# Notification of Destruction of Records

In accordance with federal and state records retention requirements, East Wake Academy will destroy special education records of former students who exited special education services on or before February 25, 2019. Special education records may include Individualized Education Programs (IEPs), evaluation reports, eligibility documentation, and related service records. Former students or parents/guardians who wish to obtain copies of these records prior to destruction must submit a written request to East Wake Academy within thirty (30) days of this notice. Requests may be directed to the Exceptional Children's Department at East Wake Academy, 821 Charter School Way, Zebulon, NC 27597, or by phone at (919) 404-0444. Records not requested within this timeframe will be securely destroyed.