Hopewell Valley Regional School District
Device Care and Responsibility Policy

The Hopewell Valley Regional School District provides students with Chromebooks to support learning. The Chromebook is school property and must be used carefully and responsibly at all times.

I/We are responsible for my Chromebook. I understand that the Chromebook, charger, always-on case, screen protector, and all district labels or tags belong to the Hopewell Valley Regional School District. The Chromebook is loaned to me for school use and may not be shared with anyone else.

I am responsible for protecting school property. I will use reasonable care when using the Chromebook. The Chromebook must stay in the district-issued "always-on" case and must have the district-issued screen protector in place at all times when it is being used, carried, or stored. Damage that happens while the always-on case or screen protector is missing will result in charges.

I understand that I may not put stickers on the Chromebook, remove district labels or tags, write on it, or decorate it in any way. Any unauthorized marking, sticker residue, defacing, or removal of district labels will be treated as damage and may result in charges for cleaning, repair, or replacement.

I understand what happens if my Chromebook is damaged. I understand that **one (1)** accidental damage incident per school year will be covered by the district. After the first covered incident, the district reserves the right to charge for additional damage.

I understand that my family may be responsible for repair or replacement costs if the Chromebook is damaged because of careless, reckless, intentional, or improper use. School administration will decide whether the damage was accidental or the result of misuse. **Estimated Replacement Costs**

- Touch LCD display for 2-in-1 tablet: $160
- Motherboard: $155
- Battery replacement: $40
- Charger (65-watt adapter): $28
- Complete Chromebook replacement: $558

I understand how repairs are handled. I understand that the district charges only the actual cost of the replacement part or device. No labor charges or markups are added and prices may change based on current costs. I understand that all repairs must be completed by district staff in coordination with the manufacturer or through the district's authorized repair process and that Third-party repairs are not permitted.

I am responsible for returning district equipment when I leave or withdraw (even temporarily) from the district. I understand that the Chromebook and all related equipment must be returned to the district in good working condition.

I am responsible for returning my Chromebook when leaving the district. Students can keep it over the summer for school-related work unless the district gives other instructions. If a student leaves the district during the summer, the Chromebook and all accessories must be returned promptly.

I understand the rules for loaner devices. Loaner devices may be given only while the assigned Chromebook is being repaired by the district. Loaner devices are not given to students who forget their Chromebook or fail to charge it, except as approved by the school. Lost, stolen, or damaged loaner devices will also result in charges.

I understand what happens if my Chromebook is lost or stolen. I understand that the district will try to help recover lost or stolen Chromebooks, but families must also help with that process. If a Chromebook is stolen, a police report must be filed within **5 days** of the incident and a copy must be given to the district. The police report must include the Chromebook's serial number. I understand that my family may be responsible for the cost of a lost, stolen, or unrecovered device. A replacement device may not be

issued until the matter has been reviewed and resolved.

I am responsible for following district technology rules. I understand that I have read and will follow the district's Responsible Use Policy (RUP) and all other district rules for the care and use of technology.

I understand that district technology use may be monitored. I understand that the district may monitor activity on district-issued Chromebooks and district network systems, in accordance with district policy and applicable law, to support student safety, network security, and compliance with district rules. Monitoring may include internet activity, district account activity, security alerts, and device-management tools used on district-issued devices or district network systems. Teachers may also use classroom monitoring tools during instructional time.

Agreement

By signing below, I/We confirm that we have read and understand this Student Chromebook Care and Responsibility Agreement, give permission for the student to receive district-issued computer equipment and software, and agree to follow these expectations.