RUSSELL COUNTY USD 407

400 N. Elm Street, P.O. Box 393, Russell, Kansas 67665 · P: (785) 483-2173 · F: (785) 483-2175 · www.usd407.org

REQUEST FOR PROPOSAL

PROJECT: RJSHS SPORTS COMPLEX LIGHTING
565 State Street
Russell, KS 67665

SCOPE OF WORK:

1. Provide the materials, labor, freight, and lift to replace the materials listed below due to hail damage.
2. Remove and replace lighting fixtures with like materials and provide an alternate bid to upgrade to an LED lighting system.
3. Reposition fixtures as needed.
4. If damaged Knuckle Cones are discovered during repairs, they would need to be replaced.
5. Arrange transport for delivery of the HID lamps containing mercury to a recycling center.

- **Materials:**
  - (68) LA-30Z-1 1500 W Z-Lamps
  - (68) LS-3418-2 Lense & Ring Assy's
  - (68) Reflectors
  - KC-500-1 Knuckle Cone as needed

CONTRACTOR INFO:

NAME: _____

CONTACT: _____

ADDRESS: _____

PHONE: _____

EMAIL _____

REPLACEMENT WITH LIKE MATERIALS	ALTERNATE BID CONVERSION TO LED LIGHTING
TOTAL COST:	

- Contractor must be licensed, bonded, and insured.
- Bids will be considered from contractors who have made a visit to the job site specifically to review job conditions and have made their qualifications and bidding intentions known to the school.
- Russell County USD 407 is tax exempt, and it shall be the responsibility of the contractor to obtain project tax exemptions or coordinate with the school to insure this tax exemption.
- Progress or partial payments will not be considered on this project.

CONTACT:

Neal Duden, Maintenance Director | 785-445-8069 | nduden@usd407.org

- Questions related to the project.
- Schedule an onsite visit

BID SCHEDULE AND SUBMISSION DETAILS:

- Bids are due and will be opened on **January 7, 2026 @ 1:00 PM** at the District Administration Office. Bids received after the deadline will be returned to the bidder unopened.
- Electronic bid submissions will not be accepted.
- All bids must be submitted in a sealed envelope with **"RJSHS SPORTS COMPLEX LIGHTING"** clearly indicated on the outside of the envelope.
- Submit the sealed bids to:

  Russell County USD 407
  ATTN: Jane Cline, Board Clerk
  400 N. Elm St, P.O. Box 393
  Russell, KS. 67665
- The Board of Education will accept or reject bids at the January 12, 2026, Board Meeting.
- Job completion by August 1, 2026
- A waiver of lien from subcontractors and equipment suppliers will be required prior to any contract payments.
- Completion and submission of the enclosed bid sheet by deadline.
- Bidder is encouraged to submit any additional documentation that will explain the bid.

MISCELLANEOUS:

- Russell County USD 407 reserves the right to reject any or all bids or to waive any informalities in the bidding.