

West Sonoma County Union High School District

PARENTAL ANNUAL NOTICE 2026-2027

Included you will find notices required by law to be provided to parents or guardians of students. Please keep this available for future use.

TABLE OF CONTENTS

STUDENT DISCIPLINE

ACKNOWLEDGMENT OF PARENT/GUARDIAN OF ANNUAL RIGHTS NOTIFICATION (Parent Signature Required)	1
DIRECTORY INFORMATION (Parent Signature Required)	1
YOUTH TRUTH STUDENT SURVEY	2
WAIVER FORM - RELEASE OF STUDENT DIRECTORY INFORMATION TO MILITARY RECRUITERS	3
MEDIA OPT-OUT FORM	4
DISTRICT BOARD POLICY 6163.4 – STUDENT USE OF TECHNOLOGY	5
STUDENT USE OF TECHNOLOGY ACCEPTABLE USE AGREEMENT FOR STUDENTS (Parent Signature Required)	8
NOTIFICATION OF PESTICIDE USE	9
ASBESTOS HAZARD EMERGENCY RESPONSE ACT (AHERA)	10
COLLEGE ADMISSION REQUIREMENTS AND CAREER TECHNICAL EDUCATION	11
RECOMMENDED ACTIONS FOR PARENTS IN THE EVENT OF A DISASTER	12
RULES AND PROCEDURES ON SCHOOL DISCIPLINE	13
DUTY CONCERNING CONDUCT OF PUPILS	13
DUTIES OF PUPILS	13
HAZING PROHIBITION	13
DRESS CODE/GANG APPAREL	13
ATTENDANCE OF SUSPENDED PUPIL'S PARENT /GUARDIAN	13
SCHOOL ACCOUNTABILITY REPORT CARD	13
SAFE PLACE TO LEARN ACT (EC §234.1)	13
DISTRICT BOARD POLICY 5131.2 - BULLYING	13
DISTRICT ADMINISTRATIVE REGULATION 5131.2 - BULLYING	13

SCHOOL RECORDS AND ACHIEVEMENT

PUPIL RECORDS/NOTIFICATION OF PRIVACY RIGHTS OF PARENTS AND STUDENTS	13
RELEASE OF PUPIL DIRECTORY INFORMATION	13
RELEASE OF INFORMATION TO MILITARY SERVICES REPRESENTATIVES/RELEASE OF TELEPHONE NUMBERS	14
PARTICIPATION IN STATE ASSESSMENT AND OPTION TO REQUEST EXEMPTION (EC § 60615, 5 CCR § 852)	14
HIGH SCHOOL CURRICULUM	14
RELEASE OF STUDENT RECORDS/COMPLIANCE WITH SUBPOENA OR COURT ORDER	14
RELEASE OF STUDENT RECORDS TO SCHOOL OFFICIALS AND EMPLOYEES OF THE DISTRICT	14

HEALTH SERVICES

SAFE STORAGE OF FIREARMS	14
VISION APPRAISAL	14
PHYSICAL EXAMINATION; PARENT REFUSAL TO CONSENT	14

PUPIL NUTRITION/NOTICE OF FREE AND REDUCED PRICE MEALS	14
COMMUNICABLE DISEASES	15
MEDICATION	15
MEDICAL AND HOSPITAL SERVICES FOR PUPILS	15
AVAILABILITY OF INDIVIDUALIZED INSTRUCTION/PRESENCE OF PUPIL WITH TEMPORARY DISABILITY IN HOSPITAL	15
CONTINUING MEDICATION REGIMEN	15
SUN PROTECTION CLOTHING/USE OF SUNSCREEN	15
ASBESTOS	15
USE OF PESTICIDES	15
COMPREHENSIVE SCHOOL SAFETY PLAN	15
NOTICE OF COMPLIANCE WITH SCHOOL SAFETY LAWS	15
TOBACCO FREE SCHOOLS	15

STUDENT SERVICES

PREGNANT AND PARENTING PUPILS	15
PROSPECTUS OF SCHOOL CURRICULUM	16
NOTIFICATION OF APPRENTICESHIP AND PREAPPRENTICESHIP PROGRAMS	16
NOTIFICATION OF INTERNATIONAL BACCALAUREATE COURSES	16
MULTILINGUAL EDUCATION	16
SPECIAL EDUCATION (IDEA)	16
SPECIAL EDUCATION; CHILD FIND SYSTEM	16
SPECIAL EDUCATION COMPLAINTS	16
SECTION 504/DISABLED PUPILS	16
STATEMENT OF NONDISCRIMINATION	16
EDUCATIONAL EQUITY REGARDLESS OF IMMIGRATION STATUS, CITIZENSHIP, OR RELIGION	16
FINGERPRINTING PROGRAM	16
CHILDREN IN HOMELESS SITUATIONS	16

SEX/HIV EDUCATION

INSTRUCTION IN COMPREHENSIVE SEXUAL HEALTH EDUCATION/HIV PREVENTION	16
HEALTH INSTRUCTION/CONFLICTS WITH RELIGIOUS TRAINING AND BELIEFS	17

SCHOOL ATTENDANCE / ATTENDANCE ALTERNATIVES

SCHOOL ATTENDANCE/ATTENDANCE ALTERNATIVES	17
CHOOSING A SCHOOL WITHIN DISTRICT IN WHICH PARENT LIVES	17
CHOOSING A SCHOOL OUTSIDE DISTRICT IN WHICH PARENT LIVES	17
INTERDISTRICT TRANSFERS	18
PARENTAL EMPLOYMENT IN LIEU OF RESIDENCY TRANSFERS	18

OPEN ENROLLMENT ACT	18
NOTICE OF ALTERNATIVE SCHOOLS	18
GRADE REDUCTION/LOSS OF ACADEMIC CREDIT	18
ABSENCES FOR CONFIDENTIAL MEDICAL SERVICES	18
ABSENCE FOR RELIGIOUS INSTRUCTION	18
NOTIFICATION OF MINIMUM DAYS AND PUPIL-FREE STAFF DEVELOPMENT DAYS	18

MISCELLANEOUS

NON-MANDATORY PROGRAMS FOR PARENTAL/PUPIL PARTICIPATION	18
SEX EQUITY IN CAREER PLANNING	18
SEXUAL HARASSMENT POLICY	18
DRUG FREE CAMPUS	19
RIGHT TO REFRAIN FROM HARMFUL USE OF ANIMALS	19
EVERY STUDENT SUCCEEDS ACT	19
UNIFORM COMPLAINT PROCEDURES	19
SCHOOL BUSES/PASSENGER SAFETY	19
MEGAN'S LAW NOTIFICATION	19
EXCUSED ABSENCES; AVERAGE DAILY ATTENDANCE COMPUTATION	19
INVESTING FOR FUTURE EDUCATION	20
COMPLAINTS CONCERNING DEFICIENCIES RELATED TO INSTRUCTIONAL MATERIALS SCHOOL	20
ACCREDITATION	20
PUPIL FEES	20
LOCAL CONTROL AND ACCOUNTABILITY	20
AGE DISCRIMINATION ACT	20
THE BOY SCOUTS OF AMERICA	20
EQUAL ACCESS ACT	20
PROHIBITION REGARDING DISCRIMINATORY EDUCATIONAL MATERIALS	20
CALIFORNIA KIDS INVESTMENT AND DEVELOPMENT SAVINGS PROGRAM	21
ACKNOWLEDGEMENT OF PARENT OR GUARDIAN OF ANNUAL RIGHTS NOTIFICATION (parent signature required)	22
BOARD POLICY 1312.3 UNIFORM COMPLAIN PROCEDURES	23
BOARD POLICY 4119.11 SEXUAL HARASSMENT	26
ADMINISTRATIVE REGULATION 5020 PARENT RIGHTS AND RESPONSIBILITIES	28
KNOW YOUR RIGHTS	31
ACTIVE MILITARY FORM (parent signature required)	32
EMERGENCY MEDICAL INSTRUCTION FORM (parent signature required)	33
2026-2027 ACADEMIC CALENDAR	34
FOOD AND NUTRITION SERVICE (parent signature required)	35
HOUSEHOLD INCOME FORM (parent signature required)	36
SCHOOL-BASED HEALTH & WELLNESS SERVICES CONSENT FORM 2026-2027 (parent signature required)	38
STUDENT CHROMEBOOK USE AGREEMENT (parent signature required)	41
RESIDENCY QUESTIONNAIRE (parent signature required)	43
CA LAW REGARDING SAFE STORAGE OF FIREARMS	44

**ANNUAL NOTICE TO PARENTS
2026-2027
ACKNOWLEDGMENT OF PARENT/GUARDIAN
OF ANNUAL RIGHTS NOTIFICATION**

DEAR PARENT/GUARDIAN:

Section 48980 of the Education Code of California requires that notice be given at the beginning of the first semester or quarter of the regular school term to the parent or guardian of the minor pupils in the school district regarding the rights of the parent or guardian under sections 32255, 32390, 35291, 46014, 48205, 48207, 48208, 49403, 49423, 49451, 49472, Article 3 (commencing with section 56030) of Chapter 1 of Part 30, and notice of the availability of the program prescribed by Article 9 (commencing with section 49510) of Chapter 9 and of the availability of individualized instruction under section 48206.3. Section 48982 requires that this Notice be signed and returned by the parent or guardian to the school. Signature and return of the attached form is acknowledgement by the parent or guardian that he or she has been informed of his or her rights but does not indicate that consent to participate in any particular program has either been given or withheld.

Some legislation requires additional notification to the parents or guardians during the school term or at least 15 days prior to a specific activity. (A separate letter will be sent to parents or guardians prior to any of these specified activities or classes, and the student will be excused whenever the parents or guardians file with the principal of the school a statement in writing requesting that their child not participate.) Other legislation grants certain rights that are spelled out in this form.

Please review the information in this Annual Notice to Parents then detach, sign, and return this page to your child's school indicating that you have been notified of the specified activities, and indicating whether you have a child on continuing medication.

I hereby acknowledge receipt of information regarding my rights, responsibilities and protection under Education Code 48980.

Parent Name (please print): _____

Signature of Parent or Guardian: _____ Date: _____

Pupil's name (please print): _____

DIRECTORY INFORMATION

If you do not wish directory information released to anyone, please sign where indicated below and return to the school office within the next 30 days. Note that this will prohibit the district from providing the student's name and other information to the news media, interested schools, parent-teacher associations, interested employers and similar parties.

Please note: If you do not want directory information released to military recruiters only (but do wish directory information released to other qualified individuals or organizations), please complete the waiver form located on page 3 and return it to your student's school.

Do NOT release directory information regarding _____
(Pupil's Name – please print)

- ☐ _____ Check and initial if an exception may be made to include student information and photos for film, video and audio tape recordings, slides and photographs to be made of my son/daughter in classroom activities, assessment and other school activities. I understand that the films, video and audio tape recordings, slides and photographs are being produced for educational purposes and may be used for the following: broadcast on local television and/or radio, communication boards, classroom use, yearbook, school brochures, school and/or District website(s), and at educational conferences.

Parent or Guardian Name (Please Print): _____

Signature of Parent or Guardian: _____ Date: _____

**YOUTH TRUTH
STUDENT SURVEY
"Opt Out" Parental Notification Letter**

Dear Parent or Guardian,

We are writing to let you know that we are asking your child to participate in the YouthTruth Student Survey in the coming weeks. The YouthTruth Student Survey is a nationally recognized survey used in hundreds of schools and districts across the country, surveying hundreds of thousands of students. The survey asks students about their experiences in the school and with their teachers, including how engaged they are at school, the rigor of their coursework, and their preparedness for the future. Our school, other schools, and researchers may use such information for developing plans to help schools and teachers improve. For information about this survey, please visit <http://youthtruthsurvey.org>, or speak to a school administrator.

Although we want to hear from all students, participation in this survey is voluntary.

Your child's ratings will not be identified in any reports because results are shared at the group level. Personally identifiable information will not be released to any third party.

Please be aware that under federal law, you have the right to review a copy of the questions asked of your child. If you would like to do so, you can view a copy of the survey at school.

Opt-Out

Please complete this form only if you would like your child to be excluded from the survey.

I do not give my permission for my child to participate in this survey.

Parent/Guardian signature: _____

Date: _____

Child's Full Name: _____

Dear Parent or Guardian:

The purpose of this notification is to make sure that you are fully informed regarding changes in access by military recruiters to student directory information brought about by the passage of the "Every Student Succeeds" Act. This new federal legislation became effective January 8, 2002. All Districts and schools that receive federal funding under this legislation must allow military recruiters access to student directory information unless a student's parent or guardian requests that such information be withheld.

The law also provides military recruiters the same access to students as is provided generally to post-secondary education institutions (colleges) and prospective employers. In our District this means that military recruiters may meet and talk with students about military enlistment and training opportunities in career centers or libraries at specified times. It is also important to note that Education Code 49603 currently provides that the District may not deny military recruiters' access to students if such access is provided to other employers.

Below you will find a waiver form for any parent or guardian who does not want their student's directory information, name, address, telephone number and e-mail address released to military recruiters.

***WAIVER FORM
RELEASE OF STUDENT DIRECTORY
INFORMATION TO MILITARY RECRUITERS***

I _____ am aware that the "Every Student Succeeds" Act of 2001 allows for the release of student
(Parent's / Guardian's name – please print)

directory information to military recruiters. I hereby request that you not release information on my student (or students)

_____ who attends _____ High School to military recruiters.
(Student's name – please print)

Parent/Guardian Signature

Date

***Please return this form to your student's school promptly
to ensure that our staff can honor your wishes.***

Media Opt-Out Form

Request to prohibit use and/or release of photographs, video and audio recordings, comments, and/or name of student

The West Sonoma County Union High School District's policy is to allow photographs, video and audio recordings, comments, and/or names of students to be used in print and electronic materials produced by the District and/or Sonoma County Office of Education, including but not limited to websites, printed publications, and video productions, unless notified of an objection by a parent/guardian.

The District may also release this content to media organizations, including newspaper, radio, and television outlets. Students may be identified by name to provide them with recognition opportunities when appropriate.

Parents and guardians may request that photographs, video and audio recordings, comments, and/or names of students not be used by completing this form and returning it to the student's school office.

Student Name: _____ Student ID# _____

School: _____

I hereby request that the West Sonoma County Union High School District NOT use photographs, video and audio recordings, comments, and/or the name of this student in print or electronic materials. I further request that the District NOT release this student's photograph, video or audio recording, comments, and/or name to media organizations.

I understand that this request will remain in effect for the 2026-2027 school year and that it can be rescinded at any time. I also understand that this request will not prohibit use of photos, videos, and/or the name of the above-named student in student-produced materials such as yearbooks and newspapers.

Signature of Parent/Guardian

Date

This form will be kept on file at the school of the above-named student.

BOARD POLICY 6163.4-E(1) - ACCEPTABLE USE OF TECHNOLOGY AGREEMENT AND RELEASE OF DISTRICT FROM LIABILITY (STUDENTS)

The West Sonoma County Union High School District authorizes students to use technology, as defined in Board Policy 6163.4 - Student Use of Technology. The use of district technology is a privilege permitted at the district's discretion and is subject to the conditions and restrictions set forth in applicable board policies, administrative regulations, and this Agreement. The district reserves the right to suspend access at any time, without notice, for any reason.

The district expects all students to use technology responsibly in order to avoid potential problems and liability. The district may place reasonable restrictions on the sites, material, and/or information that students may access through the system.

The district makes no guarantee that the functions or services provided by or through the district will be without defect. In addition, the district is not responsible for financial obligations arising from unauthorized use, or misuse, of the system.

