BEAVERTON
JR./SR. HIGH SCHOOL

PARENT-STUDENT

HANDBOOK

2025-26

2025 - 2026

Parent-Student Handbook

Beaverton Jr./Sr. High School

BJSHS Building Leadership and Support Staff	
Renee Inscho, Principal	Kristen Sanderson, Assistant Principal
Renee Hargrove, 6-12 Instructional/MTSS Coach	Misty Johnson, Academic Counselor
Stephanie Blades, Secretary	Tina Hayes, Secretary
Rusty Govitz, Director of Communications	Renee Skalitzky, Behavior Coach
Steve Cingano, Student Resource Officer	Mark Grove, Athletic Director

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HS Schedule		Jr. High Schedule	
1	8:00-9:03	1	8:00-9:10
2	9:08-10:10	2	9:15-10:25
3	10:15-11:18	3	10:30-11:40
Lunch	11:18-11:48	WIN	11:45-12:20
4	11:53-12:56	Lunch	12:20-12:50
5	1:01-2:03	5	12:55-2:05
6	2:08-3:10	6	2:10-3:10

Beaverton Junior/Senior High Staff	
Olivia Barnes	Daniel Butzu
Julia Bauman	Bob Colman
Jill Wagner	Kari Coughlin
Will Gaudard	Kelly Fischer
Hunter Merillat	Amanda Gerow
Kelsey Silvers	Allison Grice
Charlotte Sheets	Kossi Komlassan
Nicki Walters	Bethany Loper
Brianne Woodruff	Paul Mikulcik
Jadon Grifhorst	Daryl Phillips
Lori Reed	Erica Sprague
Casey Schafer	Aaron Wentworth
ELA Teacher	Scott Wicke
Nancy Massaro	

School Fight Song

Oh when those BHS teams take the floor
We're going to win and win and win some more
For the school that we all love so well
We're going to yell and yell and yell and yell and yell
We're going to fight, fight, fight to win this game
With honor we will keep our fame
We're going to knock those teams right off the floor, off the floor
RAH, RAH, RAAH!
Fight, Fight, Fight, Fight
Beaverton High, Beaverton High
Fight, Fight, Fight
Beaverton High, Beaverton High
Fight, What? Fight!

School Colors: Red and White **Mascot**: Beavers

This handbook summarizes many of the official policies and administrative guidelines of the Board of Education and the District. To the extent that the handbook is ambiguous or conflicts with these policies and guidelines, the policies and guidelines shall control. This handbook is effective immediately and supersedes any prior handbook and other written material on the same subjects.

This handbook does not equate to an irrevocable contractual commitment to the student, but only reflects the current status of the Board's policies and the School's rules as of August 2024. If any of the policies and/or administrative guidelines referenced herein are revised after August 2024, the language in the most current policy or administrative guideline prevails.

WELCOME

Welcome! We are pleased that you are attending Beaverton Jr./Sr. High School (BJSHS), Home of the Beavers. Your talents and skills will help us continue our successful ways in and out of the classroom. It is our goal to provide a safe, positive and stimulating environment for you to learn and grow as a valuable member of our community. We hope that your experiences here at BJSHS will be challenging and rewarding.

We are here to assist you in reaching all of your educational goals. We look forward to working with you and guiding you toward success through your school career.

Mrs. Renee Inscho
Renee Inscho
Principal

MISSION: Beaverton Jr./Sr. High, in partnership with the community, will ensure an environment in which all students acquire skills necessary for lifelong learning and responsible citizenship.

VISION: Beaverton Schools will be a district of excellence by fostering a strong, supportive culture to prepare students to reach their full potential for personal growth and community impact.

Note: This Student/Parent Handbook is based in significant part on policies adopted by the Board of Education and Administrative Guidelines developed by the Superintendent. Those Board Policies and Administrative Guidelines are incorporated by reference into the provisions of this Handbook. The Policies and Administrative Guidelines are periodically updated in response to changes in the law and other circumstances. Therefore, there may have been changes to the documents reviewed in this Handbook since it was printed. If you have questions or would like more information about a specific issue or document, contact your school principal or access the document on the District's website.

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SECTION I: GENERAL INFORMATION

EQUAL EDUCATION OPPORTUNITY

It is the policy of this District to provide an equal education opportunity for all students. Any person who believes that s/he has been discriminated against on the basis of his/her race, color, disability, religion, gender, sexual orientation, or national origin while at school or a school activity should immediately contact the School District's Compliance Officer listed below:

Administrative Office Manager and Business Manager
468 S Ross St, PO Box 529, Beaverton, MI 48612
(989) 246-3000
Title-IX@beavertonschools.net

Complaints will be investigated in accordance with the procedures as described in Board Policy 5202, 5106, and 3118. Any student making a complaint or participating in a school investigation will be protected from any threat or retaliation. The Compliance Officer can provide additional information concerning equal access to educational opportunity.

INDIVIDUALS WITH DISABILITIES

The Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act provide that no individual will be discriminated against on the basis of a disability. This protection applies not just to the student, but to all individuals who have access to the District's programs and facilities.

Students and parents can access special education services through the proper evaluation procedures required by Federal (IDEA) and State law. Contact the Special Education Coordinator at 989-246-3000 to inquire about evaluation procedures and programs.

LIMITED ENGLISH PROFICIENCY

The policy of this District is that those students identified as having limited English proficiency will be provided additional support and instruction to assist them in gaining English proficiency and in accessing the educational and extracurricular programs offered by the District.

PARENT INVOLVEMENT

The Board of Education believes that significant learning by a student is more likely to occur when there is an effective partnership between the school and the student's parents/guardians. This is the mutual belief in and commitment to education goals for a student, a plan for the means to accomplish those goals, cooperation on developing and implementing solutions to problems that may be encountered, and continuing communication regarding the progress in accomplishing the goal(s).

The Board needs parents to assume and exercise responsibility for their children's behavior, including the behavior of students who have reached the legal age of majority, but are still supported by the parent. During the school hours, the Board, through its designated administrators, recognizes the responsibility to monitor students' behavior and, as with academic matters, the importance of cooperation between the school and the parents in matters relating to conduct.

PARENT-TEACHER CONFERENCES

Parents are encouraged to attend parent-teacher conferences held in the fall of each school year.

REVIEW OF INSTRUCTIONAL MATERIALS AND ACTIVITIES

Parents have the right to review any instructional materials being used in the school. They also may observe instruction in any class, particularly those dealing with instruction in health and sex education. Any parent who wishes to review materials or observe instruction must contact the principal prior to coming to BJSHS. Parents' rights to review teaching materials and instructional activities are subject to reasonable restrictions and limits.

STUDENT RIGHTS AND RESPONSIBILITIES

The rules and procedures of the school are designed to allow each student to obtain a safe, orderly, and appropriate education. Students can expect their rights to freedom of expression and association, and to fair treatment as long as they

respect those rights for their fellow students and the staff. All students will be expected to follow teachers' directions and to obey all school rules. Also, all students (age eighteen (18) or older) must follow all school rules. Disciplinary procedures are designed to ensure due process (a fair hearing) before a student is removed because of his/her behavior.

SCHOOL LOCKERS

The school assigns lockers to students for convenience and temporary use. Locker use is exclusively to store school-related materials and authorized personal items such as outer garments, footwear, grooming aids, or lunch. Students shall not use the lockers for any other purpose, unless specifically authorized by school board policy or the school principal or his/her designee, in advance of students bringing the items to school. Each student is solely responsible for the contents of his/her locker and should not share a locker with other pupils, nor divulge locker combinations to others, unless authorized by the public school principal or his/her designee. Using school lockers to store expensive items is not recommended. It is also highly recommended that the locker is locked after the student leaves by closing tightly and turning the knob.

SEARCH AND SEIZURE

Search of a student and his/her possessions, including vehicles, may be conducted at any time the student is under the jurisdiction of the Board of Education, if there is a reasonable suspicion that the student is in violation of law or school rules. A search may also be conducted to protect the health and safety of others. All searches may be conducted with or without a student's consent. This includes any extracurricular events. Students are provided lockers, desks, and other equipment in which to store materials. It should be clearly understood that this equipment is the property of the school and may be searched at any time if there is reasonable suspicion that a student has violated the law or school rules. Locks are to prevent theft, not to prevent searches. Anything that is found in the course of a search that may be evidence of a violation of school rules or the law may be taken and held or turned over to the police. The school reserves the right not to return items which have been confiscated. In the course of any search, students' privacy rights will be respected regarding any items that are not illegal or against school policy.

STUDENT REFUSAL OF SEARCH

A student's failure to permit searches and seizures as provided in this policy will be considered grounds for disciplinary action:

- Law Enforcement Agency called
- Loss of privileges (Such as driving privileges, book bags, locker privileges etc.)
- Disciplinary action (Such as Suspension or Detention)

<u>Locker Searches</u>

Random searches of school lockers and their contents have a positive impact on deterring violations of school rules and regulations, ensure proper maintenance of school property, and provide greater safety and security for pupils and personnel. Accordingly, the board authorizes the principal or his/her designee to search lockers and locker contents at any time, without notice, and without parental/guardianship or pupil consent. The principal or his/her designee may request the assistance of a law enforcement officer in conducting a locker search. The principal or his/her designee shall supervise the search.

<u>Canine Searches</u>

In an effort to keep the schools and district premises free of drugs, alcohol and weapons, school authorities may use specially trained, non-aggressive dogs to sniff out and alert staff to the presence of illegal controlled substances, alcohol, or weapons in school lockers and in student's vehicles parked on district premises.

SELF-TRANSPORTATION TO SCHOOL

Students are permitted to drive cars to school and are to park them in the south parking lot. Students and their parents assume full responsibility for any transportation to and from school not

officially provided by the school. Students may not drive their vehicles during the school day without permission from the school administration. Since the parking lot is school property, the school reserves the right to inspect vehicles when deemed necessary. The additional guidelines and standards should be followed:

- Students are to park in the south parking lot of the school
- Students will not loiter in the parking lot during school hours
- Once students arrive to school, they cannot loiter or stay in their vehicles
- BJSHS reserves the right to search all vehicles on the property
- Student vehicles are to be on district property south of the high school until 3:10 p.m. each day for safety reasons
- Parking on school property is a privilege which can be revoked at any time

STUDENT RIGHTS OF EXPRESSION

The school recognizes the right of students to express themselves. With the right of expression comes the responsibility to do it appropriately. Students may distribute or display, at appropriate times, non-sponsored, noncommercial written material and petitions; buttons, badges, or other insignia; clothing, insignia, and banners; and audio and video materials. All items must meet the following school guidelines. A material cannot be displayed if it:

- is obscene to minors, libelous, indecent and pervasive or vulgar
- advertises any product or service not permitted to minors by law
- intends to be insulting or harassing
- intends to incite fighting or presents a likelihood of disrupting school or a school event
- Presents a clear and present likelihood that, either because of its content or manner of distribution or display, it causes or is likely to cause a material and substantial disruption of school or school activities, a violation of school regulations or the commission of an unlawful act.

STUDENT RECORDS

The School District maintains many student records, including both directory information and confidential information. Other than directory information, access to all other student records is protected by the Family Educational Rights and Privacy Act (FERPA) and Michigan law. Except in limited circumstances as specified in State and Federal law, the School District is prohibited from releasing confidential education records to any outside individual or organization without the prior written consent of the parents/guardians. Confidential records include test scores, psychological reports, behavioral data, disciplinary records, and communications with family and outside service providers.

Students and parents/guardians have the right to review and receive copies of all educational records. Costs for copies of records may be charged to the parent/guardian. To review student records, please provide a written notice identifying requested student records to the building administration. You will be given an appointment with the appropriate person to answer any questions and to review the requested student records.

