Board of Education
Belpre City School District
Minutes for Regular Board Meeting
June 27, 2019

Stone Administration/Early Learning Center 5:00 p.m.

**Welcome and Roll Call**

Roll Call for meeting: Mrs. Church, Mr. Meredith, Mr. Miller, Mr. Wiggins and Mrs. O'Donnell.

**Pledge of Allegiance**

**Treasurer's Report**

**RES.2019-065 Approval of Financial Matters**

Motion by Mr. Meredith, seconded by Mr. Miller, to approve the following financial matters:

- Minutes of the May 20, 2019 regular meeting and May 29, 2019 special meeting
- May Warrants Issued Report
- Cash Reconciliation Report
- Lunchroom Report
- Monthly Summary Report
- Monthly SM -2 Financial Report
- FINSUM/APPSUM/CHECKPY
- Accept gifts/donations from:
  - ✓ $300 from Belpre Rotary to the Golf Team
  - ✓ $300 from eLimbs to Athletics for game admissions sponsor
  - ✓ Donation Coding Revision: $525.00 to Class of 2020 (200-9041) rescinded and replaced with $525.00 to Class of 2021 (200-9042)
  - ✓ Donation Coding Revision: $466.95 to Class of 2021 (200-9042) rescinded and replaced with $466.95 to Class of 2020 (200-9041)

- Approval of New Funds:
  - 499-9019 Ohio School Climate State Grant $5,000.00
  - 587-9020 VI-B Restoration Preschool $4,590.56
  - 516-9020 VI-B IDEA Restoration $8,514.46

- **Approval of Advances:**

  001 General Fund to 461-9019: $4,000.00

  001 General Fund to 516-9019: $18,678.22

  001 General Fund to 572-9019: $23,169.48

  001 General Fund to 590-9019: $4,043.84

**• Approval to Amend the Estimated Resources and Appropriations as below. The Final Estimated Resources and Appropriations for Fiscal Year 2019 are as follows:**

| FY 2019 Estimated Revenues and Appropriations | | | | |
|---|---|---|---|---|
| | Revenue | | Appropriations | |
| Fund | Amendments June | Amended Certificate Amounts | Amendments June | FY 19 Appropriation Amounts |
| **General** | **$448,629** | **$12,286,761** | **-$70,817** | **$11,728,815** |
| **Special Revenue Funds** | | | | |
| 018 Public School Support | -$3,428 | $6,072 | -$9,895 | $4,305 |
| 019 Other Grants | -$10,000 | $0 | -$17,884 | $5,497 |
| 300 District Managed Activities | $34,151 | $111,351 | $25,420 | $102,825 |
| 451 Data Communication Fund | $0 | $3,600 | $0 | $3,600 |
| 461 Vocational Education Enhancements | $0 | $6,000 | $0 | $6,971 |
| 516 Title IDEA VIB | -$33,970 | $285,109 | -$33,970 | $285,109 |
| 572 Title I | -$68,191 | $326,059 | -$67,416 | $326,059 |
| 590 Title IIA | -$10,264 | $55,756 | -$7,971 | $55,756 |
| 599 Misc Federal Grants | -$15,954 | $43,292 | -$15,954 | $43,292 |
| **Total** | **-$107,656** | **$837,238** | **-$127,670** | **$833,413** |
| **Capital Projects Fund** | | | | |
| 003 Permanent Improvement | $0 | $0 | $0 | $5,080 |
| | $0 | $0 | $0 | $5,080 |
| **Enterprise** | | | | |
| 006 Food Service | -$58,944 | $342,181 | -$53,621 | $376,379 |
| 012 Community Education Fund | | $0 | $0 | $0 |
| **Total** | **-$58,944** | **$342,181** | **-$53,621** | **$376,379** |
| **Internal Service Fund** | | | | |
| 022 Unclaimed Monies Fund | $0 | $808 | $0 | $0 |
| **Private Purpose Trust Fund** | | | | |
| 007 Hawk Trust Fund | $0 | $0 | $0 | $0 |
| **Agency Fund** | | | | |
| 200 Student Activities | $7,388 | $15,438 | -$250 | $11,100 |
| **Grand Total** | **$289,417** | **$13,482,426** | **-$252,357** | **$12,954,787** |

- **<u>Adopt the FY20 Annual Estimated Resources and Appropriations (2019-2020) for Following Resolution</u>:**