Each student who is authorized to use district technology and the student's parent/guardian shall sign this Agreement, which indicates that the student has read and understands the Agreement and Board Policy 6163.4 - Student Use of Technology.

Definitions

District technology includes, but is not limited to, computer hardware, software, or software as a service provided or paid for by the district, whether accessed on or off site or through district-owned or personally owned equipment or devices, including tablets and laptops; computer servers, wireless access points (routers), and wireless computer networking technology (wi-fi); the Internet; email; applications (apps), including AI apps; telephones, cellular telephones, smartphones, smart devices, and wearable technology; or any wireless communication device, including radios.

Student Obligations and Responsibilities

Students are expected to use district technology safely, responsibly, and for educational purposes only, and in accordance with the accompanying board policy and applicable copyright laws. The student in whose name district technology is issued is responsible for its proper use at all times. Students shall not share their assigned online services account information, passwords, or other information used for identification and authorization purposes, and shall use the system only under the account to which they have been assigned.

Students shall not gain unauthorized access to the files or equipment of others, access electronic resources by using another person's name or electronic identification, or send anonymous electronic communications. Furthermore, students shall not attempt to access any data, documents, emails, or programs in the district's system for which they do not have authorization.

Students are prohibited from using district technology for improper purposes, including, but not limited to, use of district technology to:

1. Access, post, display, create, or otherwise use material that is discriminatory, libelous, defamatory, obscene, sexually explicit, or disruptive
2. Bully, harass, intimidate, or threaten other students, staff, or other individuals ("cyberbullying")
3. Disclose, use, or disseminate personal identification information (such as name, address, email, telephone number, Social Security number, or other personal information) of another student, staff member, or other person with the intent to threaten, intimidate, harass, or ridicule that person
4. Share confidential information or personally identifiable information with an open artificial intelligence (AI) system of themselves, another student, staff member, or other person
5. Adjust the privacy settings on any technology tool or AI app unless directed to do so by a teacher or staff member
6. Violate the direction of teachers or other staff members, age restrictions, or the intended use of the technology
7. Infringe on copyright, license, trademark, patent, or other intellectual property rights
8. Intentionally disrupt or harm district technology or other district operations (such as destroying district equipment, placing a virus on district computers, adding or removing a computer program without permission from a teacher or other district personnel, changing settings on shared computers)
9. Install unauthorized software

10. "Hack" into the system to manipulate data of the district or other users

11. Engage in or promote any practice that is unethical or violates any law or board policy, administrative regulation, or district practice

Privacy

Since the use of district technology is intended for educational purposes, students shall not have any expectation of privacy in any use of district technology.

The district reserves the right to monitor and record all use of district technology, including, but not limited to, access to the Internet or social media, Internet searches, browsing history, use of AI, communications sent or received from district technology, or other uses. Such monitoring/recording may occur at any time without prior notice for any legal purposes including, but not limited to, record retention and distribution and/or investigation of improper, illegal, or prohibited activity. Students should be aware that, in most instances, their use of district technology (such as web searches and emails) cannot be erased or deleted.

All passwords created for or used on any district technology are the sole property of the district. The creation or use of a password by a student on district technology does not create a reasonable expectation of privacy.

Personally Owned Devices

The possession and use of personally owned mobile communication devices on campus is governed by Board Policy 5131.8 - Mobile Communication Devices.

When authorized under Board Policy 5131.8, a student who uses a personally owned device to access district technology shall comply with all applicable board policies, administrative regulations, and this Agreement. Accessing district technology through a personally owned device does not exempt a student from any district requirements governing acceptable use, network security, student conduct, or data privacy.

Any use of a personally owned device to access district technology may subject communications, records, or information transmitted through district systems to disclosure pursuant to applicable law, lawful subpoena, court order, or public records requirements.

Reporting

If a student becomes aware of any security problem (including, but not limited to, a cyberattack, phishing, or any compromise of the confidentiality of any login or account information), or misuse of district technology, the student shall immediately report such information to the teacher or other district personnel.

Consequences for Violation

Violations of the law, board policy, or this Agreement of the Chromebook Use Agreement may result in revocation of a student's access to district technology and/or discipline, up to and including suspension or expulsion. In addition, violations of the law, board policy, or these Agreements may be reported to law enforcement agencies as appropriate.

Student Acknowledgment

I have received, read, understand, and agree to abide by this Agreement and other applicable laws and district policies and regulations governing the use of district technology. I understand that there is no expectation of privacy when using district technology. I further understand that any violation may result in loss of user privileges, disciplinary action, and/or appropriate legal action.

Name/: _____ School/Grade _____
(Please print)

Signature: _____ Date: _____

Parent or Legal Guardian Acknowledgment

If the student is under 18 years of age, a parent/guardian must also read and sign the Agreement.

As the parent/guardian of the above-named student, I have read, understand, and agree that my child shall comply with the terms of the Agreement and the Chromebook Use Agreement. By signing these Agreements, I give permission for my child to use district technology and/or to access the school's computer network and the Internet. I understand that, despite the district's best efforts, it is impossible for the school to restrict access to all offensive and controversial materials. I agree to release from liability, indemnify, and hold harmless the school, district, district personnel and the Board against all claims, damages, and costs that may result from my child's use of district technology or the failure of any technology protection measures used by the district. Further, I accept full responsibility for supervision of my child's use of my child's access account if and when such access is not in the school setting.

Name: _____ Date: _____
(Please print)

Signature: _____

Notification Of Pesticide Use

Dear Parent or Guardian:

At the beginning of each school year, all public schools in California must notify parents of any planned pesticide use during the year. Schools are also required to set up a registry so that concerned parents can sign up for advanced written notification prior to the application of any pesticide. Schools are also required to post signs where pesticides are applied 24 hours before the application and to leave signs in place for a 72-hour period after the application.

West Sonoma County Union High School District strives to take a responsible position regarding the use of pesticides in and around our schools. Weed control on large campuses can be a challenge. Our staff works to limit the use of pesticide application to winter, spring and summer breaks in order to reduce any exposure to students and staff.

Chemical manufacturers must by law label all products that they sell. Precautionary label statements on chemical containers classify pesticides in three categories. These categories are danger, warning and caution. Those labeled as caution are the safest of these products intended for us to control weeds or pests and are the category we intend for limited use around our schools.

WSCUHSD staff members have been trained regarding safe use of pesticides. The products that may be used at some point this year for health, sanitation and safety reasons include:

- Blitz Wasp and Hornet Killer – (Tetrameethrin, Permethrin and Piperonyl Butoxide) active ingredients. Occasional use for infestations.
- Rozol' Pocket Gopher Bait – (P-chloropheny, Phenylacety and Indandione) active ingredients. Used for reduction of rodents.
- Matran2 – (Clove Oil, Water and Lecithin) active ingredients. This product is used to control unwanted vegetation along fence lines, around building exteriors and in asphalt cracks.

Our District personnel also works to identify various alternative methods of integrated pest management designed to reduce and hopefully eliminate pesticide use altogether. On occasion the use of propane weed burning system for limited use around concrete foundations and cracks in asphalt or cement areas is used.

Inquiries may be directed to Director of Facilities, Bond and Technology, Jennie Bruneman at jbruneman@wscuhsd.org or 707-824-6402, or the Department of Pesticide Regulations: <http://www.cdpr.ca.gov/>. Click "Programs, Pest Management, and Schools."

NOTIFICATION REGARDING PESTICIDE USE

Under the law, parents and guardians also have the right to receive prior notification of pesticide applications at the school site. If you would like to be notified at least 24 hours before pesticides are applied at your child's school site, please fill out the notification form below and mail it to: 462 Johnson St. Sebastopol CA 95472 Attention Maintenance & Operations.

Please notify me by contacting:

*Name – please print

Mailing Address

*Telephone Number

City, State and Zip Code

*E-mail Address

Signature

Date

***REQUIRED FIELD**



WEST SONOMA COUNTY HIGH SCHOOL DISTRICT

462 Johnson Street, Sebastopol, California 95472
(707) 824-6403 □ (707) 823-2629 Fax

Date: June 2026
To: Parents/Guardians and West Sonoma County Union High School District Employees
From: Chris Meredith, District Superintendent
RE: Asbestos Hazard Emergency Response Act (AHERA) Asbestos Inspections and Management Plans

In the past, asbestos was used extensively in building materials because of its insulating, sound absorbing and fire retarding capabilities. Almost all buildings constructed before the late 1970s contained some asbestos. Intact and undisturbed asbestos materials generally do not pose a health risk. Asbestos materials, however, can become hazardous when, due to damage or deterioration over time, they release fibers. If the fibers are inhaled, they can lead to health problems, such as cancer and asbestosis.

In 1986, Congress passed the Asbestos Hazard Emergency Response Act (AHERA) which requires schools to be inspected to identify any asbestos-containing building materials. Suspected asbestos-containing building materials were located, sampled or assessed and rated according to condition and potential hazard. Every three years, West Sonoma County Union High School District has conducted a reinspection to determine whether the condition of the known or assumed asbestos containing building materials (ACBM) has changed and to make recommendations on managing or removing the ACBM. District staff and consultants are coordinating the three year reinspection to occur during the summer 2018.

The law further requires an asbestos management plan to be in place by July 1989. West Sonoma County Union High School District developed a plan, as required, which has been continually updated. The plan has several ongoing requirements: publish a notification on management plan availability and the status of asbestos activities; educate and train employees about asbestos and how to deal with it; notify short-term or temporary workers on the locations of the asbestos containing building materials; post warning labels in routine maintenance areas where asbestos was previously identified or assumed; follow set plans and procedures designed to minimize the disturbance of asbestos containing building materials; and survey the condition of these materials every six months to assure that they remain in good condition.

It is the intention of West Sonoma County Union High School District to comply with all federal and state regulations controlling asbestos and to take all steps necessary to ensure students and employees a healthy and safe environment in which to learn and work. You may review a copy of the asbestos management plan at the school district office (462 Johnson Street, Sebastopol, CA) during regular business hours. Denise Fisher, Coordinator Facilities and Bond is our designed asbestos program coordinator, and all inquiries regarding the asbestos plan and asbestos-related issues should be directed to her at (707) 824-6414 or dfisher@wscuhsd.org.

“The mission of the West Sonoma County Union High School District is to provide high quality instruction as Student achievement is our top priority.”

COLLEGE ADMISSION REQUIREMENTS AND CAREER TECHNICAL EDUCATION

(EC §§ 51229, 48980)

- **College Admission Requirements:** The University of California (UC) and the California State University (CSU) have established common high school course requirements for undergraduate admission. Students who take these courses and meet other specified criteria are eligible to apply and be considered for admission. The following list is commonly referred to as the "A-G" requirements:

1. two years of history/social science;
2. four years of college preparatory English or language instruction;
3. three years of college preparatory mathematics;
4. two years of laboratory science;
5. two years of the same language other than English;
6. one year of visual and performing arts; and
7. one year of college preparatory electives.

- **Websites:** The following UC and CSU web sites help students and their families learn about college admission requirements, and also list high school courses that have been certified for undergraduate admission:

UC: www.universityofcalifornia.edu

CSU: www.csumentor.edu/planning/high_school/subjects.asp

- **Career Technical Education:** The California Department of Education defines "career technical education" as a program of study that involves a multiyear sequence of courses that integrates core academic knowledge with technical and occupational knowledge to provide students with a pathway to postsecondary education and careers. Career technical education includes agriculture education, home economics, industrial and technology education, and regional occupational centers and programs, among other educational programs.
- **Website for Career Technical Education:** Students can learn more about career technical education at the following California Department of Education website:

www.cde.ca.gov/ci/cl/

- **Counseling:** Your child has the right to meet with a school counselor for help in choosing courses that will meet college admission requirements, or enrolling in career technical education courses, or both. If you wish to schedule a meeting with a school counselor, please contact the Analy High School Counseling Office at (707) 824-6571, or the Laguna High School Counseling Office at (707) 824-6483.
- **Education Code section 69432.9 – Cal Grant Program:** Students enrolled in 12th grade will be deemed Cal Grant applicants unless the students opt out of being automatically deemed a Cal Grant applicant. If 12th grade students do not opt out, their grade point average will be submitted electronically.

Recommended Actions for Parents in the Event of a Disaster

In the event of an emergency (fire, earthquake, or other major disaster):

- Turn on your radio to Sonoma County radio station 1350 AM or 100.1 FM. Information and instructions for picking up students after an emergency will be given over the radio.
- Please do not call the schools . . .telephone lines will be needed for emergency communications.
- Please do not drive to the schools . . .the streets should be as open as possible for emergency vehicles.

Your student should be instructed to obey the directions of their teachers and follow the directions of the bus driver on the way to or from school if they ride the bus.

No student will be dismissed from school unless a parent (or individual designated by parent) comes for him or her.

No student will be allowed to leave with another person, even a relative, unless we have written permission to that effect or that particular person is listed on the student's emergency card in our files.

All parents, or designated parties, who come for the students, must sign them out at the office or at the Temporary Student Release Station in the school emergency command center. (usually the school cafeteria).

We are prepared to care for your student(s) in times of critical situations. If you are not able to reach the school, we will care for your student here. We have a number of people with first aid certificates and we will be in communication with various emergency services. The cafeteria has a limited supply of food and water available.

We urge every family to make home emergency plans and preparations. Complete instructions concerning earthquakes can be found in the Customer Guide section of your phone directory.

**ANNUAL NOTICE TO PARENTS
2026-2027**

DEAR PARENT/GUARDIAN:

Section 48980 of the Education Code of California requires that notice be given at the beginning of the first semester or quarter of the regular school term to the parent or guardian of the minor pupils in the school district regarding the rights of the parent or guardian under sections 35291, 46014, 46015, 48205, 48207, 48208, 49403, 49423, 49451, 49472, 51938, Chapter 2.3 (commencing with section 32255) of Part 19, and notice of the availability of the program prescribed by Article 9 (commencing with section 49510) of Chapter 9 and of the availability of individualized instruction under section 48206.3. Section 48982 requires that this Notice be signed and returned by the parent or guardian to the school. Signature and return of the attached form is acknowledgement by the parent or guardian that he or she has been informed of his or her rights but does not indicate that consent to participate in any particular program has either been given or withheld. Pursuant to parent request, the annual notification may be provided to the parent or guardian in electronic format by providing access to the notice electronically. If the notice is provided in electronic format, the parent or guardian must submit to the school a signed acknowledgment of receipt of this notice.

Some legislation requires additional notification to the parents or guardians during the school term or at least 15 days prior to a specific activity. (A separate letter will be sent to parents or guardians prior to any of these specified activities or classes, and the student will be excused whenever the parents or guardians file with the principal of the school a statement in writing requesting that their child not participate.) Other legislation grants certain rights that are spelled out in this form. Accordingly, you are hereby notified as follows (when used in this notification "parent" includes a parent or legal guardian):

STUDENT DISCIPLINE

RULES AND PROCEDURES ON SCHOOL DISCIPLINE (EC §35291):

Rules pertaining to student discipline, including those that govern suspension or expulsion, are set forth in Education Code Sections 48900 and following, and are available upon request from the school. In addition, the following disciplinary information is provided to parents:

DUTY CONCERNING CONDUCT OF PUPILS (EC §44807): Every teacher shall hold pupils accountable for their conduct on the way to and from school, and on the playground.

DUTIES OF PUPILS (5 CCR §300): Pupils must conform to school regulations, obey all directions, be diligent in study, be respectful of teachers/others in authority, and refrain from profane/vulgar language.

HAZING PROHIBITION (EC §48900(q)): Pupils and other persons in attendance are prohibited from engaging or attempting to engage in hazing.