Parents/guardians and adult students have the right to amend a student record when they believe that any of the information contained in a record is inaccurate, misleading or violates the student's privacy. A parent/guardian must request the amendment of a student record in writing and if the request is denied, the parent/guardian will be informed of their right to a hearing on the matter.

Consistent with the Protection of Pupil Rights Amendment (PPRA), no student shall be required, as a part of the school program or the District's curriculum, without prior written consent of the parent/guardian, to submit to or participate in any survey, analysis, or evaluation that reveals information concerning:

1. political affiliations or beliefs of the student or his/her parents
2. mental or psychological problems of the student or his/her family

3. sexual behavior or attitudes
4. illegal, anti-social, self-incriminating or demeaning behavior
5. critical appraisals of other individuals with whom respondents have close family relationships
6. legally recognized privileged and analogous relationships, such as those of lawyers, physicians and ministers
7. religious practices, affiliations, or beliefs of the student of his/her parents, or
8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program)

Further, parents have the right to inspect, upon request, a survey or evaluation created by a third party before the survey/evaluation is administered or distributed by the school to the student. The parent will have access to the survey/evaluation within a reasonable period of time after the request is received by the building principal.

The Family Policy Compliance Office in the U.S. Department of Education administers both FERPA and PPRA. Parents and/or eligible students who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW 20202-4605
Washington, D.C.
www.ed.gov/offices/OM/fpco

Informal inquiries may be sent to the Family Policy Compliance Office via the following email addresses: *FERPS@ED.Gov* and *PPRA@ED.Gov*

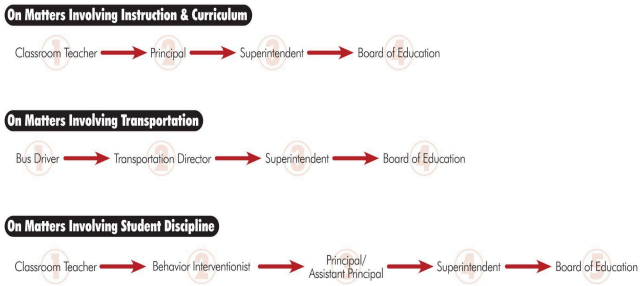
FAMILY/DISTRICT COMMUNICATION GUIDELINES

Sometimes, people disagree. At times there will be misunderstandings, disagreements and a need for conflict resolution. If a parent/guardian has a concern with a student's interactions in school, then address the concern with the school officials in the sequence detailed below. These guidelines are designed to help address these concerns while respecting the needs and proper channels of resolution for all involved.

If handled with mutual respect and the overriding interest in what's best for all students, the overwhelming majority of these types of conflicts are resolved in the early phases of these conversations. If an understanding can't be reached at those levels, escalation to the next tier is appropriate and encouraged.

At Beaverton Schools, we all want the same thing - to provide a safe and enriching learning environment for all kids. Observing these protocols will assist immeasurably in that endeavor, and we appreciate your willingness to respect this process.

A student may have the right to a hearing if the student believes one has been improperly denied participation in a school activity or has been subjected to an illegal rule or standard.



STUDENT WELL-BEING

Student safety is a responsibility of the staff. All staff members are familiar with emergency procedures such as fire, lock down and tornado drills, and accident reporting procedures. Should a student be aware of any dangerous situation or accident, s/he must notify any staff person immediately.

Students with specific health care needs should deliver written notice about such needs along with proper documentation by a physician, to the BJSHS Office.

INJURY AND ILLNESS

All injuries must be reported to a teacher or the office. If minor, the student will be treated and

may return to class. If medical attention is required, the office will follow the School's emergency procedures.

A student who becomes ill during the school day should request permission to go to the office. An appropriate adult in the office will determine whether or not the student should remain in school or go home. No student will be released from school without proper permission.

IMMUNIZATIONS

Students must be current with all immunizations required by law or have an authorized waiver from State immunization requirements. If a student does not have the necessary shots or waivers, the principal may remove the student or require compliance with a set deadline. This is for the safety of all students and in accordance with State law. Any questions about immunizations or waivers should be directed to the School Nurse.

EMERGENCY MEDICAL AUTHORIZATION

The Board has established a policy that every student must have an Emergency Medical Authorization Form completed and signed by his/her parent in order to participate in any activity off school grounds. This includes field trips, spectator trips, athletic and other extracurricular activities, and co-curricular activities.
The Emergency Medical Authorization Form is provided at the time of enrollment and at the beginning of each year. Failure to return the completed form to the school will jeopardize a student's educational program.

USE OF MEDICATIONS

In those circumstances where a student must take prescribed medication during the school day, the following guidelines are to be observed:

- Parents should, with their physician's counsel, determine whether the medication schedule can be adjusted to avoid administering medication during school hours
- The Medication Consent Form 5703 – F – 3 must be filed with the respective building principal before the student will be allowed to begin taking any medication during school hours
- All prescribed medication is to be in the original prescription bottle
- Medication that is brought to the office will be properly secured
- Medication MAY NOT be sent to school in a student's lunch box, pocket, or other means on or about his/her person, except for emergency medications for allergies and/or reactions
- Any unused medication unclaimed by the parent will be destroyed by school personnel when a prescription is no longer to be administered or at the end of a school year
- The parents shall have sole responsibility to instruct their child to take the medication at the scheduled time, and the child has the responsibility for both presenting himself/herself on time and for taking the prescribed medication
- A log for each prescribed medication shall be maintained which will note the personnel giving the medication, the date, and the time of day; this log will be maintained along with the physician's written instructions and the parent's written permission release
- The school will not provide or administer non-labeled medicines, Tylenol, aspirin, Midol, etc.

Any student who distributes a medication of any kind to another student or is found to possess a medication other than the one authorized is in violation of the school's Code of Conduct and will be disciplined in accordance with the drug-use provision of the Code.

ASTHMA INHALERS AND EPI-PENS

Students, with appropriate written permission from the physician and parent, may possess and use a metered dose inhaler or dry powder inhaler to alleviate asthmatic symptoms. Epinephrine (Epi-pen) is administered only in accordance with a written medication administration plan

developed by the school principal and updated annually.

CONTROL OF CASUAL-CONTACT COMMUNICABLE DISEASES AND PESTS

Because a school has a high concentration of people, it is necessary to take specific measures when the health or safety of the group is at risk. The school's professional staff has the authority to remove or isolate a student who has been ill or has been exposed to a communicable disease or highly-transient pest, such as lice. Specific diseases include; diphtheria, scarlet fever, strep infections, whooping cough, mumps, measles, rubella, and other conditions indicated by the Local and State Health Departments. Any removal will only be for the contagious period as specified in the school's administrative guidelines.

CONTROL OF NON-CASUAL-CONTACT COMMUNICABLE DISEASES

In the case of Non-Casual-contact, communicable-diseases, the school still has the obligation to protect the safety of the staff and students. In these cases, the person in question will have his/her status reviewed by a panel of resource people, including the County Health Department, to ensure that the rights of the person affected and those in contact with that person are respected. The school will seek to keep students and staff persons in school unless there is definitive evidence to warrant exclusion.

Non-casual-contact communicable diseases include sexually transmitted diseases, AIDS (Acquired Immune Deficiency Syndrome), ARC-AIDS Related Complex (condition), HIV (Humanimmunodeficiency), HAV, HBV, HCV (Hepatitis A, B, C); and other diseases that may be specified by the State Board of Health. As required by Federal law, parents will be requested to have their child's blood checked for HIV, HBV, and other blood-borne pathogens when the child has bled at school and students or staff members have been exposed to the blood. Any testing is subject to laws protecting confidentiality.

EARLY DISMISSAL

No student will be allowed to leave school prior to dismissal time without a written request signed by a person whose signature is on file in the School office or the parent/guardian coming to the school office to request the release. High School students, grades 9-12, that self-transport will be allowed to leave at lunch time on half days ONLY. No student will be released to a person other than a custodial parent(s) without written permission signed by the custodial parent(s) or guardian.

CLOSED CAMPUS

Beaverton Jr./Sr. High School has a "closed campus policy". Students are not to leave after arriving at school nor before their last scheduled class ends unless authorized by the administration or office personnel. Students who leave campus without permission will be considered truant from class resulting in disciplinary action per the Code of Conduct. Also, closed campus does not allow visitors or non-Beaverton students on campus between the hours of 8:00 am to 3:10 p.m. If a visitor must be on campus, they must report to the main office for proper authorization.

VISITORS

All visitors (this includes parents/guardians) must report to the office to sign in. Please enter the building through the main entrance. Students are not permitted to bring visitors to school. All volunteers spending time in the classroom or on field trips, will be required to have an approved ICHAT.

MEAL SERVICE

The school participates in the National School Lunch Program and makes free breakfast and lunches available to all students. Families are required to fill out the Household Information Survey at the beginning of the school year. A la carte items are available. Students may also bring their own lunch to school to be eaten in the school's cafeteria. No student shall be allowed to leave school premises during the lunch period without specific written permission granted by the principal. Please note the following:

- All lunches at BJSHS are to be served in the cafeteria
- Academic areas of the school are closed to students at lunch
- Please no cutting in line and appropriate behavior is expected at all times
- Stealing from the school food service is illegal
- Please respect your wonderful facilities by practicing cleanliness

FIRE, SEVERE WEATHER, AND LOCKDOWN DRILLS
All school safety drills will be conducted in accordance with state requirements. The scheduled drills include:

- **Fire Drills**: Practicing orderly and timely evacuation from the building.
- **Severe Weather Drills**: Practicing taking shelter in designated areas within the school.
- **Lockdown Drills**: Practicing securing the school in the event of an internal or external threat.

EMERGENCY CLOSINGS AND DELAYS
In the event school is closed for inclement weather or other emergencies you will receive notification from the school through your Skyward contact information or through the school app.

WORK PERMITS
Work Permits may be obtained in the BJSHS office. The applications must be completed by the prospective employer, the employee and the parents, and then must be returned to the BJSHS office before the permit is actually issued.

FIELD TRIPS
Field trips are academic activities, class rewards, or a part of the school's co-curricular and extracurricular programs that are held off school grounds. No student may participate in any school-sponsored trip without parental consent. Attendance rules and school behavior guidelines apply to all field trips. Participation in field trips may be contingent on behavior while at school leading up to the trip.

At times, students may need to be transported to other locations on school properties for class purposes. These trips will not necessarily require written parent permission.

LIBRARY/MEDIA SERVICES
The BJSHS strives to generally make sure the selections of books in the library are age appropriate, but please understand that with such a wide range of grade spans and also with each person's levels of comfort with various texts varies. If you want to monitor the content of independent reading books, please make sure to regularly ask your student about what they are choosing to read.

SCHOOL-SPONSORED CLUBS AND ACTIVITIES
Beaverton Jr./Sr. High School provides students the opportunity to broaden their learning through curricular-related activities. Authorized groups sponsored by a staff member include: Band, Choir, Color Guard, Business Professionals of America (BPA), National Honor Society (NHS), World Language Club, Drama, Forensics, Art Club, Robotics, Student Government (High School & JR High), and Yearbook.

NON-SCHOOL SPONSORED CLUBS AND ACTIVITIES
Non-school sponsored student groups organized for religious, political, or philosophical reasons may meet during non-instructional hours. The application for permission can be obtained from the principal. The applicant must verify that the activity is being initiated by students, that attendance is voluntary, that no school staff person is actively involved in the event, that the event will not interfere with school activities, and that non-school persons do not play a regular role in the event. No non-district sponsored organization may use the name of the school or school mascot. All school rules will still apply regarding behavior and equal opportunity to participate.