BE IT RESOLVED, by the Board of Education of the Belpre City School District, Washington County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year ending June 30, 2020, the following sums be and the same are hereby set aside and appropriated by Fund for the several purposes for which expenditures are to be made and during said fiscal year, as follows:

| **Belpre City School District FY20 Estimates** | | | |
|---|---|---|---|
| **Fund** | **Appropriations Estimates** | | **Revenue Estimates** |
| **General** | **$11,726,982.18** | | **$12,981,650.00** |
| | | | |
| **Special Revenue Funds** | | | |
| 016 Emergency Levy | | | |
| 018 Public School Support | $6,000.00 | | $4,000.00 |
| 019 Other Grants | $15,573.10 | | $4,000.00 |
| 300 District Managed Activities | $103,450.00 | | $110,200.00 |
| 451 Data Communication Fund | $3,600.00 | | $3,600.00 |
| 461 Vocational Education Enhancements | $10,000.00 | | $9,000.00 |
| 499 State Climate Grant | $5,000.00 | | $5,000.00 |
| 516 Title IDEA VIB | $63,784.13 | | $63,784.13 |
| 572 Title I | $396,960.57 | | $396,960.57 |
| 587 IDEA Preschool | $4,590.56 | | $4,590.56 |
| 590 Title IIA | $84,175.79 | | $84,175.79 |
| 599 Misc Federal Grants | $38,847.44 | | $38,847.44 |
| **Total** | **$731,981.59** | | **$724,158.49** |
| | | | |
| **Enterprise Fund** | | | |
| 006 Food Service | **$409,000.00** | | **$412,420.71** |
| | | | |
| | | | |
| **Capital Improvements** | | | |
| **Private Purpose Trust Fund** | | | |
| 007 Hawk Trust Fund | **$8,130.94** | | **$0.00** |
| | | | |
| **Agency Fund** | | | |
| 200 Student Activities | **$19,656.62** | | **$12,400.00** |
| | | | |
| **Internal Service Fund** | | | |
| 022 Unclaimed Monies Fund | **$3,476.66** | | **$0.00** |
| | | | |
| | | | |
| **GRAND TOTAL** | **$12,899,227.99** | | **$14,130,629.20** |

On Roll Call, Ayes: Mrs. Church, Mr. Meredith, Mr. Miller, Mr. Wiggins, and Mrs. O'Donnell. The President declared the motion carried.

**Hearing of the Public**

**Superintendent and Administrator Reports and Recommendations**

**"Where Great Things Happen Every Day!"**

- A presentation to honor a former Belpre graduate killed in Vietnam – Belpre Area Veterans and Bill Harpold honored Mr. Thomas Roberts, a 1963 graduate of Belpre High School. His name is on the Vietnam Wall at 44W line 28.
- Presentation of Belpre High School Parent/Student Handbook – will be reviewed and approved at the July meeting.
- Presentation of BHS Athletic Handbook – will be reviewed and approved at the July meeting.
- Book study Chapters 5 -7 – Jeff Greenley
- Update of "Portrait of A Graduate" – Jeff Greenley

**RES.2019-066 Approval of Personnel Matters**

Motion by Mr. Meredith, seconded by Mrs. Church, to approve the following:

**Resignation**

| | |
|---|---|
| Karen Locke | Custodian<br>Effective: 8/14/2019 |
| Amy Careins | EMIS Coordinator<br>Effective: 7/10/2019 |

**Termination**

| | |
|---|---|
| Virginia Colvin | Effective: 6/27/2019 |

**Employment:** **(Pending successful verification of certification, experience, completion of criminal records check, and other state or local requirements for the position)**

**Administrative Personnel**

| | |
|---|---|
| Jason Haught | Director of Special Education<br>3 year contract – 8/1/19– 7/31/22 |
| Stephanie Evans | Belpre High School<br>Assistant Principal/AD<br>3 year contract – 8/1/19 – 7/31/22 |
| Samuel T. Pepper | Belpre High School<br>Principal<br>3 year contract - 8/1/19 – 7/31/22 |

**RES.2019-066 Approval of Personnel Matters Cont.**

| | |
|---|---|
| Alexandra Trew | Director of Teaching and Learning<br>3 year contract - 8/1/19 – 7/31/22 |

**Employment: (Pending successful verification of certification, experience, completion of criminal records check, and other state or local requirements for the position)**