DRESS CODE/GANG APPAREL (EC §35183): The district is authorized to adopt a reasonable dress code.

ATTENDANCE OF SUSPENDED PUPIL'S PARENT (EC §48900.1; LC §230.7): If a teacher suspends a student, the teacher may require the child's parent to attend a portion of the school day in his or her child's class. Employers may not discriminate against parents who are required to comply with this requirement.

SCHOOL ACCOUNTABILITY REPORT CARD (EC §35256, 35258): Districts are to make a concerted effort to notify parents of the purpose of school accountability report cards, and ensure that all parents have access to a copy.

SAFE PLACE TO LEARN ACT (EC §234.1): The district is committed to maintaining a learning and working environment that is free from bullying, as defined in EC §48900(r). Any student who engages in bullying of anyone in or from the district may be subject to disciplinary action up to and including expulsion. The district's policies and process for filing a complaint should be publicized to pupils, parents, employees and agents of the governing board. The notice shall be in English and in the primary language of the recipient. For a copy of the district's anti-discrimination, anti-harassment, anti-intimidation, and anti-bullying policies or to report incidences of bullying please contact the district office. These policies shall be prominently and conspicuously displayed in schools and offices and on the local educational agency's internet website.

SCHOOL RECORDS AND ACHIEVEMENT

PUPIL RECORDS/NOTICE OF PRIVACY RIGHTS OF PARENTS AND STUDENTS (EC §49063 et seq., §49069.7, §49073, 34 CFR 99.30, 34 CFR 99.34, and the federal Family Educational Rights and Privacy Act):

Federal and state laws concerning student records grant certain rights of privacy and right of access to students and to their parents. Full access to all personally identifiable written records maintained by the school district must be granted to: (1) Parents of students 17 and younger; (2) Parents of students age 18 and older if the student is a dependent for tax purposes and the records are needed for a legitimate educational purpose; (3) Students age 18 and older, or students who are enrolled in an institution of postsecondary instruction (called "eligible students"); (4) Pupils age 14 and over who are identified as both homeless and an unaccompanied youth; (5) Individuals who have completed and signed a Caregiver's Authorization Affidavit.

Parents, or an eligible student, may review individual records by making a request to the principal. Districts must respond to a pupil record request by providing access no later than five business days following the date of the request. The principal will see that explanation and interpretations are provided if requested. Information that is alleged to be inaccurate or inappropriate may be removed upon request. In addition, parents or eligible students may receive a copy of any information in the records at reasonable cost per page. District policies and procedures relating to: location of, and types of records; kinds of information retained; availability of certificated personnel to interpret records if requested; persons responsible for records; directory information; access by other persons; review and challenge of records are available through the principal at each school. When a student moves to a new district, records will be forwarded upon the request of the new school district within ten school days. At the time of transfer, the parent or eligible student may review, receive a copy (at a reasonable fee), and/or challenge the records.

If you believe the district is not in compliance with federal regulations regarding privacy, you may file a complaint with the United States Department of Education (20 USC §1232g).

You have the right to inspect all instructional materials which will be used in connection with any survey, analysis, or evaluation as part of any applicable program.

RELEASE OF PUPIL DIRECTORY INFORMATION (EC §49073, 34 CFR 99.37): The district also makes student directory information available in accordance with state and federal laws. This means that each student's name, birth date, address, telephone number, email address, major course of study, participation in officially recognized school activities, dates of attendance, degrees and awards received, and most recent previous public or private school attendance may be released in accordance with board policy. In addition, height and weight of athletes may be made available. Appropriate directory information may be provided to any agency or person except private, profit-making organizations (other than employers, potential employers or the news media). Directory information does not include citizenship status, immigration status, place of birth, or any other information indicating national origin (except where the district receives consent as required under state law). Names and addresses of seniors or terminating

students may be given to public or private schools and colleges. Parents and eligible students will be notified prior to the destruction of any special education records. You have the right to inspect a survey or other instrument to be administered or distributed to your child that either collects personal information for marketing or sale or requests information about beliefs and practices and any instructional material to be used as part of your child's educational curriculum. Please contact your child's school if you wish to inspect such a survey or other instrument.

Upon written request from the parent of a student age 17 or younger, the district will withhold directory information about the student. If the student is 18 or older or enrolled in an institution of postsecondary instruction and makes a written request, the student's request to deny access to directory information will be honored. Requests must be submitted within 30 calendar days of the receipt of this notification. (See attached form.) Additionally, directory information related to homeless or unaccompanied youths will not be released without the express written consent for its release by the eligible pupil or guardian. However, in accordance with EC §49073, directory information of a pupil identified as a homeless child or youth, as defined in paragraph (2) of Section 725 of the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11434a(2)) may be disclosed, as authorized by school district policy, to facilitate an eye examination by a nonprofit eye examination provider authorized by EC § 49455.5, or a free oral health assessment hosted by schools as authorized by EC §49452.8, unless the parent or pupil accorded parental rights, as identified in the federal Family Educational Rights and Privacy Act (20 U.S.C. Sec. 1232g), has provided written notice to the school that they do not consent to the physical examination pursuant to EC §49451, subdivision (b) of, or subparagraph (C) of paragraph (2) of subdivision (d) of, EC §49452.8, or subdivision (f) of EC §49455.

RELEASE OF INFO TO MILITARY SERVICES REPS / RELEASE OF TELEPHONE NUMBERS (EC §49073.5; 20 USC §7908): Parents of secondary students may request in writing that the student's name, address, and telephone listing not be released to armed forces recruiters without prior written parental consent.

PARTICIPATION IN STATE ASSESSMENTS AND OPTION TO REQUEST EXEMPTION (EC § 60615, 5 CCR § 852): Pupils in applicable grade levels will participate in the California Assessment of Student Performance and Progress (CAASPP) except as exempted by law. Each year, a parent may submit a written request to excuse his or her child from any or all parts of the CAASPP assessments for that school year. If the parent submits the exemption request after testing begins, any test(s) completed before the request is submitted will be scored; the results will be included in the pupil's records and reported to the parent. School district employees will not solicit or encourage any exemption request on behalf of a pupil or group of pupils.

HIGH SCHOOL CURRICULUM: NOTIFICATION REGARDING COLLEGE PREPARATORY COURSES (EC §51229): Districts are required to provide parents of each minor pupil enrolled in grades 9 to 12 written notice of college admission requirements and career technical education courses, including direction to the CaliforniaColleges.edu platform in order to access resources that help pupils and their families learn about college admissions requirements. The district may share pupil data with the California College Guidance Initiative to provide pupils and their families with direct access to online tools and resources for college and career planning must also be provided.

ADVANCED PLACEMENT EXAMINATION FEES (EC §48980(j), EC §52242): State funds are available to cover the costs of advanced placement examination fees.

RELEASE OF STUDENT RECORDS/COMPLIANCE WITH SUBPOENA OR COURT ORDER (EC §§49076 and 49077): Districts are required to make a reasonable effort to notify parents in advance of disclosing student information pursuant to a subpoena or court order.

RELEASE OF STUDENT RECORDS TO SCHOOL OFFICIALS AND EMPLOYEES OF THE DISTRICT (EC §§49076(a)(1) and 49064(d)):

Districts may release educational records, without obtaining prior written parental consent, to any school official or employee, which would include accountants, consultants, contractors, or other service providers, who have a legitimate educational interest in the educational record.

HEALTH SERVICES

DANGERS ASSOCIATED WITH SYNTHETIC DRUGS (EC § 48985.5):

Districts must inform the parents or guardians of each enrolled pupil about the dangers associated with using synthetic drugs that are not prescribed by a physician, such as fentanyl; the possibility that dangerous synthetic drugs can be found in counterfeit pills; and the risk of social media platforms being used as a way to market and sell synthetic drugs, such as fentanyl. If a district maintains an internet website, it shall post the information on their internet website and shall ensure that each individual school within the district that maintains an individual internet website also posts the information on that school's internet website.

SAFE STORAGE OF FIREARMS (EC § 49392): A local educational agency serving pupils in kindergarten or any of grades 1 to 12, inclusive, shall, based upon model content from the California Department of Education, inform parents or guardians of California's child access prevention laws and laws relating to the safe storage of firearms. The required notice must include the following information related to the safe storage of firearms: Incidents of children bringing firearms to school can be reduced by storing firearms in a safe and secure manner, including keeping them in a locked container or secured with a locking device that renders the firearm inoperable and storing firearms separately from ammunition.

PHYSICAL EXAMINATION; PARENT REFUSAL TO CONSENT (EC §49451): A child may be exempt from physical examination whenever the parents file, annually, a written statement with the school principal stating that they will not consent to routine physical exam of their child. Whenever there is good reason to believe the child is suffering from a recognized contagious disease, the child will be excluded from school attendance.

VISION APPRAISAL (EC §49455): The district is required to appraise each student's vision during kindergarten, upon initial enrollment, and in grades 2, 5, and 8. Appraisal in the year immediately following a student's first enrollment in grades 4 or 7 shall not be required. The vision appraisal shall include tests for near vision, far vision, and color vision; however, color vision shall be appraised once and only on male students. The evaluation may be waived upon presentation of a certificate from a physician, surgeon, physician's assistant, or optometrist setting out the results of a determination of the student's vision, including visual acuity and color vision. This appraisal is not required if a parent files a written objection based on a religious belief with the principal.

SCOLIOSIS SCREENING NOTICE (EC §§49451 and 49452.5): In addition to the physical examinations required pursuant to Section 100275 of the Health and Safety Code, the district may provide for the screening of every female student in grade 7 and every male student in grade 8 for the condition known as scoliosis.

DENTAL FLUORIDE TREATMENT (H&SC §104830 et seq.): Pupils will be provided the opportunity to receive the topical application of fluoride or other decay-inhibiting agent to each pupil's teeth if the parent, or eligible pupil submits a letter stating that the treatment is desired.

PUPIL NUTRITION/NOTICE OF FREE AND REDUCED PRICE MEALS (EC §§48980(b), 49510, 49520 and 49558): Needy children may be eligible for free or reduced price meals. Details, eligibility criteria, and applications to participate in a free or reduced price meal program if it is available are available at your child's school. Individual records pertaining to student

participation in any free or reduced-price meal program may, under appropriate circumstances, be used by school district employees to identify students eligible for public school choice and services pursuant to the federal Every Student Succeeds Act. When a household is selected for verification of eligibility for free and reduced meals, the District must notify the parent that their child(ren)'s eligibility is being verified.

For information about California's Universal Meals Program, visit the district's website or the website of the California Department of Education.

COMMUNICABLE DISEASES (EC §48216 and 49403): The district is authorized to administer immunizing agents to pupils whose parents have consented in writing to the administration of such immunizing agent. The district is required to exclude pupils who have not been properly immunized pursuant to Health and Safety Code 120325 and 120335. The district must notify parents that they have two weeks to supply evidence either that the pupil has been properly immunized or is exempted from the requirement. All students entering kindergarten, advancing from sixth to seventh grade in the district, or prior to his or her first admission to the district, will be required to comply with the immunization requirements of Health and Safety Code section 120335, unless the student provides the district with a valid exemption from a licensed physician. No new personal belief exemptions will be accepted. Students with personal-belief exemptions on file with the district as of January 1, 2016, shall be allowed to continue enrollment until entering the next grade span in the district. Grade spans are defined as birth through preschool, K-6, including transitional kindergarten, and 7-12. Students qualified for an individualized education program may access special education and related services as required by his or her individualized educational program.

MEDICATION (EC §49423, §49423.1): Any student who must take prescribed medication at school and who desires assistance of school personnel must submit a written statement of instructions from the physician and a parental request for assistance in administering the medication. Students may also carry and self-administer prescription epinephrine delivery systems and prescription inhaled asthma medication upon the school's receipt of specified written confirmation with instructions for self-administration and authorization from the student's parent and physician or surgeon. The parent must release the school district and personnel from liability for any harm resulting from the self-administered medication, and provide a release for authorized school personnel to consult with the physician or surgeon.

MEDICAL AND HOSPITAL SERVICES FOR PUPILS (EC §§49471 and 49472): The district is required to notify parents in writing if it does not provide or make available medical and hospital services for students injured while participating in athletic activities. The district is also authorized to provide medical or hospital services through non-profit membership corporations or insurance policies for student injuries arising out of school-related activities.

AVAILABILITY OF INDIVIDUALIZED INSTRUCTION/PRESENCE OF PUPIL WITH TEMPORARY DISABILITY IN HOSPITAL (EC §§48206.3, 48207-48208): Individualized instruction is available to students with temporary disabilities whose disability makes attendance in the regular day classes or alternative education program in which the student is enrolled impossible or inadvisable. Parents of students hospitalized or with a temporary disability shall notify the school district(s) where the student attends, resides and/or where the student receives care if an individualized instruction program is desired.

CONTINUING MEDICATION REGIMEN (EC §49480): Parents of any student on a continuing medication regimen for a non-episodic condition shall inform the school nurse or other designated certificated school employee of the medication(s) being taken, the current dosage, and the name of the supervising physician. (*See attached form.*) With the consent of the parent, the school nurse may communicate with the physician and may

counsel with school personnel regarding the possible effects of the drug on the child's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

SUN PROTECTIVE CLOTHING/USE OF SUNSCREEN (EC §35183.5):

School sites must allow for outdoor use of sun-protective clothing and must allow students to use sunscreen, without a prescription or physician's note, during the school day.

ASBESTOS (40 CFR 763.84, 40 CFR 763.93): The district has a plan for eliminating health risks that are created by the presence of asbestos in school buildings. It may be reviewed at the district office. At least once each year, the district will notify parents of inspections, response actions, and post-response action activities that are planned or in progress.

USE OF PESTICIDES (EC §§17611.5, 17612 and 48980.3): School districts are required to inform parents about the use of pesticides on school grounds and provide access to the integrated pest management plan when certain pesticides are used. (*See attached.*)

COMPREHENSIVE SCHOOL SAFETY PLAN (EC §§32280 et seq.): Each school is required to report on the status of its school safety plan, including a description of its key elements, in the annual school accountability report card (SARC). The planning committee is required to hold a public meeting to allow members of the public the opportunity to express an opinion about the school plan. The planning committee shall notify specified persons and entities in writing.

NOTICE OF COMPLIANCE (EC §32289): A complaint of noncompliance with the school safety planning requirements may be filed with the State Department of Education under the Uniform Complaint Procedures (5 CCR 4600 et seq.).

TOBACCO FREE SCHOOLS (HS §104420): Use of tobacco products at any time by students, staff, parents, or visitors, is strictly prohibited in district-owned or leased buildings, on district property, and in district vehicles. This prohibition applies to all employees, students, and visitors at any school-sponsored instructional program, activity, or athletic event held on or off district property. Prohibited products include any product containing tobacco or nicotine, including, but not limited to, smokeless tobacco, snuff, chew, clove cigarettes, and electronic cigarettes that can deliver nicotine and nonnicotine vaporized solutions. Exceptions may be made for the use or possession of prescription nicotine products. Any employee or student who violates the district's tobacco-free schools policy shall be asked to refrain from smoking and shall be subject to disciplinary action as appropriate.

STUDENT SERVICES

MINIMUM AGE OF ADMISSION TO KINDERGARTEN (EC §48000): A child shall be eligible for enrollment in kindergarten at the beginning of the school year or at a later time in the same year, if the child has their fifth birthday, respectively, on or before September 1. For the 2025-26 school year, and in each school year thereafter, any child who will have their fourth birthday by September 1 shall be admitted to a transitional kindergarten program in accordance with law and district policy. On a case-by-case basis, a child who has reached age five after September 1, but before the end of the applicable school year, may be admitted to transitional kindergarten with the approval of the child's parent and subject to board approval in accordance with EC §48000. A school district may place a child who will have their fourth birthday on or before December 1 and is enrolled in a California state preschool program into a transitional kindergarten program classroom in accordance with EC §48000.

