Gold Price: .372 per 8 oz. for 1% white and .372 per 8 oz. for 1% Chocolate

c. Trash -Only one bid for trash service was received. Plains Disposal submitted a bid for $975.00 per month for 6 dumpsters.

Heath Piper made a motion to accept the fuel bid from Cook Oil Fuel Service, the milk bid from Meadow Gold and the trash service bid from Plains Disposal. Andrea Keenan seconded the motion. Motion passed unanimously.

VIII. ADMINISTRATIVE REPORTS

A. Principal Reports
Ginger Walker – Jr./Sr. High School Principal, reviewed her July report. She spoke about plans for the 6th grade orientation night on July 29, student registration on August 5-7, Meet Your Teacher night on August 13 and first day of school for 6-12 on August 14. She talked about summer activities students have been participating in; summer sports camps, open gym, FFA, FBLA and FCCLA conferences and summer school.
Jerri-Ann Montoya – Elementary Principal, talked about the Human Trafficking training all 3 administrators attended. She mentioned that the elementary teaching staff has met to discuss curriculum and scheduling and the DLT members are doing videos to help educate the public about all the different things in our school like pick up, drop off and bus lane.

B. Superintendent Report: Ms. Swayne reviewed her written report with the board. Her report contained an update of the Crisis Committee and the Accountability Committee, the status of the student and staff devices, Open House for the community on August 3 and teacher & staff professional development August 7 thru 13. Also included on her report were construction tasks expected to be completed before school begins. The board was invited to attend any of the professional development days and the Welcome Breakfast being served by the Lion's Club.

IX. EXECUTIVE SESSION

Session 1: The board will convene in executive session pursuant to CRS 24-6-402(4)(g) and 24-72-204(3)(a)(XI)(a) to consider documents protected by the mandatory non-disclosure provision of the Colorado Open Records Act. The particular matter(s) for discussion is the content of letters of reference & recommendations for school nurse and elementary and secondary support staff.

Heath Piper made a motion to go into Executive Session. Jennifer Esch seconded the motion. Motion passed unanimously. The board entered executive session at 8:37 p.m.

Superintendent Swayne and Principals Walker and Montoya were invited to join. The board returned to regular session at 9:05 p.m.

X. ACT ON EXECUTIVE SESSION(S)

Superintendent Swayne made the following hiring recommendations:

TJ Spell, JH/HS paraprofessional
Calista Kelley, JH/HS paraprofessional
Koby Kincaid, Title 1 para
Dakota Mort, Elementary para
Koby McEndree, Nurse
TJ Spell, JH Assistant Boys Basketball

Andrea Keenan made a motion to approve the hiring of persons per Superintendent Swayne's recommendation: TJ Spell, Calista Kelley, Koby Kincaid, Dakota Mort and Koby McEndree. Jeremy West seconded the motion. Motion passed unanimously.

XI. ADJOURNMENT

Darrell Mackey made a motion to adjourn. Andrea Keenan seconded the motion. Motion passed unanimously. The meeting was adjourned at 9:07 p.m.

Darrell Mackey, President

Jeremy West, Vice President

Jennifer Esch, Secretary

Heath Piper, Treasurer

Andrea Keenan, Director