**Classified**

| | |
|---|---|
| Alison Montgomery | Cook<br>Effective: 08/14/2019 |

**Certified**

| | |
|---|---|
| Joseph Mundy, Jr. | Substitute Teacher |

**Reimbursed by Washington County Jobs & Family Services Youth Program**

| | | | |
|---|---|---|---|
| Maddie Smith | Hayden Martin | Chase Dixon | Corey Koon |

**Classified – Summer Programs**

| | |
|---|---|
| Loretta Matheny | Sub Paraprofessional Jumpstart |
| Phyllis Lallathin | Sub Paraprofessional Jumpstart |
| Kim Sampson | Summer Bus Cleaning<br>May 23 – July 12, 2019 |

**Certified - Summer Programs**

| | |
|---|---|
| Kevin Dennis | Substitute Teacher<br>(Credit Recovery) |
| Haley Bonar | Substitute Teacher (Jumpstart) |

**Extended Service Days for 2018-2019**

| | |
|---|---|
| Rebecca Hartline | 3 days |

**Extended Time for Summer Curriculum Work** - 7 hours @ $25 per hour as per the Curriculum Director

**District Volunteers**

| | | |
|---|---|---|
| Martha Webster | Kimberly Weiner | George Holland |
| Brandon Arehart | Brice Holland | |

On Roll Call, Ayes: Mrs. Church, Mr. Meredith, Mr. Miller, Mr. Wiggins, and Mrs. O'Donnell. The President declared the motion carried.

**RES.2019-067 Approval of Extra-Curricular/Supplemental Positions (2019-2020 School Year)**

Motion by Mrs. Church, seconded by Mr. Miller, to approve the following:

| | |
|---|---|
| Stephanie Evans | HS Athletic Director<br>Step 5 |
| James Vondenhuevel | Jr. High Athletic Director<br>Step 4 |
| Erica Wright | Senior Class – Advisor |
| Victoria Morgan | Freshman Class – Advisor |
| Tyler Leasure | High School Student Council – Advisor<br>Step 1 |
| Beth Stollar | 7th & 8th Student Council – Advisor<br>Step 2 |
| Wendy Calaway | Science – Team Leader<br>Step 2 |
| Debbie Decker | Math – Team Leader<br>Step 2 |
| Katie Pintz | Social Studies – Team Leader<br>Step 2 |
| Lisa Grays | 7-12 Int. Specialist – Team Leader<br>Step 2 |
| Erica Wright | Language Arts – Team Leader<br>Step 2 |
| Erica Wright | Saturday School - Monitor |
| Wendy Calaway | Greenhouse Club – Advisor |
| Victoria Morgan | Spanish Club – Advisor |
| Jessica Spears | Science Olympiad – Advisor |
| Jennifer Miller | National Honor Society – Advisor<br>Step 2 |
| Chad Stevens | Art Club – Advisor |
| Jen Wells | Junior Class – Advisor |
| Katie Pintz | Sophomore Class – Advisor |
| Lauren Keeling | Kindergarten – Team Leader |
| Nicole Rodgers | 1st Grade – Team Leader |

**RES.2019-067 Approval of Extra-Curricular/Supplemental Positions (2019-2020 School Year) Cont.**

| | |
|---|---|
| Cheri Helgesen | 2nd Grade – Team Leader |
| Mary Miller | 3rd Grade – Team Leader |
| Eileen Cieslewski | 4th Grade – Team Leader |
| Kathy Scimia | 5th Grade – Team Leader |
| Dawn Dunlap | 6th Grade – Team Leader |
| Dawn Dunlap | Student Council – Co-Advisor |
| Josie Fivecoait | Student Council – Co-Advisor |
| Stacy Moore | B.E. Yearbook Advisor |
| Mike DeVol | Varsity Football – Head Coach<br>Step 5 |
| Curt Shriver | Varsity Football – Asst. Coach<br>Step 4 |
| Jeffrey Carmichael | Varsity Football – Asst. Coach<br>Step 1 |
| Brian Sprague | Varsity Football – Asst. Coach<br>Step 4 |
| Troy DeVol | Varsity Football – Asst. Coach<br>VOLUNTEER |
| Ryan Leasure | Jr. High Football – Asst. Coach<br>Step 1 |
| Tyler Leasure | Varsity Boys Basketball – Head Coach<br>Step 3 |
| Tom Leasure | Varsity Boys Basketball – Asst. Coach<br>VOLUNTEER |
| Ryan Leasure | Reserve Boys Basketball – Coach<br>Step 3 |
| Aaron Tenney | Jr. High Boys Basketball – Asst. Coach<br>VOLUNTEER |
| Kyle Scott | 8th Grade Boys Basketball – Coach<br>Step 2 |
| Chris Murray | Varsity Girls Basketball – Head Coach<br>Step 5 |
| Dirk Leftwich | 7th Grade Girls Basketball - Coach<br>Step 3 |