PREGNANT AND PARENTING PUPILS (EC §§ 221.51, 222, 222.5, 46015): Districts may not exclude nor deny any pupil from any educational program or activity on the basis of the pupil's pregnancy, childbirth, false

pregnancy, termination of pregnancy, or recovery therefrom, and shall treat these conditions in the same manner and under the same policies as any other temporary disabling condition. A pregnant or parenting pupil is entitled to 8 weeks of parental leave, or additional leave if deemed medically necessary by the pupil's physician. During parental leave, absences shall be excused and the pupil shall not be required to complete academic work or other school requirements. After return from parental leave, a pupil may resume the course of study in which he/she was previously enrolled, is entitled to make up work missed, and to take a fifth year of high school instruction if necessary to complete graduation requirements. A pupil may elect to attend an alternative education option instead of returning to the school in which he or she was enrolled prior to parental leave. Schools shall provide reasonable accommodations to a lactating pupil on a school campus to express breast milk, breast-feed an infant child, or address other needs related to breast-feeding. A pupil shall not incur an academic penalty as a result of his or her use of these accommodations.

PROSPECTUS OF SCHOOL CURRICULUM (EC §49091.14): The curriculum of every course offered by the schools of the district is compiled annually by each school in a prospectus. Each school prospectus is available for review upon request at each school site. Copies are available upon request for a fee not to exceed the actual copying cost.

NOTIFICATION OF APPRENTICESHIP AND PREAPPRENTICESHIP PROGRAMS (EC §48980.5): For pupils admitted or advancing to grades 11 and 12, a school district shall provide information on local apprenticeship programs and preapprenticeship programs by using the database of registered program sponsors provided on the internet website of the Department of Industrial Relations' Division of Apprenticeship Standards. A district may use contact information contained in the Division of Apprenticeship Standards' database to obtain information or materials, including, but not limited to, pamphlets or brochures. If a school district maintains an internet website, the school district shall make the Division of Apprenticeship Standards' database accessible through a direct link on its internet website.

NOTIFICATION OF INTERNATIONAL BACCALAUREATE COURSES (EC §48980.6): At the beginning of the first semester or quarter of the regular school term, a local educational agency shall notify the parents or guardians of pupils admitted to, or advancing to, grades 7 to 12, inclusive, of any dual enrollment or International Baccalaureate courses offered by the local educational agency.

MULTILINGUAL EDUCATION (EC §310): If the district implements a language acquisition program pursuant to EC §310, information on the types of language programs available and a description of each program will be made available with this notice or upon enrollment.

SPECIAL EDUCATION (IDEA): State and federal law requires that a free appropriate public education (FAPE) in the least restrictive environment be offered to qualified pupils with disabilities ages 3 through 21 years. More information concerning student eligibility, parental rights and procedural safeguards are available upon request.

SPECIAL EDUCATION; CHILD FIND SYSTEM (EC §56301): Any parent suspecting that a child has exceptional needs may request an assessment for eligibility for special education services through the school principal. Policy and procedures shall include written notification to all parents and pupils of their rights pursuant to EC §56300.

SPECIAL EDUCATION COMPLAINTS (5 CCR §3080): State regulations require the district to establish procedures to deal with complaints regarding special education. If you believe that the district is in violation of federal or state law governing the identification or placement of a special education student, or similar issues, you may file a written complaint with the district. State regulations require the district to forward your complaint to the State

Superintendent of Public Instruction. Procedures are available from your school principal.

SECTION 504/DISABLED PUPILS (Section 504 of the Rehabilitation Act of 1973): Federal law requires the district to annually notify disabled pupils and their parents of the district's non-discriminatory policy and duty under Section 504 of the Rehabilitation Act.

STATEMENT OF NONDISCRIMINATION (Title VI of the Civil Rights Act of 1964; Title IX of the U.S. Education Amendments of 1972; Americans with Disabilities Act; Section 504 of the Vocational Rehabilitation Act of 1973; EC §200 et seq.): The district does not discriminate on the basis of gender, gender identity, gender expression, sex, race, color, religion, national origin, ethnic group identification, age, genetic information, mental or physical disability, sexual orientation, immigration status, or the perception of one or more of such characteristics. The district's policy of nondiscrimination requires notification in native language if the district's service area contains a community of minority persons with limited English language skills. Notification must state that the district will take steps to assure that the lack of English will not be a barrier to admission and participation in district programs. This policy applies to all students insofar as participation in programs and activities is concerned, with few exceptions such as contact sports. In accordance with federal law, complaints alleging noncompliance with this policy should be directed to the school principal. Appeals may be made to the district superintendent. A copy of the district's nondiscrimination policy is available upon request.

EDUCATIONAL EQUITY REGARDLESS OF IMMIGRATION STATUS, CITIZENSHIP, OR RELIGION (EC §234.7): Children have a right to a free public education, regardless of immigration status, citizenship status, or religious beliefs. When enrolling a child, schools must accept a variety of documents from the student's parent to demonstrate proof of child's age or residency. No information about citizenship/immigration status or Social Security number is required to enroll in school. Parents have the option to provide a school with emergency contact information, including the information of secondary contacts, to identify a trusted adult guardian who can care for a minor student in the event the parent is detained or deported. Parents have the option to complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for a minor student. Students have the right to report a hate crime or file a complaint to the school district if they are discriminated against, harassed, intimidated, or bullied on the basis of actual or perceived nationality, ethnicity, or immigration status. The district will not release information to third parties for immigration-enforcement purposes, except as required by law or court order. The California Attorney General's website provides "Know Your Educational Rights" resources for immigrant students and family members online.

FINGERPRINTING PROGRAM (EC §32390): Districts are authorized to offer fingerprinting programs for children enrolled in kindergarten or newly enrolled in the district. If the district has adopted such a program, you will be notified of procedures, applicable fee and your right to decline your child's participation upon your child's initial enrollment.

CHILDREN IN HOMELESS SITUATIONS (42 USC §11431-11435): Each local district shall appoint a liaison for homeless children who shall ensure the dissemination of public notice of the educational rights of students in homeless situations.

SEX/HIV EDUCATION

INSTRUCTION IN COMPREHENSIVE SEXUAL HEALTH EDUCATION AND HIV PREVENTION (EC §51938): The district shall annually notify parents about instruction in comprehensive sexual health education and HIV prevention education and research on student health behaviors and risks planned for the school year. Written and audiovisual educational materials

used in such education are available for inspection. If arrangement for the instruction is made after the beginning of the school year, parents will be notified no fewer than 14 days prior to the commencement of any such instruction if the district elects to provide the instruction by outside consultants in class or during an assembly. The notice must include the date of instruction, the name of the organization or affiliation of each guest speaker and information stating that the parent has the right to request a copy of the law pertaining to such instruction. Parents have the right to excuse his or her child from all or part of the comprehensive sexual health and HIV prevention education by submitting a written request to the district. Those students whose parents do not submit a written request to excuse them will receive such instruction. The law also authorizes the district, without prior parental consent, to use anonymous, voluntary and confidential research and evaluation tools to measure student's health behaviors and risks, including tests, questionnaires, and surveys containing age appropriate questions in grades 7 to 12 about the student's attitudes concerning or practices relating to sex. The district must notify parents in writing before any such test, questionnaire, or survey is administered and provide them with an opportunity to review the materials. Parents have the right to excuse his or her child from such participation by submitting a written request to the school district.

HEALTH INSTRUCTION/CONFLICTS WITH RELIGIOUS TRAINING AND BELIEFS (EC §51240): Upon written request of a parent, students shall be excused from part of any school instruction in health if it conflicts with the religious training and beliefs of a parent.

SCHOOL ATTENDANCE/ATTENDANCE ALTERNATIVES

California law (EC §48980(g)) requires all school boards to inform each student's parent at the beginning of the school year of the various ways in which they may choose schools for their children to attend other than the ones assigned by school districts. Students who attend schools other than those assigned by the districts are referred to as "transfer students" throughout this notification. There is one process for choosing a school within the district in which the parent lives (intradistrict transfer), and potentially three separate processes for selecting schools in other districts (interdistrict transfer). The general requirements and limitations of each process are described as follows:

Choosing a School Within District in Which Parent Lives:

The law (EC §35160.5(b)) requires the school board of each district to establish a policy that allows parents to choose the schools their children will attend, regardless of where the parent lives in the district. The law limits choice within a school district as follows:

- Students who live in the attendance area of a school must be given priority to attend that school over students who do not live in the school's attendance area.
- In cases in which there are more requests to attend a school than there are openings, the selection process must be "random and unbiased," which generally means students must be selected through a lottery process rather than on a first-come, first-served basis. A district cannot use a student's academic or athletic performance as a reason to accept or reject a transfer.
- Each district must decide the number of openings at each school which can be filled by transfer students. Each district also has the authority to keep appropriate racial and ethnic balances among its schools, meaning that a district can deny a transfer request if it would upset this balance or would leave the district out of compliance with a court-ordered or voluntary desegregation program.
- Each district may adopt a school selection policy that takes into consideration special circumstances that might be harmful or dangerous to a particular pupil, whether the sibling of the pupil is already in attendance at the school, and/or whether the pupil's parent is employed at the school.

- If a transfer is denied, a parent does not have an automatic right to appeal the decision. A district may, however, voluntarily decide to put in place a process for parents to appeal a decision.

Choosing a School Outside District in Which Parent Lives:

Parents have three different options for choosing a school outside the district in which they live. The three options are:

Option 1: Districts of Choice (EC §§48300 through 48315): The law allows, but does not require, each school district to become a "district of choice" – that is, a district that accepts transfer students from outside the district under the terms of the referenced Education Code sections. If the school board of a district decides to become a "district of choice" it must determine the number of students it is willing to accept in this category each year and accept all pupils who apply to transfer until the school district is at maximum capacity. The school district of choice shall ensure that pupils admitted under this article are selected through an unbiased process that prohibits consideration of factors such as academic or athletic performance, physical conditions, or proficiency in English. If the district chooses not to become a "district of choice," a parent may not request a transfer under these provisions. Other provisions of the "district of choice" option include:

- Either the district a student would transfer to or the district a student would transfer from may deny a transfer if it will negatively affect the racial and ethnic balance of the district, or a court-ordered or voluntary desegregation plan. A district of choice cannot deny a transfer request on the basis that the costs to provide services exceeds the revenue received, but it may reject a request if doing so would require the creation of a new program. However, the district of choice may not deny the transfer of any special needs student, including an individual with exceptional needs, an English Learner student, a foster youth, or a homeless child or youth even if the cost to educate the student exceeds the revenue received or the creation of a new program is required. The district a student would be leaving may also limit the total number of students transferring out of the district each year to a specified percentage of its total enrollment, depending on the size of the district.
- Communications to parents by a school district of choice shall be factually accurate and shall not target individual parents or residential neighborhoods on the basis of a pupil's or pupils' actual or perceived academic ability or athletic performance, proficiency in English, any of the individual characteristics set forth in Education Code 200, or family income.
- The district of choice must post transfer application information on its website, including any applicable forms, the timeline for a transfer, and an explanation of the selection process.
- All communications from a school district of choice regarding transfer opportunities must be available in all languages for which translations are required in the school district of residence under EC §48985.
- No student who currently attends a school or lives within the attendance area of a school can be forced out of that school to make room for a student transferring under these provisions.
- Entrance priority must be given as follows:
 - Siblings of students already attending school in the "district of choice" must be given first priority.
 - Pupils eligible for free or reduced-price meals and pupils who are foster youth or homeless must be given second priority.
 - Children of military personnel must be given third priority.
- A parent may request transportation assistance within the boundaries of the "district of choice." The district is required to provide transportation only to the extent it already does so.
- A school district in which an active military duty parent of a student resides shall not deny the transfer of that student to a school in any

district, if the school district to which the parent of the student applies approves the application for transfer.

Option 2: Other Interdistrict Transfers (EC §46600 et seq.): The law allows two or more districts to enter into an agreement for the transfer of one or more students for a period of up to five years. New agreements may be entered into for additional periods of up to five years each. The agreement must specify the terms and conditions under which transfers are permitted. Districts of residence may not deny a transfer of a student whose parent is active duty military where the district of proposed enrollment approves the application, or for students who are the victim of an act of bullying unless the requested school is at maximum capacity. The law on interdistrict transfers also provides for the following:

- If either district denies a transfer request, a parent may appeal that decision to the county board of education. There are specified timelines in the law for filing an appeal and for the county board of education to make a decision.

Option 3: Parental Employment in Lieu of Residency Transfers (EC §48204(b)): If at least one parent of a student is physically employed in the boundaries of a school district other than the one in which they live for a minimum of 10 hours during the school week, the student may be considered a resident of the school district in which their parents work. This code section does not require that a school district accept a student requesting a transfer on this basis, but a student may not be rejected on the basis of race, ethnicity, sex, parental income, academic achievement, or any other "arbitrary" consideration. Other provisions of EC §48204(b) include:

- Either the district in which the parent lives or the district in which the parent works may prohibit the student's transfer if it negatively impacts a desegregation plan.
- The district in which the parent works may reject a transfer if it determines that the cost of educating the student would be more than the amount of government funds the district would receive for educating the student.
- There are set limits (based on total enrollment) on the net numbers of students that may transfer out of a district under this law, unless the district approves a greater number of transfers.
- There is no required appeal process for a transfer that is denied. However, the district that declines to admit a student must provide in writing to the parent the specific reasons for denying the transfer.

Open Enrollment Act (EC §48350 et seq.)

Whenever a student is attending a district school on the Open Enrollment List, as identified by the Superintendent of Public Instruction, the student may apply to transfer to another school within or outside of the district, if the school to which they are transferring has a higher Academic Performance Index. Districts with a school on the List must notify the parents at that school on or before the first day of the school year of their option to transfer to another public school. Information regarding the application process and applicable deadlines can be obtained from the district office.

This summary provides an overview of the laws applicable to school attendance for each alternative. Additional information is available upon request.

NOTICE OF ALTERNATIVE SCHOOLS (EC §58501): State law authorizes all school districts to provide for alternative schools. Education Code section 58500 defines an alternative school as a school or separate class group within a school that is operated in a manner designed to:

- (1) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.

- (2) Recognize that the best learning takes place when the student learns because of his/her desire to learn.

- (3) Maintain a learning situation maximizing student self-motivation and encouraging the student in his/her own time to follow his/her own interests. These interests may result in whole or in part from a presentation by his/her teachers of choices of learning projects.

- (4) Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.

- (5) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, student, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance area shall have copies of the law available for your information. This law particularly authorizes interested persons to request that the governing board of the district to establish alternative school programs.

GRADE REDUCTION/LOSS OF ACADEMIC CREDIT (EC §48980(i)): No student shall have a grade reduced or lose academic credit for any excused absence pursuant to EC §48205 if missed assignments/tests that can reasonably be provided are satisfactorily completed within a reasonable period of time.

ABSENCES FOR CONFIDENTIAL MEDICAL SERVICES (EC §46010.1): Students in grades 7-12 and their parents are notified that the law permits schools to excuse students for the purpose of obtaining confidential medical services without parental consent. District policy regarding excusing such absences is available upon request.

ABSENCE FOR RELIGIOUS INSTRUCTION (EC §46014): Districts may allow pupils with parent consent to be excused to participate in religious exercises/instruction.