Membership in any fraternity, sorority, or any other secret society as prescribed by law is not permitted. All groups must comply with School rules and must provide equal opportunity to participate.

DANCES

Dances are a privilege provided to students to interact with each other after school in a safe, supervised environment. The following policies have been established for dances:

- All school rules still apply at dances, both on and off-campus
- No outside containers or bottles will be permitted
- The school doors will be locked (from the outside only) for high school dances
- Dance dismissal times may vary according to the event
- Dances will be for either 6th-8th grade or 9-12th grade students, but they will never be mixed to include high school and junior high students.
- If it is a special dance where guest passes are allowed then the student will have to get a guest pass form from the office and turn it in a week before the dance. Guests over the age of 20 years will not be allowed to attend a school dance; all school rules apply at all dances for the student and their guest
- Organization sponsoring a dance will be responsible for cleanup and any damages that occur
- Students are not to be in parked cars on school property during school dances
- Once a student leaves the dance or building they will not be permitted to return

COOPERATION WITH OUTSIDE GOVERNMENT AGENCIES

Beaverton Jr./Sr. High School partners with other government agencies when necessary. Agencies include, but are not limited to law enforcement entities, the court system, and social welfare programs.

INTERVIEWS OF STUDENTS BY POLICE OR OTHER PUBLIC AGENCIES

The school district endeavors to cooperate with law enforcement agencies. Students may be interviewed in school by law enforcement officials. School officials will grant law enforcement interviews with a student after considering the (1) type of incident; (2) seriousness of the incident; (3) age and maturity of the student; (4) relationship of the incident to school and the educational process; and (5) whether time is of the essence.

When practical, school personnel will be present during the police interview, and an attempt will be made to contact the parent/guardian prior to the interview. If the student is a minor and the parent was not present during the interview, the parent/guardian will be notified by the principal or his/her designee that an interview has taken place.

NOTIFICATION TO LAW ENFORCEMENT AGENCIES

State law requires each school board to comply with the statewide school safety policy adopted by the Superintendent of Public Instruction, Attorney General, and Director of Michigan State Police on October 4, 1999. *(MCL 380.1308).*

SECTION II: ENROLLMENT/WITHDRAWAL

ENROLLING IN THE SCHOOL

In general, State law requires students to enroll in the school district in which their parent or legal guardian resides.

- Unless enrolling under the District's open enrollment policy
- Unless enrolling and paying tuition
- New students under the age of eighteen (18) must be enrolled by their parent or legal guardian; when enrolling, parents must provide copies of the following:
    - A birth certificate or similar document
    - Court papers allocating parental rights and responsibilities, or custody (if appropriate)
    - Proof of residency

- Proof of immunizations

Under certain circumstances, temporary enrollment may be permitted. In such cases, parents will be notified about documentation required to establish permanent enrollment.

Students enrolling from another school must have an official transcript from their previous school in order to have credits transferred. The school counselor will assist in obtaining the transcript, if not presented at the time of enrollment.

Homeless students who meet the Federal definition of homeless may enroll and will be under the direction of the District Liaison for Homeless Children with regard to enrollment procedures.

New students eighteen (18) years of age or older are not required to be accompanied by a parent when enrolling. When residing with a parent, these students are encouraged to include the parents in the enrollment process.

Exchange students (from recognized and approved student programs) are eligible for admission on the same basis as other non-resident students.

A student who has been suspended or expelled by another public school in Michigan may be temporarily denied admission to the District's schools during the period of suspension or expulsion even if that student would otherwise be entitled to attend school in the District. Likewise, a student who has been expelled or otherwise removed for disciplinary purposes from a public school in another state and the period of expulsion or removal has not expired, may be temporarily denied admission to the District's schools during the period of expulsion or removal or until the expiration of the period of expulsion or removal which the student would have received in the District had the student committed the offense while enrolled in the District. Prior to denying admission, however, the Superintendent shall offer the student an opportunity for a hearing to review the circumstances of the suspension or expulsion and any other factors the Superintendent determines to be relevant.

SCHEDULING AND ASSIGNMENT

Schedules are provided to each student at the beginning of the school year or upon enrollment. Schedules are based on the student's needs and available class space. Any changes in a student's schedule should be handled through the counselor. Students may be denied course enrollment due to a lack of available space or the need to pass prerequisites. Students are expected to follow their schedules. Any variation should be approved with a pass or schedule change.

TRANSFER OUT OF THE DISTRICT

Parents must notify the principal about plans to transfer their child to another school. If a student plans to transfer from Beaverton Jr./Sr. High School, the parent must notify the principal. Transfer will be authorized only after the student has completed the arrangements, returned all school materials, and paid any fees or fines that are due. School records may not be released if the transfer is not properly completed. Parents are encouraged to contact the School office for specific details. School officials, when transferring student records, are required to transmit disciplinary records including suspension and expulsion actions against the student.

WITHDRAWAL FROM SCHOOL

No student under the age of eighteen (18) will be allowed to withdraw from school without the written consent of his/her parents.

HOMEBOUND INSTRUCTION

The District will provide an enrolled student with instruction in the student's home, hospital, or licensed treatment facility if both of the following requirements are met:

A. the student's parent/guardian submits a homebound/hospitalized instruction form which includes verification by a legally authorized healthcare provider of a medical condition that requires the student to be hospitalized or confined to

the home during regular school hours for a period longer than 5 consecutive school days. A student who is able to attend school for part of the day is not eligible for homebound instruction; and

B. the student is physically able to participate in instruction while hospitalized or confined to home.

Homebound instruction is not intended to replicate the classroom experience. For most students, the District will provide a minimum of two 45-minute sessions per week with a certified teacher. For students with disabilities under the Individuals with Disabilities Education Act (IDEA), the District will provide a minimum of 2 non-consecutive hours per week with a certified teacher. Homebound instruction may be supplemented with a variety of in-person and distance learning services, as determined appropriate by the Superintendent or relevant educational team.

For students with disabilities under IDEA, the District will consider whether the student's homebound instruction constitutes a change in placement and whether an IEP Team meeting should be convened. The District will provide homebound and hospitalized instruction consistent with state law and MDE guidance.

SECTION III: TECHNOLOGY & INTERNET

COMPUTER AND INTERNET USAGE GUIDELINES

Beaverton Schools is pleased to offer students access to a computer network for file storage and use of the Internet. To gain access to the local area network and the Internet, all students must obtain parental permission as verified by the signature on the form provided with the school issued Chromebook. Should a parent prefer that a student not have Internet access, use of the computers is still possible for more traditional purposes such as word processing.

<u>What is possible?</u>

Access to the Internet will enable students to explore thousands of libraries, databases, museums, and other repositories of information. Although, in compliance with federal requirements, our Internet access is filtered at the Clare-Gladwin RESD. Families should be aware that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive. While the purposes of the school are to use Internet resources for constructive educational goals, students may find ways to access other materials. We believe that the benefits to students from access to the Internet in the form of information resources and opportunities for collaboration exceed the disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. Therefore, we support and respect each family's right to decide whether or not to apply for access.

<u>What is expected?</u>

Students are responsible for appropriate behavior on the school's computer network just as they are in a classroom or on school grounds. Communications on the network are often public in nature. General school rules for behavior and communications apply. It is expected that users will comply with district standards and the specific rules set forth in this policy. The use of the network is a privilege, not a right, and may be revoked if abused. The user is personally responsible for his/her actions in accessing and utilizing the school's computer resources. The students are advised never to access, keep, or send anything that they would not want their parents or teachers to see.

<u>What are the rules?</u>

1. Privacy

Network storage areas may be treated like school lockers, and network administrators may review communications to maintain system integrity and to ensure that students are using the system responsibly; students agree never to give out personal information on the Internet

2. Storage Capacity

Users are expected to remain within allocated disk space and material which take up excessive storage space

3. Illegal Copying

Students should never download or install any commercial software, shareware, or freeware onto network drives or disks unless they have written permission from the Network Administrator, nor should students copy other people's work or intrude into other people's files

4. Inappropriate Materials of Language

No profane, abusive or impolite language should be used to communicate nor should materials be accessed which are not in line with rules of school behavior; a good rule to follow is never view, send, or access materials which you would not want your teachers and parents to see, and should students encounter such material by accident, they should report it to their teacher immediately

Succinct Advice

These are guidelines to follow to prevent the loss of network privileges at school:

- Do not use a computer to harm other people or their work
- Do not damage the computer or network in any way
- Do not interfere with the operation of the network by installing illegal software, shareware or freeware
- Do not violate copyright laws
- Do not view, send or display offensive messages or pictures
- Do not share your password with another person
- Do not waste limited resources such as disk space or printing capacity
- Do not trespass in another's folders, work or files
- Do notify an adult immediately, if by accident, you encounter materials which violate the guidelines of appropriate use
- Be prepared to be held accountable for your actions and for the loss of privileges if the Rules of Appropriate Use are violated

Students must follow all rules of the Beaverton Schools Board of Education as prescribed in school board policy. The guidelines preceding this section are not all-inclusive, but only representative and illustrative. A user who commits an act of misconduct that is not listed may also be subject to disciplinary action. Disciplinary actions are based on the discipline procedures of Beaverton Schools.

LIMITATION OF LIABILITY

Beaverton Schools makes no guarantee that the functions or the services provided by or through BRS-Net will be error-free or without defect. The District will not be responsible for any damage you may suffer, including but not limited to, loss of data or interruptions of service. The District is not responsible for the accuracy or quality of the information obtained through or stored on the system. The District will not be responsible for financial obligations arising through the unauthorized use of the system.

Non-student/community users are responsible for abiding by all the policies and procedures set forth in this document. Failure to do so may result in the loss of use privileges. *Extreme and/or repeat violations may warrant permanent removal of BRS-Net privileges.*

ONE-TO-ONE DEVICE AGREEMENT

All students are required to have the one to one device agreement signed and on file with the office in order to receive their device. The agreement is available in the main office or at *www.beavertonschools.net*.

STUDENT CHROMEBOOK POLICY

- Each student will be assigned a Chromebook for school appropriate use only
- Chromebooks need to be maintained, cleaned and protected by the student
- Chromebooks must arrive at school fully charged each day; failure to bring Chromebook to school each day will result in disciplinary measures
- Chromebooks may NOT be used as an ECD
- Each teacher decides and communicates her/his policy about use of Chromebooks in that class; each classroom is unique and students are responsible for knowing and following classroom rules

- Teachers/administrators reserve the right to ask students to leave their Chromebook in the classroom when student is leaving during instructional time
- In the event of breakage, the first time the Chromebook will be "fixed" at no charge
- In the event of a second breakage, there will be a $100 repair fee assessed to the student
- In the event of a third (and beyond) breakage, there will be a full replacement fee assessed to the student (at that current market value) and the potential of discipline

** NOTE: These breakage stipulations apply to the LIFE of the Chromebook, not "starting-over" each year.*

COMPUTER SEARCHES

All Chromebooks and computers located in classrooms, labs and offices of the District are the District's property and are to be used by students, where appropriate, solely for educational purposes. The District retains the right to access and review all electronic, computer files, databases, and any other electronic transmissions contained in or used in conjunction with the District's computer system, and electronic mail. Students should have no expectation that any information contained on such systems is confidential or private.

Review of such information may be done by the District with or without the student's knowledge or permission. The use of passwords does not guarantee confidentiality, and the District retains the right to access information in spite of a password. All passwords or security codes must be registered with the instructor. A student's refusal to permit such access may be grounds for disciplinary action.

STUDENT POSSESSION AND USE OF CELL PHONES AND ELECTRONIC COMMUNICATION DEVICES (ECDs)

This policy is meant to help maintain an educational focus in the classroom and other study areas. Cell phone use in the classroom and student's lives has become a growing distraction to the instructional environment. They are negatively affecting student's mental health, their ability to focus, their ability to learn, and their ability to engage in a stable learning environment.