**RES.2019-067 Extra-Curricular/Supplemental Positions (2019-2020 School Year) Cont.**

| | |
|---|---|
| Beth Giffin | Reserve Girls Basketball – Coach<br>Step 4 |
| Chris Fennell | Varsity Girls Basketball – Asst. Coach<br>VOLUNTEER |
| Kirsten Hannah | Varsity Cheer – Coach<br>Step 0 |
| Sarah Walker | Reserve Cheer – Co-Coach<br>Step 0 (Football season) |
| Haley Gates | Reserve Cheer – Co-Coach<br>Step 0 (Basketball season) |
| Brittany McNabb | Jr. High Cheer – Coach<br>Step 3 |
| Terry Mullen | Varsity Baseball – Head Coach<br>Step 5 |
| Nate Watson | Varsity Baseball – Asst. Coach<br>Step 3 |
| James Vondenhuevel | Varsity Baseball – Asst. Coach<br>VOLUNTEER |
| Stephanie Evans | Varsity Softball – Head Coach<br>Step 5 |
| Brian Hutchinson | Varsity Softball – Asst. Coach<br>Step 1 |
| Chris Sprigg | Varsity Softball – Asst. Coach<br>VOLUNTEER |
| Jennifer Wells | Varsity Cross Country – Coach<br>Step 5 |
| Rod O'Donnell | Varsity Cross Country – Asst. Coach<br>VOLUNTEER |
| Katie Pintz | Jr. High Cross Country – Coach<br>Step 2 |
| Kyle Scott | Varsity Golf – Coach<br>Step 4 |
| Aaron Tenney | Varsity Golf – Asst. Coach<br>VOLUNTEER |
| Nate Watson | Jr. High Golf – Coach<br>Step 2 |
| Brooke Cieslewski | Varsity Volleyball - Coach<br>Step 2 |

**RES.2019-067 Extra-Curricular/Supplemental Positions (2019-2020 School Year) Cont.**

| | |
|---|---|
| Haley Bonar | Reserve Volleyball – Coach<br>Step 1 |
| Loren Elliott | Jr. High Volleyball – Coach<br>Step 0 |
| Lauren Amos | Jr. High Volleyball – Asst. Coach<br>VOLUNTEER |
| Jesse Joseph | Weight Room Coordinator |
| William VanPelt | Marching Band – Director<br>Step 2 |
| William VanPelt | Pep Band – Director<br>Step 2 |
| William VanPelt | Choir – Director<br>Step 2 |
| Robin White | Percussion – Director<br>Step 3 |
| Christa Benson | Flags Instructor – Co-Coach<br>Step 2 |
| Brandon Arehart | Flags Instructor – Co-Coach<br>Step 0 |

On Roll Call, Ayes: Mrs. Church, Mr. Meredith, Mr. Miller, and Mr. Wiggins. Mrs. O'Donnell abstained. The President declared the motion carried.

**RES.2019-068 Approval of K-12 Student Fees**

Motion by Mrs. Church, seconded by Mr. Wiggins, to approve K-12 grade student fees for 2019-2020 as presented to the board.

On Roll Call, Ayes: Mrs. Church, Mr. Meredith, Mr. Miller, Mr. Wiggins, and Mrs. O'Donnell. The President declared the motion carried.

**RES. 2019-069 Approval of Handbooks**

Motion by Mr. Wiggins, seconded by Mr. Meredith, to approve the

Belpre Elementary School Parent/Student handbook for the 2019-2020 school year

On Roll Call, Ayes: Mrs. Church, Mr. Meredith, Mr. Miller, Mr. Wiggins, and Mrs. O'Donnell. The President declared the motion carried.

