SPRINGFIELD SCHOOL DISTRICT RE-4
Monday, October 16, 2023
REGULAR BOARD MEETING
6:00 PM @ Springfield Elementary School Library

I. CALL TO ORDER

A. ROLL CALL: Tyler Gibson, Board President, called the October 16, 2023 regular board meeting to order at 6:02 p.m.

B. MEMBERS PRESENT: Clinton Arbuthnot, Jennifer Esch, Tyler Gibson and Larkin Smith. Darrell Mackey arrived at 6:04 p.m.

C. MEMBERS ABSENT: None

D. SCHOOL PERSONNEL PRESENT: Shelly Swayne, Ginger Walker, Jerri-Ann Montoya, Pam Hartley, Van Walker, Carey George, Deb Sharpe, Samantha Thomas, Amelia Mort and Brooke Hartley.

E. GUESTS IN ATTENDANCE: Jeremy West, Aaron Close, Max Grant, Quinten George and Lexi Brooks (Plainsman Herald).

II. ADDITIONS TO THE AGENDA: Superintendent Swayne requested the deletion of Item B under VIII. DISCUSSION & ACTION ITEMS and the addition of Session 4 to Executive Session: The board will meet in executive session in accordance with CRS 24-6-402(4) (a) to consider the acquisition or sale of a property. Session 3 will move to Session 4 and Session 4 will be moved to Session 3.

III. APPROVAL OF AGENDA: Larkin Smith made a motion to delete Item B under DISCUSSION & ACTION ITEMS and to add Session 4 to Executive Session: in accordance with CRS 24-6-402(4)(a) to consider the acquisition or sale of a property and moving Session 3 to 4 and Session 4 to 3. Clinton Arbuthnot seconded the motion. Motion passed.

IV. ROUTINE ITEMS:

A. APPROVAL OF MINUTES: Jennifer Esch made a motion to approve the minutes of the September 18, 2023 regular meeting as presented. Larkin Smith seconded the motion. Motion passed.

1. Regular Meeting: September 18, 2023

Darrel Mackey arrived at 6:04 p.m.

B. FINANCIAL REPORTS: The board reviewed the October financial reports.

C. CLAIMS PAYABLE: Clinton Arbuthnot made a motion to approve the October claims payables as presented. Jennifer Esch seconded the motion. Motion passed unanimously.

V. PUBLIC FORUM:

Please Note: ***Welcome to the open forum portion of our meeting. We appreciate your interest in participating in this conversation with the Springfield School District RE-4 Board of Education. A sign-up sheet was provided at the entrance to the Board meeting for all persons wishing to address the Board. It is requested that comments be limited to five minutes per speaker. Patrons are invited to share comments with the Board in an orderly manner that is consistent with the respect and dignity that should be part of a Board of Education public meeting. The Board will require that speakers and audience members adhere to basic standards of civility and, with limited time available, as the Board President, I may need to limit or terminate discussion to maintain decorum or to give as many people as possible the opportunity to speak. The Board will not take any action***

during this time. It is the preference of the Board that comments concerning District personnel be addressed in an executive session. Discussion of individual students must occur in the executive session. Please inform the Board if you intend to make comments concerning District personnel or students so those comments may be heard in the executive session.

Preschool Director, Deb Sharpe, shared preschool information with the board. The 1st quarter culmination was very well attended. October is fire safety month and the students enjoyed a visit from the local fire department and a tour of a firetruck. October 15 was the final cut-off date for UPK and 37 or 43 students were matched. Parent-Teacher conferences will be November 1. Even with the discontinuation of CPP, the Advisory Council will continue to meet, and will meet once per quarter. Mrs. Sharpe reported that the entire preschool staff is highly skilled at identifying skills for assessment.

Mr. Van Walker expressed his appreciation for the recent assembly on the impacts of social media on students' long-term goals and plans. As food for thought, Mr. Walker also reported that he had spoken with administration in the Granada school district. He was interested in the acceptance and atmosphere of the zero-tolerance policies that Granada district has implemented. Overall administrators feel that it has been well received by most students and staff and the backing of the board is an important factor in the success.

VI. Curriculum Corner

A. Staff Shout Out: Pam Hartley, Amelia Mort, and Brooke Hartley - October Count Administrative Assistants, Pam Hartley, Brooke Hartley and Amelia Mort were recognized for the October Staff Shout Out. Their important roles in the numerous day to day functions essential to keeping things organized and running smoothly for staff and students through-out the district is appreciated.

VII. Data Dive - Scores from around the Schools

A. NWEA, Diebels, C-MAS, and SAT: Superintendent Swayne and Principals Walker and Montoya reviewed various results from the different testing platforms of student testing. A few ways the data is used were discussed.

B. Enrollment Details: Superintendent Swayne presented an enrollment chart with 2023-24 current enrollment. She will be updating this chart to include past enrollments for comparison. K-12 Enrollment on student count day was:
261.5 – (HS = 72, JH = 63, ELEM = 126.5) and PS = 43

VIII. DISCUSSION & ACTION ITEMS

A. **Account Closure for Inactive Funds**: As part of this year audit, it was recommended that any inactive account should be closed. The Stampede Money Market Account #203000056 at Community State Bank has not had any recent activity and is not needed. It currently has a balance of $4,500.75. This money can be transferred to the General Fund Account #205000827. Larkin Smith made a motion to close MMA 203000056 at Community State Bank and transfer the balance of the account to Account #205000827 at Community State Bank. Jennifer Esch seconded the motion. Motion passed unanimously.