- All ECDs including but not limited to cell phones, airpods/earbuds, music, gaming, smartwatches, audio-visual, recording, laser pointers, etc. are prohibited during instructional time
- This policy prohibits the use of ECDs in the following areas of the school: classrooms, bathrooms, locker rooms, library/media center, gymnasium, weight room, etc..
- Playing music through a speaker during passing times and lunch is prohibited.
- ECDs may not be used during the school day to capture, record and/or transmit words or sounds (i.e., audio) and or images (i.e., picture/video) of any student, staff member or other person. Using a personal cell phone device to capture, record and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy and is not permitted.
- "Sexting" and pornographic images are prohibited at any time on school property or at school functions. Sexting is the electronic transmission of sexual messages or pictures, through various apps or cell phone text messaging. This conduct will be subject to disciplinary action and the device will be handed over to the legal authorities.
- If a prohibited ECD is used during instructional time it will be confiscated. If a student refuses to give the ECD (intact) to school personnel, they will be subject to disciplinary action.

The following is a general outline for consequences (per semester) attached to violation of this policy:

First Offense	Phone surrendered/confiscated and sent to the office. The student can pick up the phone at the end of the school day. A lunch detention will be assigned.
Second Offense	Phone surrendered/confiscated and sent to the office. The parent/guardian can pick up the phone at the end of the school day. An after school detention will be assigned.
Third Offense	Phone surrendered/confiscated, parent/guardian pick-up and conference with student, parent(s) and administrator to receive phone back. Other disciplines may be attached.
Fourth Offense	Administrator discretion for consequences including (but not limited to) restorative practice, detention, and/or suspension.

Please Note: If any student needs emergency use of a phone during the school day they may request a phone pass for the main office.

Accommodated exceptions:

- Students with an IEP, IHP or 504 may carry a cell phone to help manage their health condition provided that the appropriate device (i.e. Dexcom blood sugar monitor) is in proper working order
- ESL students and speech pathology students may carry a cell phone for purposes of communication and/or interpretation.

SECTION IV: ACADEMICS

GRADING POLICY

Beaverton Jr./Sr. High School has a standard grading procedure, as well as additional notations that may indicate work in progress or incomplete work. The purpose of a grade is to indicate the extent to which the student has acquired the necessary learning. In general, students are assigned grades based upon assessments (tests/quizzes), performance tasks (projects), homework, and classroom participation. At least 40% of a student's grade will be based on assessments and/or performance tasks. Each teacher may place a different emphasis on the other 60% in determining a grade and will inform the students at the beginning of the course work. If a student is not sure how his/her grade will be determined, one should ask the teacher. Final grades for the semester will be determined by multiplying the percentage of each marking period by 45% and the semester exam percentage by 10% and adding all three results together to determine the final percentage. The school uses the following grading system:

A	**100 – 93.50%**	**B-**	**83.49 – 79.50%**	**D+**	**69.49 – 66.50%**
A-	**93.49 – 89.50%**	**C+**	**79.49 – 76.50%**	**D**	**66.49 – 63.50%**
B+	**89.49 – 86.50%**	**C**	**76.49 – 73.50%**	**D-**	**63.49 – 59.50%**
B	**86.49 – 83.50%**	**C-**	**73.49 – 69.50%**	**E**	**Below 59.50%**

CR = Credit, acceptable achievement
NC = No Credit, has not met acceptable achievement

ACADEMIC ACHIEVEMENT HONORS (9-12)

Academic Achievement Honors will be determined at the end of the first and second semesters. Students that receive "NO CREDIT" or an "INCOMPLETE" in a class will not be included on the lists. A student must carry four classes to be included on the lists. The following will be the GPA criteria for the Academic Achievement Honors:

- Superintendent's List: 4.0
- Principal's List: 3.70-3.99
- Assistant Principal's List: 3.5-3.69

JUNIOR HIGH HONOR ROLL (6th-8th)

A Junior High honor roll will be determined at the end of the first and second semesters. The student must have a B- grade or better in each class to be on the Junior High honor roll.

EXAM POLICY

Exams are required to be taken in all HS classes at the end of each semester to show mastery. The semester exam is worth 10% of the final semester grade.

SENIOR EXAM EXEMPTION POLICY

In order for seniors to be exempt from their semester exams, students must meet the following requirements:

- Meet/exceed SAT Math Benchmark (530-800)
- Meet/exceed SAT Evidenced Based Reading & Writing Benchmark (480-800)
- Proficient/Highly Proficient on Social Studies & Science M-STEP (test taken during junior year)

Students are exempt from ALL SEMESTER exams if they meet all of the above qualifications. Teachers may ask students to complete their exams to inform instructions, but the grade will not count toward the marking period.

REPORT CARDS

Report cards will be sent home to students in grades 6th-8th after each marking period. Progress reports will be sent home three weeks before the end of each marking period. Parents/guardians of 9th-12th grade students can request that a report card be sent home at the end of each marking period, as all grade information is available electronically to students and families via the Skyward Program. If you are unable to log on to Skyward, contact the office at (989) 246-3010. Final transcripts may be withheld if a student has not returned school property such as books, uniforms, other classroom materials or subject area fees.

PROMOTION, PLACEMENT, AND RETENTION

6-8th grade students

The Beaverton Schools Board of Education approved a retention program for the junior high students in 2012. The program is intended to ensure, as much as possible, that students are prepared to advance to the next grade level with the academic skills they will need to succeed. Students who fail to meet a minimum grade of D- in any of their four (4) core academic areas (English, Science, Social Studies, and Math) for four (4) out of eight (8) semester grades will be recommended for retention. All students that are recommended for retention will be given written notification and a parent meeting with the principal or his/her designee is encouraged

STATEWIDE STUDENT ASSESSMENTS

All students will be given standardized assessments to measure student achievement and growth in accordance with state law. Parents and students should watch school newsletters and the local press for announced testing times. High school juniors will participate in the Michigan Merit Exam (MME), which will include the SAT College Admission Exam and ACT WorkKeys. Sixth, seventh, eighth and eleventh grade students will take the Michigan Student Test of Educational Progress (M-STEP). The PSAT 8/9, PSAT 10 will be taken by eighth, ninth and tenth graders. Additional group tests are given to students to monitor progress and determine educational mastery levels. These tests are used to help the staff determine instructional needs. Additional assessments are given to students to monitor progress and determine educational mastery levels. These assessments are used to determine instructional needs.

HIGH SCHOOL

A student's progress toward graduation and receiving a diploma is determined by completing required coursework and earning the necessary credits. A student is only promoted when the necessary requirements are met or the student has completed the goals and objectives of an Individualized Education Plan (IEP) or in a personal curriculum (PC). It is the student's responsibility to keep in contact with his/her counselor and teachers to ensure that all requirements are being met.

PERSONAL CURRICULUM

A Personal Curriculum (PC) is a documented process that modifies certain requirements of the Michigan Merit Curriculum (MMC). This option is helpful for students seeking to accelerate their learning or need extra assistance. Students and parents wishing to explore these options may obtain information about PC's in the guidance office.

GRADUATION REQUIREMENTS

A unit of credit can be earned through successful completion of two semesters of classes, which meet five times a week. One-half unit can be earned through successful completion of a one-semester class.

English	4 credits	English, I, II, III, IV, Publications &/or Journalism upon approval from principal
Math	4 credits	Algebra I, Geometry, Algebra II and a math course in senior year
Science	3 credits	Biology, Physical Science, Chemistry or Physics
Social Sciences	3 credits	U.S. History, World History, Civics/Econ.
PE & Health	1 credit	
Visual/Performing/Applied Arts	1 credit	
World Language (1 credit may be fulfilled by an approved, alternate option)	2 credits	
Total Credits from Required Classes:	**18 Credits**	**Total Credits for a Beaverton Schools Diploma: 24 Credits**

ONLINE LEARNING EXPERIENCE

One credit in a class with an online learning component is mandatory. This credit may be earned in an online course, online learning experience, OR integrated online learning into one or more of the required credits of the Michigan Merit Curriculum.

DUAL ENROLLMENT

Any student in ninth, tenth, eleventh or twelfth grade may enroll in a postsecondary (dual) enrollment program providing one meets the requirements established by law and by the District. Any interested student should contact the counselor to obtain the necessary information.

GRADUATION POLICY

- Graduating seniors must complete minimum classroom credit/attendance requirements in order to participate in graduation exercises
- Those seniors who fall short of minimum requirements shall not be allowed to participate in graduation ceremonies
- All deficient seniors shall receive notice of deficient status as soon as possible from the counseling office
- Any senior who has outstanding fees/fines/etc. may be withheld from graduation ceremonies
- Any person desiring to appeal the above must submit in writing to the Board of Education one month prior to the graduation ceremonies stating the appeal
- Under special circumstances, a senior may apply for early graduation if all graduation requirements will be completed by the end of the first semester, (January) and the student and their parent(s) are to write a formal letter to the Board of Education to be submitted no later than the last board meeting of November; the letter is to include reasons why early graduation is being requested and documentation (transcripts, dual enrollment classes etc.) indicating that the required 24 credits will be met and each case will be reviewed on an individual basis for approval/disapproval by the Board of Education.

CLASS RANKINGS

All classes for which a student receives an academic grade shall be considered in determining class rankings. The cumulative semester grades shall be used in determining the student's grade point average (GPA). Graduation Academic Achievement Recognition (based on GPA) after the seventh semester at BJSHS will be used to determine the class ranking for the current senior class. Any student with a GPA of 3.5 or above will receive the appropriate Cum Laude designation on their transcripts and the commencement program. The following are the Cum Laude designations:

Summa Cum Laude: 3.9-4.0
Magna Cum Laude: 3.7-3.899
Cum Laude: 3.5-3.699

**Note: Inclusion of an individual in Cum Laude shall occur only if the learner has been enrolled for 3 consecutive semesters and at least 50% of the credits required for graduation have been earned at BJSHS.*

Class Ranking Formula:

GPA* multiplied by 400=	_____	(1600 maximum)
School Day SAT Score taken in junior year=	_____	(1600 maximum)
Total Score (GPA product + SAT)=	_____	(3200 maximum)

Class ranking will be determined by the value of each student's total score from highest to lowest.

- Students attending classes at CGRESD Career Technology Program will be granted three (3) credits for each two (2) hour class taken
- PA335, Section 1279b grants high school credit in any course to a student enrolled in a high school, who is not enrolled in the course, but who has exhibited a reasonable level of mastery of the subject matter
- Correspondence course credit will only be accepted to replace courses a student has failed; a student may not accumulate more than three (3) credits from correspondence courses
- Dual enrollment is available as an option for students to take college credit classes while still in high school; if the student wishes to have the grade from each course entered on his/her transcript and made a part of his/her GPA either for possible scholarships or participation in collegiate athletics, s/he should so notify the principal and counselor at the time of enrollment
- Beaverton High School students must complete either the Michigan Merit Exam or MI-ACCESS tests when scheduled by the district, during their 11th grade year and students who do not initially qualify for a diploma endorsement, in all areas tested, must retake those portions of the test a second time, unless excused by a current IEPC; successful completion of the State of Michigan Assessment Program is a requirement for graduation from Beaverton High School.

SECTION V: ATTENDANCE

ATTENDANCE POLICY

The school district emphasizes the value of regular attendance in enabling students to benefit from the school's education programs. Michigan law places responsibility on each student to attend school on a daily basis, and on each parent/guardian to send their child to school on a daily basis.