NOTICE OF MINIMUM DAYS AND PUPIL-FREE STAFF DEVELOPMENT DAYS (EC §48980(c)): The district is required to annually notify parents of its schedule(s) of minimum days and student-free staff development days at the beginning of the year or as early as possible, but no later than one month prior to the scheduled minimum or student-free day. (*See attached.*)

MISCELLANEOUS

NON-MANDATORY PROGRAMS FOR PARENTAL/PUPIL

PARTICIPATION (EC §49091.18): Schools may not require a student or student's family to submit to or participate in any assessment, analysis, evaluation, or monitoring of the quality or character of student home life, parental screening or testing, nonacademic home-based counseling program, parent training, or prescribed family educational service plan.

SEX EQUITY IN CAREER PLANNING (EC §221.5(d)): Parents shall be notified in advance of career counseling and course selection commencing with course selection in Grade 7, to promote sex equity and allow parents to participate in counseling sessions and decisions.

SEXUAL HARASSMENT POLICY (EC §231.5; 5 CCR §4917): Each district is required to have adopted a written policy on sexual harassment, and shall provide a copy of such policy, as it pertains to students, with the annual notification. (*See attached.*) Districts are also required to display such policies in a prominent location and include it in orientation for employees and students, and provide a copy of such policy to new and continuing students as part of any orientation program held on a quarterly, semester or summer session basis.

DRUG FREE CAMPUS (Alcohol and Other Drug Use Prevention

Education): Possession, use or sale of narcotics, alcohol, or other controlled substances is prohibited and strictly enforced at all school activities. Records will be forwarded to local law enforcement, and district sanctions will result from violations.

RIGHT TO REFRAIN FROM HARMFUL USE OF ANIMALS (EC §32255 et

seq.): Pupils may choose to refrain from participating in educational projects involving the dissection or otherwise harmful or destructive use of animals in accordance with the procedures set forth in EC § 32255.1.

EVERY STUDENT SUCCEEDS ACT (20 USC §6301 et seq.): Under ESSA, parents have the following rights:

- **Information Regarding Professional Qualifications of Teachers, Paraprofessionals, and Aides:** Upon request, parents have a right to information regarding the professional qualifications of their student's classroom teachers, paraprofessionals, and aides. This includes whether the teacher meets the state qualifications and licensing criteria for the grades and subjects she/he teaches, whether the teacher is teaching under an emergency permit or other provisional status because of special circumstances, the teacher's college major, whether she/he has any advanced degrees and the subject(s) of those degrees, and whether any instructional aides or paraprofessionals provide services to your child and, if so, their qualifications. The district shall also notify parents if their child has been assigned to or has been taught for 4 or more consecutive weeks by a teacher who does not meet applicable certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.
- **Information Regarding Individual Student Reports on Statewide Assessments:** Upon request, parents have a right to information regarding any State or local policy mandating pupil assessments and the level of achievement of their student on every State and districtwide academic assessment administered to the student.
- **Limited English Proficient Students:** The Act requires prior notice be given to parents of English learners regarding limited English proficiency programs, including the reasons for the identification of the student as an English learner, the need of placement in a language instruction educational program, the student's level of English proficiency, how such level was assessed, the methods of instruction used in the programs available, how the recommended program will meet the student's needs, program performance, parent options to remove a student from a program and/or to decline initial enrollment, and expected rate of transition into classrooms not tailored for English learners.

The information provided above is available upon request from your child's school or the district office. Additional notices that may be required under the Every Student Succeeds Act shall be sent separately.

UNIFORM COMPLAINT PROCEDURES (5 CCR §4622): The district is required to annually notify parents, pupils, employees, district and school advisory committees and other interested parties in writing of its required Uniform Complaint Procedures. (See attached.)

SCHOOL BUSES/PASSENGER SAFETY (EC §39831.5): Districts are required to provide safety regulations to all new students and students who have not previously been transported by school bus.

MEGAN'S LAW NOTIFICATION (PENAL CODE §290.4): Parents and members of the public have the right to review information regarding registered sex offenders at the main office of the local law enforcement agency for this school district.

EXCUSED ABSENCES (EC §48205)

(a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:

- (1) Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health.
- (2) Due to quarantine under the direction of a county/city health officer.
- (3) For purposes of having medical, dental, optometrical, or chiropractic services rendered.
- (4) For purposes of attending the funeral services or grieving the death of either a member of the pupil's immediate family, or of a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, so long as the absence is not more than five days per incident.
- (5) For purposes of jury duty in the manner provided for by law.
- (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child for which the school shall not require a note from a doctor.
- (7) For justifiable personal reasons, including, but not limited to, an attendance or appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at a religious retreat, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is requested in writing by the parent and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district.
- (8) For purposes of serving as a member of a precinct board for an election pursuant to section 12302 of the Elections Code.
- (9) For purposes of spending time with a member of the pupil's immediate family, who is an active duty member of the uniformed services, as defined in section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
- (10) For purposes of attending the pupil's naturalization ceremony to become a United States citizen.
- (11) For purposes of participating in a cultural ceremony or event.
- (12)(A) For purposes of a middle school or high school pupil engaging in a civic or political event, as provided in subparagraph (B), provided that the pupil notifies the school ahead of the absence.
- (12)(B)(i) A middle school or high school pupil who is absent pursuant to subparagraph (A) is required to be excused for only one schoolday-long absence per school year.
- (12)(B)(ii) A middle school or high school pupil who is absent pursuant to subparagraph (A) may be permitted additional excused absences in the discretion of a school administrator, as described in subdivision (c) of Section 48260.
- (13)(A) For any of the purposes described in clauses (i) to (iii), inclusive, if an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, has died, so long as the absence is not more than three days per incident.
 - (i) To access services from a victim services organization or agency.
 - (ii) To access grief support services.
 - (iii) To participate in safety planning or to take other actions to increase the safety of the pupil or an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, including, but not limited to, temporary or permanent relocation.
- (B) Any absences beyond three days for the reasons described in subparagraph (A) shall be subject to the discretion of the school administrator, or their designee, pursuant to Section 48260.
- (14) Due to the pupil's participation in military entrance processing.
- (15) Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.

(b) A pupil absent from school pursuant to this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit for those assignments and tests. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purposes of this section, attendance at religious retreats shall not exceed one schoolday per semester.

(d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

(e) For purposes of this section, the following definitions apply:

(1) A "civic or political event" includes, but is not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls.

(2) "Cultural" means relating to the practices, habits, beliefs, and traditions of a certain group of people.

(3) "Immediate family," as used in this section, means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

(4) "Victim services organization or agency" has the same meaning as defined in subdivision (j) of Section 12945.8 of the Government Code.

INVESTING FOR FUTURE EDUCATION (EC §48980(d)):

Parents are advised of the importance of investing for higher education for their children and of considering appropriate investment options, including, but not limited to, United States savings bonds.

COMPLAINTS CONCERNING DEFICIENCIES RELATED TO

INSTRUCTIONAL MATERIALS, ETC. (EC §35186): A Uniform Complaint process is available to help identify and resolve deficiencies related to instructional materials, emergency or urgent facility conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment. Notice of the complaint process and location at which to obtain a complaint form should be posted in the classrooms.

SCHOOL ACCREDITATION (EC §35178.4): Districts are required to notify each parent of a pupil in a school that has lost its accreditation status and the potential consequences of the school's loss of status, in writing or by posting the information on the school district's or school's Internet Website, or by any combination of these methods.

PUPIL FEES (EC §49010 et seq.): The district is required to establish policies concerning the provision of a free education to pupils. The district is also required to establish policies for filing a complaint of noncompliance under this section using the Uniform Complaint Procedures. Notice of the district's fee policies and complaint process shall be provided to pupils, parents, and employees on an annual basis.

LOCAL CONTROL AND ACCOUNTABILITY PLAN (EC §§52059.5-52077):

The district is required to adopt a three-year Local Control and Accountability Plan (LCAP) and to update the LCAP on or before July 1 of each subsequent year. The LCAP is required to identify annual goals, specific actions geared toward implementing those goals, and must measure progress for student subgroups across multiple performance indicators based on eight priorities set by the State. The priorities must be aligned to the district's spending plan. The LCAP must be approved before the annual district budget can be adopted. Once the budget and LCAP are adopted at the local level, the plan will be reviewed by the county superintendent to ensure alignment of projected spending toward goals and services. The following are the State priorities:

1. Providing all students access to fully credentialed teachers, instructional materials that align with state standards, and safe facilities;

2. Implementation of and student access to state academic content and performance standards;
3. Parent involvement and participation and family engagement;
4. Improving student achievement and outcomes along multiple measures;
5. Supporting student engagement;
6. Highlighting school climate and connectedness;
7. Ensuring all students have access to a broad course of study;
8. Measuring other important student outcomes related to required areas of study;
9. Coordinating instruction for expelled students; and
10. Coordinating services for foster children.

The Board of Education is required to establish a parent advisory committee (PAC) and English learner parent advisory committee (ELPAC) to provide advice to the Board of Education and the superintendent regarding the LCAP. (ELPACs are required if enrollment in the school district includes at least 15% English learners and the district enrolls at least 50 pupils who are English learners. Districts are not required to establish a new ELPAC if an English learner parent committee has already been established).

Each district is required to consult with its teachers, principals, administrators, other school personnel, local bargaining units, parents, its special education local plan area administrator(s), and pupils in developing the LCAP. As part of this consultation process, districts must present their proposed plans to the PAC and ELPAC. The advisory committees can review and comment on the proposed plan. Districts must respond in writing to the comments of the PAC and ELPAC. Districts are also required to notify members of the public that they may submit written comments regarding the specific actions and expenditures proposed in the LCAP.

Districts must hold at least two public hearings to discuss and adopt (or update) their LCAPs. The district must first hold at least one hearing to solicit recommendations and comments from the public regarding expenditures proposed in the plan, and then adopt (or officially update) the LCAP at a subsequent hearing.

Districts are required to post prominently on the homepage of the school district's website the LCAP approved by the Board of Education and any updates, revisions or addenda to the LCAP as well as post or link to the LCAP submitted by any charter school authorized by the district, and establish policies for filing a complaint of noncompliance under EC §52075 using the Uniform Complaint Procedures. Information regarding the requirements for a Local Control and Accountability Plan and the complaint process shall be provided to pupils, parents, and employees on an annual basis.

THE AGE DISCRIMINATION ACT (42 USC §6101 et seq.): The Age Discrimination Act prohibits discrimination in programs or activities receiving federal and/or state financial assistance.

THE BOY SCOUTS OF AMERICA EQUAL ACCESS ACT (34 CFR

§108.6): The Boy Scouts of America Equal Access Act requires public schools to provide equal access to the use of school property to the Boy Scouts and other designated youth groups.

PROHIBITION REGARDING DISCRIMINATORY EDUCATIONAL

MATERIALS, COMPLAINT PROCESS (EC §244): Districts shall not adopt or approve the use of any textbook, instructional material, supplemental instructional material, professional development materials, or curriculum for classroom instruction if the use of the textbook, instructional material, supplemental instructional material, or curriculum would subject a pupil to unlawful discrimination pursuant to EC §220. Districts shall investigate and remediate any occurrence where materials were used in a classroom or an action occurred that violated this provision, which may include, but is not limited to, the implementation of restorative justice practices. Complaints of violation of this section shall be processed pursuant to the District's Uniform

Complaint Procedures. A complaint may be filed by any member of the public, including anyone electing to file anonymously, if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance with EC §244(a).

CALIFORNIA KIDS INVESTMENT AND DEVELOPMENT SAVINGS

PROGRAM (EC §51225.7): A district shall provide each pupil and the pupil's parent or legal guardian with information about the California Kids Investment and Development Savings Program established pursuant to Article 19.5 (commencing with Section 69996) of Chapter 2 of Part 42 of Division 5 of Title 3 and the pupil's potential eligibility for that benefit. The California Kids Investment and Development Savings Program (CalKIDS) was launched in 2022 by the State of California with a clear mission: to help jumpstart college savings for children statewide by awarding scholarship accounts to youth across the state. Administered by the ScholarShare Investment Board, CalKIDS takes the initiative by automatically offering children born in California and eligible public school students in California a CalKIDS Scholarship Account, along with other potential financial incentives. Further information is available at: <https://calkids.org/about/>.

ACKNOWLEDGEMENT OF PARENT OR GUARDIAN OF ANNUAL RIGHTS NOTIFICATION

Detach, sign, and return this page to your child's school indicating that you have been notified of the specified activities and whether you have a child on continuing medication.

This annual notification is also available in an electronic format and can be provided to you upon request. If the notice is provided in an electronic format, the parent or guardian shall submit to the school this signed acknowledgement of receipt of the notice.

Student's Name: _____
School: _____ Grade: _____

I hereby acknowledge receipt of information regarding my rights, responsibilities, and protections.

Signature of Parent or Guardian: _____ Date: _____

PLEASE COMPLETE THE FOLLOWING IF APPLICABLE:

1. Student is on a continuing medication program as prescribed by a physician: (Please check one) YES _____ NO _____

If YES, you have my permission to contact student's physician:

Physician's Name: _____ Telephone: _____

Medication: _____ Dosage: _____

Medication: _____ Dosage: _____

2. If you do not wish directory information released, please sign where indicated below and ensure receipt of this form by the school office **within the next 30 days**. Note that this will prohibit the district from providing the student's name and other information to the news media, interested schools, parent-teacher associations, interested employers, and similar parties.

Do NOT release directory information regarding _____
(Pupil's Name) (Date of Birth)

School: _____ Grade: _____

☐ Check if an exception may be made to include student information and photos in the yearbook.

Signature of Parent or Guardian: _____
(Date)

3. By signing below, you give the district **permission to have photographs of your student in the yearbook** and other school related publications.

Student's Name: _____

School: _____ Grade: _____

Signature of Parent or Guardian: _____ Date: _____

Policy 1312.3: Uniform Complaint Procedures

Status: ADOPTED

Original Adopted Date: 02/10/2021 | **Last Revised Date:** 09/10/2025 | **Last Reviewed Date:** 09/10/2025

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670.