B. ~~Preschool Building Separation Contracts~~ (deleted)

C. Election Update and Timeline: Superintendent Swayne highlighted some components of Proposition HH. DOE, Pam Hartley mentioned the possibility of needing a special meeting following the election. This will be fluid depending on when the State and County certify the official abstract of votes, but new board members can take the Oath of Office no later than December 9, or no more than 10 days after the official certification.

D. Holiday Gifts: The board reviewed an informal survey that employees were asked to participate in about their preferences for employee gifts. The board expressed their preferences in gifting a staff shirt in conjunction with a cash bonus. Ms.Swayne stated that there was money included in the budget the holiday gifts. Darrell Mackey made a motion to approve employee holiday gifts of $250.00 cash bonus for all full-time employees, $125.00 for part-time employees and a $50.00 gift coupon for purchasing a Longhorn staff shirt. Clinton Arbuthnot seconded the motion. Motion passed unanimously.

IX. ADMINISTRATIVE REPORTS

A. Principal Reports:

Ginger Walker, Jr. /Sr. High School Principal highlighted a few of the items on her October BOE report. She reported that she has been doing 20 minute informal evaluations in all the classrooms. The "Think Before You Post" assembly received positive affirmation from the students. In response to better nutrition before practice, football coaches have stepped in and are requiring athletes to eat in the cafeteria. It's been a good team building activity. Ms. Walker reviewed a cafeteria student survey and has sent the responses to Sheila. Students have been responsive to volunteer opportunities in the cafeteria. Her report also included information on Parent-Teacher conferences, truancy and homecoming.

Jerri-Ann Montoya, Elementary Principal reported that there were 18 students with perfect attendance this quarter. They will be honored at the Student of the Month Assembly as well as all the 1st quarter honor roll students. The book fair sold over $3000.00 in merchandise. Attendance at Parent-Teacher Conferences was 90%.

B. Superintendent Report: The board reviewed Ms. Swayne's October BOE report. She mentioned the first Coffee Chat was on Friday on October 6 and reported that it was well attended. Tours of the new elementary construction will be November 1st and 2nd for staff.

C. Board Forum/ Comments: Clinton Arbuthnot will be leaving the board after serving for 8 years. Mr. Gibson expressed his appreciation for Mr. Arbuthnot's dedication and support during his tenure on the board. Thank you Clinton!

X. EXECUTIVE SESSION: Clinton Arbuthnot made a motion to go into Executive Session 1, 2, 3 and 4. Jennifer Esch seconded the motion. Motion passed unanimously. Superintendent Swayne and Principals Walker and Montoya were invited to attend the Executive Sessions. Athletic Director, Samantha Thomas was invited to attend Session 1.

Session I: The board will meet in an executive session per CRS 24-6-402(4) (g) and 24-72-204(3) (a) (XI) (a) to consider documents protected by the mandatory non-disclosure provision of the Colorado Open Records Act. The particular matter(s) for discussion is the content of letters of reference & recommendations for Substitute Staff, Winter Coaching, and Spring Coaching positions 2023-2024.

The board entered Executive Session 1 at 7:45 p.m. Executive Session 1 adjourned at 8:05 p.m.

Session 2: The board will meet in an executive session per CRS 24-6-402(4) (h) to consider positions relative to student matters and records of such.

The board entered Executive Session 2 at 8:05 p.m. Executive Session 2 adjourned at 8:12 p.m.

Session 3: The board will meet in an executive session in accordance with CRS24-6-402(4) (a) to consider the acquisition or sale of a property.

The board entered Executive Session 3 at 8:12 p.m. Executive Session 3 adjourned at 9:46 p.m.

Session 4: The board will meet in executive session per CRS24-6-402(4) (f) the evaluation of certified staff and classified staff.

- *NOTE: All licensed staff in their first year with the district, all licensed staff working towards professional licensure while teaching (12).*
- *NOTE: The Superintendent evaluation will also take place.*

The board entered Executive Session 4 at 9:46 p.m. Executive Session 4 adjourned at 10:26 p.m.

XI. ACT ON EXECUTIVE SESSION(S): The board returned to regular session at 10:26 p.m. Superintendent Swayne made the following hiring recommendations.
Becky Maczko, full time cook
Becky Duren, substitute bus driver
Addie Miranda, substitute classified para
Rafe Hutches, head high school and Jr. High wrestling coach
Bowman Ellis, assistant high school and Jr. High wrestling coach
Clay Klipfel, head high school baseball coach
Heath Piper, assistant high school baseball coach
Jeff Mort, assistant high school baseball coach
Brooke Hartley, head high school track coach
Taylor Birdsong, assistant Jr. High girls' basketball coach

Larkin Smith made a motion to approve all the hiring recommendations as listed. Jennifer Esch seconded the motion. Motion passed unanimously.

Clinton Arbuthnot made a motion to move Superintendent Swayne from Interim Superintendent to placement as Superintendent of Schools with a two year contract, starting with the school year 2024-2025. Darrell Mackey seconded the motion. Motion passed unanimously.

Larkin Smith made a motion for the Springfield School District to cover cost, in good faith, to pull the preschool from the Best Grant. Jennifer Esch seconded the motion.
Roll call: 2 Yes – 2 No – 1 Abstain: Clinton Arbuthnot – No, Jennifer Esch – Yes, Tyler Gibson – No, Larkin Smith – Yes, Darrell Mackey – Abstain.
Motion failed from lack of majority.

XII. ADJOURNMENT
Clinton Arbuthnot made a motion to adjourn. Jennifer Esch seconded the motion. Motion passed unanimously.
Meeting was adjourned at 10:40 p.m.

_____ _____
Tyler Gibson, President Clinton Arbuthnot, Vice President

_____ _____
Jennifer Esch, Secretary Larkin Smith, Treasurer

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Darrell Mackey, Director