



Daleville Community Schools  
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# Daleville Jr-Sr High School Athletic Director Opening

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**Position Opening:** Junior-Senior High School Athletic Director

**Location:** Daleville Jr-Sr High School – Daleville Community Schools

**Job Type:** Full-Time, 235-Day Contract

**Application Deadline:** Interviews may begin immediately. Position open until filled.

**Start Date:** December 1, 2025

**Qualifications:** Valid Indiana Teacher's License; *Administrative License Preferred.*

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## Position Overview

Daleville Community Schools is seeking a student-focused, highly organized, and motivational leader to serve as Athletic Director at Daleville Jr-Sr High School. The successful candidate will oversee all aspects of the district's athletic programs, fostering a culture of excellence, sportsmanship, and academic integrity.

The Athletic Director will ensure compliance with Indiana High School Athletic Association (IHSAA) regulations and lead efforts to promote accountability, leadership, and positive representation among student-athletes and coaches. This position plays a critical role in connecting athletics to the broader mission of Daleville Community Schools—supporting the growth and success of every student.

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## Key Responsibilities

### Leadership & Program Development

- Provide visionary leadership in developing and maintaining high-quality, competitive athletic programs for grades 7-12.
- Establish and maintain a strong, student-centered athletic culture that prioritizes character, teamwork, and leadership development.
- Ensure compliance with IHSAA, conference, county and district regulations while upholding the highest standards of sportsmanship.
- Serve as the liaison between administration, coaches, students, and families regarding athletic programs.

### Communication & Community Engagement

- Effectively communicate the mission, values, and goals of the athletic program to students, families, staff, and the community.
- Foster strong community engagement by working with booster clubs, parent organizations, and local businesses to promote and support school athletics.
- Develop a consistent and transparent communication strategy through social media, newsletters, and school announcements.

### Student Recruitment & Retention

- Develop and implement strategies to increase student participation in athletics and encourage multi-sport participation.
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- Work closely with students and families to promote the benefits of athletic involvement and encourage retention in school sports.
- Collaborate with school counselors and academic advisors to ensure student-athletes maintain academic eligibility and success.

### **Coach Recruitment, Development & Retention**

- Hire, mentor, and evaluate high-quality coaches committed to student growth and program excellence.
- Provide ongoing professional development for coaches, including leadership training, sportsmanship education, and program-building strategies.
- Foster a positive coaching culture that emphasizes student development, teamwork, and ethical leadership.

### **Facilities & Equipment Management**

- Oversee the maintenance, scheduling, and improvement of athletic facilities to ensure safety and optimal use.
- Coordinate with district leaders and maintenance teams to plan facility upgrades and necessary improvements.
- Manage the distribution, inventory, and care of athletic equipment and uniforms.

### **Building Programs & Youth Feeder Systems**

- Develop strong, structured youth feeder programs that introduce elementary students to school athletics and build excitement for middle and high school participation.
- Establish partnerships with local youth leagues, recreation departments, and club programs to create a seamless pipeline for student-athletes.
- Organize youth sports camps, clinics, and outreach programs to engage younger students and families in DCS athletics.

### **Bridging Elementary to Junior-Senior High School**

- Develop strategies to support student-athletes through key transitions from elementary to junior-senior high school.
- Work with elementary and junior-senior high school coaches to ensure continuity in training, expectations, and team culture.
- Encourage collaborative programming between elementary and junior-senior high school athletic teams.

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## **How to Apply**

Interested candidates should submit:

1. A letter of interest outlining relevant leadership and athletic experience.
2. A current résumé.
3. References (minimum of three professional references).

Send application materials to:

Jason Callahan, Superintendent  
Daleville Community Schools  
14300 W 2nd Street, Daleville, IN 47334  
jcallahan@daleville.k12.in.us

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*Daleville Community Schools is an equal opportunity employer and encourages applications from all qualified individuals.*