Complaints Subject to UCP

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve complaints regarding the following:

1. Accommodations for pregnant and parenting students (Education Code 46015)
2. Adult education programs (Education Code 8500-8538, 52334.7, 52500, 52616.18)
3. After School Education and Safety programs (Education Code 8482-8484.65)
4. Agricultural career technical education (Education Code 52460-52462)
5. Career technical and technical education and career technical and technical training programs (Education Code 52300-52462)
6. Child care and development programs (Education Code 8200-8488)
7. Compensatory education (Education Code 54400)
8. Consolidated categorical aid programs (Education Code 33315; 34 CFR 299.10-299.12)
9. Course periods without educational content (Education Code 51228.1-51228.3)
10. Discrimination, harassment, intimidation, or bullying in district programs and activities, including in those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on one, or a combination of two or more, protected characteristics, which include, but may not be limited to, a person's actual or perceived race or ethnicity; ancestry; color; ethnic group identification; nationality; national origin; immigration status; sex; sexual orientation; sex stereotypes; gender; gender identity; gender expression; religion; disability; medical condition; genetic information; pregnancy, false pregnancy, childbirth, termination of pregnancy, or related conditions or recovery; and parental, marital, and family status; any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55; or based on the person's association with a person or group with one or more of these actual or perceived characteristics (Education Code 200, 210.1, 210.2, 212, 212.1, 220, 221.51, 230, 260; Government Code 11135, 12926; 5 CCR 4610; 20 USC 1681-1688, 42 USC 2000d-2000d-7)

However, the UCP shall not be used to investigate and resolve employment discrimination complaints. (5 CCR 4611)

11. Educational and graduation requirements for students in foster care, students experiencing homelessness, students from military families, students formerly in a juvenile court school, students who are migratory, and newcomer students (Education Code 48645.7, 48850, 48853, 48853.5, 48911, 48915.5, 49069.5, 51225.1, 51225.2)
12. Every Student Succeeds Act (Education Code 12030, 52059.5, 64000; 20 USC 6301 et seq.)
13. Instructional Materials and Curriculum: Diversity (Education Code 243)

A complaint alleging such unlawful discrimination may, in addition to or in lieu of being filed with the district, be directly filed with the Superintendent of Public Instruction (SPI). (Education Code 243, 244)

14. Local control and accountability plan (Education Code 52075)
15. Migrant education (Education Code 54440-54445)
16. Physical education instructional minutes (Education Code 51210, 51222, 51223)
17. Student fees (Education Code 49010-49013)
18. Reasonable accommodations to a lactating student (Education Code 222)
19. Regional occupational centers and programs (Education Code 52300-52334.7)
20. School plans for student achievement as required for the consolidated application for specified federal and/or state categorical funding (Education Code 64001)
21. School site councils as required for the consolidated application for specified federal and/or state categorical funding (Education Code 65000)
22. State preschool programs (Education Code 8200-8488, 33315)
23. State preschool health and safety issues in license-exempt programs (Education Code 8212)
24. School or athletic team names, mascots, or nicknames pursuant to Education Code 221.3
25. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy
26. Any other state or federal educational program the SPI or designee deems appropriate

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process for resolving a complaint in a manner that is acceptable to all parties. An ADR process such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination, the Superintendent or designee shall keep the identity of the complainant, and/or the subject of the complaint if different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

When an allegation that is not subject to UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and requirements related to UCP, including the steps and timelines specified in this policy and the accompanying administrative regulation.

The Superintendent or designee shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be investigated and resolved by the specified agency or through an alternative process:

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services Protective Services Division or the appropriate law enforcement agency (5 CCR 4611)
2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services (5 CCR 4611)
3. Any complaint alleging that a student, while in an education program or activity, was subjected to sexual harassment, as defined in 34 CFR 106.30

Such a complaint shall be addressed through the federal Title IX complaint procedures as specified in Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures.

4. Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the district in accordance with the procedures specified in Administrative Regulation 4030 - Nondiscrimination in Employment, including the right to file the complaint with the California Civil Rights Department
 5. Any complaint alleging a violation of a state or federal law or regulation related to special education, a settlement agreement related to the provision of a free appropriate public education (FAPE), failure or refusal to implement a due process hearing order to which the district is subject, or a physical safety concern that interferes with the district's provision of FAPE shall be submitted to the California Department of Education (CDE) in accordance with Administrative Regulation 6159.1 - Procedural Safeguards and Complaints for Special Education (5 CCR 3200-3205)
 6. Any complaint alleging noncompliance of the district's food service program with laws regarding meal counting and claiming, reimbursable meals, eligibility of children or adults, or use of cafeteria funds and allowable expenses shall be filed with or referred to CDE in accordance with Board Policy 3555 - Nutrition Program Compliance (5 CCR 15580-15584)
 7. Any complaint alleging discrimination based on race, color, national origin, sex, age, or disability in the district's food service program shall be filed with or referred to the U.S. Department of Agriculture in accordance with Board Policy 3555 - Nutrition Program Compliance (5 CCR 15582)
 8. Any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments shall be investigated and resolved in accordance with Administrative Regulation 1312.4 - Williams Uniform Complaint Procedures (Education Code 35186)
-

Policy 4119.11: Sexual Harassment

Status: ADOPTED

Original Adopted Date: 10/09/2019 | **Last Revised Date:** 09/10/2025 | **Last Reviewed Date:** 09/10/2025

The district does not discriminate on the basis of sex in any of its programs or activities and complies with Title IX of the Education Amendments of 1972 and its implementing regulations.

The Governing Board is committed to providing a safe work environment that is free of discrimination, harassment, and intimidation, including sexual harassment. The Board prohibits sexual harassment, as defined in the accompanying administrative regulation, in district programs and activities by and against district employees. For purposes of this policy and accompanying administrative regulation, employees include interns, volunteers, contractors, job applicants, and other persons with an employment relationship with the district.

Additionally, the Board prohibits retaliatory behavior or action against any person who complains or testifies about conduct that reasonably may constitute sexual harassment, reports such conduct, or otherwise participates or refuses to participate in the complaint process established for the purpose of this policy. (Education Code 220.1; 34 CFR 106.71)

The Superintendent or designee shall take all actions necessary to ensure the prevention, investigation, and correction of sexual harassment, including but not limited to: (Education Code 231.5; Government Code 12950.1; 2 CCR 11023; 34 CFR 106.8, 106.45)

1. Providing training to employees in accordance with law and administrative regulation
2. Publicizing and disseminating the district's sexual harassment policy to employees and others to whom the policy may apply
3. Publicize as specified in Exhibit (1) 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures, the required notifications related to Title IX to employees, applicants for employment, and bargaining units
4. Ensuring prompt, thorough, fair, and equitable investigation of complaints through the appropriate state and/or federal procedures
5. Taking timely and appropriate corrective/remedial action(s)

The Superintendent or designee may periodically evaluate the effectiveness of the district's strategies to prevent and address harassment. Such evaluation may involve conducting regular anonymous employee surveys to assess whether harassment is occurring or is perceived to be tolerated, partnering with researchers or other agencies with the needed expertise to evaluate the district's prevention strategies, and using any other effective tool for receiving feedback on systems and/or processes. As necessary, changes shall be made to harassment policy(ies), complaint procedures, or training, as appropriate and in accordance with law.

Reports and Complaints

Any district employee who has experienced sexual harassment in the district's education program or activity may file a complaint with the district's Title IX Coordinator. (34 CFR 106.8)

Any employee with knowledge of conduct that reasonably may constitute sexual harassment by or against another district employee, a student, or a third party in a district education program or activity shall notify the Title IX Coordinator within one workday.

Once notified, the Title IX Coordinator shall ensure that the complaint alleging sexual harassment is addressed through Administrative Regulation 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures or Administrative Regulation 4030 - Nondiscrimination in Employment, as applicable. Additionally, the Title IX Coordinator shall ensure that any implementation of Administrative Regulation 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures, concurrently meets the requirements of Administrative Regulation 4030 - Nondiscrimination in Employment.

Before or after the filing of a formal complaint or where no formal complaint has been filed, the Title IX Coordinator shall offer and coordinate supportive measures to be provided to the complainant and the respondent, as deemed appropriate under the circumstances. (34 CFR 106.30, 106.44)

Upon investigation of a sexual harassment complaint, any district employee found to have engaged or participated in sexual harassment or to have aided, abetted, incited, compelled, or coerced another to commit sexual harassment in violation of this policy shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

Regulation 5020: Parent Rights And Responsibilities

Status: ADOPTED

Original Adopted Date: 10/09/2019 | **Last Revised Date:** 01/21/2026 | **Last Reviewed Date:** 02/11/2026

Parent/Guardian Rights

The rights of parents/guardians of district students include, but are not limited to, the following:

1. To observe, within a reasonable period of time after making the request, the classroom(s) in which their child is enrolled or for the purpose of selecting the school in which their child will be enrolled (Education Code 51101)

Parents/guardians may observe instructional and other school activities that involve their child in accordance with Board policy and administrative regulations adopted to ensure the safety of students and staff, prevent undue interference with instruction or harassment of school staff, and provide reasonable accommodation to parents/guardians. Upon written request by a parent/guardian, the Superintendent or designee shall arrange for parental observation of a class or activity in a reasonable time frame and in accordance with Board policy and administrative regulations. (Education Code 49091.10)

2. To meet, within a reasonable time of their request, with their child's teacher(s) and the principal (Education Code 51101)
3. Under the supervision of district employees, to volunteer their time and resources for the improvement of school facilities and school programs, including, but not limited to, providing assistance in the classroom with the approval, and under the direct supervision, of the teacher (Education Code 51101)
4. To be notified on a timely basis if their child is absent from school without permission (Education Code 51101)
5. To receive the results of their child's performance and the school's performance on standardized tests and statewide tests (Education Code 51101)

For parents/guardians of English learners, this right shall include the right to receive the results of their child's performance on the English language development test. (Education Code 51101.1)

6. To request a particular school for their child and to receive a response from the district (Education Code 51101)
7. To have a school environment for their child that is safe and supportive of learning (Education Code 51101)
8. To examine the curriculum materials of the class(es) in which their child is enrolled (Education Code 51101; 20 USC 1232h)

Parents/guardians may inspect, in a reasonable time frame, all primary supplemental instructional materials and assessments including textbooks, teacher's manuals, films, audio and video recordings, and software, stored by the classroom teacher. (Education Code 49091.10)

Each school site shall make available to parents/guardians and others, upon request, a copy of the prospectus for each course, including the titles, descriptions and instructional aims of the course. (Education Code 49091.14)

The school may charge an amount not to exceed the cost of duplication if a hardcopy is created. (Education Code 49091.14)

9. To be notified of the opportunity to opt their child out of certain instruction, as required by law (Education Code 51240, 51938)
10. To be informed of their child's progress in school and of the appropriate school personnel whom they should contact if problems arise with their child (Education Code 51101)
11. For parents/guardians of English learners, to support their child's advancement toward literacy (Education Code 51101.1)

The Superintendent or designee may make available, to the extent possible, surplus or undistributed instructional materials to parents/guardians pursuant to Education Code 60510. (Education Code 51101.1)

12. For parents/guardians of English learners, to be informed, through the school accountability report card, about statewide and local academic standards, testing programs, accountability measures, and school improvement efforts (Education Code 51101.1)
13. To have access to the student records of their child (Education Code 51101)
14. To receive information concerning the academic performance standards, proficiencies, or skills their child is expected to accomplish (Education Code 51101)
15. To be informed in advance about school rules, including disciplinary rules and procedures in accordance with Education Code 48980, attendance policies, dress codes, and procedures for visiting the school (Education Code 51101)
16. To be notified, as early in the school year as practicable pursuant to Education Code 48070.5, if their child is identified as being at risk of retention, and of their right to consult with district personnel responsible for a decision to promote or retain their child and to appeal such a decision (Education Code 51101)
17. To receive notice and information about and to opt out of any psychological testing involving their child (Education Code 51101)
18. To receive notice and information about and to opt out of any assessment, analysis, evaluation, or monitoring of the quality or character of the student's home life, any form of parent/guardian screening or testing, any nonacademic home-based counseling program, parent/guardian training, or any prescribed family education service plan, and to inspect any survey collecting personal information (Education Code 49091.18; 20 USC 1232h)
19. To participate as a member of a parent advisory committee, school site council, or site-based management leadership team in accordance with any rules and regulations governing membership in these organizations (Education Code 51101)

For parents/guardians of English learners, this right shall include the right to participate in school and district advisory bodies in accordance with federal and state law and regulations. (Education Code 51101.1)

20. To question anything in their child's student record that the parent/guardian feels is inaccurate or misleading or is an invasion of privacy and to receive a response from the school (Education Code 51101)
21. To provide informed, written parental consent before their child is tested for a behavioral, mental, or emotional evaluation

A general consent, including medical consent used to approve admission to or involvement in a special education or remedial program or regular school activity, shall not constitute written consent for these purposes. (Education Code 49091.12)

22. For parents/guardians of English learners, to be given any required written notification, under any applicable law, in English and the student's home language pursuant to Education Code 48985 (Education Code 51101.1)

These rights shall be exercised in accordance with applicable Board policy and administrative regulation.

Parent Responsibilities

Parents/guardians may support the learning environment of their child by: (Education Code 51101)

1. Monitoring attendance of their child
2. Ensuring that homework is completed and turned in on time
3. Encouraging their child to participate in extracurricular and cocurricular activities

4. Monitoring and prohibiting or regulating the use of social media and other forms of online entertainment viewed by their child
 5. Working with their child at home in learning activities that extend the classroom learning
 6. Volunteering in their child's classroom(s) or for other school activities
 7. Participating in decisions related to the education of their own child or the total school program, as appropriate
-

Know Your Rights

Your Child has the Right to a Free Public Education

- All children in the United States have a Constitutional right to equal access to free public education, regardless of immigration status and regardless of the immigration status of the students' parents or guardians.
- In California:
 - All children have the right to a free public education.
 - All children ages 6 to 18 years must be enrolled in school.
 - All students and staff have the right to attend safe, secure, and peaceful schools.
 - All students have a right to be in a public school learning environment free from discrimination, harassment, bullying, violence, and intimidation.
 - All students have equal opportunity to participate in any program or activity offered by the school, and cannot be discriminated against based on their race, nationality, gender, religion, or immigration status, among other characteristics.

Information Required for School Enrollment

- When enrolling a child, schools must accept a variety of documents from the student's parent or guardian to demonstrate proof of the child's age or residency.
- You never have to provide information about citizenship/immigration status to have your child enrolled in school. Also, you never have to provide a Social Security number to have your child enrolled in school.

Confidentiality of Personal Information

- Federal and state laws protect student education records and personal information. These laws generally require that schools get written consent from parents or guardians before releasing student information, unless the release of information is for educational purposes, is already public, or is in response to a court order or subpoena.
- Some schools collect and provide publicly basic student "directory information." If they do, then each year, your child's school district must provide parents/guardians with written notice of the school's directory information policy, and let you know of your option to refuse release of your child's information in the directory.

Family Safety Plans if You Are Detained or Deported

- You have the option to provide your child's school with emergency contact information, including the information of secondary contacts, to identify a trusted adult guardian who can care for your child in the event you are detained or deported.
- You have the option to complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for your child.

Right to File a Complaint

- Your child has the right to report a hate crime or file a complaint to the school district if he or she is discriminated against, harassed, intimidated, or bullied on the basis of his or her actual or perceived nationality, ethnicity, or immigration status.



WEST SONOMA COUNTY HIGH SCHOOL DISTRICT

462 Johnson Street, Sebastopol, California
95472
(707) 824-6403

United States Armed Forces:

(Required annually by US Department of Education)

Is either parent/guardian on **Active Duty** in the Armed Forces? (Air Force, Army, Coast Guard, Marine Corps, Navy of full-time National Guard Duty)

Yes _____ No _____ School _____
Student's Name _____
Parent/Guardian Signature _____

Fuerzas Armadas de los Estados Unidos:

(Requerido anualmente por el Dept. de Educacion)

Es uno de los padres/tutores en **servicio activo** en las fuerzas armadas de Estados Unidos: Ejército, Naval, Fuerza Aérea, Infantería de Marina, Guardia Costera o en complete, Guardia Nacional?

Si _____ No _____ Escuela _____
El nombre del estudiante _____
Firma del padre/tutor _____



WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT
EMERGENCY MEDICAL INSTRUCTION FORM

Student Name: _____ Date of Birth: _____

Address: _____ Phone: _____

In case of illness or emergency to the above named student, the school is authorized to contact individuals listed below and release the student to him/her. Please list in order of preference of contact.