More important, however, is the effect of regular and punctual attendance on the student's scholastic achievement. Not only is each day's lesson important to the individual student, the student's participation in class contributes to the education of others. Frequent absences and tardiness, for any reason, are certain to adversely affect the student's schoolwork. Each student is expected to be in school every day except when illness, injury, or some providential condition beyond the student's control prevents attendance.

ATTENDANCE PROCEDURES

If you have been absent for any reason, you must provide the BJSHS office with a written note from your parent/guardian within 24 hours of returning to school, stating the reason for the absence, or your parent needs to call the BJSHS office at 989-246-3010 within 24 hours of you returning to school or the absence will become unexcused. Students with an unexcused absence will receive an automated phone call the night of the unexcused absence.

Absence from school due to suspension shall be considered an authorized absence, neither excused nor unexcused. A suspended student will be responsible for making up school work during the suspension to turn in upon returning to school. The parent/guardian may request to pick up missing assignments. Make up of missed tests may be scheduled when the student returns to school. The student will be given credit for properly completed assignments and a grade on any made-up tests.

EXCUSED ABSENCES

Excused absences are for legitimate reasons, and should not become excessive. Sufficient reasons shall include, but are not limited to: the student's physical or mental illness (a physician's verification is required after 4 consecutive days of absence or illness); severe weather; medical appointments for the student; death or serious illness of a student's family member; attendance at a funeral, wedding, or graduation; appearance at court or for other legal matters; observance of religious holidays of the student's own faith; school-related absence (i.e. late buses and field trips); college planning visits (2 per year for juniors and seniors); and personal or family vacations. All other absences will be considered unexcused.

Work from excused absences must be made up to keep grades from being adversely affected. Any work missed during an unexcused absence may not be counted for credit. Consult individual teachers for their missed work policy(s).

PRE-ARRANGED ABSENCES

Pre-arranged absences forms are to be used when a student is going to be absent for three or more days for activities such as family vacations, hunting trips, etc. These forms are available from the office and must be filled out at least one week prior to the absence.

Students who come to school regularly usually achieve more and gain more from their total school experience. The school and parents share the responsibility of making certain that students are in attendance. Parents are encouraged not to take their child out of school for vacations. When a family vacation must be scheduled during the school year, the parents should discuss the matter with the principal and the student's teacher(s) to make necessary arrangements. It may be possible for the student to receive certain assignments that are to be completed during the trip.

EXCESSIVE ABSENTEEISM AND TRUANCY

Regular attendance is expected of all students and is a necessary factor in achieving success. Work missed can never be made up in a completely satisfactory manner, because the value of class activities is missed forever. When at all possible, please avoid scheduling dentist or doctor appointments during school hours. When a student is absent 10% of the school year the building principal or his/her designee will provide written notice to the student's parent/guardian encouraging the student's regular daily attendance and explaining the truancy process. These letters are to inform the parents/guardians not only of the policy, but also to offer assistance. Some letters may require a meeting to be scheduled with the building's truancy team. If the parent/guardian is not willing to work with the school and the attendance does not improve the parent/guardian may be referred to the Prosecuting Attorney's Office. A home visit may also be conducted by a school administrator and the SRO if absences are a problem.

TARDINESS

Students must arrive at school on time, prepared to learn and participate. Each student is expected to be in his/her assigned location throughout the school day. Students who are not in their classroom when the rings are tardy.Any student arriving late to school is to report to the office before proceeding to his/her first assigned location. Any student arriving after 8:10 am will be considered to be a half day absent. Any student who is late up to 5 minutes for each class period throughout the school day will receive a tardy from their teacher. Students who are more than 5 minutes late per class without a pass will be considered absent for that instructional period.

A tardy student may be excused when the reasons for being tardy are beyond his/her control (illness, office business, excuse from another staff member, etc.).

It is a reasonable expectation that in order for a learning activity to exist, students must arrive to class on time. Students who continually do not meet these expectations are considered to be tardy. Chronic tardiness may be considered truancy. Tardies will begin over at the end of each quarter. Listed below are the procedures for unexcused tardy(s).

1st	The teacher warns the student verbally.
2nd	The teacher provides the student with a written or verbal warning which includes contacting the parent.
3rd & 4th	The teacher assigns lunch detention with a parent contact.
5th or More	The teacher assigns a one hour after school detention for each 5th tardy and beyond along with a parent contact.

ATTENDANCE POLICY FOR EXTRACURRICULAR EVENTS

In order to attend extra-curricular events on any certain day, the student must be present in school no less than half of the school day, attending the entirety of their classes. To be considered exempt from the rule, the student presents a professional note verifying a medical appointment that day. If a student is absent on a Friday, then they will not be able to attend any extra-curricular activities over the weekend. This policy pertains to athletic, academic and any other extracurricular event(s).

STAFF AUTHORITY

The authority of any member of the school staff extends to all school district students while the students are on school premises, on a school bus or other school-related vehicle, or at a school-sponsored activity or event, whether or not it is held on school premises.

SECTION VI: STUDENT CODE OF CONDUCT

STUDENT CONDUCT

A major component of the educational program at Beaverton Jr./Sr. High School is to prepare students to become responsible workers and citizens by learning how to conduct themselves properly and in accordance with established standards.

EXPECTED BEHAVIORS

Each student shall be expected to:

- Abide by national, state, and local laws as well as the rules of the school
- Respect the civil rights of others
- Act courteously to adults and fellow students
- Be prompt to school and attentive in class
- Work cooperatively with others when involved in accomplishing a common goal, regardless of the other's ability, gender identity, race, religion, sexual orientation, height, weight, disability, or ethnic background
- Complete assigned tasks on time and as directed
- Help maintain a school environment that is safe, friendly, and productive
- Act at all times in a manner that reflects pride in self, family, and in the school

BATHROOM BEHAVIOR

- It is expected that bathrooms will be used for their natural purposes ONLY
- Food and drinks are prohibited in the bathrooms
- Each stall may only have one occupant at a time. More than one person at a time will result in immediate consequences
- In the event of untoward, inappropriate and/or illegal activity, there will be immediate consequences

STUDENT DRESS AND APPEARANCE

Students must dress in a manner acceptable to community standards. Student dress, hair style, make up, cleanliness, or personal appearance that is a threat to the safety, health, or welfare of students or others; violates any statute or Policy 5101; or substantially disrupts the educational environment or that school officials reasonably forecast will substantially disrupt the educational environment, is grounds for remedial or disciplinary action. Students not conforming to this dress policy will be asked to obtain acceptable clothing before returning to the classroom. Every effort will be made to contact parents if appropriate clothing must come from home. In the event that appropriate clothing cannot be obtained, the student will be required to remain in the office on ISS until the end of the school day. Repeated violations of the dress code will result in progressive consequences. While fashion changes, the reason for being in school does not. Students are in school to learn. Personal expression is permitted within these general guidelines.

General Dress Policies:

1. Obscene or indecent attire is prohibited. Clothing and accessories that have slogans or printed material that is deemed to be disruptive, crude, obscene, profane, suggestive, gang-related, racially insensitive, or compromising to the comfort of students, faculty, or staff is prohibited. Students will not be allowed to wear any articles of clothing that convey a message of drugs, of tobacco, of alcohol, or the use of any illegal substances.

2. Low cut, see-through, strapless, or backless clothing that could expose areas of the stomach, sides, or breasts are prohibited. Clothing which exposes the mid-section is not allowed.

3. Skirts and shorts must reach or surpass the fingertips when the arms and hands are naturally extended at the sides of the body. Pants must be worn at the belt line.

4. Clothing that is ripped, unpatched, or has wear holes is not permitted when those flaws are above the level noted in the above item.

5. Sweatbands, sunglasses, chains, hoods, and headgear other than baseball caps or beanies may not be worn in school from arrival at school until 3:10 p.m.

6. Pajamas and slippers are not permitted.

7. Footwear shall be worn at all times.

8. No jackets, backpacks, or blankets allowed in classrooms

9. In the event that a tether must be worn, it shall be completely covered

10. Specific religious customs may be accommodated at the discretion of the principal.

11. Special clothing may be required for students enrolled in classes such as Physical Education, Science Education, CTE, etc.

12. Students who are representing BJSHS at an official function or public event may be required to follow specific dress requirements. Certain cocurricular activities or student organizations (athletic teams, bands, etc.) may require specific reasonable dress requirements.

Students should consider the following questions when dressing for school:

- Does my clothing expose too much?
- Does my clothing advertise something that is prohibited to minors?
- Are there obscene, profane, drug-related, gang-related, or inflammatory messages on my clothing?
- Would I interview for a job in this outfit?
- Am I dressed appropriately for the weather?
- Do I feel comfortable with my appearance?

CODE OF STUDENT CONDUCT

The Code of Conduct will be administered uniformly and fairly, without partiality or discrimination. The Code of Student Conduct applies before, during, and after school:

- When a student is at school, "at school" means in a classroom, elsewhere on school premises, on a school bus or other school-related vehicle, or at a school-sponsored activity or event, whether or not it is held on school premises
- When a student's conduct at any other time or place has a direct and immediate effect on maintaining order and discipline, or on protecting the safety and welfare of students or school district staff
- When a student is using school telecommunications networks, accounts or other district services

VIOLATIONS OF THE CODE OF STUDENT CONDUCT

Student misconduct is classified into three levels. In addition to these three levels of discipline, a teacher may suspend a student for his or her conduct in a class, subject or activity. The definitions of misconduct at each level are not all-inclusive, but only representative and illustrative. A student who commits an act of misconduct not listed herein is nonetheless subject to disciplinary action.

School district staff may use intervention strategies such as teacher/student conferences, auxiliary staff/student intervention, and teacher/parent/guardian contracts for Level I and Level II violations. The staff will refer Level III violations directly to school administrators because of the serious and/or unlawful nature of the misconduct. At the option of school administrators, a student accused of any violation of the Code of Student Conduct may be referred to a school social worker or counselor, in conjunction with or in lieu of other disciplinary procedures. Where the misconduct is subject to mandatory discipline under state law, however, the school board will act to impose any mandatory sanctions.

A teacher may issue suspensions for up to one day. The administration may issue short-term suspensions. The district's board of education or its designee may issue long-term suspensions or expulsions.

SHORT-TERM SUSPENSION

A short-term suspension occurs when a student is suspended for one school day, up to and including ten school days. During a short-term suspension, the student's rights and privileges of attending school, including extracurricular activities, are suspended.

LONG-TERM SUSPENSION

A long-term suspension is when a student is suspended for more than ten school days. During a long-term suspension, the student's rights and privileges of attending school, including extracurricular activities, are suspended.

EXPULSION

An expulsion occurs when the school district's board of education terminates the student's rights and privileges to attend school, including extracurricular activities. An expulsion is for an indefinite time, unless otherwise specified by the school board or state law. The parent/guardian of the student may petition the school board to request the student's reinstatement to school, as permitted by state law.