**RES.2019-070 Approval of Confidential Handbook**

Motion by Mr. Miller, seconded by Mr. Wiggins, to approve the

Confidential Staff Handbook

On Roll Call, Ayes: Mrs. Church, Mr. Meredith, Mr. Miller, Mr. Wiggins, and Mrs. O'Donnell. The President declared the motion carried.

**RES. 2019-071 Approval of Lunch and Breakfast Prices**

Motion by Mr. Wiggins, seconded by Mr. Meredith, to approve breakfast and lunch prices for K-12 for the 2019-2020 school year:

| | | | |
|---|---|---|---|
| Student Breakfast including milk | $1.50 | Adult Breakfast including milk | $2.1 |
| HS Student Lunch including milk | $2.95 | Adult Lunch including water | $3.55 |
| Elementary Student Lunch including milk | $2.85 | | |

On Roll Call, Ayes: Mrs. Church, Mr. Meredith, Mr. Miller, Mr. Wiggins, and Mrs. O'Donnell. The President declared the motion carried.

**RES.2019-072 Approval of Agreements**

Motion by Mrs. Church, seconded by Mr. Wiggins, to approve the following :

- Participation in the Artsbridge Arts Education Programs at a cost of $1200.00 for Belpre Elementary School: Catalog of Arts and Performers and Tour Series, 2019-2020.
- Contract with Washington County Board of DD for provision of special education and related services.
- Maintenance Agreement Contract with Advanced Communications Company (ACC) for the Belpre Elementary School telephone system at a cost of $950.00, beginning July 1, 2019 through June 30, 2020.
- Maintenance Agreement Contract with Advanced Communications Company (ACC) for the Belpre High School telephone system at a cost of $990.00, beginning July 1, 2019 through June 30, 2020.
- Approval of Health/Prescription Insurance Rates for FY20 through UMR/Portage Area School Consortium.
- Approval of a renewal of school dental insurance with CoreSource effective July 1, 2019.
- Approval of a renewal of school vision insurance with VSP effective July 1, 2019.
- Contract with Security Electronics, Inc. for annual fire alarm inspections at a cost of $980.00.
- Coalition of Rural and Appalachian Schools (CORAS) for the 2019-2020 school year at a rate of $325 annually.

**RES.2019-072 Approval of Agreements Cont.**

- A package policy offered by the Ohio School Plan/Hylant Insurance for property, fleet, and liability for the period of July 1, 2019 to June 30, 2020 through the Schwendeman Agency.

- An agreement with Strategic Management Solutions to provide Category One E-Rate Consulting Services for funding years 2020, 2021, and 2022 at a rate of 13.5% of the funding requested not to exceed $1,080.00 per instructional entity (State of Ohio IRN).

- Contract with Rick Eplion Paving, Inc. for paving work.

On Roll Call, Ayes: Mrs. Church, Mr. Meredith, Mr. Miller, Mr. Wiggins, and Mrs. O'Donnell. The President declared the motion carried.

**RES.2019-073 Approval of Policies**

Motion by Mr. Meredith, seconded by Mr. Miller, to approve the following policies:

Policy #6605 – Crowdfunding

Policy #5113.02 – School Choice Options

Policy #5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students

Policy #5610.03 – Emergency Removal of Students

Policy #6320 – Purchasing and Bidding

Policy #6325 – Procurement-Federal Grants/Funds

Policy #8400 – School Safety

Policy #8500 – Food Services

On Roll Call, Ayes: Mrs. Church, Mr. Meredith, Mr. Miller, Mr. Wiggins, and Mrs. O'Donnell. The President declared the motion carried.

**RES.2019-074 Approval of Executive Session**

Motion by Mr. Meredith, seconded by Mrs. Church, to go into executive session to discuss employment of personnel and other matters to be kept confidential by law at 6:07 p.m.

On Roll Call, Ayes: Mrs. Church, Mr. Meredith, Mr. Miller, Mr. Wiggins, and Mrs. O'Donnell. The President declared the motion carried.

*Mr. Wiggins left the meeting at 6:37 p.m.

Called back into regular session at 7:17 p.m.

**RES.2019-075 Approval of Adjournment**

Motion by Mr. Miller, seconded by Mrs. O'Donnell, to adjourn at 7:18 p.m.

On Roll Call, Ayes: Mrs. Church, Mr. Meredith, Mr. Miller, Mr. Wiggins, and Mrs. O'Donnell. The President declared the motion carried.

ATTEST: _____ _____

Treasurer President