(1.) Contact: Name: _____ Phone: _____
Relation: Address: _____
Email Address: _____

(2.) Contact: Name: _____ Phone: _____
Relation: Address: _____
Email Address: _____

(3.) Contact: Name: _____ Phone: _____
Relation: Address: _____
Email Address: _____

(4.) Contact: Name: _____ Phone: _____
Relation: Address: _____
Email Address: _____

(5.) Contact: Name: _____ Phone: _____
Relation: Address: _____
Email Address: _____

Physician: Name: _____ Phone: _____

Dentist: Name: _____ Phone: _____

Please list any food/medication/bee sting allergies: _____

Please list any chronic health concerns (asthma, diabetes, etc.) _____

Please list any medications taken on a regular or as needed basis (include inhalers, prescriptions, and over the counter medication) and how often uses (see medication policy below): _____

Does your child currently have a health insurance plan (for example, Medi-Cal, Kaiser, Blue Shield, etc)?

☐

Yes

☐

No

If yes who is the insurer? _____

I request that my child receives first aid services whenever such services are deemed necessary. I authorize that my child be attended by a licensed physician and/or taken to the nearest hospital in the event that his/her condition deems necessary. I will accept the judgment of the person in charge. This is effective until written notice of cancellation is given by me.

Signature of Parent/Guardian: _____ Date: _____

In the event of a life threatening allergic reaction, I authorize school personnel to administer emergency treatment (EPI-PEN, epinephrine) to my child.

Signature of Parent/Guardian: _____ Date: _____

MEDICATION POLICY

Note: ALL medications, including over the counter, that is brought to school MUST be in its original container labeled with the student's name. The student MUST have a signed form from the doctor and parent on file in the school Health Office. The medication may be carried with the student – with written permission – or kept in a locked cabinet in the Health Office. Please contact the school Health Technician with any questions.

NOTICE OF NON-DISCRIMINATION

West Sonoma County Union High School District policy prohibits discrimination and/or harassment of students, employees and job applicants at any district site or activity on the basis of actual or perceived race, color, national origin, ancestry, ethnic group identification, medical condition, genetic condition, genetic information, disability, gender, gender identity, gender expression, sex, sexual orientation, age, political affiliation, organizational affiliation, veteran status, marital status, or parental status. Please direct inquiries regarding the District's non-discrimination policies to any school or district administrator.

2026-2027 School Calendar

WSCUHS Board Approved: 05/06/2026
WSTA Ratified: 04/30/2026

July 2026							Legal/Local Holidays		January 2027						
S	M	T	W	T	F	S	July 3	4th of July	S	M	T	W	T	F	S
			1	2	3	4	Sept. 7	Labor Day						1	2
5	6	7	8	9	10	11	Nov. 11	Observe Veterans Day	3	4	5	6	7	8	9
12	13	14	15	16	17	18	Nov. 25, 26, 27	Thanksgiving Holiday	10	11	12	13	14	15	16
19	20	21	22	23	24	25	Dec. 24 & 25	Christmas Eve and Day	17	18	19	20	21	22	23
26	27	28	29	30	31		Dec. 31 & Jan. 1	New Years Eve and Day	24	25	26	27	28	29	30
August 2026							Jan. 18	Martin Luther King Day	31						
S	M	T	W	T	F	S	Feb. 8	Lincoln's Birthday	February 2027						
						1	Feb. 15	Presidents Day	S	M	T	W	T	F	S
2	3	4	5	6	7	8	April 26	Local Holiday		1	2	3	4	5	6
9	10	11	12	13	14	15	May 31	Memorial Day	7	8	9	10	11	12	13
16	17	18	19	20	21	22	June 18	Juneteenth	14	15	16	17	18	19	20
23	24	25	26	27	28	29	Breaks		21	22	23	24	25	26	27
30	31						Nov. 23-27	Thanksgiving Break	28						
September 2026							Dec. 21 - Jan. 4	Winter Break	March 2027						
S	M	T	W	T	F	S	March 22-26	Spring Break	S	M	T	W	T	F	S
		1	2	3	4	5	Work/Staff/Professional Development			1	2	3	4	5	6
6	7	8	9	10	11	12	Aug. 10	Dist. Inservice Day (Cert. & Class.)	7	8	9	10	11	12	13
13	14	15	16	17	18	19	Aug. 11	Site Day (Cert. & Class.)	14	15	16	17	18	19	20
20	21	22	23	24	25	26	Aug. 12 & Jan. 4	Teacher Workday (Cert. only)	21	22	23	24	25	26	27
27	28	29	30				Oct 5	Profess. Develop. (Cert. & Class.)	28	29	30	31			
October 2026							Beginning/End of Quarters/Semesters		April 2027						
S	M	T	W	T	F	S	Aug. 13	First Day of School for students	S	M	T	W	T	F	S
				1	2	3	Oct. 16	End of 1st Quarter					1	2	3
4	5	6	7	8	9	10	Dec. 18	End of 1st Semester	4	5	6	7	8	9	10
11	12	13	14	15	16	17	Jan. 5	First Day of 2nd Semester	11	12	13	14	15	16	17
18	19	20	21	22	23	24	March 12	End of 3rd Quarter	18	19	20	21	22	23	24
25	26	27	28	29	30	31	Jun. 3	Last Day of School/Graduation	25	26	27	28	29	30	
November 2026							Emergency Closure Days April 12 & 16, 2027		May 2027						
S	M	T	W	T	F	S	Number of Instructional Days Workdays for Certificated and Classified		S	M	T	W	T	F	S
1	2	3	4	5	6	7	Months	Inst.	Cert.	Class 12 mo.	Sc. Yr.				1
8	9	10	11	12	13	14	July	0	0	22	0	2	3	4	5
15	16	17	18	19	20	21	August	13	16	21	15	9	10	11	12
22	23	24	25	26	27	28	September	21	21	21	21	16	17	18	19
29	30						October	21	22	22	22	23	24	25	26
December 2026							November	15	15	17	15	30	31		
S	M	T	W	T	F	S	December	14	14	19	14	June 2027			
		1	2	3	4	5	January	17	19	19	17	S	M	T	W
6	7	8	9	10	11	12	February	18	18	18	18			1	2
13	14	15	16	17	18	19	March	18	18	23	18	6	7	8	9
20	21	22	23	24	25	26	April	20	20	22	20	13	14	15	16
27	28	29	30	31			May	20	20	20	20	20	21	22	23
84 Student Instruction Days in 1st Semester							June	3	3	21	3	27	28	29	30
							Total	180	185	245	183	96 Student Instruction Days in 2nd Semester			

School Year 2026/2027 West Sonoma County Union High School District Application for Free and Reduced-Price Meals Complete one application per household.

Please read the instructions on how to apply. Print clearly with a pen.. This institution is an equal opportunity provider.

California Education Code Section 49557(a): Applications for free and reduced-price meals may be submitted at any time during a school day. Children participating in the federal National School Lunch Program will not be overtly identified by the use of special tokens, special tickets, special serving lines, separate entrances, separate dining areas, or by any other means.**PLEASE FILL OUT ALL HIGHLIGHTED AREAS WHERE APPLICABLE.** YOU MAY ALSO APPLY ONLINE www.myschoolapps.com**SCAN FOR ONLINE MEAL APPLICATION****STEP 1 – STUDENT INFORMATION**Children in **Foster Care** and children who meet the definition of **Homeless, Migrant, or Runaway** are eligible for free meals.

Print the name of EACH STUDENT (First, Middle Initial, Last)	Enter school name and grade level		Enter student's birthdate	Check the applicable box if the student is foster, homeless, migrant, or runaway.			
EXAMPLE: Joseph P Adams	Lincoln Elementary	1st	12-15-2010	Foster	Homeless	Migrant	Runaway
				☐	☐	☐	☐
				☐	☐	☐	☐
				☐	☐	☐	☐
				☐	☐	☐	☐

STEP 2 – ASSISTANCE PROGRAMS: CalFresh, CalWORKs, or FDIPIRDo ANY household members (child or adult) currently participate in CalFresh, CalWORKs or FDIPIR? If **NO**, skip STEP 2 and continue to STEP 3.

If YES , check the applicable program box, enter one case number, skip STEP 3, and continue to STEP 4.	Select Program Type: ☐ CalFresh ☐ CalWORKs ☐ FDIPIR	Enter Case Number:
---	--	---------------------------

STEP 3 – REPORT INCOME FOR ALL HOUSEHOLD MEMBERS (Skip this step if you answered 'YES' in STEP 2)

A. STUDENT INCOME: Sometimes students in the household earn income. Enter the TOTAL GROSS income (before deductions) in whole dollars earned by all students listed in STEP 1. Enter the appropriate pay period in the "How Often" box: W = Weekly, 2W = Biweekly, 2M = Twice a Month, M = Monthly, Y = Yearly		Total Student Income \$		How Often \$		
B. ALL OTHER HOUSEHOLD MEMBERS (including yourself): List ALL household members not listed in STEP 1, even if they do not receive income . For each household member, report the TOTAL GROSS income (before deductions) in whole dollars for each source. If the household member does not receive income from any sources, write "0". If you enter "0" or leave any fields blank, you are certifying (promising) that there is no income to report. Enter the appropriate pay period in the "How Often" box: W = Weekly, 2W = Biweekly, 2M = Twice a Month, M = Monthly, Y = Yearly						
Print the NAMES of ALL OTHER Household Members (First and Last)	Earnings from Work	How Often	Public Assistance/SSI/Child Support/Alimony	How Often	Pensions/Retirement/All Other Income	How Often
	\$		\$		\$	
	\$		\$		\$	
	\$		\$		\$	
	\$		\$		\$	
C. Total Household Members (Children and Adults) >>>>		D. Enter the last four digits of Social Security number (SSN) from the Primary Wage Earner or Other Adult Household Member		Check the box if NO SSN ☐		

STEP 4 – CONTACT INFORMATION & ADULT SIGNATURE

Certification: I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable state and federal laws.

Signature of adult completing this application:		
Print Name:		
Date:	Phone Number:	
Mailing Address:		
City:	State:	Zip:
E-mail:		

DO NOT COMPLETE. SCHOOL USE ONLY

How Often? ☐ Weekly ☐ Bi-Weekly ☐ Twice a Month ☐ Monthly ☐ Yearly Annual Income Conversion: Weekly x52, Biweekly x26, Twice a Month x24, Monthly x12		Total Household Income \$	
Total Household Size	Eligibility Status: ☐ Free ☐ Reduced-price ☐ Paid (Denied) Verified as: ☐ Homeless ☐ Migrant ☐ Runaway	☐ Categorical ☐ Error Prone	
Determining Official's Signature:		Date:	
Confirming Official's Signature:		Date:	
Verifying Official's Signature:		Date:	

OPTIONAL – CHILDREN'S ETHNIC AND RACIAL IDENTITIES

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced-price meals.

Ethnicity (check one):
☐ Hispanic or Latino ☐ Not Hispanic or Latino
Race (check one or more):
☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American
☐ Native Hawaiian or other Pacific Islander ☐ White

Household Income Data Collection – 2026/2027 West Sonoma County Union HSD (Rev.6/26)

Household Last Name: _____ Phone: _____ E-mail: _____

PART I: Fill in the following information for children living in your household

Name of Child(ren) attending a California K-12 Public School			School Attending	Birth Date	Grade Level
Last	Middle	First			
1.					
2.					
3.					
4.					
5.					
6.					

PART II: Fill in the following for Household Size and Household Income

Based on your household size, check the appropriate box if your total annual household income is within the range displayed for Category 1 or Category 2. **Do not check an income in both categories.**

For help in determining your household size and total annual household income, please see instructions on the back of this form.

Household Size	Category 1 – Total Annual Household Income is Within This Range:	Category 2 – Total Annual Household Income is Within This Range:
1	\$0 – \$20,748	\$0 – \$29,526
2	\$20,749 – \$28,132	\$29,527 - \$40,034
3	\$28,133 - \$35,516	\$40,035 - \$50,542
4	\$35,517 - \$42,900	\$50,543 - \$61,050
5	\$42,901 - \$50,284	\$61,051 - \$71,558
6	\$50,285 - \$57,668	\$71,559 - \$82,066
7	\$57,669 - \$65,052	\$82,067 - \$92,574
8	\$65,053 - \$ 72,436	\$92,575 - \$103,082

If household size is greater than 8, list household size and total annual income below:

Household Size: _____ Total Annual Income: \$ _____

If your total annual household income exceeds the ranges above, check here: ☐

PART III: Signature

I certify (promise) that the information provided on this form is true and that I included all income. I understand that the school may receive state and federal funds based on the information I provide and that the information could be subject to review.

Signature of adult household member

Date

Printed name of adult household member

completing this form	completing this form
<p><i>The information submitted on this form is a confidential educational record and is therefore protected by all relevant federal and state privacy laws that pertain to educational records including, without limitation, the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended (20 U.S.C. § 1232g; 34 CFR Part 99); Title 2, Division 4, Part 27, Chapter 6.5 of the California Education Code, beginning at Section 49060 et seq.; the California Information Practices Act (California Civil Code Section 1798 et seq.) and Article 1, Section 1 of the California Constitution.</i></p>	

Who should I include in “Household Size”?

You must include yourself and all people living in your household, related or not (for example, children, grandparents, other relatives, or friends) who share income and expenses. If you live with other people who are economically independent (for example, who do not share income with your children, and who pay a pro-rated share of expenses), do *not* include them.

What is included in “Annual Household Income”? Annual Household Income includes the following:

- **Gross earnings from work:** Use your gross income, not your take-home pay. Gross income is the amount earned before taxes and other deductions. This information can be found on your pay stub or if you are unsure, your supervisor can provide this information. Net income should only be reported for self-owned business, farm, or rental income.
- **Welfare, Child Support, Alimony:** Include the amount each person living in your household receives from these sources, including any amount received from CalWORKs.
- **Pensions, Retirement, Social Security, Supplemental Security Income (SSI), Veteran’s benefits (VA benefits), and disability benefits:** Include the amount each person living in your household receives from these sources.
- **All Other Income:** Include worker’s compensation, unemployment or strike benefits, regular contributions from people who do not live in your household, and any other income received. Do not include income from CalFresh, WIC, federal education benefits and foster payments received by your household.
- **Military Housing Allowances and Combat Pay:** Include off-base housing allowances. *Do not* include Military Privatized Housing Initiative or combat pay.
- **Overtime Pay:** Include overtime pay *ONLY* if you receive it on a regular basis.

How do I report annual household income for pay received on a monthly, twice a month, every two weeks, or weekly basis?

- Determine each source of household income based on above definitions. Households that receive income at different time intervals must annualize their income as follows:
 - If paid monthly, multiply total pay by 12
 - If paid twice per month, multiply total pay by 24
 - If paid bi-weekly (every two weeks), multiply total pay by 26
 - If paid weekly, multiply total pay by 52
- Add annualized pay together to determine the total annual household income and check the box on the other side of this form if it is within either of the ranges displayed for your household size.
- If your household size exceeds the size on the chart, list household size and total annual household income in the space provided.

If your income changes, include the wages/salary that you regularly receive. For example, if you normally make \$1,000 each month, but you missed some work last month and made \$900, put down that you made \$1,000 per month. Only include overtime pay if you receive it on a regular basis. If you have lost your job or had your hours or wages reduced, enter zero or your current reduced income.

For additional information on Household Size and Household Income, please see the Eligibility Manual for School Meals on the U.S. Department of Agriculture Guidance and Resource Web page at <http://www.fns.usda.gov/cnd/guidance/default.htm>.

SCHOOL-BASED HEALTH & WELLNESS SERVICES CONSENT FORM

School-Based Health & Wellness services are being offered to any West Sonoma County Unified High School District (WSCUHSD) student through a partnership between West County Health Centers and the school district (WSCUHSD).