LEVELS I, II, AND III, IV VIOLATIONS

<u>LEVEL I VIOLATIONS</u>

A Level I violation is considered to be any behavior which disrupts or interferes with the effective functioning of the school. Level I violations include but are not limited to the following:

Amorous behavior Inappropriate Displays of Affection	Any kissing, hugging, or body contact beyond hand holding is not permitted.
Inappropriate dress and Grooming	See "Student Dress and Appearance"
Disruptive behavior	Disruption caused by talking, making noises, throwing objects, or otherwise distracting another

	Preventing a teacher from starting an activity or lesson, or causing them to stop instruction to address the disruption Behavior which disrupts any school activity or the orderly and safe operation of the school
Insubordination	Verbal or non-verbal refusal to comply with a reasonable request or directive from any school employee Refusing to open a book, write an assignment, work with another student(s), take a test, or do any other class or school-related activity not listed herein,
Sexual harassment (Level I)	Using words, pictures, objects, gestures, or other actions relating to sexual activity or a person's gender that cause embarrassment, discomfort, or a reluctance to participate in school activities
Failure to Serve Assigned Detention	Failing to serve an assigned detention of which students and/or parents/guardians have been notified
Leaving school w/out authorization	Failure to "sign out" in office
Profanity and/or Obscenity toward Students	Orally, in writing, electronically, or with photographs or drawings, directing profanity/abusive language or insulting, obscene gestures toward any other student
Academic Misconduct Cheating/Plagiarism	Plagiarizing, cheating, gaining unauthorized access to, or tampering with educational materials
Littering	Self explanatory
Loitering/Trespassing	The act of being in an unauthorized location or refusal to leave when directed to do so by school personnel
Technology Abuse	Violating the district's "Technology Use Guidelines"
Tardiness	Failing to be in the assigned location at the assigned time
Gambling	Participation in games of chance for money and/or other things of value.
Defacement of Property/ Vandalism/ Theft (less than $25.00)	Willfully causing damage to property by writing on desks, walls, textbooks or library books, carving into desks, tables, or woodwork, or spray painting surfaces
Distribution or posting of unauthorized material	Self explanatory

LEVEL II VIOLATIONS

A Level II violation is any behavior which seriously disrupts or interferes with the effective functioning of the school. Level II violations may be reclassified as a Level III depending on the severity or repetition and they include but are not limited to the following:

Fighting	Aggressive physical conflict between two or more individuals
Fireworks/Matches/ Lighters	The use or possession of devices made from explosive or flammable materials (Fireworks include Class B and Class C fireworks as identified by state law)
Forgery/False Identification/Fraud	Intentional misrepresentation of information given to school district personnel
Hazing	The act of initiating or forcing of action against another's will as part of a formal or informal initiation process
Immodest behavior	Self explanatory
General harassment	Jeopardizing another's comfort level in the educational environment through words and/or actions

Sexual harassment (Level II)	Making unwelcome sexual advances, sexually explicit comments, sexually explicit gestures, requesting sexual favors or engaging in verbal communication or unwelcome physical conduct of a sexual nature with or toward any other student, school district personnel or adult volunteers
Bullying/Harassment	See "Bullying and other aggressive behaviors…"
Vandalism/Theft/Possession of Stolen Property (less than $100.00)	Intentionally causing destruction of property of the school or others Taking property or having in his/her possession stolen property valued at $100.00 or less
Trespassing	Being in school buildings, facilities, or on school property without authorization (includes students on suspension)
Improper, Negligent, or Reckless Operation of a Motor Vehicle	Negligently, intentionally or recklessly operating a motor vehicle, endangering the safety, health, property, or welfare of others on school property
Possession of Inappropriate Personal Property	Possessing personal property that is prohibited by school rules or that is disruptive to teaching and learning, including but not limited to pornographic or obscene material, personal/electronic devices, computer games, or other communication devices
Profanity and/or Obscenity toward Staff	Verbally, in writing, electronically, or with photographs or drawings, directing profanity or insulting, obscene gestures toward any school district staff members or adult volunteers
Threat/Coercion	Threatening another with bodily harm; coercing
	another to act or refraining from acting.
Gang Activity	Using violence, force, coercion, threat of violence, or gang activity, causing disruption or obstruction to the educational process. Wearing or displaying any clothing, jewelry, colors, or insignia that intentionally identifies the student as a member of a gang, or otherwise symbolizes support of a gang, using any word, phrase, written symbol, or gesture that intentionally identifies a student as a member of a gang, or otherwise symbolizes support of a gang, gathering of two or more persons for purposes of engaging in activities or discussions promoting gangs, recruiting student(s) for gangs
Tobacco/Tobacco-Like Substances, Mind-Altering Products	Selling, distributing, using, or possessing any form of tobacco, tobacco substance or anything containing nicotine or mind-altering products during school time, going to and from school, at school bus stops, and at any school activity.

<u>LEVEL III VIOLATIONS</u>

A Level III violation is any behavior which seriously jeopardizes the safety of Beaverton students. Level III violations include but are not limited to the following:

Assault and/or battery	Threatening to do harm to another without a weapon and/or the actual physical contact of carrying out that threat
Significant disruption of the educational process	Behavior which seriously disrupts the educational process of any school activity or the orderly and safe operation of the school
Sexual harassment/Assault	Offensive display of sex objects, display of

	pornographic stories or pictures, intentional touching of a person's intimate body parts or clothing covering these parts A student will not sexually assault another person
Criminal Sexual Conduct	If a student commits criminal sexual conduct in a school building, on school grounds or any other school property, the school board or its designee shall expel the student from the school district permanently, subject to possible reinstatement, pursuant to MCL 380.1311(5). (MCL 380.1311[2]) "Criminal sexual conduct" means a violation as set forth in Chapter LXXVI of the Michigan Penal Code. (MCL 750.520b to MCL 750.520g).
Stealing, possession, or transfer of property over $100.00	The act of taking possession of or transferring the property of another without the consent of the owner
Vandalism	The destruction, defacing, or damaging of school property or property of others.
Possession of explosive devices including look-alikes	Bombs, homemade explosive devices, and large explosive fireworks.
False Fire Alarm or Bomb Report; Tampering with Fire Alarm System	Intentionally sound a fire alarm or cause a fire alarm to be sounded (if an emergency does not exist), nor will a student falsely communicate or cause to be communicated that a bomb is located in a building or on school property, or at a school-related event. These acts are prohibited, irrespective of the whereabouts of the student. A student will not destroy, damage, or otherwise tamper with a fire alarm system in a school building.

Drugs, drug look-alikes, mind-altering products, alcohol, and illegal substances – sale, transfer, possession, consumption, or under the influence during school hours, at school functions, or on or near school property	Possessing, using, offering to buy or sell, or purporting to buy or sell, a controlled substance, dangerous drug, prescription drug, mind-altering product, counterfeit drug, intoxicating substance, or alcohol
Extortion	Making another person do any act against his or her will, by force or threat of force, expressed or implied.
Felony	Committing a criminal act that results in being convicted or charged with a felony offense
Interference with School Authorities	Interfering with administrators, teachers or other school personnel by threat of force or violence
Verbal Assault against an Employee	If a student enrolled in grade 6 or above commits a verbal assault, as defined by school board policy, at school against a person employed by or engaged as a volunteer or contractor by the school board, then the school board or its designee shall suspend or expel the student from the school district for a period of time as determined in the discretion of the school board or its designee. (MCL 380.1311a[2])
Arson	Intentionally, by means of starting a fire, causing harm to any property or person, or participating in the burning of any property or person. If a student commits arson in a school building, on school grounds or other school property, the school board or its designee shall expel the student from the school district permanently, subject to possible reinstatement, pursuant to MCL 380.1311(5). (MCL 380.1311[2])

Possession/concealment of weapon(s) or dangerous instrument(s) as defined by Michigan State Law including look-alikes	The possession or concealment of any kind of weapon or dangerous instrument: Knives, guns, tools, or any other instrument to be used as a weapon is prohibited.
Weapons: Use of Legitimate Tools as Weapons	Using a legitimate tool, instrument, or equipment as a weapon including, but not limited to, pens, pencils, compasses, or combs, with the intent to harm another.
Weapons: Dangerous Instruments	Possessing, handling, transmitting, or using a dangerous instrument capable of harming another person. A "dangerous instrument" means any device intended to cause injury or bodily harm, any device used in a threatening manner that could cause injury or bodily harm, or any device that is primarily used for self-protection. Dangerous instruments include, but are not limited to, chemical mace, pepper gas or like substances; stun guns; BB guns; pellet guns; razors; or box cutters.
Weapons: Dangerous Weapons	If a dangerous weapon is found in the possession of a student while the student is in attendance at school or a school activity, or while the student is en-route to or from school on a school bus, the superintendent/the school district/intermediate school district, or his/her designee, shall immediately report that finding to the student's parent/legal guardian and the local law enforcement agency. (MCL 380.1313[1]) A "dangerous weapon" means a firearm, dagger, dirk, stiletto, knife with a blade over three inches in length, pocketknife opened by a mechanical device, iron bar, or brass knuckles. (MCL 380.1313).
Firearm	A "firearm," as defined in section 921, title 18 of the United States Code (18 U.S.C. § 921) means: Any weapon (including a starter gun) which will or is designed to, or may readily be converted to expel a projectile by action of an explosive • The frame or receiver of any such weapon • Any firearm muffler or firearm silencer, or • Any destructive device The term "firearm" does not include an antique firearm (18 U.S.C § 921). State law requires the school board or its designee to permanently expel from the school district a student who possesses a "dangerous weapon" in a "weapon-free school zone," subject to possible reinstatement, pursuant to MCL 380.1311(5). (MCL 380.1311[2]). "Weapon-free school zone" means school property and a vehicle used by a school to transport students to or from school property. (MCL 750.237a). "School property" means a building, playing field, or property used for school purposes to impart instruction to children or used for functions and events sponsored by a school, except a building used primarily for adult education or college extension courses. (MCL 750.237a).
However, a school board is not required to expel a student for possessing a weapon if the student establishes in a clear and convincing manner at least one of the following: • The object or instrument possessed by the student was not possessed by the student for use as a weapon, or for direct or indirect delivery to another person for use as a weapon • The weapon was not knowingly possessed by the student • The student did not know or have reason to know that the object or instrument possessed by the student constituted a dangerous weapon • The weapon was possessed by the student at the suggestion, request, or direction of, or with the express permission of, school or police authorities	

Violations of Level I—Discipline

The following actions will be implemented at the discretion of the administrator.

First and Second Violation:

1. Student conference
2. Parent notification
3. Detention
4. Counselor involvement

Third violation:

1. Student conference
2. Parent conference
3. Detention

Fourth violation:

1. Student conference
2. Parent notification
3. Student suspension

Violation of Level II—Discipline

The following actions will be administered at the discretion of the administrator:

First violation:

1. Student conference
2. Parent notification and/or conference
3. Out-of-school suspension
4. Police notification (if appropriate)
5. Counselor involvement
6. Restitution/Restoration (if appropriate)

Violation of Level III—Discipline

The following actions will be administered at the discretion of the administrator:

1. Conference with student
2. Parent/Administrator conference
3. Counselor involvement
4. Police notification (if appropriate)
5. Student suspension with a possible recommendation to the Board of Education for expulsion or permanent expulsion.

BULLYING AND OTHER AGGRESSIVE BEHAVIOR TOWARD STUDENTS

It is the practice of the Beaverton School District to provide a safe and nurturing educational environment for all of our students. This practice protects all students from bullying/aggressive behavior regardless of the subject matter or motivation for such impermissible behavior.

Bullying or other aggressive behavior toward a student, whether by other students, faculty, staff, or their parties, including Board members, parents, guests, contractors, vendors, and volunteers, is strictly prohibited. This prohibition includes written, physical, verbal, and psychological abuse, including hazing, gestures, comments, threats, text messages, or actions to a student, which cause or threaten to cause bodily harm, reasonable fear for personal safety or personal degradation.

Demonstration of appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment or bullying is expected of administrators, faculty, staff, Board members, and volunteers to provide positive examples for student behavior. This practice applies to all "at school" activities in the District, including activities on school property, in a school vehicle, and those occurring off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school's control, or where an employee is engaged in school business. Misconduct occurring outside of school may also be disciplined if it interferes with the school environment.