West County Health Centers is dedicated to providing high quality health care to our community. To do so, we are partnering with schools/school districts to connect families and students to care during the school day in friendly and familiar settings. We are NOT trying to replace the student's regular source of healthcare. Students can use the school-based health & wellness services and see their other medical providers. Signing this consent does not change their insurance, does not change their private doctor, and does not affect the number of times your child can see their private doctor. These services are supplemental to their existing medical services outside of school. School nursing and school emergency services will still be provided as always whether or not you choose to take part in these services.

To allow your student access to school-based services, complete this form.

<p style="text-align: center;"><u>STUDENT INFORMATION</u></p> <p>Student Name (First and Last): _____</p> <p>Date of Birth: ____/____/____</p> <p>School: _____</p> <p>Student Cell # (if they have their own phone): _____</p> <p>List the student's regular medical provider (if they have one)? : _____</p> <p>☐ Check if student does not have a regular provider</p> <p>Preferred Pharmacy for student (used if a provider determines, with student/guardian, that a prescription is needed) Pharmacy Name & Location: _____</p>	<p style="text-align: center;"><u>PARENT/GUARDIAN INFORMATION</u></p> <p><i>We may need to contact parent/guardian before, during, and/or after your student's visit(s). Active communication with parent/guardians is crucial!</i></p> <p>Primary Parent/ Legal Guardian Name: _____</p> <p>Relationship to student: _____</p> <p>Primary phone #: _____</p> <p>Can primary phone # receive a text message? ☐yes ☐no</p> <p>Secondary phone #: _____</p> <p>Can primary phone # receive a text message? ☐yes ☐no</p> <p>Preferred Language of Parent/Guardian: _____</p> <p>Additional/Secondary Contact: (used if we can't reach the primary parent or for emergencies)</p> <p>Secondary Parent/Contact Name: _____</p> <p>Relationship to student: _____</p> <p>Primary phone #: _____</p> <p>Can primary phone # receive a text message? ☐yes ☐no</p> <p>Secondary phone #: _____</p> <p>Can primary phone # receive a text message? ☐yes ☐no</p> <p>Preferred Language of Contact: _____</p>
<p style="text-align: center;"><u>STUDENT INSURANCE INFORMATION</u></p> <p><i>Services are provided at low or no cost to families whether the student has insurance or not. Insurance will be billed whenever possible to help cover costs of care. We may send a bill for copays or Sliding Scale fees when appropriate. Some services are not accessible to all students based on insurance type (for example, students with Kaiser cannot access "primary care services" as we can not bill Kaiser for school-based services).</i></p> <p>Name of student's health insurance: _____</p> <p>Subscriber ID/Policy #: _____ Group # (if applicable): _____</p> <p>☐ Check this box, if the student does not currently have health insurance (not having insurance does not disqualify a student from any school-based health & wellness services)</p>	

MEDICAL SERVICES CONSENT INFO

Parent/guardian(s) have read and understand the services offered at the School Health Center as described below. Parent/guardian(s) understand that the services authorized by signature on this form are limited to routine health services and treatment which may include, but are not limited to:

- Diagnosis/treatment of minor and acute illnesses; first aid for minor injuries
- Assistance with chronic (on-going) illnesses
- Physical examinations for sports or pre-employment clearance
- Immunizations
- Laboratory services
- Over-the-counter and basic prescription medications
- Behavioral/Mental Health counseling
- Health education: nutrition, drug & alcohol abuse prevention, violence prevention, safe sex, sexually transmitted disease & pregnancy prevention
- Annual health questionnaire/visit
- Referrals to specialty care as needed

California State Law (California Family Code 6924-6929) permits for the provision of certain services to adolescents, 12 years and older, with or without parental consent. These services include: diagnosis and treatment of sexually transmitted infections, HIV counseling and testing, pregnancy counseling and testing, contraceptives, referrals for prenatal care, and mental health counseling in situations specified by the law.

Medical records will be kept confidential. However, I acknowledge that the services for my child's condition may require the collaboration of other agencies and services providers. I/We understand that this collaboration may require the disclosure of information about my child to one or more service providers to facilitate coordination of services for my child. I also hereby authorize West County Health Center's School-Based staff and providers to exchange information concerning my child for the purpose of care coordination with school staff members. I acknowledge that the School Health Center may be required to release information regarding treatment to third-party payers, such as Medi-Cal, for the purpose of billing. Additionally, records may be released for any reason in accordance with acceptable medical practice and pursuant to law, including, but not limited to the following reasons: (1) If a student expresses a will to hurt themselves; (2) If a student expresses they may hurt someone else; and, (3) If a student claims someone is physically, sexually, or emotionally abusing them.

I, parent/legal guardian, authorize the School District to grant West County Health Centers, the on-site provider at my child's school authorization to review my daughter/son/ward's student records. West County Health Centers agrees not to disclose the student's records to any other person or entity.

Parental consent is not required for students who are 18 years or older or for students who are married, legally emancipated or are considered "unaccompanied minors".

Parent/guardian understands that this consent covers only those services provided at the school and no other private or public health facility. Parent/guardian hereby authorizes a physician and other professional Health Center staff to provide necessary and/or advisable treatment for my student. This student has permission to receive services offered.

WELLNESS CENTER/SERVICES CONSENT INFO

The Health & Wellness Hub team consists of specialists from different organizations. The team includes a Wellness Coordinator and Health & Wellness Liaisons from West County Health Centers. The team also includes mental health and substance abuse counselors who work for different community organizations, including but not limited to West County Health Centers.

Some of the team members may be trainees working toward graduate degrees in psychology, social work, marriage and family therapy, nursing and/or psychiatry.

The Health & Wellness Hub services may include health assessment, referrals to other providers, case management, and other healthcare support. Services can also include mental health or substance use counseling, anger management counseling, grief counseling, support and empowerment groups, skill-building and socio-emotional groups or other healthcare support to be specified.

I understand that health information about my child will be kept confidential and that Health & Wellness Hub staff will keep my child's records in a secure location. Information in a healthcare record held by West County Health Centers will be held private under the Health Insurance Portability and Accountability Act (HIPAA).

I understand that the Health & Wellness Hub healthcare team members:

- Will share my child's private healthcare information with each other for the purpose of coordinating and/or evaluating care.
- May share my child's private healthcare information with healthcare professionals outside the Health & Wellness Hub in order to better provide services to my child.
- May talk to school officials including School Counselors, Wellness Staff, Administration and Teachers, on a need to know basis, about whether or not student is getting services at Wellness. This will make it easier to remind students of appointments, to excuse them from class, or to confirm referrals to the Health & Wellness Hub. General information about your student's participation in the Health & Wellness Hub may also be shared in CRTs and SSTs.
- Wellness providers will always ask for student consent before sharing any additional information beyond what is stated above.
- May disclose service data with contracted program evaluators to evaluate the effectiveness of services.

By signing you agree that:

- I understand the conditions described above and consent to my child's participation in School-Based Health & Wellness Services.
- This permission will remain in effect until it is changed in writing by you, your student is no longer enrolled in this school, or your student turns 18.

Signature of Parent/Guardian: _____ Date: _____

Printed Name of Parent/Guardian Signing Form: _____

Board Policy 6163.4 E(2) - Student Chromebook Use Agreement

Purpose

Students enrolled in the West Sonoma County Union High School District (WSCUHSD) are issued a Chromebook laptop and charger for educational use. The Chromebook and charger remain the property of WSCUHSD and are provided to students on a long-term loan basis. Students may retain the assigned Chromebook until graduation, withdrawal from the District, or until otherwise directed by District staff.

Student Acknowledgment

I have read this Chromebook Use Agreement and agree to abide by Board Policy 6163.4 Student Use of Technology, the District Acceptable Use Agreement, and all applicable policies contained in the Student Rights and Responsibilities Handbook. I understand that violations may result in disciplinary action, loss of technology privileges, legal action, and/or financial responsibility for District-issued equipment.

Parent/Guardian Acknowledgment

As the parent or guardian of this student, I understand that Chromebook access is provided for educational purposes and that it is impossible for the District to restrict access to all potentially controversial materials. I accept responsibility for supervising my child's use of District technology when it occurs outside of a school setting. I understand that students and parents/guardians may be held financially responsible for District-issued equipment that is lost, stolen, damaged, defaced, not returned, or otherwise requires repair or replacement due to negligence, misuse, intentional acts, or failure to report damage in a timely manner.

Financial Responsibility and Reporting Requirements

The Chromebook, charger, case and any accessories issued to the student are District property. Students are responsible for the care, security, and timely return of all District-issued equipment.

Students and parents/guardians agree to immediately report any lost, stolen, damaged, malfunctioning, or missing equipment to the school site or District Technology Department.

A Chromebook reported as lost more than thirty (30) calendar days after the student knew or reasonably should have known of the loss may be presumed negligent unless mitigating circumstances exist. The District reserves the right to evaluate each situation on a case by case basis.

Failure to report damage promptly may result in the loss of warranty coverage. If a repair that would otherwise have been covered under warranty is denied because damage was not reported within a reasonable period of time, or if the damage exceeds the scope of available warranty coverage, the student and parent/guardian may be held financially responsible for repair or replacement costs.

Students must return all District- issued equipment upon request, withdrawal from the District, transfer to another school, or graduation.

The District reserves the right to assess the actual cost of repair or replacement based on the age, condition, and current value of the device, not to exceed the cost of a comparable replacement device.

Student Pledge for Chromebook Use

I WILL:

1. Only use the Chromebook and charger assigned to me by the District.
2. Take care of my Chromebook and transport it safely.
3. Bring my Chromebook to school charged and ready for instructional use.
4. Report any damage, loss, theft, or malfunction within five (5) school days of discovery or as soon as practical.

I WILL NOT:

1. Loan, exchange, swap, trade, transfer, or allow another individual to use my assigned Chromebook or charger without District authorization.
2. Accept, use, keep, or possess a District Chromebook, charger, or other technology device that has not been assigned to me through the District's checkout process.
3. Leave my Chromebook unattended in an unsecured location.

4. Attempt repairs or modifications.
5. Remove District asset tags or identification labels.
6. Deface the Chromebook with stickers, markers, engraving, paint, or other permanent decorations.
7. Continue use of a damaged Chromebook without reporting the issue may result in additional damage for which I may be held financially responsible.

I UNDERSTAND

1. All District technology devices are tracked through the District's inventory management system, and I am responsible for the Chromebook and charger assigned to me.
2. That possession of a District device not assigned to me, or transferring my assigned device to another individual, may result in disciplinary action, loss of technology privileges, and/or financial responsibility for missing or damaged equipment.
3. That I may be held financially responsible for the repair or replacement of District-issued equipment that is lost, stolen due to negligence, intentionally damaged, vandalized, not returned, damaged through misuse, or damaged due to failure to report issues in a timely manner.

Repair and Replacement Cost Schedule*

ITEM	ESTIMATED COSTS	EXAMPLES
No Repair Costs	\$0.00	Manufacturer defects, normal wear and tear, approved warranty repairs, and equipment failures outside the student's control
Minor Repairs	Up to \$75	Lost charger, damaged asset tag, missing keys, minor cosmetic damage, or other minor repairs
Major Repair	Up to \$150	Screen damage, hinge damage, case damage, liquid exposure requiring repair, or other significant repairs
Device Replacement	Up to Replacement Value*	Lost devices, stolen devices due to negligence, severe damage beyond repair, intentional damage, repeated damage, or failure to return District property

Estimated Chromebook Replacement Value Schedule*

DEVICE AGE	ESTIMATED VALUE
New Device	\$400.00
Used - 2nd Year	\$321.00
Used - 3rd Year	\$242.00
Used - 4th Year	\$163.00

The District recognizes that not all incidents occur under the same circumstances. Repair and replacement charges may be reduced, waived, or adjusted based on the facts of each incident, the age and condition of the device, whether repair costs are covered by an approved warranty claim, and any other mitigating circumstances. The District reserves the right to evaluate all incidents on a case-by-case basis.

*Actual repair and replacement costs will be determined by the District Technology Department at the time of loss or damage. The maximum replacement charge shall not exceed the cost of a comparable replacement device.

Acknowledgement and Signatures

Student Name: _____ Student Signature: _____ Date: _____

Parent/Guardian Name: _____ Parent/Guardian Signature: _____ Date: _____



WEST SONOMA COUNTY
HIGH SCHOOL DISTRICT

Residency Questionnaire 2026-2027 School Year

This questionnaire is intended to address the McKinney-Vento Homeless Assistance Act. Your answers will help the administrator determine which residency documents are necessary for the enrollment of this student.

Student: _____ Date of Birth: _____

Parent(s)/Guardian(s): _____

Address: _____ City: _____ Zip: _____

Phone: _____ Alt. Phone: _____

1. Where is the student currently living? (Check one box)

Section A	Section B
<ul style="list-style-type: none">☐ In a shelter☐ With more than one family in a house or apartment☐ In a motel☐ In a car☐ At a campsite☐ With friends or family members (other than parent/guardian) <p>If you checked a box in Section A, continue to question 2: ↓</p>	<p>☐ Choices in Section A do not apply</p> <div style="text-align: center;"></div> <p>If you checked this section you do not need to complete the rest of this form. Please submit form to school personnel.</p>

2. The student lives with: (Check one box)

- | | |
|---|---|
| ☐ 1 parent | ☐ A relative, friend(s), or other adult(s) |
| ☐ 2 parents | ☐ Alone with no adults |
| ☐ 1 parent and another adult | ☐ A foster parent |

Signature of Parent/Legal Guardian: _____ Date: _____

School Use Only - Campus Administrator's determination of Section A circumstances:

All campuses should keep the original forms for audit purposes only. This form should not be placed in the student's cumulative file or permanent record.

To: Parents and Guardians of Students in the West Sonoma County Union High School District

From: Chris Meredith

Subject: California Law Regarding Safe Storage of Firearms

The purpose of this memorandum is to inform and to remind parents and legal guardians of all students in the West Sonoma County Union High School District of their responsibilities for keeping firearms out of the hands of children as required by California law. Seventy-four percent of children know where their parents' firearms are stored, and 60 percent report that they have handled them¹. Sadly, over 80 percent of teens who have died by suicide used a firearm that belonged to someone in their home². **These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition.**

To help everyone understand their legal responsibilities, this memorandum spells out California law regarding the storage of firearms. Please take some time to review this memorandum and evaluate your own personal practices to assure that you and your family are in compliance with California law.

- With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian, and the child obtains access to the firearm and thereby (1) causes death or injury to the child or any other person; (2) carries the firearm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance; **or** (3) unlawfully brandishes the firearm to others.³
 - **Note:** The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.
- With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a

¹ Baxley F, Miller M. Parental Misperceptions About Children and Firearms. *Arch Pediatr Adolesc Med.* 2006;160(5):542–547. doi:10.1001/archpedi.160.5.542

² Barber, C., Azrael, D., Clark, D. E., & Hemenway, D. (2010). Who are the owners of firearms used in adolescent suicides?. *Suicide & life-threatening behavior*, 40(6), 609–611.

³ See California Penal Code sections 25100 through 25125 and 25200 through 25220.

location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent or legal guardian, unless reasonable action is taken to secure the firearm against access by the child, even where a child **never** actually accesses the firearm.⁴

- In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, having custody or control, owning, receiving, or purchasing a firearm for 10 years.⁵
- Finally, a parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward.⁶

Note: Your county or city may have additional restrictions regarding the safe storage of firearms.

Thank you for helping to keep our children and schools safe. Remember that the easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable.

Sincerely,

Chris Meredith

Date published: April 2025
California Department of Education

⁴ See California Penal Code section 25100(c).

⁵ See California Penal Code Section 29805.

⁶ See California Civil Code Section 1714.3.