SECTION VII : TRANSPORTATION

BUS TRANSPORTATION TO SCHOOL

The school provides transportation for all students who live outside of the city limits. The transportation schedule and routes are available by contacting the Transportation Department at 989-435-9474. Students may only ride assigned school buses and must board and depart from the bus at assigned bus stops. Students will not be permitted to ride unassigned buses for any reason other than an emergency, except as approved by the principal. All transportation safety rules, offenses, and disciplinary actions can

be found on the school website pursuant with board policy.

VIDEO RECORDING ON SCHOOL BUSES

The Board of Education has installed video cameras on school buses to monitor student behavior. If a student misbehaves on a bus and his/her actions are recorded on videotape, the tape will be submitted to the principal and may be used as evidence of the misbehavior. Since these tapes are considered part of a student's record, they can be viewed only in accordance with Federal law.

SECTION VIII : ATHLETIC HANDBOOK AND CODE OF CONDUCT

Participation in athletics is understood to be a privilege and not an inherent right of the student. Signing of the Athletic Code of Conduct & Eligibility Agreement indicates knowledge of and willingness to abide by the regulations of the MHSAA and Beaverton Schools. The rules for athletic conduct are applicable at all times, not just during the school year. As an athlete representing Beaverton Schools, you are representing something bigger than any individual. As a Beaverton Athlete, you are a part of something great!

MISSION STATEMENT

The mission of the Beaverton High/Middle School Athletic program is to provide the student-athlete with an opportunity to compete at the highest level while receiving a quality education. The athletic experience is an extension of the educational process where student-athletes acquire the skill, character, sportsmanship and self-confidence that will enable them to reach their full potential while achieving their greatest academic and physical ability.

ATHLETIC PHILOSOPHY

The ideals of good sportsmanship, ethical behavior and integrity permeate our culture. The values of good citizenship and high behavioral standards apply equally to all athletic disciplines. Middle and Junior High School sports are the time for basic skill building and providing adequate time for student-athletes to explore their talents and abilities. At any level, student-athletes are not guaranteed playing time or positions. This may vary depending on game conditions, number of student-athletes on the team, and level of competition.

Coaches and their student-athletes share the same basic expectation: to work hard together as a team, to perform their best as a team and to set team goals. While the pressure on coaches can sometimes be quite intense, coaches must understand their charge to be respectful of students. Profanity and demeaning comments have no place in coaching and will not be tolerated.

JOINING A TEAM/TRANSFER STUDENTS

All eligible students will be offered the opportunity to try out for an athletic team. For students that are transferring schools in grades 9-12, the MHSAA transfer rule will apply. The Athletic Director may grant additions only under unique situations and after careful review. The decision of the Athletic Director will be final.

NEW STUDENTS to Beaverton in Grades 10-12 must complete the Educational Transfer Form upon enrolling and meet with the Athletic Director prior to participating in any activity with a Beaverton Athletic Team in order to determine eligibility.

DUAL SPORT PARTICIPATION DURING SAME SEASON

BJSHS does provide students the opportunity to participate on more than one team during the same sport season as long as the following apply:

- The student-athlete must have a 3.0 G.P.A. for dual sport participation. Regular eligibility rules will also apply
- The student-athlete should indicate interest to the Athletic Director prior to the official start of the season
- The primary sport will prevail in determining participation priority

- In-season coaches and the Athletic Director will meet to discuss the student-athlete and their expectations

PHYSICALS

All students who wish to try out for, or participate in, any BJSHS sport must have a completed MHSAA Physical Form on file in the Athletic Office prior to ANY participation in a sport. Physicals must be signed and dated on or after April 15 of the previous school year and are valid for the entire current school year. In cases of serious injury or extended illness, students should be re-examined by a physician (M.D. or D.O.) before being allowed to compete. This is a requirement of both Beaverton Schools and the MHSAA.

ATHLETIC INSURANCE AND INJURIES

Parents and student athletes should fully understand the risk of serious injury associated with participation in the athletic programs provided. Efforts will be implemented to prevent injury from occurring to student-athletes; maintaining safety as top priority. It is important to inform the school if/when an injury does occur to your son or daughter.

It is encouraged that all parents have medical insurance in the event that an injury occurs while participating in school sports. Insurance coverage for participation in athletics is the responsibility of each family. Beaverton Schools does not provide insurance coverage for participation in athletics.

If a coach, athletic trainer or physician, in the best interest of the student-athlete, determines that a student-athlete is unable to participate due to a potentially serious injury, such as an injury to the head, neck, back, etc., the student-athlete involved should seek medical assistance. A signed physician's statement clearing the student-athlete to resume participation will be required.

GENERAL TEAM GUIDELINES

Each team and coach will have various guidelines that are relative to the particular sport. However, listed below are a few guidelines that are the same regardless of the sport:

- **General Commitment to the Program** - Each student-athlete on a team must have a strong commitment to the team and athletic program in general; being on a team will require teamwork, self-discipline, loyalty, tolerance, sportsmanship, citizenship and perseverance. If a student-athlete has a concern or conflict, first, begin by talking with the Head Coach of the team
- **Practices & Contests** - Practice days/times will be determined by the head coach of each level
- **Equipment & Uniforms** - Student-athletes are responsible for the care, security and use of uniforms and equipment issued to them and if the student-athlete fails to comply, s/he will be responsible to pay the cost for the uniform or equipment item(s) that are abused, damaged, or not returned. Student-athletes will not be allowed to participate in athletics in succeeding seasons until this obligation is met

TRANSPORTATION AND OUT-OF-TOWN CONTESTS/TRIPS

- The district will not provide transportation to or from competition on weekends and it is the responsibility of the student-athlete's family to secure transportation; the District will not provide transportation back after a contest that is within 30 miles of Beaverton Schools and parents are responsible for coordinating return transportation for drop & go trips
- All student-athletes and coaches are expected to travel with the team to and from events on school day. EXCEPTIONS FOR RETURN: When it is necessary for students to ride home with his/her parents; a written request, given to the head coach is required
- Student-athletes will not be permitted to ride with others without proper written request, with signatures of both sets of

adults, having been submitted to the Athletic Director for approval 24 hours prior to the event. Forms are available in the Athletic Office or on the BJSHS website
- Violation of the transportation policy will result in a minimum one game suspension up to removal from the team

ATTIRE

As a student-athlete representing a BJSHSl athletic team, you are choosing to uphold certain standards. When representing BJSHS in any athletic event, student-athletes will wear the team uniform with pride and follow the Beaverton High School dress code if out of uniform. No clothing advertising alcoholic beverages, tobacco products, or other items not in proper representation of Beaverton may be worn.

CONDUCT AT ATHLETIC EVENTS

All student-athletes at BJSHS carry the responsibility of representing not only themselves, but their families, school and community. We have an obligation to demonstrate good sportsmanship and citizenship and to promote good relations with our opponents, spectators and officials at athletic events. School sponsored sports are an educational activity.

Attendance at an educational activity does not entitle one to verbally abuse the contestants, coaches, officials or opponents. As a spectator it is expected that you will maintain good sportsmanship or refrain from attending athletic events.

- It is expected that as participants and spectators, we will support in a positive way our own team. Negative, derogatory cheers or actions aimed at either team are not acceptable in educational athletics
- It is expected that spectators will accept the decisions of the officials without vocalizing disagreement
- At all times it is expected that we will respect one another, adults and students alike

LOCKER ROOM CONDUCT

Locker room conduct is of vital importance, and all student-athletes must treat all equipment and facilities with the utmost care and respect. Any vandalism, theft of equipment or possession of stolen equipment from our school or from opponents may be treated as an Athletic Code violation and may be the basis for dismissal and/or prosecution. Cell phones, cameras and other image-taking devices are strictly prohibited from use when in locker room and restroom areas. BJSHS is not responsible for lost or stolen items. Always lock your locker.

ATTENDANCE

Student-athletes must attend a minimum of half day on the day of a practice or game in order to participate on that day; this includes arriving to each class on time. Exceptions for medical/dental appointments require written proof of the appointment. Exceptions may be made by the Athletic Director or Principal for extenuating circumstances.

PARENT/COACH RELATIONSHIP

Participation in interscholastic athletics is an integral component of the overall educational process. Interscholastic athletics teach values such as establishing common goals, teamwork, sportsmanship, responsibility, developing healthy lifestyles, striving to succeed and respect for authority, teammates, opponents, fans and the community.

Parental expectations from your student-athlete's coach:

- Philosophy of the coach
- Coaches expectations for the team
- Sites and schedules for all practices and competitions
- Special team requirements, including fees, special equipment, off-season conditioning
- Injury procedures
- Discipline that results in the denial of your student-athlete's participation

Coaches expectations from parents:

- Modeling good sportsmanship at all times

- Demonstrating respect for the game, officials and opponents
- Direct communication to the coach
- Notification of any schedule conflicts in advance

COMMUNICATIONS GUIDELINES

24-Hour Rule: *Parents should not attempt to confront a coach before or after a practice or contest.* These can be emotional times for both the parent and the coach. Meetings of this nature do not promote resolution. Please wait 24 hours before addressing a situation with a coach.

When an individual has a question, concern, or complaint regarding an athletic situation, the following line of communication is most effective, and will be expected, in resolving issues.

- The student-athlete begins at the source
    - Talk directly with the head coach of that level, in private, face-to-face, away from the practice site or game arena
- If necessary, parent and student-athlete speak with the student-athlete's head coach together
- If necessary, parent and student-athlete make an appointment to speak with the Athletic Director
- If necessary, parent and student-athlete make an appointment to speak with the principal

PERFORMANCE-ENHANCING DRUGS - PA215 (2006)

This act reflects the nationwide concern for cheating in professional sports and the hope that performance-enhancing drugs will negatively affect neither the integrity of contests nor the health of participants in school sports in Michigan.

- Student-athletes who use, possess, conceal, distribute, sell or are under the influence of these substances will be subject to the Athletic Code
- Michigan's Department of Community Health is to maintain a list of banned substances based on the policies of the National Collegiate Athletic Association (NCAA)
- Parents and student-athletes will be held accountable for all drugs within the banned drug class regardless of whether they have been specifically identified; lists of substances banned by the NCAA can be found by Internet searching "NCAA banned substances"
- Student-athletes should consult the Athletic Director before consuming any medication or supplement

NCAA ELIGIBILITY CENTER & NAIA ELIGIBILITY CENTER - INFORMATION

If students wish to participate in Division I or Division II athletics after high school, a student-athlete must be certified by the NCAA Eligibility Center. Information and application materials are available online at https://web3.ncaa.org/ecwr3/. The number of core academic courses required to qualify for Division I and Division II have changed, depending on your expected graduation year. Be sure to check the NCAA for current information as you complete your high school course selections. It is recommended that you begin the Eligibility Center process before your junior year. Division III prospects that may be a college bound international student also need to register. Please check guidelines at https://web3.ncaa.org/ecwr3/. Potential NAIA athletes need to register with PLAYNAIA at https://play.mynaia.org/

ELIGIBILITY

Eligibility requirements must be met for an athlete to participate in any contest with another school including games and scrimmages.

ACADEMIC REQUIREMENTS OF ATHLETIC PARTICIPATION

Requirements for athletic competition are determined by the Michigan High School Athletic Association and the Beaverton Schools Board of Education. Eligibility checks are normally done on Monday of each week, which determines the following week's (Monday through Sunday)

eligibility status. Semester eligibility is done at the end of each semester and follows the MHSAA guidelines for determining eligibility.

WEEKLY ELIGIBILITY

A student must be passing five out of six classes on Monday at 7:00 AM prior to the contest, based on a semester accumulated grading scale in order to participate. Students will be mailed a written warning letter if they are not meeting eligibility. Continuing, students will be ineligible to participate until grades become acceptable. Only one warning per athletic season will be issued.

SEMESTER ELIGIBILITY

A student must have passed 66% of academic classes during the previous semester (five of seven at the HS level). Failure to do so will result in the student being ineligible for a minimum of the first 60 school days during the following semester after grades are posted. A student may become eligible on the 61st school day, provided the student-athlete is passing all classes.

PROCEDURE FOR CARRYING OUT ACADEMIC INELIGIBILITY PERIOD

- Student-athlete may join the team during contest unless coach and Athletic Director agree that it is not in the best interest of the team and/or student-athlete's academic standing
- Student-athlete will not wear equipment or a uniform for contests
- Student-athlete will continue to practice and take part in other in-season team functions
- If student-athlete is ineligible for two or more weeks, it will be the coach's decision whether that student should attend practice during the week; the coach will have the discretion whether to dismiss the student-athlete from the team for academic reasons

ATHLETIC CODE OF CONDUCT

OVERVIEW

- In each year of junior and high school, a student-athlete and parent will sign one athletic code at the start of the first season of participation; only one code will be signed per year regardless of the number of sports played
- This agreement shall be considered binding and will be in effect year-round, throughout the student-athletes Beaverton Jr./Sr. High School tenure (grades 6-8) and (grades 9-12)
- Season is defined as the first legal MHSAA practice date to the end of the coach's last organized activity
- Any violation of the student code of conduct that occurs during a student-athlete's off-season shall carry over to the next season of that student-athlete's participation, whenever that may be

VIOLATIONS OF THE CODE OF CONDUCT USE, POSSESSION, OR SALE OF TOBACCO, ALCOHOL OR DRUG SUBSTANCES AND/OR CONVICTION OF A MISDEMEANOR

Students participating or planning to participate in the athletic program are prohibited from the use, possession, or transmittal of tobacco, alcohol, illegal drugs or any prescription drug substance not prescribed to the student-athlete by a doctor. Said student-athletes are prohibited from attending any activity or gathering at which illegal drugs are present and/or being consumed. In addition, said student-athletes are prohibited from attending any activity or gathering at which tobacco or alcohol are present and/or being consumed, unless the activity or gathering is supervised by a parent or legal guardian of a student(s), and the tobacco and/or alcohol are not being used or consumed by persons under the age of 18 with respect to tobacco, or under the age of 21 with respect to alcohol.

<u>First Offense</u>

- Student-athlete will be suspended from athletic game participation for 20% of the season *(Note: Game participation does NOT include games that are canceled; students are expected to attend practices during this time of suspension, and if a student-athlete fails to complete the*

season in which the suspension is administered, the suspension will carry over to his/her next season of competition)

- Eligibility must continue during time of suspension in order for contests to count; student-athlete may not be dismissed from school early to ride team bus during time of suspension to attend contests
- Student-athletes may be required to complete a screening with Ten Sixteen Recovery Network of Gladwin County, or another school approved agency, and follow all recommendations of the agency at their cost. Failure to attend said screening visits shall result in forfeiture of the right to participate in extracurricular activities for one calendar year

Second Offense

- The student will be suspended from any extracurricular participation for 18 weeks of game competition if the 2nd offense occurs within a calendar year of the 1st offense; if the 2nd offense occurs at least one calendar year after the 1st offense, the student will be suspended from athletics 9 weeks of game competition
- Eligibility must continue during time of suspension in order for contests to count; student-athlete may not be dismissed from school early to ride team bus during time of suspension to attend contests
- The student will enroll in a counseling program like the Ten Sixteen Recovery Network of Gladwin County or another school approved program; at their cost. The student will follow all recommendations of the agency. Failure to register and attend said counseling visits shall result in the forfeiture of the right to participate in extracurricular activities for one calendar year

Third Offense

- Student will forfeit their right to participate in extracurricular activities for a period of one calendar year

Fourth Offense

- Student automatically forfeits any rights they have to participate in activities while in attendance at BJSHS; appeal of the decision of school personnel will be made to the superintendent and any subsequent offenses shall be reported to the administration

CONVICTION OF A FELONY

In the case of a conviction of a felony, the student will appear before a committee made up of the Principal, Athletic Director and a School Board member. The decision on any further athletic participation will be made by that committee.

BULLYING & HAZING

Bullying and/or hazing will not be tolerated within the Beaverton Athletic program. Coaches and team members are responsible for making every effort to avoid bullying and/or hazing situations and are obligated to address any such allegations or instances that are either seen or reported to them by team members or parents. Team members should speak with their Coach, Athletic Director, and/or Principal immediately. Coaches have a professional obligation to communicate any such instances to the Athletic Director and/or Principal immediately.

TRANSFER POLICY WITH REGARD TO CODE OF CONDUCT VIOLATION(S)

A student who transfers to BJSHS after becoming ineligible because of a student or athletic code violation(s) at the previously attended school shall remain ineligible at BJSHS for not less than the period of ineligibility imposed by the previously attended school.

STUDENT ACCEPTANCE STATEMENT AND TECHNOLOGY USAGE GUIDELINES STUDENT USER AGREEMENT

As a student of Beaverton Jr./Sr. High School, I acknowledge that I have received a copy of the Student Handbook/Athletic Code, Technology Usage Guidelines, and Chromebook User Agreement. I understand and agree to comply with the rules and policies contained therein and to use the network in a constructive manner. I also understand that I am subject to any and all amendments, changes, additions, or deletions to the Student Handbook/Athletic Code, Technology Usage Guidelines, and Chromebook User Agreement for the duration of my school experience up until graduation.

_____ Date: _____

Print Student Name

_____ Date: _____

Student Signature

[redacted]

Grade Level

PARENT ACCEPTANCE AGREEMENT, CHROMEBOOK USER AGREEMENT, INTERNET PERMISSION FORM AND PUBLICATION OF STUDENT WORK/PICTURES PERMISSION FORM

As the parent/guardian of a Beaverton Jr./Sr. High School student, I have read and discussed the Student Handbook/Athletic Code, Technology Usage Guidelines, and Chromebook User Agreement with my child. I also understand that from time to time the school may wish to publish examples of student projects, photographs of students, and other work on an Internet accessible World Wide Web server. I understand this agreement will be kept on file at the school.

_____ My child may use the Internet while at school according to the rules outlined **OR**

_____ I would prefer that my child not use the Internet while at school.

_____ My child has permission to utilize the Beaverton Schools 1:1 provided device **AND**

_____ I have read, understand, and agree with the District's 1:1 Chromebook User Agreement.

_____ My child's work and photographs of my child can be published on the Internet **OR**

_____ I would prefer that my child's work and picture not be published on the Internet

_____ Date: _____

Print Parent/Guardian Name

_____ Date: _____

Parent/Guardian Signature

Parent Name & Phone #: _____

Parent E-mail: _____

Parent Name & Phone #: _____

Parent E-mail: _____

SEXUAL HARASSMENT AND SEXUAL ASSAULT INFORMATION GUIDE

July 2024

What is Sexual Harassment?

Sexual harassment is unwanted sexual remarks or behaviors. It can be verbal, physical, or visual. Here are a few examples of sexual harassment.

Verbal:

- Making sexual jokes, comments, or spreading rumors targeted at someone (in person or online)
- Making sexual jokes or comments about students' bodies or how they look or act
- Making jokes or comments about students' masculinity or femininity and/or who they are attracted to or love

Physical:

- Pulling at or touching someone's clothing in a sexual manner (like pulling down someone's pants or snapping a bra strap)
- Touching, pinching, or grabbing someone in a sexual way
- Brushing up against someone's body on purpose

Visual:

- Posting or sharing sexual comments, pictures, or videos
- Pressuring someone to take or send sexual pictures or videos ("nudes")

Sexual harassment can make someone feel many emotions



You may feel scared, uncomfortable, upset, embarrassed or angry.

When it comes to sexual harassment, what matters is how the action makes a person think or feel--not the intention of the person who did it.

Sexual harassment can happen anywhere or to anyone. It can take place in person or online. But no matter where sexual harassment happens, it is never OK. It is wrong and it is against the law.



What is Sexual Assault?

Sexual assault is any sexual act that one person chooses to do to another person without consent (permission) through physical force, threats, or pressure (verbal or emotional).

Here are a few examples of sexual assault:

- Touching someone's genitals, breast, or butt without their permission (consent) over or under clothes
- Unwanted kissing
- Physically forcing someone to perform a sexual act
- Threatening or pressuring a person to do any sexual act
- Unwanted vaginal, oral, or anal penetration with a body part or object (also known as rape)

Sexually assaulting another person is wrong and it is against the law. In Michigan statute, this is called "Criminal Sexual Conduct."

About Consent

- Consent means that each person agrees or gives permission.
- Anyone can change their mind at any time.
- Consent means each person understands what is going on and agrees to all of it.
- Someone needs to get consent every single time.
- Just because someone said "yes" before, does not mean "yes" now.
- It is not OK to use threats, emotional pressure, or the fact that another person is drunk or high to get what you want.

If someone doesn't consent to sexual acts it is sexual assault.



What if This is Happening to Me?

It is not your fault. You are not alone.

- No one has the right to sexually harass or assault anyone else.
- You have the right to feel safe and respected.
- If you feel like you won't be harmed, tell them this is not okay and to stop.
- Consider telling a trusted adult if any of these behaviors happen to you. If the trusted adult is a teacher, coach, or school staff, they may have to tell someone else (like a principal, parents, etc.). If you're not sure if you are ready or want to tell a trusted adult at your school, you can talk to them without saying it happened to you ("I have a friend who…").
- If the first person isn't helpful, keep trying until you find someone who is.
- Speaking up is a brave thing to do. Don't be afraid to seek help from someone you trust.
- Resources listed on page 4 are available 24/7 to support you.

Scientific research tells us that people who experience traumatic events like sexual harrassment and sexual assault have many different responses in their brains, bodies, feelings, and behaviors. However YOU respond to trauma is OK and is normal.

What if This is Happening to Someone I Know?

Believe. Listen. Support.



- Believe them! If someone tells you that someone has sexually harassed or assaulted them, know that it is very hard to tell someone about this and that person trusts and respects you enough to share this information. Let them know that what happened is not their fault and you are there to support them.
- Listen without judgment. Give them space and time to tell you what they feel comfortable sharing.
- Ask how you can support them. What you would need might differ from what your friend needs, so always ask. Let your friend decide who else can know.

Resources

There is Help.

You can call or chat with any of the resources below 24/7. People who are trained are there to listen and support you no matter what. **You don't have to tell them your name.** They can connect you with people and organizations nearby who can help you with questions or needs.

Michigan's Sexual Assault Hotline (VOICES4)

Text: 866-238-1454 **Call:** 855-864-2374

Chat: https://mcedsv.org/sexual-violence-hotline-chat/

Michigan's Domestic/Dating Violence Hotline (VOICEDV)

Text: 877-861-0222 **Call**: 866-864-2338

Chat: https://mcedsv.org/hotline-domestic-violence/

Youth Resources Web Page

https://mcedsv.org/resources

School Title IX Coordinator

If someone sexually assaulted or sexually harassed you at school or at a school event, you can choose to talk to your School District's Title IX Coordinator. Part of their responsibilities is to prevent and respond to sexual assault, sexual harassment, and discrimination based on sex and gender. Note: If you report to a Title IX Coordinator, they are required by law to follow up and may conduct an investigation.

If you report a sexual assault or sexual harassment incident, the policies forbid someone from retaliating or doing something to get back at you. See page 5 for your school's Title IX information and other related policies.

This resource was developed in response to Public Act 57 of 2023 by the Michigan Department of Education in partnership with the Michigan Domestic and Sexual Violence Prevention and Treatment Board and the Michigan Coalition to End Domestic and Sexual Violence (MCEDSV).